

PEARL RIVER COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

February 14, 2023

The Board of Trustees of Pearl River Community College met Tuesday, February 14, 2023, at 1:00PM for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Trustees in Attendance/Absent:

Mr. Tony Waits, *Chairman*
Mr. M. L. “Sonny” Knight, *Secretary*
Mr. Dale Purvis, *Vice Chairman*
Dr. Steven Hampton - Absent
Mr. Ike Haynes
Ms. Teenia Perry
Mr. Donnie Williamson - Absent
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Don Welsh - Absent
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Stafford
Mr. John Shows

PRCC Staff in Attendance:

Dr. Adam Breerwood, *President*
Dr. Jennifer Seal, *Vice President for Planning and Institutional Research*
Dr. Raymunda Barnes, *Vice President for Hancock Center*
Ms. Bettye Clark, *Chief Financial Officer*
Mr. Jeff Long, *Vice President for Poplarville Campus and Student Services*
Mr. Craig Tynes, *Executive Director of Facility Planning and Capital Projects*
Mr. Matt Logan, *Chief Information Officer*
Ms. Maghan Smith, *Executive Assistant to the President*

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Rhett Ladner provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations and Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **January 10th board meeting minutes**. A motion was made by Carl Michael Day, seconded by Frank Ladner, to approve the January 10, 2023 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Jennifer Seal and Ms. Delana Harris.

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Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending January 31, 2023 and Unrestricted Current Fund Statement of Expenditures ending January 31, 2023**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **January 1, 2023 through January 31, 2023 Disbursement Register (Claim Docket)** in the amount of \$3,397,516.96 total disbursements. Included in this amount is student refunds in the amount of \$187,193.57. A motion was made by Mike Waits, seconded by Dale Purvis, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for review and approval the February 2023 Fixed Assets Deletion Report for institution wide in the amount of \$41,676.32. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the February 2023 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Clark presented for review and approval a **Single Source Item** from SiTech Louisiana for the purchase of a Vertical Take-Off and Landing Fixed Wing (Drone #1) in the amount of \$33,876.70, a **Single Source Item** from Multicopter Warehouse for the purchase of a Vertical Take-Off and Landing Quadcopter (Drone #2) in the amount of \$68,347.00, a **Single Source Item** from MFE Inspection Solutions for the purchase of a Ducted Fan Quadcopter (Drone #3) in the amount of \$52,050.00, a **Single Source Item** from Rock Robotic, Inc. for the purchase of a Sensor RGB Camera in the amount of \$55,184.00 and a **Single Source Item** from Clubhouse Trailer Company to sandblast, paint, repair, and wrap the band trailer in the amount of \$30,600.

A motion was made by Frank Ladner, seconded by Sonny Knight to approve the above Single Source Items as stated and defined herein. The motion was unanimous.

Ms. Clark presented for review and approval the prepayment of **Pearl River Community College District General Obligation Bonds, Series, 2011**, dated May 10, 2011 (the “Series 2011 Bonds”) maturing May 1 in the years 2023 through 2026 and the prepayment of **Pearl River Community College District General Obligation Bonds, Series 2010**, dated October 12, 2012 (the “Series 2010 Bonds”) maturing on November 1 in the years 2023 through 2025.

A motion was made by Sonny Knight, seconded by Gale Harris to approve the above General Obligation Bonds as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations

Dr. Breerwood presented for acceptance the **resignation of Ms. Laura Chisolm** from the position of Director of Student Accounts and VA Services effective February 17, 2023.

A motion was made by Teresa Stafford, seconded by Sonny Knight to accept the resignation of **Ms. Laura Chisolm** as presented and defined herein. The motion was unanimous.

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Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Breerwood presented for approval the **recommendation** of **Mr. Dalton Spiers** for the position of Director of Student Accounts and VA Services (12 Months) effective February 20, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Sydni Crain** for the position of Instructor of Hydrography (12 Months) effective March 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Mr. Chevis Necaize** for the position of Instructor of Welding (9 Months) effective August 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Thelma Keith** for the position of Middle College Advisor (12 Months) effective July 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Rebekah Jackson** for the position of Workforce Project Manager (12 Months) effective March 1, 2023.

Dr. Breerwood presented for approval the **recommendation** of **Ms. Kelsie Dove** for the position of Instructor of English (9 Months) effective August 1, 2023.

A motion was made by Carl Michael Day, seconded by Frank Ladner to approve the recommendation for employment of **Mr. Spiers, Ms. Crain, Mr. Necaize, Ms. Keith, Ms. Jackson and Ms. Dove** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

Dr. Breerwood presented for approval the 2023 **Summer Work Schedule**. As in years past, this schedule will consist of all campuses observing a four-day work schedule (Monday through Thursday) and closed each Friday beginning the week of June 9 and ending the week of July 28. Work hours will be lengthened to accommodate the Friday closures. The normal work schedule will resume July 28, 2023. This schedule provides a significant energy savings for the College and allows a needed break for summer employees. A motion was made by Brian Freeman, seconded by Sonny Knight, to approve the 2023 Summer Work Schedule. The motion was unanimous.

President's Report

Dr. Breerwood presented the Board with the 2022-2023 Preliminary Headcount Enrollment Report for the MACC. He explained that PRCC is currently up 17.2% and thanked the Board for allowing the College to continue to remain affordable, efficient and accessible.

Dr. Breerwood informed the Board that he was expecting a promising Legislative Session in Jackson this Spring.

Dr. Breerwood informed the Board that the College would begin to work on some infrastructure projects including HVAC systems and controls. The goal is to make existing buildings more energy efficient, Huff Hall Men's Dormitory for example.

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Dr. Breerwood informed the Board that the Buildings and Grounds Committee met prior to the Board meeting to discuss and make a recommendation to approve the upgrade of the HVAC System in the Allied Health Building on the Forrest County Campus, the replacement of the Chiller Plant on the Poplarville Campus and the ability to explore other financing options for the aforementioned projects. A motion was made by the Buildings and Grounds Committee to approve the recommendation as stated and defined herein. The motion was unanimous.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Carl Michael Day, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, March 7, 2023 at 1:00PM at Pearl River Community College's Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the February 14, 2023 Board of Trustees Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.