

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

August 8, 2023

The Board of Trustees of Pearl River Community College met Tuesday, August 8, 2023, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, *Chairman*
Mr. M. L. "Sonny" Knight, *Secretary*
Mr. Dale Purvis, *Vice Chairman*
Dr. Steven Hampton
Mr. Ike Haynes
Ms. Teenia Perry
Mr. Donnie Williamson
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Don Welsh - Absent
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Stafford
Mr. John Shows

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Martha Lou Smith, *Vice President for Instruction/Provost*
Dr. Jana Causey, *Vice President for Forrest County Campus, Allied Health and Nursing Programs*
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*
Dr. Raymunda Barnes, *Vice President for Hancock Campus*
Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*
Ms. Candace Harper, *Vice President for Enrollment Management and Business Services*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Bettye Clark, *Chief Financial Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Dr. Steven Hampton provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Recognitions

Dr. Breerwood recognized Chairman Tony Waits with the MACC Board of Trustees Years of Service Award for 15 years of service. A photo was taken of Dr. Breerwood and Chairman Waits. Dr. Breerwood also recognized Ms. Teenia Perry for receiving the MACC Board of Trustees Years of Service Award for five years of service. Ms. Perry was joining the meeting via Webex and will be recognized at an upcoming board meeting.

Presentations

None.

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Approval of Minutes

Chairman Waits called for approval of the **July 11th board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the July 11, 2023 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Martha Lou Smith, Dr. Jana Causey, Dr. Jennifer Seal Dr. Raymunda Barnes, Mr. Jeff Long, and Ms. Candace Harper.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending July 31, 2023 and Unrestricted Current Fund Statement of Expenditures ending July 31, 2023**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **July 1, 2023 through July 31, 2023 Disbursement Register (Claim Docket)** in the amount of \$1,899,651.74 total disbursements. Included in this amount is student refunds in the amount of \$370,762.60. A motion was made by Rhett Ladner, seconded by Carl Michael Day, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for review and approval the **August 2023 Fixed Assets Deletion Report** for institution wide in the amount of \$32,046.88 The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by John Shoes, to approve the August 2023 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations and Retirements

Dr. Causey presented for acceptance the **resignation for purposes of retirement** of **Ms. Sharon Nightengale** from the position of Instructor of Associate Degree Nursing effective June 30, 2023.

Dr. Causey presented for acceptance the **resignation** of **Ms. Erin Couey** from the position of Instructor of Practical Nursing effective August 11, 2023.

Dr. Causey presented for acceptance the **resignation** of **Ms. Leslie Haney** from the position of Instructor of Surgical Technology effective August 1, 2023.

Dr. Causey presented for acceptance the **resignation** of **Ms. Yolanda Rankin** from the position of Instructor of Associate Degree Nursing effective August 4, 2023.

A motion was made by Rhett Ladner, seconded by John Shows to accept the resignations of **Ms. Nightengale, Ms. Couey, Ms. Haney, and Ms. Rankin** as presented and defined herein. The motion was unanimous.

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Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Causey presented for approval the **employee transfer** of **Ms. Veauka Gulley** from the position of Instructor of Dental Assisting Technology to the position of Director of Dental Assisting Technology effective August 9, 2023.

Dr. Smith presented for approval the **employee transfer** of **Ms. Mary Rebekah Hovermale** from the position of eLearning Support Specialist to the position of eLearning Technology Specialist effective August 2, 2023.

Dr. Causey presented for approval the **recommendation** of **Ms. Beverly Courtney** for the position of EMT/Paramedic Instructor/Director (12 Months) effective August 9, 2023.

Dr. Causey presented for approval the **recommendation** of **Ms. Ashlee Smith** for the position of Instructor of Associate Degree Nursing effective August 9, 2023.

Dr. Causey presented for approval the **recommendation** of **Ms. Amy Spradling** for the position of Career and Technical Student Services Coordinator effective August 9, 2023.

Dr. Barnes presented for approval the **recommendation** of **Ms. Chelsea Dunhurst** for the position of Instructor of Practical Nursing (12 Months-Night/Weekend-Waveland) effective August 8, 2023.

Mr. Long presented for approval the **recommendation** of **Ms. Jennifer Cottrell** for the position of Director of Student Support Services (12 Months) effective August 1, 2023.

Mr. Long presented for approval the **recommendation** of **Ms. Sarah Smith** for the position of Academic Success Advisor/Peer Tutor/Coach Supervisor 3/5 effective August 1, 2023.

A motion was made by Ike Haynes, seconded by Sonny Knight to approve the recommendations for employment and employee transfers of **Ms. Gulley, Ms. Hovermale, Ms. Courtney, Ms. Smith, Ms. Spradling, Ms. Dunhurst, Ms. Cottrell, and Ms. Smith** as presented and defined herein. The motion was unanimous.

Legal Matters

Dr. Breerwood presented for review and approval two resolutions for the MDB Energy Project; a No Protest Resolution and a Reimbursement Resolution.

A motion was made by Frank Ladner, seconded by John Shows to approve the No Protest Resolution as stated and defined herein. The motion was unanimous.

A motion was made by Sonny Knight, seconded by Frank Ladner to approve the Reimbursement Resolution as stated and defined herein. The motion was unanimous.

Other Business

Dr. Breerwood presented for approval two contracts out of the Buildings and Grounds Committee meeting; a contract to engage Albert & Robinson Architects, PLLC for the design of the new Allied Health and Nursing Building on the Forrest County Campus and a contract for the design of four new dormitories on the Poplarville Campus.

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A motion was made by Mike Waits, seconded by Sonny Knight to approve the contract to engage Albert & Robinson Architects, PLLC for the design of the new Allied Health and Nursing Building as stated and defined herein. The motion was unanimous.

A motion was made by Frank Ladner, seconded by Sonny Knight to approve the contract to engage Albert & Robinson Architects, PLLC for the design of four new dormitories as stated and defined herein. The motion was unanimous.

President's Report

Dr. Breerwood informed the board that fall 2023 Professional Development was a success and the faculty and staff are excited to be back on campus to begin a new school year. Dr. Breerwood explained that during his speech to faculty and staff, he introduced the board approved Allied Health and Nursing Building, the Career and Technical Education Building, and the new dormitories.

Dr. Breerwood informed the board that enrollment numbers were up 2% and looking great for the fall 2023 semester.

Dr. Breerwood informed the board that the Wild Wings restaurant on campus would be open for business in two months and would be a great addition for our students, faculty, staff, and community.

Dr. Breerwood encouraged the board to come out and support our fall athletic teams and fine arts programs this fall.

Dr. Breerwood informed the board that the Sports Hall of Fame banquet at the Hollywood Casino was a huge success with 275 in attendance. The golf tournament was a success and was a wonderful fundraiser for the athletic department. There were several donor relationships made which is great for the college.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, September 12, 2023 at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the August 8, 2023 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.