

# PEARL RIVER COMMUNITY COLLEGE

## Board of Trustees Meeting Minutes

March 5, 2024

The Board of Trustees of Pearl River Community College met Tuesday, March 5, 2024, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

### **Trustees in Attendance/Absent:**

Mr. Tony Waits, <i>Chairman</i>	Mr. Frank Ladner
Mr. M. L. "Sonny" Knight, <i>Secretary</i>	Mr. Michael Waits - Absent
Mr. Dale Purvis, <i>Vice Chairman</i>	Mr. Carl Michael Day
Dr. Steven Hampton - Absent	Mr. Don Welsh
Mr. Ike Haynes - Absent	Mr. Brian Freeman
Ms. Teenia Perry	Ms. Paulette Holliday
Mr. Donnie Williamson	Ms. Teresa Stafford
Mr. Rhett Ladner - Absent	Mr. John Shows

### **PRCC Staff in Attendance:**

Dr. Adam Breerwood, *President*  
Dr. Martha Lou Smith, *Vice President for Instruction/Provost*  
Dr. Jana Causey, *Vice President for Forrest County Center, Allied Health and Nursing Programs*  
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*  
Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*  
Dr. Raymunda Barnes, *Vice President for Hancock Campus*  
Ms. Candace Harper, *Vice President for Enrollment Management and Business Services*  
Ms. Delana Harris, *Executive Director of Development Foundation and Alumni Services*  
Ms. Bettye Clark, *Chief Financial Officer*  
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*  
Mr. Matt Logan, *Chief Information Officer*  
Ms. Maghan Smith, *Executive Assistant to the President*

### **Invocation and Pledge**

Chairman Tony Waits presided and opened the meeting. Mr. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Guests**

None.

### **Recognitions**

None.

### **Presentations**

Dr. Smith introduced Ms. Helene Goldstein to the board. Ms. Goldstein is the recipient of the Humanities Teaching Award. This award is presented annually to an outstanding faculty member at each higher education institution in Mississippi.

Dr. Breerwood introduced Phi Theta Kappa sponsors and students from the Hattiesburg and Poplarville campuses to the board. Both chapters recently attended the Mississippi/Louisiana Regional Awards Gala at William Carey University where they received several awards.

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### **Approval of Minutes**

Chairman Waits called for approval of the **February 6<sup>th</sup> board meeting minutes**. A motion was made by Carl Michael Day, seconded by Frank Ladner, to approve the February 6, 2024, board meeting minutes as presented. The motion was unanimous.

### **Departmental Reports**

Departmental reports were presented by Dr. Smith, Dr. Causey, Dr. Seal, Dr. Barnes, Mr. Long, Ms. Harper and Ms. Harris.

### **Financial Reports**

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending February 29, 2024, and Unrestricted Current Fund Statement of Expenditures ending February 29, 2024**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **February 1, 2024, through February 29, 2024, Disbursement Register (Claim Docket)** in the amount of \$9,089,980.47 total disbursements. Included in this amount are student refunds in the amount of \$4,580,064.54. A motion was made by Donnie Williamson, seconded by John Shows, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for approval the **March 2024 Fixed Assets Deletion Report** institution-wide in the amount of \$25,358.62. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the March 2024 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Clark presented for approval a **Reverse Auction Item** from Industrial Training Solutions for the purchase of Mechanical Drive Learning Systems (2) in the amount of \$85,949.98. A motion was made by Sonny Knight, seconded by Dale Purvis to approve the Reverse Auction Item as stated and defined herein. The motion was unanimous.

### **Personnel Matters – Resignations and Retirements**

Dr. Smith presented for acceptance the **resignation for purposes of retirement** of **Ms. Debbie Ferrill** from the position of Instructor of Business Technology effective May 31, 2024.

A motion was made by Sonny Knight, seconded by Teresa Stafford to accept the resignation of **Ms. Ferrill** as presented and defined herein. The motion was unanimous.

### **Personnel Matters – Recommendations for Employment and Employee Transfers**

Dr. Smith presented for approval the **recommendation** of **Mr. Corey Guerra** for the position of Instructor of Graphic Design (12 Months) effective March 1, 2024.

Dr. Smith presented for approval the **recommendation** of **Mr. Mike Keith** for the position of Instructor of Landscape Technology (12 Months) effective July 1, 2024.

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Dr. Barnes presented for approval the **recommendation** of **Mr. David Ladner** for the position of Instructor of Manufacturing Technology effective July 1, 2024.

Ms. Harper presented for approval the **recommendation** of **Ms. Lauren Johnson** for the position of Marketing and Communications Specialist effective March 1, 2024.

A motion was made by Sonny Knight, seconded by Dale Purvis, to accept the recommendations of **Mr. Guerra, Mr. Keith, Mr. Ladner, and Ms. Johnson** as presented and defined herein. The motion was unanimous.

### **Legal Matters**

None.

### **Other Business**

None.

### **President's Report**

Dr. Breerwood informed the board that the 2024 MACC Board of Trustees Conference would be held on June 26-28, 2024, at the IP Casino Resort Spa in Biloxi, MS. Ms. Smith will send information out in the next few weeks regarding the conference.

Dr. Breerwood informed the board that plans are being made to hold the June board meeting in Hancock County. There will be a ribbon cutting for both the Academy and the Hangar as well.

Dr. Breerwood congratulated Dr. Seal for being appointed to the Mississippi School Boards Association Board of Directors. She represents the 4<sup>th</sup> Congressional District.

### **Adjournment**

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Donnie Williamson, seconded by Sonny Knight to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, April 9, 2024, at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

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Tony Waits  
Chairman of the Board

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M. L. "Sonny" Knight  
Secretary of the Board

### **Exhibit Items for the March 5, 2024, Board of Trustees Meeting Minutes**

None.

The official signed minutes and Exhibit Items (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.