

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

September 13, 2022

The Board of Trustees of Pearl River Community College met Tuesday, September 13, 2022, at 1:00 p.m. for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman
Dr. Steven Hampton
Mr. Ike Haynes
Ms. Teenia Perry
Mr. Don Welsh - Absent
Mr. Rhett Ladner

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Stafford
Dr. Stacy Baudoin

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Planning and Institutional Research/Dean of Honors Institute (Poplarville) Dr. Jennifer Seal, Vice President for Enrollment Management and Business Services Ms. Candace Harper, Vice President for Hancock Campus Dr. Raymunda Barnes, Executive Director of Development Foundation and Alumni Services Ms. Delana Harris and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Mr. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

Dr. Breerwood welcomed PRCC English Instructor, Dr. Eric Leatherwood to the Board meeting.

Presentations/Recognitions

Dr. Breerwood recognized and introduced Dr. Stacy Baudoin, Pearl River County Interim Superintendent of Education and new member of the Pearl River Community College Board of Trustees.

Dr. Breerwood recognized and introduced Mr. Rhett Ladner, Hancock County Interim Superintendent of Education and new member of the Pearl River Community College Board of Trustees.

Dr. Breerwood presented Mr. Brian Freeman with the 2022 MACC Board of Trustees 10 Years of Dedicated Service Award. Dr. Breerwood and Mr. Freeman then took a photo.

Approval of Minutes

Chairman Waits called for approval of the **August 9th board meeting minutes**. A motion was made by Frank Ladner, seconded by Carl Michael Day, to approve the August 9, 2022 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were presented by Dr. Jana Causey, Dr. Jennifer Seal, Dr. Raymunda Barnes, Mr. Jeff Long, Ms. Candace Harper and Ms. Delana Harris

Financial Reports

Dr. Breerwood presented and reviewed the **Reconciled Bank Balances ending August 31, 2022, and Unrestricted Current Fund Statement of Expenditures ending, August 31, 2022**. No board action was necessary for these reports.

Dr. Breerwood presented for review and approval the **August 1, 2022 through August 31, 2022 Disbursement Register (Claim Docket)** in the amount of \$2,705,107.97 total disbursements. Included in this amount is student refunds in the amount of \$186,063.85. A motion was made by Ike Haynes, seconded by Carl Michael Day, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Dr. Breerwood presented for review and approval the **August 2022 Fixed Assets Deletion Report** for institution wide in the amount of \$15,304.39. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Teenia Perry, to approve the August 2022 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations/Non-Renewal

Ms. Harper presented for acceptance the **resignation** of **Ms. Caitlyn Warner** from the position of Recruiter at the Poplarville Campus effective August 31, 2022.

Dr. Causey presented for acceptance the **resignation** of **Ms. Judy Grice** from the position of Instructor of Practical Nursing effective September 9, 2022.

Dr. Causey presented for acceptance the **resignation** of **Ms. Dana Richardson-Harvey** from the position of Instruction of Practical Nursing (HCC) effective August 15, 2022.

Dr. Causey presented for acceptance the **non-renewal** of **Ms. Katherine Dedeaux** from the position of *G Outreach and Educational Development Coordinator (PT/12 Months) effective September 30, 2022.

Dr. Causey presented for acceptance the **non-renewal** of **Ms. Daphne Stevens** from the position of *G Technical Assistance Coordinator (Poplarville Site) (FT/12 Months) effective September 30, 2022.

Dr. Causey presented for acceptance the **non-renewal** of **Ms. Victoria Davis** from the position of *G Technical Assistance Coordinator (Petal Site) (FT/12 Months) effective September 30, 2022.

Dr. Causey presented for acceptance the **non-renewal** of **Ms. Crystal Moody** from the position of *G Technical Assistance Coordinator (Petal Site) (FT/12 Months) effective September 30, 2022.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Breerwood presented for approval the **recommendation** of **Ms. Jennifer Culpepper** for the position of WIOA Out of School Youth Program-Youth Spark (12 Months) effective September 1, 2022.

Dr. Causey presented for approval the **recommendation** of **Ms. Melinda Carlisle** for the position of Instructor of Practical Nursing (HCC) effective September 1, 2022.

Dr. Causey presented for approval the **recommendation** of **Ms. Abby Turner** for the position of Instructor of Practical Nursing (Nights/Weekends) (FCC) effective September 1, 2022.

Dr. Causey presented for approval the **recommendation** of **Ms. Mary Rebecca Hanaford** for the position of Instructor of Practical Nursing (Poplarville/HCC) effective October 1, 2022.

A motion was made Mike Waits, seconded by Dale Sonny Knight, to approve the recommendations for employment of **Ms. Culpepper, Ms. Carlisle, Ms. Turner and Ms. Hanaford** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

Dr. Seal presented for review and approval the revised Evaluation Process Policy. A motion was made by Frank Ladner, seconded by Sonny Knight to approve the Evaluation Policy as presented and defined herein. The motion was unanimous.

Executive Session

Chairman Waits called for a motion to **consider entering** into **Executive Session** to discuss an instructional/curriculum matter. A motion was made by Carl Michael Day, seconded by Frank Ladner to consider entering into Executive Session. The motion was unanimous. A motion was made by Frank Ladner, seconded by Carl Michael Day to **remain** in Executive Session for the discussion of an instructional/curriculum matter. The motion was unanimous.

A motion was made by Frank Ladner, seconded by Dale Purvis to **exit** Executive Session. The motion was unanimous.

At this time, the meeting returned to Open Session. There was no action taken during the Executive Session.

President's Report

Dr. Breerwood presented the Board with a handout proving that Pearl River Community College is Mississippi's fastest growing community college from 2016-2022. Compared to the state average of -14.5% and the national average of -16.4%, Pearl River Community College has

increased enrollment 15.1%. PRCC increased 42% in workforce development and career and technical enrollment compared to the state average of -1%. From 2017-2019, PRCC faculty members received a pay increase of 19% compared to the state average of 5%. Dr. Breerwood also discussed facility improvements, six years without tuition increase, increased scholarships, online enrollment increases, students transferring and graduating from MS Universities as well as transfer students graduating from MS Universities with higher GPAs.

Dr. Breerwood presented the Board with the Mississippi Community College Fall 10th Day Preliminary Report. Pearl River Community College is up 2.4% in headcount with a system total deficit of -11.6% and up 2.7% in credit hours with a system total deficit of -13.2%.

Dr. Breerwood presented the Board with the Mississippi Community College Enrollment Trends 2017-2022 report. From fall 2017 to fall 2022, each community college in the state decreased in enrollment but Jones College with an increase of 140 students and Pearl River Community College with an increase of 619 students. From fall 2017 to fall 2022, each community college in the state decreased in number of semester credit hours but Pearl River Community College with an increase of 12,742.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Carl Michael Day, seconded by Teenia Perry to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, October 11, 2022 at 1:00 p.m. at Pearl River Community College’s Olivia Bender Cafeteria.

Mr. Anthony C. “Tony” Waits
Chairman of the Board

M. L. “Sonny” Knight
Secretary of the Board

Exhibit Items for the September 13, 2022 Board Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President’s Office and
are available for viewing upon request.