

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

February 11, 2025

The Board of Trustees of Pearl River Community College met Tuesday, February 11, 2025, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, *Chairman*
Mr. John Shows, *Secretary*
Mr. Dale Purvis, *Vice Chairman*
Dr. Steven Hampton - Absent
Mr. Ike Haynes
Ms. Teenia Perry
Mr. Donnie Williamson
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits - Absent
Mr. Don Welsh - Absent
Mr. Brian Freeman - Absent
Ms. Paulette Holliday
Ms. Teresa Stafford
Dr. Marcus Houston
Mr. Brian Foster - Absent

PRCC Staff in Attendance/Absent:

Dr. Adam Breerwood, *President*
Dr. Martha Lou Smith, *Executive Vice President for Instruction/Provost* - Absent
Dr. Jennifer Seal, *Executive Vice President for Planning and Accreditation*
Dr. Jana Causey, *Vice President for Forrest County Campus* - Absent
Dr. Raymunda Barnes, *Vice President for Hancock County Campus*
Dr. Jeff Long, *Executive Vice President for Student Services*
Ms. Candace Harper, *Executive Vice President for Enrollment Services*
Ms. Delana Harris, *Executive Director of Development Foundation and Alumni Services* - Absent
Ms. Bettye Clark, *Chief Financial Officer*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Dr. Marcus Houston provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Recognitions

None.

Presentations

Dr. Long proudly recognized the PRCC National Champion Cheerleading Team to the board. This is the team's third UCA National Championship in four years. The Wildcats, under the direction of head coach Sarah Smith, first struck gold on Saturday, winning the 2025 All-Girl Game Day Championship. The Wildcats followed their championship performance, capturing second place

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in the All-Girl Traditional Championship on Sunday. Coach Sarah Smith thanked the board for their support and introduced the team members. A team photo was then taken.

Approval of Minutes

Chairman Waits called for approval of the **January 14th board meeting minutes**. A motion was made by Teenia Perry, seconded by Frank Ladner, to approve January 14, 2025, board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Seal, Dr. Barnes, Dr. Long, and Ms. Harper.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending January 31, 2025, and Unrestricted Current Fund Statement of Expenditures ending January 31, 2025**. No board action was necessary for these reports.

Ms. Clark presented for review and approval **January 1, 2025, through January 31, 2025, Disbursement Register (Claim Docket)** in the amount of \$4,004,872.24 total disbursements. Included in this amount are student refunds in the amount of \$43,470.83. A motion was made by John Shows, seconded by Dale Purvis, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for approval the February 2025 Fixed Assets Deletion Report institution-wide in the amount of \$39,101.35 and the PRCC Library in the amount of \$11,141.06. The reports contain various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Dr. Houston, seconded by Teenia Perry, to approve the February 2025 Fixed Assets Deletion Reports as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations and Retirements

Ms. Reid presented for acceptance the **resignation of Ms. Kaitlyn Jones** from the position of Recruitment and Marketing Specialist effective February 21, 2025.

Ms. Reid presented for acceptance the **resignation of Ms. Leslie Shattles** from the position of Instructor of Associate Degree Nursing (9 Months) effective February 28, 2025.

Ms. Reid presented for acceptance the **resignation of Dr. Lisa Wall** from the position of Director of First Year Experience effective March 24, 2025.

A motion was made by Rhett Ladner, seconded by Donnie Williamson, to accept the resignations of **Ms. Jones, Ms. Shattles, and Dr. Wall** as presented and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment and Employee Transfers

Ms. Reid presented for approval the **recommendation of Ms. Teri Williamson** for the position of Instructor of Physical Therapy Assistant (12 Months) effective March 1, 2025.

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Ms. Reid presented for approval the **transfer of Ms. Mallory Lee Craft** from the position of Administrative Assistant/Advisor to the Executive Vice President for Instruction/Provost to the position of Human Resources Specialist effective February 1, 2025.

A motion was made by Donnie Williamson, seconded by Teresa Stafford to approve the recommendation and transfer of **Ms. Williamson and Ms. Craft** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

Dr. Seal presented for review and approval the **2025-2026 Mission Statement and Strategic Goals**. A motion was made by Frank Ladner, seconded by Teresa Stafford to approve the Mission Statement and Strategic Goals as presented and defined herein. The motion was unanimous.

President's Report

Dr. Breerwood thanked Dr. Seal and her team for a tremendous job planning the annual Women's Health Symposium. Dr. Breerwood also expressed his thanks to the partners of the event including the Lower Pearl River Valley Foundation.

Dr. Breerwood updated the board on spring 2025 enrollment sharing that PRCC outpaced the state average.

Dr. Breerwood informed the board that he would be spending time in Jackson and Washington over the next couple of months to secure state and federal funding opportunities.

Dr. Breerwood took the board on a tour of the new college bus. Both buses have already been on several athletic trips and the college is proud to have them.

Dr. Breerwood reminded the board about the 2025 MACC Board of Trustees Conference June 9-11 at the Beau Rivage. The June board meeting will be held at the Beau Rivage on June 10th with a Webex option for those that cannot attend in person.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Frank Ladner, seconded by Dale Purvis to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, March 11, 2025, at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

John Shows
Secretary of the Board

Exhibit Items for February 11, 2025, Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.