

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

July 9, 2024

The Board of Trustees of Pearl River Community College met Tuesday, July 9, 2024, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, *Chairman*
Mr. John Shows, *Secretary*
Mr. Dale Purvis, *Vice Chairman*
Dr. Steven Hampton - Absent
Mr. Ike Haynes - Absent
Ms. Teenia Perry
Mr. Donnie Williamson - Absent
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits - Absent
Mr. Carl Michael Day - Absent
Mr. Don Welsh
Mr. Brian Freeman - Absent
Ms. Paulette Holliday
Ms. Teresa Stafford - Absent
Dr. Marcus Houston

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Martha Lou Smith, *Executive Vice President for Instruction/Provost*
Dr. Jennifer Seal, *Executive Vice President for Planning and Institutional Research*
Dr. Jana Causey, *Vice President for Forrest County Campus*
Dr. Raymunda Barnes, *Vice President for Hancock Campus*
Dr. Jeff Long, *Executive Vice President for Student Services*
Ms. Candace Harper, *Executive Vice President for Enrollment Services*
Ms. Bettye Clark, *Chief Financial Officer*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

Dr. Breerwood welcomed former board member, M.L. "Sonny" Knight and his family to the meeting. He also welcomed Tracy Waits, wife of Board Chairman Tony Waits and thanked them for joining us.

Recognitions

The Pearl River Baseball Team was recognized for claiming the 2024 MACCC Championship, their third in four years and sixth in program history. During the recognition, head coach Michael Avalon expressed his gratitude for the board's unwavering support while also providing a glimpse into his championship team. Director of Athletics, Patrick Ochs joined Coach Avalon and commented on the team's success this season.

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Presentations

Chairman Waits and Dr. Breerwood presented M.L. “Sonny” Knight with a resolution and plaque honoring his incredible 29 years of service on the Board of Trustees. His leadership has played a pivotal role in shaping our institution’s success and fostering a culture of pride, respect, class, and character. Mr. Knight served in various leadership roles, including Board Chairman, Board Secretary, and Chair of the Buildings and Ground Committee. Mr. Knight’s family joined him for a photo with Chairman Waits and Dr. Breerwood.

Approval of Minutes

Chairman Waits called for approval of the **June 11th board meeting minutes**. A motion was made by Frank Ladner, seconded by Dr. Marcus Houston, to approve the June 11, 2024, board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Smith, Dr. Causey, Dr. Seal, Dr. Barnes, Dr. Long, and Ms. Harper.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending June 30, 2024, and Unrestricted Current Fund Statement of Expenditures ending June 30, 2024**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **June 1, 2024, through June 30, 2024, Disbursement Register (Claim Docket)** in the amount of \$3,192,525.71 total disbursements. Included in this amount are student refunds in the amount of \$564,713.74. A motion was made by Dale Purvis, seconded by Dr. Marcus Houston, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for approval the **July 2024 Fixed Assets Deletion Report** institution-wide in the amount of \$39,925.60. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Frank Ladner, seconded by Dale Purvis, to approve the July 2024 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Clark presented for approval a **Reverse Bid Item** from Airgas for the purchase of 20 Lincoln Welding Machines in the amount of \$176,200.00 and A **Request for Proposals (RFPs)** from Wesco Gas for the purchase of 20 Welding Booths in the amount of \$41,385.00. A motion was made by Dale Purvis, seconded by Dr. Marcus Houston to approve the above items as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations and Retirements

Ms. Reid presented for acceptance the **resignation of Ms. Candace Entrekin** from the position of Instructor of Associate Degree Nursing/Clinical Coordinator/Level 1 Team Leder (10 Months Poplarville) effective June 30, 2024.

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Ms. Reid presented for acceptance the **resignation of Mr. Jason Pitts** from the position of Instructor of Welding and Cutting Technology (9 Months Forrest County) effective July 31, 2024.

Ms. Reid presented for acceptance the **resignation for purposes of retirement of Dr. Jerryl Collins** from the position of LPN to AND Instructor (12 Months Forrest County) effective July 31, 2024.

A motion was made by Paulette Holliday, seconded by Dale Purvis to approve the resignations and retirements of **Ms. Entrekin, Mr. Pitts, and Dr. Collins** as presented and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment and Employee Transfers

Ms. Reid presented for approval the **recommendation of Ms. La’Briska Sylvester** for the position of Instructor of Physical Therapy Assistant (12 Months Forrest County) effective August 1, 2024.

Ms. Reid presented for approval the **recommendation of Ms. Kristin Rustin** for the position of Instructor of Associate Degree Nursing (9 Months Poplarville) effective August 1, 2024.

Ms. Reid presented for approval **the recommendation of Ms. Ashlee Barone** for the position of Instructor of Associate Degree Nursing (9 Months Poplarville) effective August 1, 2024.

Ms. Reid presented for approval the **recommendation of Ms. Merrill Hourguettes** for the position of Instructor of Associate Degree Nursing (9 Months Poplarville) effective August 1, 2024.

Ms. Reid presented for approval the **recommendation of Ms. Melissa Dunaway** for the position of Instructor of Associate Degree Nursing (9 Months Poplarville) effective August 1, 2024.

Ms. Reid presented for approval the **transfer of Ms. Chelsie Lyles** from the position of Recruiter/Advisor (12 Months) to the position of Instructor of Public Speaking (9 Months) effective August 1, 2024.

Ms. Reid presented for approval the **recommendation of Dr. Anna Bailey** for the position of Instructor of Biology (9 Months) effective August 1, 2024.

A motion was made by Frank Ladner, seconded by Dr. Marcus Houston, to approve the recommendations and transfers of **Ms. Sylvester, Ms. Rustin, Ms. Barone, Ms. Hourguettes, Ms. Dunaway, Ms. Lyles, and Dr. Bailey** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

Dr. Seal presented for review and approval several **Policies and Procedures (New, Deleted, and Revised)**. New Policies included Board Conflict of Interest, Privacy, and Student Location. Deleted Policies included FMLA Leave Expansion and Emergency Paid Sick-Leave Policy (Coronavirus). Revised Policies included Dismissal of Board Members, Governing Regulations of

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the Board of Trustees, Professional Development, Purchasing, Student Access to Faculty, and Workload.

A motion was made by Frank Ladner, seconded by Dale Purvis to approve the policies and procedures as presented and defined herein. The motion was unanimous.

President's Report

Dr. Breerwood informed the board that the dorm project was out for bid and that the plan is to open in August 2025.

Dr. Breerwood asked Craig Tynes to stand and thanked him for all his hard work on several projects.

Dr. Breerwood reminded the board about the dedication and ribbon cutting for the Hancock County Campus scheduled for Monday, August 5th. The Governor will be in attendance and Mr. Frank Ladner will be honored for the naming of the Hangar.

Dr. Breerwood informed the board that he is working on the possibility of additional funding for new projects.

Dr. Breerwood informed the board that the college is doing very well financially and has a healthy bank balance moving into FY 2025.

Dr. Breerwood thanked the board members who were able to attend the 2024 MACC Board of Trustees Conference in Biloxi, MS.

Dr. Breerwood reminded the board about the PRCC Athletics Hall of Fame Banquet scheduled for Friday, July 26th at the Hollywood Casino in Bay St. Louis.

Dr. Breerwood reminded the board about the Hancock County Scholarship Dinner scheduled for Tuesday, July 30th at Coast Electric in Hancock County at 6:00pm. 25 scholarships will be awarded to PRCC students.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Dr. Marcus Houston, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, August 13, 2024, at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

John Shows
Secretary of the Board

Exhibit Items for the July 9, 2024, Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.