

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

March 7, 2023

The Board of Trustees of Pearl River Community College met Tuesday, March 7, 2023, at 1:00PM for their monthly meeting. This meeting was held in the Riser Suite of Dub Herring Park on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, <i>Chairman</i>	Mr. Frank Ladner
Mr. M. L. "Sonny" Knight, <i>Secretary</i>	Mr. Michael Waits
Mr. Dale Purvis, <i>Vice Chairman - Absent</i>	Mr. Carl Michael Day
Dr. Steven Hampton	Mr. Don Welsh - Absent
Mr. Ike Haynes - Absent	Mr. Brian Freeman - Absent
Ms. Teenia Perry	Dr. Gale Harris
Mr. Donnie Williamson	Ms. Teresa Stafford
Mr. Rhett Ladner	Mr. John Shows

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Martha Lou Smith, *Vice President for Instruction/Provost*
Dr. Jana Causey, *Vice President for Forrest County Center, Allied Health and Nursing Programs*
Ms. Candace Harper, *Vice President for Enrollment Management and Business Services*
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*
Dr. Raymunda Barnes, *Vice President for Hancock Center*
Ms. Delana Harris, *Executive Director of Development Foundation and Alumni Services*
Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Donnie Williamson provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations and Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **February 14th board meeting minutes**. A motion was made by Frank Ladner, seconded by Teresa Stafford, to approve the February 14, 2023 board meeting minutes as presented. The motion was unanimous.

March 7, 2023

Departmental Reports

Departmental reports were presented by Dr. Martha Lou Smith, Dr. Jennifer Seal, Dr. Jana Causey, Dr. Raymunda Barnes, Mr. Jeff Long, Ms. Candace Harper and Ms. Delana Harris.

Financial Reports

Dr. Breerwood presented and reviewed the **Reconciled Bank Balances ending February 28, 2023 and Unrestricted Current Fund Statement of Expenditures ending February 28, 2023**. No board action was necessary for these reports.

Dr. Breerwood presented for review and approval the **February 1, 2023 through February 28, 2023 Disbursement Register (Claim Docket)** in the amount of \$3,679,999.34 total disbursements. Included in this amount is student refunds in the amount of \$1,194,968.59. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Dr. Breerwood presented for review and approval the March 2023 Fixed Assets Deletion Report for institution wide in the amount of \$47,457.13. The report contains various unserviceable computers, electronic items and furniture that are no longer in use and will be prepared for salvage. A motion was made by Carl Michael Day, seconded by Frank Ladner, to approve the March 2023 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Dr. Breerwood presented for review and approval a **Single Source Item** from Axon Enterprise, Inc. for the purchase of Axon Body Wing Clip Mounts -14 units in the amount of \$10,234.00 and a **Reverse Auction Bid Item** from Performance Peterbilt for the purchase of a 2019 – 567 Peterbilt in the amount of \$142,000.00.

A motion was made by Mike Waits, seconded by Donnie Williamson to approve the above **Single Source Item** and **Reverse Auction Bid Item** as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations

None.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Smith presented for approval the **recommendation of Mr. Darin Stevens** for the position of **Instructor of Automotive Technology (9 Months)** effective August 1, 2023.

A motion was made by Carl Michael Day, seconded by Frank Ladner to approve the recommendation for employment of **Mr. Stevens** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

March 7, 2023

Other Business

Dr. Seal presented the proposed **2023-2024 Mission Statement and Strategic Goals** and recommended board approval of the document. A motion was made by Mike Waits, seconded by Donnie Williamson to approve the 2023-2024 Mission Statement and Strategic Goals as presented by Dr. Seal. The motion was unanimous.

Dr. Seal presented the proposed **Policy and Procedure Changes for Academic Restart, Students' Due Process, Substance Abuse and Drug-Free Workplace Policies** and recommended Board approval of the document. A motion was made by Frank Ladner, seconded by Teresa Stafford to approve the above Policy and Procedure Changes as presented by Dr. Seal. The motion was unanimous.

President's Report

Dr. Breerwood thanked the board for being flexible in the change of location of the board meeting. He stated that it turned out to be a beautiful day and he hoped they would stay and enjoy some good PRCC Baseball after the meeting was adjourned.

Dr. Breerwood informed the board that he met with Cabinet members earlier in the spring to discuss needs assessments in preparation for FY 2024 budget.

Dr. Breerwood informed the board that we are currently spending a lot of time in Jackson as the legislative session winds down. We are hoping to secure funds for new facilities.

Dr. Breerwood informed the board that we are currently looking into renovation plans on some of our existing facilities for program expansion.

Dr. Breerwood informed the board that we received an estimate on the existing physical plant at a cost of \$12.8 million dollars.

Dr. Breerwood informed the board that some of the new projects on the board for consideration are the Allied Health and Nursing Annex at FCC, New Dorms, and potentially new buildings for CTE expansion.

Dr. Breerwood informed the board that depending on money received from the legislative session, we will know whether or not these projects will be possible. We have some tough decisions to make.

March 7, 2023

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, April 11, 2023 at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the March 7, 2023 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.