

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

October 11, 2022

The Board of Trustees of Pearl River Community College met Tuesday, October 11, 2022, at 1:00 p.m. for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman - Absent
Dr. Steven Hampton
Mr. Ike Haynes
Ms. Teenia Perry- Absent
Mr. Don Welsh - Absent
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Stafford
Dr. Stacy Baudoin

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Planning and Institutional Research/Dean of Honors Institute (Poplarville) Dr. Jennifer Seal, Vice President for Hancock Campus Dr. Raymunda Barnes and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Donnie Williamson provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

Dr. Breerwood welcomed Dr. Stacy Baudoin, Pearl River County Interim Superintendent of Education and new member of the Pearl River Community College Board of Trustees to the Board meeting.

Presentations/Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **September 13th board meeting minutes**. A motion was made by Frank Ladner, seconded by Carl Michael Day, to approve the September 13, 2022 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Jana Causey, Dr. Jennifer Seal, Dr. Raymunda Barnes and Mr. Jeff Long.

Financial Reports

Dr. Breerwood presented and reviewed the **Reconciled Bank Balances ending September 30, 2022, and Unrestricted Current Fund Statement of Expenditures ending, September 30, 2022**. No board action was necessary for these reports.

Dr. Breerwood presented for review and approval the **September 1, 2022 through September 30, 2022 Disbursement Register (Claim Docket)** in the amount of \$4,871,098.76 total disbursements. Included in this amount is student refunds in the amount of \$1,179,520.60. A motion was made by Sonny Knight, seconded by Mike Waits, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Dr. Breerwood presented for review and approval the **October 2022 Fixed Assets Deletion Report** for institution wide in the amount of \$100,268.41. The report contains various unserviceable computers, electronic items and furniture that are no longer in use and will be prepared for salvage. A motion was made by Carl Michael Day, seconded by Frank Ladner, to approve the October 2022 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations

Dr. Breerwood presented for acceptance the **resignation for purposes of retirement of Mr. Raymond Jarrell** from the position of Instructor of Welding (Hancock Campus) effective May 31, 2023.

Dr. Causey presented for acceptance the **resignation for purposes of retirement of Dr. Arlene Jones** from the position of Director of Nursing Education effective December 31, 2022.

Dr. Breerwood presented for acceptance the **resignation of Mr. Richie Lewis** from the position of Workforce Project Manager effective October 19, 2022.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Breerwood presented for approval the **recommendation of Ms. Melissa Hopkins** for the position of Career Step Coach effective October 10, 2022.

A motion was made by Teresa Stafford, seconded by Carl Michael Day, to approve the recommendation for employment of **Ms. Hopkins** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President’s Report

Dr. Breerwood reminded the Board that the November Board of Trustees meeting would be held at the PRCC Forrest County Campus in the Dr. Cecil Burt Special Events Room.

Dr. Breerwood informed the Board of the Homecoming Week festivities including the Fall Festival, Homecoming Court Mother’s Luncheon and Homecoming Football Game scheduled for Thursday, October 13th at 7:00 P.M. He also informed the Board that there was a flyer attached to their agenda with a list of activities for the week.

Dr. Breerwood informed the Board that all PRCC campuses would be closed November 21-25 for Thanksgiving break.

Dr. Breerwood informed the Board that the December Board of Trustees Meeting would be held at the PRCC Hancock County Campus on Thursday, December 8th due to a scheduling conflict with the SACSCOC Conference. Dr. Breerwood and his administration will be returning from Atlanta, Georgia on Tuesday, December 6th.

Dr. Breerwood informed the Board that enrollment is holding strong with over 5,501 students which is a landmark for Pearl River Community College. Dr. Breerwood continued by saying that the College has put strategies in place such as partnerships with Camp Shelby and Memorandums of Agreement with William Carey University and the University of Southern Mississippi to assist in this continued growth. The College anticipating the completion of the fall 2022 audit report but fully expects to maintain its place as the fastest growing community college in the state.

Dr. Breerwood informed the Board that there are several 2023 spring project bids out that will be in soon.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Donnie Williamson, seconded by Sonny Knight to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, November 8, 2022 at 1:00 p.m. at Pearl River Community College’s Forrest County Campus Dr. Cecil Burt Special Events Room.

Anthony C. “Tony” Waits
Chairman of the Board

M. L. “Sonny” Knight
Secretary of the Board

Exhibit Items for the October 11, 2022 Board Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President’s Office and
are available for viewing upon request.