

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

July 12, 2022

The Board of Trustees of Pearl River Community College met Tuesday, July 12, 2022, at 1:00 p.m. for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman - Absent
Dr. Steven Hampton - Absent
Mr. Ike Haynes - Absent
Ms. Teenia Perry
Mr. Don Welsh
Ms. Teresa Merwin - Absent

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day - Absent
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Planning and Institutional Research/Hancock Center/Dean of Honors Institute (Poplarville) Dr. Jennifer Seal, Vice President for Enrollment Management and Business Services Ms. Candance Harper, Executive Director of Development Foundation and Alumni Services Ms. Delana Harris and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Chairman Waits provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations/Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **June 14th board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the June 14, 2022 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Dr. Jennifer Seal, and Ms. Harris.

Financial Reports

Dr. Breerwood presented and reviewed the **Reconciled Bank Balances ending June 30, 2022, and Unrestricted Current Fund Statement of Expenditures ending, June 30, 2022.** No board action was necessary for these reports.

Dr. Breerwood presented for review and approval the **June 1, 2022 through June 30, 2022 Disbursement Register (Claim Docket)** in the amount of \$2,805,005.67 total disbursements. Included in this amount is student refunds in the amount of \$158,105.71. A motion was made by Sonny Knight, seconded by Donnie Williamson, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Dr. Breerwood presented for approval the **July 2022 Fixed Assets Deletion Report** for institution-wide in the amount of \$1,095,526.08. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the **July 2022 Fixed Assets Deletion Report** as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations

Dr. Seal presented for acceptance the **resignation of Ms. Jessica Carrell** from the position of Instructor of English (Hancock Center) effective June 30, 2022.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Smith presented for approval the **recommendation of Ms. Allison Mascagni** for the position of Instructional Design Specialist (12 Months) effective July 1, 2022.

Ms. Harper presented for approval the **transfer of Mr. Lucas Lymuel** to the position of Marketing and Recruitment Specialist effective July 1, 2022.

A motion was made by Mike Waits, seconded by Sonny Knight, to approve the recommendation/transfer for employment of **Ms. Mascagni and Mr. Lymuel** as presented and defined herein. The motion was unanimous.

Legal Matters

Dr. Breerwood made a recommendation to engage Dukes Dukes & Hunter to explore the possibility of employee retention for the College.

A motion was made by Mike Waits, seconded by Sonny Knight to approve the recommendation as presented and defined herein. The motion was unanimous.

Other Business

Dr. Breerwood informed the Board that the Buildings and Grounds Committee met prior to the Board meeting to discuss the hiring of Path Professional Services to perform HVAC controls replacement on existing buildings including Huff Hall, Hancock Hall, Moody Hall, Holden Hall and Olivia Bender Cafeteria. The funding for the project will be covered under the Higher Education Emergency Relief Fund (HEERF).

A motion was made by the Buildings and Grounds Committee to approve the recommendation as presented and defined herein. The motion was unanimous.

President’s Report

Dr. Breerwood informed the Board that bids for the Hancock County Aviation and Workforce Academy would open on Thursday, July 28th. Four contractors will bid on the project and the goal is for the bid to come in under nine million dollars.

Dr. Breerwood reminded the Board about the upcoming MACC Trustees Conference at the Beau Rivage Resort & Casino in Biloxi, MS July 26-28. An agenda was provided to each Board member. Aladdin Food Services will provide dinner at Mary Mahoney’s on July 27th.

Dr. Breerwood reminded the Board about the upcoming Grant Announcement for Pearl River Community College Workforce Department scheduled for July 14th at the Lowery A. Woodall Advanced Technology Center. Governor Tate Reeves will be in attendance and deliver remarks.

Dr. Breerwood informed the Board that several members will be receiving a MACC Trustees Years of Service award at the upcoming conference. Dr. Breerwood thanked everyone for their service to the College.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, August 9, 2022 at 1:00 p.m. at Pearl River Community College’s Olivia Bender Cafeteria.

Mr. Anthony C. “Tony” Waits
Chairman of the Board

M. L. “Sonny” Knight
Secretary of the Board

Exhibit Items for the July 12, 2022 Board Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President’s Office and
are available for viewing upon request.