

Institutional Planning
And
Effectiveness Document

Fall Semester
2011-2012



Pearl River Community College
Poplarville-Hattiesburg-Waveland
Mississippi

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Pearl River Community College
Institutional Planning and Effectiveness Document
Fall Semester
2011-2012
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Introduction

INTRODUCTION



The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has a planning and evaluation process that is broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation process is continuous and provides assurance that the Mission Statement is being fulfilled, provides a method to measure performance, and provides documentation that improvements are being made as needed.

Pearl River Community College has established a systematic, broad-based, interrelated, and appropriate evaluation process which includes a number of methods to assist in evaluating and determining the effectiveness of educational activities. The Institutional Effectiveness Assessment Charts have been developed to give positive and definitive direction to the various administrative, student services, and instructional programs. The objectives are stated in terms of outcomes to be accomplished, the assessment criteria are identified, and the use of the results is given for each of the objectives at the end of the school year. After careful review of the Mission and Strategic Goals of the College, each of the administrative units, student services units, and instructional programs develops objectives which ensure that the Mission and Strategic Goals of the College will be met during the year. The relationship of each unit or program to the PRCC Mission is also reviewed. Members of the Planning and Effectiveness Committee review the objectives and work with administrators, faculty, and staff to ensure that the units develop objectives that are appropriate for the College. The Institutional Effectiveness Assessment Charts are then reviewed by the President and members of the Administrative Council. If approved, each chart is completed prior to the next fall semester. Accomplishments are evaluated by the President and Administrative Council, and, if needed, recommendations are made for the following year. If the chart is not approved, the process begins again with additional guidance from members of the Planning and Effectiveness Committee.

In addition to preparing the Institutional Effectiveness Assessment Charts, academic departments are scheduled to undergo a program review every three years. Program review is a formal process designed to assist in the evaluation of the College's educational programs and services. The promotion of program improvement and growth is the primary focus of these reviews. A second goal of the program reviews is to provide information for planning and decision making. As can be seen by reviewing these reports, program reviews document strengths and weaknesses, describe improvements made since the last evaluation, and note recommendations for the future. In addition, the Career and Technical Division conducts program reviews annually.


Personnel evaluations also play a major role in evaluating and improving educational activities at Pearl River Community College. Faculty members are evaluated by students each Fall Semester. Evaluations by supervisors occur annually for employees with fewer than six years of experience at Pearl River Community College, and every three years for employees with six or more years experience at PRCC. Both the supervisor and the student evaluation results are used by the supervisor when meeting with individual faculty members to discuss the evaluation of the faculty member. Areas for improvement are noted on the evaluation form, and a plan for correcting deficiencies is discussed and documented on the evaluation form. Results from the previous evaluation are compared to results from the current year in order to ensure that needed improvements or modifications in specific areas have been accomplished. A follow-up of faculty performance when indicated by the evaluation is scheduled by the supervisor. Also, it should be noted that the same cycle for evaluation is used for supervisors by personnel reporting to them. Results are compiled and used in planning for improvements. Faculty and staff development

opportunities are often based on recommendations resulting from this evaluation process.

Institutional Research, an integral part of the College's planning and evaluation process, is an important responsibility of personnel in several offices and is coordinated by the Institutional Research Specialist in the Office of Planning and Research. Statistics regarding demographics, transfer student data, grade comparisons, distance education, survey data, personnel evaluation data, and department/unit assessment and evaluation information are coordinated and provided to faculty, staff, and administrators by the Chief Planning Officer and the Institutional Research Specialist. Distribution of this research is accomplished through newsletters, focus group reports, program reviews, assessment charts, annual reports, State reports, and individual and group presentations. Evaluations of services provided by these offices can be found in annual assessment charts, personnel reviews, and survey data; therefore, improvement in services is an ongoing process.

In addition to these planning and evaluation activities, many committees composed of faculty, staff, and administrators are involved in monitoring the achievement of goals and objectives. Additional data and/or additional methods of evaluation can be suggested at any time. These committees meet on a regular basis and add another avenue for input regarding planning and evaluation for all Pearl River Community College personnel.

The information contained in this document is an example of Pearl River Community College's commitment to growth and change. Many changes and modifications have been made in the instructional, administrative, and educational support services as a result of the analysis of the informative data gathered by means of these assessment tools. Efforts will be continued to provide outstanding services in all areas of the College. Data collection, measurements, and plans for improvements, along with data from various surveys, will be reviewed and used to guide the planning and budgeting process, with particular emphasis being given to areas where improvements are needed. This process is repeated annually and ensures that the College is constantly evaluating, discussing, and improving its services.



Mission Statement and Strategic Goals

Mission Statement



Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals



1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Strategic Planning

STRATEGIC PLANNING



The basis for the strategic planning process at Pearl River Community College (PRCC) involves the formulation of the Mission Statement and of Strategic Goals, which serve as the foundation for all planning and evaluation at the College. In the past, the Mission Statement and Strategic Goals were reviewed annually by the Policy and Procedure Committee, which has representation from all areas of the College. In the spring of 2003, the President appointed a special committee composed of faculty, staff, administrators, student representatives, and community and alumni members to review them once again. Using historical data as a basis, this committee met, researched and reviewed data, and recommended a revised Mission Statement with Strategic Goals. The Proposed Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003.

The Mission Statement and Strategic Goals are reviewed annually by the Planning and Effectiveness Committee with recommendations for changes being made as needed to the Administrative Council and Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a goal has been met, are written with the assistance of the Chief Planning Officer, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division. As shown on the Annual Planning and Evaluation Cycle, operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and transmitted to the College President and other appropriate administrators for final review and approval.

As indicated in the Annual Planning and Evaluation Cycle, each year, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine how well Pearl River Community College is meeting its Strategic Goals. This compilation assists in determining the extent to which the College is fulfilling its mission. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific Strategic Goals. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review and that are used to document improvements.

Mission Statement and Strategic Goals

2011-2012

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Institutional
Effectiveness
Planning &
Evaluation Calendar

Annual Planning &
Evaluation Cycle

INSTITUTIONAL EFFECTIVENESS PLANNING AND EVALUATION CALENDAR

2011 - 2012

<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
July	2010-2011 Internal Performance Indicators (IPI) Data Accumulation	Committees	Ms. Wells
July	Preparation and Distribution of Policy and Procedure Manuals	Ms. Sharman Ladner	Dr. Askew
August	Professional Development Sessions	Faculty and Staff	Dr. Askew/Ms. Wells
September	Completion of 2010-2011 Assessment Charts	Division/Department Chairs	Ms. Wells
September	Completion of 2011-2012 Fall Semester Assessment Charts	Division/Department Chairs	Ms. Wells
September	Review of 2010-2011 Strategic Plan and IPI Assessment Results	Planning and Effectiveness Committee	Dr. Seal/Ms. Wells
September	Submission of SACS Fifth-Year Interim Report (Deadline 9/15/11)	Leadership Team QEP Committee	Dr. Askew Dr. Seal
October	Review of Mission Statement and Strategic Goals Policy/Procedure Recommendations	Policy and Procedure Committee Committees	Dr. Burt
October	Review of 2011-2012 Fall Semester Assessment Charts	Planning and Effectiveness Committee Administrative Council	Dr. Seal/Ms. Wells Dr. Askew
October	Review of 2010-2011 Strategic Plan and IPI Assessment Results	Administrative Council	Dr. Askew
October	Completion of Pearl River Community College 2010-2011 Strategic Plan and IPI Document	Planning and Research	Dr. Askew/Ms. Wells
October	Completion of 2010-2011 Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells
October	Student Evaluations of Faculty	Ms. Ladner Faculty and Students	Dr. Askew

2011-2012 IEPAEC Continued

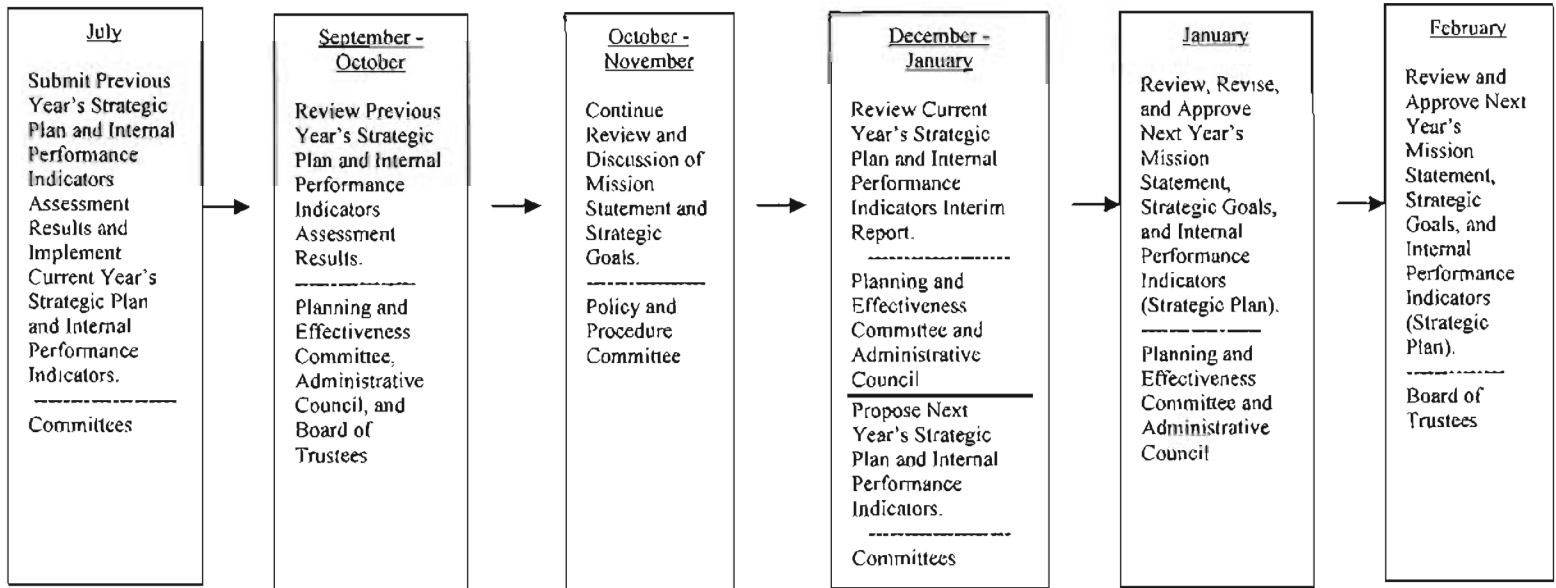
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
October/ November	Campus Survey	Students	Dr. Breerwood/ Ms. Wells
November	Review of 2010-2011 Strategic Plan and IPI Assessment Results and Review of 2010-2011 Institutional Planning and Effectiveness Document	Board of Trustees	Dr. Askew
November	Publication of 2010-2011 Strategic Plan and IPI Assessment Results Document and 2010-2011 Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells
November	Completion of Fall Semester 2011-2012 Assessment Charts and Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells
November	2011-2012 IPI Interim Report Submission for Review	Committee Chairs	Ms. Wells
November	Evaluations of President	Board of Trustees	Chair, Board of Trustees
December	SACS Annual Conference	Leadership Team	Dr. Lewis
December	Development of Proposed 2012-2013 Strategic Plan and IPIs	Committees	Committee Chairs
December	Publication of Fact Book	Institutional Research	Ms. Wells
January	Review of 2011-2012 Strategic Plan and IPI Interim Report and Review, Revision, and Approval of Proposed 2012-2013 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Planning and Effectiveness Committee Administrative Council	Dr. Seal/Ms. Wells Dr. Askew
January	Evaluations of Supervisors	Ms. Ladner Faculty and Staff	Dr. Askew/Ms. Wells
January	Evaluations of Personnel	Supervisors	Dr. Askew
January	Women's Health Symposium	Committee	Dr. Askew

2011-2012 IEPAEC Continued

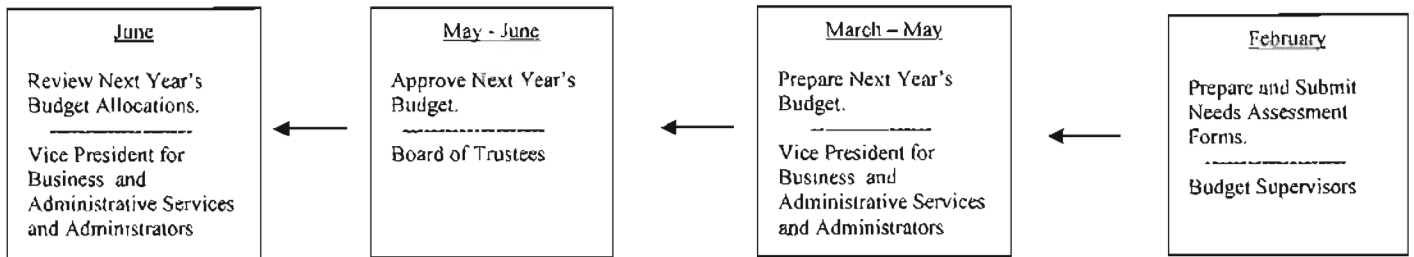
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
February	Review and Approval of Proposed 2012-2013 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Board of Trustees	Dr. Askew
February	Completion of Revised 2012-2015 Strategic Plan and IPI Document	Planning and Research	Dr. Askew/Ms. Wells
February	Budget Requests/Needs Assessment Forms	All	Mr. Knight
March	Evaluations of Office of Planning and Institutional Research	Planning and Effectiveness Committee	Dr. Seal
March	Support Staff Professional Development Sessions	Support Staff	Ms. Wells
April	Committee Updates	Ms. Ladner	Dr. Askew/Dr. Lewis
May	Graduate Survey	Bookstore Personnel and Students	Ms. Wells
May	Completion of 2011-2012 Assessment Charts	Division/Department Chairs	Ms. Wells
May	Completion of 2012-2013 Fall Semester Assessment Charts	Division/Department Chairs	Ms. Wells
June	Post-Graduate (2011) Survey	N/A	Ms. Wells
June	Completion of Developmental Education Program Review	Faculty and Staff	Ms. Benton/Dr. Smith
June	Review of Budget Allocations	Administrators	Mr. Knight
June	Submission of 2011-2012 Strategic Plan and Internal Performance Indicators Assessment Results (December to June) to IR Office	Committees	Committee Chairs

PEARL RIVER COMMUNITY COLLEGE ANNUAL PLANNING AND EVALUATION CYCLE

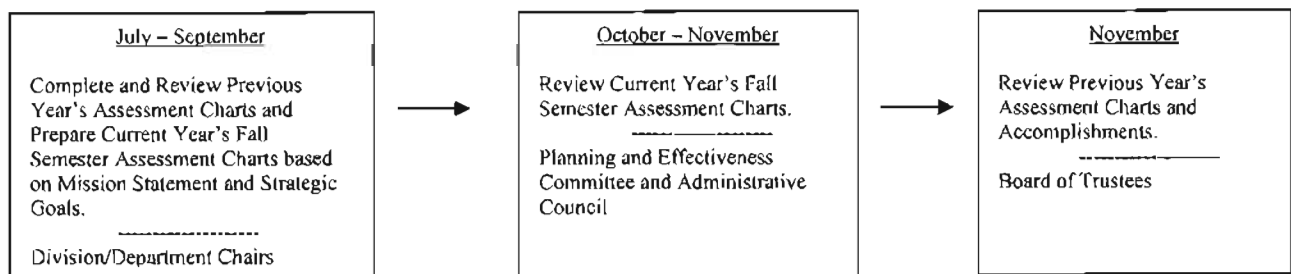
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)

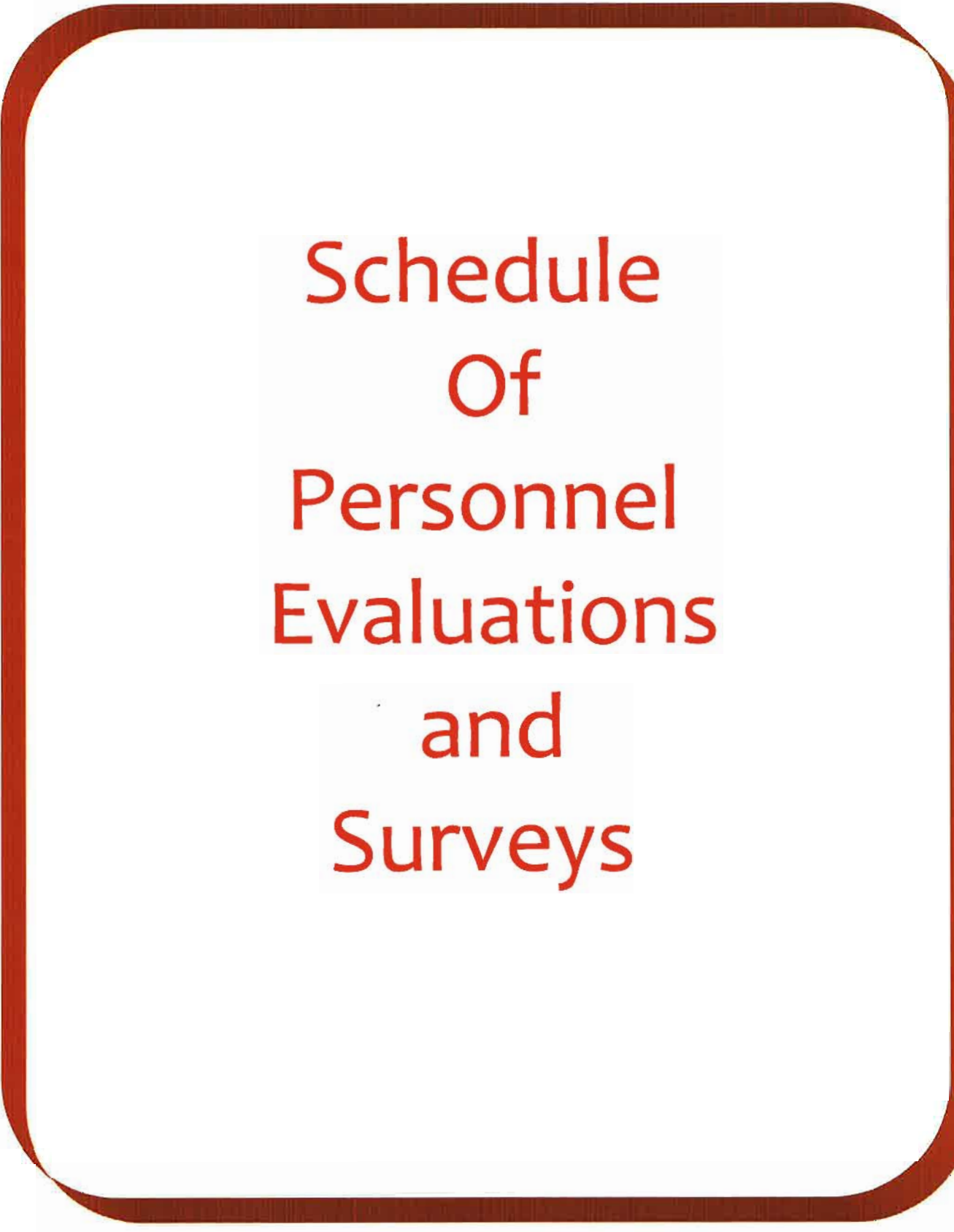


BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS





Schedule
Of
Personnel
Evaluations
and
Surveys

OFFICE OF PLANNING AND RESEARCH

SCHEDULE FOR EVALUATIONS

2011 - 2012

STUDENT EVALUATIONS OF INSTRUCTION

October 3 – Student Evaluations of Instruction begin

October 3 - November 11, 2011 – Student Evaluations of Instruction

January 10 – Student Evaluations of Instruction results distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 19 – Performance Reviews of Supervisors emailed to employees

January 19 - 27, 2012 – Performance Reviews of Supervisors

February 24 – Performance Reviews of Supervisors results distributed to administrators/supervisors

PERSONNEL EVALUATIONS

February 28 – Personnel Evaluations emailed to administrators/supervisors

March 5 – Schedules for Personnel Evaluations sent to Office of Planning and Research

March 1 - 30, 2012 – Personnel Evaluations

SCHEDULE OF EVALUATIONS AND SURVEYS

2011 - 2012

EVALUATION/SURVEY	MONTH	PURPOSE
Student Evaluations of Instruction	October-November, April, June, July	To determine students' perceptions of instructors.
Campus Climate Survey	October-November	To measure what aspects of campus are important to students and how satisfied students are with them.
Associate Degree Nursing Evaluations	November-December, April	To evaluate textbooks, course, curriculum, clinical instructors, and clinical agencies.
Performance Reviews of Supervisors	January	To determine perceptions of effectiveness and to make improvements.
Evaluations of Personnel	March	To determine perceptions of effectiveness and to make improvements.
Student, Faculty, and Administrator/Staff Library Surveys	March	To determine student, faculty, and administrator/staff perceptions of effectiveness of library services in order to make improvements.
Evaluations of the Office of Planning and Institutional Research	April	To determine research needs of personnel and perceptions regarding the effectiveness of the services provided by personnel in the Office of Planning and Institutional Research and to make improvements.
Wellness Center Evaluation	May	To determine students' satisfaction with the facility, faculty, staff, and student workers.
Student (Graduates) Opinion Survey	May	To determine perceptions of College's programs and services.
Post Graduate Survey	June	To improve the services offered to students.



Major Committee Objectives

Pearl River Community College

Major Committees' Objectives



Administrative Council / Management Committee

Planning and Effectiveness Committee

Policy and Procedure Committee

Fiscal Management Committee

Instructional Council

Professional Development Committee

Student Services Committee

Workforce Education Committee

ADMINISTRATIVE COUNCIL 2011--2012 OBJECTIVES

The purpose of the Administrative Council is to facilitate the day-to-day operations through an exchange of information, to resolve operational issues and, to serve in an advisory role to the President. The Council has scheduled monthly meetings that are held at 8:30 a.m. on Wednesday following the Board of Trustees meeting that is normally held on the second Tuesday of each month.

The Administrative Council meetings allow college administrators an opportunity to review programs and activities in their respective areas for other members of the Council. The Council meetings also provide a forum for the discussion of college-wide issues and the resolution of significant issues that impact the operation of the institution.

Listed below are the OBJECTIVES for the Administrative Council for 2011-2012:

- Continued refinement of the admissions, registration and orientation process.
- Plan for student housing adjustments with the construction of new dormitories and the possible transition of some current facilities being used as dormitories to classrooms and faculty offices.
- Plan for continually improving relationships with all school districts in our service area.
- Receive input regarding the improvement of the College's buildings and grounds.
- Ensure the continuity of effort in providing services in recovering from the aftermath of Hurricane Katrina.
- Communicate the College's efforts to provide workforce education projects throughout the district.
- Plan for the explosive demand for instructional programs, student services and facilities at all College locations.
- Evaluate any changes needed in the formatting of the instructional schedule.
- Provide for the continued development and growth of the Hancock Center.
- Help plan for the marketing of the College to the service area.
- Plan for the expanded use of technology as an instructional and management tool.
- Plan for the continuous improvement of the instructional program and for course redesign in appropriate program/content areas.
- Provide a forum for the implementation of the college reorganization of administrative responsibilities.

- Discuss changes to college policies and procedures.

**Pearl River Community College
Planning and Effectiveness Committee
Objectives and Action Plans 2011-2012**

The Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Vice President for Instruction, Chief Planning Officer, Institutional Research Specialist, faculty representatives, and others appointed by the President.

The purpose of the Planning and Effectiveness Committee is to provide assistance in facilitating a program of institutional effectiveness and outcomes assessment for the College.

Meeting Schedule: Once a semester or as called by the Chair.

2011-2012 Planning and Effectiveness Committee:

Jennifer Seal, Faculty, Chair; Becky Askew, Chief Planning Officer; Lourie Barnett, Instructor of Electronics Technology, Raymunda Barnes, Director of Hancock Center, Mike Bass, Assistant Director of Bands and Instructor of Music, Adam Breerwood, Vice President for Poplarville Campus and Hancock Center, Valerie Horne, Director of Financial Aid, Steve Howard, Chief Technology Officer, Anita Morrow, Instructor of Mathematics, Dannell Roberts, Instructor of Psychology, Evelyn Wallace, Chair of Department of Medical Laboratory Technology and Instructor of Medical Laboratory Technology, Brenda Wells, Institutional Research Specialist, Judy Wells, Special Populations Coordinator (Poplarville), Barbara Whiddon, Lead Instructor of Practical Nursing, Justin Williamson, Instructor of English

Objectives and Action Plans 2011-2012

Objective 1: Continue the publication of the Planning and Effectiveness Newsletter.

Action Plan:

- The PE Committee will continue to provide information and suggestions to the Office of Planning and Research to be included in the Planning and Effectiveness newsletter which assist campus personnel regarding matters of importance throughout the year (i.e. schedules of evaluations, committee meetings, assessment charts, survey research results, distance education, accreditation information, etc.).
- This document is prepared and sent by the Office of Planning and Research to campus administrators, faculty, and staff via email.

Objective 2: Continue assessment of documentation, etc., concerning the SACS "Principles of Accreditation: Foundations for Quality Enhancement".

Action Plan:

- The PE Committee will continue to meet regularly in order to discuss and make recommendations concerning the accreditation process and the execution of the functions required.

Objective 3: Assist with the Strategic Planning Process as Needed.

Action Plan:

- The PE Committee will continue to assist in the Strategic Planning Process, which includes assessing the progress of the Internal Performance Indicators.

Objective 4: Assist the Administration and Faculty by Reviewing Outcomes Research.

Action Plan:

- The PE Committee will review research outcomes as needed, participate in focus groups pertaining to these outcomes, and present ideas and recommendations to administrators and faculty.
- The PE Committee will continue to assist in the development of the PRCC Factbook.
- The PE Committee will continue to monitor the progress and data collection toward meeting the 2011-2012 Internal Performance Indicators outlined for our institution.

Objective 5: Assist in the Development of a Staff Development Program.

Action Plan:

- The PE Committee will assist the Faculty and Staff Professional Development Committee with providing faculty and staff enhancement opportunities.

POLICY AND PROCEDURE COMMITTEE OBJECTIVES

2011-2012

The purpose of the Policy and Procedure Committee is to provide planning that will enable the College to meet the needs of those served by the College. As part of this planning process, the Committee will recommend policies and related procedures for the governance of the College to the President, who will then submit them to the Administrative Council and the Board of Trustees.

The objectives of the Committee for the academic year 2011-2012 are to:

- meet at least once during each semester and at other times as needed.
- review existing policies and procedures.
- solicit from the faculty and staff items to be considered by the Committee.
- consider all matters presented to the Committee, including:
 - proposed new policies.
 - proposed changes in procedure attached to existing policies.
- present recommendations to the President of the College and to the Administrative Council for their consideration.

Fiscal Management Committee FY 2011-2012

1. *Statement of Purpose*

To coordinate the funding needs in support of the educational mission of the college for operations and capital improvements.

2. *Objectives*

- To assure prudent use of college funds through monitoring, auditing and reporting methods.
- To assure financial stability of the college by seeking ways to expand and enhance various revenue sources.
- To evaluate capital improvement needs of the college and determine funding sources to accomplish those needs.
- To maintain operating fund balances at an adequate level to insure financial stability of the college.

3. *Action Plan*

- Implementation of balanced budget.
- Promotion of annual audit process.
- Analyze current year financials in comparison to previous years to identify financial trends.
- Establish plans for long-range capital improvement needs projected through FY 2006.

PEARL RIVER COMMUNITY COLLEGE
Instructional Council
Objectives for 2011 - 2012

The Instructional Programs Committee is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Vice President for Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.

The purpose of the Instructional Programs Committee is to provide guidance for the instructional programs of the College and to evaluate and to approve changes in the curriculum.

The objectives of the Committee are to consider:

- addition of new programs.
- addition of new courses to existing programs.
- significant changes in existing programs and courses.
- changes in graduation requirements.
- other matters related to instructional programs that may be presented.

Professional Development Committee Objectives and Action Plan for 2011-2012

The Professional Development Committee is chaired by a staff member appointed by the President. Its members are the Vice-President for Instruction, Director of Career-Technical Affairs, Chief Planning Officer, one career faculty member, one technical faculty member, one academic faculty member, one staff member, and others appointed by the President.

The purpose of the Professional Development Committee is to propose and plan activities for the development of the faculty and staff.

Objectives:

- Coordinate professional development programs for faculty and professional staff.
- Plan faculty and staff development activities for Fall Orientation.
- Plan special activities for new faculty members for Fall Orientation.
- Disseminate an annual summary report form for the purpose of documenting professional improvement that faculty and staff obtain through workshops, formal training sessions, etc.
- Implement plans for a professional development workshop in fall 2011 and spring 2011 and for the support staff.

Action Plan:

- Work with the Office of Planning and Research in order to obtain a keynote speaker on a topic of importance to the faculty and staff for Fall Orientation.
- Meet as a committee during the fall and spring semesters to discuss and implement improvement of special activities for new faculty members.

STUDENT SERVICES COMMITTEE

2011-2012 Objectives

This committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Director of Recruitment and Orientation, Director of Student Life, Director of Financial Aid, Vice President for Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.

The purpose of the Student Activities Committee is to provide assistance in planning and evaluating activities to enrich and improve student life.

Objectives for the 2011-2012 year are as follows:

- To provide support and suggestions during the implementation of the new college housing project.
- To continue to place a strong emphasis on academic achievement related to eligibility for financial aid, student housing, as well as admission to specific programs at PRCC.
- To improve student services as it relates to students with disabilities. (Review ADA guidelines and make necessary changes.)
- To continue to provide a strong campus police department that will enhance the safety of our campus as well as proper student conduct and provide security with the necessary facilities to promote a professional approach to safety.
- To recruit and retain students from a diverse population.
- To deal with diversity issues on campus as well as the adaption of total quality management in all areas of Student Services.
- To improve physical facilities such as on-campus lighting, parking, streets, etc. Also, work toward the zoning of student parking on campus.
- To expand student services and student activities wherever possible to enhance student life at PRCC.
- To continue to expand and improve the delivery of Student Services at the Hattiesburg Campus and Hancock Center.
- To maintain and keep the updated goals and assessment of these goals in Student Services. Also to make improvements and changes in Student Services as deemed necessary by documented data.
- To improve on campus living through more student activities and a strong intramural program.

WORKFORCE EDUCATION COMMITTEE

This committee is chaired by the Workforce Education Center Director. Its membership consists of the Workforce Education staff. The purpose of the Workforce Education Committee is to plan and deliver workforce training to businesses, industries, educational and public service entities in the PRCC six-county district.

Workforce Training

Objective 1: Plan and deliver workforce training

Action Plan:

- Program Managers develop and execute plans for offering workforce training to area businesses, industry and agencies.
- Committee will identify emerging technologies and businesses requiring new training programs.

Objective 2: Provide effective and efficient Program Managers

Action Plan:

- Program Managers will participate in development of programs and activities which keep them on the cutting edge of workforce training.

Objective 3: Assist businesses and industry with identifying their training needs

Action Plan:

- Assist customers with the development of long range training plans.
- Provide leadership training.

Objective 4: Keep business, industry and agencies within the PRCC district aware of the benefits of Workforce Education

Action Plan:

- Create and maintain a cutting edge web presence on the internet.
- Engage organizations, agencies and societies to create a dialog of training needs and resources.

Objective 5: Make the Advanced Technology Center the premier training center in Mississippi


Action Plan:

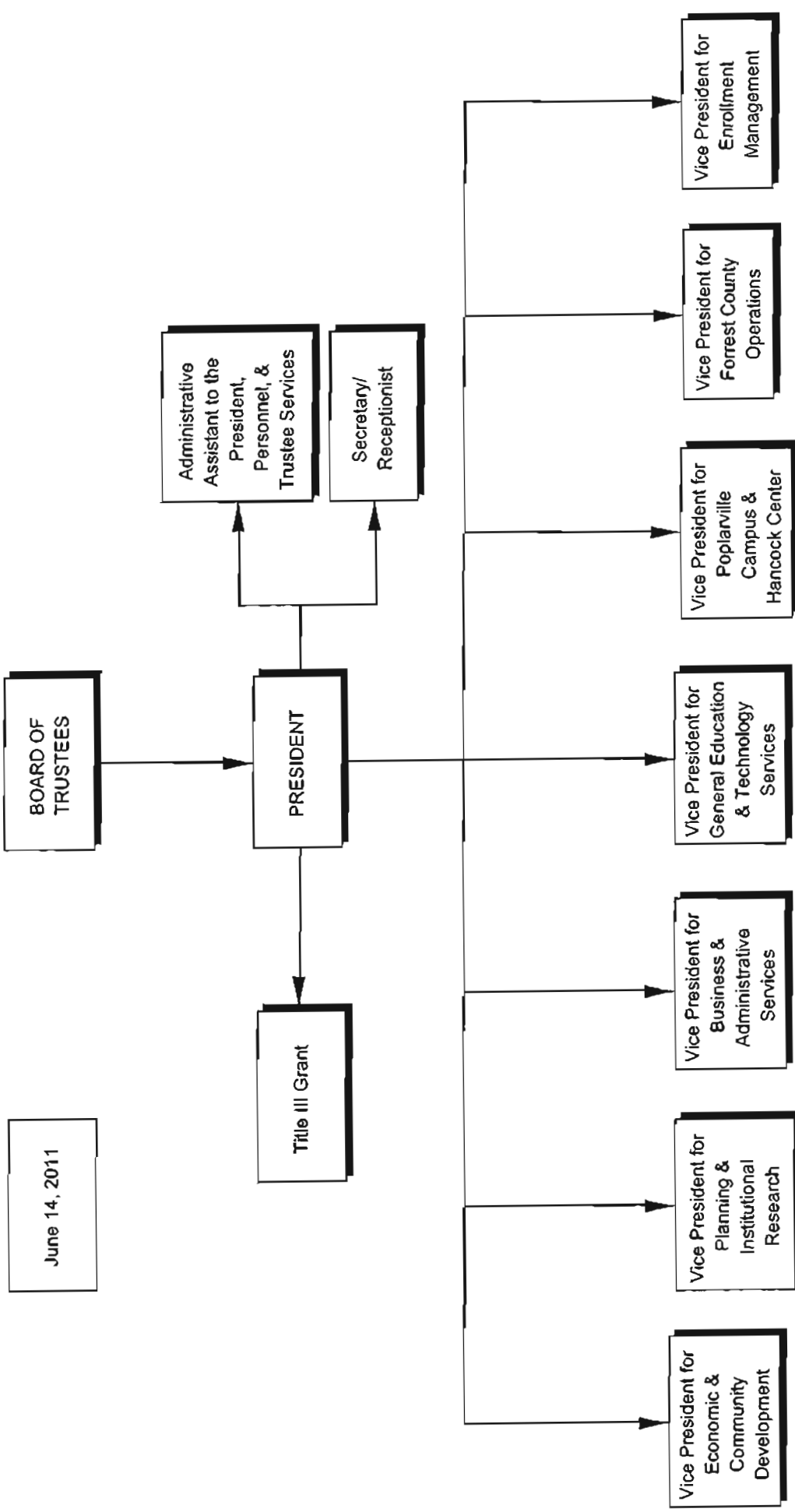
- Solicit and integrate state and national resources into increasing the ATC curriculum development capability, increase the development of alternative training techniques and to expand its physical training capability.
- Increase the outreach to business and industry to expand the use of the ATC as their training venue

Organizational Charts

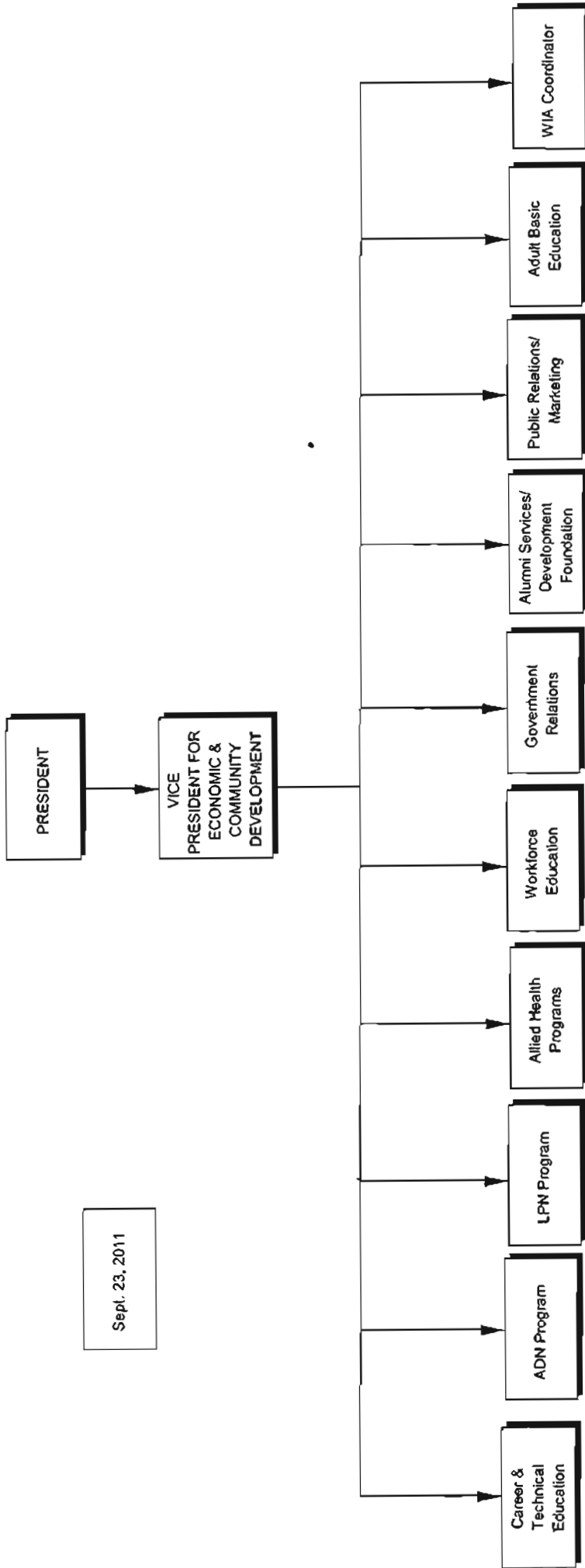
Pearl River Community College

Organizational Charts

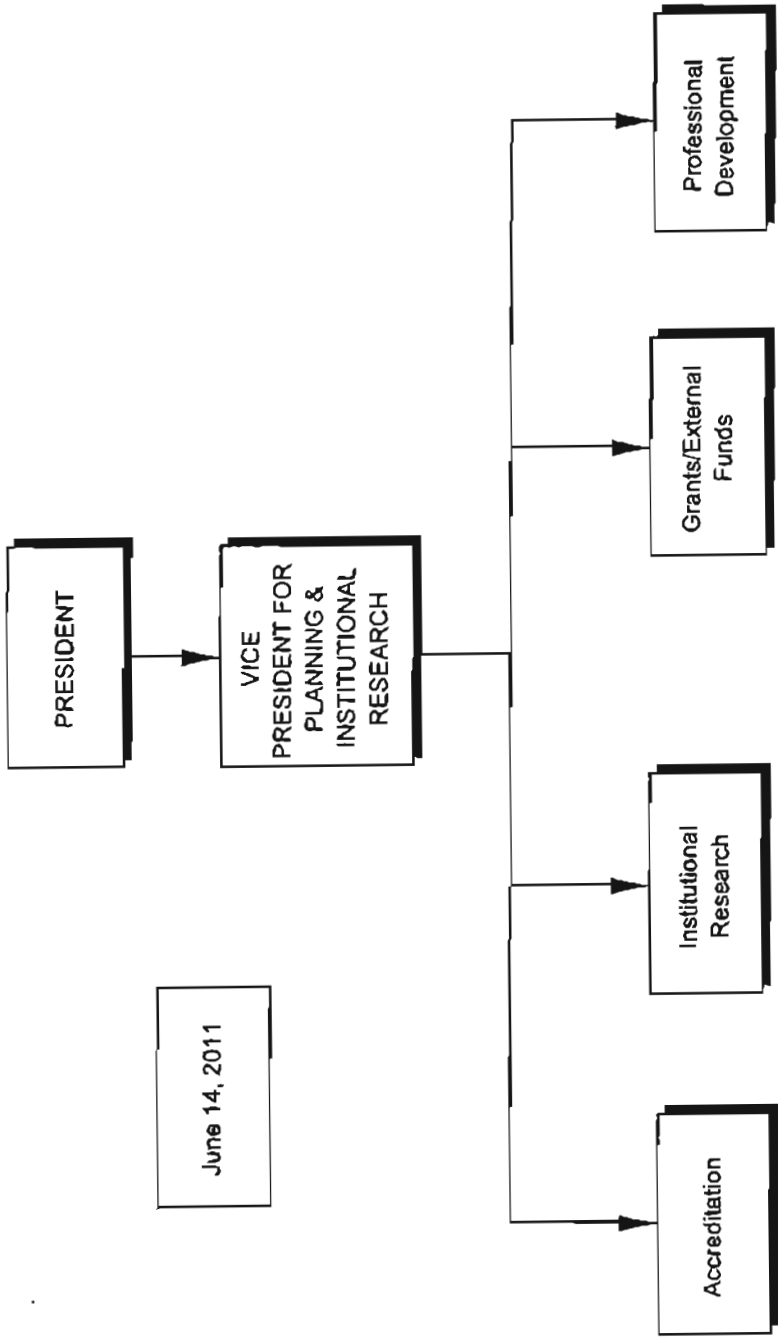
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- President
 - Vice-President for Economic and Community Development
 - Vice President for Planning and Institutional Research
 - Vice President for Business and Administrative Services
 - Vice President for General Education and Technology Services
 - Vice President for Poplarville Campus and Hancock Center
 - Vice President for Forrest County Operations
 - Vice President for Enrollment Management

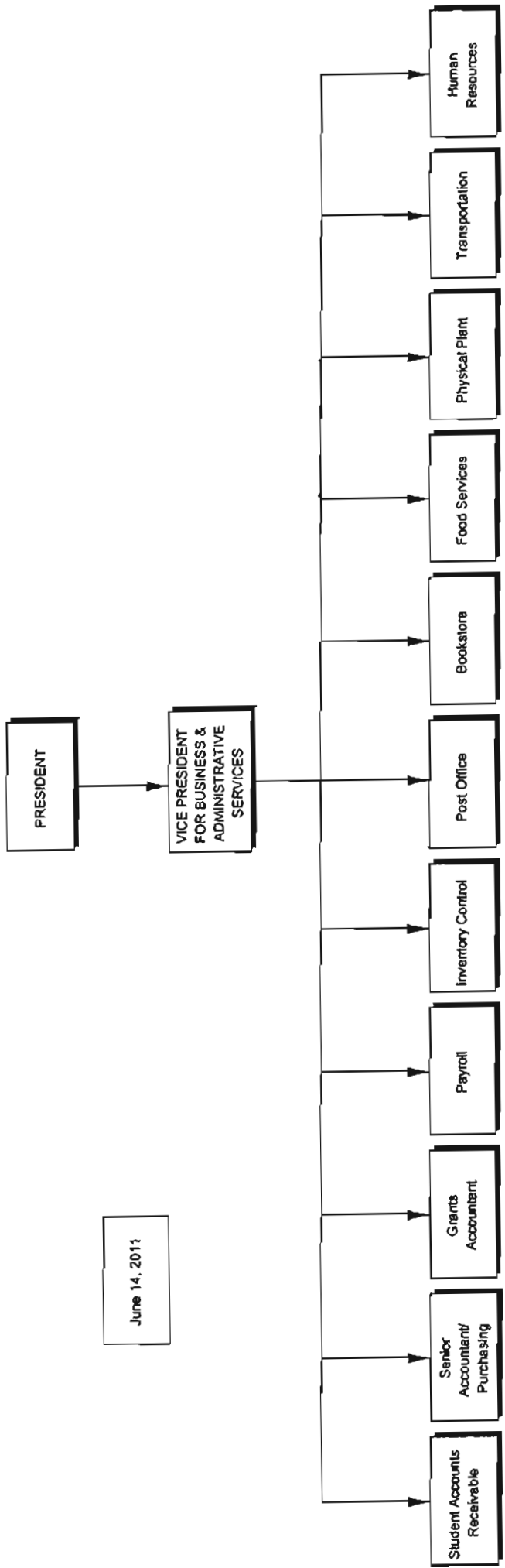


June 14, 2011

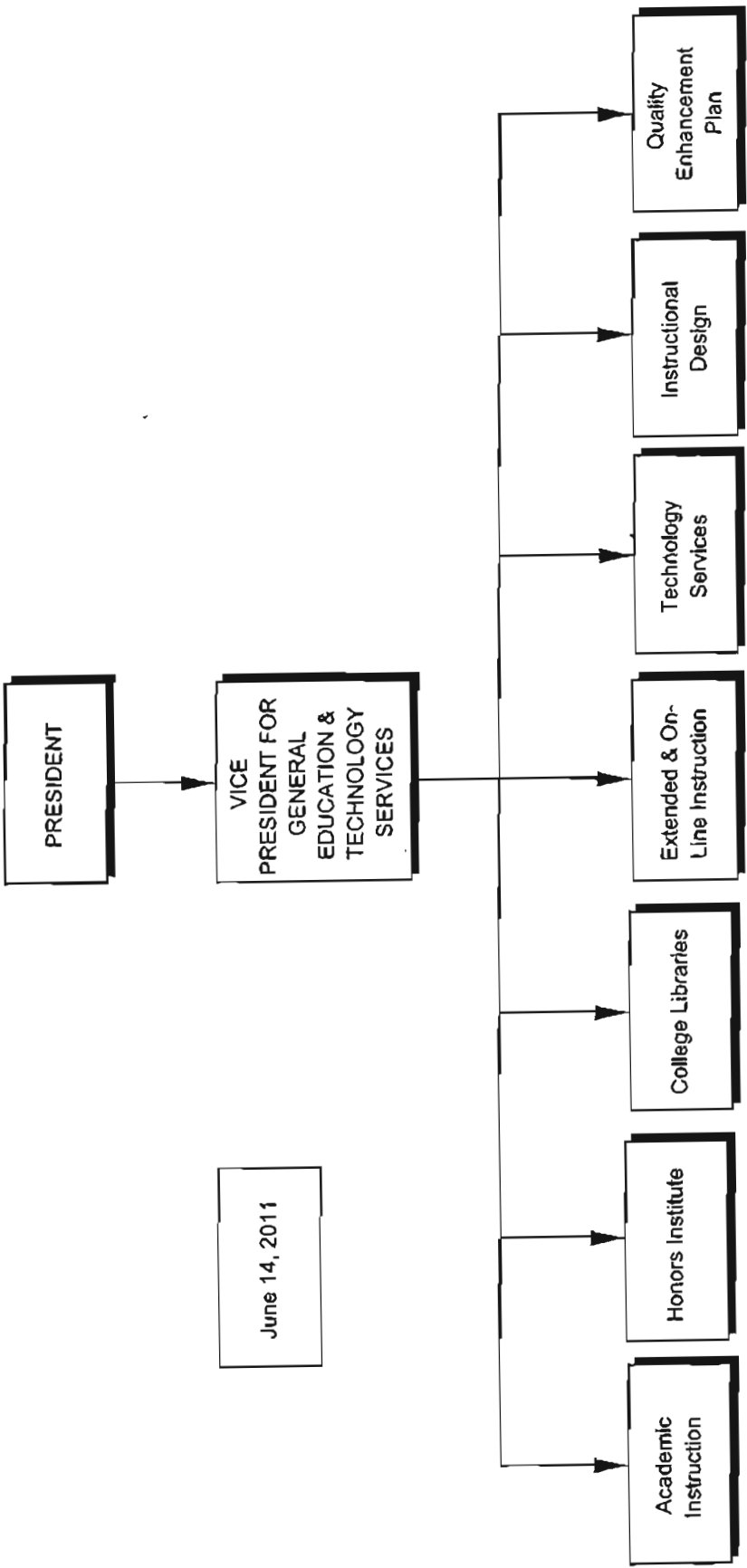


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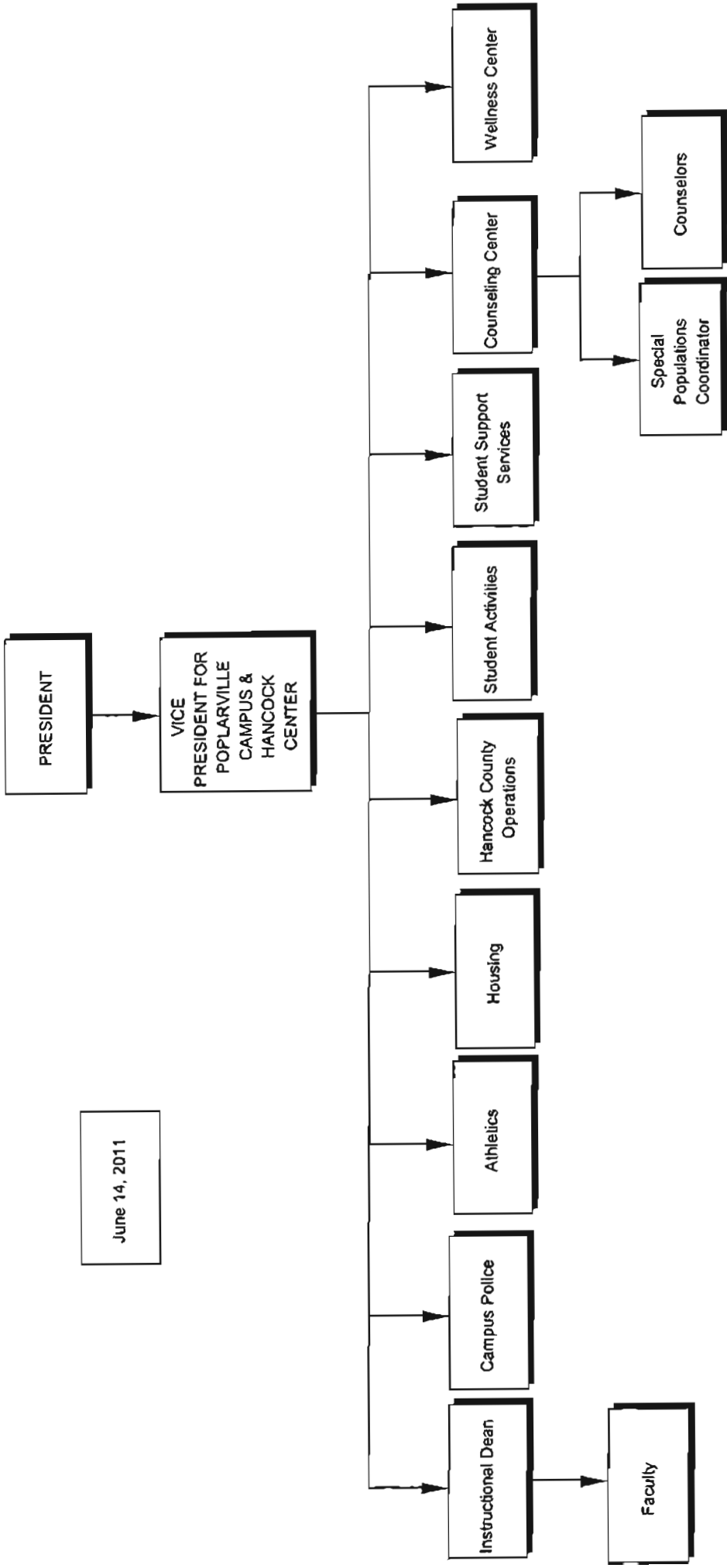




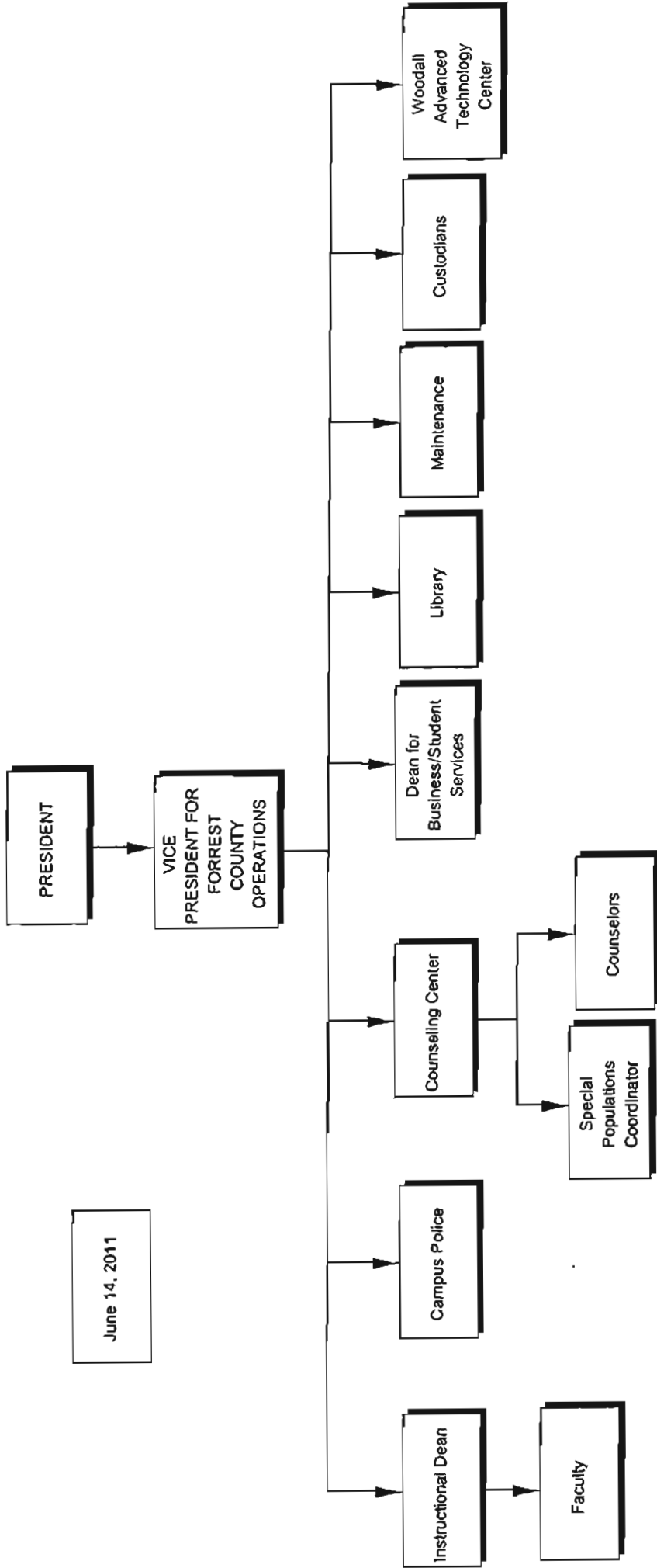
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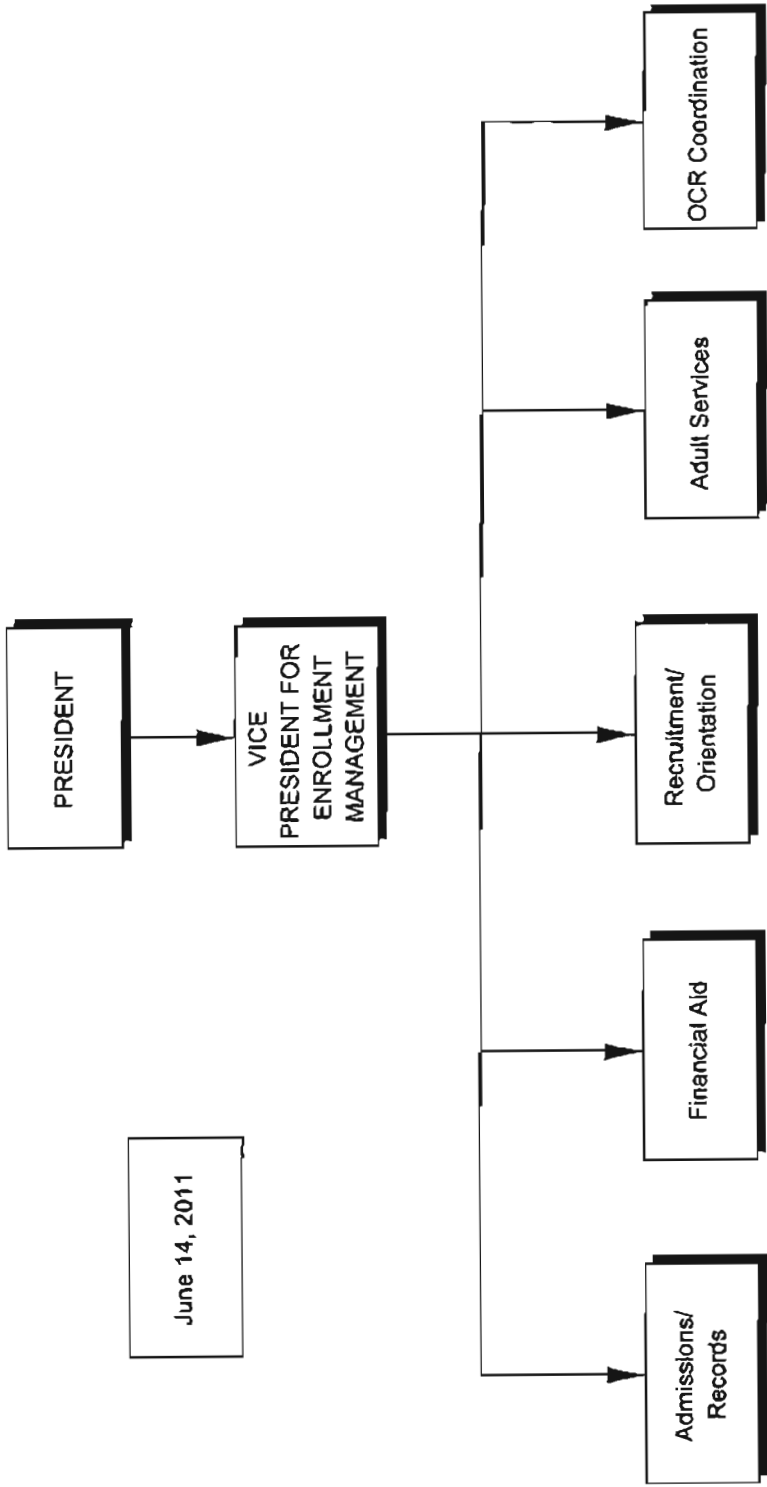
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June 14, 2011



June 14, 2011



June 14, 2011

Assessment Charts

Pearl River Community College

Assessment Charts



Section I – Administrative

Section II – Student Services

Section III – Instructional Programs

Section I

Administrative Assessment Charts

Section I

Administrative Charts

ADA/Civil Rights Coordinator and Admissions Specialist
Bookstore Manager
Chief Technology Officer
Counselor
Director of Athletics
Director of Career and Technical Education Programs (Poplarville)
Director of College Libraries
Director of Counseling, Advisement, and Placement Center
Director of Development Foundation and Alumni Association
Director of eLearning
Director of Financial Aid
Director of General Education (Forrest County Center)
Director of Hancock Center
Director of Physical Plant
Director of Public Relations
Director of Recruitment and Orientation
Director of Retention and Adult Services
Director of Student Life
Director of Student Support Services
Institutional Research Specialist
President
Special Populations Coordinator
Title III Director
Vice President for Business and Administrative Services
Vice President for Economic and Community Development
Vice President for Enrollment Management
Vice President for Forrest County Operations
Vice President for General Education and Technology Services
Vice President for Planning and Institutional Research
Vice President for Poplarville Campus and Hancock Center

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 – 2012**

POSITION: ADA /Civil Rights Coordinator and Admissions Specialist		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT:			
RELATIONSHIP OF UNIT TO PRCC MISSION:			
OBJECTIVES - Broad description of intended impact on students (Program goals)			
1	To review and update the Disability Procedure Manual.	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) Disability Procedure Manual updated	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
2	To review documentation to determine reasonable accommodations in accordance with Americans with Disability Act and Section 504.	Disability documentation reviewed	
3	To track student's performance records.	Midterm and Final grades are monitored	
4	To comply with federal laws pertaining to disability and discrimination.	Attendance at meetings related to discrimination as defined in Americans with Disability Act, Civil Rights Act, and Title IX	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)

PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT

2011–2012

Position: Bookstore Manager		Supports PRCC Strategic Goal(s): Z	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, to enhance College services made available via the Internet. 6. To improve upon the exchange of ideas between campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs to meet the requirements of business, industry, educational, and public service agencies with the basic skills specific job skills Technical training. 			
PURPOSE OF UNIT: To provide textbooks, supplies, Collegiate items, as well as other materials to the students, faculty and staff of the College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide materials necessary to encourage the instructional programs of the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Provide services to assist students and college personnel in obtaining required textbooks and supplies on a timely and convenient schedule.	1- Through the <i>Campus Climate Survey</i> administered (by the Dean of Students) prior to the completion of Spring 2011. The students as well as college personnel will signify a 75% or greater level of satisfaction with the work performed by Bookstore staff members employed at each of the three campuses that include, Poplarville, Forrest County and Hancock County Center (<i>Hancock was included on the Campus Climate Survey administered in the Spring 2011</i>).		
2 Bookstores will explore the most economical means for students to obtain/purchase the required	2- Arm college students with vital information needed that will allow them to choose the most cost efficient		

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2011-2012**

	textbook(s) and other course materials.	means to obtain textbooks and course materials that are required.		
3	Bookstore operations will be financially self-supporting.	3-Based on a review of the 2010-2011 financial statements, the revenue will exceed expenses.		
4	Bookstores will maintain inventory records by completion of an annual physical inventory for auditing purposes.	4-A satisfactory state audit will show the completion of an annual physical inventory for audit purpose with no findings.		
5	Bookstores will assist those students participating in the MSVCC with obtaining required textbooks and supplies in a convenient and timely schedule.	5-A recommendation to include the following on the Spring 2010 Campus Climate Survey of the students taking part in Virtual Classes to indicate their level of satisfaction to the Virtual Bookstore services. Of those responding 75% of the students will give a 4 or above satisfaction level in rating those services (with 5 being the highest rating).		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

POSITION: Chief Technology Officer		Supports PRCC Strategic Goal(s): 1, 2, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide, coordinate and fully utilize current computer technology as a reliable, efficient resource for support of college-wide data and telecommunications.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support to enhance and broaden the scope of computer systems and telecommunications for the college.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide up-to-date technology to meet the administrative computing needs of the college.	Evaluation by the MS State Audit Department (applies to objectives 1-9)		
2 To provide up-to-date technology to meet the growing telephone needs of the college.	New software & hardware(applies to objectives 1-8)		
3 To provide up-to-date technology to meet the need for college wide internet access.	Software & hardware upgrades (applies to objectives 1-8)		
4 To provide up-to-date technology to meet the email requirements for the college.	Evaluation of training sessions (applies to objective 7)		
5 To provide up-to-date technology to meet the requirements for additional ID card readers.			
6 To provide up-to-date software and systems training for faculty and staff.			
7 To provide up-to-date technology to meet the administrative and instructional needs of faculty and students.			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

POSITION: Counselor				Supports PRCC Strategic Goal(s): 1, 2
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To provide a variety of guidance and other helping services to assist students in achieving their educational, occupational, and personal goals.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a vital component in carrying out our mission of student services.				
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)	
1 To provide counseling and academic advisement services to PRCC students in carrying out the mission of the College.	Academic advisement services include transcript evaluations, assisting in placing students in appropriate classes according to their functional level, career and educational planning, skills in transferring to a four-year college or university. Advising is based on entrance examination scores, student interest, and student educational and career goals. Advisement on an individual basis is ongoing. Group guidance is by arrangement. Group cooperation with career and technical counselors. Academic counselors conduct college fair and plan and conduct transfer week. Assistance is provided in registration and advisement at Poplarville campus and at Hancock Center.			
2 To assist the director in advisement training for faculty advisors.	Assist in the director conducting training sessions for faculty in use of Banner (INB). To assist advisors in utilizing advising resources such as the Advisor's Guide developed in the Counseling, Advisement, & Placement Center for the purpose of training faculty.			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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3	To provide career exploration/development services and testing services.	Career development services are provided through information provided to students through exploration in Choices and SIGI, and instruments such as Myers Briggs Personality Inventory.	
4	To provide personal counseling services.	Provide personal and social counseling to students who are faculty and/or self-referred for assistance with personal issues. Counselors refer seriously troubled students to community resources.	
5	To provide individual and group guidance services to students to assist them in the development and use of cognitive and affective skills for understanding of self and others in the world of work.	Conduct individual advisement and scheduling sessions on an as needed basis. Conduct small and large group sessions for career decision making, orientation, class scheduling, employability skills development, and job placement skills.	
6	To assist with student assessment.	Assist with administering Occupational Specific examinations to fall, spring, and summer graduates. Utilize ACT, CPAT, COMPASS, and TABE scores in class placement.	
7	To assist in integration of academic and career-technical skills.	Blend academic and technical courses while developing class schedules for students	
8	To assist in student recruitment including special population students.	Serve on Recruitment Committee. Conduct recruitment visits to schools, technical centers, and assist with their visits to our campus.	
9	To assist special needs learners in obtaining skills for success in career-technical programs.	Schedule learners with special needs in related studies and developmental courses which lead to success. Accommodations for special needs students are sought and often approved in the GED testing program.	
10	To provide occupational, educational, personal, and social information for decision-making and problem solving.	Utilize occupational, educational, personal, and social information to assist students in making educated choices.	
11	To participate in professional growth	Participate as a member in state and district professional organizations	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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	opportunities.			
11	To participate in annual program performance evaluations for improvement.	State performance evaluations Student/staff evaluations.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

POSITION: Director of Athletics		Supports PRCC Strategic Goal(s): 2, 4, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enhance student life on the campus and to foster support for the College through the development of highly competitive athletic programs.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide activities which enrich the educational, recreational, and cultural opportunities provided by the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To identify and employ a highly qualified athletic staff which will instill in the program a sense of integrity, competitiveness, and concern for the development of the student athlete.	College employees and alumni with a demonstrated allegiance to the College will assist in screening and nominating head coaches when vacancies occur.		
2 To increase attendance at all athletic events through improved media exposure.	Radio, television, and newspaper exposure is noticeable and consistent.		
3 Improve emphasis on student achievement with our athletes.	Academic performance and progress towards graduation to be monitored on a regular basis.		
4 Improvement of athletic facilities.	Athletic facilities will become an asset in the recruitment process.		
5 Improve external fund raising.	External funds will be used to support athletic programs and scholarships.		
6 Develop evaluation plan for athletic program	Strengthen leadership for various sports programs.		

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Position: Director of Career and Technical Education Programs - Poplarville Campus		Supports PRCC Strategic Goal(s): 1, 3, 4, 5, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare and upgrade students for careers to meet the needs of business and industry in the college district.			
RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training programs for the students within the college district.			
OBJECTIVES: Provide career and technical education to students ensuring they have the 21st century skills needed to get jobs, retain jobs, advance in those jobs, and have an improved quality of life.		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	Increase enrollment in Career and Technical Programs.	Increase in enrollment will be determined by data comparison of FY2011 and FY2012	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	Increase the number and percent of Career and Technical students who: <ul style="list-style-type: none"> ▪ Complete a 2-year degree or 1-year certification program ▪ Are placed in a related field of employment, military or institution of higher learning not later than 12 months after graduation ▪ Complete an industry-recognized certification or licensure 	Increase will be determined by data comparison of FY 2011 and FY2012: <ul style="list-style-type: none"> ▪ Graduation Data ▪ Placement Data ▪ Certification Data 	

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3	<p>Insure that each Career and Technical Program is following statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.</p>	<p>Each program will be reviewed and evaluated according to the statewide curriculum.</p>		
4	<p>Keep all Career and Technical Programs current on training aides, technology, software and equipment as per industrial standards.</p>	<p>An annual assessment of instructional aids will be conducted by instructors, CTE Director and respective program craft committees and submitted for review and action.</p>		
5	<p>To improve instructor's performance, instructors in all for-credit instructional programs will be evaluated according to the PRCC Evaluation Policy and Procedure.</p>	<p>Instructor evaluation results will be used to improve instruction.</p>		

PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT

2011 – 2012

POSITION: Director of College Libraries		Supports PRCC Strategic Goal(s): 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To support the College in its educational and cultural endeavors by providing primary and secondary materials, both print and non-print, to meet the needs of the curriculum, students, and faculty, both on and off campus.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide materials, both print and non-print, to support the academic, technical, and vocational programs; workforce training; and remedial education.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To acquire, organize, and make available for use the sources of information needed to support the instructional programs of the College and the institutional and individual needs of the students, faculty, and staff.	Number of print and non-print materials added to the collection each year.		
2 To provide students and faculty with orientation of the Libraries and the services provided so that such resources will be used more effectively and efficiently.	Number of orientation sessions provided to students and faculty.		
3 To provide audio visual, copier, microform, and computer equipment and adequate furniture on which to place them to support instruction.	Number of pieces of equipment and furniture added to Libraries and Labs.		
4 To increase periodical collection.	ACRL standards.		
To increase the Libraries budget to 6% of the school budget.	ACRL standards		
To increase the electronic database collection.	ACRL standards		
To provide a staff which is qualified and concerned with meeting the needs of the	Number of staff employed with degrees or training appropriate for		

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2011 – 2012**

	institution, students, and faculty.	positions held.		
	To provide opportunities for faculty and staff to take part in professional development activities.	Number of faculty and staff participating in professional development activities.		
	To continually weed the GHJ Nursing collection and the FCC Allied Health Collection.	Usage count and copyright date of materials.		
	To cooperate with other institutions, libraries, and agencies to meet the information needs of the college.	Cooperative agreements with other libraries.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

Position: Director of Counseling, Advisement, & Placement Center		Supports PRCC Strategic Goal(s): 1, 2, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide individual and group services to prepare students for academic transfer and or careers which meet the needs of business and industry.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide counseling services which assist in enhancing the educational experience and career development of our students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1 To organize and supervise the guidance program.		Plan counseling, advisement, and placement activities each year. To annually revise, print, and publish the ADVISOR'S GUIDE. To supervise the information that is published on the PRCC Website regarding the Counseling, Advisement, & Placement Center. To meet with the advisory council for the center twice annually to provide training for using resources in advising students.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To provide individual and group guidance services to assist students in the development and use of cognitive and affective skills.		Conduct individual advisement and scheduling sessions on an as needed basis. Conduct small and large group sessions for career decision making, orientation, class scheduling, employability skills development, and job placement skills.	
3 To coordinate and supervise student assessment, employability skills training,		Conduct assessments using ACT, GED, TABE, and ACT COMPASS. Follow	

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	retention, placement, and follow-up activities in cooperation with instructors.	up/placement surveys are conducted annually.	
4	To provide opportunities for personnel to improve guidance services.	Encourage participation in staff development and communication with Industry, businesses, and other colleges. Counselors and advisors participated in ACT COMPASS training and SIGI 3 training in addition to other training provided through professional development.	
5	To encourage personnel to participate on College committees in support of the mission statement of the College.	Participation on the Instructional Council, Calendar Committee, President's Task Force, PAT for Title III, (appropriate College committees), and advisory boards of community schools and businesses.	
6	To encourage personnel to participate in professional development to improve guidance services.	Encourage participation in state and national organizations for improvement in guidance services such as counseling, advisement, placement, orientation, etc. In addition	
7	To utilize community resources	Maintain contact with "helping" agencies within the district.	
8	To conduct evaluations.	To complete evaluations as prescribed by the College and State pertaining to program and personnel evaluations.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

POSITION: Director of Development Foundation and Alumni Association		Supports PRCC Strategic Goal(s): 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide resources to assist the College in accomplishing its mission.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a variety of activities, both friend-raising and fund raising, which will increase public visibility and thus increase interest and financial support in the College through the Office of the Development Foundation and Alumni Association.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To generate individual and corporate donations to support the programs and services of the College.	1.1. Minutes of the College Board of Trustees. 1.2. Minutes of the PRCC Development Foundation. 1.3. Annual Audit of Pearl River Community College. 1.4. Annual Audit of the PRCC Development Foundation.		
2 To provide opportunities for alumni to continue their involvement in the programs of the College.	2.1. Minutes of the College Board of Trustees. 2.2. Minutes of the PRCC Development Foundation. 2.3. Minutes of the PRCC Alumni Association. 2.4. Quarterly editions of the		

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		alumni magazine, RiverSide. Development Foundation will employ a full-time Coordinator of Alumni Services.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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Position: Director of e-Learning				PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To enhance learning opportunities both within and beyond the traditional classroom in order to guide students, faculty, and staff toward quality educational and service opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide broader access to the educational opportunities offered by PRCC. Through Distance Education and Instructional Technology, the Office of eLearning provides avenues of learning suited to a variety of learning-styles and lifestyles.				
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA -- Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)
1	Average retention in PRCC online classes will increase each semester.	MSVCC ET "Overall Success Rate Report" will show that retention in online classes will be 75% or better.		
2	Distance education courses will include a course specific orientation.	An evaluation of each course will determine that at least 80% of online courses will have a course specific orientation.		
3	Training opportunities (Blackboard and other instructional tools provided by the State) will be provided to PRCC personnel each semester.	A minimum of two training sessions will be provided each semester and can be measured based on the training calendar that is used each semester.		
4	Advisement specific to online students will be developed.	An online advisement pilot will be developed. The results of the pilot will be used to measure this objective.		
5	An online orientation will be offered to online students each semester to help	Comparing the retention of students who completed the online orientation to the retention rate of those who did		

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increase retention in online classes.	not complete the orientation will indicate an overall higher retention for students who actually completed the orientation. (2010/2011 overall retention was 71%.)		
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**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2011-2012**

POSITION: Director of Financial Aid		Supports PRCC Strategic Goal(s): 2, 4, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the “comprehensive student development concept” (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To award financial aid to the student population at PRCC based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	Keep abreast of federal, state and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, as well by attending vital policy conferences.	
3	To continue to utilize the U.S. Department of Education’s Central Processing System’s Return of Title IV functionality to implement the processing of all required R2T4 calculations which began during the 2008-2009 award year. Problems continue to occur within the Banner operating system that will require resolution to determine fully those students withdrawing from the institution.	Develop a comprehensive point of contact/communication plan between the Office of Financial Aid, Business Services, and the Admissions Office and with Information Technology personnel with regard to Withdrawal Notifications for the purpose of determining Return of Title IV calculations.	

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4	<p>To reformulate an up-to-date written policies and procedures manual to comply with U.S. Department of Education requirements for the administration of federal assistance programs. It is also suggested that the manual be created as a Web-based resource, allowing for easier, more regular updates to the manual.</p>	<p>Recommended following consultation with USA Fund University Consultant with regard to possible Federal compliance implications. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of Financial Aid.</p>	
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>POSITION: Director of General Education. (Forrest County Center)</p>		<p>Supports PRCC Strategic Goal(s): 1, 2, 4, 5, 6</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To Coordinate and supervise academic course offerings on the Hattiesburg Campus.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as the representative of the Vice President for Instruction's Office on the Hattiesburg Campus.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 To continue to assist in developing new academic course offerings at the Forrest County Center.</p>	<p>To meet with administrative personnel to add academic courses other than those required for technical programs.</p>	
<p>2 To continue to offer more counseling opportunities for students.</p>	<p>To assist in providing academic counselors from the Poplarville campus on the Hattiesburg Campus.</p>	
<p>3 To assist in reorganizing the regular registration process and late registration process</p>	<p>To meet with administrative personnel to assist in securing computers for registration at the Forrest County Center.</p>	
<p>4 To continue to seek new classrooms and teaching materials at the Forrest County Center.</p>	<p>To meet with administrative personnel to achieve this goal.</p>	
<p>5 To continue to add more full-time faculty at the Forrest County Center.</p>	<p>Consult with Vice President for Instruction to achieve this goal.</p>	

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<p>POSITION: Director of Hancock Center</p>		<p>Supports PRCC Strategic Goal(s): 1, 2</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide quality post-secondary education and workforce development training to students within Hancock County and Stennis Space Center.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide integrated, innovative, and comprehensive services to students and communities within Hancock County and Stennis Space Center. These integrated services include coordinated efforts with the College departments on the Poplarville and Hattiesburg campuses to support the College mission.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>		<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
1	Provide an informative and meaningful new student orientation program that meets the transitional needs of new students.	Assessment criteria as described in Orientation and Recruitment department's assessment chart targeting students, counselors and guests.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	Provide prospective students information on the admission process, academic programs, and campus life that will aid in prospective students' recruitment and future enrollment.	Conduct recruitment events where participants are provided the opportunity to visit with college personnel from all academic and career programs, receive information on the admission, financial aid, and scholarship process.	
3	Provide strategic data driven decision-making grounded in reliable data analysis to support enrollment goals and initiatives.	Student and staff survey forms and direct observation by Hancock Center Director and others responsible for institutional effectiveness.	
4	Increase the number of students enrolled in courses at sites in Hancock County and Stennis Space Center.	Collect and analyze student enrollment data for all sites in Hancock County and Stennis Space Center.	

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5	Increase College's visibility throughout the business community within Hancock County and Stennis Space Center.	Expand initiatives in partnership with local business and the College Workforce Development Division.		
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2011-2012**

POSITION: Director of Physical Plant		Supports PRCC Strategic Goal(s): 2, 3, 4, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide physical resources and facilities in order to support the educational programs, support services, and activities of the College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To increase the access to and the quality and efficiency of campus physical resources and to develop and maintain a transportation system that meets the travel needs of students, faculty, and staff at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To maintain the accessibility and cleanliness of all buildings.	1. Inspection and evaluation by janitorial supervisor weekly.		
2 To provide routine preventative maintenance of all buildings.	2. Inspection and evaluation by supervisor of maintenance and contractors weekly.		
3 To maintain campus grounds.	3. Inspection and evaluation by appropriate personnel daily.		
4 To maintain all utilities.	4. Inspection and evaluation by appropriate personnel (Public Service Commission, fire marshal, etc.); annually		
5 To plan and identify immediate needs for all facilities.	5. Constant inspections leading to request for improvements done daily.		
6 To plan and identify long range needs.	6. Inspection and evaluation by appropriate personnel (contractor, engineers, staff). Annually		

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7	To provide a safe and quality transportation system as it relates to approved travel for students, faculty, and staff.	7. Schedule use of vehicles for approved travel done weekly.		
8	To employ efficient and effective mechanic personnel.	8. Evaluation of mechanics in charge of transportation done formally and informally annually. Also, daily supervision of mechanics.		
9	To provide updated fleet of vehicles whenever needed in a professional and courteous manner.	9. Purchase of new vehicles on regular basis as budget permits annually.		

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2011-2012**

POSITION: Director of Public Relations		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: Disseminate information about the activities and programs of Pearl River Community College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To communicate the philosophy and mission of Pearl River Community College to its constituents, which in turn helps the college in the areas of recruitment and retention.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1 To enhance the image or public perception of the college by sending news releases to all media: print, TV, and radio on all college activities, while encouraging them to use the items on their websites.		The print media are sent 20-25 news items per month for publication. TV media sent minimum of three coverage advisories per month. School calendar items sent weekly to media for their online calendars.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To enhance the school's website by updating and adding additional information about programs so that students and perspective students, as well as parents and the general public, can learn information about the school.		Increase the number of hits on the school's official website. Increase the number of students registering for classes online.	
3 To enhance the image and student perception of the college through avenues that feature faculty, staff and students and the many activities that take place on campuses.		Increase interest in the college through video of events that are then posted on the school's website.	
4 To enhance the image and student perception of the college through the use of informative		Update, print and distribute literature to increase interest in the college.	

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	brochures, news letters and magazines.		
5	To improve and expand advertising efforts to enhance the image and student perception of the college.	Balance advertising efforts on TV, in newspapers and magazines, on radio and in high-traffic areas throughout the district, as well as increase the use of online ads via media outlets.	
6	To enhance the school's distance education enrollment through the publication of timely brochures and news releases about course offerings and registration procedures.	Increase interest in the college's distance education offerings by updating brochures each semester.	

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<p>POSITION: Director of Recruitment and Orientation – Orientation</p>		<p>Supports PRCC Strategic Goal(s): 2,4,7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 To plan, coordinate, and direct orientation activities for new PRCC students.</p>	<p>1. Review the number of students and parents/guardians attending.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2 To encourage all prospective students to attend an orientation session.</p>	<p>2. Prepare and mail orientation literature to prospective students.</p>	
<p>3 To encourage parents/guardians of prospective students to attend summer orientation.</p>	<p>3. Prepare and mail orientation literature to parents/guardians of prospective students.</p>	
<p>4 To provide students with a fundamental understanding about college life transitions at PRCC through Administrators, department directors, and currently enrolled students.</p>	<p>4. Review the evaluations provided by the guest speakers upon the completion of their presentation.</p>	

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2011-2012

<p>POSITION: Director of Recruitment and Orientation – Recruitment</p>		<p>Supports PRCC Strategic Goal(s): 2, 4, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 To increase enrollment by 5%.</p>	<p>Review number of students enrolled.</p>	
<p>2 To improve and expand the recruiting efforts so that more students will be enrolled from the district.</p>	<p>Participate in various recruitment activities.</p> <p>Prepare and mail information to prospective students.</p> <p>Provide campus tours.</p>	
<p>3 To improve recruiting efforts of non-traditional students.</p>	<p>Provide information for various activities for non-traditional students.</p> <p>Provide PRCC information upon request.</p> <p>Provide campus tours.</p>	

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4	To improve and update recruiting literature to attract students.	Update, print, and distribute recruitment literature. Collect and review view books and other college/university publications to get new ideas for next year.		
5	To meet with high school counselors and other personnel to provide awareness of the quality educational opportunities available at PRCC.	Take PRCC literature/supplies to all district high schools. Plan and organize special activities to give PRCC information to off-campus personnel.		

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<p>POSITION: Director of Retention and Adult Services</p>		<p>Supports PRCC Strategic Goal(s): 5, 6</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide services for PRCC's non-traditional student population and promote student retention.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for non-traditional student populations.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 Increase usage of the Adult Student Center to serve the needs of PRCC's growing non-traditional student population.</p>	<p>1. Market program to non-traditional students. 2. Increase facility usage.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2 Continue the Adult Student Association.</p>	<p>1. Hold monthly informational meeting. 2. Acquire scholarship for qualified members.</p>	
<p>3 Promote Student Retention.</p>	<p>1. Change Early Alert System e-mail system for students with attendance problems over to Grades 1st. software. 2. Continue e-mails to notify students on the EAS of important dates. (mid-terms, registration, finals.etc.) 3. Automate all EAS e-mails to students.</p>	

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<p>POSITION: Director of Student Life</p>		<p>Supports PRCC Strategic Goal(s):</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To help serve the students of our campus with a quality activity program.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To assist in providing quality student services through special activities.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To provide adequate resident halls and a learning environment conducive in meeting the educational needs of students.</p>	<p>Ratio of housing assignment to housing requests. * Maintenance plan and physical needs for dorms. * In-Service training related to supervision. * Daily check with Head Residents. * Input from Head Residents on weekly basis. * Resident Hall meetings with students to review concerns and allow their input.</p>		
<p>2 To develop a long range master plan related to housing needs.</p>	<p>Use of enrollment data and college master plan to determine housing needs. Also, check on each dorm at end of semester and year to determine needs of dorms.</p>		
<p>3 To employ housing supervision that are efficient</p>	<p>Maintain current job descriptions, formal and informal evaluations of</p>		

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	and student orientated.	Head Residents.	
4	To maintain a safe and secure housing environment.	Daily safety and security checks to all college housing facilities.	
5	To develop and enforce those rules and regulations that will provide for proper student conduct on campus.	<p>The published rules and regulations in the Student Handbook related to the student conduct of all students at PRCC.</p> <ul style="list-style-type: none"> * In-service training for campus security, Head Residents and others related in supervision of students and enforcement of rules related to student conduct. * Residence hall meeting and disbursement of handbooks to make students aware of college rules and regulations at PRCC. 	
6	To provide supervision to maintain proper behavior on campus.	The use of campus security, faculty, and other personnel to supervise activities and events on campus as needed.	
7	To develop and maintain a comprehensive safety and security plan to enhance proper behavior on campus.	The number of violations related to the code of student conduct.	
8	To develop a comprehensive program of student activities that meets the needs of students.	<p>Student Activity Programs and Participant Numbers</p> <ul style="list-style-type: none"> A. Back to School Barbeque (Poplarville) B. Meet the Wildcats Night (Poplarville) C. Fall Fest (Poplarville) 	

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Fall Fest (Hattiesburg)

D. Homecoming Display
Contest

E. Homecoming Pep-rally &
Bonfire

F. Miss PRCC Wildcat
Scholarship Pageant
(Poplarville and
Hattiesburg)

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G. Talent Show (Poplarville)

H. Homecoming concert

I. Dorm Challenge

J. Movie Night (Poplarville)

K. School Wide Pep-rallies
(Poplarville) Each sport (3
for football, 2 for soccer, 1
for baseball and tennis)

L. Party at the Park
(Poplarville)

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		M. Spring Fling (Poplarville) Spring Fling (Hattiesburg)		
		N. Womanless Pageant		

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<p>POSITION: Director of Student Support Services</p>		<p>Supports PRCC Strategic Goal(s): 1 & 2</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To help disadvantaged "high risk" students find success in college by offering the following services: tutoring, financial aid advising, educational, career, and personal advising, and transfer assistance.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for disadvantaged students in the areas of remedial education and student services.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>		<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
1	<p>To assure that 60% of all participants served by the Student Support Services project will persist from one academic year to the beginning of the next academic year, or graduate and/or transfer from a two year to a four year institution during the academic year.</p>	<p>Retention rates of those students who persisted in their education.</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
2	<p>78% of all enrolled participants served by the Student Support Services project will meet the performance level required to stay in good academic standing at the grantee institution.</p>	<p>Mid-term and final grade reports from instructors at PRCC.</p>	
3	<p>a) 36% of new participants served each year will graduate with an Associate's degree or certificate within four (4) years.</p>	<p>Tracking the number of students who enter the program and graduate, from data maintained by PRCC Information Technology Department and the SSS</p>	

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	<p>b) 40% of new participants served each year will transfer to institutions of higher education that offer Baccalaureate degrees with an Associate's degree or certificate within four (4) year.</p>	<p>Student Access software program. And the National Clearing House</p>	
4	<p>The PRCC SSS project will meet 100% of the administration's requirements including record keeping, reporting and financial accountability.</p>	<p>Documentation of SSS records and an annual self evaluation of records requested by federal regulations, sent to the Department of Education.</p>	
5	<p>During the 2010-2011 project year and succeeding years of the project cycle through 2015, the SSS program will identify and serve a sufficient number of low-income, first generation, and students with disabilities to achieve the project enrollment of 160 eligible participants per year within the first 90 days of each project year. 66% or two-thirds (2/3) of the participants (107) will be individuals with disabilities and/or low income individuals who are first generation college students; the remaining 1/3 of the participants (53) will be individuals who qualify as low-income, first generation and/or disabled. At least 1/3 of the individuals with disabilities will be low-income. All the participants will have demonstrated need for academic assistance as determined by the PRCC SSS Program in order to be successful in post-secondary education.</p>	<p>SSS enrollment figures and number of active students served.</p>	
6	<p>One hundred percent (100%) of SSS project participants in consultation with their assigned SSS project counselor/advisor will develop an individualized education plan (college success term goals and SSS services by addressing academic, personal and social concerns which may inhibit the student's success in college. Plans will be completed or revised by the end of their first full semester of participation in the</p>	<p>The Director will sign-off on each plan to ensure each student has a plan. Student records will be entered each semester by staff to ensure a plan is current and in each "active" student file record.</p>	

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	project and reviewed annually.			
7	At least 50% (including the Director) of the SSS project staff/team will serve on at least one PRCC Committee related to academic and/or administrative functions (Disability Advisory, Information Management, Retention, Financial Aid, etc.) and one committee outside the college to foster an institutional climate supportive of the students eligible for the SSS Program	Documentation of staff's participation in PRCC's committees and/or community committees (outside of the college).		

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<p>POSITION: Institutional Research Specialist</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		<p>Supports PRCC Strategic Goal(s): 5, 6</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To support informed decision-making at Pearl River Community College by providing data collection and statistical analyses.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To develop and maintain databases to support ongoing assessment of College operations and services and to share with campus personnel regarding assessment, data collection, and statistical analysis.</p>	<p>Publication and distribution of a minimum of two (2) newsletters. Annual publication of Fact book. Publication of two Institutional Effectiveness Assessment reports (Fall Document and Year-end).</p>		
<p>2 To continue review and improvement of the planning and evaluation processes of the institution and to determine, with campus input, Internal Performance Indicators for the PRCC Strategic Plan.</p>	<p>Publication of two Strategic Plan reports –Interim and Year-end Performance Indicators.</p>		
<p>3 To Develop and coordinate professional development sessions for faculty and staff.</p>	<p>Implementation of at least one professional development session for faculty and professional staff and one session for support staff per year.</p>		
<p>4 To assist with evaluations of personnel and campus surveys, and publish analysis of survey results.</p>	<p>Publication of Campus Climate Survey Report, Graduate Report, and Post-graduate Report, etc.</p>		

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POSITION: President		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide visionary leadership and managerial guidance to insure the accomplishment of the published institutional goals.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To direct the fulfillment of the institutional mission.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Continue to improve enrollment on Poplarville, Waveland and Hattiesburg campuses.	Enrollment awareness promoted with Board and the College's recruitment and retention committee.		
2 Identify good practices for retention and advisement.	Use Title III program to facilitate increased awareness and direction.		
3 Increase College's visibility throughout the district.	Work with public relations director to develop public information strategy with limited resources.		
4 Increase funding for Workforce Education through grants and external funding.	With the assistance of the Workforce Development Director, develop and submit grant proposals to seek additional funds for targeted programs, i.e. GIS & Remote Sensing.		
5 Evaluate classroom utilization on each campus.	Determine the extent to which available classroom space is being full utilized.		
6 Settlement of on-going FEMA claims from Hurricane Katrina damages.	Work through the legal process to determine and finalize payment for damages.		

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7	Seek employee input into college-wide improvements.	Develop employee survey to determine focus areas for improvement.	
8	Develop new long-range plans for campus improvements.	Identify professional services and costs with developing studies.	
9	Evaluate current college organizational structure.	Review current organizational structure for efficiency and effectiveness.	
10	Improve alumni support from all supporting counties.	Use technology to improve communications with alumni and friends of the college.	
11	Develop feasibility study for long-range development of the Hancock Center.	Identify professional services and associated costs.	
12	Develop master plan for the improvement of athletic complex (softball, baseball, soccer).	Identify professional services and associated costs.	
13	Strengthen support services for off-campus sites.	Evaluate needs for various support services at off-campus sites.	
14	Implement additional programs for the Hancock Center.	Evaluate area needs and develop plan for adding new programs.	
15	Improve the use of technology as a teaching/learning/management tool.	Identify needs and associated costs as well as potential internal and external funding possibilities.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

POSITION: Special Populations Coordinator		Supports PRCC Strategic Goal(s): 1, 2, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enable special population's students to experience success in their chosen vocational/technical education program.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a support component to the vocational/technical programs at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To ensure that special populations are provided equal access to recruitment and enrollment in vocational/technical programs.	<p>Visits to PRCCs district high schools and GED programs will provide admission and program information for special populations students.</p> <p>Parents and prospective special populations students who visit PRCC's campus will be provided information about programs and services.</p> <p>Serve as advisory members on PRCC's district craft committees and transitions councils in order to ensure link from secondary education to postsecondary education.</p>		
2 To identify currently enrolled special populations students	ACT results; TABE results; Special Populations Survey/Initial Needs forms; Student Intake forms; Pell Grant lists; Instructor referral.		

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3	<p>To provide special populations students equal access to retention, completion, placement activities, and support services.</p>	<p>Confer with students and parents as needed (individually or group) regarding types and availability of services.</p> <p>Serve as a resource to instructors for ways in which to enhance students' success.</p>		
4	<p>To serve as a liaison between academic and vocational/technical instructors, counselors, administrators and various agency personnel for the purpose of ensuring special populations' success in vocational/technical programs.</p>	<p>Provide necessary information concerning special populations students to appropriate personnel.</p> <p>Provide faculty development and information that reflects educational classroom accommodations related to the needs of identified students.</p>		
5	<p>To provide guidance, counseling, and career development services to special populations students.</p>	<p><i>CHOICES</i> and <i>ABILITY PROFILER</i> computer software, as well as numerous exploration opportunities via internet access are maintained in the related studies lab. Additional occupational and educational information is placed in special populations personnel offices, the counseling center and related studies lab.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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POSITION: Title III Director				Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 					
PURPOSE OF UNIT: The Pearl River Community College Title III initiative is committed to creating a new <i>Integrated Learner Support System</i> for students by developing and piloting online services and advisement tools, integrating student services, and incorporating Supplemental Instruction in select courses with the overall goal of increasing student success.					
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.					
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)	
<p>1</p> <p>Project Year One Objectives (Oct 1, 2009-September 30, 2010) activities are:</p> <p>(1) to renovate/equip a Success Center at Poplarville</p> <p>(2) to design Learner Support System</p> <p>(3) provide training to faculty and staff advisors</p>		<p>Objective:</p> <p>By August 2010, the number of CAS Advisement benchmarks "well met" increases from 0 to 5 as a result of new learner support system</p> <p>Performance Indicators:</p> <p>1a. By June 2010, 80% of surveyed faculty advisors trained in advising best practices indicate increased knowledge following training.</p> <p>1b. By June 2010, 80% of surveyed staff advisors trained in advising best practices indicate increased knowledge following training.</p> <p>1c. By August 2010, advising and academic support services space increases at Poplarville from 655 s.f. to 1,230 s.f.</p>			

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<p>2</p> <p>Project Year Two Objectives (Oct 1, 2010-September 30, 2011) activities are:</p> <p>(1) to pilot new advisement services for a First Year Cohort at Poplarville, (peer mentoring, online services, and developing an individual education and career plan e-portfolio)</p> <p>(2) to provide training in Supplemental Instruction and to design SI for developmental English and English Composition I & II [pilot begins Fall 2011]</p>	<p>Objective 1:</p> <p>By August 2011, at least 53.6% of the Fall 2010 First Year Cohort (advising pilot group) at Poplarville will reenroll in the 2011 Fall term compared to 47.6% for F2006 to F2007 first time entering student retention rate (baseline data).</p> <p>Performance Indicators:</p> <p>1a. By Oct. 2010, the number of mentors available to the First Year Cohort (pilot) at Poplarville increases from 0 to 5 (baseline F2007).</p> <p>1b. By May 2011, the number of CAS advising benchmarks "well met" increases from 5 to 10 (baseline August 2010).</p> <p>1c. By June 2011, 80% of the First Year Cohort at Poplarville reports satisfaction with new services.</p> <p>1d. By Oct. 2011, the number of students in First Year Cohort pilot meeting with an assigned faculty or staff advisor increases from an average two times a semester to at least four times (baseline 2008).</p>	
<p>3</p> <p>Project Year Three Objectives (Oct 1, 2011-September 30, 2012) activities are:</p> <p>(1) to pilot new advisement services for a Second Year Cohort at Poplarville, (peer mentoring, online services, and developing an education and career plan (e-portfolio) with a graduation/transfer emphasis</p> <p>(2) to pilot Supplemental Instruction(SI) for developmental English and English Composition I & II at Poplarville.</p>	<p>Objective 1:</p> <p>1. By June 2012, the percentage of students in pilot SI developmental English receiving a grade of C or higher will be at least 10 percentage points higher than a like control group.</p> <p>Performance Indicators:</p> <p>1a. By December 2011, 65% of students in Supplemental Instruction (SI) developmental English succeed (grade</p>	

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	<p>of C or higher) and enroll in the next college level sequence (baseline 55%).</p> <p>1b. By January 2012, the percent of students, enrolled in SI developmental English, on probation will decrease by 10 percentage points (baseline Spring 2010)</p> <p>1c. By December 2011 and June 2012, at least 75% of surveyed students in SI developmental English indicate SI sessions helped them succeed.</p> <p>Objective 2:</p> <p>By June 2012, the percentage of students in pilot <i>SI Composition I & II</i> receiving a grade of C or higher will be at least 10 percentage points higher than a like control group.</p> <p>Performance Indicators:</p> <p>2a. By December 2011, at least 65% of students in Supplemental Instruction (SI) Composition I succeed (grade of C or higher) baseline 55%.</p> <p>2b. By June 2012, at least 69% of students in Supplemental Instruction (SI) Composition II succeed (grade of C or higher) baseline 59%.</p> <p>2c. By December 2011 and June 2012, at least 75% of surveyed students in SI Composition I & II indicate SI sessions helped them succeed.</p> <p>Objective 3</p> <p>By August 2012, at least 24.2% of the Fall 2010 Cohort (pilot) at Forrest County will graduate or transfer into a four year program compared to 2007 graduation/transfer rate of 18.2%</p>	
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	<p>Performance Indicators:</p> <p>3a. By January 2012, at least 80% of the 2010 Second Year Cohort students at Poplarville create an electronic education and career planning e-portfolio with a graduation/transfer emphasis (baseline F2007 = 0%).</p> <p>3d. By June 2012, at least 80% of the Second Year Cohort (pilot) at Poplarville access new online advising/support services customized for Second Year students.</p> <p>3e. By June 2012, at least 80% of surveyed Second Year Cohort (pilot) at Poplarville report satisfaction with new services.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

POSITION: Vice President for Business and Administrative Services		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide necessary funding to support the educational mission of the college for operations and capital improvements. To coordinate the development of budgets and monitor results. To maintain financial records in accordance with national and state standards.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support, through adequate funding levels, the mission of the college.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1 To assure prudent use of college funds through monitoring, auditing, and reporting.		Produce balanced budget Annual audit Produce Financial Statements	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To assure financial stability of college by seeking ways to expand revenue sources.		Compare current year revenues to prior years and analyze results.	
3 To evaluate capital improvement needs of the college and provide necessary funds to meet those needs.		Use of long range capital needs plan developed by the architects.	
4 To maintain operating fund balances at an adequate level to insure financial stability of the college.		Financial Statements and Audit Reports.	

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POSITION: Vice President for Economic and Community Development		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT:			
RELATIONSHIP OF UNIT TO PRCC MISSION:			
OBJECTIVES - Broad description of intended impact on students (Program goals)			
1	Foster effective relationships with local elected officials to maintain positive governmental relations for the Pearl River Community College..	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) A. Make minimum of an annual visit to the federal elected legislator's offices in Washington DC. B. Attend Mississippi Legislative Budget Hearings as well as any policy related hearings that affect Mississippi Community Colleges. C. Work with local elected county supervisors to establish effective policy for the citizenry of the college's 6 county district.	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
2	To provide an effective and efficient system for planning and delivering workforce training to businesses, industries, education and public service agencies in the PRCC district.	A. Staff development activities provided. B. Effective delivery of workforce training. C. Leadership training program for business and industries. D. Spatial Technologies training	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)

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	<p>3 To create short term demand driven training opportunities for individual experiencing career changes or for industries that have high demands for skilled workers.</p>	<p>program.</p> <p>A. Partner with the WIN Mississippi Job system to stay current with high demand employment.</p> <p>B. Identify industry partners that will assist in creating training and programmatic needs focusing on their training demands.</p> <p>C. Provide WIA funding opportunities to the students of PRCC.</p>	
<p>4 To provide an Adult Education Program that serves the needs of persons attempting to acquire the basic skills necessary to become employable, advance their educational level and/or receive a GED.</p>		<p>A. Staff development programs provided for the Adult Education staff.</p> <p>B. Basic Skills training for pre-employment testing provided.</p> <p>C. Identification of workforce skills requirements for WDC customers in businesses, industries, education, and public service agencies.</p> <p>D. English-as-Second-Language (ESL) programs provided to teach Non-English Speaking Adult Education students to read and speak English.</p> <p>E. Classes to prepare individuals with the academic skills necessary to pass the GED test offered in all six counties served by PRCC.</p>	

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POSITION: Vice President for Enrollment Management		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To assist applicants in the process of formal admission to the college.	Applicant to Enrollment Ratio.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To initiate and complete the scheduling of classes in a timely and efficient manner, including distance learning classes.	Student surveys information, On, anecdotal line surveys.	
3	To provide continual and immediate access to permanent academic records for students.	Feedback from Students, Universities, and Employers seeking Official Records of Formal Education.	
4	To complete accurate and timely enrollment audits as required by state and federal authorities.	Annual enrollment audit performed by the State Board of Junior and Community Colleges.	

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Supports PRCC Strategic Goal(s): 1, 3, 7, 8					
POSITION: Vice President for Forrest County Operations MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS: 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.					
PURPOSE OF UNIT: To administer operation of the College's activities in Forrest County.					
RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training as well as college transfer programs for the students within the college district.					
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)		
1	To encourage high quality in all instructional programs by monitoring curricula and instruction for both the academic and career technical divisions at the Forrest County Center.	Faculty will be evaluated annually by the Supervisor and students. Assessment criteria in each departments chart will be reviewed.			
2	To encourage and assist all departments in the process of budget planning and utilization	Review and approve all budgets and requisitions for purchases submitted by faculty.			
3	To encourage departments in all areas of planning.	All instructional program changes will be submitted for review annually. If approved, those changes will be recommended to the Instructional Programs Committee.			
4	To encourage all departments to stay abreast of up-to-date instructional methodologies and equipment	Program training aides and equipment will be reviewed by respective program craft committees and/or department coordinators.			
5	To supervise the activities of the office of student services which includes Admissions, Financial Aid and Business Office at the Forrest County Center	Review and approve services provided for student admissions and assistance. Monitor and approve all expenditures for administration and instructors.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

6	To supervise daily operations of the Woodall Center Annex	All staff at the Woodall Annex will keep the Vice President informed of activities in the Annex.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

POSITION: Vice President for General Education and Technology Services		Supports PRCC Strategic Goal(s): 1, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT:			
RELATIONSHIP OF UNIT TO PRCC MISSION:			
OBJECTIVES - Broad description of intended impact on students (Program goals)			
1	Encourage and provide professional development opportunities for general education instructors.	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p> <p>At least three webinar professional development opportunities will be provided to instructors during FY 2012.</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
2	Encourage application and use of instructional technology in all instructional areas.	<p>An anonymous survey will be administered to all instructional personnel. This survey will serve to create a baseline for the use of various instructional technology tools so that this Objective can be effectively measured in the future.</p>	
3	Support the expansion of non-traditional classes (online, night, weekend, short-term, etc.)	Weekend classes will increase by 5% in FY 2012; the College will introduce short-term classes in the online format.	
4	Create year-long class schedules covering fall, spring, and summer semesters (an entire fiscal year).	In summer 2012, departments will be instructed to begin the process of planning for Spring 2013 and Summer 2013. At this point, the schedules for Fall 2012 will already be complete.	
USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>Position: Vice President for Planning and Institutional Research</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges and other accrediting agencies which will lead to improvements in all areas of the institution and to obtain additional funding to support various College programs and initiatives.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To provide documentation regarding the College's planning and evaluation processes.</p>	<p>Publish the Strategic Plan and Internal Performance Indicators and the Institutional Planning and Effectiveness documents.</p>
<p>2 To assist areas of the College in meeting their resource needs by providing assistance in obtaining funding that is not normally provided through general appropriations by the Mississippi State legislature and/or that requires a request for funding (from an agency or from the private sector) proposal.</p>	<p>Plan and implement at least two meetings regarding proposal development.</p> <p>Gather information and implement plans for at least two Institutional Review Board meetings.</p>
<p>3 To serve as the SACS accreditation liaison.</p>	<p>Compile and submit 100% of documents related to SACS accreditation requirements.</p> <p>Attend at least one SACS conference/meeting.</p>
	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

<p>4 To assist with the coordination and implementation of professional development sessions for faculty, staff, and administrators.</p>	<p>Assist with coordinating and implementing plans for the annual August professional development program for faculty and professional staff, for at least one professional development session for administrators and supervisors, and for at least one professional development session for support staff.</p>		
<p>5 To coordinate the personnel evaluation process in order to assess achievement of educational goals.</p>	<p>Prepare, distribute, and process all student evaluations of faculty and all faculty/staff/administrator evaluations according to policy and procedure.</p>		
<p>6 To coordinate publication of College policies and procedures.</p>	<p>Print and distribute the annual Policy and Procedure Manual.</p>		
<p>7 To coordinate the annual Women's Health Symposium.</p>	<p>Implement plans for the annual Women's Health Symposium.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>POSITION: Vice President of Poplarville Campus and Hancock Center</p>		<p>Supports PRCC Strategic Goal(s):</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the Comprehensive student development concept. (Physical, social, recreational, and educational.)</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To supervise and administer those student services which promote and enhance the educational mission of PRCC.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To supervise the instructional faculty of the Poplarville Campus and encourage high quality in all classes and programs.</p>	<p>Annual classroom instruction evaluations will be administered and outcomes will be reviewed for recommendations.</p>		
<p>2 To supervise the Director of the Counseling Center and the administration of the counseling programs for the College.</p>	<p>The annual Campus Climates survey should indicate a satisfaction rate of 70% by our students.</p>		
<p>3 To supervise the Director of the Wellness Center and the administration of all work related to the wellness center.</p>	<p>Annual surveys should indicate a satisfaction rate of 70% of all Wellness Center participants.</p>		
<p>4 To supervise the Director of Student Life in the coordination and administration of a well rounded activity and intramural program for all students.</p>	<p>Annual surveys should indicate a satisfaction rate of 70% of all student activity and intramural programs.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

5	To supervise the Campus Police Department and provide focus to the safety and security of our students.	The annual Campus Climates survey should indicate a satisfaction rate in regards to safety on campus of 70% by our students.		
6	Coordinate the development of the College Student Handbook including all new policies and procedures.	The College Student Handbook is updated each year in the month of July.		
7	Provide supervision of the College's Athletic Director to maintain outstanding athletic programs.	Weekly attendance reports are submitted each week to all coaches to maintain academic progress of our student athletes.		
8	Maintain an overall positive campus climate for our faculty, staff and students and provide leadership to accomplish the mission of the college.	The annual Campus Climates survey should indicate an overall satisfaction rate of 70% by our students.		

Section II

Student Services Assessment Charts

Section II



Student Services Charts

Enrollment Management

Campus Police

Financial Aid

Health Services

Housing

Orientation

Recruitment

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

SERVICE: Enrollment Management		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To assist applicants in the process of formal admission to the college.	Applicant to Enrollment Ratio.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To initiate and complete the scheduling of classes in a timely and efficient manner, including distance learning classes.	Student surveys information, On, anecdotal line surveys.	
3	To provide continual and immediate access to permanent academic records for students.	Feedback from Students, Universities, and Employers seeking Official Records of Formal Education.	
4	To complete accurate and timely enrollment audits as required by state and federal authorities.	Annual enrollment audit performed by the State Board of Junior and Community Colleges.	

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2011-2012**

SERVICE: Campus Police		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept. @			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a comprehensive law enforcement program and services which meets the needs of students and all PRCC personnel.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To provide a well-qualified law enforcement staff and policies to enhance the safety, proper supervision of students, and protection of life and property at PRCC.	In-service training for security, as well as Law Enforcement Training for non-qualified officers. * Evaluate and continue to refine police job description.	
2	To provide for safe campus environment and crisis management system.	To publish a safety plan and crisis procedure manual to be current and disbursed on campus. Also, regular review of all above procedures related to campus safety and crisis management.	
3	To maintain a current crime report / security report.	Report statistical data on campus crime as required by law.	
4	To make improvements in campus police when deemed necessary.	Review daily log, discipline problem reports, incident reports, and all other forms related to law enforcement work.	

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2011-2012**

SERVICE: Financial Aid				Supports PRCC Strategic Goal(s): 2, 4, 5		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.						
STRATEGIC GOALS:						
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 						
PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the "comprehensive student development concept" (physical, social, recreational, and educational).						
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.						
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)		
1 To award financial aid to the student population at PRCC based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.		Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.				
2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.		Keep abreast of federal, state and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, as well by attending vital policy conferences.				
3 To continue to utilize the U.S. Department of Education's Central Processing System's Return of Title IV functionality to implement the processing of all required R2T4 calculations which began during the 2008-2009 award year. Problems continue to occur within the Banner operating system that will require resolution to determine fully those students withdrawing from the institution.		Develop a comprehensive point of contact/communication plan between the Office of Financial Aid, Business Services, and the Admissions Office and with Information Technology personnel for the purpose of determining Return of Title IV calculations.				

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2011-2012**

<p>4 To reformulate an up-to-date written policies and procedures manual to comply with U. S. Department of Education requirements for the administration of federal assistance programs. It is also suggested that the manual be created as a Web-based resource, allowing for easier, more regular updates to the manual.</p>	<p>Recommended following consultation with USA Fund University Consultant with regard to possible Federal compliance implications. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of Financial Aid.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

SERVICE: Health Services		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept. (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide health services which are adequate in meeting the health care needs of students, faculty, and staff at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To provide professional clinical nursing services for emergent and acute illness and injury to all PRCC students/employees.	<ol style="list-style-type: none"> 1. Student injuries (excluding athletic injuries) will not exceed 93 per year. 2. Employee injuries will not exceed 102 per year. 	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To promote health and wellness by providing information and services that will assist the student/employee to make informed choices regarding their health care.	<ol style="list-style-type: none"> 1. Health Services will provide a minimum of 2 yearly Educational/Services offerings for faculty/students/staff. 	
3	To ensure knowledge and skills sufficient to the role of the College Health Nurse.	<ol style="list-style-type: none"> 1. Maintains current RN licensure by 2-year renewal through MS State Board of Nursing to practice as RN in the state of Mississippi. 2. Current American Heart Association Basic Life Support Healthcare Provider Cardio-Pulmonary Resuscitation (AHA-BLS-HCP-CPR). 3. Minimum of 5 nursing continuing education hours per year. 	
4	To assist with compliance of PRCC policy regarding drug testing of college athletes and ADN/LPN and vocational program students.	<ol style="list-style-type: none"> 1. Provide mandatory drug testing for 100% of PRCC athletic programs. 2. Provide random drug testing for 20% of total student enrollment for 	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

		Barbering/Cosmetology and RN/LPN programs.		

Susie Hall, RN

Revised: 11/14/2011

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

SERVICE: Housing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To develop and maintain a residence hall environment which enhances and complements the educational mission of the institution.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide adequate resident halls and a learning environment conducive in meeting the educational needs of students.	<p>Ratio of housing assignment to housing requests.</p> <ul style="list-style-type: none"> * Maintenance plan and physical needs for dorms. * In-Service training related to supervision. * Daily check with Head Residents by Dean of Student Affairs. * Input from Head Residents on weekly basis. * Resident Hall meetings with students to review concerns and allow their input. 		
2 To develop a long range master plan related to housing needs.	Use of enrollment data and college master plan to determine housing needs. Also, check on each dorm at end of semester and year to determine needs of dorms.		
3 To employ housing supervision that are efficient	Maintain current job descriptions,		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

	and student orientated.	formal and informal evaluations of Head Residents.		
4	To maintain a safe and secure housing environment.	Daily safety and security checks to all college housing facilities.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

Supports PRCC Strategic Goal(s): 2, 4, 7			
SERVICE: Recruitment and Orientation – Orientation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To plan, coordinate, and direct orientation activities for new PRCC students.	1. Review the number of students and parents/guardians attending.		
2 To encourage all prospective students to attend an orientation session.	2. Prepare and mail orientation literature to prospective students.		
3 To encourage parents/guardians of prospective students to attend summer orientation.	3. Prepare and mail orientation literature to parents/guardians of prospective students.		
4 To provide students with a fundamental understanding about college life transitions at PRCC through Administrators, department directors, and currently enrolled students.	4. Review the evaluations provided by the guest speakers upon the completion of their presentation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>SERVICE: Recruitment and Orientation – Recruitment</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 2, 4, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To increase enrollment by 5%.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2 To improve and expand the recruiting efforts so that more students will be enrolled from the district.</p>	<p>Review number of students enrolled.</p> <p>Participate in various recruitment activities.</p> <p>Prepare and mail information to prospective students.</p> <p>Provide campus tours.</p>
<p>3 To improve recruiting efforts of non-traditional students.</p>	<p>Provide information for various activities for non-traditional students.</p> <p>Provide PRCC information upon request.</p> <p>Provide campus tours.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

4	To improve and update recruiting literature to attract students.	Update, print, and distribute recruitment literature. Collect and review view books and other college/university publications to get new ideas for next year.		
5	To meet with high school counselors and other personnel to provide awareness of the quality educational opportunities available at PRCC.	Take PRCC literature/supplies to all district high schools. Plan and organize special activities to give PRCC information to off-campus personnel.		

Section III

Instructional Programs Assessment Charts

Section III



Programs of Study and Programs Charts

Business and Commerce Technology

Computer Networking Technology

Network Components (IST 1223)

Network Administration Using Windows Server (IST 1244)

Business Marketing/Management Technology

Advertising (MMT 1323)

Entrepreneurship (MMT 2513)

Marketing Management (MMT 1123)

Merchandising Math (MMT 1413)

Personal Selling (MMT 1313)

Principles of Management (MMT 2213)

Principles of Marketing (MMT 1113)

Retail Management (MMT 2423)

Health Care Data Technology

CPT Coding (BOT 2643/BCT 2123)

ICD Coding (BOT 2653)

Medical Information Management (BOT 2753)

Office Systems Technology

Applied Business Math (BOT 1313)

Business Accounting (BOT 1433)

Business Communications (BOT 2813)

Computerized Accounting (BOT 2413)

Database Management (BOT 2323)

Desktop Publishing (BOT 2133)

Document Formatting and Production (BOT 1113)

Integrated Computer Applications (BOT 2833)

Introduction to Keyboarding (BOT 1013)

Keyboard Skillbuilding (BOT 1123)

Microcomputer Applications (BOT 1133)

Records Management (BOT 1413)

Word Processing (BOT 1143)

Web Development Technology

Concepts of Database Design (IST 1163)

Programming Development Concepts (CPT 1143)
Survey of Microcomputers (CPT 1323)
Web Design Applications I (WDT 1414)
Web Programming I (WDT 1314)
Web Programming II (WDT 2214)
Web Programming III (WDT 2224)
Web Project Management (WDT 2614)

Construction and Transportation

Commercial Truck Driving

Commercial Truck Driving I (DTV 1114)
Commercial Truck Driving II (DTV 1124)

Construction Equipment Operation

Equipment Operation (CEV 1416)
Safety I (CEV 1212)
Service and Preventative Maintenance (CEV 1313)

Utility Lineman Technology

Advanced Utility Equipment Operation (ULT 2333)
Basic Utility Equipment Operations (ULT 1333)
Electric Power (ELT 1213)
Fundamentals of Electricity (ULT 1192)
Line Worker Safety (ULT 1133)
Overhead Construction (ULT 2133)
National Electric Safety Code (ULT 1523)
Pole Climbing (ULT 1413)
Transformer Banking (ULT 1223)
Truck Driving for Line Workers (ULT 1324)
Underground Construction (ULT 2143)

Dental Assisting Technology

Chairside Assisting I (DAT 1415)
Chairside Assisting II (DAT 1423)
Dental Health Education (DAT 1612)
Dental Materials (DAT 1214)
Dental Science II (DAT 1323)
Radiology I (DAT 1513/1314)

Dental Hygiene Technology

Dental Materials (DHT 2612)

Periodontics (DHT 1513)

Family and Consumer Sciences**Barbering**

Basic Practice in Barbering (BAV 1118)

Fundamental Practice in Barbering I (BAV 1218)

Cosmetology

Cosmetology Orientation (COV 1122)

Cosmetology Sciences (COV 1245)

Hair Care I (COV 1426)

Early Childhood Education Technology

Child Development I (CDT 1214)

Child Health and Safety (CDT 1343)

Creative Arts for Young Children (CDT 1314)

Student Teaching II (CDT 2925)

*Related Studies***Fine Arts and Communication (Academic Transfer)**

Music Appreciation (MUS 1113)

Music Theory IV (MUS 2223)

Public Speaking (SPT 1113)

Theatre Appreciation (SPT 2233)

General Education/University Parallel (Academic Transfer)**Health, Physical Education, and Recreation (Academic Transfer)**

First Aid and CPR (HPR 2213)

General Physical Education Activities I, II, III, & IV (HPR 1111 & 1121) and (HPR 2111 & 2121)

Nutrition and Wellness I and II (HPR 1751 & 1761)

Personal and Community Health (HPT 1213)

Humanities and Social Sciences (Academic Transfer)

English

English Comp I (ENG 1113)
History, Political Science, Psychology, Sociology
Child Psychology (EPY 2513)
General Psychology (PSY 1513)
World Civilization I (HIS 1163)
Literature
World Literature I (ENG 2423)
Spanish
Spanish (MFL 1213)

Industrial Technology

Drafting and Design Technology

Cost Estimating (DDT 2243)
Elementary Surveying (DDT 1413)
Intermediate CAD (DDT 1323)
Machine Design I (DDT 1133)
Machine Design II (DDT 2163)
Pipe Draft (DDT 2523)

Electronics Technology

AC Circuits (EET 1123)
DC Circuits (EET 1113)
Digital Devices (EET 1213)
Drafting for Electronics Technology (EET 1713)
Solid State Devices and Circuits (EET 1333)

Instrumentation Technology

Calibration and Measurement (INT 2214)
Control Systems (INT 2114)
Control Systems II (INT 2124)
Introduction to Automation and Controls (MFT 1113)
Motor Control Systems (ELT 1413)
Programmable Logic Controllers (ELT 2613)

Medical Laboratory Technology

Hematology I (MLT 1314)
Immunology (MLT 1413)
Parasitology (MLT 2612)

Medical Radiologic Technology

Digital Imaging (RGT 1423)
Imaging Principles (RGT 1413)

Nursing Education

Associate Degree Nursing

Fundamentals (NUR 1110)
Medical Surgical (NUR 1210)
Nursing Care of Children (NUR 2115)
Nursing Dosages and Solutions (NUR 1101)
Surgical Nursing II (NUR 2209)
Women's Health and Newborn Nursing (NUR 2104)

Practical Nursing

Adult Health (PNV 1634)
Body Structure and Function (PNV 1213)
Fundamentals of Nursing (PNV 1426)
Fundamentals of Nursing Lab (PNV 1436)
Maternal Child Nursing (PNV 1715)
Medical Surgical Nursing (PNV 1614)
Mental Health Nursing (PNV 1813)
Transitions (PNV 1914)

Nursing Assistant

Occupational Therapy Assistant Technology

Kinesiology (OTA 1315)
Occupational Therapy Skills II (OTA 1433)
Occupational Therapy Skills III (OTA 2443)

Occupational Training Technology

Automotive Mechanics Technology

Basic Electrical (ATT 1124)
Engine Performance (ATT 1424)
Engine Repair (ATT 1715)
Introduction Safety and Employability (ATT 1811)
Steering and Suspension (ATT 2335)

Brick, Block, and Stonemasonry

Blueprint Reading and Estimating (BBV 1223)

Brick and Block Laying (BBV 1115)

Masonry Construction (BBV 1215)

Construction Management Technology

Construction Materials (CON 1213)

Construction Safety Standards (CON 2413)

Construction Systems II (CON 2233)

Plans and Documents (CON 1222)

Survey of Modern Construction (CON 1113)

Electrical Technology

Electric Power (ELT 1213)

Programmable Logic Controllers (ELT 2613)

Heating, Air Conditioning, and Refrigeration Technology

Heating Systems (ACT 2513)

Professional Service Procedures (ACT 1813)

Precision Manufacturing and Machining Technology

Blue Print Reading (MST 1413)

Computer Numerical I (MST 2714)

Machine Tool Mathematics (MST 1313)

Metallurgy (MST 2813)

Power Machinery I (MST 1115)

Power Machinery III (MST 2135)

Welding and Cutting Technology

Advanced Pipe Welding (WLV 1252)

Flux-Cored Arc Welding (WLV 1143)

Gas Metal Arc Welding (WLV 1124)

Pipe Welding (WLV 1155)

Shielded Metal Arc Welding (WLV 1116)

Shielded Metal Arc Welding II (WLV 1226)

Physical Therapist Assistant Technology

Fundamental Skills (PTA 1213)

Kinesiology (PTA 1315)

Quality Enhancement Plan

Respiratory Care Technology

Pulmonary Function Testing (RCT 1322)

Respiratory Care Technology III (RCT 2434)

Science, Mathematics, and Business (Academic Transfer)

General Biology (BIO 1133 & 1131)

General Biology II (BIO 1143 & 1141)

Microbiology Lecture and Lab (BIO 2923 & 2921)

Physical Science Survey II (PHY 2253 & 2251)

Legal Environment of Business (BAD 2413)

Principles of Accounting I (ACC 1213)

Principles of Macroeconomics (ECO 2113)

General Chemistry I and II (CHE 1213 & 1211 and CHE 1223 & 1221)

Organic Chemistry I and II (CHE 2421, 2423, 2433 & 2432)

Computer Concepts (CSC 1113 & BAD 2533)

Beginning Algebra (MAT 0123)

College Algebra (MAT 1313)

Fundamentals of Mathematics (MAT 0113)

Intermediate Algebra (MAT 1233)

Pre-Calculus (MAT 1343)

Trigonometry (MAT 1323)

Surgical Technology

Advanced Surgical Procedures (SUT 1538)

Specialized Surgical Procedures (SUT 1528)

Surgical Anatomy (SUT 1314)

Surgical Microbiology (SUT 1413)

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology				Supports PRCC Strategic Goal(s): 1, 3, 7
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.				
OJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).	
1 Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.			
2 To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years. 80% of the students enrolled in the program of study will successfully complete the desired student learning outcomes.			
3 To train students to be successfully and gainfully employed in the field trained.	It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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Web Development Technology:			
The student will design a Web page using HTML code correctly.			
The student will demonstrate ability to explain and code hyperlinks.			
The student will evaluate HTML image techniques.			
Marketing/Management Technology			
Students will analyze and identify the target market for a promotion.			
Students will develop strategies for campaigns and individual advertising messages.			
Student will construct an advertising budget.			
Students will created and present an advertising campaign.			
Computer Networking Technology			
Student will analyze the communications network.			
Students will describe and analyze the network hardware and media.			

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		<p>Students will examine the ISO/OSI model.</p> <p>Students will investigate physical topologies.</p> <p>Business and Office Related Technology:</p> <p>Office Systems Technology</p> <p>Student will demonstrate skills using word processing software.</p> <p>Student will use features of spreadsheet application software.</p> <p>Student will create a database using the database application software.</p> <p>Student will use the features of presentation software to create business presentations.</p> <p>Health Care Data Technology</p> <p>Student will use the Current Procedural Terminology (CPT) coding manual.</p> <p>Students will apply the conventions, format, index considerations, and guides using the CPT manuals.</p> <p>Students will apply the CPT coding guidelines.</p> <p>Students will assign procedure codes using Healthcare Common Procedure Coding System (HCPCS).</p>	
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		<p>Students will assign diagnosis(es)/health status/injury/procedure codes using the International Classification of Diseases 9th Revision Clinical Modification (ICD-9-CM) coding book.</p>		
4	<p>To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by MS-CPAS exam.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology				Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Computer Networking Technology				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.				
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate practical knowledge and skills pertaining to router configuration, network design, systems maintenance, and project management which are necessary for employment in entry level positions in the workforce as per state framework curriculum.		The Computer Networking Technology program will be evaluated based on the following data collected from enrollment and student post graduation surveys: enrollment 70%, retention 70%, completion 70%, graduation 70% and job placement 70%.		
2 The students will receive training in telecommunications, network administration and client/server systems		The Computer Networking Technology program will be evaluated based on MS-CPAS test scores (70% passing).		

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2011-2012

3	To improve instructor's performance by supervisor, student evaluations, and continuing education.	According to the college's policies and procedures, each instructor who has been employed at PRCC for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years. Instructors will also be evaluated by the students.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: Network Components (IST 1223)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to perform basic router configuration.	75% of students who complete this course will demonstrate the ability to correctly perform basic router configuration on a lab assessment.		
2 The student will demonstrate the ability to configure distance vector routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure distance vector routing protocols on a lab assessment.		
3 The student will demonstrate the ability to configure link-state routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure link-state routing protocols on a lab assessment.		
4 The student will demonstrate the ability to address a network using VLSM and perform route summarization	75% of students who complete this course will demonstrate the ability to correctly address a network using VLSM and		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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	calculations.	perform route summarization calculations on a written exam.		
5	The student will demonstrate the ability to correctly cable a network.	75% of students who complete this course will demonstrate the ability to correctly cable a network on a lab assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: Network Administration Using Windows Server (IST 1244)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to install Windows Server Operating System.	100% of students who complete this course will be able to correctly install Windows Server Operating System on a lab assessment.		
2 The student will demonstrate the ability to install and configure Active Directory Services.	75% of students who complete this course will be able to correctly install and configure Active Directory Services on a lab assessment.		
3 The student will demonstrate the ability to create and implement a group policy.	75% of students who complete this course will be able to correctly create and implement a group policy on a lab assessment.		
4 The student will demonstrate the ability to install and configure network file and printer services.	75% of students who complete this course will be able to correctly install and configure network file and printer services on a lab assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff; compensate them well; and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be prepared to continue their education at a higher institution or enter the workforce by following the specialized curriculum.	100% of students that complete the program and receive an A.A.S degree are eligible to pursue and transfer coursework into the Bachelor's of Applied Technology degree program at USM, the Business degree program at MUJW via the V3 college, or into the workforce		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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2	The students will acquire specialized training in marketing related businesses having direct contact with people, such as retail and wholesale organizations.	100% of students will obtain training through the use of class projects, assignments, testing, and interaction with business professionals and organizations.	
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: Advertising (MIMT 1323)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will compile a complete advertising campaign.	80% of students who complete this course will be able to compose and present a detailed advertising campaign consisting of pricing and strategy		
2 The student will be able to demonstrate understanding of advertising concepts and processes by creating brochures	70% of students who complete this course will be able to create a brochure useable by the general public		
3 The student will be able to identify different types of ads and their target markets	75% of students who complete this course will be able to correctly identify types of ads and the markets they are targeting		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: Entrepreneurship (MMT 2513)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will demonstrate the ability to develop and write a comprehensive business plan. This is to include an executive summary, promotional plans, location analysis, financing options, and ownership structure.	80% of students who complete this course will properly develop and write a comprehensive business plan during the second 8 weeks of the course.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 The student will demonstrate knowledge of the major forms of business ownership.	70% of students who complete this course will correctly determine and explain the major forms of business ownership when questioned on the final exam.	
3 The student will demonstrate the ability to create and calculate projected financial statements.	70% of students who complete this course will correctly create and calculate projected financial statements when tested during the semester.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

4	The student will identify the major advantages and disadvantages of a career in the entrepreneurial field and the characteristics of successful entrepreneurs.	80% of students who complete this course will accurately respond to discussions and questions regarding the advantages and disadvantages of a career in the entrepreneurial field when questioned on a hour test.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: Marketing Management (MMT 1123)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will research, prepare, and present solutions to a marketing dilemma	80% of students will properly present a solution to a marketing dilemma by preparing a tactical marketing plan	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 The student will demonstrate knowledge of corporate marketing strategies including customer service, pricing, promotional activities, and consumer research strategies	80% of students will correctly respond to data and questions accessed on an hour test concerning corporate marketing strategies	
3 The student will explore the process of obtaining a job in the marketing field and prepare job search documents	80% of students who complete this course will create both a resume and cover letter tailored to the business marketing industry	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: Merchandising Math (MMT 1413)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will calculate pricing using the retail/markup/cost formulas	85% of students who complete this course will be able to correctly complete the retail/markup/cost formula on an hour test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will be able to demonstrate how to determine an initial and maintained markup.	70% of students who complete this course will be able to correctly demonstrate calculating initial and maintained markup on products or services on an hour test.	
3 The student will determine sales per square foot.	80% of students who complete this course will be able to correctly determine the sales per square foot for a business. Students will be assessed on an hour test.	

Supports PRCC Strategic Goal(s): 1, 3, 7

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p>			
<p>PROGRAM: Business Marketing/Management Technology</p>			
<p>COURSE LEVEL: Personal Selling (MIMT 1313)</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.</p>			
<p>LEARNING OUTCOMES – Measurable Indicators (More specific description of Impact on student)WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>1 The student will prepare and execute an effective sales presentation.</p>	<p>80% of the students who complete this course will properly prepare and implement an effective sales presentation during the second 8 weeks of this course.</p>		
<p>2 The student will demonstrate knowledge of identifying personality traits and qualifications needed by successful salespeople.</p>	<p>70% of students who complete this course will accurately determine the personality traits and qualifications needed by successful salespeople when questioned on the final exam.</p>		
<p>3 The student will demonstrate knowledge of business ethics and its impact on personal selling.</p>	<p>70% of students who complete this course will correctly respond to questions regarding business ethics and its impact on personal selling when questioned on a hour test.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

4	The student will demonstrate the ability to respond to buyer objections and knowledge of buyer behavior.	70% of students who complete this course will correctly respond to questions and express the ability to handle buyer objections and buyer behavior when presenting sales presentations in class.	
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Business Marketing/Management Technology</p> <p>COURSE LEVEL: Principles of Management (MIMT 2213)</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>1 The students will identify the functions of management: planning, organizing, leading, controlling</p>	<p>85% of students who complete this course will be able to correctly identify the four functions of management on the final exam</p>		
<p>2 The student will identify the different types of planning</p>	<p>70% of students who complete this course will be able to correctly identify the different types of planning on the final exam</p>		
<p>3 The student will conduct a SWOT analysis on a company and on themselves</p>	<p>75% of students who complete this course will be able to correctly conduct a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis on themselves and a company by completing assigned projects</p>		
<p>4 The student will examine the different uses of an organization within a company</p>	<p>70% of students who complete this course will be able to correctly examine the different uses of an organization with a company on the final exam</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Business and Commerce Technology				
PROGRAM: Business Marketing/Management Technology				
COURSE LEVEL: Principles of Marketing (MMT 1113)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.				
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .	
1 The student will identify each segment of the marketing mix: price, product, place, promotion	85% of students who complete this course will be able to correctly identify the four segments of the marketing mix on the final exam			
2 The student will be able to demonstrate choosing the appropriate target market, segmentation strategy and positioning of products	70% of students who complete this course will be able to correctly demonstrate knowledge by choosing the correct target market, segmentation strategy and positioning of a product by completing the new product project.			
3 The student will determine appropriate criteria and stages needed in the development of new products	70% of students who complete this course will be able to correctly determine the appropriate criteria and stages needed to develop new products on the final exam.			
4 The student will classify the stages of the product life cycle	80% of students who complete this course will be able to correctly classify the stages of the product life cycle in a classroom project.			
5 The student will identify and explain the BCG matrix and it's components	75% of students who complete this course will be able to identify and explain the BCG (Boston Consulting Group) matrix and it's components			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

through class projects and on the final exam

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: Retail Management (MMT 2423)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will examine and analyze retail pricing strategies	70% of students will correctly identify and label the various retail pricing strategies accessed on an hour test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate knowledge of the four major retail inventory turnover and profit margin systems	80% of students will correctly label the four major inventory turnover and profit margin systems accessed on an hour test.	
3 The student will investigate the process of retail site analysis and location	80% of students who complete this course will correctly respond to questions concerning retail site analysis and location when accessed on an hour test.	
4 The student will explore and learn the various forms of retail store layouts and their design strategies	90% of students will accurately respond to questions regarding store layout designs when accessed on an hour test.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of Intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate practical knowledge and skills required to transcribe medical reports, code diagnoses from International Classification of Disease 9 th Revision Clinical Modification (ICD-9-CM)/Health Care Common Procedure Coding System(HCPCS) code book, code services and procedures from Current Procedural Terminology (CPT) code book and complete claim forms for medical reimbursement which are necessary for employment in entry level positions in the workforce as per state framework curriculum.	70% of students who complete the program will pass the MSCPAS exam given prior to graduation.		
2 To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Health Care Data Technology</p> <p>COURSE LEVEL: CPT Coding (BOT 2643/BCT 2123)</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.</p>	
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>
<p>1 The students will explore the purpose and use of the Current Procedural Terminology (CPT) coding manual.</p>	<p>70% of students will be able to recognize and apply the conventions, format, index considerations, and guidelines as well as distinguish among patient statuses, places of service, and types of through chapter test.</p>
<p>2 The students will apply CPT coding guidelines.</p>	<p>70% of students will be able Assign specialty codes using the CPT system, assign appropriate modifiers and assign procedure codes using Healthcare Common Procedure Coding System (HCPCS) through chapter test.</p>
	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: ICD Coding (BOT 2653)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 1. Students will explore the purpose and use of the International Classification of Diseases 9 th Revision Clinical Modification (ICD-9-CM) manual by recognizing and applying the conventions, format, index considerations, and guidelines and identify coding and sequencing rules.	70% of the students who complete this course will be able to apply and identify coding conventions, symbols, index considerations, guidelines and identify coding and sequencing rules of the ICD-9-CM coding book on a Chapter test.		
2 a. Apply International Classification of Diseases (ICD coding) guidelines by coding diagnosis(es) to the highest level of specificity using the ICD-9-CM coding system.	80% of the students who complete this course will be able to code diagnosis(es) to the highest level of specificity using all three Volumes of the ICD-9-CM coding book on a Chapter test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

3	<p>Examine the use of supplementary classification codes by assigning appropriate Health Status/Health Services codes (V codes) and External Causes of Injury and Poisoning codes (E codes).</p>	<p>80% of the students who complete this course will be able to assign appropriate V codes and E codes from Volume II of the ICD-9-CM coding book on a chapter test.</p>		
4	<p>Explain the use of Volume III of the ICD system</p>	<p>80% of the students who complete this course will be able to demonstrate how to code an inpatient surgical procedure using Volume III of the ICD-9-CM coding book on a chapter test.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>PROGRAM: Health Care Data Technology</p>		
<p>COURSE LEVEL: Medical Information Management (BOT 2753)</p>		
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Students will use patient management software to perform patient account tasks.</p>	<p>70% of students will correctly (a.) Input patient information (b.) Enter patient transactions (c.) Create insurance claims (d.) Produce patient statements (e.) Enter payments and adjustments (f.) Produce reports (g.) Create collections letters and (h.) Explore the various types of health insurance coverage by using a patient management software simulation quiz.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Students will discuss the importance of timeliness, completeness, accuracy, and appropriateness of data and data sources in regard to patient care, management, billing reports, and/or databases.</p>	<p>70% of students will be evaluated based on case studies related to timeliness, completeness, accuracy, and appropriateness of data and data sources in regard to patient care, management, billing reports, and/or databases through a chapter quiz.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>
1 Upon completion of this program, students will be able to create business correspondence including letters, memos, and e-mails.	75% of students will be able to correctly key business correspondence with using an instructor created check list.		
2 Upon completion of this program, students will demonstrate knowledge and skills in word processing software.	75% of students will correctly demonstrate word processing software skills using an instructor created check list.		
3 Upon completion of the course, students will prepare for employment by constructing a resume	75% of students will correctly construct a resume using an instructor created rubric.		
4 There will be 85% retention of the full-time students in the one-year program.	85% of full-time, one-year students will complete the program. (Total complete/total enrolled)		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: Applied Business Math (BOT 1313)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will compute payroll taxes.	70% of students who complete this course will correctly compute payroll taxes through a chapter quiz.	
2 The student will compute commission, markup, and selling price.	70% of students who complete this course will correctly compute commission, markup, and selling price through a chapter quiz.	
3 The student will reconcile a bank statement.	70% of students who complete this course will correctly reconcile a bank statement through a chapter quiz.	
		USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: Business Accounting (BOT 1433)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will analyze business transactions in terms of the accounting equation.	70% of students will correctly analyze business transactions in terms of the accounting equation on a unit test.		
2 Students will determine the effects of business operations on owner's equity using the basic accounting equation.	70% of students will correctly determine the effects of business operations on owner's equity using the basic accounting equation on a unit test.		
3 Students will prepare a bank reconciliation and journalize entries.	70% of students will correctly prepare a bank reconciliation and journalize entries on a unit test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Business and Commerce Technology	
PROGRAM: Office Systems Technology	
COURSE LEVEL: Business Communications (BOT 2813)	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.	
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.	
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.	
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?
1 Students will use the three-phase writing process to create information e-mail messages.	70% of students will use the three-phase writing process to correctly create an e-mail message with an instructor created rubric.
2 Students will compose effective business letters by writing a letter that makes a direct request for information or action	70% of students will correctly write a letter that makes a direct request for information or action using an instructor created rubric.
3 Students will prepare for employment by constructing a resume.	70% of students will correctly construct a resume using an instructor created rubric.
4 Students will demonstrate sensitivity in communicating with a diverse workforce and international audiences.	70% of students will correctly conduct research and orally present their findings about the customs of the people with whom they are communicating using an instructor created rubric.
	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: Computerized Accounting (BOT 2413)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will enter transactions in the general journal using accounting software.	70% of students will correctly enter transactions in the general journal using accounting software. Outcome will be measured after student completes activity using accounting software.		
2 The student will select the correct special journal to enter transactions.	70% of students will correctly select the special journal for transactions on a written test.		
3 The student will correctly prepare financial statements using accounting software.	70% of student will correctly prepare financial statements using accounting software.		
4 The student will correctly prepare payroll registers using accounting software.	70% of students will correctly prepare payroll registers using accounting software.		
5 The student will correctly create and maintain inventory records using accounting software.	70% of students will correctly create and maintain inventory records using accounting software.		
6 The student will create depreciation schedules using accounting software.	70% of students will correctly create depreciation schedules.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: Database Management (BOT 2323)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will create a table used in a database file.	70% of students will correctly create a table from scratch consisting of three essential tasks: (1) they will meaningfully name each field in the table, (2) select an appropriate data type for each field, and (3) name the table itself. Attainment of the outcome will be measured by using an online assessment.	
2 Students will link tables together to create and design a relational database.	70% of students will use the primary key field(s) to correctly create a one-to-many relationship between two or more tables in a database. Attainment of the outcome will be measured by using an online assessment.	
3 Students will modify database file structure and records to produce desired output.	70% of students will correctly create and modify a query using either the Query Wizard or the Query design view. Attainment of the outcome will be measured by using an online assessment.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

4	Students will manipulate database files to perform mathematical operations and relate their applications to existing information in a database.	70% of students will correctly build a summary query in a database file. Attainment of the outcome will be measured by using an online assessment.	
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: Desktop Publishing (BOT 2133)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Students will demonstrate knowledge of publishing concepts, ethics, and laws to identify basic principles of design used by applying advanced word processing skills for documents.	70% of students will correctly format an effective publication and multiple-page documents using advanced word processing skills shortcuts for speed and accuracy on a Module 1 test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Students will plan and create a publication based on purpose, intended audience, cost limitation, and time constraints using an effective layout using the advance features of word processing software.	70% of students will correctly plan and utilize appropriate graphics and formatting techniques to create a brochure using a template on a Module 2 test.	
3 Students will generate a newsletter using multi-columns to incorporate a variety of graphic elements using advanced features of word processing software.	70% of students will correctly produce an effective presentation for a multi-column newsletter document using style sheets on a Module 3 test.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: Document Formatting and Production (BOT 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will improve keyboarding skills.	70% of students will be able to key straight-copy material at a minimum of 40 gross words a minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute using a teacher created timed writing scale.		
2 The students will apply word processing skills to produce and format business documents with speed and accuracy.	70% of students will be able to produce mailable letters, memorandums, and envelopes at a satisfactory production rate by completing a chapter quiz.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: Integrated Computer Applications (BOT 2833)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will create integrated business documents transferring data among software applications.	70% of students will correctly integrate business documents transferring data among software applications as demonstrated by a chapter test.		
2 Students will utilize advanced functions of software applications.	70% of students will correctly utilize advanced functions of software applications including word, excel, access, and PowerPoint as demonstrated by a chapter test.		
3 Students will develop and deliver individualized multimedia presentations.	70% of students will correctly develop and deliver an individualized multimedia presentation using PowerPoint software and a teacher-created rubric.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: Introduction to Keyboarding (BOT 1013)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 35 Gross Words A Minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute.	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 35 Gross Words A Minute (GWAM) and a maximum of one error per minute on the Evaluation Test.		
2 The student will demonstrate the knowledge of computer equipment, operating system software, and word processing software to apply proper keyboarding techniques with the ability to evaluate document quality for accuracy.	70% of students completing this course will correctly name the components of a microcomputer, demonstrate proper keyboarding techniques, and proofread and correct a document recognizing proofreader marks on the Evaluation Test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Office Systems Technology</p> <p>COURSE LEVEL: Keyboard Skillbuilding (BOT 1123)</p>				<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>				
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>				
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.</p>				
<p>LEARNING OUTCOMES – Measurable Indicators (More specific description of Impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of Intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>	
<p>1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 50 GWAM on a 5-minute timed writing with a maximum of one error per minute.</p>	<p>70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 50 GWAM and a maximum of one error per minute on a teacher assigned timed writing.</p>			
<p>2 The student will demonstrate the ability to proofread for accuracy.</p>	<p>70% of students completing this course will correctly proofread a document recognizing proofreader marks on a proofreading test.</p>			
<p>3 The student will demonstrate the ability to apply correct utilization of capitalization, punctuation, spacing, and numerical information rules in keying an alphanumeric document.</p>	<p>70% of students completing this course will correctly utilize capitalization, punctuation, spacing and numerical rules on a chapter quiz.</p>			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

3	The student will demonstrate the ability to apply proper formatting procedures to correctly format documents for personal, business, and professional utilization.	70% of students completing this course will correctly utilize Word processing applications software to create a document using proper capitalization, punctuation, spacing and numerical rules on the Evaluation Test.	
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>PROGRAM: Office Systems Technology</p>		
<p>COURSE LEVEL: Microcomputer Applications (BOT 1133)</p>		
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The students will use word processing software.</p>	<p>70% of students will be able to produce documents using basic word processing features to include margins, tabs, line spacing, underlining, boldface, centering, inserting, deleting, spell-checking, saving, retrieving, and printing by using a given rubric through an online assessment project using the online assessment.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The students will use spreadsheet application software.</p>	<p>70% of students will be able to apply basic spreadsheet software features to include alphabetic, numeric, and alphanumeric cell entries, values, formulas, column-widths, column and row headings, deleting, inserting, saving, and printing by using a given rubric through an online assessment project</p>	

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3	The students will use database application software.	using the online assessment. 70% of students will be able to apply basic database software features to design a file, add records, edit records, generate reports, and select certain records from files by using a given rubric through an online assessment project using the online assessment.		
4	The student will use presentation software.	70% of students will be able to apply basic presentation software features to include slide development, transitions, and animation through an online assessment project using the online assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: Records Management (BOT 1413)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will analyze storage and retrieval procedures in alphabetic, numeric, geographic, chronological, and subject filing systems.	70% of students will be able to code, sort, file paper documents, and prepare cross references when necessary while applying alphabetic, numeric and subject filing rules for filing and retrieving documents and for storing electronic information using a simulation packet.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will use a variety of media forms used to manage information.	70% of students will be able to determine the appropriate storage systems for these media as well as select appropriate storage equipment in a chapter quiz.	
3 The student will describe records retention, retrieval, and transfer.	70% of students will be able to distinguish records activity, transfer methods, and procedures, the difference between active and inactive records, and indicate how each is determined by a chapter quiz.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: Word Processing (BOT 1143)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will apply word processing skills to produce and format complex business documents with speed and accuracy.	70% of students will correctly apply word processing skills to produce and format complex business documents with speed and accuracy on a unit exam.		
2 Students will create and modify charts using data from other applications.	70% of students will correctly create and modify charts using data from other applications on a unit exam.		
3 Students will track, accept, and reject changes to documents.	70% of students will correctly track, accept and reject changes to documents on a unit exam.		

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<p>Program: Web Development Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <ol style="list-style-type: none"> Students will demonstrate practical knowledge and skills pertaining to website design, e-commerce development, Internet programming, Web server administration, and project management which are necessary for employment in entry level positions in the workforce per framework curriculum. Students will be prepared to continue their education at a higher institution should they choose to do so by following the specialized curriculum. 	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <ol style="list-style-type: none"> 80% of graduates will score 70% or higher on the MSCPAS exam for Web Development Technology. 70% of graduates will score 80% or higher on their Web Development Technology Final Project. 70% of graduates will obtain gainful employment in a field related to Web development. 80% of graduates that decide to continue their education at a higher institution will be accepted at their chosen institution.
<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: Concepts of Database Design (IST 1163)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
1.	To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.	
2.	To provide quality student services.	
3.	To provide access to college courses and programs using various instructional methods, including distance education.	
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.	
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.	
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.	
7.	To recruit and retain students from a diverse population.	
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will demonstrate the ability to create a database using specific criteria.	70% of students who complete this course will correctly design a database, construct tables and create entities on a chapter test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to update table structure and entities.	70% of students who complete this course will correctly modify table structures and append, modify, and delete entities on a chapter test.	
3 The student will demonstrate the ability to construct queries using SQL.	70% of students who complete this course will correctly perform CRUD operations on data from one or more tables on a chapter test.	

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PROGRAM OF STUDY: Business and Commerce Technology				Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology				
COURSE LEVEL: Programming Development Concepts (CPT 1143)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1. Demonstrate the use of a flowchart to show the logic of a program.	75% of students who complete this course will be able to correctly draw a flowchart to show the logic of a program on a programming logic test.			
2. Develop a pseudocode to show the logic of a program.	75% of students who complete this course will be able to correctly develop a pseudocode to show the logic of a program on a programming logic test.			
3. Design a program, code a program, and test/debug a program.	70% of students who complete this course will be able to correctly design a program, code a program, and test/debug a program on a programming assignment			

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PROGRAM OF STUDY: Business and Commerce Technology			
PROGRAM: Web Development Technology			
COURSE LEVEL: Survey of Microcomputer Applications (CPT 1323)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1. Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.		
2. Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.		
3. Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development			
COURSE LEVEL: Web Design Applications I (WDT 1414)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of Impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1. The student will create and edit Web content utilizing WYSIWYG editor applications.	80% of students who complete this course will be able to correctly create and edit Web content utilizing WYSIWYG editor applications on a class project.		
2. The student will create and edit Web content utilizing HTML editor applications.	80% of students who complete this course will be able to correctly create and edit Web content utilizing HTML editor applications on a class project.		
3. The student will develop and edit animated/multimedia content specific for Web applications.	80% of students who complete this course will be able to correctly develop and edit animated/multimedia content specific for Web applications on a class project.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Web Development Technology</p> <p>COURSE LEVEL: Web Programming I (WDT 1314)</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate Institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <ol style="list-style-type: none"> The student will demonstrate the ability to explain objects, data types, reserved words, variables and scope. The student will demonstrate the ability to implement control structures, operators, expressions, and statements. The student will demonstrate the ability to use functions, methods, procedures, subroutines, and modules. 	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <ol style="list-style-type: none"> 70% of students who complete this course will correctly identify objects, data types, reserved words, variables and scope on a written test. 70% of students who complete this course will correctly implement control structures, operators, expressions, and statements on a written test. 70% of students who complete this course will correctly use functions, methods, procedures, subroutines, and modules on a written test. 	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: Web Programming II (WDT 2214)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate client-side programming using European Computer Manufacturers Association Script (ECMAScript).	70% of students who complete this course will correctly create a client-side program using ECMAScript on a written test.		
2 The student will demonstrate the ability to implement ECMAScript security issues.	70% of students who complete this course will correctly implement ECMAScript security measures on a written test.		
3 The student will demonstrate effective error handling and debugging techniques.	70% of students who complete this course will correctly identify syntax, logic, and run-time errors on a written test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Web Development Technology</p> <p>COURSE LEVEL: Web Programming III (WDT 2224)</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>		
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 The student will create Web applications using advanced server-side technologies.</p>	<p>70% of students who complete this course will correctly create Web applications using advanced server-side technologies as part of a course project.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will demonstrate the ability to apply object-oriented and procedural programming techniques.</p>	<p>70% of students who complete this course will correctly demonstrate the ability to apply object-oriented and procedural programming techniques as part of a course project.</p>	
<p>3 The student will demonstrate the ability to maintain state between the client and server.</p>	<p>70% of students who complete this course will correctly demonstrate the ability to maintain state between the client and server as part of a course project.</p>	

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2011-2012

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Web Development Technology</p> <p>COURSE LEVEL: Web Project Management (WDT 2614)</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>1 The student will plan, design, publish, and analyze a commercial Web site.</p>	<p>70% of students who complete this course will correctly plan, design, publish, and analyze a commercial Web site as part of a course project.</p>		
<p>2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.</p>	<p>70% of students who complete this course will correctly demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects as part of a course project.</p>		
<p>3 The student will demonstrate the ability to perform testing and quality assurance.</p>	<p>70% of students who complete this course will correctly demonstrate the ability to perform testing and quality assurance as part of a course project.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 9	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
OJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 To insure that each program is following our statewide standardized curriculum.	Each program will be evaluated by the state using predefined standards and evaluations tools. According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.		
2 To improve instructor's performance by supervisor, student evaluations, and continuing education.	80% of the students enrolled in the program of student will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:		
3 To train students to be successfully and gainfully employed in the field trained.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

	<p><u>Utility Lineman Technology:</u></p> <p>Students will be able to demonstrate proper climbing techniques.</p> <p>Students will demonstrate pole top and bucket rescue.</p> <p>Students will be able to identify and frame different types of pole framings.</p> <p><u>Construction Equipment Operation:</u></p> <p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce.</p> <p>Students will acquire fundamental skills associated with construction equipment machinery.</p> <p>Students will demonstrate proper maintenance of all pieces of equipments.</p> <p><u>Commercial Truck Driving:</u></p> <p>Students will demonstrate how to plan a route with a map and complete a log book to Federal Motor Carrier Safety Regulations laws.</p> <p>Students will acquire fundamental skills associated with safe backing practices as required by Commercial Drivers License and the trucking industry.</p> <p>Students will be able to perform a pre-trip inspection to Commercial Drivers License standards.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

		<p><u>Truck Driving for Line Workers:</u></p> <p>Student will demonstrate how to plan a route with a map and complete a log book to Federal Motor Carrier Safety Regulations laws.</p> <p>Students will acquire fundamental skills associated with safe backing practices as required by Commercial Drivers License and the trucking industry.</p> <p>Students will be able to perform a pre-trip inspection to Commercial Drivers License standards.</p> <p><u>Basic Utility Equipment Operation:</u></p> <p>Students will demonstrate the safe use and operation of an aerial lift truck.</p> <p>Students will demonstrate the safe use and operation of a digger truck</p> <p>Students will demonstrate the safe use of a chainsaw.</p> <p><u>Advance Utility Equipment Operation:</u></p> <p>Student will demonstrate the safe use and operation of a fork lift.</p> <p>Students will demonstrate the safe use and operation of a trencher/other equipment.</p> <p>Students will demonstrate the safe use and operation of an All Terrain Vehicle, Recreation Terrain Vehicle, and Utility Terrain Vehicle.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

4	State University Research and Curriculum Instructors from all state programs in the State.	C-Pass Testing and National Center Construction Education Research.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 - 2012

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: COMMERCIAL TRUCK DRIVING			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in COMMERCIAL TRUCK DRIVING to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 To instruct students according to Commercial Drivers License and industry standards	70% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the trucking industry		
2 To provide training as recommended by the trucking industry	70 % of students will acquire fundamental skills associated with safe operation of a commercial motor vehicle		
3 To provide to an individual the ability find employment in a the trucking industry	70% of completers will find employment in the trucking industry as determined by job placement follow-up.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: CONSTRUCTION AND TRANSPORTATION		
PROGRAM: Commercial Truck Driving		
COURSE LEVEL: Commercial Truck Driving 1 (DTV 1114)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in COMMERCIAL TRUCK DRIVING 1 to students in the PRCC district		
PROGRAM OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 To instruct students according to framework curriculum.	70% of students will demonstrate practical knowledge and skills which are necessary for safe efficient operation of a commercial motor vehicle.	
2 To provide training to students so they will be able to demonstrate the ability to perform level 1 and 2 backing per CDL requirements	70 % of students will acquire fundamental skills associated with safe backing practices as required by the trucking industry	
3 To provide to an individual the ability to perform trip planning / map reading and log book skills	70% of completers be able to plan a trip lay out a route and complete a log book as required by Federal Motor Carrier Safety Regulations and the industry.	
		USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 - 2012**

PROGRAM OF STUDY: CONSTRUCTION AND TRANSPORTATION			
PROGRAM: Commercial Truck Driving			
COURSE LEVEL: Commercial Truck Driving 2 (DTV 1124)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in COMMERCIAL TRUCK DRIVING to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 To instruct students to conduct a pre-trip inspection to Commercial Drivers License standards	70% of students will demonstrate practical knowledge and skills that will allow them to pass the Commercial Driving License pre-trip inspection test to state Commercial Driving License requirements.		
2 To provide training as needed to give students the ability to perform level 1-2 and 3 backing as required by Commercial Drivers License standards	70 % of students will acquire the skills required to demonstrate level 1-2and 3 backing to Commercial Drivers License requirements.		
3 To provide to an individual the ability and skills to become a commercial truck driver to Commercial Drivers License and industry standards.	70% of completers will pass the Commercial Drivers License skills test and find employment in the trucking industry.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 - 2012**

PROGRAM OF STUDY: Construction and Transportation		PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Construction Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in construction opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce.	93% of enrolled students completed and passed the National Center Construction Education Research certification exam.		
2 Students will acquire fundamental skills associated with construction equipment machinery.	100% of the students enrolled acquired the basic fundamental skills.		
3 Students will demonstrate proper maintenance of all pieces of equipments.	100% have successfully demonstrated the daily maintenance of all pieces of equipment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: Equipment Operation I (CEV 1416)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify employment opportunities.	70 % of students who complete this course will make 90% on test from National Center for Construction Education and Research.		
2 Demonstrate the ability to safely operate the backhoe, dozer, front end loader and excavator.	80% of the students who complete this course will achieve a satisfactory observation daily and given a final performance test by instructor.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1,3,7	
PROGRAM: Construction Equipment Management			
COUSE LEVEL: Safety I (CEV 1212)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify and discuss personal safety in the operation of heavy equipment.	85% of students who complete this course will make 100% on the National Center for Construction Education Research module test and observed daily in the field by instructor on performance.		
2 The student will demonstrate the ability to identify and apply safety rules to traffic patterns.	85% of students who complete this course will make 100% on module tests in the National Center for Construction Education Research textbook.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: Construction Equipment Management			
COURSE LEVEL: Service and Preventative Maintenance (CEV 1313)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate and apply principles of fueling equipment safely.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
2 The student will demonstrate the ability to identify and perform services to the engine oil and grease systems.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
3 The student will demonstrate and apply principles of identifying minor mechanical problems and repair as needed.	90% of the students will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011 - 2012

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: Utility Lineman Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in Utility Lineman Positions throughout the industry?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Upon completion of this program, students will be able to demonstrate the safety aspect of the all Personal Protective Equipment used in this Industry.	70% of students will demonstrate practical knowledge and skills which are necessary for Personal Protective Equipment for the Industry.		
2 Upon completion of this program, students will be able to understand and frame different specification of power poles in the Industry.	70 % of students will acquire fundamental skills associated with the different framing specification in the Industry for different companies.		
3 Upon completion of this program, students will be prepared for employment in the Industry, by having various certifications.	70% of students will find employment as a Utility Lineman or apprentice within the Industry upon completion.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Advanced Utility Equipment Operation (ULT) 2333			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students must safely demonstrate all functions of an aerial lift truck.	80% of the students will safely demonstrate all functions of an aerial lift truck.		
2 The students must safely demonstrate all functions of a digger truck.	80% of the students will safely demonstrate all functions of a digger truck.		
3 The students must demonstrate the safe use of a trencher, backhoe, bulldozer and a mini-excavator.	80% of the students will demonstrate the safe use of a trencher, backhoe, bulldozer and a mini-excavator.		
4 The students must safely demonstrate and maneuver all functions of a fork lift.	80% of the students will safely demonstrate and maneuver all functions of a forklift.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 9	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Basic Utility Equipment Operation (ULT) 1333			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students must demonstrate safe operations of an aerial lift truck.	80% of the students will demonstrate safe operations of an aerial lift truck.		
2 The students must demonstrate safe operations of a digger truck.	80% of the students will demonstrate safe operations of a digger truck.		
3 The students must demonstrate safe operations of a fork lift.	80% of the students will demonstrate safe operations of a fork lift.		
4 The students must demonstrate safe operations of a chain saw.	80% of the students will demonstrate safe operations of a chain saw.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Electric Power (ULT 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will identify all generation power plants.	70% of the students will successfully identify all generation power plants through testing.		
2 The students will identify all transmission structures.	70% of the students will identify all transmission structures through testing.		
3 The students will identify all distribution parts.	70% of the students will identify all distribution parts through testing.		
4 The student will demonstrate how to bank transformers.	70% of the students will demonstrate successfully how to bank transformers through testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Fundamentals of Electricity (ULT 1192)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate proper Personal Protective Equipment (P.P.E.) during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to demonstrate proper lock out and tag out procedures.	70% of the students will successfully demonstrate lock out and tag out procedures through field testing.		
3 The student will demonstrate proper knowledge of MSDS's (Material Safety Data Sheet) sheets.	70% of students will demonstrate Material Safety Data Sheet's knowledge through hands on and testing.		
4 The student will demonstrate proper testing, grounding and flagging techniques.	70% of students will be able to properly use the techniques of testing, grounding, and flagging in emergency restoration – instructor observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 9	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Line Worker Safety (ULT 1133)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate proper Personal Protective Equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to demonstrate proper tool safety.	70% of the students will successfully demonstrate tool safety techniques.		
3 The student will demonstrate proper knowledge of Material Safety Data Sheets.	70% of students will demonstrate Material Safety Data Sheets knowledge through hands on and testing.		
4 The student will demonstrate proper testing, grounding and flagging techniques.	70% of students will be able to properly use the techniques of testing, grounding, and flagging in emergency restoration through field testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1,3,7,8	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Overhead Construction - ULT 2133			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
Program Outcomes – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will properly Identify all components of the electrical system.	70 % of the students will understand and demonstrate all electrical components.		
2 The students will properly Identify all different framings.	70 % of the students will understand and demonstrate and will be tested on different framing specifications.		
3 The students will demonstrate the ability to identify all distribution parts.	70 % of the students will understand and demonstrate and will be tested in each phase of operation.		
4 The student will demonstrate the ability to hang transformers on the poles according to the specifications.	70 % of the students will understand and demonstrate and will be tested in each phase of operation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 9	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: National Electric Safety Code (Utility Lineman Technology 1523)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will be able to locate information and give references of where information can be found.	70% of the students will be able to locate information through testing under the supervision of the instructor.		
2 The students will be able to locate National Electric Safety Code and National Electric Code boundaries.	70% of the students will demonstrate that they know the boundaries of the National Electric Safety Code and National Electric Code through testing.		
3 The students will demonstrate clearances of underground line.	70% of the students will be able to identify clearances in underground lines.		
4 The students will demonstrate clearances overhead lines.	70 % of the students will be able to identify clearances in overhead lines.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation					
PROGRAM: Utility Lineman Technology					Supports PRCC Strategic Goal(s): 1, 3, 7, 9
COURSE LEVEL: Pole Climbing (ULT 1413)					
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 					
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.					
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.					
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1 The students will demonstrate proper personal protective equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.				
2 The student will be able to demonstrate use and inspection of pole climbing equipment.	70% of the students will successfully demonstrate an inspection of all climbing equipment.				
3 The student will demonstrate proper climbing skills as prescribed by industry.	70% of students will demonstrate proper climbing ability as prescribed by industry through field testing.				
4 The student will demonstrate proper pole top rescue.	70% of students will be able to demonstrate pole top rescue through field testing.				

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Transformer Banking (ULT 1223)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will proper Proper Protective Equipment (P.P.E.) during normal work day.	70% of students will understand and demonstrate proper P. P. E. in the field.		
2 The student will demonstrate safety precautions associated with motors and transformers.	70% of students will be able to demonstrate safety procedures around motors and transformers.		
3 The student will demonstrate proper connection of single phase transformers.	70% of students will be able to demonstrate single phase transformer connections.		
4 The student will understand three transformer connections of the different secondary voltages and open wye and open deltas banks .	70% of students will understand the open wye and open delta principles and apply them. Also 70% will identify the different secondary voltages.		

Supports PRCC Strategic Goal(s): 1, 3, 7

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 9	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Truck Driving for Line Workers (ULT 1324)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student must demonstrate the ability to perform a walk around pre-trip inspection.	80% of the students will demonstrate the ability to perform a walk around pre-trip inspection.		
2 The student must demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.	80% of the students will demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.		
3 The students must be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.	80% of the students will be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.		
4 The student must obtain a Class "A" CDL with an air brake endorsement.	80% of the students will obtain a Class "A" CDL license with an air brake endorsement.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011

PROGRAM OF STUDY: Construction and Transportation			
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: Underground Construction - ULT 2143			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
Program Outcomes – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will appropriately use Proper Protective Equipment (P.P.E.) during normal work day.	70 % of the students will understand and demonstrate proper P.P. E in the field.		
2 The student will demonstrate knowledge of the different specifications for underground framing.	70 % of the students will be able to demonstrate different specifications and framings.		
3 The student will continue to improve on climbing abilities.	70% of students will continue to improve on climbing abilities.		
4 The student will understand the principles of the make -up of underground wires.	70% of students will be able to demonstrate different wire make-ups in the field.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

<p>Program: Dental Assisting Technology</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental assisting.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <ol style="list-style-type: none"> 1. The student will gain employment in the Dental profession as a dental assistant 2. The student will sit for and pass the Infection Control Examination of the DANB 3. The student will sit for and pass the Radiation Health and Safety Examination of the DANB. 	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <ol style="list-style-type: none"> 1. 75% of graduates will be employed in the Dental profession after graduation as a dental assistant 2. 75% of students will successfully pass the Infection Control Examination of the DANB 3. 75% of students will successfully pass the Radiation Health and Safety Examination of the DANB 	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

Supports PRCC Strategic Goal(s): 1,8	
PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology	
PROGRAM: Dental Assisting Technology	
COURSE LEVEL: Chairside Assisting 1 (DAT 1415)	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.	
STRATEGIC GOALS:	
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.	
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.	
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?
1 Demonstrate the steps in assisting with a composite procedure	100% will demonstrate proficiency by correctly completing the competency evaluation for assisting with a composite procedure
2 Chart and interpret charting symbols on patients via case based computer programs	100% will complete 90% of the case based studies correctly on the computer
3 Demonstrate understanding of Hazard Communication Management	On a written test, 100% will segregate 80% of waste into Biohazard sharps, medical, and non-regulated categories
4 Retain students through completion of the course	At least 70% of students will complete this course
	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1,8	
PROGRAM: Dental Assisting Technology			
COURSE LEVEL: Chairside Assisting II (DAT 1423)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify the baseline settings for inhalation anesthesia for dental procedures	On a written test, 90% of students will correctly identify 40% nitrous oxide and 60% oxygen as the base line settings for inhalation anesthesia		
2 Manipulate and place a periodontal dressing as a post-surgical procedure	100% will demonstrate proficiency by correctly performing the steps for mixing and placing a periodontal dressing a preclinical setting		
3 Prepare tray set-ups for 1 st and 2 nd visits of root canal therapy	On a written test, 80% of students will correctly identify instruments and materials for 1 st and 2 nd visit root canal procedures		
4 To retain students through the completion of this course.	At least 70% of students will complete this course.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: DENTAL HYGIENE/DENTAL ASSISTING TECHNOLOGY		Supports PRCC Strategic Goal(s): 1,8	
PROGRAM: DENTAL ASSISTING TECHNOLOGY			
COURSE LEVEL: DENTAL HEALTH EDUCATION (DAT 1612)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Prepare a diet score card on a patient	On a written test, 80% of students will correctly determine daily averages of food, nutrient, and sweet intakes of a patient to prepare a diet score card	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Describe the role of bacterial succession in periodontal disease	On a written test, 80% will correctly identify gram negative bacteria as the primary causative factor of periodontal disease	
3	Describe the relationship of diet and dental caries	On a written test, 80% will identify fermentable carbohydrates in a diet as a contributing factor to caries	
4	To retain students through completion of this course.	At least 70% of students will complete this course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1,8	
PROGRAM: Dental Assisting Technology			
COURSE LEVEL: Dental Materials (DAT 1214)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of <u>business</u>, <u>industry</u>, <u>educational</u>, and <u>public service agencies</u> for <u>basic skills</u>, <u>specific job skills</u>, and <u>technical skills training</u>. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Prepare a mix of polycarboxylate cement as a luting agent	85% of students will manipulate the powder/liquid ratio to a luting consistency for cementation purposes		
2 Manipulate alginate impression material for study models	90% of students will correctly measure, mix, and load trays for alginate impressions		
3 Retain students through completion of this course	At least 70% of students will complete this course		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1,8	
PROGRAM: Dental Assisting Technology			
COURSE LEVEL: Dental Science II (DAT 1323)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Describe the three basic embryonic cellular layers	On a written test, 80% of students will correctly identify the three basic cellular layers		
2 identify the tissues of a tooth	By preparing a visual aid, 90% of students will be able to label the tissues of a tooth		
3 Retain students through completion of this course	At least 70% of students will complete this course		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1,8
PROGRAM: Dental Assisting Technology		
COURSE LEVEL: Radiology I (DAT 1513 and DHT 1314)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Describe the relationship between X-ray wavelength and penetration	On a written test, 80% will identify shortwave energies on the electromagnetic scale to be the most penetrating	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
2 Describe the characteristics of the interaction of ionizing radiation and tissue when the photoelectric effect occurs	On a written test, 80% of students will cite an inner orbiting electron and no scatter radiation to identify the photoelectric effect	
3 To retain students through completion of this course	At least 70% of students will complete this course	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: DENTAL HYGIENE/DENTAL ASSISTING TECHNOLOGY			
Program: Dental Hygiene Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental hygiene.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.			
LEARNING OUTCOMES — Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?			
1	The student will gain employment in the Dental Hygiene profession.	85% of graduates will be employed in the Dental Hygiene profession after graduation.	ASSESSMENT RESULTS — Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome? USE OF RESULTS — Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2	The student will pass the written National Board for Dental Hygiene.	85% of graduates will successfully pass the National Board for Dental Hygiene.	
3	The student will pass the clinical exam of the Counsel of Interstate Testing Agencies.	85% of graduates will successfully pass the clinical exam of CITA.	
4	The student will be prepared to be successful for a career as a dental hygienist.	A minimum of 80% of students enrolled in dental hygiene program will successfully	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

		complete dental hygiene student learning outcomes.		
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PROGRAM OF STUDY: DENTAL HYGIENE/DENTAL ASSISTING TECHNOLOGY		Supports PRCC Strategic Goal(s): 1,8	
PROGRAM: Dental Hygiene			
COURSE LEVEL: DHT 2612 Dental Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Be able to compare advantages and disadvantages of light and chemical cure composites.	80% will be able to correctly compare advantages and disadvantages of light and chemical cure composites.		
2 Be able to explain the importance of proper eye protection when light curing dental materials.	80% will be able to explain the importance of proper eye protection when light curing dental materials.		
3 Be able to list the steps in proper dental sealant placement.	80% will be able to list the steps in proper dental sealant placement.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: DENTAL HYGIENE/DENTAL ASSISTING TECHNOLOGY			
PROGRAM: Dental Hygiene		Supports PRCC Strategic Goal(s): 1, 8	
COURSE LEVEL: Periodontics (DHT 1513)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Be able to explain the function of the four (4) tissues of the periodontium.	80% will be able to correctly explain the function of the four (4) tissues of the periodontium on a written exam		
2 Describe the clinical signs of gingival inflammation.	80% will be able to describe the clinical signs of gingival inflammation on a written exam. 80% will be able to calculate the width of attached gingival on a written exam.		
3 Be able to calculate the width of attached gingiva.			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Family and Consumer Science Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
	OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).
1	Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
2	To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at PRCC for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.	
3	To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of student will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:	
		Early Childhood Education Technology:	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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	<p>The students will be able to outline the Mississippi Department of Health licensing guidelines for child care centers.</p> <p>The students will design a budget and marketing plan for a child care center.</p> <p>The students will analyze and identify the different areas of child development.</p> <p>The student will develop lesson plans for a child care program.</p> <p>Cosmetology</p> <p>Student will demonstrate the knowledge of the laws, rules, and regulations controlling and cosmetology in Mississippi.</p> <p>Student will execute the ability to implement the properties of the hair and scalp including professional hair treatments.</p> <p>Students will demonstrate basic manicure, pedicure and skin care procedures.</p> <p>Students will demonstrate the practical knowledge and skills, which are necessary for employment in Cosmetology.</p> <p>Barbering</p> <p>Student will demonstrate the knowledge of the laws, rules, and regulations controlling and Barbering in Mississippi.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

		<p>Student will demonstrate the safe use of clippers, razors, shears, and combs.</p> <p>Student will demonstrate procedure in providing a client with a haircut.</p> <p>Student will describe how to successfully manage a barber/style shop.</p> <p>Related Studies</p> <p>Student will demonstrate accuracy in reading comprehension skills.</p> <p>Student will demonstrate accuracy in basic math skills.</p> <p>Student will demonstrate basic math skills without use of calculator.</p>		
4	<p>To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by c-pass or state board exam.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Barbering		Supports PRCC Strategic Goal(s): 2, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the district.			
PROGRAM OUTCOMES— Broad description of intended impact on students (program goals)	ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to Improve program performance).
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the barbering profession including cutting, shampooing, and styling.	100% of students will correctly demonstrate barbering skills including cutting, shampooing, and styling as measured through instructor evaluation.		
2 Students will pass the state board examination.	90% of students will receive a Certificate of Registration to practice barbering based on results from the state board.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Family and Consumer Sciences			
PROGRAM: Barbering			
COURSE LEVEL: Basic Practices In Barbering (BAV 1118 P01)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide access to college courses and programs using various instructional methods, including distance education. 3. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 4. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 5. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 6. To recruit and retain students from a diverse population. 7. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to discuss sanitation procedures as required by state board.	90% of students who complete this class will perform sanitation procedures as required by state board on practical tests.		
2 The student will demonstrate the ability to demonstrate the safe use of equipment and various accessories.	90% of students who complete this class will demonstrate the safe use of equipment and various accessories according to state board, in Instructor evaluations, hands on, Lab setting.		
3 The student will demonstrate the technique of using scissor, razor and electric clippers.	90% of students who complete this class will use scissors, razors and electric clippers according to state board regulations, in Lab setting, Instructor supervision, and Practical Exams.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Family and Consumer Sciences			
PROGRAM: Barbering			
COURSE LEVEL: Fundamental Practices In Barbering (BAV 1218 P01)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate Institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to discuss the purposes for analyzing a client's hair.	90% of students who complete this course will analyze a client's hair according to state board regulations.		
2 The student will demonstrate the ability to identify appropriate products to be used.	90% of students who complete this course will be able to identify appropriate products to be used in accordance to state board's regulations, thru hands on, Lab setting and Instructor evaluation.		
3 The student will demonstrate the ability to explain hair texture, porosity, density, elasticity and the reasons for changes in hair color.	90% of students who complete this course will explain hair texture, porosity, density, elasticity and the reasons for changes in hair color according to state board regulations, written quiz, Lab setting and Instructor evaluation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Cosmetology				Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 					
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?					
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.					
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?		ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	
<ol style="list-style-type: none"> 1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the Cosmetology profession, including the areas of: <ol style="list-style-type: none"> A. Hair B. Nails C. Skin 		Instructor evaluation of student demonstration of Cosmetology skills in the areas of hair, nails, and skin.		USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .	
2 Students will pass the State Board Exam.		Students will receive a Certificate of Registration to practice cosmetology.			
3 To train students to be successful in the cosmetology field.		It should be noted that 2010-11 student learning outcomes will continue to be assessed during the 2011-12 and the 2012-13 academic years. The following student learning outcomes			

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	<p>will be among those included for assessment during the 2011-12 school year: 70% of students enrolled will successfully complete student learning outcomes.</p> <p>Student will develop and demonstrate a color service in accordance with a client's needs or expectation.</p> <p>The student will demonstrate the ability to change the hair structure using chemical hair texturizers.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Family and Consumer Sciences			
PROGRAM: Cosmetology			
Supports PRCC Strategic Goal(s): 1, 3, 7			
COURSE LEVEL: Cosmetology Orientation (COV 1122)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate the ability to describe the origins of the cosmetology industry.	70% of students who complete this program will describe the origins of the cosmetology industry on a written test.		
2 The students will demonstrate the ability to list the career opportunities for cosmetologist.	70% of students who complete this program will list the career opportunities for cosmetologists documented through field trip portfolio.		
3 The students will demonstrate characteristics of a healthy, positive attitude.	70% of students who complete this program will demonstrate the characteristics of a healthy, positive attitude, when working with the public by a skill checklist and observation of instructor.		

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PROGRAM OF STUDY: Family and Consumer Sciences			
PROGRAM: Cosmetology			
COURSE LEVEL: Cosmetology Sciences I (COV 1245)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to define hepatitis and Acquired Immune Deficiency Syndrome (AIDS) and explain how they are transmitted.	70% of students who complete this course will correctly define hepatitis and AIDS and explain how they are transmitted on a written test.		
2 The student will demonstrate the ability to define the types and classifications of bacteria.	70% of students who complete this course will define the types and classifications of bacteria as evidenced by written test.		
3 The student will demonstrate the ability to demonstrate how to safely sanitize and disinfect various salon tools and surfaces.	70% of students who complete this course will be able to safely sanitize and disinfect various salon tools and surfaces while working on the general public using an instructor checklist.		

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PROGRAM OF STUDY: Family and Consumer Sciences				Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Cosmetology				
COURSE LEVEL: Hair Care I (COV 1426)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>	
1 The student will demonstrate the ability to name and describe the structures of the hair and root.	70% of students who complete this course will be able to name and describe the structure of the hair root by means of testing.			
2 The student will demonstrate the ability to list the five elements and principals of hair design.	70% of students who complete this course will list the five elements and principles of hair design on a written test.			
3 The student will demonstrate the ability to discuss the uses and benefits of various shampoos and conditioners.	70% of students who complete this course will orally discuss the uses and benefits of various shampoos and conditioners using an instructor created rubric.			
4 The student will demonstrate the ability to perform four basic haircuts.	70% of students who complete this course will perform four basic haircuts. The assessment will include a performance test and a written test.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 Upon completion of this program, students will be able to identify occupational opportunities in Early Childhood Education Technology.	85% of students will be able to identify occupational changes in Early Childhood Technology based upon the MS-CPAS instrument.		
2 Upon completion of this program, students will be able to outline the standards and policy operations of the MDH for child care centers.	Upon completion of this program, 65% of students will satisfactorily outline the standards and policy operations of the Mississippi Department of Health for child care centers based upon the MS-CPAS instrument		
3 Upon completion of this program, students will be able to explain the different areas of development in children.	Upon completion of this program, 80% of students will be able to explain different areas of development of children according to MS-CPAS assessments		

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4	<p>Upon completion of this program, students will be able to discuss factors contributing to children's physical and emotional health.</p>	<p>Upon completion of this course (or program), 90% of students will demonstrate the ability to discuss factors contributing to children's physical and emotional health based upon MS-CPAS assessment scores</p>		
5	<p>Upon completion of this program students will be able to plan and implement child care curriculum</p>	<p>Upon completion of this program, 70% of students will demonstrate ability to plan and implement child care curriculum based upon MS-CPAS assessment scores.</p>		
6	<p>To retain students until completion of the program.</p>	<p>75% of full time students will complete the program.</p>		

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2011-2012

PROGRAM OF STUDY: Family and Consumer Sciences			
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: Child Development I (CDT 1214)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of Impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and recognize the four major areas of development in preschool children.	80% of students will correctly identify and correlate the major areas of development as evidenced by chapter testing and test results from the Final exam.		
2 Demonstrate the responsibilities and role of the teacher.	60% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and test results from the Final exam.		

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PROGRAM OF STUDY: Family and Consumer Sciences			
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: Child Health and Safety (CDT 1343)			
Supports PRCC Strategic Goal(s): 1, 3, 7			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain Universal Precautions	80% of students will correctly explain Universal Precautions as evidenced by chapter testing and test results from the Final exam.		
2 Identify common communicable diseases	70% of all students will correctly identify communicable diseases as evidenced by chapter testing and test results from the Final exam.		
3 Recognize signs of child abuse and explain caregiver responsibility	80% of all students will correctly identify the 4 types of abuse and will be able to explain caregiver responsibility as evidenced by chapter testing and test results from the Final exam.		

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2011-2012

<p>PROGRAM OF STUDY: Family and Consumer Sciences</p>	
<p>PROGRAM: Early Childhood Education Technology</p>	
<p>COURSE LEVEL: Creative Arts for Young Children (CDT 1314)</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.</p>	
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>
<p>1 Identify developmentally appropriate art experiences for preschool children</p>	<p>90% of students will successfully compile a working portfolio of developmentally appropriate art activities as evidenced in successful submittal of 50 examples of appropriate art activities as compiled and reflected in Portfolio format.</p>
<p>2 Categorize appropriate music and movement experiences for young children.</p>	<p>90% of students will successfully compile a working portfolio of developmentally appropriate music activities as evidenced in successful submittal of 50 examples of song lyrics, illustrations and finger plays as compiled and reflected in Portfolio format.</p>
	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
	<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>

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PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Student Teaching II (CDT 2925)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers.	90% of students will successfully implement Developmentally Appropriate Practices correctly as evidenced by CPAS scores.		
2 Students will demonstrate competent management skills for early childhood education programs.	75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.		

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PROGRAM OF STUDY: Family and Consumer Sciences			
Program: Related Studies		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To identify and provide remedial assistance to special populations students in the areas of Reading and Math.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a support component to students enrolled in the career and technical programs at PRCC.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of Related Studies reading class, students will be eligible to enroll in Psychology, Biology, and/or Oral Communication.	80% of students will have a semester average of C or higher as recorded by instructor on final grade report and enroll in Psychology, Biology, and/or Oral Communication.		
2 Upon completion of Related Studies math class, students will be eligible to enroll in Beginning Algebra.	80% of students will have a semester average of C or higher as recorded by instructor on final grade report and enroll in Beginning Algebra.		

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
OBJECTIVES - Broad description of departmental goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1. Begin implementation of assessment of student learning outcomes in courses	Student learning outcomes will be evaluated in two additional courses.		
2. To provide quality instruction in courses which will satisfy the fine arts and /or oral communication requirement of the core curriculum for both academic and technical programs of study. (Goals: 1,3,4,5,7)	A minimum of 60% of all students enrolled in Fine Arts and Communications core curriculum classes will successfully complete the Student Learning Outcomes.		
3. To provide quality instruction in courses which parallel the first two years of a Bachelors degree for majors in Art, Music, Theater and Speech/Communication. (1,3,4,5,7)	A minimum of 60% of all students enrolled in Fine Arts and Communications classes for majors will successfully complete the Student Learning Outcomes.		
4. To provide a variety of cultural activities in the arts for PRCC students and the community through performances by student ensembles, guest recitals/concerts, student art exhibits, and drama productions (Goals 1,2,3,4,5,7)	At minimum of six fine arts events (art, music, dance, drama) will be presented each year. Attendance figures for all Fine Arts activities and events will be evaluated annually. Audience responses will be		

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		<p>taken into account when scheduling future activities. Critiques of performances by students, faculty and community will be reviewed to gauge audience perception.</p>		
5	<p>To serve as ambassadors/recruiters for the college through performances by students and faculty in local, regional, state and national events. (Goals 2,3,4,5,7)</p>	<p>Student and/or faculty will perform at a minimum of 10 local, regional, and state and national events each year.</p> <p>Continuing invitations for performances by PRCC students and faculty in local, regional and national events. Monitor enrollment and interest in student performing groups. Adjudication of performances in competitions.</p>		
6	<p>To retain students through completion of the course.</p>	<p>At least 70% of students enrolled at date of reconciliation will complete the course.</p>		

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: Music Appreciation (MUS 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will attend a pre-approved, live musical performance and submit a written critique.	70% of students will attend a live performance and submit a written critique which addresses the musical elements, medium and style period(s) of the performance pieces.		
2 Students will identify the musical style period of selected listening examples.	60% of students will correctly identify the musical style period upon hearing selected listening examples on an aural examination.		
3 Students will visually identify the most common representative instruments from each family of musical instruments.	70% of students will visually identify representative instruments from each family of musical instruments.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Fine Arts and Communication</p> <p>INSTRUCTIONAL AREA: Music</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 2, 3, 5</p>	
<p>COURSE LEVEL: Music Theory IV (MUS 2223)</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>	
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 Analyze and realize harmonic progressions containing enharmonically reinterpreted chords.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>Students will correctly analyze and notate musical examples containing enharmonically reinterpreted chords on an examination with 70% or greater accuracy.</p>
<p>2 Analyze and identify modulation techniques.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>3 Analyze and realize harmonic progressions containing a variety of chromatically altered chords expressed by Roman numerals, figured basses, and lead-sheet symbols.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

	4	Analyze/Identify some of advanced harmonic practices and techniques of the late 19 th century.	accuracy. Students will notate/identify extended chords, altered dominant chords, and modal scales with 70% or greater accuracy.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Fine Arts and Communication</p> <p>INSTRUCTIONAL AREA: Speech and Theater</p> <p>COURSE LEVEL: Public Speaking (SPT 1113)</p>		<p>Supports PRCC Strategic Goal(s): 1, 2, 3, 5</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Students will write coherent Commemorative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.</p>	<p>70% of students will effectively deliver the Commemorative Speech</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Students will write coherent Informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.</p>	<p>70% of students will accurately develop and deliver one of the four types of Informative Speeches.</p>	
<p>3 Students will write coherent Persuasive speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.</p>	<p>70% of students will accurately develop and deliver one of the three types of Persuasive Speeches.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Theatre			
COURSE LEVEL: Theatre Appreciation SPT 2233			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Asses a theatrical event and successfully communicate that assessment to others	70% will successfully attend a live or taped performance and submit a critique based on Aristotle's 6 elements of drama.		
2 Identify the key components and personnel of a theatrical production	70% will successfully identify theatrical components and personnel on an examination.		
3 Compare/contrast key elements and theatrical styles of various eras in theatre history	70% will successfully compare/contrast historic theatrical elements and styles on an examination.		
4 Describe notable influential theatre artists (playwrights, actors, educators, etc.)	70% will successfully describe influential theatre artists on an examination .		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 - 2012

DEPARTMENTS: Science, Mathematics, and Business/Humanities and Social Sciences/Fine Arts and Communication/Health, Physical Education, and Recreation			
INSTRUCTIONAL AREA: General Education/University Parallel			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assure that graduates of Pearl River Community College possess the knowledge and skills generally expected of an educated person.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide general education which is essential to a quality academic program.			
DEPARTMENTAL OUTCOMES- Measurable indicators (More specific description of impact on student, faculty, staff, and community members)		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Oral Communication Students will write coherent Informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the four types of Informative Speeches.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Computer Literacy Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.	
3	Mathematics The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.	
4	Natural Sciences Describe the fundamental principles of cell biology	At the end of the lecture course, 60% of the students will identify the importance of cell organelles and their functions. This	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 - 2012**

		item will be assessed on a common instrument prior to final exams.		
5	Social Sciences Students will distinguish the common features of three major psychological theories.	70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.		
6	Written Communication To use the recursive writing process to develop carefully organized, multi-paragraph essays, developing a thesis statement in response to specific reading assignments..	Under proctored testing conditions and given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.		
7	Wellness Identify the six dimensions of wellness.	70% of students who complete this course will identify the six dimensions of wellness. Testing will be done on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 To provide quality instruction in the areas of health, physical education, and recreation that will meet the needs of all students enrolled in academic programs.	At least 85% of students will indicate on the HPR Survey that classes offered meet their needs for graduation and transfer.		
2 To provide students, faculty, staff, and community members with exceptional and challenging programs, information, equipment, and activities to promote well-being and enhance quality of life.	At least 85% of members will indicate an above average score on the quality of programs, information, equipment, and activities on the facility survey.		
3 To provide up-to-date technology in the classrooms and lab to keep students engaged in the learning process.	At least 85% of students will indicate an above average score on up-to-date technology of classrooms and lab on the facility survey.		
4 To provide a safe and healthy environment suitable for exercise.	At least 85% of members will indicate an above average score on a safe and healthy environment of our wellness center on the facility survey.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

5	<p>To phase in assessment of student learning outcomes for all courses taught in Health, Physical Education, and Recreation will begin.</p>	<p>Four of eleven HPR courses are now assessing student learning outcomes. We will continue to add two courses each semester until all courses are being assessed. The following courses are now being assessed:</p> <p>HPR 1213 Personal and Community Health HPR 2213 First Aid and CPR HPR 1111 General Physical Education Activities I HPR 1121 General Physical Education Activities II HPR 2111 General Physical Education Activities III HPR 2121 General Physical Education Activities IV HPR 1751 Nutrition & Wellness I HPR 1761 Nutrition & Wellness II</p>	
6	<p>To ensure that the Health, Physical Education, and Recreation curriculum meets transfer requirements according to the approved articulation agreement.</p>	<p>At least 85% of student will indicate that Health, Physical Education, and Recreation courses meet there needs for graduation and transfer.</p>	
7	<p>To retain students through completion of the course.</p>	<p>At least 70% of students enrolled at date of reconciliation will complete the course.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
INSTRUCTIONAL AREA: First Aid and CPR (HPR 2213)			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Demonstrate the knowledge and skills necessary to act in an emergency situation.	70% of students who complete this course will explain how and when to act in an emergency situation on the final exam.	<p>Fall 2011 Semester: 87% of students demonstrated that they learned the skills necessary to act in an emergency situation on the final exam.</p> <p>Spring 2012 Semester: 73% of students demonstrated that they learned the skills necessary to act in an emergency situation on the final exam.</p>	Instructors decided that more time should be spent during practice on this concept. Instructors decided to have students create a journal to keep a record of their actions during each emergency scenario during practice times.
2 Demonstrate how and when to activate the emergency medical system (EMS).	70% of students who complete this course will explain how and when to activate the EMS on the final exam.	<p>Fall 2011 Semester: 78% of students demonstrated they knew how to activate the emergency medical system (EMS) on the final exam.</p> <p>Spring 2012 Semester: 69% of students demonstrated they knew how to activate the emergency medical system (EMS) on the final exam.</p>	Instructor decided to stress the importance of when to activate EMS during lecture.

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2011-2012**

3	Demonstrate methods of self protection.	70% of students who complete this course will identify methods of self protection on the final exam.	<p>Fall 2011 Semester: 72% of students demonstrated they knew how to protect themselves when giving care on the final exam.</p> <p>Spring 2012 Semester: 91% of students demonstrated they knew how to protect themselves when giving care on the final exam.</p>	It was decided that additional practice time was need to demonstrated the importance of self protection and ways students can protect themselves.
4	Demonstrate lifesaving and life sustaining skills.	70% of students who complete this course will explain how and when to use lifesaving and life sustaining skills on the final exam.	<p>Fall 2011 Semester: 66% of students demonstrated they knew how and when to use lifesaving and sustaining skills on the final exam.</p> <p>Spring 2012 Semester: 61% of students demonstrated they knew how and when to use lifesaving and sustaining skills on the final exam.</p>	Instructors decided that more time should be spent on this topic during lecture. It was also decided that additional scenarios were needed during practice time.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
INSTRUCTIONAL AREA: General Physical Education Activities I, II, III, and IV (HPR 1111 & 1121) and (HPR 2111 & 2121)			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Record individual health-related physical fitness component levels as measured by a pre-assessment.	90% of students who enroll in this course will complete a pre-assessment. Students will submit results to their instructor upon completion of pre- assessment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Implement an exercise program designed to improve individual health-related physical fitness components as measured by a pre-assessment.	90% of students who complete this course will implement an individual exercise program designed to improve fitness levels. Exercise will be recorded and evaluated on exercise record.	
3	Identify and measure individual target heart rate (cardiorespiratory training zone).	90% of students who complete this course will be able to identify and measure their target heart rate. Target heart rate will be recorded on exercise record.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>DEPARTMENT: Health, Physical Education, and Recreation</p> <p>INSTRUCTIONAL AREA: Nutrition and Wellness I & II (HPR 1751 and 1761)</p>		<p>Supports PRCC Strategic Goal(s): 1,2,3</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>			
	<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
1	<p>Design and implement a weight reduction or weight maintenance program.</p>	<p>90% of students who complete this course will be able to design and implement a weight reduction or weight maintenance program. This program will be submitted and evaluated prior to taking the final exam.</p>	
2	<p>Design and implement an individual exercise program using health-related physical fitness components (cardiorespiratory endurance, muscular endurance, and flexibility).</p>	<p>90% of students who complete this course will successfully design and implement an individual exercise program. This program will be submitted and evaluated prior to taking the final exam.</p>	
3	<p>Analyze and explain individual health-related physical fitness components as measured by a pre & post assessment.</p>	<p>90% of students who complete this course will be able to analyze and explain their individual health-related physical fitness components pre and post implementation of an exercise program. This report will be submitted and evaluated prior to taking the final exam.</p>	

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2011-2012

4	Calculate individual target heart rate (cardiorespiratory training zone) and explain why it is important.	90% of students who complete this course will be able to calculate and explain target heart rate. This will be included on final report submitted prior to taking the final exam.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
INSTRUCTIONAL AREA: Personal and Community Health (HPR 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Identify the six dimensions of wellness.	70% of students who complete this course will identify the six dimensions of wellness. Testing will be done on the final exam.		
2 Identify the factors associated with the prevention of both major infectious and non-communicable diseases.	70% of students who complete this course will identify a lifestyle factor related to the prevention of non-communicable diseases. Testing will be done on the final exam.		
3 Identify at least three essential nutrients; sources and functions.	70% of students who complete this course will be able to identify at least three essential nutrients; sources and functions. Testing will be done on the final exam		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Assessment of student learning outcomes for courses taught in Humanities and Social Sciences will begin.	In Humanities and Social Sciences Department, two additional courses will evaluate student learning outcomes in Spring 2012. 70% of outcomes on individual assessment charts within the department will be achieved. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. In addition, the following courses will assess student learning outcomes during the 2011-2012 school year: English 1123 and History 2213. Monitor changes in upper level requirements to be sure we are offering appropriate courses to fit upper level requirements for degrees and careers.		
2 To prepare students to transfer and be successful in their studies and careers			
3 To maintain technology and supplies as	100% of needed supplies and technology		

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	needed by the instructors	will be provided for the department.		
4	To provide quality students services	100% of the faculty will be involved in providing accurate, up-to-date academic advising to our students.		
5	To retain students through completion of the course	At least 70% of students enrolled at date of reconciliation will complete the course		

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PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: English			
COURSE LEVEL: English Composition I (ENG 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
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1 To use the recursive writing process to develop carefully organized, multi-paragraph essays, developing a thesis statement in response to specific reading assignments.	Under proctored testing conditions and given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.		
2 To identify and correct the following major sentence structure errors: sentence structure, verb, and pronouns usage.	During the proctored writing assessment described in #1, 70% of the students will produce sentences reflecting control of sentence structure, verb, and pronoun usage.		
3 To identify and correct other specific grammatical errors which occur in his/her writing.	After being shown marked errors in their proctored composition described in #1, 70% of the students will self-correct the problems such as comma usage.		
4 To identify and correct spelling and punctuation problems.	After reviewing current Standard English practices, 80% of students will apply those		

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		rules during the proofreading process of the proctored writing assignment described in #1.		
5	To compile a bibliography identifying sources for literary research, according to MLA format.	After learning college library resources and the MLA citation process, 70% of students will gather materials and produce a bibliography.		

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PROGRAM OF STUDY: Humanities and Social Sciences		
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology		
COURSE LEVEL: Child Psychology (EPY 2513)		
Supports PRCC Strategic Goal(s): 1, 3		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
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<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Students will distinguish the common features of three major developmental theories.	70% of students who complete this course will be able to distinguish the common features of three major developmental theories through instructor-generated exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
2 Students will critique the contributions of nature and nurture in human development.	70% of students who complete this course will correctly critique at least two contributions of nature and nurture in human development through instructor-generated exams.	
3 Students will differentiate between the major socioemotional milestones in development.	70% of students who complete this course will correctly differentiate at least three socio-emotional milestones in	

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4	Students will identify the major stages prenatal development and birth.	development through instructor-generated exams.	70% of students who complete this course will correctly identify the major stages of prenatal development and birth through instructor-generated exams.	

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PROGRAM OF STUDY: Humanities and Social Sciences		
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology		
COURSE LEVEL: General Psychology (PSY 1513)		
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STRATEGIC GOALS:		
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will distinguish the common features of three major psychological theories.	70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 Students will distinguish the common features of three abnormal behaviors.	70% of students who complete this course will correctly identify the common features of three major psychological disorders through instructor-generated exams.	
3 Students will be able to explain four basic research methods used by psychologists.	70% of students who complete this course will correctly distinguish four common research methods through instructor-	

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		generated exams.		
4	Students will correctly identify the role that the two main branches of human nervous system play in human behavior.	70% of students who complete this course will correctly distinguish components of the two main branches of the human nervous system through instructor-generated exams.		

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DEPARTMENT: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE: World Civilization I (HIS 1163)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
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1 Define and identify three major characteristics contributing to the development of civilizations.	60% of students will correctly define and identify the major characteristics contributing to the development of civilizations. Evaluation will be based on an instructor generated assessment tool.		
Differentiate between three significant interpretive periods of human history from ancient times to the 1500s.	60% of students will differentiate between three significant interpretive periods of human history from ancient times to the 1500s. Evaluation will be based on an instructor generated assessment tool.		
3 Identify three religious and philosophical beliefs originating in early world cultures.	60% of students will identify three religious and philosophical beliefs originating in early world cultures. Evaluation will be based on an instructor generated assessment tool.		

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PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL LEVEL: Literature			
COURSE LEVEL: World Literature I (ENG 2423)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student demonstrates a general reading knowledge of selected works from the ancient Greeks to Shakespeare.	70% of students will demonstrate a general reading knowledge of selected works from the ancient Greeks to Shakespeare on major tests and comprehensive final examination.		
2 Student demonstrates the ability to analyze the prominent themes in a work of literature in essay format.	70% of students will be able to write essay answers to test questions requiring them to analyze prominent themes in a literary work.		
3 Student demonstrates the ability to read and understand literary criticism.	70% of students read a piece of literary criticism and then analyze the author's argument and discuss/critique said argument in the form of a class		

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2011-2012

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2011-2012

PROGRAM OF STUDY: Humanities and Social Sciences INSTRUCTIONAL AREA: Spanish		Supports PRCC Strategic Goal(s):
COURSE LEVEL: Spanish I (MFL 1213)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Student demonstrates a general knowledge of basic Spanish terms for greetings and leave takings.	70% of students will be able to generate and respond to greetings and leave takings in Spanish.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Student demonstrates ability to recognize and use numerical terms in Spanish	70% of students will be able to recognize and form numbers, in amounts up to and including the millions, in Spanish.	
3 Student demonstrates the ability to construct and use adjectives in Spanish.	70% of students will be able to construct and adjective(s) in Spanish to reflect gender and number of the adjective's corresponding noun(s).	

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PROGRAM OF STUDY: Industrial Technology				Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 					
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.					
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Industrial Technology to students within the PRCC district.					
OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).		
<p>1 Insure we provide a curriculum with quality instruction in courses which will satisfy the needs of industry in Drafting, instrumentation, and Electronics while meeting statewide standards.</p>	<p>A minimum of 70% of all students enrolled in the Industrial Technology Department core curriculum classes will successfully complete the student learning outcomes.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed during the 2011-2012 and the 2012-2013 academic years. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.</p> <p>Drafting and Design Technology:</p> <p>80% of students will apply proper techniques in technical drawings, and sketch and develop views of basic shapes.</p> <p>80% of students will use geometric constructions by constructing tangent arcs and lines.</p> <p>80% of students will correctly construct</p>				

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		<p>orthographic projections showing a top view, front view, and right side view.</p> <p>Instrumentation Technology:</p> <p>80% of students will be able to explain the principles of PLCs.</p> <p>80% of students will be able to identify the different types of PLC hardware.</p> <p>80% of students will be able to explain the numbering systems, encoding/decoding, and logical operations.</p> <p>80% of students will be able to program all types of internal and discrete instructions.</p> <p>Electronics Technology:</p> <p>80% of students will be able to analyze a sine wave, and explain its characteristics and applications in AC circuits.</p> <p>80% of students will be able to use an oscilloscope to measure AC voltage and frequency.</p> <p>80% of students will be able to use multimeters to measure AC voltage and current.</p> <p>80% of students will be able to construct transformer circuits, and measure voltages and currents as calculated.</p>		
2	Place students in jobs related to their training.	Job placement for Industrial Technology is measured by follow up. Follow up records are kept in the counselor's office		
3	Students will prove their knowledge of applicable skills learned throughout the two year program in either Drafting, Instrumentation, or Electronics.	62% of the students will be required to successfully pass the MS-CPAS test at the completion of their required technical classes		

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PROGRAM OF STUDY: Industrial Technology			
PROGRAM: Drafting and Design Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate written and performance knowledge of CAD and GIS software and practice skills using surveying and GPS equipment. Students will demonstrate an understanding of construction estimating and drawing requirements and the skills needed to design and produce machine parts.	The Drafting and Design Technology Program evaluation will be based on the following data collected from student graduation surveys, enrollment and job placement. Enrollment 75%, Retention 75%, completion 75%, graduation 75% and job placement 75%.		

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2	<p>Students will demonstrate and master the technical skill necessary for employment in entry level positions as CAD Technician. These technical skills and required competencies are outlined in the State Department of Education Curriculum Framework.</p>	<p>The Drafting and Design Technology program will be evaluated based on job performance, the MS-CPAS test scores (70% passing), student evaluation of instructors and director and chair evaluations of instructors.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1,3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: Cost Estimating DDT - 2243			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate the ability to determine material quantities for excavation.	80% of the students that complete this course will be able to calculate earthwork for excavation.		
2 Students will prepare an estimate for the material required for a slab on grade foundation.	80% of the students that complete this course will correctly prepare a material list for a slab on grade foundation.		
3 Students will identify and describe the essential elements of a contract.	80% of the students that complete this course will be able to identify and describe the essential elements of a contract.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1,3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: Elementary Surveying – DDT 1413			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to correct distance measurements for various field conditions.	75% of the students who complete this course will be able to correct distance measurements for various field conditions on an examination.		
2 The student will calculate the differences in elevation between various points.	100% of the students who complete this course will correctly calculate the difference in elevation between various points by using instruments.		
3 The student will demonstrate the ability to set up notes for differential leveling.	95% of the students who complete this course demonstrate the ability to set up notes for differential leveling field project.		
4 The student will demonstrate the knowledge needed to explain how to describe the direction of a line between two points.	90% of the students who complete this course will correctly explain how to describe the direction of a line between two points on a classroom assignment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1.3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: Intermediate CAD – DDT 1323			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of Impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will place dimensions on a drawing as per industry standards.	90% of the students completing this course will be able to apply dimensions to a drawing as per industry standards.		
2 Students will manipulate data between drawing files.	90% of the students who complete this course will be able to import and export drawing data and files.		
3 Students will develop a symbols library.	100% of the students will develop a symbols library.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM OF STUDY: Instructional Technology		Supports PRCC Strategic Goal(s): 1,3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: Machine Design I (DDT 1133)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify the basic machining processes.	90% of the students who complete this course will be able to recognize basic machining symbols and the complete the process of machine drawings.		
2 The student will demonstrate the ability to create drawings of different types of fasteners.	85% of the students who complete this course will be able to correctly create blocks for different types of fasteners.		
3 The student will demonstrate the ability to prepare drawings for production.	75% of the students who complete this course will be able to construct and design a total set of working drawings for production using AutoCad.		
4 The student will demonstrate the ability to draw and prepare welding drawings with proper symbols.	85% of the students who complete this course will be able to interpret and create welding drawings with symbols for production.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1,3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: Machine Design II - DDT 2163			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to sketch a given mechanical part.	100% of the students who complete this course will be able to sketch a given mechanical part using AutoCad in classroom activities.		
2 The student will demonstrate the ability to take and record measurements of the given part.	85% of the students who complete this course will be able to correctly record measurements of the given part using basic machine tools.		
3 The student will demonstrate the ability to construct and design a total set of working drawings.	75% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad.		
4 The student will demonstrate the ability to interpret and apply geometric tolerancing.	75% of the students who complete this course will be able to interpret and apply geometric tolerancing on classroom assignments.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: Pipe Drafting - DDT 2523			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify piping components and terms.	85% of the students who complete this course will be able to recognize pipe components and apply them properly to a design.		
2 The student will demonstrate the ability to construct a complete set of working drawings with pipe drafting.	75% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad.		
3 The student will demonstrate the ability to construct different views of pipes given certain data on specifications of pipe.	75% of the students who complete this course will be able to construct and design front and right side views of pipes along with elevation views using AutoCad.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011 – 2012

PROGRAM: Electronics Technology (Poplarville)		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Students will demonstrate practical knowledge/ skills, Demonstrating the use of test equipment which is necessary for employment in entry level positions in the workforce as per state Electronics Technology Curriculum.	<p><u>Measures and Standards Program Review Instrument</u></p> <p>90% retention in students taking the electronics technology program.</p> <p>90% of graduates will be employed in the industrial industry after completing the electronics technology program.</p>		
2 Students will demonstrate the technical knowledge to relate practical skills, including safety of test equipment. . Students must master the required competencies which are written, and practical applications for each of the electronics courses included in the Electronics Technology Curriculum.		70% of students will successfully pass the MS CPAS test.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Industrial Technology			
PROGRAM: Electronics Technology			
COURSE LEVEL: AC Circuits (EET 1123)			
Supports PRCC Strategic Goal(s): 1, 3, 7			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate and practice general safety procedures in lab environments	Students who pass a written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate ability to measure ac voltage and frequency with an oscilloscope.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
3 Demonstrate ability to measure ac voltage & ac current using a digital multi-meter.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
4 Interpret a schematic in relationship to filter configurations.	Student passing this course will be able to correctly interpret 75% of the symbols of a schematic diagram using capacitive/ inductive filters.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology			
PROGRAM: Electronics Technology			
COURSE LEVEL: DC Circuits (EET 1113)			
Supports PRCC Strategic Goal(s): 1, 3, 7			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate and practice general safety procedures in lab environments	Students who pass a written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate the ability to determine resistor types, value, tolerance, & power rating.	Students who complete this course will be able to state 75% of values of resistor color code by observing the color codes.		
3 Demonstrate ability to measure voltage, resistance, & current.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables voltage, current, & resistance.		
4 Interpret a schematic in relationship to a live circuit.	Student passing this course will be able to correctly interpret 80% of the symbols of a schematic diagram and troubleshoot and test a live circuit.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1,3,7	
PROGRAM: Electronics Technology			
COURSE LEVEL: Digital Devices EET 1213			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well Intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate and practice general safety procedures in lab environments.	100 % of student will pass a written safety quiz before given assignments. Instructor must observe safety measured applied to all assignments.		
2 Perform mathematical operations using digital number systems.	75% of students will be able to pass written test of digital numbers systems.		
3 Classify logic gates and explain their functions	75% of students will be able to demonstrate in the lab the ability to distinguish between different logic circuits and their functions.		
4 Explain the operation of basic counters and sequential logic circuits.	75% of students will pass a written test explaining the basic operations of counters and sequential circuits.		
5 Demonstrate and utilize proper bread-boarding and troubleshooting techniques.	75% of students will pass a hands-on test and properly demonstrate the ability to wire projects using components and a bread-		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1,3	
PROGRAM: Electronics Technology			
COURSE LEVEL: Drafting for Electronics Technology (EET 1713)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	Student will demonstrate the understanding of drafting fundamentals.	70% of students will demonstrate drafting fundamentals – instructor observation and on a written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2	Student will demonstrate the understanding of symbols, components and references used in schematic and logic diagrams.	70% of students will identify symbols, components and references used in schematic and logic diagrams on a written test.	
3	Student will demonstrate an understanding of electronics drafting using CAD.	70% of students will demonstrate an understanding of electronics drafting using Computer Aided Design (CAD) as assessed by instructor observation.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1,3	
PROGRAM: Electronics Technology			
COURSE LEVEL: Solid State Devices ad Circuits (EET 1333)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate the ability to explain semiconductor diode theory and apply to diode circuits.	70% of students that complete Solid State Devices will demonstrate the ability to explain semiconductor diode theory and apply to diode circuits as assessed by instructor observation.		
2 Student will demonstrate the ability to analyze the operation of semiconductor special purpose diodes.	70% of students that complete solid state devices will demonstrate the ability to analyze the operation of semiconductor special purpose diodes as assessed by instructor observation.		
3 Student will demonstrate the ability to analyze the operation of bipolar transistors.	70% of students that complete Solid State Devices, demonstrate the ability to analyze the operation of bipolar transistors as assessed by instructor observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Instrumentation Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automation and Controls Technology to students within the PRCC district.</p>		
<p>PROGRAM OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Students will demonstrate both practical and written knowledge as outlined in the State Department of Education framework curriculum such as comprehension of basic laws governing control devices, and fluids, necessary for employment in their field.</p>	<p>100% Students will be required to physically demonstrate safety procedures.</p> <p>70% Students will be required to take written tests demonstrating comprehension of fundamental skills necessary for gainful employment in their fields.</p> <p>70% Students will be required to demonstrate the ability to utilize testing equipment as mandated by individual class requirements.</p>	<p>100% of the students successfully demonstrated safety procedures.</p> <p>100% of students coming through the program were tested for the fundamental skills knowledge. All were successful in demonstrating fundamental requirements.</p> <p>100% of students coming through the program were tested for the fundamental skills knowledge. All were successful in demonstrating fundamental requirements.</p>
<p>2 Students will demonstrate the applicable skills learned throughout the</p>	<p>62% Students will be required to successfully pass the MS-CPAS test at completion of their required technical classes.</p>	<p>100% of the students tested passed the MS-CPAS test. We rated #1 in the state.</p>
		<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p> <p>100% of the student body was successful in this requirement we are aware that continuous improvement is always a requirement.</p> <p>Instructors decided to evaluate results and focus on lowest scored material in next class meeting.</p> <p>It was determined to evaluate results and focus on lowest scored material in next class meetings.</p>
		<p>Evaluation of the MS-CPAS test scores mandated more detailed lecture in primary courses.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

<p>semester.</p> <p>Students will be required to describe and discuss various systems and their components</p> <p>Further, the students will be tested on their understanding of system operations and characteristics. Testing will include written and practical application of procedures described and demonstrate to them.</p>	<p>70% Students will be required to complete lab reports and field study reports demonstrating comprehension of nomenclature, system procedures, and appropriate applications.</p>	<p>100% of students coming through the program were required to write reports detailing procedure, nomenclature, and applications. 100% completed this requirement. All received a passing grade.</p>	<p>Instructors decided that students will be directed to utilize new software purchased by the college to help elevate their report writing skills.</p>
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology			Supports PRCC Strategic Goal(s): 1, 3, 5
PROGRAM: Instrumentation Technology			
COURSE LEVEL: Calibration and Measurement – INT 2214			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
1 The student will define terms associated with measurement and calibration procedures.	75% of students will be capable of defining terms associated with measurement and calibration procedures.		
2 The student will describe a standard calibration procedure.	75% of students will be able to describe a standard calibration procedure.		
3 The student will describe and perform specialized calibrations of differential pressure cells.	75% of students will be able to describe and perform specialized calibrations of differential pressure cells.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Industrial Technology			
PROGRAM: Instrumentation Technology			
COURSE LEVEL: Controls Systems – INT 2114			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of Impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be able to recognize and calculate heat transfer equations associated with temperature measurement devices.	70% of students completing Control systems 1 will be capable of correctly completing heat transfer equations. Students will demonstrate this ability through testing in the presence of the instructor.		
2 Students will be able to recognize and calculate pressure equations associated with pressure measurement devices.	70% of students completing Control Systems 1 will be capable of correctly completing pressure equations. Students will demonstrate this ability through testing in the presence of the instructor.		
3 Students will be able to troubleshoot various sensing devices and systems containing such devices.	80% of students completing Control Systems 1 will be capable of troubleshooting various sensing devices and systems. Students will demonstrate this ability through practical lab examinations in the presence of the instructor.		

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4	Students will be able to describe and utilize data transmission devices associated with control systems.	70% of students completing Control Systems 1 will be capable of describing and utilizing data transmission systems. Students will demonstrate this ability through practical lab examinations in the presence of the instructor.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology			
PROGRAM: Instrumentation Technology			
COURSE LEVEL: Control Systems 2 (INT 2124)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will be able to describe control valve characteristics	Upon completion of the course, 75% of students will be able to describe control valve characteristics. The ability to do so will be measured through testing in the classroom.		
2 The student will be able to troubleshoot process control loops.	Upon completion of the course, 75% of students will be able to troubleshoot process control loops. Attainment will be measured through practical examinations in the laboratory.		
3 The student will be able to describe and implement advanced control methods.	Upon completion of the course, 75% of students will be able to describe and implement advanced control methods. Attainment will be assessed through testing in the classroom and laboratory.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Industrial Technology			Supports PRCC Strategic Goal(s): 1, 3, 5
PROGRAM: Instrumentation Technology			
COURSE LEVEL: Introduction to Automation and Controls (MFT 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.	70% of students that complete Introduction to Automation and Controls will apply proper safety techniques for various types of circuits and components in the instructor's presence.		
2 Student will demonstrate proper use and operation of test equipment including volt, current, and ohm meters.	70% of students that complete Introduction to Automation and Controls will apply proper set up and operating techniques for various types of test equipment in the instructor's presence for a recorded grade.		
3 Student will demonstrate proficiency in the use of a calculator including the use of International Scientific Units (SI) symbols and prefixes to describe electrical values, manipulate numbers in mathematical operations using scientific notation, engineering notation, and E notation.	70% of students that complete Introduction to Automation and Controls will demonstrate calculator proficiency as measured by a written examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

4	Student will explain manufacturing dynamics including identifying employer goals, employee responsibilities and benefits.	70% of students that complete Introduction to Automation and Controls will explain manufacturing dynamics as measured by a written examination.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology			
PROGRAM: Instrumentation Technology			
COURSE LEVEL: Motor Control Systems ELT 1413			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES = Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA —Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS — Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS — Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.	70% of students that complete Motor Control Systems will apply proper safety techniques for various types of circuits and components in the instructor's presence.		
2 Student will diagram and wire a two-wire and three-wire motor control circuit with indicating pilot lights.	70% of students that complete Motor Control Systems will apply proper set up and operating techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.		
3 Student will troubleshoot a two-wire and three-wire motor control circuit with indicating pilot lights.	70% of students that complete Motor Control Systems will demonstrate troubleshooting techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Industrial Technology			
PROGRAM: Instrumentation Technology			
COURSE LEVEL: Programmable Logic Controllers- ELT 2613			
Supports PRCC Strategic Goal(s): 1, 3, 5			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to explain the principles of PLCs.	Upon completion of the course, 80% of students will be able to explain the principles of PLCs. Attainment will be measured through testing in the classroom.		
2 The student will be able to identify the different types of PLC hardware.	Upon completion of the course, 80% of students will be able to identify the different types of PLC hardware. Attainment will be measured through testing in the classroom.		
3 The student will be able to explain the numbering systems, encoding/decoding, and logical operations.	Upon completion of the course, 80% of students will be able to explain the numbering systems, encoding/decoding, and logical operations. Attainment will be assessed through testing in the classroom.		
4 The student will be able to program all types of internal and discrete instructions.	Upon completion of the course, 80% of students will be able to program all types of internal and discrete instructions. Attainment will be measured in the lab via practical lab programming assignments.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>PROGRAM: Medical Laboratory Technology</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training 			
<p>PURPOSE OF UNIT: To offer an allied health program that upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.</p>			
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>1 The student will be employed in a Laboratory profession after completing their Clinical Education.</p>	<p>85% of the graduates will be employed in a laboratory profession after completing their clinical education.</p>		
<p>2 The student will be able to sit for the MLT Board of Certification Exam and receive a passing score.</p>	<p>Upon graduation from the Medical Laboratory Technology Program, 75% of the graduating class will be successful in the passage of the MLT Board of Registry Exam.</p>		
<p>3 The student will successfully complete education in Hematology, Bloodbank, Chemistry, and Microbiology.</p>	<p>85% of the students graduating from the MLT program will achieve a satisfactory result on their Professional Evaluations in Hematology, Bloodbank, Chemistry, and Microbiology.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Medical Laboratory Technology			
PROGRAM: Hematology I (MLT 1314)			
Supports PRCC Strategic Goal(s): 1,3,7,8			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to correctly make slides for the CBC differential.	85% of the students will be able to make acceptable peripheral blood smears for the CBC differential analysis.		
2 The student will be able to locate and correctly identify normal cells found in peripheral blood.	85% of the students will correctly perform differentials which correlate with preset criteria.		
3 The student will be able to correctly estimate a white blood cell count.	85% of the student's manual white blood cell estimate will correlate with the preset criteria.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1,3,7,8	
COURSE LEVEL: Immunology (MLT 1413)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program that upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: : To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to pipet correctly.	85% of the students will pipet correct amount when compared to standards provided by the instructor.		
2 The student will be able to perform an RPR test.	85% of the students will obtain correct results on the serology assay for syphilis according to preset criteria.		
3 The student will be able to perform the serology assay to detect infectious mononucleosis.	100% of the students will obtain correct results on the serology assay for infectious mononucleosis according to preset criteria.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Medical Laboratory Technology COURSE LEVEL: Parasitology (MLT 2612)		Supports PRCC Strategic Goal(s): 1,3,7,8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well Intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
<ol style="list-style-type: none"> 1 The student will be able to prepare slides for fecal exam for parasites. 	85% of the students will correctly prepare and examine a wet prep of feces based on instructor checklist.		
<ol style="list-style-type: none"> 2 The student will be able to locate and correctly identify eggs, cysts, and larva in feces. 	85% of the students will locate & correctly identify eggs, cysts, and larva in feces and correlate with the disease processes based on instructor designed quiz.		
<ol style="list-style-type: none"> 3 The student will be able to locate and identify bloodborne parasites on a peripheral blood smear. 	85% of the students will correctly locate and identify bloodborne parasites on a peripheral blood smear and correlate them with the disease based on instructor designed quiz.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011 - 2012

<p>Program: Medical Radiologic Technology</p> <p align="right">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>				
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>				
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
<p>PURPOSE OF UNIT: To offer allied health programs which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>				
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions, which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.</p>				
OBJECTIVES - Broad description of intended impact on students (Program goals)	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
<p>1</p> <p>A) Perform effectively as entry-level radiographers</p> <p>B) Successfully write the ARRT examination for diagnostic radiographers.</p> <p>C) Be prepared to pursue the baccalaureate degree, or advanced level studies into the specialty areas.</p>	<p>75 % of graduates will be employed in x-ray technology after completion</p> <p>Upon graduating 80% of the graduates will sit for and pass the ARRT exam in Radiography.</p> <p>Upon completion of the program 90% of the graduates will be prepared to further their education.</p>	<p>Staying in touch with graduates.</p> <p>ARRT exam results</p> <p>Graduation rate of this class</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s):	
COURSE LEVEL: RGT 1423 Digital Imaging			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Compare dynamic range to latitude of a screen/film receptor system to that of a digital radiography system	Through academic testing 85% of the students will demonstrate knowledge of these principles.		
2 Relate the receptor exposure indicator values to technical factors, system calibration, part/beam/plate alignment and patient exposure.	Through academic testing 85% of the students will demonstrate knowledge of the relationships of these items.		
3 Describe PACS and its function.	Through academic testing 85% of the students will show a clear understanding of the PACS function and its proper usage.		
4 To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s):	
COURSE LEVEL: RGT 1413 Imaging Principles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 Differentiate between size and shape distortion.	80% of students will describe the difference between size and shape distortion through academic testing.		
2 Describe 4 different types of beam limiting devices.	80% of students will list and describe beam restrictors and their purpose.		
3 Explain the relationship between kVp and scatter and secondary radiation.	80% of student s will determine the effect kVp will have on secondary and scatter x-ray production.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

Department: Nursing Education			
Instructional Area: Associate Degree Nursing – Program Objectives			
Supports PRCC Strategic Goal(s): 1, 3, 5			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Upon completion of the program, the PRCC-ADN graduate will become licensed as a registered I nurse	80% of graduates will successfully complete the NCLEX-RN		
2 Upon completion of the program, the PRCC-ADN graduate will be able to provide care to patients in a variety of health care settings	Employers will report thru communities of interest meetings and, employment surveys a 90% satisfaction with the graduates performance in providing care to patients in a variety of health care settings		
3 Upon completion of the program, the PRCC-ADN graduate will be able to manage care of patients in a variety of health care settings	Employers will report during communities of interest meetings and, employment surveys a 90% satisfaction with the graduates performance in managing care for patients in a variety of health care settings . ATI testing results will be at or above the national mean for managing		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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4	<p>Upon completion of the program, the PRCC-ADN graduate will be able to recognize the importance of contributing to the discipline of nursing.</p>	<p>care</p>		
		<p>Graduates will pursue activities of professional development as identified on the graduate survey such as membership in professional organizations and continuing education</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1,6,8	
PROGRAM: Associate Degree Nursing – Level I			
COURSE LEVEL: Fundamentals (NUR 1.110)			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.</p>			
	<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
1	<p>The student will be able to identify therapeutic and non-therapeutic communication skills.</p>	<p>90% of all NUR 1110 students will correctly identify and analyze therapeutic and non-therapeutic communication skills on the nurse-patient interaction (process recording) assignment in clinical communication.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
2	<p>The student will be able to demonstrate competency in wound care assessment.</p>	<p>90% of all NUR 1110 students will correctly assess a wound bed (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.</p>	
3	<p>The student will be able to demonstrate competency in a skill using sterile technique.</p>	<p>90% of all NUR 1110 students will satisfactorily demonstrate the insertion of a urinary catheter using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1,5,6,8	
PROGRAM: Associate Degree Nursing – Level 2			
COURSE LEVEL: Nursing II – Medical/Surgical (NUR 1210)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of Intended outcome) <u>HOW</u> will attainment of the outcome be measured? The student will:	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to administer a subcutaneous injection.	95% of students who complete this course will successfully administer a subcutaneous injection to a simulated and/or a hospitalized patient.		
2 The student will accurately demonstrate prescribed medication calculations.	100% of students who complete this course will successfully calculate medications on the Medication Administration Test.		
3 The student will be able to demonstrate a cardiac physical assessment.	90% of students who complete this course will be able to successfully complete a cardiac physical assessment on a hospitalized patient.		
4 The student will be able to interpret the results of laboratory tests.	85% of students who complete this course will be able to accurately interpret 4-5		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		laboratory value questions on the final exam.		
5	The student will be able to administer a by mouth medication following the six rights of medication administration..	100% of students who complete this course will successfully administer a by mouth medication to a simulated and/or hospitalized patient.		
6	The student will be able to monitor and administer intravenous medications following the six rights of medication administration..	100% of students who complete this course will successfully monitor and administer intravenous medications to a simulated and/or hospitalized patient.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1,5,6,8	
INSTRUCTIONAL AREA: Associate Degree Nursing			
COURSE LEVEL: Nursing 2115 Nursing Care of Children			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured? The student will:	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate a complete physical assessment of the pediatric patient.	100% of students who complete this course will successfully complete a physical assessment on a pediatric patient.		
2 The student will use critical thinking in identifying nursing actions necessary to meet the pediatric patient's six basic needs.	100% of students will identify the six basic needs for the pediatric patient through the use of the nursing process.		
3 The student will be able to interpret and administer medications using the most appropriate method based on the pediatric patient's developmental level.	100% of students who complete this course will be able to successfully interpret and administer medications to the pediatric patient.		
4 The student will understand fetal heart circulation.	100% of students will diagram fetal heart circulation accurately on a test.		-

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 8	
PROGRAM: Associate Degree Nursing Level I			
COURSE LEVEL: Nursing Dosages and Solutions (NUR 1101)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to demonstrate competency in shading syringes of appropriate dosage amounts.	90% of the students will appropriately shade syringes with correct medication amounts on the NUR 1101 final exam.		
2 The student will be able to demonstrate competency in the utilization of appropriate rounding rules for calculating medication amounts.	90% of the students will round correctly to the tenth and hundredth decimal place on the NUR 1101 final exam.		
3 The student will be able to list the rights of medication administration.	100% of the students will accurately list the rights of medication administration on the NUR 1101 final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

DEPARTMENT: Nursing Education			
INSTRUCTIONAL AREA: Associate Degree Nursing – Level 4			
COURSE LEVEL: Medical-Surgical Nursing II (NUR 2209)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HDW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Perform nursing skills competently and provide a safe physical and psychosocial environment for the patient.	95% of all NUR 2209 students will satisfactorily demonstrate accessing and de-accessing an implanted port and changing a central line dressing using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		
2 Perform nursing procedures accurately based on evidence-based practice with minimal supervision, without causing undue physical or psychological distress to the patient or significant others and continually evaluate the plan of nursing care as related to established goals and revise as necessary.	95% of all NUR 2209 students will receive a satisfactory clinical summative evaluation after 2 clinical rotations.		
3 Collaborate with other members of the health care team to solve problems and achieve patient outcomes and understand multiple dimensions of patient-centered care including patient/family/community preferences and values, involvement of family and friends, and coordination and integration of care.	100% of all NUR 2209 students who participate in the preceptorship component will receive a satisfactory final faculty evaluation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

Department: Nursing Education			
Instructional Area: Associate Degree Nursing - Level II			
Course Level: NUR 2104 Women's Health and Newborn Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curriculum for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of Intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to demonstrate an accurate assessment on a postpartum patient	be assigned a postpartal patient to accurately palpate a fundus on the postpartal patient		
2 The student will be able to demonstrate an accurate physical assessment of a newborn	be evaluated on being able to accurately count the heart rate and respirations on a newborn		
3 The student will be able to identify community agencies which provide services for women and neonates	visit at least one agency in the community providing services to women and neonates		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

Program: Practical Nursing		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 The student will be able to describe the basic organization and physiology of the body from the cellular level to the systemic level and be able to explain the function of each body system as well as the relationship that exists between them.	80% of all students who complete the practical nursing program will correctly identify the body systems and their functions by correctly answering 8 of 10 related questions on the comprehensive final exam.		
2 The student will be able to demonstrate knowledge in relation to administering medications and dosage calculations for all routes of medication including intravenous.	80% of all students who complete the practical nursing program will correctly answer 8 of 10 questions related to medication administration and dosage calculation on the comprehensive final exam.		
3 The student will demonstrate/ apply knowledge of scientific principles and technical skills necessary to perform nursing procedures in the lab or healthcare setting.	80% of students who complete the practical nursing program will correctly identify knowledge of appropriate, effective and safe action and interaction		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

		with clients and other members of the healthcare team in clinical and lab situations by correctly identifying proper preparation, sequence, and follow-up in 8 out of 10 scenario questions on the comprehensive final exam.		
4	The student will identify stages of development across the lifespan including normal and alternate routes of nutrition	80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.		
5	The student will identify ways to promote and support the emotional, mental, and social well-being of individual and groups of clients.	80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.		
6	The student will synthesize understanding of common major disease processes, associated diagnostic test, treatments, and procedures for each.	80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.		
7.	Students will be successful in the Practical Nursing Program and NCLEX- PN (National Council of Licensure Exam – Practical Nursing).	80% of students will complete the certification program in Practical Nursing and will successfully pass NCLEX- PN for licensure on 1 st attempt.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM: Practical Nursing				Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Adult Health Nursing (PNV 1634)					
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 					
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.					
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.					
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1	The student will correctly identify safe and effective care practices for the client experiencing common medical surgical conditions.	80% of students will correctly identify effective care practices for clients experiencing common medical conditions on 8 of 10 related questions on final exam.			
2	The student will correctly identify ways to promote early detection or prevention of common medical surgical conditions.	80% of students will correctly identify ways to promote early detection or prevention of common medical surgical conditions on 8 out of 10 questions on final exam.			
3	The student will correctly implement, evaluate, and promote identify the physical, emotional, mental, and social well-being of clients experiencing	80% of students will correctly identify, evaluate, and promote the physical, emotional, mental, and social wellbeing of			

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common medical surgical conditions.	clients experiencing common medical conditions in the healthcare /lab setting by receiving at least a satisfactory on their final clinical evaluation tool.		
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PROGRAM: Practical Nursing				Supports PRCC Strategic Goal(s): 1, 3, 7, 8
COURSE LEVEL: Body Structure and Function (PNV 1213)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .	
1 The student will describe the basic organization and physiology of the body from the cellular level to the systemic level.	80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.			
2 The student will describe the function of each body system and the relationship that exists between the body systems.	80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.			
3 The student will apply knowledge of body structure and function to provide safe and effective care.	80% of students who complete the course will correctly identify 8 out of 10 related questions (including scenario's and			

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PROGRAM: Practical Nursing		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE: Fundamentals of Nursing Theory (PNV 1426)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will identify the role of the practical nurse and other members of the healthcare team including the LPN scope of practice, legal parameters, and ethical consideration.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.		
2 The student will demonstrate appropriate use of the nursing process, the importance of individualized care, and proper communication techniques.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.		
3 The student will identify and demonstrate appropriate principles of pharmacology including basic drug knowledge and basic medication	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions		

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4	<p>calculation and administration.</p> <p>The student will identify stages of development across the lifespan including care specific to geriatric clients.</p>	<p>on the final exam.</p> <p>80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.</p>		
5	<p>The student will demonstrate understanding of basic nursing concepts including nutrition, elimination, mobility, oxygenation, and surgical care.</p>	<p>80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.</p>		

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PROGRAM: Practical Nursing COURSE LEVEL: Fundamentals of Nursing Lab/Clinical (PNV 1436)				Supports PRCC Strategic Goal(s): 1, 3, 7, 8
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>	
1 The student will identify and demonstrate clinical and lab safety including standard precautions and infection control.	80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.			
2 The student will demonstrate proper basic data collection and collection of vital signs including appropriate follow-up for abnormal findings.	80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.			
3 The student will identify and demonstrate proper care of clients related to nutrition and elimination including tube feedings and ostomies.	80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.			

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<p>4</p> <p>The student will demonstrate knowledge and use of proper body mechanics.</p>	<p>80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.</p>		
<p>5</p> <p>The student will demonstrate basic math/ conversions and simple dosage calculations as they apply to medication administration and nursing.</p>	<p>80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.</p>		

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PROGRAM: Practical Nursing		Supports PRCC Strategic Goal(s): 1,3,7,8	
COURSE LEVEL: Maternal Child Nursing PNV 1715			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Practical Nursing to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will be able to correctly identify safety precautions related to the care of the pediatric patient.	85% of students will correctly answer 3 of 5 questions on final exam related to safe care of the infant/child.		
2 Student will correctly identify safety precautions related to the care of the post-partum patient.	85% of students will correctly answer 3 of 5 questions on the final exam related to safe care of the post-partum patient.		
3 Students will be able to safely care for the child and post-partum patient in either the clinical or lab setting.	85% of students will receive at least an 80% or better on clinical evaluation for care of the child and post-partum patient in the clinical or lab setting.		

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<p>Program: Practical Nursing</p> <p>Course: Medical Surgical Nursing (PNV 1614)</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.</p>			
	<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well Intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
1	<p>The student will correctly identify safe and effective care practices for the client experiencing common medical surgical conditions.</p>	<p>80% of students will correctly identify effective care practices for clients experiencing common medical conditions on 8 out of 10 questions on final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
2	<p>The student will correctly identify ways to promote early detection or prevention of common medical surgical conditions.</p>	<p>80% of students will correctly identify ways to promote early detection or prevention of common medical surgical conditions on 3 out of 4 related questions on final exam.</p>	
3	<p>The student will correctly implement, evaluate, and promote the physical, emotional, mental, and social well-being of clients experiencing common medical surgical conditions.</p>	<p>80% of students will receive at least a satisfactory on the final semester clinical evaluation while performing care in the</p>	

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	healthcare/lab setting.			
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PROGRAM: Practical Nursing COURSE LEVEL: Mental Health Nursing PNV 1813 Supports PRCC Strategic Goal(s): 1,3,7,8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.	
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.	
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Practical Nursing to students within the PRCC district.	
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?
1 Student will be able to demonstrate therapeutic techniques of communication in Mental Health Clinical/lab settings.	85% of students will obtain at least a satisfactory on 2 of 3 process recordings completed by students.
2 Student will demonstrate knowledge of pharmacological agents used in the treatment of patients with Mental Health disorders.	85% of students will be able to identify pharmacological agents used in the treatment of patients with mental health disorders by correctly answering 2 of 3 questions related to pharmacological agents on the final exam.
3 Students will be able to identify signs and symptoms, treatment, and nursing care of major mental health disorders.	85% of students will be able to identify signs and symptoms, treatment, and nursing care of major mental health disorders on the final exam.
	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Practical Nursing				Supports PRCC Strategic Goal(s): 1,3,7,8
COURSE LEVEL: Transitions PNV 1914				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Practical Nursing to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1 The student will be able to demonstrate interview and resume skills necessary to seek employment in the practical nursing field	100% of students will submit a resume' to instructor and seek employment prior to graduation as evidenced by job search verification form completed by company in which student applied.			
2 The student will be able to demonstrate proficiency of knowledge acquired to successfully pass State Board of Nursing exam (NCLEX).	90% of students will score 90% on 2 of 3 NCLEX review test in computer lab prior to graduation.			

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3	Students will demonstrate proficiency in legal and ethical aspects of Nursing.	75% of students will be able to answer correctly 5 of 6 questions on final exam related to Legal and ethical aspects of nursing.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Nursing Assistant		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for an entry-level position in the nursing assistant field. To provide a pre-requisite to nursing.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: The nursing assistant program provides constituents with occupational and technical training for entrance into the workforce or as a pre-requisite to nursing or other medical related occupations.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1</p> <p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as evidenced by</p> <ul style="list-style-type: none"> * return demonstration of all 24 state required skills * receiving a pass on written and skills evaluation * applying skills and practical knowledge in a clinical setting 	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>75% of all students who attempt the program will complete.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2</p> <p>Students will demonstrate practical knowledge and skills necessary for completion of program as pre-requisites to a nursing program as evidenced by:</p>	<p>75% of those who complete the program and attempt certification will pass the state nursing assistant exam given by Pearson Vue/NACES</p>		

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<ul style="list-style-type: none"> * return demonstration of all 24 state required skills * receiving a pass on written and skills evaluations * applying skills and practical knowledge in a clinical setting 	<p>75% of all students completing the nursing assistant program who desire employment will become employed in the nursing assistant field.</p> <p>75% of all students completing the nursing assistant program as a pre-requisite to a nursing program will continue their education in the nursing field.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011 - 2012

<p>Program: Occupational Therapy Assistant</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To graduate a competent entry level Occupational Therapy Assistants.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Occupational Therapy Assistant in order to fulfill the mission statement for occupational programs at Pearl River Community College.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to the Framework Curriculum.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <ul style="list-style-type: none"> • 85 % of students will be retained from their firstment to sophomore years of training. • 85% of students will complete the program and graduate with their OTA degree. • 75% of graduates will find placement within the OT profession within 2 months of graduation. • 85% of OTA graduates will maintain their placement in field of Occupational Therapy after 6 months following graduation.
<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

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<p>Students will report overall satisfaction with program as per Student Assessment Tool.</p>	<p>Faculty will receive \geq "3" out of possible "5" in all areas of student evaluation of Instructors</p>	
<p>OTA graduates will pass the national NBCOT exam.</p>	<p>85% of OTA graduates will pass their national (NBCOT) certification exam.</p>	
<p>Employers will report overall satisfaction with preparation of entry-level practitioners per Employer Satisfaction Survey.</p>	<p>Employers will rate graduate performance to a level \geq "3" out of possible "5" in all selected performance areas.</p>	

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<p>PROGRAM: Occupational Therapy Assistant Technology</p> <p>COURSE LEVEL: Kinesiology (OTA 1315)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Students will identify selected boney landmarks on skeleton models.</p>	<p>Students will identify selected boney landmarks on skeleton models during written testing and lab practical testing at an 85% accuracy level.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 Students will identify selected muscles on human body models.</p>	<p>Students will identify selected muscles on human body models during written testing and lab practical testing at an 85% accuracy level.</p>	
<p>3 Students will identify selected actions of muscles at an 80% accuracy level.</p>	<p>During written testing of muscle functions, students will identify selected actions of muscles at an 80% accuracy level.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM: Occupational Therapy Assistant Technology</p> <p>COURSE LEVEL: Occupational Therapy Skills II (OTA 1433)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Students will demonstrate knowledge of selected physical agent modalities.</p>	<p>During modality testing, students will score an average of 80% proficiency level.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 Students will describe selected principles of therapeutic exercise.</p>	<p>Students will score at an 80% proficiency level in written testing on concepts of therapeutic exercise.</p>	
<p>3 Students will demonstrate principles of safe feeding of patients.</p>	<p>During feeding lab checkoff, 100% of students will demonstrate comprehensive application of basic feeding principles.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Occupational Therapy Skills III (OTA 2443)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate correct Manual Muscle testing procedure in Lab testing format.	Students will demonstrate correct Manual Muscle testing procedure in a Lab testing format at an 85% accuracy level.		
2 Students will demonstrate use of ultrasound and electrical stimulation modalities.	Students will demonstrate use of ultrasound and electrical stimulation modalities in a Lab testing format at an 85% accuracy level.		
3 Students will demonstrate correct use of an iontophoresis unit.	Students will demonstrate correct use of an iontophoresis unit in a Lab testing format at an 85% accuracy level.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA -Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 To provide a curriculum with quality instruction in courses which will satisfy the needs of industry and meet statewide standards.	A minimum of 70% of all students enrolled in the Occupational Training core curriculum classes will successfully complete the student learning outcomes for the selected courses. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year. Construction Management: 70% of students will correctly demonstrate the ways of returning overhead costs in the bid. 70% of students will correctly prepare a materials estimate for a construction bid. 70% of students will correctly prepare a labor estimate for a construction bid.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

	<p>70% of students will correctly prepare an equipment estimate for a construction bid.</p> <p>Electrical:</p> <p>70% of students will correctly identify residential and commercial symbols used on drawings.</p> <p>70% of students will correctly design and wire switching circuits using the three basic types of switches.</p> <p>70% of students will correctly solve for unknown voltage, current, resistance and power values using ohm's law.</p> <p>70% of students will correctly design draw and wire 2 and 3 wire motor control circuits</p> <p>Heating, Air Conditioning, and Refrigeration :</p> <p>70% of students will correctly demonstrate the relationship of pressures and fluids at saturation temperatures.</p> <p>70% of students will correctly explain compound gauges.</p> <p>70% of students will correctly convert cooling capacity from tons of refrigeration to Kilo-watts (K.W.) and British thermal units/hour (Btu/h) to kW.</p> <p>70% of students will correctly demonstrate and describe the elements of Environmental Protection Agency and Occupational Safety and Health Administration safety regulations and first aid.</p> <p>Welding:</p> <p>70% of students will correctly perform safety inspections of equipment and accessories.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

		<p>70% of students will correctly demonstrate safety rules required in the industrial workplace.</p> <p>70% of students will correctly make minor external repairs to equipment and accessories.</p> <p>70% of students will correctly set up shielded metal arc welding operations on carbon steel.</p>		
2	To place students who successfully complete Occupational Training programs.	<p>Job placement for Occupational Training is measured by follow up. Follow up records are kept in the counselor's office.</p>		
3	To instruct students through curricula which have been created by the combined efforts of the Mississippi State University Research and Curriculum Unit and instructors from all programs in the State.	<p>60% of the students will demonstrate practical knowledge and skills that are necessary for employment in entry level positions in the workforce as determined by C-PAS exam.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 – 2012

PROGRAM: Automotive Mechanics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate practical knowledge and skills such as Engine repair, alignment, and electrical diagnosis operations which are necessary for employment in entry level positions in the workforce.	70% of completing students will pass and obtain NATEF certification.		
2 Students will demonstrate practical skills needed to master diagnostic test equipment.	90% of students must master diagnostic equipment, and must pass hands-on testing in lab shop observation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1,3,7
PROGRAM: Automotive Mechanics Technology		
COURSE LEVEL: Basic Electrical (ATT 1124)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will show proficiency in basic electrical.	Testing – 60% of the students will pass the ASE style chapter test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Students will demonstrate the ability to repair basic electrical systems.	60% of all students will repair basic electrical and grading done by observation.	
3 Students will perform basic electrical repair.	60% of all students will pass an exam with ASE questions.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology			
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: Engine Performance (ATT 1424)			
Supports PRCC Strategic Goal(s): 1,3,7			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will show proficiency in engine performance ATT 1424.	Testing – 70% of the students will pass the ASE style test.		
2 Students will demonstrate the ability to diagnose and repair engine performance related tasks.	70% of students will diagnose and repair performance problems graded by observation.		
3 Students will perform engine performance tasks.	70% will pass an ASE style test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1,3,7
PROGRAM: Automotive Mechanics Technology		
COURSE LEVEL: Engine Repair (ATT 1715)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will show proficiency in engine repair.	Testing – 70% will pass the ASE style chapter written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Students will demonstrate the ability to repair engine assembly.	70% of students will repair an engine. Grading done by observation of hands-on tasks.	
3 Students will perform engine repair.	60% will pass a final exam with ASE style questions.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1,3,7
PROGRAM: Automotive Mechanics Technology		
COURSE LEVEL: Introduction, Safety, and Employability Skills (ATT 1811)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/ or to be successful in careers for which they have been prepared. 2. To provide quality student services 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ quality faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a career program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.		
LEARNING OUTCOMES- Measurable indicators (more specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Identify and apply safety in the auto shop. Describe how to avoid workplace accidents.	100% of students will display a working knowledge of safety on a standard safety test and by observation in a shop setting.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Explore employment opportunities and responsibilities.	100% of all students will contact three places of business and write a report about the opportunities and requirements necessary to work in an automotive shop.	
3 Design a resume and complete a job application.	100% of students must demonstrate the ability of writing a resume with emphasis on accuracy of information to be determined by evaluation of resume.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1,3,7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: Steering and Suspension (ATT 2335)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE.
1 Explore general suspension and steering diagnosis.	80% of students must display the ability to diagnose and repair suspension and steering concerns in lab. To be determined by observation of student in shop setting.		
2 Perform standard alignment diagnosis and properly align an automobile.	75% of students must be able to perform a four wheel performing a four wheel alignment. Grade will be determined by observation.		
3 Explore wheel and tire diagnosis and repair.	85% of all students must define the alignment angles and their effect on steering stability. To be determined by testing using ASE style questions.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 2, 6	
PROGRAM: Brick, Block and Stonemasonry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program ,which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block and Stonemasonry to students within the district.			
PROGRAM OUTCOMES— Broad description of intended impact on students (program goals)	ASSESSMENT CRITERIA- Criteria for Evaluation(Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance).
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the brick, block and stonemasonry profession.	70% of the graduating students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions which will be assessed by means of final exams and instructor observation.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with brick, block, and stone masonry as determined by final exams in the pertinent areas.		
3 To provide an individual the ability to find employment in a related work area.	60% of completers will find employment in related workforce as determined by job placement follow-up.		
4 Student will be successful in the Brick, Block and Stone Masonry program.	A minimum of 70% of all students enrolled in the Brick, Block and Stone Masonry program will successfully complete the		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

	<p>student learning outcomes for the selected courses.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:</p> <p>The student will demonstrate the ability to read a carpenter's rule to 1/16th accuracy.</p> <p>The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.</p> <p>The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.</p> <p>The student will demonstrate the ability to mix mortar to specifications (hand & machine)</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

Program of Study: Occupational Training Technology			
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: Blueprint Reading and Estimating (BBV 1223)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to read a carpenter's rule to 1/16 th accuracy.	70% of students who successfully complete this course will read a carpenter's rule to 1/16 th accuracy according to instructor's specifications.		
2 The student will demonstrate the ability to read a foundation plan.	70% of students who successfully complete this course will read a foundation plan according to instructor's specifications.		
3 The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.	70% of students who successfully complete this course will estimate blocks, bricks, mortar and sand for a specific project according to instructor's specifications.		
4 The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.	70% of students who successfully complete this course will estimate miscellaneous materials for a masonry construction project according to instructor's specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology			Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: Brick and Block Laying (BBV 1115)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to establish, build and erect corner leads.	70% of students who successfully complete this course will establish, build and erect corner leads to instructor specifications.		
2 The student will demonstrate the ability to lay brick/block to line.	70% of students who successfully complete this course will lay brick/block to line according to instructor's specifications.		
3 The student will demonstrate the ability to set closures on a masonry course.	70% of students who successfully complete this course will set closures of brick/block on a masonry course according to instructor's specifications.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: Masonry Construction (BBV 1215)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to mix mortar to specifications (hand & machine)	70% of student who complete this course will mix mortar by both hand & machine mortar mixer according to instructor specifications.		
2 The student will demonstrate the ability to install concrete reinforcement.	70% of students who successfully complete this course will install concrete reinforcement to instructor's specifications.		
3 The student will demonstrate the ability to set up the safe & efficient work area.	70% of students who successfully complete this course will set up a safe & efficient work area according to instructor specifications.		
4 The student will demonstrate the ability to prepare mortar for stone masonry	70% of students who successfully complete this course will prepare mortar for stone masonry project according to instructor's specifications.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>Program: Construction Management Technology</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.</p>	
<p>DEPARTMENTAL OBJECTIVES- Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA --Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>
<p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in Construction Management. Students will apply leadership skills and related academic knowledge needed to be a viable member of the workforce.</p>	<p>70% of all students will be able to demonstrate practical knowledge and skills of an entry level construction manager. Knowledge and skills will be assessed by means of final exams and performance evaluations.</p>
<p>1</p>	<p>ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in safety and related construction fields. Students will demonstrate knowledge of OSHA standards. (OSHA-Occupational Safety and Health Administration)</p>	<p>70% of all students will be able to demonstrate practical knowledge and skills of an entry level Safety Technician or Construction professional. Knowledge of OSHA standards will be assessed by means of a 30 hour OSHA class followed by an examination of what was learned. Knowledge and skills will be assessed by means of performance evaluations as well.</p>
<p>2</p>	<p>USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

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3	<p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions as a material inspector and tester. Students will explain the properties, placement and test of different construction material by the use of ASTM standards. (ASTM-American Society for Testing and Materials)</p>	<p>70% of students will be able to demonstrate practical knowledge and skills of an entry level Material inspection and test. Knowledge of material inspection and test will be assessed by means of final exams and standardized ASTM testing procedures.</p>		
4	<p>Students will complete NCCER (National Center for Construction Education and Research) Certification in Core Curriculum, Carpentry Level 1, and Carpentry Level III.</p>	<p>70% of students will complete NCCER Certification in Core Curriculum, Carpentry Level 1, and Carpentry Level III.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Occupational Training Technology			
PROGRAM: Construction Management			
Supports PRCC Strategic Goal(s): 1,3			
COURSE LEVEL: CON 1213 Construction Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Describe how soil relates to construction. Define Compaction and its applications. Visually classify soils.	70% of students who complete this course will correctly be able to describe the different types of compaction for different classes of soils. Knowledge and skills will be assessed using field performance exams as well as written test.		
2 Explain the properties, placement, and tests for Portland cement concrete.	70% of students who complete this course will correctly be able to identify, place and test Portland cement concrete. Knowledge and skills will be assessed using field and lab exams as well as written test.		
3 Describe the uses of steel as a building component.	70% of students who complete this course will correctly be able to identify the uses of steel as a building component. Knowledge and skills will be assessed using lab exams well as written test.		

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4	Describe the uses of wood as a building component. Construct using wood as a building component.	70% of students who complete this course will correctly be able to identify and construct using wood building materials. Knowledge and skills will be assessed using lab and field exams as well as written test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology			
PROGRAM: Construction Management			
COURSE LEVEL: CON 2413 Construction Safety Standards			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCG MISSION: To provide industry based training in Construction Management to students within the PRCG district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Locate and Identify OSHA standards. (OSHA-Occupation Safety and Health Administration)	70% of students who complete this course will receive OSHA 30 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 30 hour class, including a written exam.		
2 Develop a Safety Policy and Program.	70% of students who complete this course will construct a useable safety policy and procedure program. Knowledge and skills will be assessed by completing a comprehensive safety policy program in writing that can be used for a viable construction company.		
3 Plan and conduct a safety meeting.	70% of students who complete this course will plan and conduct a proper safety meeting. Knowledge and skills will be		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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			<p>4 Create and make use of JSA's and TSA's on a construction job. (JSA-Job Site Analysis, TSA-Task Site Analysis)</p>	<p>assessed by performance evaluation.</p>	<p>70% of students who complete this course will create and make use of JSA's and TSA's on a construction job. Knowledge and skills will be assessed by performance evaluation.</p>				
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: Construction Systems II (CON 2233)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify various types of concrete foundations used in construction.	80% of students who complete this course will correctly be able to identify various types of concrete foundations used in construction. Knowledge and skills will be assessed using written test and performance exams.		
2 Identify and demonstrate concrete formwork design used in construction.	80% of students who complete this course will correctly be able to identify and demonstrate concrete formwork design used in construction. Knowledge and skills will be assessed using written test and performance exams.		
3 Demonstrate the use of and the installation of finish work and trim in residential and commercial construction.	70% of students who complete this course will correctly be able to demonstrate the use of and the installation of finish work and trim in residential and commercial construction. Knowledge and skills will be		

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2011-2012**

	assessed using written test and performance exams.		
4 Identify the roofing applications used in residential and commercial construction.	80% of students who complete this course will correctly be able to identify the roofing applications used in residential and commercial construction. Knowledge and skills will be assessed using written test and performance exams.		

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2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		
PROGRAM: Construction Management		
COURSE LEVEL: CON 1222 Plans and Documents		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
1.	To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.	
2.	To provide quality student services.	
3.	To provide access to college courses and programs using various instructional methods, including distance education.	
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.	
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet.	
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.	
7.	To recruit and retain students from a diverse population.	
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Interpret Construction Prints.	70% of students who complete this course will correctly interpret a set of construction prints. Knowledge and skills will be assessed using performance exams, and written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Interpret Construction Specifications.	70% of students who complete this course will correctly interpret a set of construction specifications. Knowledge and skills will be assessed using performance exams and written test.	
3 Describe Construction Contract Documents.	70% of students who complete this course will correctly interpret and describe different contract documents. Knowledge and skills will be assessed using written test.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology				Supports PRCC Strategic Goal(s): 1,3,7
PROGRAM: Construction Management				
COURSE LEVEL: CON 1113 Survey of Modern Construction				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1 Create and show a power point presentation of a major construction project that has taken place in the modern age.	80% of students will correctly create and show their power point presentation before a class of their peers. Knowledge and skills will be assessed using a performance evaluation of their presentation.			
2 Illustrate the construction process from the idea to the closeout phase.	70% of students will correctly illustrate the construction process from the idea to the closeout phase. Knowledge and skills will be assessed using written exams.			
3 Plan and build a project as a construction team.	70% of students will correctly plan and build a project as a construction team. Knowledge and skills will be assessed using a performance evaluation of the team/teams.			
4 Complete NCCER certification in Core Curriculum. (NCCER National Center	80% of students will complete NCCER modules and receive a certification in Core Curriculum. Knowledge and skills will be			

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2011-2012

For Construction Education and Research).	assessed using multiple choice exams and performance exams from NCCER guidelines.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

Program: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
	PROGRAM OUTCOMES- Broed description of program goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	To instruct students through curricula which have been created by the combined efforts of the Research and Curriculum Unit at Mississippi State University, Mississippi Department of Education, Vocational-Technical Division, and instructors from all programs in the state.	60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by c-pas exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with residential, light commercial and industrial wiring, as determined by final exams in the pertinent areas	
3	To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.	
4	To retain students in the electrical program.	85% of students enrolled in the electrical program will be retained until graduation.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1,3,7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1213 E. Power			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).) . Make a CHANGE or IMPROVE.
1 The student will list characteristics of different lighting systems.	70% of students will list characteristics of lighting systems as determined by final exam.		
2 The student will explain characteristics of common transformer banks.	70% of students will properly explain characteristics of common transformer banks as determined by final exam.		
3 The student will list commonly used electrical hardware.	70% of students will properly list common electrical hardware as determined by final exam.		
4 The student will properly wire HID and fluorescent ballasts.	70% of students will properly wire HID and fluorescent ballasts as determined by final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1,3,7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 2613 Programmable Logic Controllers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE.
1 The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.		
2 The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.		
3 The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.		
4 The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM: Heating, Air Conditioning and Refrigeration Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
Students will be able to demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry.	80% of the graduating students will demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry. Students will demonstrate this through CPAS testing.		
The student will be employed in the HVAC profession after completing Heating, Air Conditioning, Refrigeration at PRCC	80% of the students will be employed in the HVAC profession after completing Heating, Air Conditioning, and Refrigeration.		
The student will be able to complete the EPA exam and receive a passing score.	Upon graduation from Heating, Air Conditioning, and Refrigeration, 75% of the graduating class will successfully obtain EPA certification.		

**Pearl River Community College Assessment
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology			
PROGRAM: Heating, Air Conditioning, Refrigeration			
COURSE LEVEL: Heating Systems (ACT 2513)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will explain the operation of various types of heating systems.	75% of students will correctly explain the operation of various types of heating systems. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
2 Students will identify and perform basic maintenance and repair of fossil fuel systems.	70% of students will correctly identify and perform basic maintenance and repair of fossil fuel systems. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will identify different types of humidifiers.	70% of students will correctly identify different types of humidifiers in presence of instructor.		
4 Student will troubleshoot basic electrical problems in an electric furnace.	75% of students will correctly troubleshoot basic electrical problems in an electric furnace. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

Pearl River Community College Assessment
2011-2012

5	Student will describe and demonstrate working with proper personal protective equipment.	100% of students will correctly describe and demonstrate working with proper personal protective equipment. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Technology			
PROGRAM: Heating, Air Conditioning, and Refrigeration			
COURSE LEVEL: Professional Service Procedures (ACT 1813)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student will describe/explain customer and employer relations and communications.	70% of students will correctly describe/explain customer and employer relations and communications. Students will demonstrate this ability through testing in presence of instructor		
2 Students will perform customer and employer relations/communications activities.	70% of students will correctly perform customer and employer relations/communications activities. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will complete a resume, an application, an interview.	80% of students will correctly complete a resume, an application, an interview. Students will demonstrate this ability through testing in presence of instructor.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011 – 2012

<p>Position: Precision Manufacturing & Machining Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing & Machining Technology to students within the PRCC district.</p>			
<p>Program Outcomes - Measurable indicators (More specific description of impact on student.) WHAT should a student, know, think, or be able to do upon completion of program/course.</p>	<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 Student will demonstrate practical knowledge and skills such as grinding, cutting and various machining operations which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.</p>	<p>65% of students who complete this program will satisfactory demonstrate practical knowledge necessary for entry level jobs by the MS-CAPS Test</p>		
<p>2 Students will demonstrate practical skills needed to master Machine Tool procedures by passing the National Institute for Metalworking Skills (NIMS) test modules.</p>	<p>85 % of students who successfully complete the program will pass all nine NIMS test modules.</p>		
<p>3 Students that received a passing score on NIMS and C-PAS test will be employed in a Machinist position in the workforce.</p>	<p>75% of student graduates will be employed in the entry level Machinist positions.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology			
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1413 Blueprint Reading			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The Student will identify, describe, and apply industrial methods for showing dimensions and tolerances.	70% of students who complete this course will apply industrial dimension and tolerance methods according to NIMS Blueprint & Layout Exam.		
2 The Student will identify, describe and apply primary and secondary views on a drawing.	70% of students who complete this course will identify and apply primary and secondary views according to NIMS Blueprint and layout exam.		
3 The Student will identify, describe and apply surface finishes on a blueprint.	70% of students who complete this course will identify, describe and apply surface finishes according to NIMS Blueprint & Layout Exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: Computer Numerical Control I MST 2714			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)). Make a CHANGE or IMPROVE.
1 The student will demonstrate the ability to identify, discuss, and test CNC Safety procedures.	70% of students who complete this course will pass the CNC I Safety Exam		
2 The student will demonstrate the ability to perform Programming operations to specifications.	70 % of students who complete this course will correctly create a CNC program according to National Institute of Metalworking Skills (NIMS) CNC Project specifications.		
3 The student will demonstrate the ability to perform turning operations to specifications on a CNC turning center.	70% of students who complete this course will correctly perform a Turning operation to NIMS CNC turning Project specifications.		
4 The student will demonstrate the ability to perform milling operations to specifications on a CNC milling center.	70% of students who complete of this course will correctly program a CNC Mill according to NIMS Milling Test Examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology				Supports PRCC Strategic Goal(s): 1,3,7
PROGRAM: Precision Manufacturing and Machining Technology				
COURSE LEVEL: MST 1313 Machine Tool Mathematics				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.				
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).	
1 The student will know how to use trigonometric functions to solve for unknown sides and angles of a triangle.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam			
2 The student will identify the properties of a circle and solve problems relating to these properties.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam			
3 The student will calculate area and volume for various geometrically shaped objects.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: Metallurgy MST 2813			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE.
1 The student will demonstrate the ability to identify various metals.	70% of students who complete this course will make 100% on Metal Identification Examination.		
2 The student will demonstrate the ability to perform heat treatment operations to specifications.	70 % of students who complete this course will correctly perform a heat treatment operation according to National Institute of Metalworking Skills (NIMS) heat treatment Project specifications.		
3 The student will demonstrate the ability to perform a hardness testing to specifications.	70% of students who complete this course will correctly perform a hardness test to NIMS Milling hardness testing specifications.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1,3,7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1115 Power Machinery I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well Intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 The student will demonstrate the ability to identify, discuss, and test safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination		
2 The student will demonstrate the ability to perform Layout operations to specifications.	70 % of students who complete this course will correctly perform a layout operation according to NIMS Layout Project specifications.		
3 The student will demonstrate the ability to perform a tapping operation to specifications.	70% of students who complete this course will correctly perform a tapping operation to NIMS Drill Press Project specifications.		
4 The student will demonstrate the ability to perform measurements with precision instruments	70% of students who complete of this course will correctly use Precision Measurement Instruments according to NIMS Measurement Test Examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology			
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: Power Machinery III MST 2135			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify, discuss, and test safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments	70% of students who complete of this course will correctly use a surface grinder according to NIMS grinder Test Examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 – 2012

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
Program: Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate the skills with basic welding and cutting equipment needed to be employed in the field of welding so as to graduate.	We will strive to have 30 or more students enrolled, with at least a 75% retention/completion/graduation rate. 80% of students will pass welding tests in lab with instructor supervision. 80% of completers will attain employment in the metal fields.		
2 Students will demonstrate practical skills needed to master SMAW welding machines.	Students will be tested in lab with instructor supervision with 80% of students passing to AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy Codes and Specifications.		
3 Students will demonstrate practical skills needed to master GMAW/FCAW welding machines.	Students will be tested in lab with instructor supervision to the AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy codes with 80% of students passing.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology				Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Welding and Cutting Technology				
COURSE LEVEL: Advanced Pipe Welding (WLV 1252)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1 The student will demonstrate the ability to fabricate and weld a 1G rolled position open V-grooved pipe on 6" pipe using Gas Tungsten Arc Welding (GTAW) and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass visual tests in 1G rolled position with instructor evaluation.			
2 The student will demonstrate the ability to fabricate and weld a 5G and 6G positioned V-grooved pipe on 6" pipe using GTAW and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass a guided bend test a 5G and 6G V-grooved 6" pipe according to American Petroleum Institute 1104 welding code. Instructor evaluated.			
3 The student will demonstrate the ability to fabricate and weld a 6G V-grooved pipe on 2" pipe using GTAW and E7018 electrodes.	70% of students completing this course will demonstrate the ability to pass a guided bend test in 6G position, on 2" pipe using GTAW and E7018 electrodes according to API 1104 code standards. Instructor evaluated.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Occupational Training Technology</p> <p>PROGRAM: Welding and Cutting Technology</p> <p>COURSE LEVEL: FCAW – Flux-Cored Arc Welding (WLV-1143)</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.</p>	
<p>LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>
<p>1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to FCAW.</p>	<p>70% of students who complete this course will make 100% on FCAW Safety Exam.</p>
<p>2 The student will be able demonstrate the ability to set up and make minor repairs FCAW equipment.</p>	<p>70% of students who complete this course will successfully set up and make minor repairs to FCAW equipment by performance testing.</p>
<p>3 The student will demonstrate the ability to perform vertical & overhead fillet (3F/4F) welds, vertical & overhead groove (3G/4G) tests according to American Welding Society D1.1 welding code standards.</p>	<p>70% of students who complete this course will demonstrate the ability perform 3F, 4F, 3G, and 4G limited thickness qualification tests according to AWS D1.1 welding code.</p>
<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology			
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: Gas Metal Arc Welding - GMAW (WLV 1124)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to GMAW.	70% of students who complete this course will make 100% on GMAW safety exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.		
3 The student will demonstrate the ability to perform vertical groove (3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to AWS D1.1 welding code.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: Occupational Training Technology</p> <p>PROGRAM: Welding and Cutting Technology</p> <p>COURSE LEVEL: Pipe Welding (WLV 1155)</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7</p>		
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to pipe welding.</p>	<p>70% of students who complete this course will make 100% on Pipe Welding Safety Exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will demonstrate the ability describe differences in pipe and tubing and describe faults in pipe welding.</p>	<p>70% of students who complete this course will successfully describe differences in pipe and tubing and describe faults in pipe welding by performance testing.</p>	
<p>3 The student will demonstrate the ability to fabricate and weld a 2G and 5G (pipe positions) open V-grooved pipe using E-6010 and E7018 electrodes.</p>	<p>70% of students who complete this course will demonstrate the ability to pass guided bend tests in 2G and 5G positions according to API 1104 welding code.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: Shielded Metal Arc Welding - SMAW (WLV 1116)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to SMAW.	70% of students who complete this course will make 100% on SMAW Safety Exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70% of students who complete this course will be able to make fillet and groove welds on plain carbon steel on performance tests.		
3 The student will be able to perform vertical groove(3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of students who complete this course will be able to perform 3G and 4G limited thickness qualification tests according to AWS D1.1 welding code.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Occupational Training Technology				Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Welding and Cutting Technology				
COURSE LEVEL: Shielded Metal Arc Welding II (WLV 1226)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1 Students will demonstrate the skills with SMAW equipment that are necessary for employment in industry.	70% of graduating students will demonstrate the ability to operate SMAW equipment by passing performance and written tests evaluated by instructor.			
2 Students will demonstrate the ability to make fillet and groove welds using E7018 low-hydrogen electrodes.	70% of graduating students will demonstrate the ability to perform successfully fillet and groove welds with E7018 electrodes evaluated by instructor.			
3 Students will demonstrate the ability to perform vertical & overhead (3G & 4G) limited thickness qualification tests on steel plate in accordance with American Welding Society D1.1 welding code.	70% of graduating students will be able to perform 3G & 4G limited thickness qualification tests according to AWS D1.1 welding standards.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011 - 2012

<p>Program: Physical Therapist Assistant</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of physical therapy and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered in the district. Students do not have to travel out of district to obtain this important medical specialty.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>Enrollment in the PTA program will adhere to the MS Framework Model Curriculum of an average enrollment of 10 students per full-time employee.</p>	<p>Enrollment Average enrollment per FTE will be 10</p>		
<p>Retention of students in the PTA program will support the mission of the program.</p>	<p>Retention: 86% of students will complete and pass all levels of instruction Total students passed in program/Total students enrolled in program</p>		
<p>PTA students will complete the program to support the mission of the program.</p>	<p>Completion: 85% of students will complete the program Completer level total passed/Completer level total enrolled</p>		
<p>Upon completion of the program students will receive an AAS degree.</p>	<p>Graduation 75% of students will receive an AAS</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 - 2012**

	degree			
	Number to receive degree/Number receiving degree			
PTA program graduates will be placed in jobs within six months of graduation.	Placement graduates will have job placement	65% of		
PTA students will demonstrate occupational skill proficiency by passing the licensure exam.	Occupational Skills 85% of graduates will demonstrate occupational skill gain via passage of the licensure exam			
PTA student will demonstrate academic gain.	Academic Gain student will demonstrate academic gain via passage of each academic class with a grade of "C" or Better	90% of		
Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.	PTA students will demonstrate and skills proficiency via 100% of all proficiency check off criteria being mastered.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Fundamental Skills (PTA 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will be able to perform gait training and fitting of assistive device using standard procedure.	80% of students will be able to perform 10 of 13 components of gait training and fitting of assistive device correctly. Teacher observation during lab practical examination.		
2 Students will demonstrate accurate assessment of blood pressure (BP).	80% of students will be able to perform 5 of 6 components of BP assessment correctly. Teacher observation during lab practical examination.		
3 Students will demonstrate sterile technique.	80% of students will be able to perform 5 of 6 components of sterile glove donning. Teacher observation during lab practical examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM: Physical Therapy Assistant Technology</p> <p>COURSE LEVEL: Kinesiology (PTA 1315)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Students will be able to determine accurate range of motion measurements using goniometry.</p>	<p>80% of students will be able to perform 5 of 6 components of hip goniometry correctly based upon teacher observation during lab practical examination.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 Students will be able to identify dermatomes of the upper extremity (UE) by performing a dermatome sensory assessment of the UE.</p>	<p>80 % of students will be able to physically identify 6 of the 7 UE dermatomes correctly based upon teacher observation during lab practical examination.</p>	
<p>3 Students will be able to locate components of normal standing posture.</p>	<p>80% of students will be able to locate 4 of 5 of the anatomical points of normal posture based upon teacher observation during lab practical examination.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Quality Enhancement Plan		Supports PRCC Strategic Goal(s): 1, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide leadership and to implement the Quality Enhancement Plan.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To fulfill the Mission of the College through the implementation of the Quality Enhancement Plan.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide adequate technology to support the implementation of the Quality Enhancement Plan, budget support of the Quality Enhancement Plan will continue for the duration of the program.	At least 90% of the initial Quality Enhancement Plan funds will be budgeted for each fiscal year of the program.		
2 To provide adequate training support for instructors of the courses included in the Quality Enhancement Plan, training will be offered to instructors currently involved in Quality Enhancement Plan courses and will be involved in the future.	The Quality Enhancement Plan will be expanded as instructors become trained and share best-practices with other colleagues. At least 80% of instructors will attend training.		
3 To provide current technology for courses included in the Quality Enhancement Plan, adequate technology will be added throughout the College to support the Quality Enhancement Plan.	Assessment of resources will provide information of instructional technology needs. At least 80% of faculty surveyed will describe technology facilities as adequate.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM: Respiratory Care Practitioner Technology				Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 					
PURPOSE OF UNIT: To graduate a competent advanced-level respiratory care practitioner.					
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Respiratory Care Practitioner Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.					
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).	
1	Graduates to perform effectively as a member of the health care team.	Each item/statement of the Employer Satisfaction Survey has 80% of the responses rated 3 or higher.			
2	Graduates will demonstrate ability to comprehend, apply and evaluate information that is relevant to their role as a Respiratory Care Practitioner	80% of total number of graduates obtain the NBRC CRT Credential			
3	Provide quality instruction through various techniques, including use of technology.	Each item/statement of Student Evaluation of Instruction has 80% of the responses rated 3 or higher.			
4	Provide skills necessary for job placement after graduation.	Program will have positive placement of 75% of all graduates according to CoARC guidelines.			
5	Students will demonstrate ability to perform, comprehend, apply, and evaluate relevant information for program success.	70% of all students will graduate and do so on time.			
6	Student will be successful in the Respiratory Care Practitioner program.	A minimum of 70% of all students enrolled in the Respiratory Care Practitioner core curriculum classes will successfully complete the student learning outcomes for the selected courses.			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

	<p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:</p> <p>The student will be able to correctly perform chest auscultation.</p> <p>The student will be able to apply the results of chest palpation and percussion in assessing the cardiopulmonary status of a patient.</p> <p>The student will be able to differentiate between obstructive and restrictive cardiopulmonary diseases.</p> <p>The student will be able to correctly interpret the results of arterial blood gas analysis.</p> <p>The student will be able to demonstrate proper administration of aerosol/humidity therapy.</p> <p>The student will be able to identify indications and hazards for placement of an artificial airway.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s):	
COURSE LEVEL: RCT 1322 Pulmonary Function Testing/ Spring 2012			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to identify the indications for pulmonary function testing.	85% of all students will answer this question correctly on the examination covering unit one of the course.		
2 The student will be able to interpret Pulmonary Function Test results.	85% of all students will interpret 5 of 6 interpretation questions correct on the examination covering unit 2 of the course.		
3 The student will be able to perform a Flow Volume Loop (FVL) and a Forced Vital Capacity (FVC) Test which meet American Thoracic Society (ATS) guidelines.	85% of all students will correctly perform each test on lab competency examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 8	
COURSE LEVEL: RCT 2434 Respiratory Care Technology III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to interpret the results of diagnostic procedures.	85% of all students will correctly interpret 4 of 5 interpretation questions on the hemodynamic monitoring exam.		
2 The student will be able to identify basic arrhythmias.	85% of all students will correctly identify 8 of 10 arrhythmias on the ECG chapter exam.		
3 The student will be able to demonstrate appropriate ACLS algorithms according to the American Heart Association.	85% of all students will receive ACLS certification by demonstrating appropriate algorithms during a practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3, 7
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
OBJECTIVES - Broad description of departmental goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).
1	Phase in the assessment of student learning outcomes for courses taught in the department. In the Science, Mathematics, and Business Department, thirty-one of the fifty-six courses will evaluate student learning outcomes in the Spring 2012.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
2	Insure the curriculum of the Science, Mathematics, and Business Department courses meet statewide standards in order to fulfill the articulation agreement between the Institutions of Higher Learning and Community and Junior Colleges.	
3	To improve performance, feedback will be provided to the department chair and instructors.	
4	To prepare students to transfer and be successful in their studies and careers	
5	To retain students through completion	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

	of the course.	of reconciliation will complete the course.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Science, Mathematics, and Business				Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: General Biology I and Lab (BIO 1133 & BIO 1131)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Describe the fundamental principles of cell biology	At the end of the lecture course, 70% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.		
2	Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.		
3	Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.		
4	Describe the principles of adaptation	At the end of the lecture course, 70% of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

	<p>and evolution in biology</p>	<p>students will demonstrate an understanding of the role of adaptation as a key characteristic of life. This item will be assessed on a common instrument prior to final exams.</p>		
5	<p>Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1133.</p>	<p>At the end of the lab course, 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
Academics - 2011-2012

PROGRAM OF STUDY: SCIENCE, MATHEMATICS AND BUSINESS		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: General Biology II and Lab (BIO 1143 and BIO 1141)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments	At the end of the lecture course, 60% of the students will identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments.		
2 Describe the fundamental anatomy and physiology of animals	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of animals		
3 Describe the fundamental anatomy and physiology of plants	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of plants		
4 Describe the basic principles of ecology and population biology	At the end of the lecture course, 60% of the students will describe the basic principles of ecology and population biology		
5 Develop laboratory skills that allow a student to recognize and observe the	At the end of the laboratory course, 60%		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
Academics - 2011-2012

	concepts listed in BIO 1143, as well as develop the ability to analyze experimental data.	of the students will recognize components of plant and animal anatomy, as well parts of the habitat and interactions therein.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Science, Mathematics, and Business COURSE LEVEL: Microbiology Lecture and Lab (BIO 2923 & 2921)		Supports PRCC Strategic Goal(s): 1,3
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Demonstrate knowledge of the structural and functional similarities and differences between prokaryotic and eukaryotic cells.	60% of students will be able to make distinctions between gram positive and gram negative cell structure. This item will be assessed on a common instrument prior to final exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
2 Demonstrate knowledge of microbial growth and metabolism along with the common methods to control such growth.	60% of students will be able to identify the important factors involved in choosing a microbial control method. This item will be assessed on a common instrument prior to final exams.	
3 Demonstrate knowledge of innate and specific immunity.	60% of students will be able to demonstrate an understanding of the four general types of acquired immunity. This item will be assessed on a common instrument prior to final exams.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

<p>4 Demonstrate knowledge of common interactions between microbes and humans, both beneficial and those leading to disease.</p>	<p>60% of students will be able to identify the causative agent and mode of transmission for selected infectious diseases. This item will be assessed on a common instrument prior to final exams.</p>		
<p>5 Successfully prepare and visualize microbes and various microbial structures under the microscope.</p>	<p>60% of students will a) correctly perform an assigned staining procedure and b) correctly find and focus on bacteria under oil immersion. These will be assessed using an established rubric. This will be assessed on Practical 1.</p>		
<p>6 Demonstrate knowledge of a microbe's metabolic requirements using various selective and differential media.</p>	<p>60 % Students will correctly interpret the results of the following differential/selective media; Mannitol Salt agar, Citrate agar, and Phenol Red Lactose in a practical situation. This will be assessed on Practical 2.</p>		

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2011-2012

DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: Physical Science Survey II Lecture and Lab (PHY 2253 & PHY 2251)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate In Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will compare and classify different types of matter.	Of the students completing this course 70% will correctly classify matter by type through observations 2 of 3 times in a laboratory setting.		
2 The student will balance chemical equations.	Of the students completing this course 70% will correctly balance chemical equations 2 of 3 times on the final exam.		
3 The student will name and write formulas for inorganic chemical substances.	Of the students completing this course 70% will use the periodic table to correctly write chemical formulas 2 of 3 times on the final exam.		
4 The student will interpret the data from groundwater analysis.	Of the students completing this course 70% will correctly determine the type of groundwater analyzed 2 of 3 times in a laboratory setting.		

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2011-2012

PROGRAM OF STUDY: SCIENCE, MATHEMATICS AND BUSINESS		Supports PRCC Strategic Goal(s): 1,3
COURSE LEVEL: Legal Environment of Business (BAD 2413)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will be able to understand the court system and its role in business.	70% of students will correctly identify the position of the courts and its impact on business.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will be able to recognize the elements of business torts.	70% of students will correctly identify business torts.	
3 The student will be able to identify the elements of a contract	70% of students will correctly identify the elements of a contract.	
4 The student will be able to analyze a contract.	70% of students will correctly associate the factors that determine a valid contract.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

5	The student will be able to identify warranties and product liability issues.	70% of students will correctly analyze statements to determine the presence of warranties.		
6	The student will be able to identify the types of commercial paper and recognize the requirements for each.	70% of students will correctly identify the factors of commercial paper.		
7	The student will be able to identify the relationship between an agent and a principal in the employment setting and the duties imposed on each.	70% of students correctly identify the roles of agent/principal in the work place.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: SCIENCE, MATHEMATICS AND BUSINESS		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: Principles of Accounting I (ACC 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
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1 Identify the accounting equation.	85% of students will be able to identify the accounting equation. (final exam)		
2 Classify accounts in the accounting system.	70% of students will be able to classify accounts in the accounting system. (final exam)		
3 Complete a problem demonstrating the use of journals and ledgers in an accounting system	70% of students will be able to complete a problem using journals and ledgers in the accounting system. (final exam)		
4 Prepare a set of financial statements.	75% of students will be able to prepare a set of financial statements in good form. (final exam)		
5 To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: Principles of Macroeconomics (ECO 2113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Explain the definition of economics and how scarcity and wants affect choices by households, business firms and government units.	70% of students will be able to correctly identify the definition of economics on the final exam.		
2 Identify the various types of economic resources and the types of income associated with these resources.	70% of students will be able to correctly associate the four economic resources with their income sources on the final exam.		
3 Explain the concepts of supply and demand and their relationship in determining the equilibrium price in the marketplace.	70% of students will be able to correctly identify the factors that determine the equilibrium price in the marketplace on the final exam.		
4 Develop an understanding of fiscal and its various components with an emphasis on American concepts which influence economic stability and economic growth.	70% of students will be able to correctly identify the appropriate fiscal policy for recession and inflation on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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5	Develop an understanding of the global economy and U.S. trade policy.	70% of students will be able to correctly identify United States trade patterns on the final exam.		
6	Explain the functions of money, the Federal Reserve's monetary policies and their effect on the money supply to influence the economy.	70% of students will be able to correctly identify the three functions of money on the final exam.		
7	Identify the national accounts and define national income, GDP, NDP, personal income, and disposable income.	70% of students will be able to correctly identify the definition of GDP on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: SCIENCE, MATHEMATICS AND BUSINESS		Supports PRCC Strategic Goal(s): 1,3
COURSE LEVEL: General Chemistry I and II and Lab (CHE 1213/1211 and CHE 1223/1221)		
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<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving chemistry.</p>	<p>Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly compare 2 of 3 problems or situations involving chemistry on the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Use appropriate mathematical techniques and chemistry concepts to obtain a quantitative solution to problems in chemistry.</p>	<p>Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 quantitative problems on the final exam.</p>	
<p>3 Understand how Periodic Law relates to the relationships between: e.g., atomic structure, chemical names and symbols, characteristics of inorganic chemicals, etc..</p>	<p>Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 Periodic law problems on the final exam.</p>	
<p>4 Collect and analyze data for the</p>	<p>Of students completing the course</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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	experimental investigation of chemical phenomena and make meaningful comparisons between experiment and theory	General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 comparisons between experiment and theoretical data in lab.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: Organic Chemistry I and II Lecture and Lab (CHE 2423, 2421 and CHE 2433, 2431)			
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STRATEGIC GOALS:			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will determine the basic reaction mechanism for given organic chemical reactions.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly determine 2 of 3 reaction mechanisms given on the final exam.		
2 The student will name organic compounds.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly name 2 of 3 organic compounds given on the final exam.		
3 The student will use the basic reaction mechanisms.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly use the basic reaction mechanisms 2 of 3 times on the final		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

		exam.		
4	The student will interpret spectrographs.	Of students completing the course Fall Semester: 50% Spring Semester: 80% will correctly interpret spectrographs 2 of 3 times on the final exam.		
5	The student will analyze experimental data.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will calculate the theoretical yield and the percent yield of the reactions performed in lab 2 of 3 times.		
6	The student will set up and use the glassware used in the organic chemistry lab.	Of students completing the course Fall Semester: 80% Spring Semester: 90% will correctly set up organic reaction glassware 2 of 3 times in the lab.		

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2011-2012

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: Computer Concepts (CSC 1113 or BAD 2533)		
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Give examples of issues involved with the purchase of a computer system.	70% of students who complete this course will identify at least 3 issues involved with the purchase of a computer system on the final exam.	
3 Demonstrate basic use of a current designated operating system.	70% of students who complete this course will demonstrate at least 3 functions of the designated operating system on the final exam.	
4 Apply a Web browser along with a search engine to conduct research on the web, and send/receive e-mail.	70% of students who complete this course will demonstrate the use of 3 features in a Web browser on the final exam.	
5 Demonstrate the use of designated application software including a word processor, electronic spreadsheet, presentation software, and a database program.	70% of students who complete the course will demonstrate 3 of the basic tasks of a word processor on the final exam.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: Science, Mathematics, and Business COURSE LEVEL: Beginning Algebra (MAT 0123)		Supports PRCC Strategic Goal(s): 1, 3
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will apply the rules for order of operations.	70% of students who complete this course will correctly apply the rules for order of operations on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will evaluate algebraic expressions.	70% of students who complete this course will correctly evaluate algebraic expressions on the final exam.	
3 The student will solve linear equations and linear inequalities.	70% of students who complete this course will correctly solve linear equations and linear inequalities on the final exam.	
4 The student will perform arithmetic operations on polynomials.	70% of students who complete this course will correctly perform arithmetic operations on polynomials on the final exam.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: College Algebra (MAT 1313)		
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will demonstrate knowledge of functions and their behavior.	70% of students who complete this course will correctly answer a problem related to algebraic functions on the final exam.	
3 The student will graph polynomial functions.	70% of students who complete this course will correctly graph a polynomial function on the final exam.	
4 The student will derive mathematical solutions for real-world situations.	70% of students who complete this course will correctly solve an interest rate problem on the final exam.	
5 The student will solve logarithmic equations.	70% of students who complete this course will correctly solve a logarithmic equation	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

6	The student will demonstrate the ability to solve systems of equations.	70% of students who complete this course will correctly solve a system of two equations on the final exam.		
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PEARL RIVERCOMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM OF STUDY: SCIENCE, MATHEMATICS AND BUSINESS</p> <p>COURSE LEVEL: Fundamentals of Mathematics (MAT 0113)</p>		<p>Supports PRCC Strategic Goal(s): 1,3</p>
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<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl RiverCommunity College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Without the use of a calculator, the student will add, subtract, multiply, divide, and round whole numbers.</p>	<p>70% of students who complete this course will correctly add whole numbers on the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 The student will add, subtract, multiply, divide, and round decimals.</p>	<p>70% of students who complete this course will correctly subtract decimals on the final exam</p>	
<p>3 The student will add, subtract, multiply, and divide fractions.</p>	<p>70% of students who complete this course will correctly add fractions on the final exam.</p>	
<p>4 The student will set up and solve simple word problems dealing with rates, ratios, and proportions.</p>	<p>70% of students who complete this course will correctly solve simple word problems, dealing with rates as proportions on the final exam.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

5	<p>The student will convert whole and mixed numbers to equivalent fractions, decimals, and percents for use in setting up and solving problems involving percent</p>	<p>70% of students who complete this course will correctly construct an equation from a word problem on the final exam.</p>		
6	<p>The student will apply simple concepts dealing with order of operations and exponents.</p>	<p>70% of students who complete this course will correctly apply simple concepts dealing with order of operations and exponents on the final exam.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: Intermediate Algebra (MAT 1233)			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well Intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.		
2 The student will solve equations containing rational expressions.	70% of students who complete this course will correctly solve rational expressions equations on the final exam.		
3 The student will factor polynomials.	70% of students who complete this course will correctly factor polynomials on the final exam.		
4 The student will simplify radical expressions.	70% of students who complete this course will correctly simplify radical expressions on the final exam.		
5 The student will perform operations on polynomials.	70% of students who complete this course will correctly manipulate polynomials on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

6	The student will solve quadratic equations.	70% of students who complete this course will correctly solve quadratic equations on the final exam.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012

PROGRAM OF STUDY: SCIENCE, MATHEMATICS AND BUSINESS		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: Precalculus (MAT 1343)			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	Identify properties of functions and their graphs, including symmetry, transformations, the algebra of functions and composition and inverse functions.	Given the graph of a function 70% of students that complete the course will be able to identify 2 of 3 of a) domain, b) range, c) symmetry.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Graph polynomial, exponential, and logarithmic functions and apply those functions to models.	70% of students that complete the course will be able to correctly identify the graph of 2 of 3 exponential functions.	
3	Apply properties of exponential and logarithmic functions to solve application	70% of students that complete the course will be able to expand or contract 2 of 3 logarithmic	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

	problems.	expressions.		
4	Graph trigonometric functions.	70% of students that complete the course will be able to correctly identify 2 of 3 graphs of trigonometric functions.		
5	Verify expressions using trigonometric identities	60% of students that complete the course will be able to identify the correct verification of a trigonometric identity.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM OF STUDY: SCIENCE, MATHEMATICS AND BUSINESS		Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: Trigonometry (MAT 1323)		
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<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Identify exact trigonometric values of the special angles in degree and radian measure.</p>	<p>Based upon the final exam, seventy percent of the students will correctly identify trigonometric values of special angles in radian and degree measure.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 Solve right triangles using trigonometric ratios.</p>	<p>Based upon the final exam, seventy percent of the students will correctly solve right triangles using trigonometric ratios.</p>	
<p>3 Solve trigonometric equations.</p>	<p>Based upon the final exam, seventy percent of the students will correctly solve trigonometric equations.</p>	
<p>4 Determine trigonometric function values of quadrantal and nonquadrantal angles in standard position.</p>	<p>Based upon the final exam, seventy percent of the students will determine the trigonometric function values of quadrantal and nonquadrantal angles in standard position.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

5	Simplify expressions involving trigonometric identities.	Based upon the final exam, seventy percent of the students will be able to simplify expressions involving trigonometric identities.		
6	Graph the basic trigonometric functions, and their inverses, and identify the periodic behaviors of each.	Based upon the final exam, seventy percent of the students will be able to graph the basic trigonometric functions and their inverses, and identify the periodic behaviors of each.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011 - 2012

PROGRAM: Surgical Technology				Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 					
PURPOSE OF UNIT: To offer allied health programs, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.					
RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.					
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.		
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to State Department of Education framework curriculum.	Graduation Results: The program shall demonstrate that graduation levels are maintained at a level appropriate to the institution, community, and/or other accrediting bodies. ARCSTSA Benchmark is 70%.				
2 The program shall demonstrate job placement for graduates is maintained at a level appropriate to the institution and its mission in its service area (continued education is considered equivalent).	Placement: ARC/STSA Benchmark is 80%.				

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011 - 2012**

3	Employer satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARC/STSA Benchmark is 85%.		
4	Graduate satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARCSTSA Benchmark is 85%.		
5	The program shall demonstrate acceptable pass rates for the LCC-ST Program	NBSTSA Program Assessment Exam. ARC/STSA Benchmark is 75%.		
6	The program shall demonstrate that community needs are assessed routinely through Advisory Committee meeting.	Advisory Committee Comments		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1,3,7,8	
COURSE LEVEL: Advanced Surgical Procedures (SUT 1538)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and explain the various disorders related to the Orthopedic speciality and the procedures required to treat them.	100% of students will be able to answer correctly 70% of questions concerning Orthopedic disorders.		
2 Identify the differences in disorders and the specialty procedures designed to treat them in Neurosurgery.	100% of students will be able to answer correctly 70% of questions concerning Neurosurgery and the functioning anatomy.		
3 Identify the various structures and makeup of the Peripheral Vascular System and how it relates in surgery	100% of students will be able to answer correctly 80% of questions concerning Peripheral Vascular surgery and the structures involved.		
4 Be able to identify the different structures and disorders of Cardiac surgery.	100% of students will be able to answer correctly 80% of questions concerning Cardiac surgery and the disorders involved with surgery		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2011-2012**

PROGRAM: Surgical Technology				Supports PRCC Strategic Goal(s): 1,3,7,8
COURSE LEVEL: Specialized Surgical Procedures (SUT 1528)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
1.	To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.			
2.	To provide quality student services.			
3.	To provide access to college courses and programs using various instructional methods, including distance education.			
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.			
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet.			
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.			
7.	To recruit and retain students from a diverse population.			
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.				
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .	
1 Identify and explain the various disorders related to the Ophthalmic specialty and the procedures required to treat them.	100% of students will be able to answer correctly 70% of questions concerning the disorders related to Ophthalmic diseases and the surgery necessary to treat them.			
2 Identify the differences in disorders and the specialty procedures designed to treat them in ENT.	100% of students will be able to answer correctly 70% of questions concerning the different specialty procedures used in ENT surgery.			
3 Identify the common disorders and surgical interventions required for pediatric patients.	100% of students will be able to correctly identify 70% of common pediatric disorders, diseases and the surgical procedures required to correct them.			
4 Identify the differences between emergent, non-emergent, and elective procedures. And, be able to identify the necessary steps needed to take during Trauma Surgery.	100% of students will be able to correctly identify 85% of questions regarding the necessity of emergent vs. non-emergent procedures and areas of the body that it involves.			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
COURSE LEVEL: Surgical Anatomy (SUT 1314)		
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Explain the structures and function of body systems including cells, tissues, organs, and systems as they relate to physiologic integrity.</p>	<p>70% of the students will be able to answer correctly 3 questions concerning the structure and function of the body systems including cells, tissues, organs, and systems as they relate to physiologic integrity. These questions were taken from a chapter tests and quizzes.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Locate and describe the basic function(s) and structure(s) of the following systems: Integumentary, Sensory, Endocrine & Lymphatic, Digestive & Urinary</p>	<p>70% of students will be able to locate and describe the basic function(s) and structure(s) of the following systems. These areas were reviewed and lectured through power point presentations, homework assignments, class assignments & quizzes.</p>	
<p>3 Locate and describe the basic function(s) and structure(s) of the following systems: Muscular & Skeletal, Nervous, Circulatory, Reproduction</p>	<p>70% of students will be able to locate and describe the basic function(s) and structure(s) of the following systems. These areas were reviewed and lectured through power point presentations, homework assignments, class assignments & tests</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

5	Learn and understand basic Medical Terminology in Anatomy Structures & Functions in the body, how to read and interpret medical terms in day to day medical discussions and on quizzes.	and/or quizzes from each separate chapter. 70% of students will be able to correctly answer or match specific medical terms to their descriptions and/or definitions. Students are quizzed weekly on specific medical terms in correlation to the anatomy chapter being discussed in class.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2011-2012

<p>PROGRAM: Surgical Technology</p> <p>COURSE LEVEL: Surgical Microbiology (SUT 1413)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Explain the relationship between various organisms and their diseases.</p>	<p>70% of students will be able to distinguish between various organisms and their diseases by answering 1 chapter question correctly.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Discuss the infectious process and the body's defense mechanisms against disease.</p>	<p>70% of students will be able to answer one chapter question correctly concerning the infectious process and the body's defense mechanisms against disease.</p>	
<p>3 Distinguish between types of wounds and wound healing.</p>	<p>70% of students will be able to answer one chapter question correctly concerning types of wounds and wound healing.</p>	
<p>4 Identify the techniques of sterilization.</p>	<p>70% of students will be able to answer one chapter question correctly concerning techniques of sterilization.</p>	



Program Review Outline

PEARL RIVER COMMUNITY COLLEGE

PROGRAM REVIEW

MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

To fulfill the mission, the College has developed a variety of quality educational programs and services. It is vital that quality be maintained through the regular evaluation of programs. Program review is a formal process designed to assist in that evaluation. The importance of program review is not the production of a report but rather the self insight for program improvement and growth.

While college educational programs and services must satisfy our own criteria for program excellence, they must also satisfy the requirements of the Commission on Colleges of the Southern Association of Colleges and Schools and licensing and certifying organizations for some programs. The process of program review allows the College to evaluate how well its programs satisfy the criteria and requirements associated with all of these sources.

The primary goal of program review is the improvement of instruction and learning. To achieve this goal, the process must be comprehensive. The College's review process will include some assessment of the program's achievement of its stated purpose, quality of instruction, curriculum design, student outcomes,

and contribution to the overall Mission of the College. When completed, a program review will identify and communicate program needs and potential for improvement.

A second important goal of program review is to provide information for planning and decision-making. To be meaningful, program review and planning should be interdependent processes. Planning should be based on a review process that evaluates past performances and identifies possible future activities which will lead to improvement and growth. Program review relies on data developed in support of planning and generates suggestions and recommendations for improvement which are reflected in planning goals.

In addition to general program improvement and planning, program review is intended to achieve the following:

- Acknowledge achievements/attainments.
- Identify strengths and weaknesses and develop recommendations/suggestions for change.
- Provide a systematic evaluation and improvement process for instructional programs.
- Develop a sense of cohesiveness, shared responsibility, and growth among faculty and staff.
- Assess compliance with accreditation criteria.
- Assist in resource development.
- Provide data to assist with resource allocation and other management decisions.
- Suggest new opportunities for program development.

Throughout the program review process a variety of perspectives must be considered and reflected. Perspectives of program faculty and administrators are critical to ensuring a comprehensive and complete program review. The program review should also anticipate and address the expectations of the Board of Trustees, advisory committee members when applicable, and Commission on Colleges representatives.

Program review is a self review process through which a program area is examined. It entails analyzing data, drawing conclusions, arriving at and implementing recommendations, and assessing the outcomes following implementation. The program review for the Developmental Education Program will be included in the end of year report.

Appendices

Pearl River Community College

Appendices



Strategic Planning Policy

Major Committee Minutes

Newsletters

Strategic Planning

STRATEGIC PLANNING

Policy:

Pearl River Community College will utilize an institutional Strategic Plan as a general process to develop and maintain college goals, purpose, and direction.

Procedure:

This ongoing plan which provides the structure to assess institutional effectiveness is reviewed at least annually and revised as needed. The process used in its development is institution-wide and based on research, planning, and evaluation. The results of this plan are demonstrated by continuous improvements being made college-wide and by accomplishing the mission of the College.

The Strategic Plan committee structure is as follows:

Section I Administrative Council/Management Committee is chaired by the President. Its members are the Vice President for Economic and Community Development; Vice President for Planning and Institutional Research; Vice President for Poplarville Campus and Hancock Center; Vice President for Forrest County Operations; Vice President for Enrollment Management; Vice President for Business and Administrative Services; Vice President for General Education and Technology Services; Director of Development Foundation and Alumni Association; Director of Public Relations; Chief Technology Officer; Director of Career and Technical Education Programs (Poplarville); Director of Counseling, Advisement, and Placement Center; Director of Financial Aid; Director of Retention and Adult Services; Director of Physical Plant; Director of the QEP; Director of Hancock Center; Director of Athletics; Title III Director, Director of Recruitment and Orientation; President of the Faculty Association (Poplarville Campus and Hancock Center); and President of the Faculty Association (Forrest County Center).

Section II Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Vice President for Planning and Institutional Research, Institutional Research Specialist, Director of Hancock Center, faculty representatives, and others as appointed by the President.

- Section III Policy and Procedure Committee is chaired by the Vice President for Forrest County Operations. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Business and Administrative Services, Director of Career and Technical Education Programs (Poplarville), Vice President for Planning and Institutional Research, the Student Government Association President, faculty representatives, staff members, and others as appointed by the President.
- Section IV Fiscal Management Committee is chaired by the Vice President for Business and Administrative Services. Its members are the President, Vice President for Poplarville Campus and Hancock Center, Vice President for Forrest County Operations, Vice President for General Education and Technology Services, and Director of Career and Technical Education Programs (Poplarville).
- Section V Instructional Council is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Vice President for Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.
- Section VI Professional Development Committee is chaired by a faculty/staff representative appointed by the President. Its members are the Institutional Research Specialist, Vice President for Planning and Institutional Research, Director of Hancock Center, faculty representatives, staff members, and others as appointed by the President.
- Section VII Student Services Committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Director of Recruitment and Orientation, Director of Student Life, Director of Financial Aid, Vice President for Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.
- Section VIII Workforce Education Committee is chaired by the Vice President for Economic and Community Development. Its members are the WIN Job Center Computer Instructor, Workforce Training Project Manager, WIN Office Technology Program Coordinator/Instructor, Director of Nursing Education, Workforce and Economic Development Specialist, Dislocated Worker Program Representative, Leadership Development, Secretary to Workforce Education, Director of Career and Technical Education Programs (Poplarville), GIS Training Manager, Director of Adult Education Services, and the Secretary to the Vice President for Economic and Community Development.

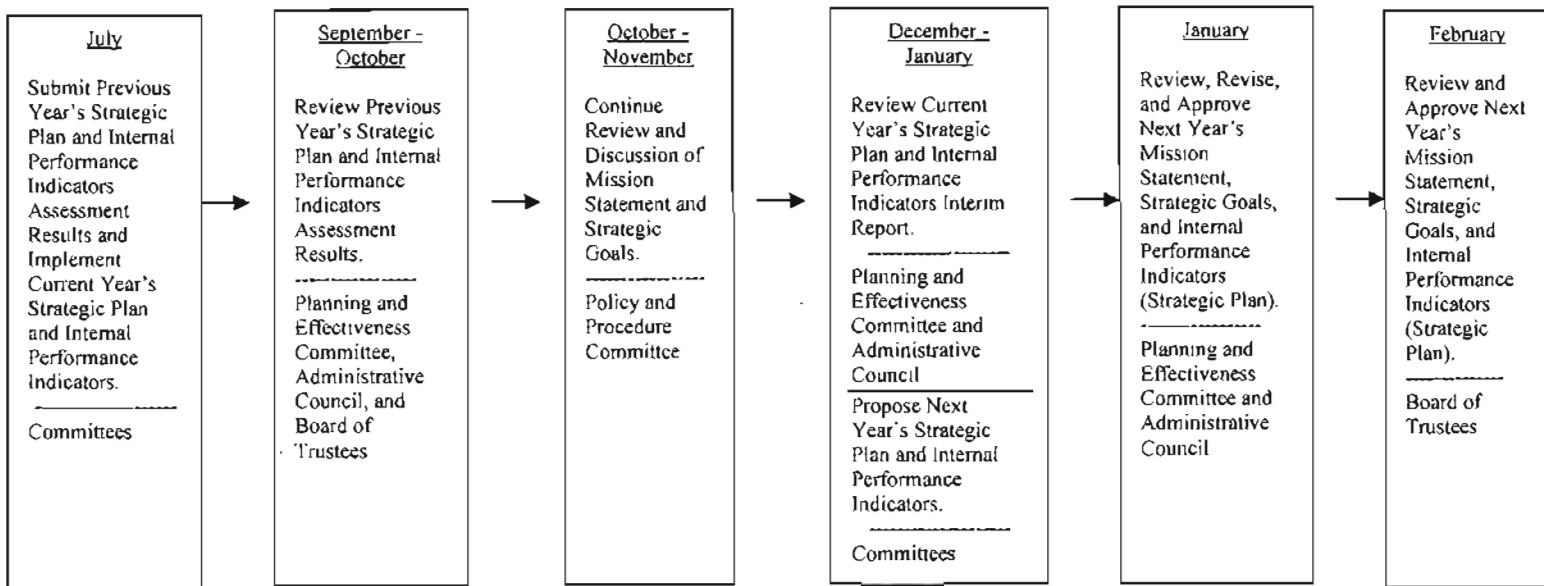
REVIEW, REVISION, AND EVALUATION PROCESS

Annual steps in the review, revision, and evaluation process are as follows:

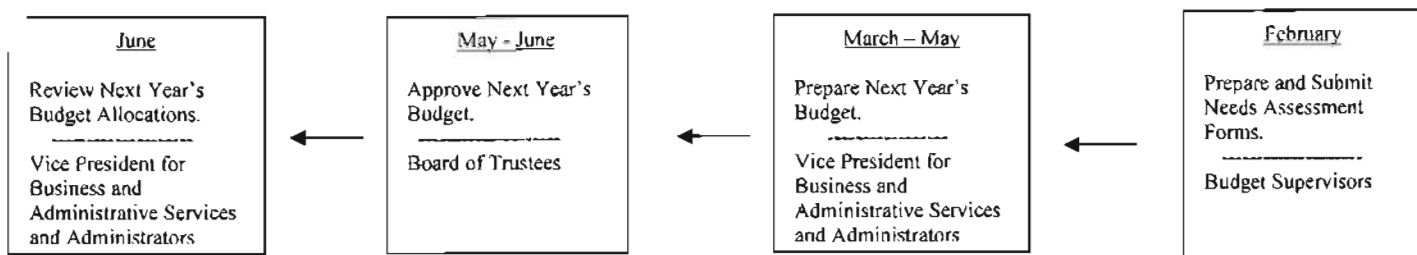
- Step I In December, the Planning and Effectiveness Committee and the Administrative Council review the current year's Strategic Plan (Mission Statement and Strategic Goals) and Internal Performance Indicators Interim Report.
- Step II In December, committee chairs involved with strategic planning review and propose next year's Strategic Plan and Internal Performance Indicators.
- Step III In January, the Planning and Effectiveness Committee reviews and evaluates the proposed Strategic Plan and Internal Performance Indicators for the next year and prepares recommendations.
- Step IV In January, the Administrative Council reviews and evaluates recommendations from the Planning and Effectiveness Committee and submits recommendations to the Board of Trustees.
- Step V In February, the revised Strategic Plan and Internal Performance Indicators document for next year is completed, and the Board of Trustees is requested to take formal action.
- Step VI In February, the budget requests based on the Strategic Plan and Internal Performance Indicators are submitted to the Vice President for Business and Administrative Services.
- Step VII In June, the Vice President for Business and Administrative Services and respective administrators review budget allocations as assigned to Strategic Goals and Internal Performance Indicators.
- Step VIII At the end of the Fiscal Year, June 30, persons responsible for reporting accomplishments of the Strategic Plan and Internal Performance Indicators update the Interim Report with accomplishments from December to June.
- Step IX Early in the Fall Semester, the Planning and Effectiveness Committee, the Administrative Council, and the Board of Trustees review the Strategic Plan and Internal Performance Indicators assessment results from the previous year.

PEARL RIVER COMMUNITY COLLEGE ANNUAL PLANNING AND EVALUATION CYCLE

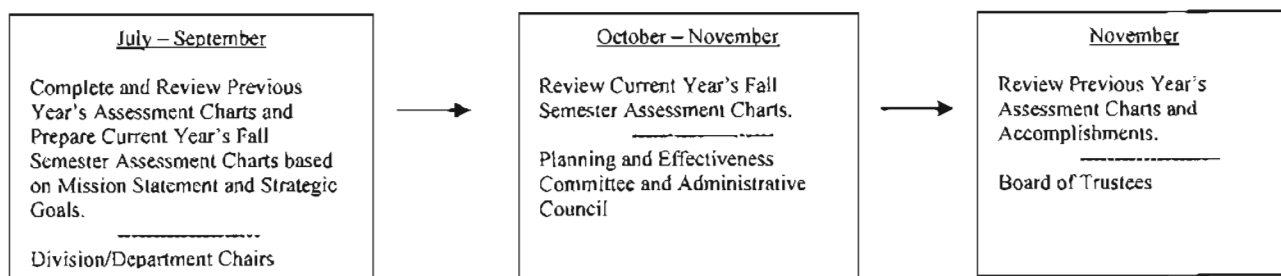
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)



BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS





Major Committee Minutes

Pearl River Community College

Appendices



Major Committees' Minutes

Administrative Council / Management Committee

Planning and Effectiveness Committee

Policy and Procedure Committee

Fiscal Management Committee

Instructional Council

Professional Development Committee

Student Services Committee

Workforce Education Committee

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

August 24, 2011

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, August 24, 2011, in the President's Conference Room in the Alexander Administration Building. The following Council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Mr. Roger Knight, Vice President for Business and Administrative Services
Dr. Martha Lou Smith, Vice President for General Education and Technology Services
Mr. Raymunda Barnes, Director of Hancock Center
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)
Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center
Dr. Barbara Gandy, Director of Retention and Adult Services
Dr. Cecil Burt, Vice President for Forrest County Operations
Dr. Becky Askew, Vice President for Planning and Institutional Research
Dr. Jennifer Seal, Director of QEP (Quality Enhancement Plan)
Mr. Steve Howard, Chief Technology Officer
Mr. Dow Ford, Vice President for Enrollment Management
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Dr. Amy Townsend, Title III Director
Dr. Ryan Ruckel, Faculty Association President, Hattiesburg Campus
Ms. Valerie Horne, Director of Financial Aid
Ms. Casey Rawls, Director of Recruitment and Orientation
Ms. Marjory Thrash, Faculty Association President, Poplarville Campus/Hancock Center
Mr. Chuck Abadie, Director of Public Relations
Dr. Arlene Jones, Director of Nursing Education (attending for Dr. Scott Alsobrooks)
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Dr. Scott Alsobrooks, Vice President for Economic and Community Development
Mr. Craig Tynes, Director of the Physical Plant
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Mr. Richard Mathis, Director of Athletics

Dr. Lewis chaired and opened today's meeting by welcoming Council members. The following reports were then presented by Council members.

Administrative Council Meeting Minutes

August 24, 2011

Dr. Lewis stated that the first item of business is the **approval of the June 15, 2011, Administrative Council Meeting Minutes**. These minutes were previously emailed to all Council members for review prior to today's meeting. Upon Dr. Lewis's recommendation for approval, a motion was made by Dr. Adam Breerwood, and seconded by Chuck Abadie, to approve said minutes. The motion was unanimously approved.

Dr. Lewis then requested that Steve Howard provide a review of the enrollment report. After a review of the report, Steve stated that the College is experiencing a decrease in enrollment for the 2011 Fall semester. Dr. Lewis stated that a decreased enrollment presents critical issues with the College's projected budget. He stressed that student retention, especially through the first six weeks, is extremely important. He emphasized the importance for Council members to focus on student retention.

Forrest County Operations

- Pointed out that we had a bid opening on September 1 for the Career and Technical building
- Reported that the Title III Success Lab is near completion
- The Math Labs which will accommodate Math Redesign are complete and operating, but the new furniture hasn't arrived yet.

Planning and Institutional Research

- The evaluation results for the August 2011 Professional Development Program were very positive regarding the location, format, and speakers.
- Evaluations of instruction are scheduled for October 3 - November 11 with 100 percent of college personnel being evaluated according to the PRCC policy.
- The review of the evaluation files of randomly selected supervisors has been completed, and the results have been submitted to the President.
- Since assessment charts are being completed at this time, the revised cycle of review (with the appropriate vice presidents included) was distributed to department chairs and directors.
- The Fifth-Year Report is being prepared for submission to SACSCOC before September 15.

Faculty Association (Hattiesburg)

- FCC Faculty Association has already been active at the state level:
 - o Doug Donohue, long-time state and local Treasurer, has been elected State Faculty Association Vice-President.

Administrative Council Meeting Minutes

August 24, 2011

- FCC FA has agreed to take on the responsibility of updating the State FA website.
 - Three of us from FCC FA met with other FA leadership from around the state to discuss the best way to participate in shaping the performance-based funding initiatives that are slated to be written and voted upon within the next two legislative sessions, as well as our options in regard to the Governor's PERS initiative.
 - We continue with our goal of 100 percent regular (non-adjunct) faculty enrollment. We all but achieved this goal last year among the academic faculty, so we have high hopes of doing so this year in the wake of the recent hiring and elevating to full-time permanent status some nine academic faculty members at FCC.
 - We continue to reach out to our large contingent of adjunct faculty, some of whom have already joined.
- FCC Phi Theta Kappa (Beta Tau Gamma chapter) is now entering its first full year of operation, and we intend to make the most of it by competing at the regional and International level.
- Our region, the Miss/La Region, won the top honor at April's International Convention.
 - Beta Tau Gamma holds the Miss/La Regional Webmaster office.
 - As a result, we have been able to send Chris Pfalzgraf to International Convention in Seattle, Washington, this spring and Kimberly Williams to Boston, Massachusetts, this summer to participate in PTK leadership training and conferences.
 - In an effort to increase activity and enrollment, we are moving Induction ceremonies forward in the semester to:
 - Monday, September 26, 2011, at 6:00 p.m. in the Multi-Purpose Room at FCC
 - Monday, February 27, 2012, at 6:00 p.m. in the Multi-Purpose Room at FCC
 - We will attend (for the first time) the Miss/La Regional Fall Leadership Conference at Ole Miss on September 16 and 17, 2011.
 - We are participating in PRCC Homecoming and the Alzheimer's Foundation fund-raising event.

Recruitment and Orientation

- Selecting and Training River Navigators:
- Eight selected for the 2011-2012 Recruitment Team
 - Revamping campus tours by increasing the number of stops and the amount of history students use to narrate the tours
 - Training of the River Navigators will begin this week

Administrative Council Meeting Minutes

August 24, 2011

- Developing Relationships with High School Counselors:
 - o Mailed a letter introducing myself
 - o Scheduling meeting times to make face-to-face contact with each by the end of September
 - o Making plans to attend many of their college fairs
- Online Orientation:
 - o Information Technology provided a list of all first-time college students, those with zero hours attempted
 - o Emailed each with instructions on how to complete this
 - o Distributed flyers to every dorm room on campus
 - o Plan to mass register these students for the courses by the end of week
- Plans for upcoming events:
 - o Working with Teri Ward on GED college day – September 15
 - o Making preparations for Wildcat Fest – tentatively set for October 4
 - o Pack the Stadium - tentatively set for October 6 (PRCC vs Co-Lin)

Career and Technical Education Programs (Poplarville)

- Reported that the Fall 2011 enrollment for Career-Technical Education remains strong
- Discussed plans to develop some on-line/hybrid courses
- Announced that the operating hours for the College's Daycare Center is 7:30 a.m. until 4:30 p.m. and the cost is \$75.00 per week
- Announced that Tina Coleman is the new secretary for Career-Technical Education.

QEP (Quality Enhancement Plan)

- The MathPower Lab on the Poplarville campus and at the Forrest County Center is implementing extended hours to further meet student needs.

Community and Economic Development

- Dr. Arlene Jones reported that Breast Cancer Awareness Day is October 7
- The Nursing Pinning Ceremony is December 12, 7:00 p.m., in the Olivia Bender Cafeteria

Retention and Adult Services

- GED Day is October 15
- Commercial for Home Savers has been aired on WDAM-TV
- Completing study halls for student athletes in Marion Hall and Shivers Gym
- Planning a visit in September to Ole Miss to observe Grades First

Administrative Council Meeting Minutes

August 24, 2011

Financial Aid

- Reported that the Office of Financial Aid is busy reviewing financial aid applications
- Credits will be applied to students' business office accounts on September 19

Business and Administrative Services

- Roger Knight shared with the Council the financial impact of the decreased enrollment on the College. He reported that a budget analysis will be conducted early September to determine the need for any potential budget amendments. In the area of Maintenance, he reported that a number of our air conditioning systems have failed due to the extreme heat, and asked that everyone be patient with our maintenance crews as they work late evenings and weekends to repair the units. He also reported some progress with FEMA in getting the M. R. White Coliseum and new Lamar Hall projects moving forward.

Faculty Association (Poplarville/Hancock County Chapter)

- Faculty Association Meetings are scheduled for September 6 and 27.
- The State Faculty Association Meeting is scheduled for September 30.

Counseling Center

- One thousand three hundred fifteen (1,315) students were advised and pre-registered for summer and/or fall classes in the Counseling, Advisement, & Placement Center on the Poplarville campus during the months of June and July 2011. This figure represents only the students whose signatures were placed on the "sign in sheets." This figure does not include advising and pre-registration sessions in response to e-mails, phone conversations, or those who simply neglected to sign in.
- The 2011-2012 Advisor's Guide has been revised and has been placed in River Guide for faculty members to download and print. Hard copies have been printed and distributed to advisors who participated in the August registration. Additional hard copies will be printed for distribution before early advisement and registration for returning students begins in November.
- Training for faculty in advisement procedures and Banner functions was conducted on an individual basis throughout the summer. Intense training was provided for the new academic counselor at the Forrest County Center.
- Training on the ACT COMPASS Ability to Benefit examination was conducted for counselors and advisors. Counselors and advisors passed the proficiency test and were certified by July 1, 2011.
- College Fair will be held September 21 in the Great Hall.
- Career Fair will be held March 14, 2012.

Administrative Council Meeting Minutes

August 24, 2011

Enrollment Management

- Mr. Ford stated that Enrollment Management issues have already been reported and discussed in other areas (Financial Aid, Counseling, etc.)

Title III

- Dr. Maggie Culp made a site visit and continues to assist with designing/implementing of the advising model
- Presidential Taskforce's new focus will be on designing training for new advising model under the direction of Dr. Culp
- Launched 5 new pilot projects this fall:
 - o GradesFirst – two faculty groups taking attendance and one utilizing GF for advising documentation; Continue to work on GradesFirst customizations
 - o E-portfolios being piloted this fall with several instructors and peer mentors
 - o Supplemental Instruction – 6 English courses piloting SI on both campuses
 - o Essential Skills redesign – piloting with two instructors and 40 students
 - o Pre-Core Advising Model – working with cohort of approximately 60 students who placed in two or more developmental courses; held F2F orientation
- Renovations for new SSC at the FCC are almost complete; waiting on furniture; plan to hold open house sometime in September.

General Education and Technology Services

- Dual Enrollment is being offered at several area high schools this year.
- At the end of registration, online enrollment was up by about 5 percent.

Hancock Center

- We are pleased to announce that we have transitioned our Welding Program from a grant program to a **For Credit Program**. We were able to enroll 13 full-time/ tuition paying students into the program. This demonstrates the need and the desire by the citizens of Hancock County for more Vocational & Career-Tech Options for the Hancock County Community.
- The Bay/Waveland Rotary Club has expressed a very strong interest in sponsoring several scholarships to students who attend the Hancock Center. With that being said, we have begun the process in starting a ROTARACT Club at the Hancock Center. I was pleased to attend last week's meeting where United States Senator Roger Wicker was the guest speaker.

Administrative Council Meeting Minutes

August 24, 2011

- On August 1, the Hancock Center represented PRCC by being a proud sponsor of the Hancock County Teacher Appreciation Dinner. We teamed up with the Hancock County School District and other local businesses-vendors and politicians to provide all teachers in Hancock County a hearty meal on their first day back from summer break. We also provided door prizes and items for the "teacher appreciation" gift bags
- We have also provided Casey Rawls, the new Director of Recruitment and Orientation, with important dates and events for the area high schools. We look forward to working closely with Ms. Rawls and establishing a new and very aggressive strategy for our recruitment process in Hancock County.

Information Technology

- Mr. Howard reminded everyone to login to RiverGuide and update their emergency contact information. Employees can receive emergency alerts in the form of phone calls, text messages and emails. He invited everyone to sign up to receive messages and to keep their contact information current.
- The Division of Information Technology is experiencing a higher than normal volume of work order requests. Mr. Howard asked for patience while the three technicians that serve all four College locations get around to completing the requests.
- It was reported that the telephone switch has been experiencing problems for several days. Technicians are on campus again today and it is anticipated that the problem will be resolved soon.
- Mr. Howard mentioned that the position of College Webmaster is currently accepting applications. Deadline to submit an application is August 30, 2011.
- The fall 2011 Enrollment report was distributed to the council.

Public Relations

- Work is underway on our first Drawl of the fall semester. It will be printed in mid-September, right after Labor Day.
- The 2011 football program is nearly complete. It will feature team photos as well as photos of the band, cheerleaders and so forth.
- We are in the final stages of lining up our radio broadcast network for this football season. We will have 3 or 4 radio stations carrying our games as well as on the website.
- Early planning is underway on the first *RiverSide* of the school year.

Poplarville Campus and Hancock Center/Athletics

- Meet the Wildcats is tonight at 5:00 p.m.
- The soccer teams have a home opener Friday night.

Administrative Council Meeting Minutes

August 24, 2011

Development Foundation and Alumni Services

- No report provided.

Physical Plant

- No report provided.

President's Report

- Requested that Steve Howard review the current enrollment report for the fall semester; emphasized the need to focus on student retention.
- PTK Statewide Recognition Luncheon is scheduled for March 7.
- Suggested that Council members become familiar with Early Colleges.
- Short-term on-line courses are being developed at other state colleges. We need to consider the possibility.
- Dual enrollment/dual credit is going to be a growth area for the future.
- Information Technology programs are going to be reviewed by the state board office in the coming year. Peer review process is being developed.
- Social networking and electronic recruitment was the topic of a discussion at the latest President's Association meeting.
- Contracts for institutional audits will now require a third party signature approval by the State Auditor's Office.
- Discussed the commission recently appointed by the Governor to review the state employees' retirement system and make recommendations for change to the state legislature.
- Reviewed the Cabinet meeting held with Title III Consultant, Dr. Maggie Culp.

There being no further business to come before the Administrative Council, the meeting adjourned at 10:15 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE

Planning and Effectiveness Committee

September 29, 2011

Committee Members Present: Raymunda Barnes, John Gibson, Anita Morrow, Jennifer Seal, Brenda Wells, Barbara Whiddon, and Justin Williamson

Call to Order Jennifer Seal welcomed everyone and called the meeting to order.

New Business The committee reviewed the 2010-2011 Strategic Plan and Internal Performance Indicator Report. The committee unanimously approved the report.

November meeting The next meeting of the Planning and Effectiveness Committee will be held on Thursday, October 20, 2011 at 1:00 p.m. in the Administration Building Conference Room. The committee will review 2011-2012 Fall Semester Assessment Charts which will be provided to each committee member prior to the meeting. The committee will also discuss schedules for the next meeting.

Adjournment There being no further business to discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Seal, Chair

Planning and Effectiveness Committee

POLICY AND PROCEDURE COMMITTEE MEETING

Tuesday, December 6, 2011

10:50 a.m.

Minutes

Members Present: Dr. Cecil Burt (Chair), Mr. Raymunda Barnes, Ms. Susan Bedwell, Dr. Glenn Dale, Ms. Kimberly Ellis, Mr. Dow Ford, Ms. Belinda Holden, Mr. Steve Howard, Mr. Roger Knight, Ms. Jacki Runnels, Ms. Angelia Ryals, Ms. Gwen Smith, Ms. Marjory Thrash, Mr. Jim Walsh

Minutes from April 28, 2011, Meeting

A motion to approve was made by Ms. Gwen Smith.
The motion was seconded by Mr. Raymunda Barnes.
The motion was passed unanimously.

Proposed Revision of Procedures

Substance Abuse Policy

A motion to approve was made by Ms. Jacki Runnels.
The motion was seconded by Dr. Glenn Dale.
The motion was passed unanimously.

Other Business

Work Load Policy Subcommittee

Dr. Burt discussed a need for a study of the Work Load Policy. He appointed a subcommittee composed of the following members: Mr. Roger Knight (Chair), Ms. Susan Bedwell, Ms. Bettye Clark, Mr. James Elbers, Ms. Gwen Smith, and Mr. Jim Walsh.

A sample substantive change policy was reviewed. No action taken.

Ms. Belinda Holden suggested that the Committee give consideration to a policy on social media.

A motion to adjourn the meeting was made by Dr. Glenn Dale.
The motion was seconded by Mr. Roger Knight.
The meeting adjourned at 11:25 a.m.

Fiscal Management Committee Meeting Minutes Fall 2011

The institution's Fiscal Management Committee did not meet during Fall 2010 semester. Budget decisions for the year had been made and there was no urgent budgetary business to review. The committee plans to meet as often as needed during Spring 2011 in order to review necessary budget concerns, discuss allocation of funds and avenues of potential savings as the committee sets budgetary plans for the upcoming year.

MINUTES

Instructional Council

October 18, 2011

Members Present: Kenny Adams, Susan Anderson, Wendy Aube, Stephen Black, Karen Bond, Lonnie Burchell, Cecil Burt, Jeanne Dyar, Dow Ford, Arlene Jones, Ann Moore, Ryan Ruckel, Martha Lou Smith, Martha Willoughby

Members Absent: Raymunda Barnes, Archie Rawls

- I. Career/Technical
 - A. Automotive – Currently requiring many more electives than state requires. Will reduce number of electives for Certificate.
 - i. Motion – Susan Anderson
 - ii. Second – Ken Adams
 - iii. Clarification – This is a 2-yr certificate program.
 - B. BOT – Change BOT Office Systems Technology to a Certificate (request only for Poplarville); discontinue BOT Accounting Technology
 - i. BOT – Accounting Technology
 1. Motion – Susan Anderson
 2. Ann Moore
 - ii. BOT Office Systems Technology
 1. Motion – Susan Anderson
 2. Second – Cecil Burt
 3. Clarification – This program is now a 1-yr in Poplarville but still a 2-yr in Hattiesburg.
 - C. ELT – Change class to an elective (ELT 1223)
 - i. Motion – Cecil Burt
 - ii. Second – Kenny Adams
 - D. MMT – Add MMT 2613, 2333; change MMT 2914 to 291-6
 - i. Motion – Susan Anderson
 - ii. Second Ann Moore
 - E. Utility Lineman – Changed from a grant program to a degree program. Classes are now in Banner.
 - i. Motion – Lonnie Burchell
 - ii. Second – Arlene Jones
 - iii. Clarification – This is no longer a grant funded program. The program and course descriptions are provided by the state.
 - F. WDT 2263 – Add course due to state revision of curriculum
 - i. Motion – Ann Moore
 - ii. Second – Ken Adams

- II. Academic
 - A. BIO 1111/1113 – Add Principles of Biology
 - i. Motion – Lonnie Burchell
 - ii. Second – Cecil Burt
 - B. CRJ 2623, 2723, 2733 – Add three courses needed for the CRJ program
 - i. Motion – Ryan Ruckel
 - ii. Second – Martha Willoughby
 - C. ENG 2923 – Add Professional Writing
 - i. Motion – Ryan Ruckel
 - ii. Second – Cecil Burt
 - D. HIS 2813 – Add Special Problems in History/Social Studies
 - i. Motion – Stephen Black
 - ii. Second – Martha Willoughby
 - E. HUM 1113 – Add Introduction to Humanities
 - i. Motion – Cecil Burt
 - ii. Second – Martha Willoughby
 - F. PSY 2553 – Add Psychology of Personal Adjustment
 - i. Motion – Ryan Ruckel
 - ii. Second – Arlene Jones

All items were voted on and approved.

10/20/11
mlbs

Professional Development Committee

Minutes

November 11, 2011

Members present: Becky Askew, Jana Causey, Scott Kimball, Archie Rawls, Brenda Wells

The meeting was called to order by Brenda Wells. The evaluation reports for the August 2011 Faculty/Staff Professional Development meetings were distributed and results were discussed. The format which allowed departmental meetings and office time on Tuesday and Thursday was well-received as evidenced by 94 percent of the faculty who indicated that they liked the schedule. Ninety-four percent of the faculty also indicated that they like the format for the meetings on Wednesday (general session with Dr. Lewis followed by concurrent sessions, lunch, keynote speaker, and concluding with faculty meetings).

Suggestions for future professional development sessions included discussion about retention issues, differentiated instruction, legal issues, and the possibility of inviting former students to speak. The committee members requested that a planning session be scheduled during the spring semester with committee members, department chairs and coordinators, Dr. Breerwood, Vice President for the Poplarville Campus and the Hancock Center, and Dr. Dannel Roberts to discuss legal obligations and limitations of faculty members. Also discussed was the need for a licensed counselor to be available for troubled students. Committee members also expressed a desire that sessions concerning Asperger's syndrome continue to be offered.

Jana Causey shared her plan for an instructional sharing session concerning best practices for college instructors. This session will be scheduled during spring semester on both the Poplarville Campus and at the Forrest County campus.

Professional development for support staff to be scheduled during spring semester was also discussed. The committee unanimously agreed that customer service would be a relevant and timely topic for the spring semester.

Student Services Committee

Dr. Adam Breerwood, Chair

Date: October 18, 2011

Location: 2nd Floor Conference Room / Administration Building @ 10:00am

Members Present: Dow Ford, Tom Smith, Barbara Gandy, Bob Escudero, Adam Breerwood, Casey Rawls, Heather McClain, Sarah Friday

Members of the committee discussed the following issues:

1. Improved Resident Assistant Program
2. Community Service Program
3. Night Time Student Activities
4. Purchase new TV's for all dorms
5. Final Phase of Security Camera System

WORKFORCE EDUCATION COMMITTEE

FALL 2011

Although the committee did meet during the 2011 Fall Semester, due to the untimely illness and death of the employee responsible for keeping the records, minutes for the Workforce Education Committee are currently unavailable.



Institutional
Effectiveness
Newsletters

Institutional Effectiveness Newsletter

August 2011

PRCC MISSION

PRCC IS A PUBLIC INSTITUTION COMMITTED TO PROVIDING QUALITY EDUCATIONAL AND SERVICE OPPORTUNITIES FOR ALL WHO SEEK THEM

Strategic Goals

- To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
- To provide quality student services.
- To provide access to college courses and programs using various instructional methods, including distance education.
- To employ qualified faculty and staff, compensate them well, and provide opportunities for professional development.
- To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
- To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
- To recruit and retain students from a diverse population.
- To provide workforce training programs that meet requirements of business, industry, Educational, and public service agencies for basic skills, specific job skills, and technical training.

Faculty and Staff Professional Development August 2011

Three outstanding speakers provided excellent sessions for PRCC's faculty and professional staff during the August 2011 Faculty and Staff Professional Development meetings. The three speakers emphasized the need for a renewed focus on creating a culture conducive to student success for today's student.

Results of the evaluations of the sessions are summarized in the following paragraphs:

Dr. Maggie Culp (*seen below*)



left in conversation with Dr. Janet Thornton) discussed the latest research concerning today's community college students. Ninety-three percent of faculty/staff agreed or strongly agreed that Dr. Culp's information was useful to them.

Ms. Amy Whitten (*pictured above*) presented legal information concerning the use of social media and the pitfalls to avoid. Of faculty/staff responding to the survey, 99 percent found this information to be useful.

Following lunch, Dr. Rod Risely, Executive Director, Phi Theta Kappa Honor Society, (*below*) discussed the importance of improving retention and graduation rates. Eighty-seven percent of faculty/staff participating in the evaluation found his information useful.

Results from 87 percent of those participating in the survey indicate that the overall program on Wednesday was above average or excellent.



Graduate Report

Survey results indicated that 69.7 percent of the 2011 PRCC graduates planned to continue their education beyond the community college, while 27.6 percent of students surveyed planned to enter the workforce after graduation.

Approximately 68 percent of students surveyed responded that they either had been employed full-time or part-time while enrolled as a student at PRCC. Of graduates surveyed, 96 percent indicated that PRCC had prepared them

more than adequately or exceptionally well to either continue their education or enter the workforce. Of the graduating students surveyed, 88 percent indicated that they would choose PRCC if they could start college again.

OFFICE OF PLANNING AND RESEARCH

SCHEDULE FOR EVALUATIONS

2011 - 2012

STUDENT EVALUATIONS OF INSTRUCTION

October 3 – Student Evaluations of Instruction begin

October 3 - November 11, 2011 – Student Evaluations of Instruction

January 10 – Student Evaluations of Instruction results distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 19 – Performance Reviews of Supervisors emailed to employees

January 19 - 27, 2012 – Performance Reviews of Supervisors

February 24 – Performance Reviews of Supervisors results distributed to administrators/supervisors

PERSONNEL EVALUATIONS

February 28 – Personnel Evaluations emailed to administrators/supervisors

March 5 – Schedules for Personnel Evaluations sent to Office of Planning and Research

March 1 - 30, 2012 – Personnel Evaluations

PEARL RIVER COMMUNITY COLLEGE

Office of Institutional Research
101 Highway 11 North
Post Office Box 5560
Poplarville, Mississippi 39470

Phone: 601-403-1379
Fax: 601-403-1050
E-mail: bwells@prcc.edu



Institutional Research Mission:

The Pearl River Community College Office of Institutional Research is committed to working cooperatively with all others to enhance and support the Mission of the College through informed decision making.