		EXAMPLE GPA CALCULATIONS	
1	Determine how many credit hours each course is worth.	Credit hours can be found on the transcript under "hours" or "credit hours" or in the college catalog (see below). *Example* ENG 1113 – 3 credit hours BAD 1113 – 3 credit hours BIO 1113 – 3 credit hours BIO 1111 – 1 credit hour LLS 1313 – 3 credit hours PSY 1513 – 3 credit hours *Catalog Example:* **Psychology (PSY)** 1513 General Psychology. (3) An introduction to the scientific study of human behavior and mental processes. This includes history and theories of psychology, research methods, biological bases of behavior, the principles of learning, personality and abnormal behavior. Three lecture hours per week.	
2	Add up the credit hours for all courses that will be included in the GPA.	*Example* 3+3+3+1+3+3 = 16 total credit hours	
3	List the grade earned in each course.	*Example* ENG 1113 – A BAD 1113 – C BIO 1113 – B BIO 1111 – A LLS 1313 – A PSY 1513 – C	
4	Convert the grade earned to quality points using the Quality Point Conversion Chart.	*Example* ENG 1113 – A = 4 *quality points per credit hour* BAD 1113 – C = 2 *quality points per credit hour* BIO 1113 – B = 3 *quality points per credit hour* BIO 1111 – A = 4 *quality points per credit hour* LLS 1313 – A = 4 *quality points per credit hour* PSY 1513 – C = 2 *quality points per credit hour*	**Quality Points Conversion Chart**

Quality Points Conversion Chart:

Grade	Quality Points
A	4
B	3
C	2
D	1
F	0

5	Determine the total number of quality points earned for each course.	*Example* ENG 1113 – 3 credit hours x 4 quality points = 12 *quality points* BAD 1113 – 3 credit hours x 2 quality points = 6 *quality points* BIO 1113 – 3 credit hours x 3 quality points = 9 *quality points* BIO 1111 – 1 credit hour x 4 quality points = 4 *quality points* LLS 1313 – 3 credit hours x 4 quality points = 12 *quality points* PSY 1513 – 3 credit hours x 2 quality points = 6 *quality points*
6	Add all of the quality points.	*Example* 12+6+9+4+12+6 = 49 total quality points
7	Calculate the GPA. *Total Quality Points ÷ Total Credit Hours* You may remove all but 2 decimal places, but do not round up.	*Example* 49 *total quality points* ÷ 16 *total credit hours* = 3.0625 GPA = 3.06

SEE NEXT PAGE FOR PRINTABLE CALCULATION CHART

A	B	C	D	E
Courses	# of Credit Hours	Grade	Quality Points from Conversion Chart	Total Quality Points (# from Column B x # from Column D)
COLUMN B TOTAL			COLUMN E TOTAL	
	COLUMN E TOTAL ÷ COLUMN B TOTAL=			GPA