

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

September 12, 2023

The Board of Trustees of Pearl River Community College met Tuesday, September 12, 2023, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, *Chairman*
Mr. M. L. "Sonny" Knight, *Secretary*
Mr. Dale Purvis, *Vice Chairman*
Dr. Steven Hampton
Mr. Ike Haynes
Ms. Teenia Perry
Mr. Donnie Williamson
Mr. Rhett Ladner - Absent

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Don Welsh
Mr. Brian Freeman
Dr. Gale Harris - Absent
Ms. Teresa Stafford
Mr. John Shows

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Martha Lou Smith, *Vice President for Instruction/Provost*
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*
Dr. Raymunda Barnes, *Vice President for Hancock Campus*
Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*
Ms. Delana Harris, *Executive Director of Development Foundation and Alumni Services*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Bettye Clark, *Chief Financial Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Vice Chairman Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Recognitions

Dr. Breerwood recognized Teenia Perry with the MACC Board of Trustees Years of Service Award for five years of service. A photo was taken of Dr. Breerwood and Ms. Perry.

Presentations

None.

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Approval of Minutes

Chairman Waits called for approval of the **August 8th board meeting minutes**. A motion was made by Frank Ladner, seconded by Don Welsh, to approve the August 8, 2023 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Martha Lou Smith, Dr. Jennifer Seal, Dr. Raymunda Barnes, Mr. Jeff Long, and Ms. Delana Harris.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending August 31, 2023 and Unrestricted Current Fund Statement of Expenditures ending August 31, 2023**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **August 1, 2023 through August 31, 2023 Disbursement Register (Claim Docket)** in the amount of \$8,495,039.35 total disbursements. Included in this amount is student refunds in the amount of \$90,297.43. A motion was made by Carl Michael Day, seconded by Frank Ladner, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for review and approval the **September 2023 Fixed Assets Deletion Report** for institution wide in the amount of \$26,889.31. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Teresa Stafford, to approve the September 2023 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Clark presented for review and approval a **Reverse Auction Item** from Training Consultants, Inc. for the purchase of Aviation Training Equipment in the amount of \$87,810.00; a **Reverse Auction Item** from Sirius Workforce for the employee compensation of a Work Based Learning Program at a percentage rate of 35-40; and a **Reverse Auction Item** from Snap-On for the purchase of an Automated Tool Management System in the amount of \$70,037.17. A motion was made by Carl Michael Day, seconded by Sonny Knight to approve the Reverse Auction Items as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations and Retirements

Dr. Breerwood presented for acceptance the **resignation for purposes of retirement** of **Ms. Linda Griffis** from the position of Instructor of Practical Nursing (FCC) effective September 30, 2023.

A motion was made by Sonny Knight, seconded by Brian Freeman to accept the resignations of **Ms. Griffis** as presented and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Breerwood presented for approval the **recommendation** of **Mr. Trevor Burge** for the position of Accounts Receivable and Veteran Affairs effective September 7, 2023.

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Dr. Breerwood presented for approval the **recommendation** of **Ms. Madison Edgar** for the position of Instructor of Practical Nursing (Poplarville-9 Months) effective September 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Cassandra Jackson** for the position of Career and Technical Students Coordinator (FCC-10 Months) effective September 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Unia Collins** for the position of Instructor of Dental Assisting Technology (P/PT-3/5-11 Months) effective September 1, 2023.

A motion was made by Teenia Perry, seconded by Donnie Williamson to approve the recommendations of **Mr. Burge, Ms. Edgar, Ms. Jackson, and Ms. Collins** as presented and defined herein. The motion was unanimous.

Legal Matters

Josh Mars updated the board about a summons complaint in which his firm would be asking for the case to be moved to Pearl River County.

Other Business

None.

President's Report

Dr. Breerwood made a presentation on Facility Improvement Projects. He discussed PRCC's fall enrollment numbers, the Poplarville Campus Masterplan, the Forrest County Campus projects, and the Hancock Campus projects.

Dr. Breerwood thanked the board for their continued support of his vision for the college. He expressed his gratitude to Chairman Waits and stated that he has the best Board of Trustees in the state of Mississippi.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, October 10, 2023 at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

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Exhibit Items for the September 12, 2023 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.