

PEARL RIVER COMMUNITY COLLEGE - GRANT PROPOSAL FORM
STEP 1: CLEARANCE

Project Title: _____

Proposal Writer: _____ **Prospective Funding Agency:** _____

Application Deadline Date: _____ **Duration of Project:** _____ through _____

(Beginning Date) (Completion Date)

Project Type(s):	Submission Type:	Agency Type:
Instruction	New	Federal
Student Services	Continuation	State
Technology	Renewal	Foundation
Community Service	Other:	Business/Industry
Research		Other:
Other:		

Description of Project (Objectives, Relationship of Project to the Mission Statement and Strategic Goals, Evaluation Methods, Potential College Resources Needed if Project Approved, etc.)

Approved
 Not Approved

 Vice President for Planning and Institutional Research Date

STEP 2: APPROVAL

Submission Approvals:

Department Director or Chair:		Date:	Approved
			Not Approved
Division Director:		Date:	Approved
			Not Approved
Campus Vice President: (If Applicable)		Date:	Approved
			Not Approved
Vice President for Planning and Institutional Research:		Date:	Approved
			Not Approved
Vice President for Enrollment Management and Business Services: (if applicable)		Date:	Approved
			Not Approved
Dean of Workforce, Economic Development, and Adult Education (if applicable):		Date:	Approved
			Not Approved
Senior Vice President for Instruction/Provost (if applicable):		Date:	Approved
			Not Approved
President:		Date:	Approved
			Not Approved

Important Notes: A proposal may not be submitted until a copy of this form with all applicable signatures is returned to the Vice President for Planning and Institutional Research. In addition, a draft of the **proposal must be submitted with this approval form**, and a copy of the final grant proposal must be filed in the Office of Planning and Institutional Research prior to submission. All applicable administrators listed above are to be notified within five days of receiving proposal status from the funding source.