

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

April 11, 2023

The Board of Trustees of Pearl River Community College met Tuesday, April 11, 2023, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, *Chairman*

Mr. M. L. "Sonny" Knight, *Secretary*

Mr. Dale Purvis, *Vice Chairman*

Dr. Steven Hampton - Absent

Mr. Ike Haynes

Ms. Teenia Perry

Mr. Donnie Williamson

Mr. Rhett Ladner - Absent

Mr. Frank Ladner

Mr. Michael Waits

Mr. Carl Michael Day-Absent

Mr. Don Welsh

Mr. Brian Freeman

Dr. Gale Harris

Ms. Teresa Stafford

Mr. John Shows - Absent

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*

Dr. Martha Lou Smith, *Vice President for Instruction/Provost*

Dr. Raymunda Barnes, *Vice President for Hancock Center*

Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*

Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*

Mr. Matt Logan, *Chief Information Officer*

Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Ike Haynes provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations and Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **March 7th board meeting minutes**. A motion was made by Frank Ladner, seconded by Teenia Perry, to approve the March 7, 2023 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Martha Lou Smith, Dr. Raymunda Barnes, and Mr. Jeff Long.

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Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending March 31, 2023 and Unrestricted Current Fund Statement of Expenditures ending March 31, 2023**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **March 1, 2023 through March 31, 2023 Disbursement Register (Claim Docket)** in the amount of \$7,962,780.30 total disbursements. Included in this amount is student refunds in the amount of \$4,769,449.13. A motion was made by Sonny Knight, seconded by Donnie Williamson, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for review and approval the April 2023 Fixed Assets Deletion Report for institution wide in the amount of \$17,326.71. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Teresa Stafford, seconded by Teenia Perry, to approve the April 2023 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Clark presented for review and approval a **Single Source Item** from GT Simulators for the purchase of a Male Pelvic Anatomy Sonography Phantom in the amount of \$6,461.00. A motion was made by Teresa Stafford, seconded by Donnie Williamson to approve the above **Single Source Item** as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations

Dr. Breerwood presented for acceptance the **resignation for purposes of retirement** of **Ms. Teena Mitchell** from the position of Instructor of Respiratory Therapy effective June 30, 2023.

Dr. Breerwood presented for acceptance the **resignation for purposes of retirement** of **Ms. Lori Anderson** from the position of Instructor of Respiratory Care Technology (3/5) effective July 1, 2023.

Dr. Breerwood presented for acceptance **the resignation for purposes of retirement** of **Ms. Rebecca Pullens** from the position of Instructor of Associate Degree Nursing effective May 31, 2023.

Dr. Breerwood presented for acceptance the **resignation** of **Ms. Brittny Radosta** from the position of Instructor of Associate Degree effective May 31, 2023.

Dr. Smith presented for acceptance the **resignation for purposes of retirement** of **Ms. Marjory Thrash** from the position of English Instructor (9 Months) effective May 31, 2023.

Dr. Smith presented for acceptance the **resignation** of **Ms. Patricia Diane Swilley-Blackman** from the position of Adult Education/MiBest Counselor effective March 31, 2023.

Dr. Smith presented for acceptance the **resignation** of **Ms. Sarah Simmons** from the position of Woodall Test Examiner effective March 31, 2023.

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A motion was made by Teresa Stafford, seconded by Donnie Williamson to accept the resignations of **Ms. Mitchell, Ms. Anderson, Ms. Pullens, Ms. Radosta, Ms. Thrash, Ms. Swilley-Blackman, and Ms. Simmons** as presented and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Barnes presented for approval the **recommendation** of **Ms. Shelby Stolp** for the position of Instructor of Psychology (9 Months) effective August 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Hannah Miller** for the position of Senior Admission and Records Data Coordinator effective May 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Casey Mallett** for the position of Respiratory Clinical Coordinator (12 Months) effective July 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Rebecca Stephens** for the position of Instructor of Respiratory Therapy (11 Months) effective July 1, 2023.

A motion was made by Sonny Knight, seconded by Teenia Perry to approve the recommendations for employment of **Ms. Stolp, Ms. Miller, Ms. Mallett, and Ms. Stephens** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President's Report

Dr. Breerwood reminded the board about pictures at the May 9th meeting. He also reminded them about the 2023 MACC Board of Trustees Conference June 28-30 in Biloxi, MS.

Dr. Breerwood updated the board on the Legislative Session. PRCC secured approximately eight million dollars for two projects, an Allied Health and Nursing Building at the Forrest County Campus and expansion of CTE on the Poplarville Campus.

Dr. Breerwood thanked Angie Kothmann for all of her hard work during the Legislative Session this year and explained to the board that she was an integral part of our success.

Dr. Breerwood discussed that in the coming weeks he would be meeting with Ms. Clark to begin working on the FY24 budget and that it would be presented at the May/June board meeting.

Dr. Breerwood reminded the board about the PRCC Hancock County Alumni Chapter 2023 Scholarship Golf Tournament on Friday, April 21st at Diamondhead Country Club in Diamondhead, MS. He thanked Mr. Frank Ladner for creating scholarship opportunities for PRCC students through the event.

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Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, May 9, 2023 at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the April 11, 2023 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.