

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

October 10, 2023

The Board of Trustees of Pearl River Community College met Tuesday, October 10, 2023, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, <i>Chairman</i>	Mr. Frank Ladner
Mr. M. L. "Sonny" Knight, <i>Secretary</i>	Mr. Michael Waits
Mr. Dale Purvis, <i>Vice Chairman - Absent</i>	Mr. Carl Michael Day
Dr. Steven Hampton	Mr. Don Welsh
Mr. Ike Haynes	Mr. Brian Freeman - Absent
Ms. Teenia Perry	Dr. Gale Harris
Mr. Donnie Williamson	Ms. Teresa Stafford - Absent
Mr. Rhett Ladner	Mr. John Shows

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Martha Lou Smith, *Vice President for Instruction/Provost*
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*
Dr. Jana Causey, *Vice President for Forrest County Campus, Allied Health and Nursing Programs*
Dr. Raymunda Barnes, *Vice President for Hancock Campus*
Ms. Delana Harris, *Executive Director of Development Foundation and Alumni Services*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Bettye Clark, *Chief Financial Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Dr. Gale Harris provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Recognitions

None.

Presentations

None.

Approval of Minutes

Chairman Waits called for approval of the **September 12th board meeting minutes**. A motion was made by Ike Haynes, seconded by Frank Ladner, to approve the September 12, 2023 board meeting minutes as presented. The motion was unanimous.

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Departmental Reports

Departmental reports were presented by Dr. Martha Lou Smith, Dr. Jana Causey, Dr. Jennifer Seal, Dr. Raymunda Barnes, Ms. Candace Harper and Ms. Delana Harris.

Dr. Breerwood presented the Certified Bid Tabulation for the bids received for the Allied Health Classroom Building at the Forrest County Campus. A motion was made and seconded by the Buildings and Grounds Committee to approve Mac's Construction Company, Inc. with a base bid of \$3,439,700.00. The motion was unanimous.

Dr. Breerwood presented the board with a photo of the new Hancock County Hangar and made a recommendation that it be named the Pearl River Community College Frank Ladner Center for Aviation and Aerospace Training. Mr. Frank Ladner has been a member of the Board of Trustees for over 30 years. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the naming of the building as presented. The motion was unanimous.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending September 30, 2023 and Unrestricted Current Fund Statement of Expenditures ending September 30, 2023**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **September 1, 2023 through September 30, 2023 Disbursement Register (Claim Docket)** in the amount of \$9,314,818.67 total disbursements. Included in this amount is student refunds in the amount of \$5,162,509.70. A motion was made by Carl Michael Day, seconded by Sonny Knight, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for review and approval the **October 2023 Fixed Assets Deletion Report** for institution wide in the amount of \$52,771.46. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Donnie Williamson, to approve the October 2023 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations and Retirements

None.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Smith presented for approval the **recommendation** of **Ms. Michelle Courtney** for the position of MS-SHIPS Coordinator (10 Months, Grant Funded) effective October 11, 2023.

A motion was made by Mike Waits, seconded by Sonny Knight to approve the recommendation of **Ms. Courtney** as presented and defined herein. The motion was unanimous.

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Legal Matters

Josh Mars updated the board on an issue with a roof warranty for a PRCC building. He stated that he has been working with Craig Tynes and the contractor to get the issue resolved as soon as possible.

Other Business

None.

President's Report

Dr. Breerwood congratulated Mr. Frank Ladner for the naming of the Frank Ladner Center for Aviation and Aerospace Training and expressed his gratitude for Mr. Ladner's dedication and contribution to Pearl River Community College students and the Board of Trustees.

Dr. Breerwood reminded the board that the November 14th board meeting would take place at the Forrest County Campus. He stated that the Buildings and Grounds Committee would tour some of the buildings under construction prior to the meeting.

Dr. Breerwood informed the board that a board meeting would take place in Hancock County during the spring 2024 semester so that everyone could attend the dedication of the hangar.

Dr. Breerwood asked the board to consider moving the December board meeting to Thursday, December 7th due to the SACSCOC Conference that he and several administrators will be attending.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Frank Ladner, seconded by Sonny Knight to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, November 14, 2023 at 1:00PM at Pearl River Community College's Forrest County Campus.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the October 10, 2023 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.