

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

November 8, 2022

The Board of Trustees of Pearl River Community College met Tuesday, November 8, 2022, at 1:00 p.m. for their monthly meeting. This meeting was held in the Dr. Cecil Burt Special Events Room on the Pearl River Community College Forrest County Campus in Hattiesburg, Mississippi.

### **TRUSTEES IN ATTENDANCE/ABSENT:**

Mr. Tony Waits, Chairman  
Mr. M. L. "Sonny" Knight, Secretary  
Mr. Dale Purvis, Vice Chairman  
Dr. Steven Hampton  
Mr. Ike Haynes  
Ms. Teenia Perry  
Mr. Don Welsh - Absent  
Mr. Rhett Ladner - Absent

Mr. Frank Ladner  
Mr. Michael Waits  
Mr. Carl Michael Day  
Mr. Donnie Williamson  
Mr. Brian Freeman  
Dr. Gale Harris  
Ms. Teresa Stafford  
Dr. Stacy Baudoin

**PRCC STAFF:** President Dr. Adam Breerwood, Vice President for Instruction/Provost Dr. Martha Lou Smith, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Enrollment Management and Business Services Ms. Candace Harper and Executive Assistant to the President Ms. Maghan Smith.

### **Invocation and Pledge**

Chairman Tony Waits presided and opened the meeting. Dr. Steven Hampton provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Guests**

None.

### **Presentations/Recognitions**

None.

### **Approval of Minutes**

Chairman Waits called for approval of the **October 11<sup>th</sup> board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the October 11, 2022 board meeting minutes as presented. The motion was unanimous.

### **Departmental Reports**

Departmental reports were presented by Dr. Smith, Dr. Jana Causey, Mr. Long and Ms. Harper.

Mr. Knight informed the Board that the Buildings and Grounds Committee met prior to the Board meeting to discuss the Pearl River Community College Proposed Baseball Field Lighting Replacement Bid Tabulation Form. The College received two bids for the project. Mr. Knight

made a recommendation to engage GeoSurfaces, Inc. of St. Gabriel, LA for a total bid of \$229,000.00. A motion was made by the Buildings and Grounds Committee to approve the recommendation as stated and defined herein. The motion was unanimous.

Mr. Knight informed the Board that the Buildings and Grounds Committee met prior to the Board meeting to discuss the Pearl River Community College Proposed Poplarville Campus Paving Project Bid Tabulation Form. The College received two bids for the project. Mr. Knight made a recommendation to engage Southern Paving of Foxworth, MS for a total bid of \$203,890.00. A motion was made by the Buildings and Grounds Committee to approve the recommendation as stated and defined herein. The motion was unanimous.

### **Financial Reports**

Ms. Harper presented and reviewed the **Reconciled Bank Balances ending October 31, 2022, and Unrestricted Current Fund Statement of Expenditures ending, October 31, 2022.** No board action was necessary for these reports.

Ms. Harper presented for review and approval the **October 1, 2022 through October 31, 2022 Disbursement Register (Claim Docket)** in the amount of \$7,787,374.35 total disbursements. Included in this amount is student refunds in the amount of \$5,198,780.41. A motion was made by Sonny Knight, seconded by Donnie Williamson, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Harper presented for review and approval the **November 2022 Fixed Assets Deletion Report** for institution wide in the amount of \$77,679.27. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Brian Freeman, seconded by Carl Michael Day, to approve the November 2022 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Harper presented for review and approval a **Single Source Item** for Laerdal Medical Corporation for the purchase of a SimPad PLUS System in the amount of \$8,216.95. A motion was made by Carl Michael Day, seconded by Ike Haynes to approve this single source item as stated and defined herein. The motion was unanimous.

Ms. Harper presented for review and approval a **Single Source Item** for Mohawk Lifts, LLC for the purchase of a Performance Swing Arm Tire Changer in the amount of \$9,591.05. A motion was made by Sonny Knight, seconded by Ike Haynes to approve this single source item as stated and defined herein. The motion was unanimous.

### **Personnel Matters – Resignations**

Dr. Smith presented for acceptance the **resignation for purposes of retirement of Ms. Cheryl Frierson** from the position of Workforce Project Manager/Coordinator of Workforce Compliance (12 Months) effective December 31, 2022.

Dr. Causey presented for acceptance the **resignation of Mr. Adam Parker** from the position of Director of Public Safety Forrest County Campus effective December 9, 2022.

**Personnel Matters – Recommendations for Employment and Employee Transfers**

None.

**Legal Matters**

None.

**Other Business**

None.

**President’s Report**

Dr. Breerwood informed the board that the December board meeting would take place on Thursday, December 8<sup>th</sup> at the Hancock County Campus. He explained that details would be sent out in the coming weeks regarding transportation.

Dr. Breerwood informed the board that plans were being made for the Governor to attend a ribbon cutting in spring 2023 for the Hancock County Aviation and Workforce Academy.

Dr. Breerwood informed the board that the Alumni Association and Development Foundation held their Annual Scholarship Dinner on November 7<sup>th</sup>. Both donors and students were in attendance for the dinner and it was a great night for the college.

Dr. Breerwood informed the board that the Marion/Jeff Davis County Steak Dinner would be held later in the evening at Kane’s Catfish Seafood & Steakhouse in Foxworth, MS and that over 200 tickets were sold to provide PRCC students with scholarship opportunities.

Dr. Breerwood informed the board that on Thursday, November 10<sup>th</sup> the Governor was going to make an announcement regarding potential BP Restore Funds for colleges in Mississippi.

Dr. Breerwood thanked Dr. Causey and the Massage Therapy Program for hosting the Board of Trustees and Administration at the Forrest County Campus.

**Adjournment**

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Donnie Williamson to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Thursday, December 8, 2022 at 1:00 p.m. at Pearl River Community College’s Hancock County Campus.

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Anthony C. “Tony” Waits  
Chairman of the Board

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M. L. “Sonny” Knight  
Secretary of the Board

**Exhibit Items for the November 8, 2022 Board Meeting Minutes**

None.

The official signed minutes and Exhibit Items (if applicable)  
are on file in the PRCC President's Office and  
are available for viewing upon request.