

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 8, 2022

The Board of Trustees of Pearl River Community College met Thursday, December 8, 2022, at 1:00 p.m. for their monthly meeting. This meeting was held at the Pearl River Community College Hancock County Campus in Waveland, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman – Absent
Mr. M. L. “Sonny” Knight, Secretary
Mr. Dale Purvis, Vice Chairman
Dr. Steven Hampton
Mr. Ike Haynes
Ms. Teenia Perry
Mr. Don Welsh
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Donnie Williamson
Mr. Brian Freeman – Absent
Dr. Gale Harris
Ms. Teresa Stafford
Dr. Stacy Baudoin – Absent

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Instruction/Provost Dr. Martha Lou Smith, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Enrollment Management and Business Services Ms. Candace Harper, Vice President for Planning and Institutional Research/Dean of Honors Institute (Poplarville) Dr. Jennifer Seal, Vice President for Hancock Campus Dr. Raymunda Barnes, Executive Director of Development Foundation and Alumni Services Ms. Delana Harris and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Vice Chairman Dale Purvis presided and opened the meeting. Dr. Gale Harris provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations/Recognitions

Dr. Breerwood recognized Dr. Raymunda Barnes and Ms. Angie Kothmann for their hard work in preparing the luncheon for the Board of Trustees meeting at the Hancock County Campus.

Approval of Minutes

Vice Chairman Purvis called for approval of the **November 8th board meeting minutes**. A motion was made by Frank Ladner, seconded by Carl Michael Day, to approve the November 8, 2022 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Jana Causey, Dr. Jennifer Seal and Dr. Raymunda Barnes.

Mr. Knight informed the Board that the Buildings and Grounds Committee met prior to the Board meeting to discuss the proposed Building #1 Reroof PRCC Hattiesburg Campus Certified Bid Tabulation Form. The College received five bids for the project. Mr. Knight made a recommendation to engage Roofing Solutions, LLC for a total bid of \$415,200.00 A motion was made by the Buildings and Grounds Committee to approve the recommendation as stated and defined herein. The motion was unanimous.

Mr. Frank Ladner informed the Board that the Nomination Committee met prior to the Board meeting to discuss the slate of officers for the next two years. Mr. Ladner made a recommendation to maintain the current officer roles. A motion was made by the Nomination Committee to approve the recommendation as stated and defined herein. The motion was unanimous.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending November 30, 2022, and Unrestricted Current Fund Statement of Expenditures ending, November 30, 2022.** No board action was necessary for these reports.

Ms. Clark presented for review and approval the **November 1, 2022 through November 30, 2022 Disbursement Register (Claim Docket)** in the amount of \$1,625,614.20 total disbursements. Included in this amount is student refunds in the amount of \$234,441.36. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the Disbursement Register as stated and defined herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for review and approval the **December 2022 Fixed Assets Deletion Report** for institution wide in the amount of \$16,733.30. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Teenia Perry, seconded by Sonny Knight, to approve the December 2022 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Clark presented for review and approval a **Single Source Item** from 3 Dinternet for the purchase of a Transformer Bank Simulator Single Computer Single Computer License and Subscriptions in the amount of \$8,100, a **Single Source Item** from Vapotherm for the purchase of a Vapotherm High Flow Nasal Cannula in the amount of \$13, 267.00, a **Single Source Item** from Future Tek, Inc. for the purchase of a Model S-1200-E Siemens 1200 PLC (4) in the amount of \$22,050.00, a **Single Source Item** from Getinge USA Sales for the purchase of a Getinge: SERVO-U Ventilator in the amount of \$28,050.00 and a **Single Source Item** from Michigan Instruments for the purchase of a Dual Adult Lung Simulator in the amount of \$7,284.00.

A motion was made by Carl Michael Day, seconded by Sonny Knight to approve the above **Single Source Items** as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations

Dr. Smith presented for acceptance the **resignation for purposes of retirement** of **Mr. Brad Barrett** from the position of Automotive Instructor (9 Months) effective May 31, 2023.

Dr. Causey presented for acceptance the **resignation** of **Ms. Cindy Skinner** from the position of Instructor of Associate Degree Nursing effective December 31, 2022.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Causey presented for approval the **recommendation** of **Ms. Brandi Linares** for the position of Director of Nursing Education (12 Months) effective January 2, 2023.

Dr. Causey presented for approval the **recommendation** of **Ms. April Collum** for the position of Practical Nursing Program Coordinator effective January 2, 2023.

Dr. Causey presented for approval the **transfer** of **Ms. Lori Anderson** from the position of Department Chair/Instructor of Respiratory Care Technology (12 Months) to the position of Respiratory Care Technology (3/5) effective December 31, 2022.

Dr. Causey presented for approval the **transfer** of **Ms. Frances Wright** from the position of Instructor of Respiratory Care Technology (11 Months) to Department Chair/Instructor of Respiratory Care Technology (12 Months) effective January 2, 2023.

Dr. Causey presented for approval the **transfer** of **Mr. Alvin Pittman** from the position of Police Officer (FCC) to the position of Director of Public Safety for Forrest County Operations (FCC) effective January 2, 2023.

A motion was made by Dr. Steven Hampton, seconded by Teenia Perry to approve the recommendations for employment and employee transfers of **Ms. Linares, Ms. Collum, Ms. Anderson, Ms. Wright** and **Mr. Pittman** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President's Report

Dr. Breerwood informed the Board that Mr. Day and the Marion County School District was chosen to receive \$3.5 million dollars from the Mackenzie Scott Foundation. The foundation will help send 50-100 seniors to Pearl River Community College for free each year.

Dr. Breerwood informed the Board that the majority of fall classes were complete but that there were approximately 100 virtual classes that would finish up in the next couple of days.

Dr. Breerwood informed the Board that enrollment for the spring 2023 semester is matching last year's enrollment with slight increases.

Dr. Breerwood informed the Board that it was important to note that our funding is based on a combination of summer, fall and spring credit hours. The credit hours for fall 2022 maintained an increase through the very end of the semester.

Dr. Breerwood thanked the Board for their support and a great fall 2022 semester. He explained that the Board would now end the meeting with a site tour of the new Aviation Aerospace Workforce Academy.

Adjournment

There being no further business to come before the Board of Trustees, Vice Chairman Purvis called for the meeting to be adjourned. A motion was made by Donnie Williamson, seconded by Teenia Perry to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, January 10, 2023 at 1:00 p.m. at Pearl River Community College’s Olivia Bender Cafeteria.

Tony Waits
Chairman of the Board

M. L. “Sonny” Knight
Secretary of the Board

Dale Purvis
Vice Chairman of the Board

Exhibit Items for the December 8, 2022 Board Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable) are on file in the PRCC President’s Office and are available for viewing upon request.