

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

February 6, 2024

The Board of Trustees of Pearl River Community College met Tuesday, February 6, 2024, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, *Chairman*
Mr. M. L. "Sonny" Knight, *Secretary*
Mr. Dale Purvis, *Vice Chairman*
Dr. Steven Hampton
Mr. Ike Haynes - Absent
Ms. Teenia Perry
Mr. Donnie Williamson
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Don Welsh - Absent
Mr. Brian Freeman
Ms. Paulette Holliday
Ms. Teresa Stafford
Mr. John Shows - Absent

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*
Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*
Dr. Raymunda Barnes, *Vice President for Hancock Campus*
Ms. Bettye Clark, *Chief Financial Officer*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Recognitions

None.

Presentations

None.

Approval of Minutes

Chairman Waits called for approval of the **January 9th board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the January 9, 2024 board meeting minutes as presented. The motion was unanimous.

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Departmental Reports

Departmental reports were presented by Dr. Seal and Mr. Long.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending January 31, 2024 and Unrestricted Current Fund Statement of Expenditures ending January 31, 2024**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **January 1, 2024 through January 31, 2024 Disbursement Register (Claim Docket)** in the amount of \$14,393,355.40 total disbursements. Included in this amount is student refunds in the amount of \$127,188.88. A motion was made by Sonny Knight, seconded by Dale Purvis, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for approval the February 2024 Fixed Assets Deletion Report for institution-wide in the amount of \$84,224.60. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Teresa Stafford, to approve the February 2024 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations and Retirements

Ms. Harper presented for acceptance the **resignation of Mr. Rudy Melancon** from the position of Marketing and Communications Specialist effective January 2, 2024.

Dr. Breerwood presented for acceptance the **resignation of Ms. Melissa Wheaton** from the position of Instructor of Associate Degree Nursing (9 Months) effective January 31, 2024.

Dr. Breerwood presented for acceptance the **resignation for purposes of retirement of Ms. Sonya Jordan** from the position of Department Chair/Instructor of Early Childhood Education Technology effective May 31, 2024.

Dr. Breerwood presented for acceptance the **resignation for purposes of retirement of Ms. Jacqueline Runnels** from the position of Department Chair of Mathematics/Instructor of Mathematics effective January 31, 2024.

A motion was made by Carl Michael Day, seconded by Sonny Knight to accept the resignations of **Mr. Melancon, Ms. Wheaton, Ms. Jordan and Ms. Runnels** as presented and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Breerwood presented for approval the **recommendation of Ms. Susan Sicotte** for the position of Instructor of Associate Degree Nursing Instructor (9 Months) effective February 1, 2024.

Dr. Breerwood presented for approval the **recommendation of Ms. Stephanie Green** for the position of Instructor of Practical Nursing (12 Months-Poplarville) effective February 7, 2024.

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Dr. Breerwood presented for approval the **recommendation** of **Ms. Allison Russell** for the position of Instructor of Associate Degree Nursing (12 Months) effective March 1, 2024.

A motion was made by Sonny Knight, seconded by Teresa Stafford to accept the recommendations of **Ms. Sicotte, Ms. Russell and Ms. Green** as presented and defined herein. The motion was unanimous.

Legal Matters

Mr. Mars updated the board on the dorm project and explained that a closing date would be set soon.

Other Business

Dr. Seal presented for review and approval the **2024-2025 Mission Statement and Strategic Goals**. A motion was made by Mike Waits, seconded by Donnie Williamson to approve the Mission Statement and Strategic Goals as presented and defined herein. The motion was unanimous.

Dr. Breerwood presented for review and approval the **2024 Summer Work Schedule**. A motion was made by Carl Michael Day, seconded by Dale Purvis to approve the Summer Work Schedule as presented and defined herein. The motion was unanimous.

President's Report

Dr. Breerwood presented the Mississippi Community College Board 10th Day Enrollment Report for Fall 2017 to Spring 2024 with the board.

Dr. Breerwood informed the board that for the first time in school history, PRCC enrolled over 5,000 students for the spring 2024 semester.

Dr. Breerwood reviewed enrollment changes for the other Mississippi Community Colleges compared to PRCC from 2017-2024. Pearl River Community College is the only Community College in the State to have an increase in Headcount Enrollment from Fall 2017 to Fall 2023 at 15.65%. Pearl River Community College is the only Community College in the State to have increase in Headcount Enrollment from Spring 2018 to Spring 2024 at 17.75%. Pearl River Community College is the Community College in the State to have increase in the number of Credit Hours from Fall of 2017 to Fall of 2023 at 19.61%. Pearl River Community College is the only Community College in the State to have increase in the number of Credit Hours from Spring 2018 to Spring 2024 at 23.75%.

Dr. Breerwood expressed his gratitude for the board's continued support in what the college is trying to accomplish for our students.

Dr. Breerwood credited our Recruiting and Marketing Department for their hard work in helping to retain local students. He went on to say that the college is building faster in order to accommodate growth.

Dr. Breerwood thanked his team for their hard work as well as the board for their support.

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Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Dr. Steven Hampton to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, March 5, 2024 at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the February 6, 2024 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.