

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

January 9, 2024

The Board of Trustees of Pearl River Community College met Tuesday, January 9, 2024, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, <i>Chairman</i>	Mr. Frank Ladner
Mr. M. L. "Sonny" Knight, <i>Secretary</i>	Mr. Michael Waits
Mr. Dale Purvis, <i>Vice Chairman</i>	Mr. Carl Michael Day - Absent
Dr. Steven Hampton	Mr. Don Welsh - Absent
Mr. Ike Haynes	Mr. Brian Freeman
Ms. Teenia Perry	Ms. Paulette Holliday
Mr. Donnie Williamson - Absent	Ms. Teresa Stafford
Mr. Rhett Ladner	Mr. John Shows

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Martha Lou Smith, *Vice President for Instruction/Provost*
Dr. Jana Causey, *Vice President for Forrest County Campus, Allied Health and Nursing Programs*
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*
Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*
Dr. Raymunda Barnes, *Vice President for Hancock Campus*
Ms. Candace Harper, *Vice President for Enrollment Management and Business Services*
Ms. Bettye Clark, *Chief Financial Officer*
Ms. Delana Harris, *Executive Director of Development Foundation and Alumni Services*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Ike Haynes provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

Dr. Breerwood welcomed Ms. Paulette Holliday to the board meeting. Ms. Holliday was appointed to the Board of Trustees on January 1, 2024 and is from Pearl River County.

Recognitions

Dr. Breerwood recognized the PRCC Volleyball Team, Coaches and Director of Athletics Patrick Ochs. Mr. Ochs presented the State and Region 23 Champions to the board and discussed their success this season. Dr. Breerwood and Chairman Waits then took a photo with the team.

Dr. Breerwood recognized the PRCC Men's Soccer Team and Coaches. Director of Athletics Patrick Ochs presented the Region 23 Champions and NJCAA Tournament Qualifiers to the board and discussed their success this season. Dr. Breerwood and Chairman Waits then took a photo with the team.

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Presentations

None.

Approval of Minutes

Vice Chairman Purvis called for approval of the **December 7th board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the December 7, 2023 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

A recommendation was made out of Buildings and Grounds to approve Holliday Construction, LLC for the ARPA Infrastructure Stormwater project. Dr. Breerwood presented a **Certified Bid Tabulation Form** and Holliday Construction, LLC bid \$149,643.50 for the project. A motion was made and seconded by the Buildings and Grounds Committee to approve the recommendation as stated above. The motion was unanimous.

Departmental reports were presented by Dr. Martha Lou Smith, Dr. Jana Causey, Dr. Jennifer Seal, Dr. Raymunda Barnes, Mr. Jeff Long, Ms. Candace Harper and Ms. Harris.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending December 31, 2023 and Unrestricted Current Fund Statement of Expenditures ending December 31, 2023**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **December 1, 2023 through December 31, 2023 Disbursement Register (Claim Docket)** in the amount of \$1,588,188.34 total disbursements. Included in this amount is student refunds in the amount of \$113,684.34. A motion was made by Ike Haynes, seconded by Mike Waits, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for review and approval a **Single Source Item** from SIVAD for the purchase of a FANUC Robot for Automation and Controls in the amount of \$21,000.00. A motion was made by Frank Ladner, seconded by Teresa Stafford to approve the Single Source Item as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations and Retirements

Dr. Causey presented for acceptance the **resignation of Ms. Madison Edgar** from the position of Instructor of Practical Nursing effective December 31, 2023.

Dr. Causey presented for acceptance the **resignation of Ms. Melissa Dunaway** from the position of Instructor of Associate Degree Nursing effective December 31, 2023.

A motion was made by Mike Waits, seconded by Dale Purvis to accept the resignations of **Ms. Edgar, and Ms. Dunaway** as presented and defined herein. The motion was unanimous.

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Personnel Matters – Recommendations for Employment and Employee Transfers

None.

Legal Matters

None.

Other Business

Dr. Smith presented for approval the **2025-2026 Academic Calendar** to the board. A motion was made by Sonny Knight, seconded by Dale Purvis to approve the Academic Calendar as presented. The motion was unanimous.

President's Report

Dr. Breerwood informed the board that state revenue is up to \$24.8 million dollars and there would be a fight for education dollars this legislative Session.

Dr. Breerwood informed the board that he met with new Forrest County Supervisors on Monday, January 8th.

Dr. Breerwood informed the board that enrollment is steady but credit hours are up and the College is funded through credit hours.

Dr. Breerwood informed the board that he would be spending a good bit of time in Jackson over the next couple of months. All 15 community colleges will be going to Jackson as a group this legislative session in order to get a larger appropriation to divide. There is will be a \$100 million dollar ask for community colleges as a whole.

Dr. Breerwood informed the board that he was excited about the purchase of the new building in Hattiesburg which would serve as the College's new workforce building. The cost to purchase is \$2.4 million dollars.

Dr. Breerwood updated the board on the new Allied Health and Nursing Building and the new Hancock Campus which is expected to be completed mid-May 2024.

Dr. Breerwood informed the board that he is very excited about the spring semester and thanked them for all of their support.

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Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Frank Ladner, seconded by Dale Purvis to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, February 6, 2024 at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the January 9, 2024 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.