

Institutional Planning
And
Effectiveness Document

Fall Semester
2010-2011



Pearl River Community College
Poplarville-Hattiesburg-Waveland
Mississippi

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Pearl River Community College
Institutional Planning and Effectiveness Document
Fall Semester
2010-2011
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Introduction

INTRODUCTION



The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has a planning and evaluation process that is broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation process is continuous and provides assurance that the Mission Statement is being fulfilled, provides a method to measure performance, and provides documentation that improvements are being made as needed.

Pearl River Community College has established a systematic, broad-based, interrelated, and appropriate evaluation process which includes a number of methods to assist in evaluating and determining the effectiveness of educational activities. The Institutional Effectiveness Assessment Charts have been developed to give positive and definitive direction to the various administrative, student services, and instructional programs. The objectives are stated in terms of outcomes to be accomplished, the assessment criteria are identified, and the use of the results is given for each of the objectives at the end of the school year. Early in the Fall Semester, after careful review of the Mission and Strategic Goals of the College, each of the administrative units, student services units, and instructional programs develops objectives which ensure that the Mission and Strategic Goals of the College will be met during the year. The relationship of each unit or program to the PRCC Mission is also reviewed. Members of the Planning and Effectiveness Committee review the objectives and work with administrators, faculty, and staff to ensure that the units develop objectives that are appropriate for the College. The Institutional Effectiveness Assessment Charts are then reviewed by the President and members of the Administrative Council. If approved, each chart is completed prior to the next fall semester. Accomplishments are evaluated by the President and Administrative Council, and, if needed, recommendations are made for the following year. If the chart is not approved, the process begins again with additional guidance from members of the Planning and Effectiveness Committee.

In addition to preparing the Institutional Effectiveness Assessment Charts, academic departments are scheduled to undergo a program review every three years. Program review is a formal process designed to assist in the evaluation of the College's educational programs and services. The promotion of program improvement and growth is the primary focus of these reviews. A second goal of the program reviews is to provide information for planning and decision making. As can be seen by reviewing these reports, program reviews document strengths and weaknesses, describe improvements made since the last evaluation, and note recommendations for the future. In addition, the Career and Technical Division conducts program reviews annually.

Personnel evaluations also play a major role in evaluating and improving educational activities at Pearl River Community College. Faculty members are evaluated by students each Fall Semester. Evaluations by supervisors occur annually for employees with fewer than six years of experience at Pearl River Community College, at least every two years for employees with at least six years, but fewer than ten years, of experience at Pearl River Community College, and every three years for employees with ten or more years experience at Pearl River Community College. Both the supervisor and the student evaluation results are used by the supervisor when meeting with individual faculty members to discuss the evaluation of the faculty member. Areas for improvement are noted on the evaluation form, and a plan for correcting deficiencies is discussed and documented on the evaluation form. Results from the previous year are compared to results from the current year in order to ensure that needed improvements or modifications in specific areas have been accomplished. A follow-up of faculty performance when indicated by the evaluation is scheduled by the supervisor. Also, it should be noted that the same cycle for evaluation is used for supervisors by personnel reporting to them. Results are compiled and used in

planning for improvements. Faculty and staff development opportunities are often based on recommendations resulting from this evaluation process.

Institutional Research, an integral part of the College's planning and evaluation process, is an important responsibility of personnel in several offices and is coordinated by the Institutional Research Specialist in the Office of Planning and Research. Statistics regarding demographics, transfer student data, grade comparisons, distance education, survey data, personnel evaluation data, and department/unit assessment and evaluation information are coordinated and provided to faculty, staff, and administrators by the Chief Planning Officer and the Institutional Research Specialist. Distribution of this research is accomplished through newsletters, focus group reports, program reviews, assessment charts, annual reports, State reports, and individual and group presentations. Evaluations of services provided by these offices can be found in annual assessment charts, annual personnel reviews, and survey data; therefore, improvement in services is an ongoing process.

In addition to these planning and evaluation activities, many committees composed of faculty, staff, and administrators are involved in monitoring the achievement of goals and objectives. Additional data and/or additional methods of evaluation can be suggested at any time. These committees meet on a regular basis and add another avenue for input regarding planning and evaluation for all Pearl River Community College personnel.

The information contained in this document is an example of Pearl River Community College's commitment to growth and change. Many changes and modifications have been made in the instructional, administrative, and educational support services as a result of the analysis of the informative data gathered by means of these assessment tools. Efforts will be continued to provide outstanding services in all areas of the College. Data collection, measurements, and plans for improvements, along with data from various surveys, will be reviewed and used to guide the planning and budgeting process, with particular emphasis being given to areas where improvements are needed. This process is repeated annually and ensures that the College is constantly evaluating, discussing, and improving its services.



Mission Statement and Strategic Goals

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Strategic Planning

STRATEGIC PLANNING



The basis for the strategic planning process at Pearl River Community College (PRCC) involves the formulation of the Mission Statement and of Strategic Goals, which serve as the foundation for all planning and evaluation at the College. In the past, the Mission Statement and Strategic Goals were reviewed annually by the Policy and Procedure Committee, which has representation from all areas of the College. In the spring of 2003, the President appointed a special committee composed of faculty, staff, administrators, student representatives, and community and alumni members to review them once again. Using historical data as a basis, this committee met, researched and reviewed data, and recommended a revised Mission Statement with Strategic Goals. The Proposed Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003.

The Mission Statement and Strategic Goals are reviewed annually by the Planning and Effectiveness Committee with recommendations for changes being made as needed to the Administrative Council and Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a goal has been met, are written with the assistance of the Chief Planning Officer, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division. As shown on the Annual Planning and Evaluation Cycle, operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and transmitted to the College President and other appropriate administrators for final review and approval.

As indicated in the Annual Planning and Evaluation Cycle, each year, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine how well Pearl River Community College is meeting its Strategic Goals. This compilation assists in determining the extent to which the College is fulfilling its mission. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific Strategic Goals. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review and that are used to document improvements.

Goal 1: To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

Commitment Statement:

Pearl River Community College is committed to providing accredited programs that enable students to earn Associate Degrees in Applied Science, Associates Degrees in Arts, and certificates of proficiency, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.

(This commitment statement previously read: Pearl River Community College is committed to providing accredited programs that enable students to earn associate's degrees and certificates of proficiency, to transfer to bachelor's degree programs, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.)

Internal Performance Indicator 1

Instructors in all for-credit instructional programs will be evaluated according to the PRCC Evaluation Policy and Procedure. *(This indicator previously stated: Instructors in all academic, technical and career education programs will be evaluated yearly by students, self-evaluations, and by supervisors. Results will be used to improve instruction.)*

NOTE:

- *This Internal Performance Indicator is to be achieved in accordance with the Pearl River Community College Evaluation Process as revised on December 10, 2008, which reflects the following:*
 1. *Faculty, staff, and administrators who have been employed at Pearl River Community College for fewer than six years will be evaluated annually.*
 2. *Faculty, staff, and administrators who have been employed at Pearl River Community College for six or more years will be evaluated at least every three years.*

Internal Performance Indicator 2

At least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

Internal Performance Indicator 3

One hundred percent (100%) of programs participating in program accreditation will receive full accreditation/reaccreditations in accordance with appropriate time schedules.

Internal Performance Indicator 4

Six months after graduation, 85% of students who completed career and technical programs will be positively placed according to the State measurement definition. *(This indicator previously read: Six months after graduation, 65% of students who completed career and technical programs will be positively placed according to the State measurement definition.)*

Internal Performance Indicator 5

At least eighty percent (80%) of employers attending the Pearl River Community College Career Fair on the Poplarville Campus and responding to a survey will give Pearl River Community College students a satisfactory rating regarding employability. *(This indicator previously read: Employers attending the Pearl River Community College Career Fairs will give Pearl River Community College students a satisfactory rating regarding employability.)*

Internal Performance Indicator 6

The College will have an aggregate institutional passing rate of at least 80% for programs requiring licensure and certification examinations, and each program will reflect a passing rate of 70% or better. *(This indicator previously read: The College will have an aggregate institutional passing rate of 80% for programs requiring licensure and certification examinations and each program will reflect a passing rate of 70% or better.)*

Internal Performance Indicator 7

The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be either higher or insignificantly different from the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.

(This indicator previously read: The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.)

Internal Performance Indicator 8

Analysis of student learning outcomes in courses included in the Quality Enhancement Plan will show improvement in comparison to student learning outcomes in similar courses not included in the Quality Enhancement Plan.

Internal Performance Indicator 9

The number of students receiving an Associate in Arts degree will increase each year. *(This indicator previously stated: The graduation rate for students in AA degree programs will increase each year.)*

Goal 2: To provide quality student services.

Commitment Statement:

Pearl River Community College is committed to serving the needs of our student body by providing specialized services.

Internal Performance Indicator 1

At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the campus climate. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the campus climate.)*

Internal Performance Indicator 2

The Pearl River Community College Libraries will work with instructional leaders to select appropriate materials for the library collection including access to online resources. *(This indicator previously stated: The Pearl River Community College Learning Resource Center will meet 80% of Association of College & Research Libraries (ACRL) guidelines by June 2005.)*

Internal Performance Indicator 3

At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services.)*

Internal Performance Indicator 4

At least 70% of students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus.)*

Internal Performance Indicator 5

The College will designate at least six percent (6%) of the Education and General Budget for instructional support expenditures (libraries and learning labs). *(This indicator previously stated: The library budget at Pearl River Community College will increase by at least a tenth of a percentage point each year until the nationally accepted standard of 6% of the education/general budget total has been reached.)*

Internal Performance Indicator 6

Each student will be informed of the procedures to follow to seek accommodations for disability.

Goal 3: To provide access to college courses and programs using various instructional methods, including distance education.

Commitment Statement:

Pearl River Community College is committed to making its programs and services available to all who seek an education. Various instructional methods, including distance education and off-site instruction, will be utilized, and the College will provide reasonable accommodations to the students with developmental disabilities.

Internal Performance Indicator 1

Distance learning classes provided through the Mississippi Virtual Community College will increase by 10% for each one of the next two years (2010-2011, 2011-2012). *(This indicator previously stated: Distance learning courses provided through the Mississippi Virtual Community College will increase by 10% for each one of the next two years (2008-2009, 2009-2010).)*

Internal Performance Indicator 2

All high schools in the Pearl River Community College district will be informed of policies regarding dual enrollment opportunities. *(This indicator replaces one that previously stated: At least eighty percent (80%) of academic and technical courses carrying three or more hours will be taught using a combination of whole group lecture, small group work, and individual work within the class setting.)*

Internal Performance Indicator 3

Throughout the implementation of the Quality Enhancement Plan, mathematics classrooms will be enhanced through the increased use of instructional technology at a rate of at least two classrooms per year until all mathematics classrooms are enhanced.

Internal Performance Indicator 4

During the course of a fiscal year, a total of 15 weekend classes will be offered by Pearl River Community College throughout the six-county district. *(This indicator previously stated: During the course of a fiscal year, a total of 15 weekend courses will be offered by Pearl River Community College throughout the six-county district.)*

Internal Performance Indicator 5

Each student will be informed of the procedures to follow to seek accommodations for disability

Goal 4: To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

Commitment Statement:

Pearl River Community College will employ well-qualified faculty and staff, provide them with a competitive salary and benefit package, and invest in their professional development.

Internal Performance Indicator 1

Faculty salaries will rank among the top one-third of community colleges in Mississippi by 2011. *(This indicator previously stated: Faculty salaries will rank among the top 50% of community colleges in Mississippi by 2006.)*

Internal Performance Indicator 2

A least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

Internal Performance Indicator 3

One hundred percent (100%) of the faculty of the College will be qualified to teach the courses they are assigned. *(This indicator previously stated: One hundred percent (100%) of faculty will be qualified according to accreditation guidelines.)*

Internal Performance Indicator 4

At least 80% of faculty and professional staff will participate in annual faculty/staff professional development sessions.

Internal Performance Indicator 5

At least 80% of faculty and professional staff will participate in professional development activities annually in addition to faculty orientation sessions.

Internal Performance Indicator 6

At least 80% of support staff will participate in at least one annual staff development activity.

Internal Performance Indicator 7

Faculty and staff salaries will increase a minimum of 3% annually.

Goal 5: To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

Commitment Statement:

Pearl River Community College is committed to providing the resources necessary for students and others served by the College to have successful educational experiences.

Internal Performance Indicator 1

Key service areas on campus will be enhanced through the use of technology on a steady, incremental basis.

Internal Performance Indicator 2

A comprehensive technology strategic plan will be operational (written, approved, implemented, and funded) by Fall 2010.

Internal Performance Indicator 3

Students participating in an annual campus climate survey will indicate that they are satisfied with the assistance given to them by support staff.

Internal Performance Indicator 4

The Building and Grounds Committee of the Board of Trustees will annually prioritize the facility needs of the College. *(This indicator previously stated: The Master Facilities Plan will be reviewed annually by the Buildings & Grounds Committee of the Board of Trustees and will be implemented based on priorities established by the committee and as financial resources become available.)*

Internal Performance Indicator 5

Improvements will be made in telecommunications, Internet services, and website services. *(This indicator previously stated: Improvements will be made in telecommunications and Internet services.)*

Internal Performance Indicator 6

Budget support for the expansion of the Quality Enhancement Plan (QEP) will continue each fiscal year at a minimum of 90 percent of the initial Quality Enhancement Plan budget amount.

Internal Performance Indicator 7

The Development Foundation will maintain or increase its annual fund contributions each year.

Goal 6: To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

Commitment Statement:

Pearl River Community College is committed to specific activities with the goal of improving communication.

Internal Performance Indicator 1

The campus community will be informed of activities through a weekly report and a computerized calendar.

Internal Performance Indicator 2

Planning documents for the College will be made available to the community by means of an updated website and various other methods.

Internal Performance Indicator 3

A general faculty meeting will be held at least once during each year.

Internal Performance Indicator 4

Departmental faculty meetings will be held at least twice during each semester.

Internal Performance Indicator 5

At least one support staff meeting will be held each year.

Internal Performance Indicator 6

The Alumni Association will hold annual meetings in each county in the Pearl River Community College district.

Goal 7: To recruit and retain students from a diverse population.

Commitment Statement:

Pearl River Community College is committed to increasing the number and diversity of the student population and to helping students complete academic and career/technical programs through strong recruitment, retention, and transition programs.

Internal Performance Indicator 1

All high schools in the Pearl River Community College district will be represented in the student body.

Internal Performance Indicator 2

At least 80% of students who begin the semester will remain enrolled through the six-week period.

Internal Performance Indicator 3

At least 80% of students enrolled through the six-week period will complete the semester.

Internal Performance Indicator 4

Summer school enrollment will increase by 5% each summer. *(This indicator previously stated that summer school enrollment would increase by 20% each summer. However, in 2006 the Planning and Effectiveness Committee determined that a 5% increase would be a more realistic goal.)*

Internal Performance Indicator 5

Recruitment strategies will demonstrate an effort to recruit students from a diverse population.

Internal Performance Indicator 6

Eighty percent (80%) of career and technical education students who are eligible for graduation will successfully complete their respective programs according to the State measurement definition.

Internal Performance Indicator 7

Career and technical education programs will demonstrate a retention rate of 86% according to the State measurement definition.

Internal Performance Indicator 8

At least 60% of full-time first semester general education students enrolled after six weeks in any fall semester will enroll in the next fall semester. *(This indicator previously stated: At least 80% of those students who have earned less than sixteen semester hours of credit and are enrolled in at least twelve hours of academic course work after six weeks of any fall semester will be enrolled at the end of registration for the next fall semester.)*

Internal Performance Indicator 9

At least 50% of full-time first semester general education students enrolled after six weeks in any fall semester will receive a degree within 3 years.

Goal 8: To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Commitment Statement:

The Pearl River Community College Department of Workforce Education is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals. *(This indicator previously stated: Commitment Statement: The Pearl River Community College Workforce Development Center is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals.)*

Internal Performance Indicator 1

The number of training projects developed and delivered to businesses, industries, educational and public service entities will increase at least five percent (5%) per year and will include high impact projects that will be measured by the Mississippi State University's National Strategic Planning and Analysis Research Center (nSparc). *(This indicator previously read: At least 60 training projects will be developed and delivered to businesses, industries, educational and public service entities.)*

Internal Performance Indicator 2

Pearl River Community College's district will be served by at least one Adult Education Center located in each county throughout the district in order to assist students in developing the skills needed to pass the General Equivalency Diploma (GED) test. *(This indicator previously read: Each of Pearl River Community College's six counties will be served by at least one Adult Education Center.)*

Internal Performance Indicator 3

The PRCC Department of Workforce Education will continue to apply for at least one grant per quarter from private, state, federal and/or other sources of funding to obtain resources needed to operate training programs. *(This indicator previously read: At least 8000 persons will be trained in the Workforce Development Center's training projects with businesses, industries, educational and public service customers annually.)*

**Institutional
Effectiveness
Planning &
Evaluation Calendar**

**Annual Planning &
Evaluation Cycle**

INSTITUTIONAL EFFECTIVENESS PLANNING AND EVALUATION CALENDAR

2010 - 2011

<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
July	2009-2010 Internal Performance Indicators (IPI) Data Accumulation	Committees	Ms. Wells
July	Preparation and Distribution of Policy and Procedure Manuals	Ms. Sharman Ladner	Dr. Askew
July	Preparation of SACS Fifth-Year Interim Report	Leadership Team QEP Committee	Dr. Askew Dr. Seal
August	Professional Development Sessions	Faculty and Staff	Dr. Askew/Ms. Wells
September	Review of 2009-2010 Strategic Plan and IPI Assessment Results	Planning and Effectiveness Committee	Dr. Seal/Ms. Wells
September	Completion of 2009-2010 Assessment Charts	Division/Department Chairs	Ms. Wells
September	Completion of 2010-2011 Fall Semester Assessment Charts	Division/Department Chairs	Ms. Wells
October	Review of Mission Statement and Strategic Goals Policy/Procedure Recommendations	Policy and Procedure Committee Committees	Dr. Grant
October	Support Staff Professional Development Sessions	Support Staff	Ms. Wells
October	Review of 2010-2011 Fall Semester Assessment Charts	Planning and Effectiveness Committee Administrative Council	Dr. Seal/Ms. Wells Dr. Askew
October	Review of 2009-2010 Strategic Plan and IPI Assessment Results	Administrative Council	Dr. Askew
October	Completion of Pearl River Community College 2009-2010 Strategic Plan and IPI Document	Planning and Research	Dr. Askew/Ms. Wells
October	Completion of 2009-2010 Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells

2010-2011 IEPAEC Continued

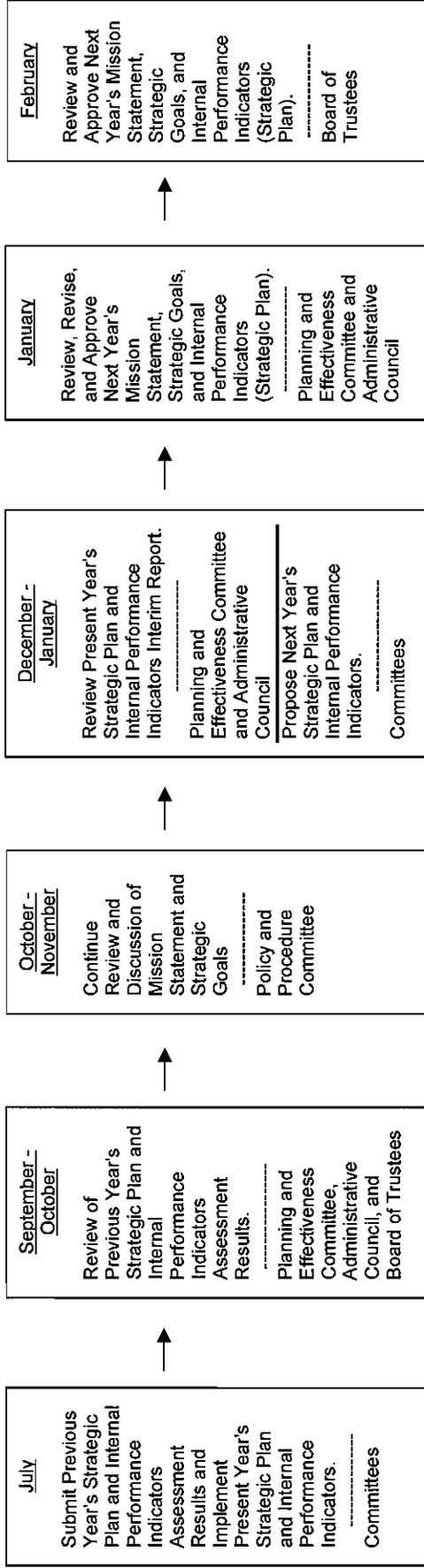
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
October	Publication of Fact Book	Institutional Research	Ms. Wells
October/ November	Campus Survey	Students	Dr. Breerwood/ Ms. Wells
November	Review of 2009-2010 Strategic Plan and IPI Assessment Results and Review of 2009-2010 Institutional Planning and Effectiveness Document	Board of Trustees	Dr. Grant
November	Publication of 2009-2010 Strategic Plan and IPI Assessment Results Document and 2009-2010 Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells
November	Completion of Fall Semester 2010-2011 Assessment Charts and Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells
November	2010-2011 IPI Interim Report Submission for Review	Committee Chairs	Ms. Wells
November	Student Evaluations of Faculty	Ms. Ladner Faculty and Students	Dr. Askew
December	SACS Annual Conference	Leadership Team (Fifth-Year Report)	Dr. Lewis
December	Development of Proposed 2011-2012 Strategic Plan and IPIs	Committees	Committee Chairs
January	Review of 2010-2011 Strategic Plan and IPI Interim Report and Review, Revision, and Approval of Proposed 2011-2012 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Planning and Effectiveness Committee Administrative Council	Dr. Seal/Ms. Wells Dr. Askew
January	Evaluations of Supervisors	Ms. Ladner Faculty and Staff	Dr. Askew/Ms. Wells
January	Evaluations of Personnel	Supervisors	Dr. Askew
January	Women's Health Symposium	Committee	Dr. Askew

2010-2011 IEPAEC Continued

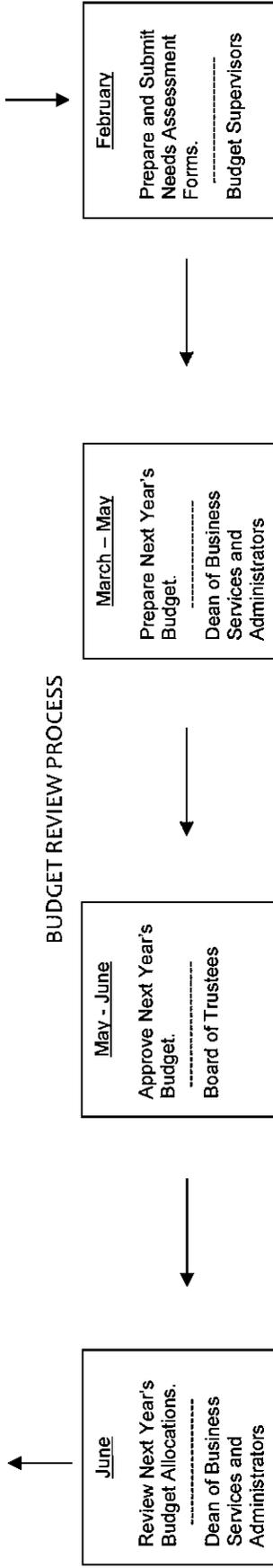
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
February	Review and Approval of Proposed 2011-2012 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Board of Trustees	Dr. Grant
February	Completion of Revised 2011-2014 Strategic Plan and IPI Document	Planning and Research	Dr. Askew/Ms. Wells
February	Budget Requests/Needs Assessment Forms	All	Mr. Knight
March	Evaluations of Office of Planning and Research	Planning and Effectiveness Committee	Dr. Seal
April	Committee Updates	Ms. Ladner	Dr. Askew/Dr. Grant
May	Completion of SACS Fifth-Year Interim Report	Leadership Team QEP Committee	Dr. Askew Dr. Seal
May	Graduate Survey	Bookstore Personnel and Students	Ms. Wells
June	Post-Graduate (2010) Survey	N/A	Ms. Wells
June	Completion of Associate Degree Nursing Program Review	Faculty and Staff	
June	Review of Budget Allocations	Administrators	Mr. Knight
June	Submission of 2010-2011 Strategic Plan and Internal Performance Indicators Assessment Results (December to June) to IR Office	Committees	Committee Chairs

PEARL RIVER COMMUNITY COLLEGE ANNUAL PLANNING AND EVALUATION CYCLE

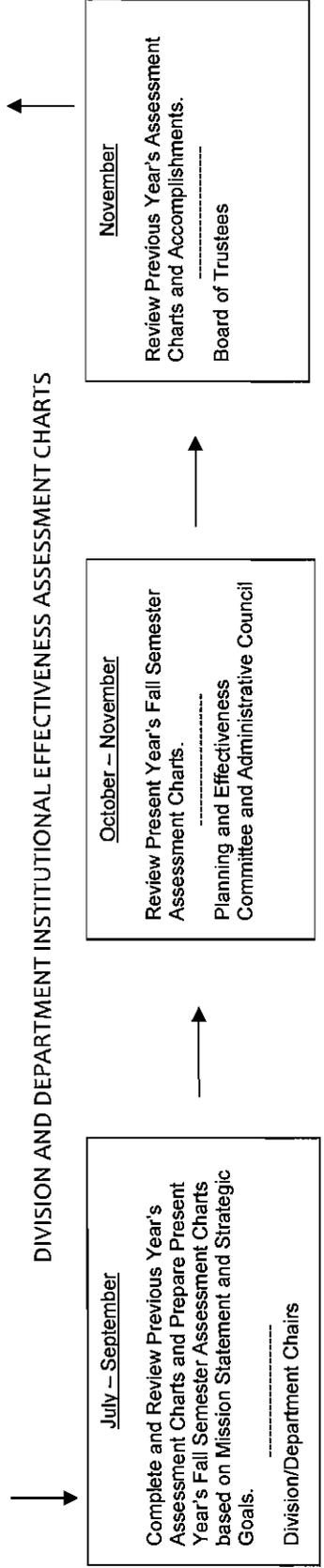
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)



BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS



Schedules
of
Personnel
Evaluations
and
Surveys

OFFICE OF PLANNING AND RESEARCH

SCHEDULE FOR EVALUATIONS

2010 - 2011

STUDENT EVALUATIONS OF INSTRUCTION

October 4 – Student Evaluations of Instruction begin

October 4 - 29, 2010 – Instruction Evaluations

January 10 – Student Evaluations of Instruction results distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 19 – Performance Reviews of Supervisors emailed to employees

January 19 - 28, 2011 – Performance Reviews of Supervisors

February 22 – Performance Reviews of Supervisors results distributed to administrators/supervisors

PERSONNEL EVALUATIONS

February 28 – Personnel Evaluations emailed to administrators/supervisors

March 4 – Schedules for Personnel Evaluations sent to Office of Planning and Research

March 1 - 31, 2011 – Personnel Evaluations

SCHEDULE OF EVALUATIONS AND SURVEYS

2010 - 2011

EVALUATION/SURVEY	MONTH	PURPOSE
Orientation Evaluation (online)	May, July, December	To determine students' satisfaction with orientation.
Student Evaluations of Instruction	October, April, June, July	To determine students' perceptions of instructors.
Associate Degree Nursing Evaluations	November, May	To evaluate textbooks, course, curriculum, clinical instructors, and clinical agencies.
Campus Climate Survey	October, November	To measure what aspects of campus are important to students and how satisfied students are with them.
Performance Reviews of Supervisors	January	To determine perceptions of effectiveness and to make improvements.
Evaluations of the Office of Planning and Research	February	To determine research needs of personnel and perceptions regarding the effectiveness of the services provided by the Office of Planning and Research and the Institutional Research Specialist and to make improvements.
Evaluations of Personnel	March	To determine perceptions of effectiveness and to make improvements.
Student, Faculty, and Administrator/Staff Library Surveys	March	To determine student, faculty, and administrator/staff perceptions of effectiveness of library services in order to make improvements.
Wellness Center Evaluation	May	To determine students' satisfaction with the facility, faculty, staff, and student workers.
Student (Graduates) Opinion Survey	May	To determine perceptions of College's programs and services.
Post Graduate Survey	June	To improve the services offered to students.

Major Committee Objectives

Pearl River Community College

Major Committees' Objectives

Administrative Council / Management Committee

Fiscal Management Committee

Instructional Council

Planning and Effectiveness Committee

Policy and Procedure Committee

Professional Development Committee

Student Services Committee

Workforce Education Committee

ADMINISTRATIVE COUNCIL 2010--2011 OBJECTIVES

The purpose of the Administrative Council is to facilitate the day-to-day operations through an exchange of information, to resolve operational issues and, to serve in an advisory role to the President. The Council has scheduled monthly meetings that are held at 8:30 a.m. on Wednesday following the Board of Trustees meeting that is normally held on the second Tuesday of each month.

The Administrative Council meetings allow college administrators an opportunity to review programs and activities in their respective areas for other members of the Council. The Council meetings also provide a forum for the discussion of college-wide issues and the resolution of significant issues that impact the operation of the institution.

Listed below are the OBJECTIVES for the Administrative Council for 2010-2011:

- Continued refinement of the admissions, registration and orientation process.
- Plan for student housing adjustments with the construction of new dormitories and the possible transition of some current facilities being used as dormitories to classrooms and faculty offices.
- Plan for continually improving relationships with all school districts in our service area.
- Receive input regarding the improvement of the College's buildings and grounds.
- Ensure the continuity of effort in providing services in recovering from the aftermath of Hurricane Katrina.
- Communicate the College's efforts to provide workforce education projects throughout the district.
- Plan for the explosive demand for instructional programs, student services and facilities at all College locations.
- Evaluate any changes needed in the formatting of the instructional schedule.
- Provide for the continued development and growth of the Hancock Center.
- Help plan for the marketing of the College to the service area.
- Plan for the expanded use of technology as an instructional and management tool.
- Plan for the continuous improvement of the instructional program and for course redesign in appropriate program/content areas.
- Plan for the reorganization of the college administrative responsibilities.
- Discuss changes to college policies and procedures.

**Pearl River Community College
Planning and Effectiveness Committee
Objectives and Action Plans 2010-2011**

The Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Vice President for Instruction, Chief Planning Officer, Institutional Research Specialist, faculty representatives, and others appointed by the President.

The purpose of the Planning and Effectiveness Committee is to provide assistance in facilitating a program of institutional effectiveness and outcomes assessment for the College.

Meeting Schedule: Once a semester or as called by the Chair.

2010-2011 Planning and Effectiveness Committee:

Jennifer Seal, Faculty, Chair; Becky Askew, Chief Planning Officer; Lourie Barnett, Faculty; Mike Bass, Faculty; Adam Breerwood, Dean of Student Services; John Grant, Jr., Vice President for Instruction; Valerie Horne, Director of Financial Aid; Steve Howard, Chief Technology Officer; Anita Morrow, Faculty; Dannell Roberts, Faculty; Maggie Smith, Director of Hancock Center; Evelyn Wallace, Faculty; Brenda Wells, Institutional Research Specialist; Judy Wells, Faculty; Barbara Whiddon, Lead Instructor of Practical Nursing; and Justin Williamson, Faculty.

Objectives and Action Plans 2010-2011

Objective 1: Continue the publication of the Planning and Effectiveness Newsletter.

Action Plan:

- The PE Committee will continue to provide information and suggestions to the Office of Planning and Research to be included in the Planning and Effectiveness newsletter which assist campus personnel regarding matters of importance throughout the year (i.e. schedules of evaluations, committee meetings, assessment charts, survey research results, distance education, accreditation information, etc.).
- This document is prepared and sent by the Office of Planning and Research to campus administrators, faculty, and staff via email.

Objective 2: Continue assessment of documentation, etc., concerning the SACS "Principles of Accreditation: Foundations for Quality Enhancement".

Action Plan:

- The PE Committee will continue to meet regularly in order to discuss and make recommendations concerning the accreditation process and the execution of the functions required.

Objective 3: Assist with the Strategic Planning Process as Needed.

Action Plan:

- The PE Committee will continue to assist in the Strategic Planning Process, which includes assessing the progress of the Internal Performance Indicators.

Objective 4: Assist the Administration and Faculty by Reviewing Outcomes Research.

Action Plan:

- The PE Committee will review research outcomes as needed, participate in focus groups pertaining to these outcomes, and present ideas and recommendations to administrators and faculty.
- The PE Committee will continue to assist in the development of the PRCC Factbook.
- The PE Committee will continue to monitor the progress and data collection toward meeting the 2010-2011 Internal Performance Indicators outlined for our institution.

Objective 5: Assist in the Development of a Staff Development Program.

Action Plan:

- The PE Committee will assist the Faculty and Staff Professional Development Committee with providing faculty and staff enhancement opportunities.

POLICY AND PROCEDURE COMMITTEE OBJECTIVES

2010-2011

The purpose of the Policy and Procedure Committee is to provide planning that will enable the College to meet the needs of those served by the College. As part of this planning process, the Committee will recommend policies and related procedures for the governance of the College to the President, who will then submit them to the Administrative Council and the Board of Trustees.

The objectives of the Committee for the academic year 2010-2011 are to:

- meet at least once during each semester and at other times as needed.
- review existing policies and procedures.
- solicit from the faculty and staff items to be considered by the Committee.
- consider all matters presented to the Committee, including:
 - proposed new policies.
 - proposed changes in procedure attached to existing policies.
- present recommendations to the President of the College and to the Administrative Council for their consideration.

Fiscal Management Committee FY 2010-2011

1. *Statement of Purpose*

To coordinate the funding needs in support of the educational mission of the college for operations and capital improvements.

2. *Objectives*

- To assure prudent use of college funds through monitoring, auditing and reporting methods.
- To assure financial stability of the college by seeking ways to expand and enhance various revenue sources.
- To evaluate capital improvement needs of the college and determine funding sources to accomplish those needs.
- To maintain operating fund balances at an adequate level to insure financial stability of the college.

3. *Action Plan*

- Implementation of balanced budget.
- Promotion of annual audit process.
- Analyze current year financials in comparison to previous years to identify financial trends.
- Establish plans for long-range capital improvement needs projected through FY 2006.

PEARL RIVER COMMUNITY COLLEGE
Instructional Council
Objectives for 2010-2011

The Instructional Programs Committee is chaired by the Vice President for Instruction. Its members are the Dean of the Forrest County Center, the Director of Poplarville Career-Technical Programs, an Academic Counselor, the Director of Admissions, the Director of College Libraries, a Career-Technical Counselor, the Director of Extended Education, nine faculty representatives, and others who may be appointed by the President.

The purpose of the Instructional Programs Committee is to provide guidance for the instructional programs of the College and to evaluate and to approve changes in the curriculum.

The objectives of the Committee are to consider:

- addition of new programs.
- addition of new courses to existing programs.
- significant changes in existing programs and courses.
- changes in graduation requirements.
- other matters related to instructional programs that may be presented.

Professional Development Committee Objectives and Action Plan for 2010-2011

The Professional Development Committee is chaired by a staff member appointed by the President. Its members are the Vice-President for Instruction, Director of Career-Technical Affairs, Chief Planning Officer, one career faculty member, one technical faculty member, one academic faculty member, one staff member, and others as appointed by the President.

The purpose of the Professional Development Committee is to propose and plan activities for the development of the faculty and staff.

Objectives:

- Coordinate professional development programs for faculty and professional staff.
- Plan faculty and staff development activities for Fall Orientation.
- Plan special activities for new faculty members for Fall Orientation.
- Disseminate an annual summary report form for the purpose of documenting professional improvement that faculty and staff obtain through workshops, formal training sessions, etc.
- Implement plans for a professional development workshop in fall '10 and spring '11 and for the support staff.

Action Plan:

- Work with the Office of Planning and Research in order to obtain a keynote speaker on a topic of importance to the faculty and staff for Fall Orientation.
- Meet as a committee during the fall and spring semesters to discuss and implement improvement of special activities for new faculty members

STUDENT SERVICES COMMITTEE

2010-2011 Objectives

This committee is chaired by the Dean of Student Services. Its members are the Manager of Student Activities, Director of Intramurals, Director of Financial Aid, Director of Admissions, Director of Recruitment and Orientation, one faculty member from the academic division, one faculty member from Career and Technical Education, and others as appointed by the President. Members also include the President, Vice-President, and Secretary of the Student Government Association.

The purpose of the Student Activities Committee is to provide assistance in planning and evaluating activities to enrich and improve student life.

Objectives for the 2010-2011 year are as follows:

- To provide support and suggestions during the implementation of the new college housing project.
- To continue to place a strong emphasis on academic achievement related to eligibility for financial aid, student housing, as well as admission to specific programs at PRCC.
- To improve student services as it relates to students with disabilities. (Review ADA guidelines and make necessary changes.)
- To continue to provide a strong campus police department that will enhance the safety of our campus as well as proper student conduct and provide security with the necessary facilities to promote a professional approach to safety.
- To recruit and retain students from a diverse population.
- To deal with diversity issues on campus as well as the adaption of total quality management in all areas of Student Services.
- To improve physical facilities such as on-campus lighting, parking, streets, etc. Also, work toward the zoning of student parking on campus.
- To expand student services and student activities wherever possible to enhance student life at PRCC.
- To continue to expand and improve the delivery of Student Services at the Hattiesburg Campus and Hancock Center.
- To maintain and keep the updated goals and assessment of these goals in Student Services. Also to make improvements and changes in Student Services as deemed necessary by documented data.
- To improve on campus living through more student activities and a strong intramural program.

WORKFORCE EDUCATION COMMITTEE

This committee is chaired by the Workforce Education Center Director. Its membership consists of the Workforce Education staff. The purpose of the Workforce Education Committee is to plan and deliver workforce training to businesses, industries, educational and public service entities in the PRCC six-county district.

Workforce Training

Objective 1: Plan and deliver workforce training

Action Plan:

- Program Managers develop and execute plans for offering workforce training to area businesses, industry and agencies.
- Committee will identify emerging technologies and businesses requiring new training programs.

Objective 2: Provide effective and efficient Program Managers

Action Plan:

- Program Managers will participate in development of programs and activities which keep them on the cutting edge of workforce training.

Objective 3: Assist businesses and industry with identifying their training needs

Action Plan:

- Assist customers with the development of long range training plans.
- Provide leadership training.

Objective 4: Keep business, industry and agencies within the PRCC district aware of the benefits of Workforce Education

Action Plan:

- Create and maintain a cutting edge web presence on the internet.
- Engage organizations, agencies and societies to create a dialog of training needs and resources.

Objective 5: Make the Advanced Technology Center the premier training center in Mississippi

Action Plan:

- Solicit and integrate state and national resources into increasing the ATC curriculum development capability, increase the development of alternative training techniques and to expand its physical training capability.
- Increase the outreach to business and industry to expand the use of the ATC as their training venue

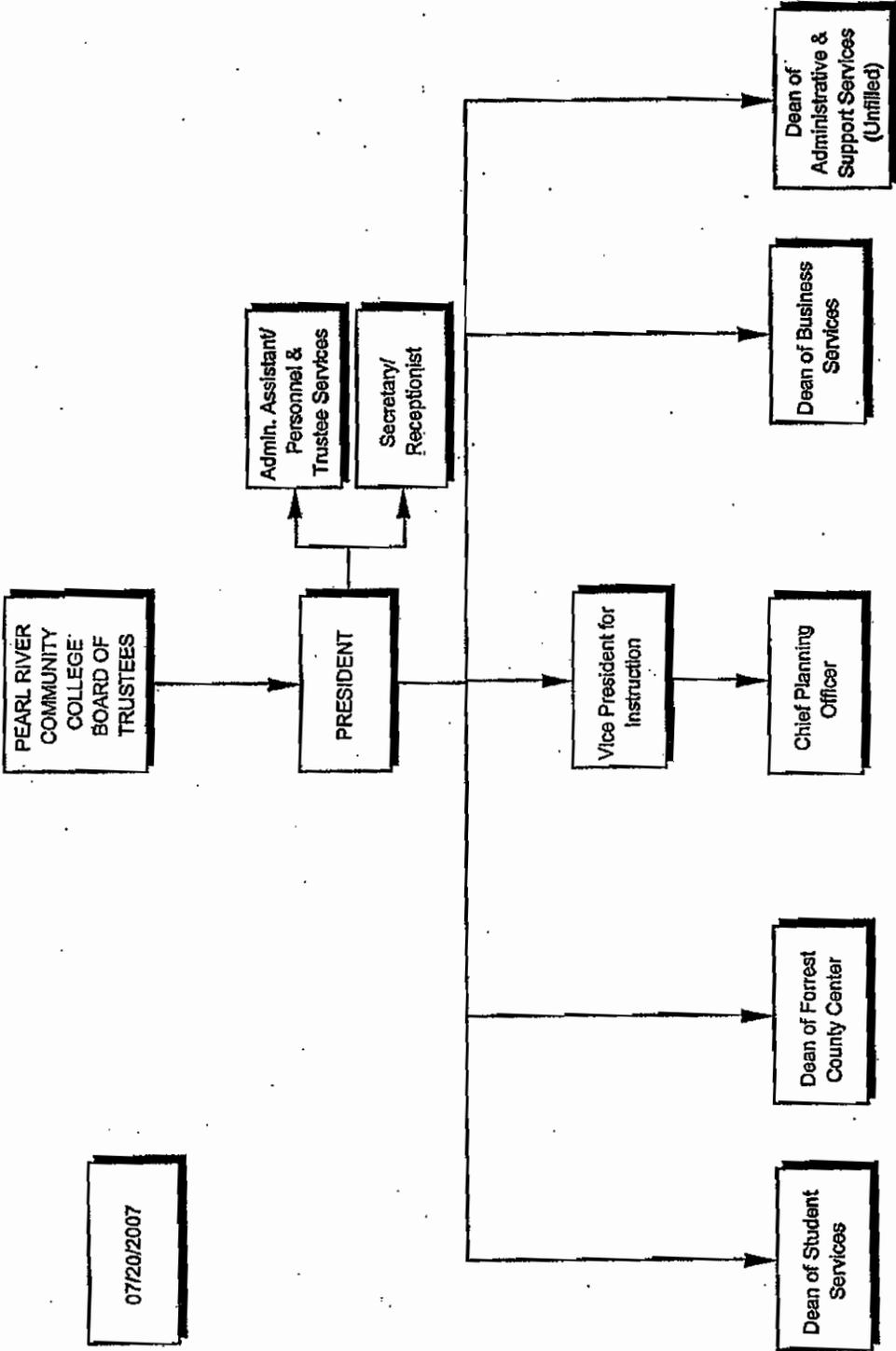
Organizational Charts

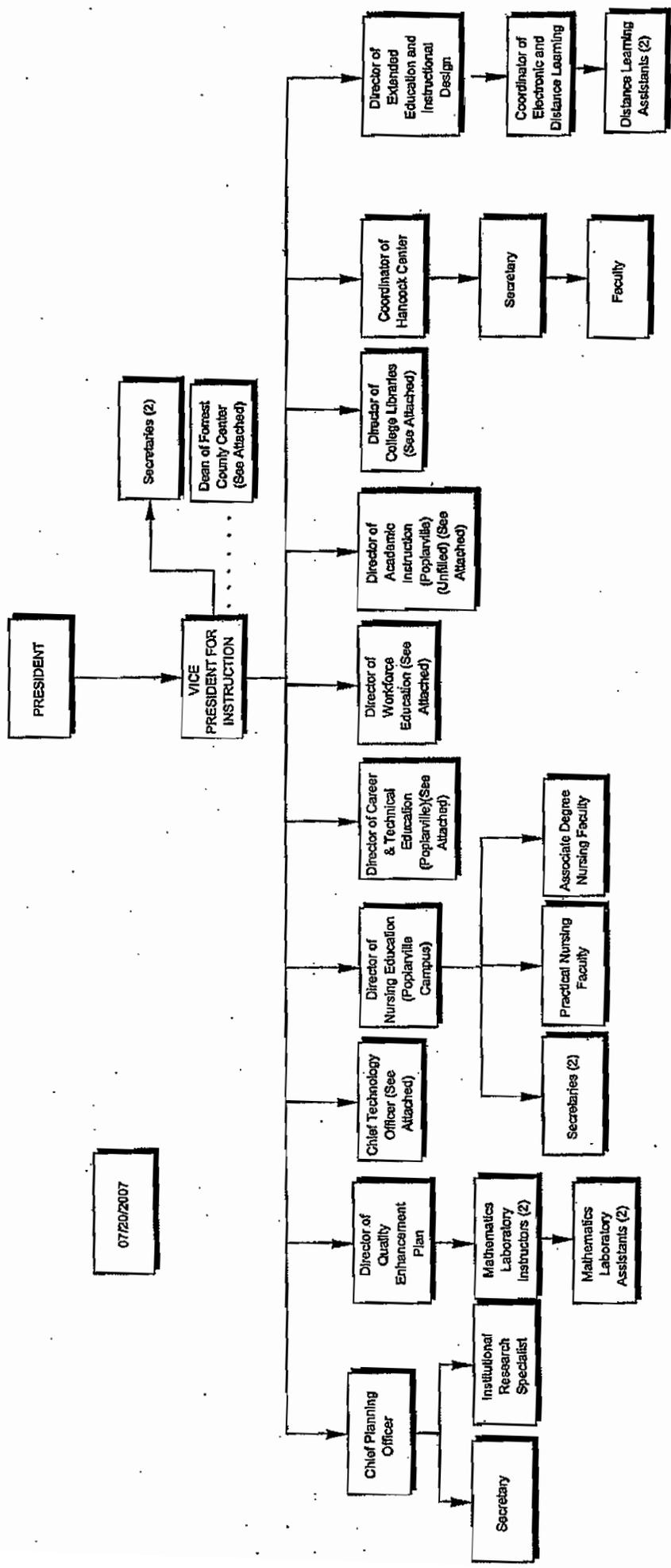
Pearl River Community College

Organizational Charts

- President
 - Vice-President for Instruction
 - Chief Technology Officer
 - Director of Career and Technical Education (Poplarville Campus)
 - Director of Workforce Education
 - Director of Academic Instruction
 - Director of College Libraries
 - Dean of Student Services
 - Director of Athletics
 - Dean of Forrest County Center
 - Dean of Business Services
 - Dean of Administrative and Support Services

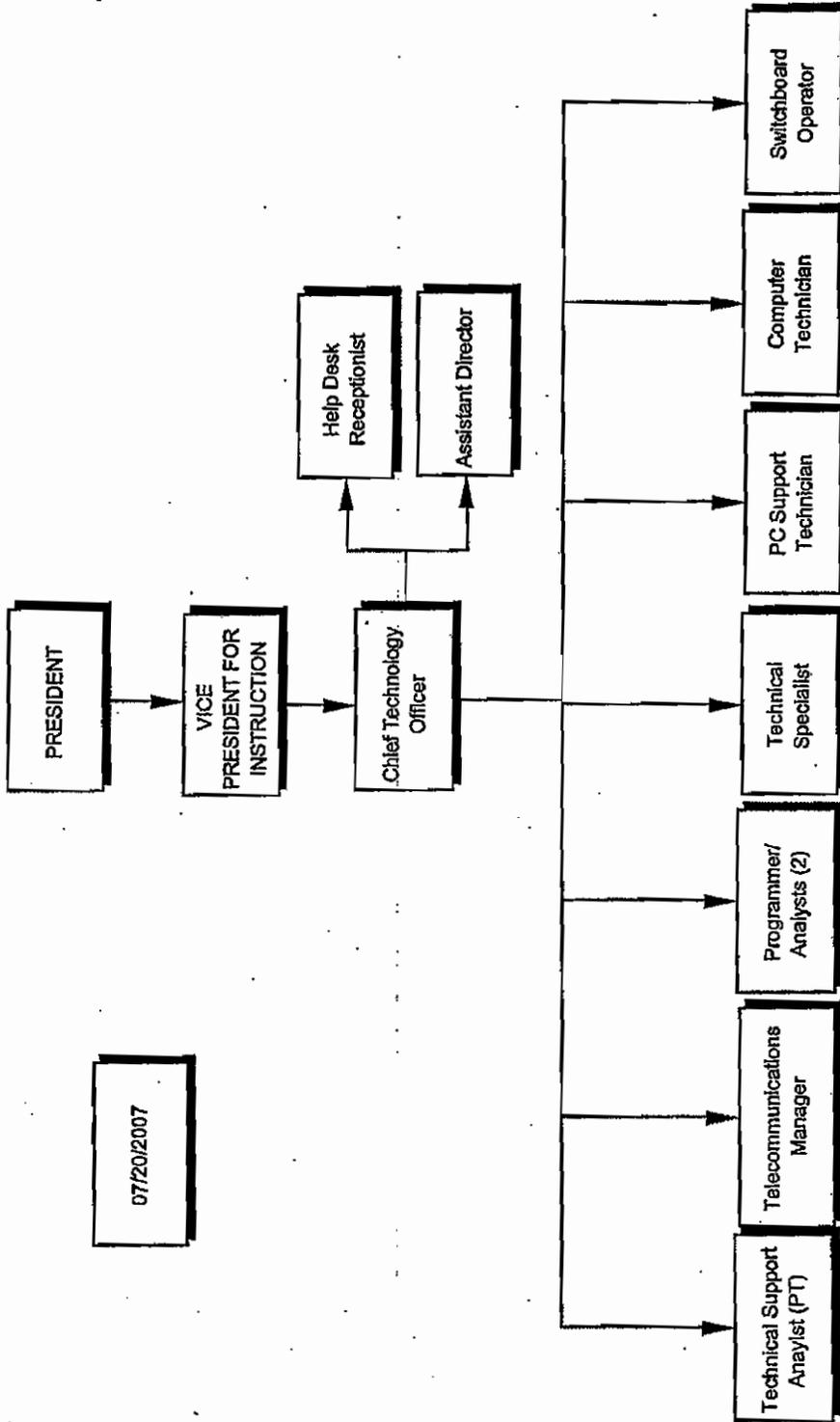
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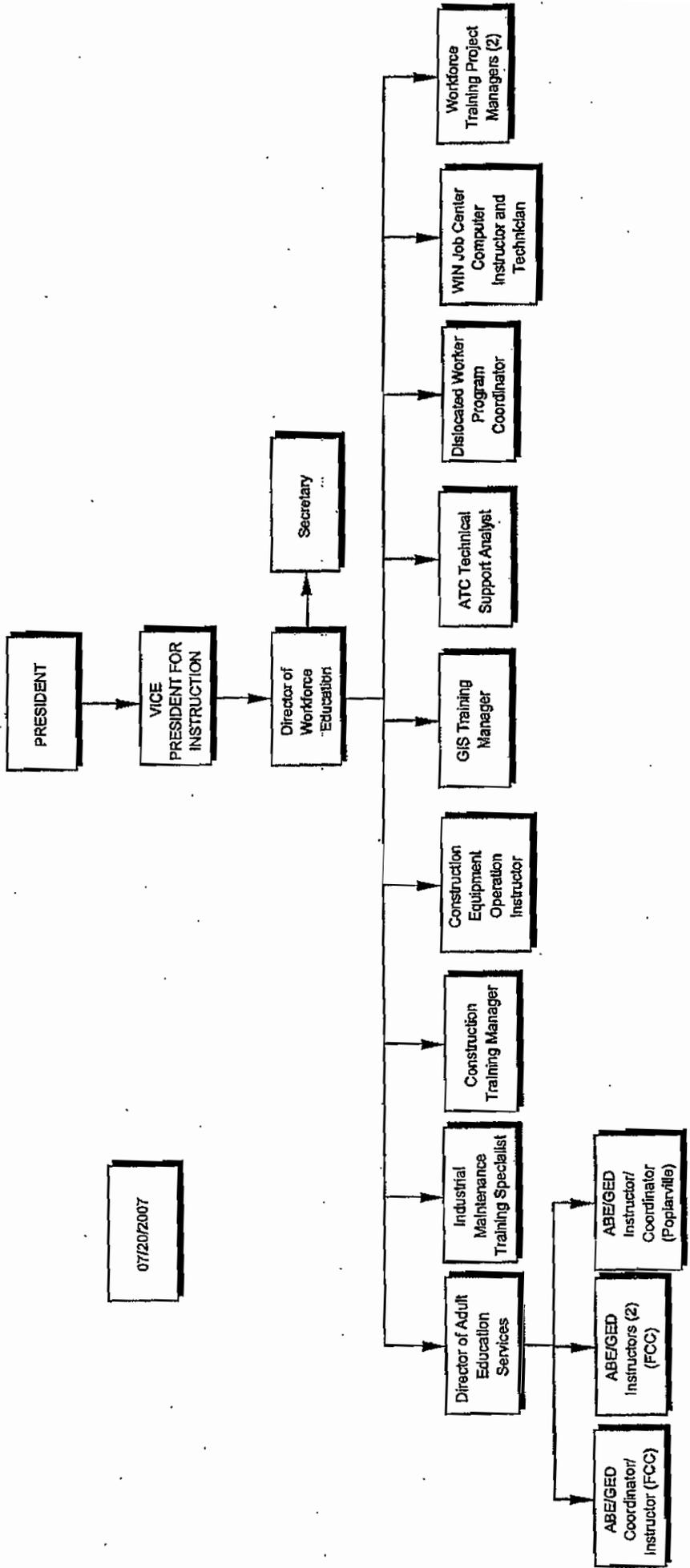


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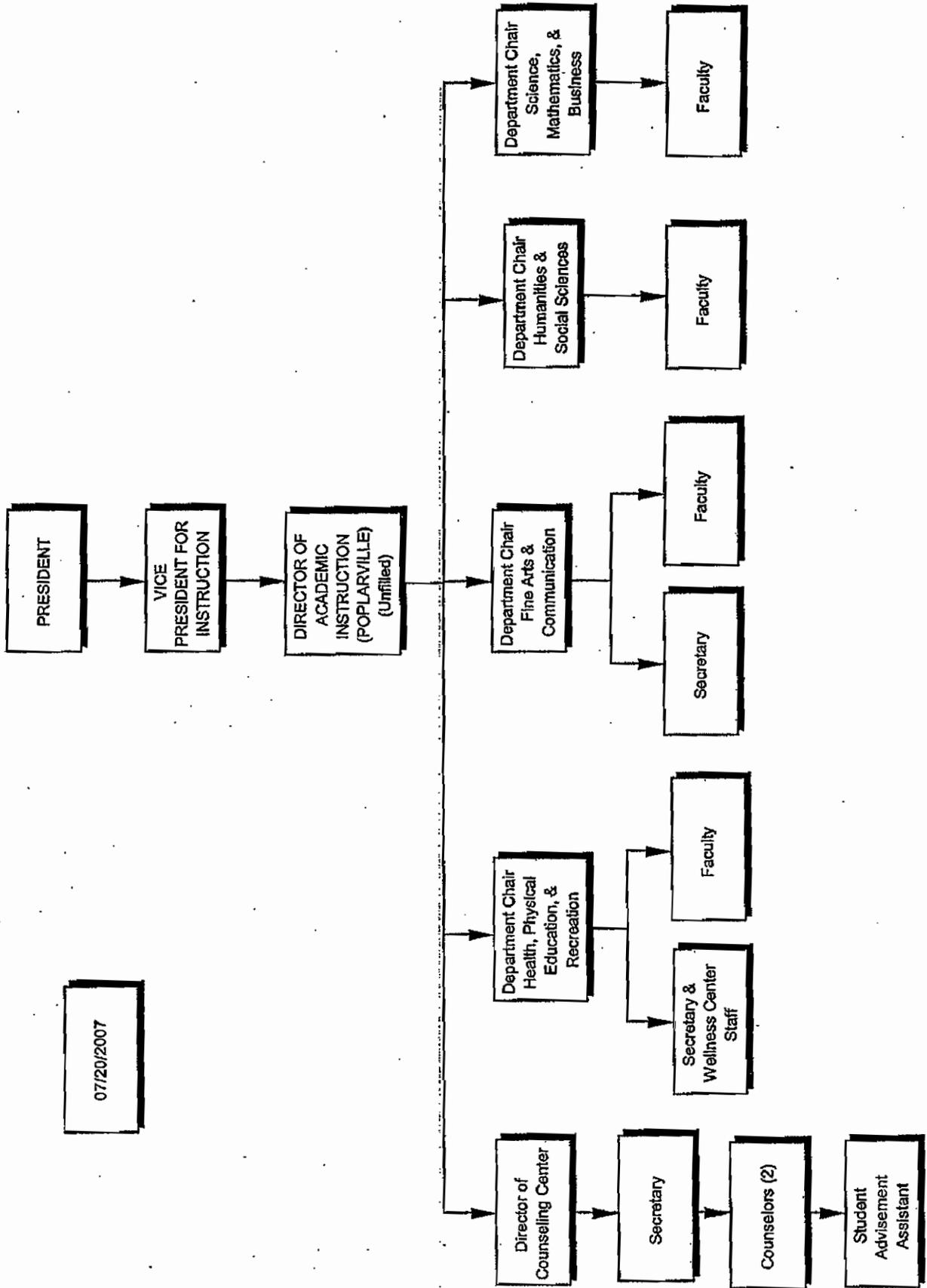
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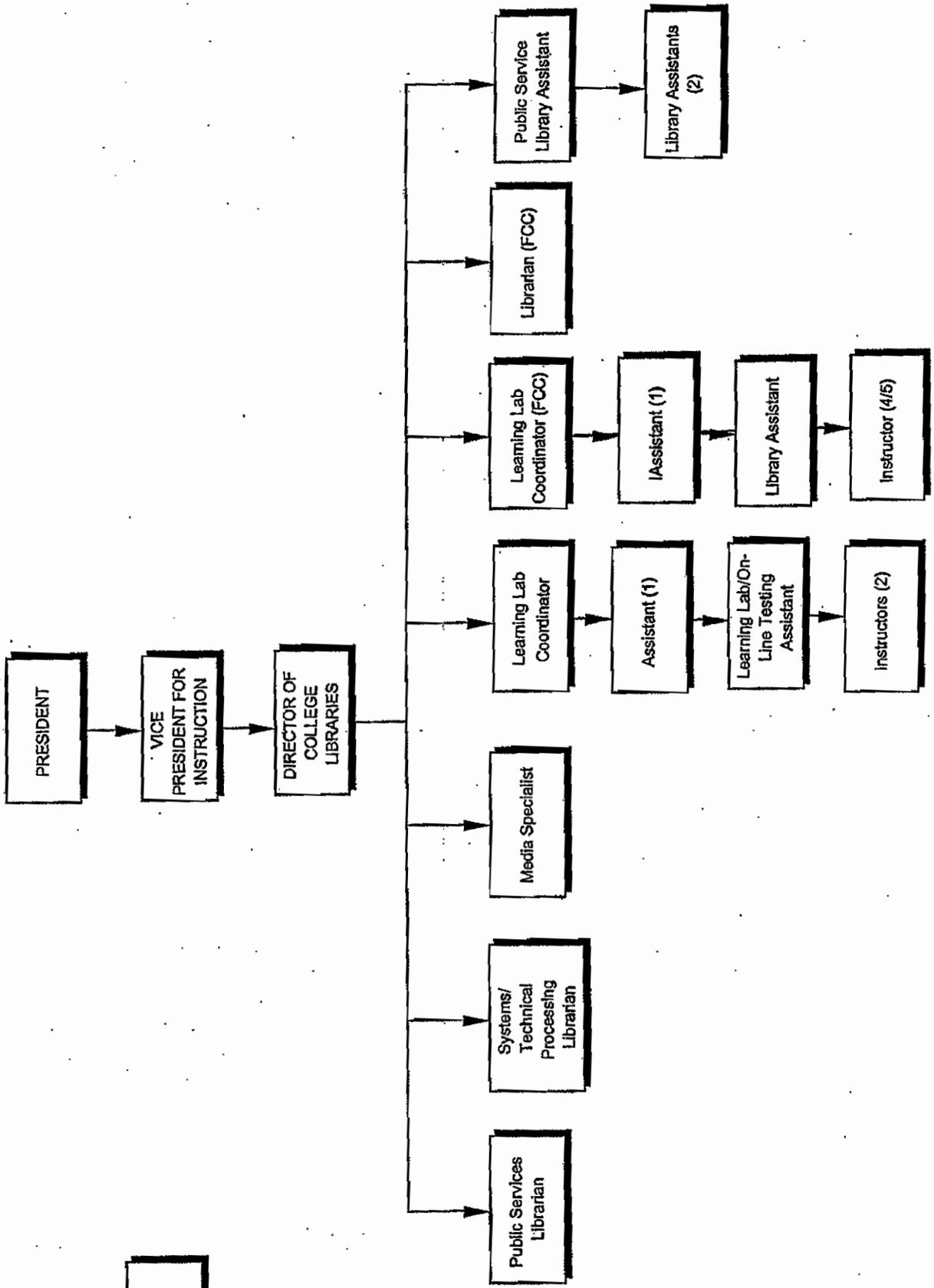


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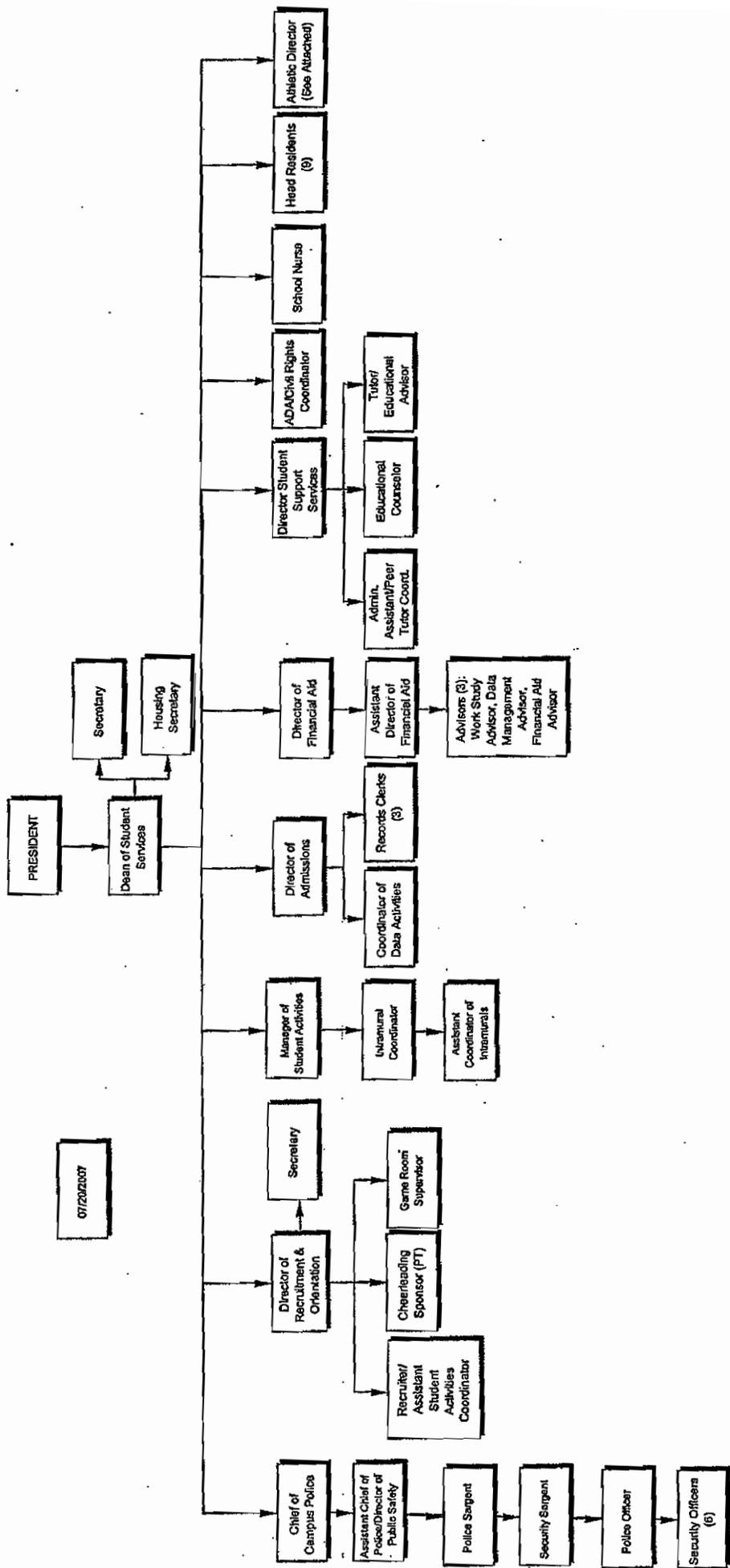


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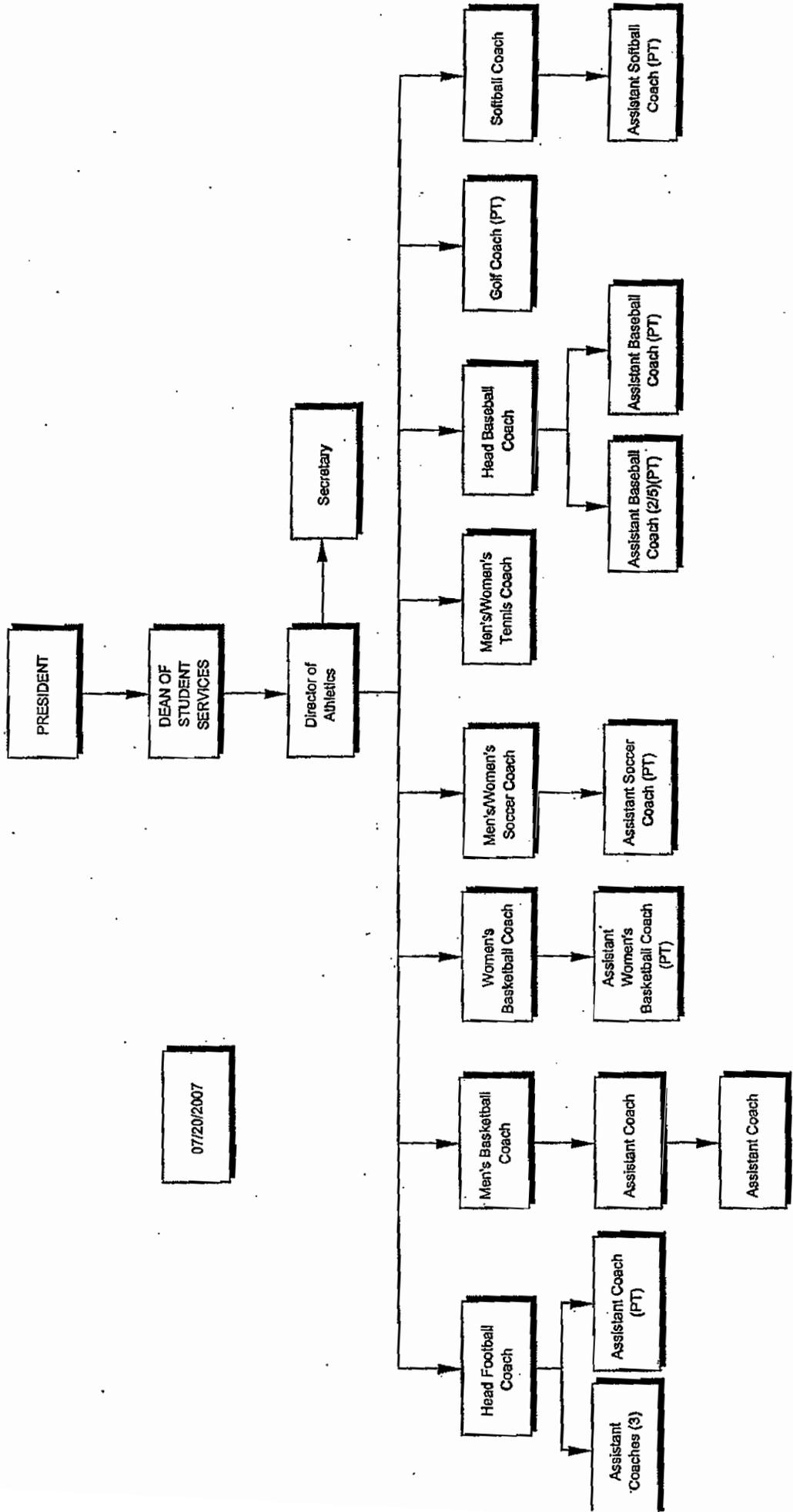




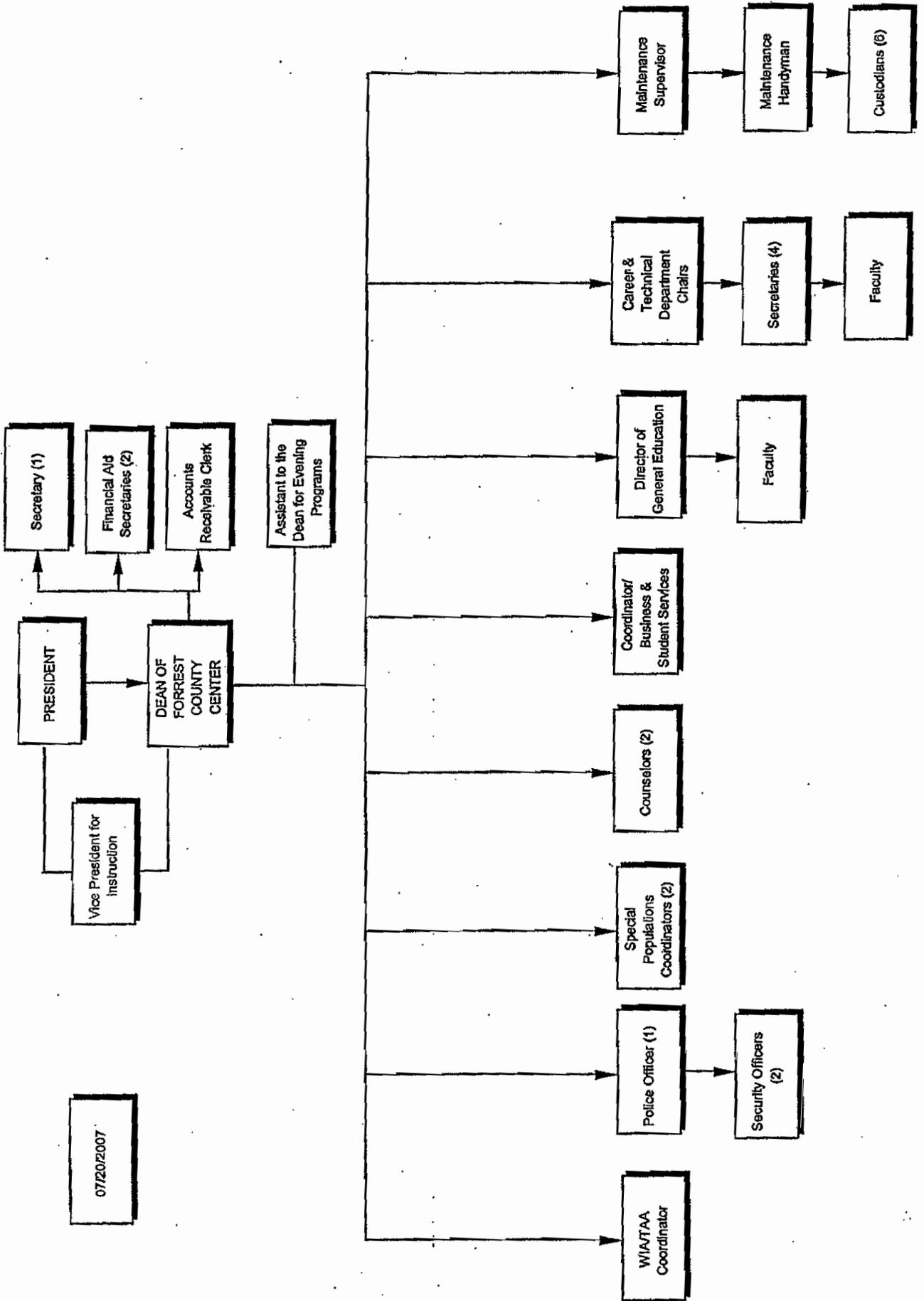
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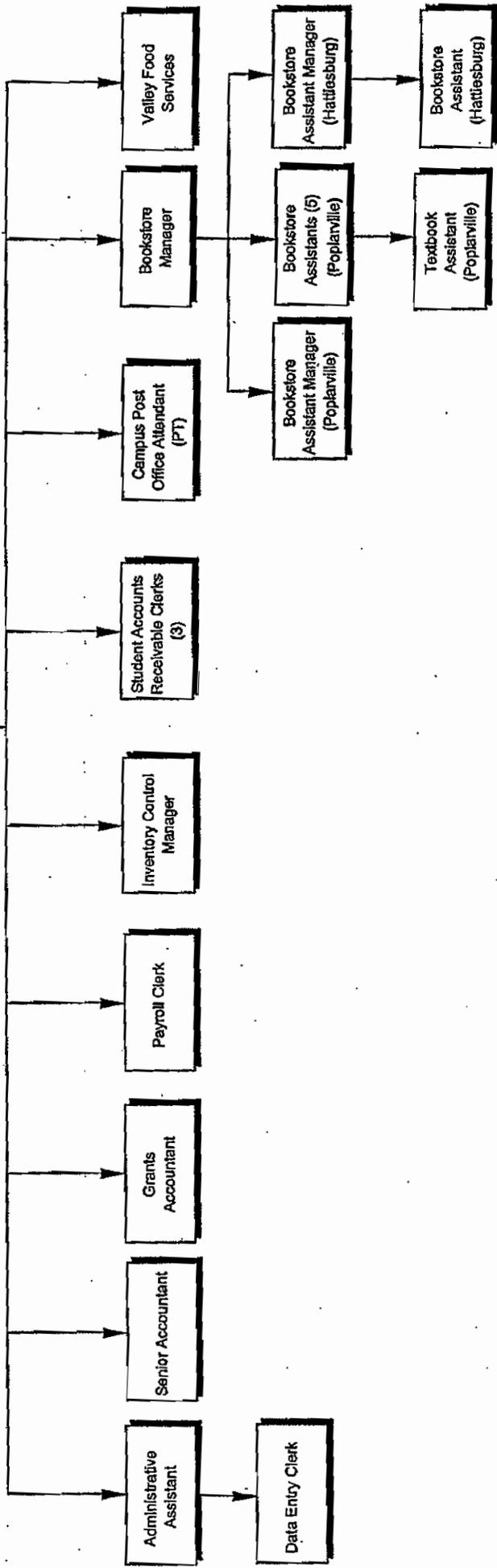


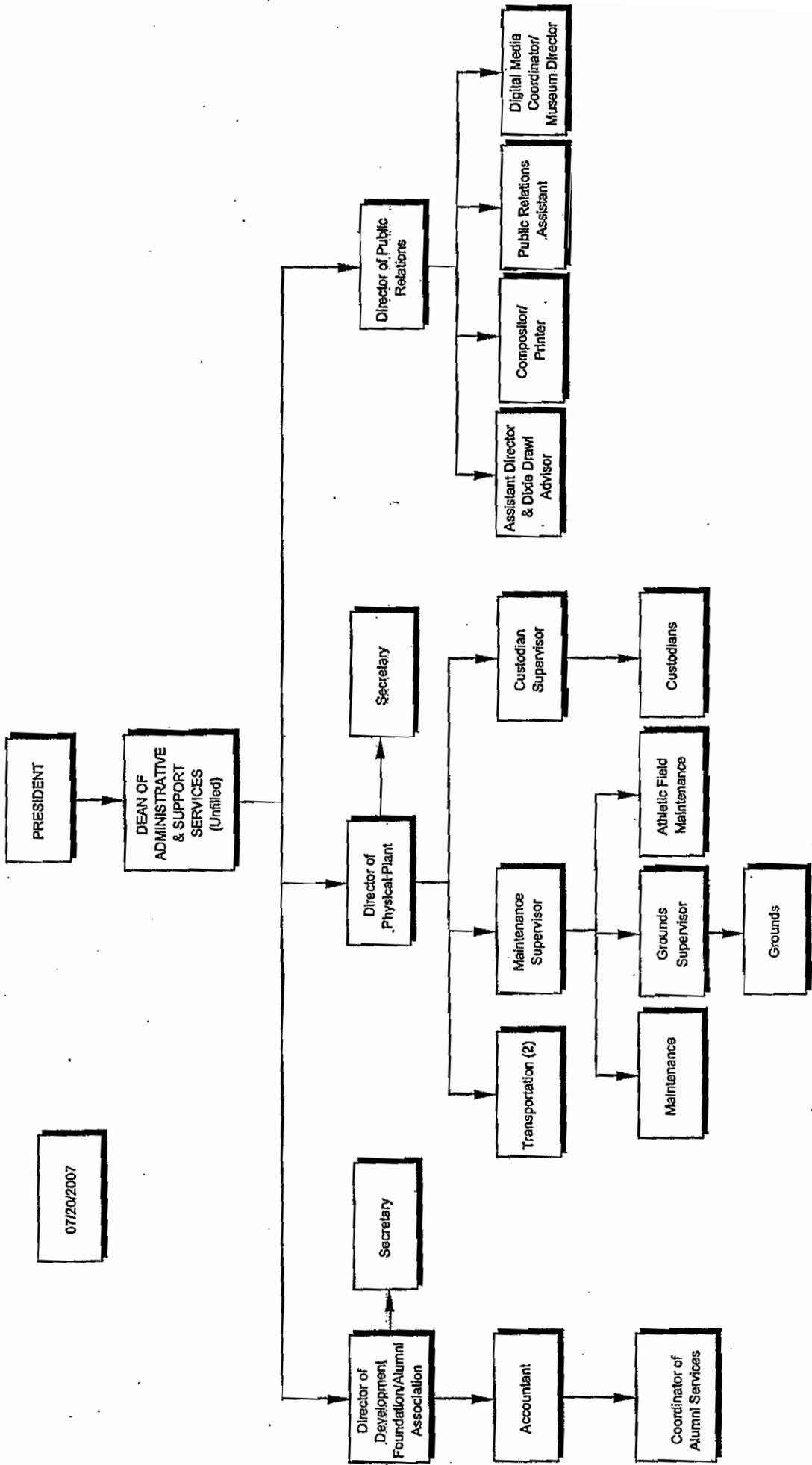
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PRESIDENT

07/20/2007

DEAN OF BUSINESS SERVICES





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Assessment Charts

Pearl River Community College

Assessment Charts

Section I – Administrative

Section II – Student Services

Section III – Instructional Programs

Section I

Administrative Assessment Charts

Section I

President's Report

Administrative Charts

ADA/Civil Rights Coordinator
Bookstore Manager
Chief Planning Officer
Chief Technology Officer
Counselor - Academic
Counselor - Career and Technical
Dean of Business Services
Dean of Forrest County Center
Dean of Student Services
Director of Admissions and Records
Director of Athletics
Director of Career and Technical Education Programs (Poplarville)
Director of College Libraries
Director of Counseling, Advisement, and Placement Center
Director of Development Foundation and Alumni Association
Director of Extended Education and Instructional Design
Director of Financial Aid
Director of General Education (Forrest County Center)
Director of Hancock Center
Director of Physical Plant
Director of Public Relations
Director of Recruitment and Orientation
Director of Retention and Adult Services
Director of Student Support Services
Director of Workforce Education
Institutional Research Specialist
Intramural Coordinator
Manager of Student Activities
President
Special Populations Coordinator
Tech Prep Coordinator
Title III Director
Vice President for Instruction

PRESIDENT'S REPORT AND ADMINISTRATIVE GOALS
Dr. William Lewis, President
Fall 2010

The challenges faced by Pearl River Community College are reflective of the national perspective for two-year institutions of higher learning. The continuing economic pressures from diminishing federal and state resources along with increasing measures of accountability are requiring community colleges nationwide to do more with less.

The challenges to improve completion rates for our students are requiring special focus as colleges prepare to meet new and higher standards of accountability for students who come to our institutions for a variety of reasons. The national and state struggles for identifying a true measure of completion for the many reasons a student enrolls in community college continues to be ill-defined. As we all know, students come to the community college for a variety of reasons and many have no intention of completing a degree or certificate program. Colleges are anxious for full definition of what it means to be a completer as many states, including Mississippi, are moving toward financial incentives as a part of the reward for higher completion rates.

For many years, the college has focused on the success of the individual students. The many support programs and individual attention that students receive during their studies at Pearl River Community College help provide an opportunity for each and every student to obtain the knowledge and skills that are necessary for success in today's challenging world.

The college is committed to the continuous improvement of all of its programs and services. This commitment, coupled with the focus on the success of the individual, provides for an enriched and enhanced learning environment for all students who come to the college seeking the opportunities that are available through a quality higher education.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010 – 2011**

POSITION: ADA /Civil Rights Coordinator		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT:			
RELATIONSHIP OF UNIT TO PRCC MISSION:			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To review and update the Disability Procedure Manual.	Disability Procedure Manual updated	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To review documentation to determine reasonable accommodations in accordance with Americans with Disability Act and Section 504.	Disability documentation reviewed	
3	To track student's performance records.	Midterm and Final grades are monitored	
4	To comply with federal laws pertaining to disability and discrimination.	Attendance at meetings related to discrimination as defined in Americans with Disability Act, Civil Rights Act, and Title IX	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>POSITION: Director of Admissions and Records</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To assist applicants in the process of formal admission to the college.</p>	<p>Applicant to Enrollment Ratio.</p>
<p>2 To initiate and complete the scheduling of classes in a timely and efficient manner, including distance learning classes.</p>	<p>Student surveys information, On, anecdotal line surveys.</p>
<p>3 To provide continual and immediate access to permanent academic records for students.</p>	<p>Feedback from Students, Universities, and Employers seeking Official Records of Formal Education.</p>
<p>4 To complete accurate and timely enrollment audits as required by state and federal authorities.</p>	<p>Annual enrollment audit performed by the State Board of Junior and Community Colleges.</p>
	<p>ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)</p>
	<p>USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2010-2011**

POSITION: Bookstore Manager		Supports PRCC Strategic Goal(s): 2
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To provide textbooks, supplies, Collegiate items, as well as other materials to the students, faculty and staff of the College.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide materials to support the instructional programs of the College.		
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1 Provide services to assist students and college personnel in obtaining required textbooks and supplies on a timely and convenient schedule.	1-Through the <i>Campus Climate Survey (administered by Dean of Students)</i> administered in Spring 2009, students and college personnel will indicate a 75% or greater level of satisfaction with the staff members employed at both the Poplarville and Forrest County Campus Bookstores.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 Bookstore operations will be financially self-supporting.	2-Based on a review of the 2008-2009 financial statements, the revenue will exceed expenses.	
3 Bookstores will maintain inventory records by completion of an annual physical inventory for auditing purposes.	3-A satisfactory state audit will show the completion of an annual physical inventory for audit purpose with no findings.	
4 Bookstores will assist those students participating in the MSVCC with obtaining required textbooks and supplies on a timely and convenient schedule.	4-A recommendation to include the following on the <i>Spring 2010 Campus Climate Survey</i> of the students taking part in <i>Virtual Classes</i> to indicate their	

PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT

2010-2011

	<p><i>level of satisfaction to the Virtual Bookstore services. Of those responding 75% of the students will give a 4 or above satisfaction level in rating those services (with 5 being the highest rating).</i></p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>POSITION: Chief Planning Officer</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges and other accrediting agencies which will lead to improvements in all areas of the institution and to obtain additional funding to support various College programs and initiatives.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA -- Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To provide documentation regarding the College's planning and evaluation processes.</p>	<p>ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)</p>
<p>2 To assist areas of the College in meeting their resource needs by providing assistance in obtaining funding that is not normally provided through general appropriations by the Mississippi State legislature and/or that requires a request for funding (from an agency or from the private sector) proposal.</p>	<p>USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>3 To serve as the SACS accreditation liaison.</p>	<p>ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)</p>

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011

4	To assist with the coordination and implementation of professional development sessions for faculty, staff, and administrators.	Assist with coordinating and implementing plans for the annual August professional development program for faculty and professional staff, for at least one professional development session for administrators and supervisors, and for at least one professional development session for support staff.	
5	To coordinate the personnel evaluation process in order to assess achievement of educational goals.	Prepare, distribute, and process all student evaluations of faculty and all faculty/staff/administrator evaluations according to policy and procedure.	
6	To coordinate publication of College policies and procedures.	Print and distribute the annual Policy and Procedure Manual.	
7	To coordinate the annual Women's Health Symposium.	Implement plans for the annual Women's Health Symposium.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>POSITION: Chief Technology Officer</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		<p>Supports PRCC Strategic Goal(s): 1, 2, 5, 6, 7</p>
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide, coordinate and fully utilize current computer technology as a reliable, efficient resource for support of college-wide data and telecommunications.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support to enhance and broaden the scope of computer systems and telecommunications for the college.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 To provide up-to-date technology to meet the administrative computing needs of the college.</p>	<p>Evaluation by the MS State Audit Department (applies to objectives 1-9)</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2 To provide up-to-date technology to meet the growing telephone needs of the college.</p>	<p>New software & hardware(applies to objectives 1-8)</p>	
<p>3 To provide up-to-date technology to meet the need for college wide internet access.</p>	<p>Software & hardware upgrades (applies to objectives 1-8)</p>	
<p>4 To provide up-to-date technology to meet the email requirements for the college.</p>	<p>Evaluation of training sessions (applies to objective 7)</p>	
<p>5 To provide up-to-date technology to meet the requirements for additional ID card readers.</p>		
<p>6 To provide up-to-date software and systems training for faculty and staff.</p>		
<p>7 To provide up-to-date technology to meet the administrative and instructional needs of faculty and students.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>POSITION: Counselor – Academic</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>SUPPORTS PRCC Strategic Goal(s): 1, 2</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide a variety of guidance and other helping services to assist students in achieving their educational, occupational, and personal goals.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a vital component in carrying out our mission of student services.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	
<p>1</p> <p>To provide academic advisement services.</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p> <p>Academic advisement services include transcript evaluations, assisting placing students in appropriate classes according to their functional level, career and educational planning, skills in transferring to a four-year college or university. Advising is based on entrance examination scores, student interest, and student educational and career goals. Advisement on an individual basis provided is ongoing. Group guidance is by arrangement. Group guidance is a collaborative effort in cooperation with career and technical counselors. Assist in conducting college fair. Plan and conduct transfer week. Assist in registration and advisement at Poplarville campus and at Hancock Center.</p>
<p>2</p> <p>To assist in providing advisement training for faculty advisors.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

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		developed in the Counseling, Advisement, & Placement Center for use in conjunction with Banner training to assist faculty advisors in improving advising skills.		
3	To provide career exploration/development services and testing services.	Career development services are provided through information provided by the student and through exploration in Choices and instruments such as Myers Briggs Personality Inventory.		
4	To provide personal counseling services.	Provide personal and social counseling to students who are faculty and/or self-referred for assistance with personal issues. Referrals are made to the Office of Dean of Students for issues where a student may be a danger to self or others.		

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<p>POSITION: Counselor – Career and Technical</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>SUPPORTS PRCC Strategic Goal(s): 1, 2, 7</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide individual and group services to prepare students for careers which meet the needs of business and industry.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide counseling services which assist in enhancing the educational experience and career development of our students.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>		<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
1	To organize and implement a guidance program.	Develop a yearly plan (Program of Work). Include a calendar of activities beginning July 1, 2008 to June 30, 2009.	
2	To provide individual and group guidance services to students to assist them in the development and use of cognitive and affective skills for understanding of self and others in the world of work.	Conduct individual advisement and scheduling sessions on an as needed basis. Conduct small and large group sessions for career decision making, orientation, class scheduling, employability skills development, and job placement skills.	
3	To coordinate student assessment, employability skills training, retention, placement, and follow-up activities in cooperation with instructors.	Conduct an organized testing program. Administer Occupational Specific examinations to fall, spring, and summer graduates. Utilize ACT and TABE scores in class placement. Administer regularly scheduled GED testing sessions for the people of the district. Conduct	

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			Job/Career Fairs on Poplarville and Hattiesburg campuses. Develop assessment charts on enrollment, retention, program completion, graduation, placement, occupational skills assessment, and academic gain. Maintain appropriate records.		
4	To assist in integration of academic and career-technical skills.		Blend academic and technical courses while developing class schedules for students		
5	To assist in student recruitment including special population students.		Serve on Recruitment Committee. Conduct recruitment visits to schools, technical centers, and assist with their visits to our campus.		
6	To assist special needs learners in obtaining skills for success in career-technical programs.		Schedule learners with special needs in related studies and developmental courses which lead to success. Accommodations for special needs students are sought and often approved in the GED testing program.		
7	To provide occupational, educational, personal, and social information for decision-making and problem solving.		Supply and upgrade occupational, educational, personal, and social information in the counselors' offices and career center library as budget permits.		
8	To participate in professional growth opportunities.		Participate as a member in state and district professional organizations		
10	To conduct annual program performance evaluations for improvement.		State performance evaluations Student/staff evaluations.		

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POSITION: Dean of Business Services		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide necessary funding to support the educational mission of the college for operations and capital improvements. To coordinate the development of budgets and monitor results. To maintain financial records in accordance with national and state standards.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support, through adequate funding levels, the mission of the college.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assure prudent use of college funds through monitoring, auditing, and reporting.	Produce balanced budget Annual audit Produce Financial Statements		
2 To assure financial stability of college by seeking ways to expand revenue sources.	Compare current year revenues to prior years and analyze results.		
3 To evaluate capital improvement needs of the college and provide necessary funds to meet those needs.	Use of long range capital needs plan developed by the architects.		
4 To maintain operating fund balances at an adequate level to insure financial stability of the college.	Financial Statements and Audit Reports.		

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<p>POSITION: Dean of Forrest County Center</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To administer the Career-Technical, Academic and Student Services Divisions of the Forrest County Center.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training as well as college transfer programs for the students within the college district.</p>			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To encourage high quality in all instructional programs by monitoring curricula and instruction for both the academic and career technical divisions at the Forrest County Center.	Faculty will be evaluated annually by the Supervisor and students. Assessment criteria in each departments chart will be reviewed.		
2 To encourage and assist all departments in the process of budget planning and utilization	Review and approve all budgets and requisitions for purchases submitted by faculty.		
3 To encourage departments in all areas of planning.	All instructional program changes will be submitted for review annually. If approved, those changes will be recommended to the Instructional Programs Committee.		
4 To encourage all departments to stay abreast of up-to-date instructional methodologies and equipment	Program training aides and equipment will be reviewed by respective program craft committees and/or department coordinators.		
5 To supervise the activities of the office of student services which includes Admissions, Financial Aid and Business Office at the Forrest County Center	Review and approve services provided for student admissions and assistance. Monitor and approve all expenditures for administration and instructors.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>POSITION: Dean of Student Services</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 2</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept. (Physical, social, recreational, and educational.)</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To supervise and administer those student services which promote and enhance the educational mission of PRCC.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To supervise the Director of Admissions, Director of Financial Aid, Housing Supervisors, Chief of Campus Police, Director of Recruitment / Orientation, Director of Student Support Services, Director of Athletics and college nurse.</p>	<p>Annual evaluations as required by PRCC Policy and Procedure. Annual evaluation and planning meeting with each employee.</p>
<p>2 To promote and enhance programs in student services that embrace the comprehensive student develop concept.</p>	<p>Annual training of residence life staff. Minimum of one (1) training per semester for select programs.</p>
<p>3 To review by formal and informal methods the use, satisfaction and perception of student services.</p>	<p>Maintain 70 percent satisfaction level on Campus Climate Survey Annual review of evaluation methods</p>
	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

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4	To maintain accurate and correct published information related to student services (student handbook).	Annual update and publication of all student manuals.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>POSITION: Director of Athletics</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 2, 4, 5</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To enhance student life on the campus and to foster support for the College through the development of highly competitive athletic programs.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide activities which enrich the educational, recreational, and cultural opportunities provided by the College.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 To identify and employ a highly qualified athletic staff which will instill in the program a sense of integrity, competitiveness, and concern for the development of the student athlete.</p>	<p>College employees and alumni with a demonstrated allegiance to the College will assist in screening and nominating head coaches when vacancies occur.</p>
<p>2 To increase attendance at all athletic events through improved media exposure.</p>	<p>Radio, television, and newspaper exposure is noticeable and consistent.</p>
<p>3 Improve emphasis on student achievement with our athletes.</p>	<p>Academic performance and progress towards graduation to be monitored on a regular basis.</p>
<p>4 Improvement of athletic facilities.</p>	<p>Athletic facilities will become an asset in the recruitment process.</p>
<p>5 Improve external fund raising.</p>	<p>External funds will be used to support athletic programs and scholarships.</p>

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6	Develop evaluation plan for athletic program	Strengthen leadership for various sports programs.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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Position: Director of Career and Technical Education Programs (Poplarville)		Supports PRCC Strategic Goal(s): 1, 3, 4, 5, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare and upgrade students for careers to meet the needs of business and industry in the college district.			
RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training programs for the students within the college district.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To encourage high quality in all Career and Technical programs by monitoring curricula and instruction.	Career and Technical faculty will be evaluated annually by the Supervisor and students.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To encourage all Career and Technical departments in the process of budget planning and utilization.	Review and approve all budgets and requisitions for purchase submitted by Career and Technical faculty.	
3	To encourage Career and Technical departments in all areas of planning.	Program changes will be submitted for review annually.	
4	To encourage all Career and Technical Departments to stay abreast of up-to-date training aides and equipment as per industrial standards.	Program training aides and equipment will be reviewed by respective program craft committees.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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<p>POSITION: Director of College Libraries</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>PRCC Strategic Goal(s): 3, 7</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To support the College in its educational and cultural endeavors by providing primary and secondary materials, both print and non-print, to meet the needs of the curriculum, students, and faculty, both on and off campus.</p> <p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide materials, both print and non-print, to support the academic, technical, and vocational programs; workforce training; and remedial education.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To acquire, organize, and make available for use the sources of information needed to support the instructional programs of the College and the institutional and individual needs of the students, faculty, and staff.</p>	<p>Number of print and non-print materials added to the collection each year.</p>		
<p>2 To provide students and faculty with orientation of the Libraries and the services provided so that such resources will be used more effectively and efficiently.</p>	<p>Number of orientation sessions provided to students and faculty.</p>		
<p>3 To provide audio visual and microform</p>	<p>Number of new pieces of equipment</p>		

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	equipment, copiers and computers to support instruction.	added to Libraries and utilization of services.	
4	To increase periodical collection.	ACRL standards.	
5	To increase the Libraries budget to 6% of the school budget.	ACRL standards.	
6	To increase the electronic database collection.	ACRL standards.	
7	To provide a staff which is qualified and concerned with meeting the needs of the institution, students, and faculty.	Number of staff employed with degrees or training appropriate for positions held.	
8	To provide opportunities for faculty and staff to take part in professional development activities.	Number of faculty and staff participating in professional development activities.	
9	To continually weed the GHJ Nursing collection and the FCC Allied Health Collection.	Usage count and copyright date of materials.	
10	To cooperate with other institutions, libraries, and agencies to meet the information needs of the college.	Cooperative agreements with other libraries.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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<p>POSITION: Director of Counseling, Advisement, & Placement Center</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide individual and group services to prepare students for careers which meet the needs of business and industry.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide counseling services which assist in enhancing the educational experience and career development of our students.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To organize and supervise the guidance program.</p>	<p>Propose revisions to existing program for improvement by establishing an advisory council, planning activities each year, developing and publishing guidance activity calendar, expanding the advisement services being provided at the Hancock Center by including additional part time personnel, and continuing the part time counseling services at that center.</p>
<p>2 To provide individual and group guidance services to assist students in the development and use of cognitive and affective skills.</p>	<p>Conduct individual advisement and scheduling sessions on an as needed basis. Conduct small and large group sessions for career decision making, orientation, class scheduling, employability skills development, and job placement skills.</p>
	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

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3	To coordinate student assessment, employability skills training, retention, placement, and follow-up activities in cooperation with instructors.	Conduct assessment including ACT, GED, TABE, and C-PAT testing services. To propose purchasing ACT COMPASS.	
4	To provide opportunities for personnel to improve guidance services.	Encourage participation in staff development and communication with industry, businesses, and other colleges. Extensive time was spent on program analysis in preparation for writing a Title III Grant Proposal which was not funded. Funding would have assisted in providing additional personnel, floor space, equipment, and consulting from outside experts on best practices in advising, and the design and implementation of a "College Experience Course."	
5	To encourage personnel to participate on College committees in support of the mission statement of the College.	Participation on the Instructional Council, Calendar Committee, Recruitment Committee (appropriate College committees), and advisory boards of community schools and businesses.	
6	To encourage personnel to participate in professional development to improve guidance services.	Encourage participation in state and national organizations for improvement in guidance services such as counseling, advisement, placement, orientation, etc.	
7	To utilize community resources	Maintain contact with "helping" agencies within the district.	
8	To conduct evaluations.	To complete evaluations as prescribed by the College and State pertaining to program and personnel evaluations.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>POSITION: Director of Development Foundation and Alumni Association</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 5</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide resources to assist the College in accomplishing its mission.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a variety of activities, both friend-raising and fund raising, which will increase public visibility and thus increase interest and financial support in the College through the Office of the Development Foundation and Alumni Association.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1</p> <p>To generate individual and corporate donations to support the programs and services of the College.</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p> <p>1.1. Minutes of the College Board of Trustees.</p> <p>1.2. Minutes of the PRCC Development Foundation.</p> <p>1.3. Annual Audit of Pearl River Community College.</p> <p>1.4. Annual Audit of the PRCC Development Foundation.</p> <p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2</p> <p>To provide opportunities for alumni to continue their involvement in the programs of the College.</p>	<p>2.1. Minutes of the College Board of Trustees.</p> <p>2.2. Minutes of the PRCC Development Foundation.</p> <p>2.3. Minutes of the PRCC Alumni Association.</p>

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	2.4. Quarterly editions of the alumni magazine, RiverSide. Development Foundation will employ a full-time Coordinator of Alumni Services.		
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<p>POSITION: Director of Extended Education & Instructional Design</p>		<p>Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To enhance learning opportunities both within and beyond the traditional classroom in order to guide students, faculty, and staff toward quality educational and service opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide broader access to the educational opportunities offered by PRCC. Through Distance Education, Instructional Design, Dual Enrollment, Weekend and Night Classes, and Continuing Education, the Office of Extended Education & Instructional Design provides avenues of learning suited to a variety of learning-styles and lifestyles.</p>			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To improve the retention of students in online classes.	Enrollment forms; withdrawal forms		
2 To evaluate all distance education courses for which the Office of Extended Education is responsible.	Documented evaluations		
3 To increase the number of night class and weekend class offerings by 5%.	Student enrollment data		
4 To provide initial and ongoing training in Blackboard for faculty teaching online and traditional courses.	Documented evaluations; training calendar		
5 To create a baseline of instructor usage for Blackboard.	Usage report from Blackboard.		
6 To provide guidelines and support for	Documented dual enrollment		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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	high school dual enrollment classes in the six county districts.	requests from each high school/school district		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>POSITION: Director of Financial Aid</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the "comprehensive student development concept" (physical, social, recreational, and educational).</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To award financial aid to the student population at PRCC based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.</p>	<p>Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.</p>
<p>2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.</p>	<p>Keep abreast of federal, state and institutional updates on policy and procedural changes related to programs through mail, electronic, and e-mail postings.</p>
<p>3 To revise the job descriptions of employees in the Office of Financial Aid.</p>	<p>Review current responsibilities of each employee based on daily duties and</p>
<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
<p>No change needed.</p>	<p>No Findings to date.</p>
<p>No change needed.</p>	<p>No Findings to date.</p>
<p>This process is still under review and is still be revised.</p>	<p>Due to an employee transfer and the increase in student enrollment along with the addition of two new</p>

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	<p>update job description accordingly.</p>	<p>federal programs called for a reorganization of job descriptions.</p>	
<p>4 To utilize the U.S. Department of Education's Central Processing System's Return of Title IV functionality to implement the processing of all required R2T4 calculations beginning for the 2008-2009 award year.</p>	<p>Develop a comprehensive point of contact/communication plan between the Office of Financial Aid, Business Services, and the Admissions Office with regard to Withdrawal Notifications for the purpose of determining Return of Title IV calculations.</p>	<p>The Office of Financial Aid developed its own query with regard to processing R2T4 withdrawal calculations which allows us the opportunity to pull our own weekly reports. Information regarding student accounts required for calculations is still secured from Business Services.</p>	<p>One workshop held as part of faculty orientation session for Spring 2010. No further actions taken at this time.</p>
<p>5 To reformulate an up-to-date written policies and procedures manual to comply with U.S. Department of Education requirements for the administration of federal assistance programs. It is also suggested that the manual be created as a Web-based resource, allowing for easier, more regular updates to the manual.</p>	<p>Recommended following consultation with USA Fund University Consultant with regard to possible Federal compliance implications. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of Financial Aid.</p>	<p>Policies and procedures manual for Pearl River Community College written and presented to the U.S. Department of Education during Program Review February 2010. Mission Statement for Office of Financial Aid and Code of Ethics is developed and in place and included in the policies and procedures manual.</p>	<p>Process for updating policies and procedures manual in the Office of Financial will continue indefinitely as the industry continues to evolve.</p>

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<p>POSITION: Director of General Education (Forrest County Center)</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 4, 5, 6</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To Coordinate and supervise academic course offerings on the Hattiesburg Campus.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as the representative of the Vice President for Instruction's Office on the Hattiesburg Campus.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To continue to assist in developing new academic course offerings at the Forrest County Center.</p>	<p>To meet with administrative personnel to add academic courses other than those required for technical programs.</p>
<p>2 To continue to offer more counseling opportunities for students.</p>	<p>To assist in providing academic counselors from the Poplarville campus on the Hattiesburg Campus.</p>
<p>3 To assist in reorganizing the regular registration process and late registration process</p>	<p>To meet with administrative personnel to assist in securing computers for registration at the Forrest County Center.</p>
<p>4 To continue to seek new classrooms and teaching materials at the Forrest County Center.</p>	<p>To meet with administrative personnel to achieve this goal.</p>
<p>5 To continue to add more full-time faculty at the Forrest County Center.</p>	<p>Consult with Vice President for Instruction to achieve this goal.</p>

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2010-2011

<p>POSITION: Director of Hancock Center</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		<p>Supports PRCC Strategic Goal(s): 1, 2</p>
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide quality post-secondary education and workforce development training to students within Hancock County and Stennis Space Center.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide integrated, innovative, and comprehensive services to students and communities within Hancock County and Stennis Space Center. These integrated services include coordinated efforts with the College departments on the Poplarville and Hattiesburg campuses to support the College mission.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 Provide an informative and meaningful new student orientation program that meets the transitional needs of new students.</p>	<p>Assessment criteria as described in Orientation and Recruitment department's assessment chart targeting students, counselors and guests.</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2 Provide prospective students information on the admission process, academic programs, and campus life that will aid in prospective students' recruitment and future enrollment.</p>	<p>Conduct recruitment events where participants are provided the opportunity to visit with college personnel from all academic and career programs, receive information on the admission, financial aid, and scholarship process.</p>	
<p>3 Provide strategic data driven decision-making grounded in reliable data analysis to support enrollment goals and initiatives.</p>	<p>Student and staff survey forms and direct observation by Hancock Center Director and others responsible for institutional effectiveness.</p>	
<p>4 Increase the number of students enrolled in courses at sites in Hancock County and Stennis Space Center.</p>	<p>Collect and analyze student enrollment data for all sites in Hancock County and Stennis Space Center.</p>	

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5	Increase College's visibility throughout the business community within Hancock County and Stennis Space Center.	Expand initiatives in partnership with local business and the College Workforce Development Division.		
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2010-2011

POSITION: Director of Physical Plant	Supports PRCC Strategic Goal(s): 2, 3, 4, 5		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide physical resources and facilities in order to support the educational programs, support services, and activities of the College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To increase the access to and the quality and efficiency of campus physical resources and to develop and maintain a transportation system that meets the travel needs of students, faculty, and staff at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To maintain the accessibility and cleanliness of all buildings.	1. Inspection and evaluation by janitorial supervisor weekly.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To provide routine preventative maintenance of all buildings.	2. Inspection and evaluation by supervisor of maintenance and contractors.	
3	To maintain campus grounds.	3. Inspection and evaluation by appropriate personnel.	
4	To maintain all utilities.	4. Inspection and evaluation by appropriate personnel (Public Service Commission, fire marshal, etc.).	
5	To plan and identify immediate needs for all facilities.	5. Constant inspections leading to request for improvements.	
6	To plan and identify long range needs.	6. Inspection and evaluation by appropriate personnel (contractor, engineers, staff).	
7	To provide a safe and quality transportation system as it relates to approved travel for	7. Schedule use of vehicles for approved	

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	students, faculty, and staff.	travel.		
8	To employ efficient and effective mechanic personnel.	8. Evaluation of mechanics in charge of transportation done formally and informally. Also, daily supervision of mechanics.		
9	To provide updated fleet of vehicles whenever needed in a professional and courteous manner.	9. Purchase of new vehicles on regular basis as budget permits.		

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POSITION: Director of Public Relations		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: Disseminate information about the activities and programs of Pearl River Community College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To communicate the philosophy and mission of Pearl River Community College to its constituents, which in turn helps the college in the areas of recruitment and retention.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To enhance the image or public perception of the college by sending out news releases to all media: print, TV, and radio on all college activities.	The print media are sent 20-25 news items per month for publication. TV media sent minimum of four coverage advisories per month.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To enhance the school's website by updating and adding additional information about programs so that students and perspective students, as well as parents and the general public, can learn information about the school.	Increase the number of hits on the school's official website.	
3	To enhance the image and student perception of the college through the use of recruitment video that features faculty, students and many activities that go on.	Increase interest in the college through requests for information about academic and career/technical programs, financial aid and housing.	
4	To enhance the image and student perception of the college through the use of informative brochures, news letters and magazines.	Update, print and distribute literature to increase interest in the college.	
5	To improve and expand advertising efforts to enhance the image and student perception of the	Balance advertising efforts on TV, in newspapers and magazines, on radio	

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	college.	and in high-traffic areas throughout the district.		
6	To enhance the school's distance education enrollment through the publication of timely brochures and news releases about course offerings and registration procedures.	Increase interest in the college's distance education offerings by updating brochures each semester.		

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<p>POSITION: Director of Recruitment and Orientation – Recruitment</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		<p>Supports PRCC Strategic Goal(s): 2, 4, 7</p>
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 To increase enrollment by 5%.</p>	<p>1. Review number of students enrolled.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2 To improve and expand the recruiting efforts so that more students will be enrolled from the district.</p>	<p>1. Participate in various recruitment activities. Prepare and mail information to prospective students. Provide campus tours.</p>	
<p>3 To improve recruiting efforts of non-traditional students.</p>	<p>2. Provide information for various activities for non-traditional students. Provide PRCC information upon request. Provide campus tours.</p>	
<p>4 To improve and update recruiting literature to attract students.</p>	<p>4. Update, print, and distribute recruitment literature. Collect and review view books and other</p>	

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5	To meet with high school counselors and other personnel to provide awareness of the quality educational opportunities available at PRCC.	college/university publications to get new ideas for next year.	5. Take PRCC literature/supplies to all district high schools. Plan and organize special activities to give PRCC information to off-campus personnel.	5. Meetings were conducted with high school counselors and personnel to provide information concerning activities on campus.	3. Plans are to continue distributing information concerning educational opportunities at PRCC to area schools.
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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POSITION: Director of Recruitment and Orientation – Orientation		Supports PRCC Strategic Goal(s): 2,4,7
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.		
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1 To plan, coordinate, and direct orientation activities for new PRCC students.	1. Review the number of students and parents/guardians attending.	1.
2 To encourage all prospective students to attend an orientation session.	2. Prepare and mail orientation literature to prospective students.	2.
3 To encourage parents/guardians of prospective students to attend summer orientation.	Prepare and mail orientation literature to parents/guardians of prospective students.	3.
4 To provide students with a fundamental understanding about college life transitions at PRCC through Administrators, department directors, and currently enrolled students.	Review the evaluations provided by the guest speakers upon the completion of their presentation.	4.

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<p>POSITION: Director of Retention and Adult Services</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 5, 6</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide services for PRCC's non-traditional student population and promote student retention.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for non-traditional student populations.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA -- Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1. Establish an Adult Student Center to serve the needs of PRCC's growing non-traditional student population.</p>	<p>1. Secure new facility. 2. Secure funding to furnish facility.</p>
<p>2. Establish the Adult Student Association.</p>	<p>1. Hold monthly informational meeting. 2. Acquire scholarship for qualified members.</p>
<p>3. Promote Student Retention.</p>	<p>1. Develop Early Alert System e-mail system for students with attendance problems. 2. Develop e-mails to notify students on the EAS of important dates. (mid-terms, registration, finals, etc..)</p>
	<p>ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)</p>
	<p>USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

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<p>POSITION: Director of Student Support Services</p>		<p>Supports PRCC Strategic Goal(s): 1 & 2</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To help disadvantaged students find success in college by offering the following services: tutoring, financial aid advising, educational, career, and personal advising, and transfer assistance.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for disadvantaged students in the areas of remedial education and student services.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To assure that 60% of all participants served by the Student Support Services project will persist from one academic year to the beginning of the next academic year, or graduate and/or transfer from a two year to a four year institution during the academic year.</p>	<p>Retention rates of those students who persisted in their education.</p>		
<p>2 78% of all enrolled participants served by the Student Support Services project will meet the performance level required to stay in good academic standing at the grantee institution.</p>	<p>Mid-term and final grade reports from instructors at PRCC.</p>		
<p>3 a) 36% of new participants served each year will graduate with an Associate's degree or certificate within four (4) years.</p>	<p>Tracking the number of students who enter the program and graduate, from data maintained by PRCC Information Technology Department and the SSS</p>		

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	<p>b) 40% of new participants served each year will transfer to institutions of higher education that offer Baccalaureate degrees with an Associate's degree or certificate within four (4) year.</p>	<p>Student Access software program. And the National Clearing House</p>	
<p>4</p>	<p>The PRCC SSS project will meet 100% of the administration's requirements including record keeping, reporting and financial accountability.</p>	<p>Documentation of SSS records and an annual self evaluation of records requested by federal regulations, sent to the Department of Education.</p>	
<p>5</p>	<p>During the 2010-2011 project year and succeeding years of the project cycle through 2015, the SSS program will identify and serve a sufficient number of low-income, first generation, and students with disabilities to achieve the project enrollment of 160 eligible participants per year within the first 90 days of each project year. 66% or two-thirds (2/3) of the participants (107) will be individuals with disabilities and/or low income individuals who are first generation college students; the remaining 1/3 of the participants (53) will be individuals who qualify as low-income, first generation and/or disabled. At least 1/3 of the individuals with disabilities will be low-income. All the participants will have demonstrated need for academic assistance as determined by the PRCC SSS Program in order to be successful in post-secondary education.</p>	<p>SSS enrollment figures and number of active students served.</p>	
<p>6</p>	<p>One hundred percent (100%) of SSS project participants in consultation with their assigned SSS project counselor/advisor will develop an individualized education plan (college success term goals and SSS services by addressing academic, personal and social concerns which may inhibit the student's success in college. Plans will be completed or revised by the end of their first full semester of participation in the</p>	<p>The Director will sign-off on each plan to ensure each student has a plan. Student records will be entered each semester by staff to ensure a plan is current and in each "active" student file record.</p>	

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	<p>project and reviewed annually.</p>			
7	<p>At least 50% (including the Director) of the SSS project staff/team will serve on at least one PRCC Committee related to academic and/or administrative functions (Disability Advisory, Information Management, Retention, Financial Aid, etc.) and one committee outside the college to foster an institutional climate supportive of the students eligible for the SSS Program</p>	<p>Documentation of staff's participation in PRCC's committees and/or community committees (outside of the college).</p>		

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2010-2011**

<p>POSITION: Director of Workforce Education</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To provide workforce training assistance to business, industries, educational and public service entities in the Pearl River Community College six county district</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as the PRCC agency for providing workforce training.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p> <p>1 To provide an Adult Education Program that serves the needs of persons attempting to acquire the basic skills necessary to become employable, advance their educational level and/or receive a GED.</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p> <p>A. Staff development programs provided for the Adult Education staff.</p> <p>B. Basic Skills training for pre-employment testing provided.</p> <p>C. Identification of workforce skills requirements for WDC customers in businesses, industries, education, and public service agencies.</p> <p>D English-as-Second-Language (ESL) programs provided to teach Non-English Speaking Adult Education students to read and speak English.</p> <p>E. Classes to prepare individuals with the academic skills necessary to pass the GED test offered in all six counties served by PRCC.</p>
<p>2 To create short term demand driven</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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<p>training opportunities for individual experiencing career changes or for industries that have high demands for skilled workers.</p>	<p>to stay current with high demand employment.</p> <p>B. Identify industry partners that will assist in creating training and programmatic needs focusing on their training demands.</p> <p>C. PRCC, via a grant from NASA, has created a GIS Program housed at the Center for Higher Learning at Stennis Space Center. The geospatial industry in South Mississippi has been identified as the largest cluster of such industries in the U. S. PRCC will continue to devote resources to support this cluster.</p>		
<p>3 To provide an effective and efficient system for planning and delivering workforce training to businesses, industries, education and public service agencies in the PRCC district.</p>	<p>A. Staff development activities provided.</p> <p>B. Effective delivery of workforce training.</p> <p>C. Expansion and improvement in pool of personnel available for use as trainers.</p> <p>D. Leadership training program for business and industries.</p> <p>E. Spatial Technologies training program.</p> <p>F. Industrial Skills, (i.e., PLC's, controls, pneumatics, hydraulics, electricity, CADD Design, etc)</p>		

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POSITION: Institutional Research Specialist		Supports PRCC Strategic Goal(s): 5, 6
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To support informed decision-making at Pearl River Community College by providing data collection and statistical analyses.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.		
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)
1 To develop and maintain databases to support on-going assessment of College operations and services and to share with campus personnel regarding assessment, data collection, and statistical analysis.	Publication and distribution of a minimum of two (2) newsletters. Annual publication of Fact book. Publication of two Institutional Effectiveness Assessment reports (Fall Document and Year-end).	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To continue review and improvement of the planning and evaluation processes of the institution and to determine, with campus input, Internal Performance Indicators for the PRCC Strategic Plan.	Publication of two Strategic Plan reports –Interim and Year-end Performance Indicators.	
3 To Develop and coordinate professional development sessions for faculty and staff.	Implementation of at least one professional development session for faculty and professional staff and one session for support staff per year.	
4 To assist with evaluations of personnel and campus surveys, and publish analysis of survey results.	Publication of Campus Climate Survey Report, Graduate Report, and Post-graduate Report, etc.	

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	<p>3 on 3 Basketball</p> <p>SGA Video Gaming @ cafeteria and dorms</p> <p>Gaming Club @ Recreation Center</p> <p>Kickball</p> <p>Ultimate Frisbee</p> <p>8 man contact</p> <p>5 on 5 Basketball</p> <p>Pool</p> <p>Ping Pong</p> <p>Softball</p>	<p>Provided basketball league.</p> <p>Offered once a week Fall/Spring Semester with about 20 players</p> <p>Offered in spring – about 150 participants</p> <p>Offered monthly in fall with about 200 participating</p> <p>Offered in spring semester with about 200 participants</p> <p>Won Community College championship dominated MGCC. Offered daily</p> <p>Offered daily</p> <p>No longer available</p> <p>Extramural JUCO Softball Championship 200</p>	<p>Plans are to continue scrimmage with PRCC Basketball team red shirts</p> <p>Provided Electronic Gaming Tournaments with over 50 participants throughout year. Incorporated electronic games into renovated Moody Hall, utilizing projection equipment, X-box, Play station 1 and 2. With new television equipment, now Monday night football is available.</p> <p>Now that there is an outdoor lighted facility, plans are to incorporate more sports such as volleyball, tennis, dodge ball, field hockey and soccer.</p> <p>Plans to purchase a new Ping Pong Table.</p>
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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	Additional Sports for 2010-2011	participants	Purchased equipment
		Field Hockey and World Cup Soccer	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>POSITION: Manager of Student Activities</p>		<p>Supports PRCC Strategic Goal(s): 2, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To help serve the students of our campus with a quality activity program.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To assist in providing quality student services through special activities.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA -- Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To develop a comprehensive program of student activities that meets the needs of students.</p>	<p>Student Activity Programs and Participant Numbers</p> <p>A. Back to School Barbeque (Poplarville)</p> <p>B. Meet the Wildcats Night (Poplarville)</p> <p>C. Fall Fest (Poplarville)</p>	<p>Students were given the opportunity to meet one another and hear about campus life. Incorporate more clubs and organizations into planning the event (ie. SGA, RA, and Activities Club).</p> <p>Students had the opportunity to meet the entire PRCC family.</p> <p>This activity helped encourage students to get involved during our homecoming festivities as well as introduce some of our student leaders.</p>

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	<p>Fall Fest (Hattiesburg)</p> <p>D. Homecoming Display Contest</p> <p>E. Homecoming Pep-rally & Bonfire</p> <p>F. Miss PRCC Wildcat Scholarship Pageant (Poplarville and Hattiesburg)</p> <p>G. Talent Show (Poplarville)</p> <p>H. Homecoming concert</p> <p>I. Dorm Challenge</p>	<p>Over 600 students, faculty, and staff attended and were served CC's Pizza. This Halloween fall fest was more like a carnival which included games, skits, competitions, and costume contests.</p> <p>Alumni Foundation was not able to supply materials for contest.</p> <p>There was one bonfire and two pep-rallies.</p> <p>Twelve students from both the Poplarville and Hattiesburg campus competed for the title of Miss PRCC wildcat 2009. Interview, on stage questions and modeling took place during the pageant. A scholarship was given to the winner of the pageant.</p> <p>12 contestants participated. Awards were given to the top 3 contestants.</p> <p>Approximately 400 students attended. Valley Services provided food for campus residents on location.</p> <p>Competitors from all dorms with approximately 200 participants; co-sponsored by Campus Police and Student Activities. There were two</p>	<p>This activity helped encourage students to get involved. Creates better cross-campus communication and opportunity for more Forrest County Center faculty and staff to get involved. In the future would like Forrest County Center to contribute to budget of events. Expand event to incorporate the Hancock Center.</p> <p>Plan to have materials for upcoming year.</p> <p>Plan to continue with event.</p> <p>Event showcased some of the talented, intelligent women on our campus. There were over 300 students, faculty and staff who attended.</p> <p>This talent show replaced the River Idol activity. Approximately 300 attended – plans are to continue.</p> <p>Plans are to try to continue this event.</p> <p>Approximately 400 people attended. Plans are to continue this activity.</p>
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

POSITION: President		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide visionary leadership and managerial guidance to insure the accomplishment of the published institutional goals.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To direct the fulfillment of the institutional mission.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA -- Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)
1	Continue to improve enrollment on Poplarville, Waveland and Hattiesburg campuses.	Enrollment awareness promoted with Board and the College's recruitment and retention committee.	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	Identify good practices for retention and advisement.	Use Title III program to facilitate increased awareness and direction.	
3	Increase College's visibility throughout the district.	Work with public relations director to develop public information strategy with limited resources.	
4	Increase funding for Workforce Education through grants and external funding.	With the assistance of the Workforce Development Director, develop and submit grant proposals to seek additional funds for targeted programs, i.e. GIS & Remote Sensing.	
5	Evaluate classroom utilization on each campus.	Determine the extent to which available classroom space is being full utilized.	
6	Settlement of on-going FEMA claims from Hurricane Katrina damages.	Work through the legal process to determine and finalize payment for damages.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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7	Seek employee input into college-wide improvements.	Develop employee survey to determine focus areas for improvement.	
8	Develop new long-range plans for campus improvements.	Identify professional services and costs with developing studies.	
9	Evaluate current college organizational structure.	Review current organizational structure for efficiency and effectiveness.	
10	Improve alumni support from all supporting counties.	Use technology to improve communications with alums and friends of the college.	
11	Develop feasibility study for long-range development of the Hancock Center.	Identify professional services and associated costs.	
12	Develop master plan for the improvement of athletic complex (softball, baseball, soccer).	Identify professional services and associated costs.	
13	Strengthen support services for off-campus sites.	Evaluate needs for various support services at off-campus sites.	
14	Implement additional programs for the Hancock Center.	Evaluate area needs and develop plan for adding new programs.	
15	Improve the use of technology as a teaching/learning/management tool.	Identify needs and associated costs as well as potential internal and external funding possibilities.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>POSITION: Special Populations Coordinator</p>		<p>Supports PRCC Strategic Goal(s): 1, 2, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To enable special population's students to experience success in their chosen vocational/technical education program.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a support component to the vocational/technical programs at PRCC.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>1 To ensure that special populations are provided equal access to recruitment and enrollment in vocational/technical programs.</p>	<p>Visits to PRCCs district high schools and GED programs will provide admission and program information for special populations students. Parents and prospective special populations students who visit PRCC's campus will be provided information about programs and services. Serve as advisory members on PRCC's district craft committees and transitions councils in order to ensure link from secondary education to postsecondary education.</p>		
<p>2 To identify currently enrolled special populations students</p>	<p>ACT results; TABE results; Special Populations Survey/Initial Needs forms; Student Intake forms; Pell Grant lists; Instructor referral.</p>		

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<p>3</p> <p>To provide special populations students equal access to retention, completion, placement activities, and support services.</p>	<p>Confer with students and parents as needed (individually or group) regarding types and availability of services.</p> <p>Serve as a resource to instructors for ways in which to enhance students' success.</p>		
<p>4</p> <p>To serve as a liaison between academic and vocational/technical instructors, counselors, administrators and various agency personnel for the purpose of ensuring special populations' success in vocational/technical programs.</p>	<p>Provide necessary information concerning special populations students to appropriate personnel.</p> <p>Provide faculty development and information that reflects educational classroom accommodations related to the needs of identified students.</p>		
<p>5</p> <p>To provide guidance, counseling, and career development services to special populations students.</p>	<p><i>CHOICES</i> and <i>ABILITY PROFILER</i> computer software, as well as numerous exploration opportunities via internet access are maintained in the related studies lab. Additional occupational and educational information is placed in special populations personnel offices, the counseling center and related studies lab.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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Supports PRCC Strategic Goal(s): 1, 6			
POSITION: Tech Prep Coordinator MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide technical assistance to the College and the six-county district secondary schools in technology preparatory education.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a support component to the academic, vocational, and technical programs at the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To establish and maintain an organizational structure for planning and implementation of a six-county Technology Preparatory Education Program.	Tech Prep Coordinator will conduct evaluations of meetings with consortium administration, directors, counselors, Career Center Managers and teachers to determine district needs related to Tech Prep. Tech Prep Coordinator will maintain regular communication with schools through visits, telephone and email communication.		
2 To educate the community, parents, teachers, counselors, and youth concerning Tech Prep Education by implementation of an awareness, promotion, research and development system.	Due to the changes in Carl Perkins IV, Tech Prep focus and goals will transition to reflect those changes. A variety of marketing activities will be used to promote tech prep program: <ul style="list-style-type: none"> • Minimum of two (2) newspaper articles • Tech Prep brochures and updates will be developed 		

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3	<p>To plan and develop a Tech Prep strategy to encourage articulated courses of study from secondary to post-secondary level.</p>	<ul style="list-style-type: none"> Annual Report will be published Curriculums meeting State academic standards in mathematics, science, communication. Programs link secondary schools and community college through non-duplicative sequences of courses in career fields. 	
4	<p>To provide in-service and joint training for administrators, teachers and counselors to effectively implement Tech Prep Education Program curricula, stay current with business and industry needs, recruit, advise, and support students so they are ensured program completion and appropriate employment</p>	<p>Evaluations will be administered at following in-service training provided for administrators, teachers and counselors in the Tech Prep consortium:</p> <ul style="list-style-type: none"> A minimum of two administrator's meetings will be conducted Summer training will provide a variety of technology and applied/contextual training A minimum of two meetings for counselors, career center managers and special pops will be conducted to provide career and employment information to students 	
5	<p>To develop and deliver a service and support system which assures equal access and individual needs planning to special populations through training, resource services, outreach, and assessment services.</p>	<p>The consortium provides equal access to the full range of technical preparation programs to individuals who are members of special populations.</p> <p>The consortium provides for preparatory services that assist participants in Tech Prep programs.</p> <ul style="list-style-type: none"> Special pops will be included in a minimum of two professional development sessions 	

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<p>POSITION: Title III Director</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: The Pearl River Community College Title III initiative is committed to creating a new <i>Integrated Learner Support System</i> for students by developing and piloting online services and advisement tools, integrating student services, and incorporating Supplemental Instruction in select courses with the overall goal of increasing student success.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1 Project Year One Objectives (Oct 1, 2009-September 30, 2010) activities are:</p> <ol style="list-style-type: none"> (1) to renovate/equip a Success Center at Poplarville (2) to design Learner Support System (3) provide training to faculty and staff advisors 	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>	<p>1. By August 2010, the number of CAS Advisement benchmarks “well met” increases from 0 to 5 as a result of new learner support system</p> <p>Performance Indicators:</p> <p>1a. By June 2010, 80% of surveyed faculty advisors trained in advising best practices indicate increased knowledge following training.</p> <p>1b. By June 2010, 80% of surveyed staff advisors trained in advising best practices indicate increased knowledge following training.</p> <p>1c. By August 2010, advising and academic support services space increases at Poplarville from 655 s.f. to 1,230 s.f.</p>

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<p>2 Project Year Two Objectives (Oct 1, 2010-September 30, 2011) activities are:</p> <p>(1) to pilot new advisement services for a First Year Cohort at Poplarville, (peer mentoring, online services, and developing an individual education and career plan e-portfolio)</p> <p>(2) to provide <u>training</u> in Supplemental Instruction and to design SI for developmental English and English Composition I & II [pilot begins Fall 2011]</p>	<p>1. By August 2011, at least 53.6% of the Fall 2010 First Year Cohort (advising pilot group) at Poplarville will reenroll in the 2011 Fall term compared to 47.6% for F2006 to F2007 first time entering student retention rate (baseline data).</p> <p>Performance Indicators:</p> <p>1a. By Oct. 2010, the number of mentors available to the First Year Cohort (pilot) at Poplarville increases from 0 to 5 (baseline F2007).</p> <p>1b. By May 2011, the number of CAS advising benchmarks "well met" increases from 5 to 10 (baseline August 2010).</p> <p>1c. By June 2011, 80% of the First Year Cohort at Poplarville reports satisfaction with new services.</p> <p>1d. By Oct. 2011, the number of students in First Year Cohort pilot meeting with an assigned faculty or staff advisor increases from an average two times a semester to at least four times (baseline 2008).</p>	
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Major Changes to Note:

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>POSITION: Vice President for Instruction</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To administer the Instructional Programs of the College and to oversee College Libraries, the Office of Planning and Research, and the Office of Information Technology.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of the Vice President for Instruction directly supports the College's Mission of providing education and service opportunities.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1</p> <p>To lead the instructional departments of the College toward the improvement of student learning.</p>	<p>There will be at least one specific action taken by each instructional department, as described in departmental assessment charts, with the goal of improving student learning.</p>
<p>2</p> <p>To oversee College Libraries and the Offices of Planning and Research and Information Technology.</p>	<p>At least one specific action will be taken by each of these departments and offices with the goal of improving services to the constituents of the department or office.</p>
<p>3</p> <p>To oversee the evaluation of student applications for graduation and to authorize the granting by the College of Associate in Arts Degrees, Associate in Applied Science Degrees, and Certificates of Proficiency.</p>	<p>Every student who is granted a degree or certificate by the College will have completed all of the requirements for the degree or certificate earned.</p> <p>At least one specific action will be taken with the goal of increasing the rate of</p>
	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

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4	To publish, with assistance of the Catalog Committee, a revised edition of the College Catalog every other year.	graduation of students of the College. Each comment or suggestion received from students, faculty, or staff for the improvement of the Catalog will be carefully considered and implemented, if appropriate. All changes in the Catalog will be implemented in the online version of the Catalog within one week of the approval of the change. Revision of the Catalog for the 2012-2014 edition will begin no later than June 1, 2011.		
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Section II

Student Services Assessment Charts

Section II

Student Services Report

Student Services Charts

Admissions and Records

Campus Police

Financial Aid

Health Services

Housing

Orientation

Recruitment

Student Conduct

STUDENT SERVICES REPORT FALL 2010
Dr. Adam J. Breerwood, Dean of Student Services

The Pearl River Community College Office of Student Services is committed to meeting the various needs of PRCC students on a daily basis. The task is undertaken through a well defined set of established goals and objectives. In addition, meaningful relationships between the Office of Student Services and the faculty, staff, and students, along with the use of innovative approaches in performing the functions of this office, assist in meeting the needs of the PRCC family.

The Office of Student Services includes, but is not limited to, the following: admissions (including registration and student records), financial aid (federal, state, institutional, and private programs), campus police, student housing, health services, recruitment and orientation, student support services, student conduct (rules and regulations related to student behavior) and athletics.

In accordance with its mission statement and purpose, PRCC's Office of Student Services embraces the concept of total student development—that is the intellectual, cultural, social, moral, and physical development of its students—and employs it as a guiding principle in its delivery of services and programs to students. In doing so, it recognizes the need to understand and know the extent and levels of effectiveness and efficiency.

The Office of Student Services has improved in a variety of areas this year. A new online orientation program will began this summer and continued throughout the Fall. This new information packed orientation session will serve current and prospective students alike. The program is filled with detailed information on the programs and services offered at Pearl River Community College. The consistency of the messages provided in this program along with the expected student participation will formulate better understanding and communication with our students and ultimately lead to there retention and success.

The Student Support services program was refunded by the U.S. Department of Education for another five year term. Pearl River Community college was awarded the largest grant in the State of Mississippi.

A new Adult Learning Services Center was created to assist non traditional students with daily challenges that they may face as they enroll or reenroll in college after a layoff from the college environment.

Plans have been formulated and are close to being finalized for an Athletic Advisement Center to assist athletes in their graduation rates, classroom attendance and grade performance.

PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT

2010-2011

Service: Admissions and Records		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assist applicants in the process of formal admission to the college.	Applicant to Enrollment Ratio.		
2 To initiate and complete the scheduling of classes in a timely and efficient manner, including distance learning classes.	Student surveys information, On, anecdotal line surveys.		
3 To provide continual and immediate access to permanent academic records for students.	Feedback from Students, Universities, and Employers seeking Official Records of Formal Education.		
4 To complete accurate and timely enrollment audits as required by state and federal authorities.	Annual enrollment audit performed by the State Board of Junior and Community Colleges.		

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Service: <u>Campus Police</u>		Supports PRCC Strategic Goal(s): 2, 4	
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STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept.@ (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a comprehensive law enforcement program and services which meets the needs of students and all PRCC personnel.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide a well-qualified law enforcement staff and policies to enhance the safety, proper supervision of students, and protection of life and property at PRCC.	In-service training for security, as well as Law Enforcement Training for non-qualified officers. * Evaluate and continue to refine police job description.	1. Requiring 16 hours of law enforcement related training per month by every officer. 2. Having every non-certified eligible officer state certified.	1. Every officer has completed courses through the emergency management institute, in-service training by guest instructors, and attended training seminars. 2. 1 of 2 eligible officers attended the state police academy and graduated with 92.7%.
2 To provide for safe campus environment and crisis management system.	To publish a safety plan and crisis procedure manual to be current and disbursed on campus. Also, regular review of all above procedures related to campus safety and crisis management.	The attendance to federal and state mandated training ensures that we have the newest safety procedures available which are put into the revised CCG and GTRL. Constant contact with state agencies such as DHS affords the opportunity to constantly adapt to new procedures and policies.	The Cat Country Guide and the Guide to River Livin was updated with the newest procedures for safety planning and procedures. This document was and is made available to all faculty, students, and visitors.
3 To maintain a current crime report / security report.	Report statistical data on campus crime as required by law.	The use of a new updated record and statistic database makes the compiling of statistics for the Clery Act as prescribed by law more	Crime statistics were compiled and reported to the federal government via the secure web link as prescribed by the Jeanne Clery Act. These stats are also published in the Cat Country Guide and made available on the PRCC

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4	To make improvements in campus police when deemed necessary.	Review daily log, discipline problem reports, incident reports, and all other forms related to law enforcement work.	precise. Enter into joint partnerships with surrounding agencies and state organizations that will provide training opportunities hosted by PRCC. A weekly report to be generated and forwarded to administration for review . Research new technology and training opportunities.	website. PRCC has hosted training for surrounding emergency agencies and participated in training. Provided Campus CERT certification training on the main campus in which 17 people were certified as state CERT members. Currently send a weekly report to Assoc. Dean for review which enables him to measure the department's progress as a whole.
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

Service: Financial Aid			
Supports PRCC Strategic Goal(s): 2, 4, 5			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To develop and maintain a residence hall environment which enhances and complements the educational mission of the institution.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA -- Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To award financial aid to the student population at PRCC based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.		
2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	Keep abreast of federal, state and institutional updates on policy and procedural changes related to programs through mail, electronic, and e-mail postings.		
3 To revise the job descriptions of employees in the Office of Financial Aid.	Review current responsibilities of each employee based on daily duties and update job description accordingly.		
4 To utilize the U.S. Department of Education's Central Processing System's Return of Title IV	Develop a comprehensive point of contact/communication plan between		

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	<p>functionality to implement the processing of all required R2T4 calculations beginning for the 2008-2009 award year.</p>	<p>the Office of Financial Aid, Business Services, and the Admissions Office with regard to Withdrawal Notifications for the purpose of determining Return of Title IV calculations.</p>		
5	<p>To reformulate an up-to-date written policies and procedures manual to comply with U.S. Department of Education requirements for the administration of federal assistance programs. It is also suggested that the manual be created as a Web-based resource, allowing for easier, more regular updates to the manual.</p>	<p>Recommended following consultation with USA Fund University Consultant with regard to possible Federal compliance implications. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of Financial Aid.</p>		

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Service: Health Services			Supports PRCC Strategic Goal(s): 2
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STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept. @			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide health services which are adequate in meeting the health care needs of students, faculty, and staff at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide efficient medical care for illness and injury of PRCC students, faculty, and staff; to provide emergency medical care for serious illness or injury until additional medical help arrives; to provide literature to inform campus about health concerns, and adequate health care.	Number of clinic visits (daily record).		
2	College nurse's involvement in health related events (health fairs, etc).		
3	Maintain office hours to provide availability of health care.		
4	Provide information and hand-outs on all health matters to campus population.		

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Service: Housing		Supports PRCC Strategic Goal(s): 2	
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STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To develop and maintain a residence hall environment which enhances and complements the educational mission of the institution.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide adequate resident halls and a learning environment conducive in meeting the educational needs of students.	<p>Ratio of housing assignment to housing requests.</p> <ul style="list-style-type: none"> * Maintenance plan and physical needs for dorms. * In-Service training related to supervision. * Daily check with Head Residents by Dean of Student Affairs. * Input from Head Residents on weekly basis. * Resident Hall meetings with students to review concerns and allow their input. 		
2 To develop a long range master plan related to housing needs.	Use of enrollment data and college master plan to determine housing needs. Also, check on each dorm at end of semester and year to determine needs of dorms.		
3 To employ housing supervision that are efficient	Maintain current job descriptions,		

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	and student orientated.	formal and informal evaluations of Head Residents.		
4	To maintain a safe and secure housing environment.	Daily safety and security checks to all college housing facilities.		

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Service: Recruitment and Orientation – Orientation		Supports PRCC Strategic Goal(s): 2,4,7
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STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.		
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA -- Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved)
1 To plan, coordinate, and direct orientation activities for new PRCC students.	1. Review the number of students and parents/guardians attending.	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To encourage all prospective students to attend an orientation session.	2. Prepare and mail orientation literature to prospective students.	
3 To encourage parents/guardians of prospective students to attend summer orientation.	Prepare and mail orientation literature to parents/guardians of prospective students.	
4 To provide students with a fundamental understanding about college life transitions at PRCC through Administrators, department directors, and currently enrolled students.	Review the evaluations provided by the guest speakers upon the completion of their presentation.	

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Service: Recruitment and Orientation – Recruitment		Supports PRCC Strategic Goal(s): 2, 4, 7
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STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.		
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1 To increase enrollment by 5%.	Review number of students enrolled.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To improve and expand the recruiting efforts so that more students will be enrolled from the district.	Participate in various recruitment activities. Prepare and mail information to prospective students. Provide campus tours.	
3 To improve recruiting efforts of non-traditional students.	3. Provide information for various activities for non-traditional students. Provide PRCC information upon request. Provide campus tours.	
4 To improve and update recruiting literature to attract students.	4. Update, print, and distribute recruitment literature. Collect and review view books and other college/university publications to get new	

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5	To meet with high school counselors and other personnel to provide awareness of the quality educational opportunities available at PRCC.	ideas for next year.		
		Take PRCC literature/supplies to all district high schools. Plan and organize special activities to give PRCC information to off-campus personnel.		

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2010-2011

Service: Student Conduct		Supports PRCC Strategic Goal(s): 2	
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STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To maintain proper student conduct and behavior to enhance the educational mission of PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To develop and enforce those rules and regulations that will provide for proper student conduct on campus.	The published rules and regulations in the Student Handbook related to the student conduct of all students at PRCC. * In-service training for campus security, Head Residents and others related in supervision of students and enforcement of rules related to student conduct. * Residence hall meeting and disbursement of handbooks to make students aware of college rules and regulations at PRCC.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To provide supervision to maintain proper behavior on campus.	2. The use of campus security, faculty, and other personnel to supervise activities and events on campus as needed.	
3	To develop and maintain a comprehensive safety and security plan to enhance proper	3. The number of violations related to the code of student conduct.	

Section III

Instructional Programs Assessment Charts

Section III

Instructional Programs Report

Instructional Departments and Programs Charts

Business and Commerce Technology

Network Components (IST 1223)

Network Administration Using Windows Server (IST 1244)

Survey of Microcomputers (CPT 1323)

Concepts of Database Design (IST 1163)

Web Design Applications I (WDT 1414)

Web Programming I (WDT 1314)

Business Marketing/Management Technology

Entrepreneurship (MMT 2513)

Personal Selling (MMT 1313)

Principles of Management (MMT 2213)

Principles of Marketing (MMT 1113)

Health Care Data Technology

ICD Coding (BOT 2653)

Medical Terminology I (BOT 1613)

Medical Terminology I (BOT 1613)

Office Systems Technology

Applied Business Math (BOT 1313)

Keyboard Skillbuilding (BOT 1123)

Utility Lineman Technology

Electric Power (ELT 1213)

Overhead Construction (ULT 2133)

Dental Hygiene / Dental Assisting Technology

Dental Assisting

Chairside Assisting (DAT 1423)

Dental Health Education (DAT 1612)

Dental Hygiene Technology

Clinic III(DHT 2436)

Periodontics (DHT 1513)

Fine Arts and Communication (Academic Transfer)

Music

Music Theory IV (MUS 2223)

Speech and Theater

Public Speaking (SPT 1113)

Visual Arts

General Education/University Parallel (Academic Transfer)

Health, Physical Education, and Recreation (Academic Transfer)

First Aid and CPR (HPR 2213)

Personal and Community Health (HPT 1213)

Humanities and Social Sciences (Academic Transfer)

Criminal Justice

English

English Comp I (ENG 1113)

History, Political Science, Psychology, Sociology

General Psychology (PSY 1513)

World Civilization I (HIS 1163)

Literature

World Literature I (ENG 2423)

Spanish

Industrial Technology

Automation and Controls Technology

Control Systems (INT 2114)

Introduction to Automation and Controls (MFT 1113)

Drafting and Design Technology

Elementary Surveying (DDT 1413)

Machine Design II (DDT 2163)

Electronics Technology

DC Circuits (EET 1113)

Math for Electronics (EET 1513)

Medical Laboratory Technology

Hematology I (MLT 1314)

Immunology/Serology (MLT 1413)

Medical Radiologic Technology

Digital Imaging (RGT 1423)

Radiographic Procedures II (RGT 1413)

Imaging Principles (RGT 1413)

Nursing Education

Associate Degree Nursing - Level I

Fundamentals (NUR 1110)

Medical Surgical (NUR 1210)

Nursing Dosages and Solutions (NUR 1101)

Associate Degree Nursing - Level II

Practical Nursing

Body Structure and Function (PNV 1213)

Fundamentals of Nursing (PNV 1426)

Fundamentals of Nursing Lab (PNV 1436)

Nursing Assistant

Occupational Therapy Assistant Technology

Kinesiology (OTA 1315)

Occupational Therapy Skills II (OTA 1433)

Occupational Training Technology (Forrest County Center)

Electronics Technology FCC

AC Circuits (EET 1123) FCC

Drafting for Electronic Technology (EET 1713) FCC

Heating, Air Conditioning, and Refrigeration Technology FCC

Air Conditioning II (ACT 2424) FCC

Refrigeration Systems (ACT 1313) FCC

Office Systems Technology

Business Communications (BOT 2813) FCC

Computerized Accounting (BOT 2413) FCC

Welding and Cutting Technology

Gas Metal Arc Welding (WLV 1123) FCC

Gas Tungsten Arc Welding (WLV 1136) FCC

Occupational Training (Poplarville)

Automotive Mechanics Technology

Brakes (ATT 1213)

Introduction Safety and Employability (ATT 1811)

Steering and Suspension (ATT 2335)

Barbering

- Basic Practice in Barbering (BAV 08)
- Fundamental Practice in Barbering (BAV 1218)
- Instructor Training (BAV 2218)

Brick, Block, and Stonemasonry

- Blueprint Reading and Estimating (BBV 1223)
- Brick and Block Laying (BBV 1115)
- Masonry Construction (BBV 1215)

Construction Equipment Management

- Equipment Operation (CEV 1416)
- Safety I (CEV 1212)
- Service and Preventative Maintenance (CEV 1313)

Construction Management Technology

- Construction Materials (CON 1213)
- Construction Safety Standards (CON 2413)
- Plans and Documents (CON 1222)
- Survey of Modern Construction (CON 1113)

Cosmetology

- Cosmetology Orientation (CEV 1122)
- Cosmetology Sciences (CEV 1245)
- Hair Care I (CEV 1426)

Early Childhood Education Technology

- Child Development I (CDT 1214)
- Child Health and Safety (CDT 1343)
- Creative Arts for Young Children (CDT 1314)
- Student Teaching II (CDT 2925)

Electrical Technology

- Electric Power (ELT 1213)
- Motor Maintenance (ELT 1223)
- Programmable Logic Controllers (ELT 2613)

Heating, Air Conditioning, and Refrigeration Technology

- Air Conditioning I (ACT 2412)
- Basic Compression and Refrigeration (ACT 1124)
- Electricity for Heating, Ventilation, Air Conditioning, and Refrigeration (ACT 1713)
- Tools and Piping (ACT 1133)

Precision Manufacturing and Machining Technology

- Blue Print Reading (MST 1413)

Machine Tool Mathematics (MST 1313)

Power Machinery I (MST 1115)

Related Studies

Welding

Gas Metal Arc Welding (WLV 1124)

Pipe Welding (WLV 1155)

Shielded Metal Arc Welding (WLV 1116)

Physical Therapist Assistant Technology

Fundamental Skills (PTA 1213)

Kinesiology (PTA 1315)

Quality Enhancement Plan

Respiratory Care Technology

Pulmonary Function Testing (RCT 1322)

Respiratory Care Technology III (RCT 2434)

Science, Mathematics, and Business (Academic Transfer)

Biology

General Biology (BIO 1133 & 1131)

Microbiology (BIO 2923 & 2921)

Physical Science Survey II (PHY 2253 & 2251)

Business

Principles of Microeconomics (ECO 2113)

Chemistry

Organic Chemistry (CHE 2433 & 2432)

Computer Science

Computer Concepts (CSC 1113 & BAD 2533)

Mathematics, Physics, Engineering

Beginning Algebra (MAT 1023)

College Algebra (MAT 1313)

Engineering Physics II (PHY 2525)

Intermediate Algebra (MAT 1233)

Surgical Technology

Advanced Surgical Procedures (SUT 1538)

Specialized Surgical Procedures (SUT 1528)

INSTRUCTIONAL PROGRAMS REPORT
Dr. John Grant, Vice President for Instruction – Fall 2010

The instructional programs throughout the College continue to be challenged with increased enrollment necessitating creative and innovative approaches to assigning faculty workloads and the utilization of facilities. Reliance on adjunct faculty continues to be necessary, especially at the Forrest County Center in Hattiesburg, and, to a lesser degree, at the Hancock Center in Waveland. However, plans are in place, and are being carried out, to hire additional full time instructors at both of these locations.

The Student Success Center to improve advisement and support to students has been completed on the second floor of Crosby Hall. A first-year Success Course designed to provide supplemental instruction, establish web-accessible advising tools, and to track student progress and outcomes was implemented during the fall semester, and data are being analyzed at this time. Particular attention is also being paid to the need for better advisement of student athletes, and the first steps have been taken toward this goal by staff in the Counseling, Advisement, and Placement Center and staff from the Office of Student Services.

Analysis of data from the Quality Enhancement Plan has led the members of the mathematics faculty to do an extensive redesign of mathematics courses offered by the College. This effort is well underway on the Poplarville Campus, and plans are being formulated to extend mathematics course redesign to the Forrest County Center. Through the use of computer-aided instruction and by utilization of a well-staffed teaching laboratory students are provided the opportunity for extensive personal help when they encounter difficulty in learning mathematics. This new laboratory required moving the computer science teaching laboratory to modular facilities shared with the Department of Fine Arts and Communication. Plans are being discussed to expand and renovate the Science Building to eliminate the need for this part of the Department of Science, Mathematics, and Business to be located across campus. Also, the extension of course redesign to the Forrest County Center will require relocating the Adult Basic Education staff.

Restoration of teaching facilities for the Department of Fine Arts and Communication continues. A new Band Hall in one wing of a building formerly occupied by Career-Technical Education has been completed and is now in use. The renovation of Moody Hall following extensive damage by Hurricane Katrina is nearing completion, and the faculty of the department hopes to move back into Moody Hall following the spring semester. The building that once served as the Band Hall is being renovated to serve the choral programs of the College. It is also expected that work will begin soon on the Ethel Holden Brownstone Center for the Performing Arts which will enable a much greater diversity of programs for students and the community.

Facilities improvements have been made or are being planned at all locations of the College. At the Hancock Center the library was moved to a larger room thus providing much needed additional space for that essential facility. A new Center for Career Education is being planned for the Forrest County Center, and, as has already been mentioned, a new mathematics teaching laboratory will be provided at that location prior to the start of the 2011 fall semester.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
DEPARTMENT OUTCOMES- Broad description of departmental goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Recruit new students into our various programs.	Enrollment numbers in each program in the department.		
2 Train students to be successful in their chosen field of study.	Retention & Graduation Rates		
3 Place our students in their field trained.	Placement Rates		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Computer Networking Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Network Components (IST 1223)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to perform basic router configuration.	75% of students who complete this course will demonstrate the ability to perform basic router configuration on a lab assessment.		
2 The student will demonstrate the ability to configure distance vector routing protocols.	75% of students who complete this course will demonstrate the ability to configure distance vector routing protocols on a lab assessment.		
3 The student will demonstrate the ability to configure link-state routing protocols.	75% of students who complete this course will demonstrate the ability to configure link-state routing protocols on a lab assessment.		
4 The student will demonstrate the ability to address a network using VLSM and perform route summarization	75% of students who complete this course will demonstrate the ability to address a network using VLSM and perform route summarization		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

	calculations.	summarization calculations on a written exam.	
5	The student will demonstrate the ability to correctly cable a network.	75% of students who complete this course will demonstrate the ability to correctly cable a network on a lab assessment.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Computer Networking Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Network Administration using Windows Server (IST 1244)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to install Windows Server Operating System.	100% of students who complete this course will correctly install Windows Server Operating System on a lab assessment.		
2 The student will demonstrate the ability to install and configure Active Directory Services.	75% of students who complete this course will correctly install and configure Active Directory Services on a lab assessment.		
3 The student will demonstrate the ability to create and implement a group policy.	75% of students who complete this course will correctly create and implement a group policy on a lab assessment.		
4 The student will demonstrate the ability to install and configure network file and printer services.	75% of students who complete this course will correctly install and configure network file and printer services on a lab assessment.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011

PROGRAM: Computer Networking Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Survey of Microcomputer Applications (CPT 1323)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1. Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will correctly create a document with text and paragraph formatting using a word processing program.		
2. Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will correctly create a document with formulas using a spreadsheet program.		
3. Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will correctly create a document with slide transition and animation using a presentation program.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Business and Commerce Technology		Supports PRCC Strategic Goal(s):	
INSTRUCTIONAL AREA: Concepts of Database Design (IST 1163)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to create a database using specific criteria.	70% of students who complete this course will correctly design a database, construct tables and create entities.		
2 The student will demonstrate the ability to update table structure and entities.	70% of students who complete this course will correctly modify table structures and append, modify, and delete entities.		
3 The student will demonstrate the ability to construct queries using SQL.	70% of students who complete this course will correctly perform CRUD operations on data from one or more tables.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Web Development Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Web Design Applications I (WDT 1414)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff; compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1. The student will create and edit Web content utilizing WYSIWYG editor applications.	80% of students who complete this course will create and edit Web content utilizing WYSIWYG editor applications.		
2. The student will create and edit Web content utilizing HTML editor applications.	80% of students who complete this course will create and edit Web content utilizing HTML editor applications.		
3. The student will develop and edit animated/multimedia content specific for Web applications.	80% of students who complete this course will develop and edit animated/multimedia content specific for Web applications.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011

PROGRAM: Web Development Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Web Programming I (WDT 1314)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to explain objects, data types, reserved words, variables and scope.	70% of students who complete this course will correctly identify objects, data types, reserved words, variables and scope.		
2 The student will demonstrate the ability to implement control structures, operators, expressions, and statements.	70% of students who complete this course will correctly implement control structures, operators, expressions, and statements.		
3 The student will demonstrate the ability to use functions, methods, procedures, subroutines, and modules.	70% of students who complete this course will correctly use functions, methods, procedures, subroutines, and modules.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>PROGRAM: Business Marketing/Management Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>
<p>1 Students will be prepared to continue their education at a higher institution or enter the workforce by following the specialized curriculum.</p>	<p>100% of students that complete the degree and receive a diploma are eligible to pursue a Bachelor's degree in the Applied Technology at USM or a Business degree at V3 or enter the workforce.</p>
<p>2 The students will acquire specialized training in marketing related businesses having direct contact with people, such as retail and wholesale organizations.</p>	<p>Students must receive a cut score of 42 on the MS-CPAS exam in order to achieve skill attainment.</p>
<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>With 100% of students either pursuing a higher degree or in the workforce, no improvement is needed.</p>	<p>Of the 14 students that attained an Associate in Applied Science degree, 50% of them are pursuing a Bachelor's degree and 50% have entered the workforce.</p>
<p>Students taking the MS-CPAS will be required to attend a test taking workshop.</p>	<p>93% of the students taking the MS-CPAS test achieved skill attainment.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Entrepreneurship (MMT 2513)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to develop and write a comprehensive business plan. This is to include an executive summary, promotional plans, location analysis, financing options, and ownership structure.	80% of students who complete this course will properly develop and write a comprehensive business plan during the second 8 weeks of the course.		
2 The student will demonstrate knowledge of the major forms of business ownership.	70% of students who complete this course will correctly determine and explain the major forms of business ownership when questioned on the final exam.		
3 The student will demonstrate the ability to create and calculate projected financial statements.	70% of students who complete this course will correctly create and calculate projected financial statements when tested during the semester.		
4 The student will identify the major advantages and disadvantages of a career in the entrepreneurial field and the characteristics of successful entrepreneurs.	80% of students who complete this course will accurately respond to discussions and questions regarding the advantages and disadvantages of a career in the entrepreneurial field when questioned on hour test I.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Personal Selling (MIMT 1313)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 The student will prepare and execute an effective sales presentation.	80% of the students who complete this course will properly prepare and implement an effective sales presentation during the second 8 weeks of this course.		
2 The student will demonstrate knowledge of identifying personality traits and qualifications needed by successful salespeople.	70% of students who complete this course will accurately determine the personality traits and qualifications needed by successful salespeople when questioned on the final exam.		
3 The student will demonstrate knowledge of business ethics and its impact on personal selling.	70% of students who complete this course will correctly respond to questions regarding business ethics and its impact on personal selling when questioned on hour test I.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

4	The student will demonstrate the ability to respond to buyer objections and knowledge of buyer behavior.	70% of students who complete this course will correctly respond to questions and express the ability to handle buyer objections and buyer behavior when presenting sales presentations in class.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>PROGRAM: Business Marketing/Management Technology</p> <p>COURSE LEVEL: Principles of Management (MIMT 2213)</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p> <p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <ol style="list-style-type: none"> 1 Students will analyze the functions of management which are planning, organizing, leading and controlling 2 Students will identify the different types of planning. 3 Students will conduct a SWOT analysis and apply it to various situations 4 Students will classify and identify basic motivational theories 	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>75% of students will be able to analyze the four functions of management accurately with completion of the course.</p> <p>70% of students will be able to identify and determine the different types of planning with completion of the course.</p> <p>80% of students will be able to conduct a SWOT analysis and apply the results accurately by the use of class projects and simulations.</p> <p>80% of students will be able to classify and identify basic motivational theories with completion of the course.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Business Marketing/Management Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
COURSE LEVEL: Principles of Marketing (MMT 1113)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Identify each segment of the marketing mix: price, product, place and promotion	85% of students should be able to identify the segments within the marketing mix at completion of the course.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2 Analyze appropriate target markets, segmentation strategies and positioning	75% of students will be able to determine target markets, segments and positioning with completion of the course.	
3 Determine appropriate criteria and stages in the development of new products	70% of students will be able to classify and determine the stages of the new product development processes through projects.	
4 Classify stages of the product life cycle	85% of students will be able to label and classify products in the products life cycle at completion of the course.	
5 Identify and explain the BCG matrix and it's components	80% of students will be able to explain the purpose of the BCG matrix and classify products within the matrix.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

Program: Health Care Data Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Office Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will demonstrate practical knowledge and skills required to transcribe medical reports, code diagnoses from ICD-9-CM/HCPCS code book, code services and procedures from CPT code book and complete claim forms for medical reimbursement which are necessary for employment in entry level positions in the workforce as per state framework curriculum.	<u>Perkins IV Core Requirements</u> 70% of students who complete the program will pass the MSCPAS exam given prior to graduation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Health Care Data Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: IDC Coding (BOT 2653)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 Students will explore the purpose and use of the ICD-9-CM manual by recognizing and applying the conventions, format, index considerations, and guidelines and identify coding and sequencing rules.	90% of the students who complete this course will be able to apply and identify coding conventions, symbols, index considerations, guidelines and identify coding and sequencing rules of the ICD-9-CM coding book on the final exam.		
2 Apply ICD coding guidelines by coding diagnosis(es) to the highest level of specificity using the ICD-9-CM coding system.	100% of the students who complete this course will be able to code diagnosis(es) to the highest level of specificity using all three Volumes of the ICD-9-CM coding book on the final exam.		
3 Examine the use of supplementary classification codes by assigning appropriate Health Status/Health Services codes (V codes) and External Causes of Injury and Poisoning codes (E codes).	95% of the students who complete this course will be able to assign appropriate V codes and E codes from Volume II of the ICD-9-CM coding book on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

4	Explain the use of Volume III of the ICD system	90% of the students who complete this course will be able to demonstrate how to code an inpatient surgical procedure using Volume III of the ICD-9-CM coding book on the final exam	
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Health Care Data Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Medical Insurance Billing (BOT 2673)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will research and apply information from appropriate current reference guides involving federal, commercial, and government/state programs.	90% of the students who complete this course will be able to access and interpret online manuals and complete claim forms for third-party payers on the final exam.		
2 Demonstrate appropriate customer service techniques using effective oral and written communication and conflict resolution.	100% of the students who complete this course will be able to explain patient statement/billing procedures to patients/family members and communicate with third-party payers regarding claims and bills on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

3	Outline the steps of the billing process.	95% of the students who complete this course will be able to identify the origin of itemized charges on the final exam.		
4	Investigate health plan payment denials.	90% of the students who complete this course will be able to determine claim denials and perform procedures for resubmission of claims for payment on the final exam.		
5	Examine reimbursement classifications systems.	90% of the students who complete this course will be able to identify prospective payments systems such as DRGs, APGs, RBRVS, RUGs, and APCs through evaluation of medical reports and be able to calculate payments based on case-mix and payments rates, using the payment formula on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Health Care Data Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Medical Terminology I (BOT 1613)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify (know the definition of) prefixes, suffixes, and combining forms related to the various body systems.	<ul style="list-style-type: none"> • 70% of students who complete this course will correctly <i>identify & define</i> prefixes, suffixes, and combining forms related to the various body systems on the final exam. 		
2 Pronounce medical terminology related to the various body systems by correctly combining prefixes, suffixes, and combining forms.	<ul style="list-style-type: none"> • 70% of students who complete this course will correctly <i>pronounce</i> medical terminology by pronouncing words weekly on a lab assignment. Students will pronounce words independently, and the instructor will observe/listen for accuracy. 		
3 Spell medical terms correctly by combining prefixes, suffixes, and combining forms related to the various body systems.	<ul style="list-style-type: none"> • 70% of students who complete this course will correctly <i>spell</i> medical terminology on weekly lesson quizzes. 		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Office Systems Technology – Poplarville</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.</p>		
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce. Students will demonstrate knowledge and skills in software applications (word processing, spreadsheets, database, computerized accounting, integration of software systems and telecommunications). The student will acquire knowledge of the entire office function as well as career options available within the office.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>70 % of students completing this program will pass the MS-CPAS exam required of all students demonstrating the state requirements of skill attainment.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
		<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Office Systems Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Applied Business Math (BOT 1313)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES — Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA —Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS — Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS — Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will compute payroll taxes.	70% of students who complete this course will correctly compute payroll taxes on a test.		
2 The student will compute commission, markup, and selling price.	70% of students who complete this course will correctly compute commission, markup, and selling price on a test.		
3 The student will reconcile a bank statement	70% of students who complete this course will correctly reconcile a bank statement on a test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Keyboard Skillbuilding (BOT 1123)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 50 GWAM on a 5-minute timed writing with a maximum of one error per minute .	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 50 GWAM and a maximum of one error per minute on the final exam.		
2 The student will demonstrate the ability to proofread for accuracy.	70% of students completing this course will correctly proofread a document recognizing proofreader marks on the final exam.		
3 The student will demonstrate the ability to apply correct utilization of capitalization, punctuation, spacing, and numerical information rules in keying an alphanumeric document.	70% of students completing this course will correctly utilize capitalization, punctuation, spacing and numerical rules on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Utility Lineman Technology				Supports PRCC Strategic Goal(s): 1, 3, 5, 7
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronic Technology to students within the PRCC district.				
Program OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.	
1 Upon completion of the program 80% of students will have field performance tests.	80% of students will successfully test and have field evaluation performances based upon instructor observation.			
2 Upon completion of the program 80% of students will have successfully have completed the certificate of proficiency program.	80% of students will obtain certificate of proficiency program.			
3 Upon completion of the program 60% of students will complete core courses to receive an A.A.S. degree.	60% of students in the program will receive an A.A.S. degree.			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Utility Lineman Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Electric Power (ELT 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The students will identify all generation power plants.	70% of the students will successfully identify all generation power plants through testing.		
2 The students will identify all transmission structures.	70% of the students will identify all transmission structures through testing.		
3 The students will identify all distribution parts.	70% of the students will identify all distribution parts.		
4 The student will demonstrate how to bank transformers.	70% of the students will demonstrate successfully how to bank transformers through testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Utility Lineman Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Overhead Construction (ULT 2133)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The students will demonstrate proper P.P.E. during normal work day.	70% of the students will demonstrate proper P.P.E. in the field through testing.		
2 The student will identify different specifications and framing.	70% of the students will successfully demonstrate different specifications and framings through testing.		
3 The student will improve climbing abilities.	70% of students will improve climbing abilities measured through testing and instructor observation.		
4 The student will describe the pre-job briefing and be able to complete related forms.	70% of students will describe the pre-job briefing and successfully complete related forms through testing.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Dental Assisting Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental hygiene.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>
<p>1 The student will gain employment in the Dental profession as a dental assistant.</p>	<p>75% of graduates will be employed in the Dental profession after graduation as a dental assistant.</p>
<p>2 The student will sit for and pass the Infection Control Examination of the DANB.</p>	<p>75% of students will successfully pass the Infection Control Examination of the DANB.</p>
<p>3 The student will sit for and pass the Radiation Health and Safety Examination of the DANB.</p>	<p>75% of students will successfully pass the Radiation Health and Safety Examination of the DANB.</p>
	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Dental Assisting		Supports PRCC Strategic Goal(s): 1, 8	
INSTRUCTIONAL AREA: Chairside Assisting II (DAT 1423)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Demonstrate the base line settings for inhalation anesthesia for oral surgery procedures	100% will demonstrate proficiency by correctly completing the steps for assisting with nitrous oxide and oxygen in a preclinical setting		
2 Manipulate and place a periodontal dressing as a post-surgical procedure	100% will demonstrate proficiency by correctly performing the steps for mixing and placing a periodontal dressing in a preclinical setting.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011

PROGRAM: Dental Assisting		Supports PRCC Strategic Goal(s): 1, 8	
INSTRUCTIONAL AREA: Dental Health Education (DAT 1612)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Describe the role of bacterial succession in periodontal disease.	On a written test, 80% will correctly identify gram negative bacteria as the primary causative factor of periodontal disease.		
2 Describe the relationship of diet and dental caries.	On a written test, 80% will identify fermentable carbohydrates in a diet as a contributing factor to caries.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Dental Hygiene Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental hygiene.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will gain employment in the Dental Hygiene profession.	85% of graduates will be employed in the Dental Hygiene profession after graduation.		
2 The student will pass the written National Board for Dental Hygiene.	85% of graduates will successfully pass the National Board for Dental Hygiene.		
3 The student will pass the clinical exam of the Counsel of Interstate Testing Agencies.	85% of graduates will successfully pass the clinical exam of CITA.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Dental Hygiene		Supports PRCC Strategic Goal(s): 1, 8	
INSTRUCTIONAL AREA: Clinic III (DHT 2436)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Explain the purposes of caries activity tests.	80% will correctly explain on a written examination the purposes of caries activity tests		
2 Name four (4) caries activity tests used to monitor caries status.	80% will correctly name on a written examination four (4) tests used to monitor caries status.		
3 Cite at least five (5) requirements for an effective caries activity test.	80% will correctly cite on a written examination five (5) requirements for an effective caries activity test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Dental Hygiene		Supports PRCC Strategic Goal(s): 1, 8	
INSTRUCTIONAL AREA: Periodontics (DHT 1513)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Be able to explain the function of the four (4) tissues of the periodontium.	80% will be able to correctly explain the function of the four (4) tissues of the periodontium on a written exam		
2 Identify the tissues of the periodontium on an unlabeled drawing.	80% will identify on a written exam the tissues of the periodontium.		
3 Describe the nerve and blood supply to the periodontium.	80% will describe on a written exam the nerve and blood supply to the periodontium.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
DEPARTMENTAL OBJECTIVES- Broad description of departmental goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 To provide quality instruction in courses which will satisfy the fine arts and /or oral communication requirement of the core curriculum for both academic and technical programs of study. (Goals: 1,3,4,5,7)	A minimum of 60% of all students enrolled in Fine Arts and Communications core curriculum classes will successfully complete the Student Learning Outcomes for the course.		
2 To provide quality instruction in courses which parallel the first two years of a Bachelors degree for majors in Art, Music, Theater and Speech/Communication. (1,3,4,5,7)	A minimum of 60% of all students enrolled in Fine Arts and Communications classes for majors will successfully complete the Student Learning Outcomes for the course.		
3 To provide a variety of cultural activities in the arts for PRCC students and the community through performances by student ensembles, guest recitals/concerts, student art exhibits, and drama productions (Goals 1,2,3,4,5,7)	Attendance figures for all Fine Arts activities and events will be evaluated annually. Audience responses will be taken into account when scheduling future activities. Critiques of performances by students, faculty and community will be		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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4	<p>To serve as ambassadors/recruiters for the college through performances by students and faculty in local, regional, state and national events. (Goals 2,3,4,5,7)</p>	<p>reviewed to gauge audience perception.</p>	<p>Continuing invitations for performances by PRCC students and faculty in local, regional and national events. Monitor enrollment and interest in student performing groups. Adjudication of performances in competitions.</p>	
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: Music Theory IV (MUS 2223)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Analyze and realize harmonic progressions containing enharmonically reinterpreted chords.	Students will correctly analyze and write musical examples containing enharmonically reinterpreted chords on an examination with 70% or greater accuracy.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	Analyze and identify modulation techniques.	Students will list and describe the six modulatory techniques and correctly identify each technique in a musical example with 70% or greater accuracy.	
3	Analyze and realize harmonic progressions containing a variety of chromatically altered chords expressed by Roman numerals, figured basses, and lead-sheet symbols.	Students will correctly notate and analyze each of the following chromatically altered chords: Neapolitan 6 th , Augmented 6 th , mode mixture, secondary functions, and altered dominant chords on an examination with 70% or greater	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

4	Identify some of the commonly used harmonic materials and techniques of the late 19 th and early 20 th century.	accuracy.	Students will analyze/identify extended chords, modal scales, synthetic scales, serialism, and non-tertian harmonic structure in musical examples with 70% or greater accuracy.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

DEPARTMENT: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Speech and Theater			
COURSE LEVEL: Public Speaking (SPT 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will read, analyze, and comprehend college-level written texts.	70% of students will accurately complete questions pertaining to effective speech delivery on the mid-term quiz.		
2 Students will write coherent informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the four types of Informative Speeches.		
3 Students will write coherent Persuasive speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the three types of Persuasive Speeches.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010 - 2011

<p>DEPARTMENTS: Science, Mathematics, and Business/Humanities and Social Sciences/Fine Arts and Communication/Health, Physical Education, and Recreation</p> <p>INSTRUCTIONAL AREA: General Education/University Parallel</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To assure that graduates of Pearl River Community College possess the knowledge and skills generally expected of an educated person.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide general education which is essential to a quality academic program.</p>			
<p>DEPARTMENTAL OUTCOMES- Measurable indicators (More specific description of impact on student, faculty, staff, and community members)</p>		<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
1	<p>Oral Communication Graduates will demonstrate the ability to communicate verbally with strong organizational skills and appropriate delivery.</p>	<p>At least 60% of the students who take the final examination in this course will demonstrate proficiency in each of four (4) stated student learning outcomes as stated in the Assessment Chart for SPT 1113.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
2	<p>Computer Literacy Graduates will demonstrate proficiency in basic computer operations such as file saving, printing, and loading programs.</p>	<p>At least 70% of students who complete CSC 1113 and BAD 2533 will demonstrate mastery of five (5) student learning outcomes identified in the Assessment Charts for these courses.</p>	
3	<p>Humanities Graduates will demonstrate basic knowledge in at least one area of the humanities.</p>	<p>Student Learning Outcomes will be assessed in ENG 2423 and HIS 1163.</p>	
4	<p>Mathematics Graduates will perform basic algebraic</p>	<p>At least 70% of students who complete MAT 1313 will demonstrate mastery of</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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5	<p>operations and solve problems.</p> <p>Natural Sciences Graduates will demonstrate scientific attitude and approach and demonstrate knowledge of simple taxonomy of at least one natural science.</p>	<p>six (6) student learning outcomes. Student Learning Outcomes will be assessed in BIO 1133/1131, BIO 2923/2921, CHE 2433/2432, PHY 2253/2251, and PHY 2525.</p>		
6	<p>Social Sciences Graduates will demonstrate knowledge of basic principles of at least one area of the social sciences.</p>	<p>Student Learning Outcomes will be assessed in PSY 1513.</p>		
7	<p>Written Communication Graduates will demonstrate ability in formal written expression.</p>	<p>Student Learning Outcomes will be assessed in ENG 1113.</p>		
8	<p>Wellness Graduates will demonstrate knowledge in areas of health, physical education, and recreation which will encourage and enable students to incorporate healthy behaviors and attitudes into their daily lives.</p>	<p>At least 70 % of students who complete HPR 1213 and 2213 will demonstrate mastery of each of four (4) Student Learning Outcomes.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
DEPARTMENTAL OUTCOMES- Measurable indicators (More specific description of impact on student, faculty, staff, and community members)	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 To provide quality instruction in the areas of health, physical education, and recreation that will meet the needs of all students enrolled in academic programs.	85% of students will indicate on the HPR Department Survey that classes offered meet there needs for graduation and transfer.		
2 To provide students, faculty, staff, and community members with exceptional and challenging programs, information, equipment, and activities to promote well-being and enhance quality of life.	85% of members will indicate an above average score on the quality of programs, information, equipment, and activities on the facility survey.		
3 To provide up-to-date technology in the classrooms and lab to keep students engaged in the learning process.	85% of students will indicate an above average score on up-to-date technology of classrooms and lab on the facility survey.		
4 To provide a safe and healthy environment suitable for exercise.	85% of members will indicate an above average score on a safe and healthy environment of our wellness center on the facility survey.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
INSTRUCTIONAL AREA: First Aid and CPR (HPR 2213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Demonstrate the knowledge and skills necessary to act in an emergency situation.	70% of students who complete this course will explain how and when to act in an emergency situation on the final exam.		
2 Demonstrate how and when to activate the emergency medical system (EMS).	70% of students who complete this course will explain how and when to activate the EMS on the final exam.		
3 Demonstrate methods of self protection.	70% of students who complete this course will identify methods of self protection on the final exam.		
4 Demonstrate lifesaving and life sustaining skills.	70% of students who complete this course will explain how and when to use lifesaving and life sustaining skills on the final exam.		

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DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
INSTRUCTIONAL AREA: Personal and Community Health (HPR 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify the six dimensions of health and the latest health issues/trends affecting the U.S. population.	70% of students who complete this course will identify the six dimensions of health and the latest health issues/trends affecting the U.S. population. Testing will be done on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	Identify the factors associated with the prevention of both major infectious and non-infectious diseases.	70% of students who complete this course will identify a lifestyle factor related to the prevention of diseases. Testing will be done on the final exam.	
3	Identify major indoor/outdoor, common pollutants and list actions that can be taken to protect the environment.	70% of students who complete this course will identify a major common pollutant and will identify an action that can be taken to protect the environment. Testing will be done on the final exam.	
4	Identify all six essential nutrients, sources and functions.	70% of students who complete this course will be able to identify all six essential nutrients, sources and functions. Testing	

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will be done on the final exam.

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DEPARTMENT: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
DEPARTMENTAL OBJECTIVES- Broad description of departmental goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 To prepare students to transfer and be successful in their studies and careers	70% of outcomes on individual assessment charts within the department will be achieved. Monitor changes in upper level requirements to offer appropriate courses to fit upper level requirements for degrees and careers.		
2 To maintain technology and supplies as needed by the instructors	100% of needed supplies and technology will be provided for the department.		
3 To provide quality students services	100% of the faculty will be involved in providing accurate, up-to-date academic advising to our students.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: English			
COURSE: English Composition I (ENG 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed. CHANGE:
1 To use the recursive writing process to develop carefully organized, multi-paragraph essays developing a specific thesis statement in response to specific reading assignments.	Under proctored testing conditions and given a specific prompt based on the <i>World of Ideas</i> textbook, 70% of the students will brainstorm, organize, draft, edit, and finalize a 500 word multi-paragraph essay.		CHANGE:
2 To identify and correct the following major sentence structure errors: fragments, comma splices and fused sentences.	Students will be given a grammar pretest at the beginning of the course and will be assigned remedial activities. At the end of the course, 70% of students will be able to identify and correct fragments, comma splices, and fused sentences on an instructor-generated test.		CHANGE:
3 To identify and correct other specific grammatical errors which occur in his/her writing.	After being shown marked errors in composition, 70% of the students will		CHANGE:

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		self-correct, then proofread for specific error types on the final exam.		
4	To identify and correct spelling and punctuation problems.	After reviewing current Standard English practices, 70% of students will apply those rules during the proofreading process.		<u>CHANGE:</u>
5	To compile a bibliography identifying sources for literary research, according to MLA format.	After learning college library resources and the MLA citation process, 70% of students will gather materials and produce a bibliography.		<u>CHANGE:</u>

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2010-2011

DEPARTMENT: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: General Psychology (PSY 1513)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will compare and contrast the major psychological theories.	Students will demonstrate attainment of the desired outcome via instructor-generated comprehensive exams that may include multiple choice, essay, or short answer formats. Students will be able to recognize or list the similarities and disparities between the major perspectives identified by the instructor as important.		
2 Students will distinguish between the major types of maladaptive behaviors.	Students will demonstrate attainment of the desired outcome through instructor-generated exams that may include multiple choice, essay, or short answer questions. The student will correctly identify or list the common features of major psychological disorders covered		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

		and deemed significant by the instructor.		
3	Students will identify the major psychological perspectives.	Students may demonstrate their ability to distinguish between the instructor-defined psychological perspectives through instructor-generated exams or essays. The student will correctly identify or list the common features of major psychological perspectives covered and deemed significant by the instructor.		
4	Students will distinguish between the basic research methods used in psychology.	Students will answer questions that require them to assess and/or appraise specific research methods or common features of major research methodology covered and deemed significant by the instructor.		

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DEPARTMENT: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE: World Civilization I (HIS 1163)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate In Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Define and identify three major characteristics contributing to the development of civilizations.	60% of students will correctly define and identify the major characteristics contributing to the development of civilizations. Evaluation will be based on an instructor generated assessment tool.		
2 Differentiate between three significant interpretive periods of human history from ancient times to the 1500s.	60% of students will differentiate between three significant interpretive periods of human history from ancient times to the 1500s. Evaluation will be based on an instructor generated assessment tool.		
3 Identify three religious and philosophical beliefs originating in early world cultures.	60% of students will identify three religious and philosophical beliefs originating in early world cultures.		

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		Evaluation will be based on an instructor generated assessment tool.	

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DEPARTMENT: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Literature			
COURSE: World Literature I (ENG 2423)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 Student demonstrates a general reading knowledge of selected works from the ancient Greeks to Shakespeare.	60% of students will be able to answer correctly 60% of questions on major tests and comprehensive final exam.		
2 Student demonstrates the ability to analyze the prominent themes in a work of literature in essay format.	60% of students will be able to write essay answers to test questions requiring them to analyze prominent themes in a literary work.		
3 Student demonstrates the ability to read and understand literary criticism.	60% of students read a piece of literary criticism and then analyze the author's argument and discuss/critique said argument in the form of a class presentation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>Program: Industrial Technology</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s):</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Industrial Technology to students within the PRCC district.</p>			
<p>DEPARTMENTAL OBJECTIVES- Broad description of departmental goals</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
1	Recruitment of students.	Recruitment of students is measured by student count.	
2	Train students for entry level jobs in their chosen field.	Training of students is measured by the grades they receive.	
3	Place students in jobs related to their training.	Job placement is measured by follow up.	
4			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Instrumentation Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automation and Controls Technology to students within the PRCC district.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>
<p>1 Students will demonstrate both practical and written knowledge as outlined in the framework curriculum such as comprehension of basic laws governing control devices, and fluids, necessary for employment in their field.</p>	<p>100% of students will be required to physically demonstrate safety procedures.</p> <p>70% of students will be required to take written tests demonstrating comprehension of fundamental skills necessary for gainful employment in their fields.</p> <p>70% of students will be required to demonstrate the ability to utilize testing equipment as mandated by individual class requirements.</p>
<p>2 Students will demonstrate the applicable skills learned throughout the semester.</p> <p>Students will be required to describe</p>	<p>62% of students will be required to successfully pass the MS-CPAS test at completion of their required technical classes.</p> <p>70% of students will be required to</p>
	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

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2010-2011

<p>and discuss various systems and their components</p> <p>Further, the students will be tested on their understanding of system operations and characteristics. Testing will include written and practical application of procedures described and demonstrated to them.</p>	<p>complete lab reports and field study reports demonstrating comprehension of nomenclature, system procedures, and appropriate applications.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Instrumentation Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
COURSE LEVEL: Controls Systems (INT 2114)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automation and Controls Technology to students within the PRCC district.			
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will be able to recognize and calculate heat transfer equations associated with temperature measurement devices.	70% of students completing Control systems 1 will correctly complete heat transfer equations. Students will demonstrate this ability through testing in the presence of the instructor.		
2 Students will be able to recognize and calculate pressure equations associated with pressure measurement devices.	70% of students completing Control Systems 1 will correctly complete pressure equations. Students will demonstrate this ability through testing in the presence of the instructor.		
3 Students will be able to troubleshoot various sensing devices and systems containing such devices.	70% of students completing Control Systems 1 will troubleshoot various sensing devices and systems. Students will demonstrate this ability through practical lab examinations in the presence of the instructor.		
4 Students will be able to describe and utilize data transmission devices associated with control systems.	70% of students completing Control Systems 1 will describe and utilize data transmission systems. Students will		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

	demonstrate this ability through practical lab examinations in the presence of the instructor.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011

PROGRAM: Instrumentation Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
INSTRUCTIONAL AREA: Introduction to Automation and Controls (MFT 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.	70% of students that complete Introduction to Automation and Controls will apply proper safety techniques for various types of circuits and components in the instructor's presence.		
2 Student will demonstrate proper use and operation of test equipment including volt, current, and ohm meters.	70% of students that complete Introduction to Automation and Controls will apply proper set up and operating techniques for various types of test equipment in the instructor's presence for a recorded grade.		
3 Student will demonstrate proficiency in the use of a calculator including the use of SI symbols and prefixes to describe electrical values, manipulate numbers in mathematical operations using scientific notation, engineering notation, and E notation.	70% of students that complete Introduction to Automation and Controls will demonstrate calculator proficiency as measured by a written examination.		
4 Student will explain manufacturing	70% of students that complete Introduction		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		to Automation and Controls will explain manufacturing dynamics as measured by a written examination.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>PROGRAM: Drafting and Design Technology</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.</p>			
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>1 Student will demonstrate written and performance knowledge of CAD and GIS software and practice skills using surveying and GPS equipment. Students will demonstrate an understanding of construction estimating and drawing requirements and the skills needed to design and produce machine parts.</p>	<p>The Drafting and Design Technology Program evaluation will be based on the following data collected from student graduation surveys, enrollment and job placement. Enrollment 75%, Retention 75%, completion 75%, graduation 75% and job placement 75%.</p>		

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2	Students will demonstrate and master the technical skill necessary for employment in entry level positions as CAD Technician. These technical skills and required competencies are outlined in the curriculum framework.	The Drafting and Design Technology program will be evaluated based on job performance, the MS-CPAS test scores (70% passing), student evaluation of instructors and director and chair evaluations of instructors.	
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PROGRAM: Drafting and Design Technology		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Elementary Surveying (DDT 1413)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to correct distance measurements for various field conditions.	75% of the students who complete this course will be able to correct distance measurements for various field conditions on an examination.		
2 The student will calculate the differences in elevation between various points.	100% of the students who complete this course will correctly calculate the difference in elevation between various points by using instruments.		
3 The student will demonstrate the ability to set up notes for differential leveling.	95% of the students who complete this course demonstrate the ability to set up notes for differential leveling field project.		
4 The student will demonstrate the knowledge needed to explain how to describe the direction of a line between two points.	90% of the students who complete this course will correctly explain how to describe the direction of a line between two points on a classroom assignment.		

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PROGRAM: Drafting and Design Technology		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Machine Design II (DDT 2163)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to sketch a given mechanical part.	100% of the students who complete this course will be able to sketch a given mechanical part using AutoCad in classroom activities.		
2 The student will demonstrate the ability to take and record measurements of the given part.	85% of the students who complete this course will be able to correctly record measurements of the given part using basic machine tools through instructor observation.		
3 The student will demonstrate the ability to construct and design a total set of working drawings.	75% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad for a major test grade.		
4 The student will demonstrate the ability to interpret and apply geometric tolerancing.	75% of the students who complete this course will be able to interpret and apply geometric tolerancing on classroom assignments.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>PROGRAM: Electronics Technology (Poplarville)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>1 Students will demonstrate practical knowledge/ skills, Demonstrating the use of test equipment which is necessary for employment in entry level positions in the workforce as per state Electronics Technology Curriculum.</p>	<p><u>Measures and Standards Program Review Instrument</u> 90% retention in students taking the electronics technology program. 90% of graduates will be employed in the industrial industry after completing the electronics technology program.</p>		
<p>2 Students will demonstrate the technical knowledge to relate practical skills, including safety of test equipment. Students must master the required competencies which are written, and practical applications for each of the electronics courses included in the Electronics Technology Curriculum.</p>	<p><u>MS-CPAS Administration. Evaluation of Instructors. Student Evaluation of Instructors.</u> 70% of students will successfully pass the MS CPAS test.</p>		

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2010-2011

PROGRAM: Electronics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: DC Circuits (EET 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Demonstrate and practice general safety procedures in lab environments	Students who pass a written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate the ability to determine resistor types, value, tolerance, & power rating.	Students who complete this course will be able to state 85% of values of resistor color code by observing the color codes.		
3 Demonstrate ability to measure voltage, resistance, & current.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables voltage, current, & resistance.		
4 Interpret a schematic in relationship to a live circuit.	Student passing this course will be able to correctly interpret 75% of the symbols of a schematic diagram and troubleshoot and test a live circuit.		

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PROGRAM: Electronics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Math for Electronics (EET 1513)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will demonstrate the ability to perform mathematical operations using scientific and engineering notation.	70% of students that complete Math for Electronics will correctly perform mathematical operations using scientific and engineering notation. Student's knowledge will be evaluated by a test.		
2 Student will demonstrate the ability to list the key engineering metric prefixes and convert between them.	70% of students that complete Math for Electronics will correctly list the key engineering metric prefixes and convert between them. Student's knowledge will be evaluated by a test.		
3 Student will demonstrate the ability to demonstrate the knowledge of the basic SI system and the SI units for voltage, current resistance, and power.	70% of students that complete Math for Electronics will correctly demonstrate the knowledge of the basic SI system and the SI units for voltage, current resistance, and power. Student's knowledge will be evaluated by a test.		
4 Student will demonstrate the ability to report measured data with the proper number of significant digits.	70% of students that complete Math for Electronics will correctly demonstrate the ability to report measured data with the proper number of significant digits.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

		Students knowledge will be evaluated by a test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010 - 2011**

<p>PROGRAM: Medical Radiologic Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer allied health programs which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions, which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>A) Perform effectively as entry-level radiographers</p> <p>B) Successfully write the ARRT examination for diagnostic radiographers.</p> <p>C) Be prepared to pursue the baccalaureate degree or advanced level studies into the specialty areas.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <ul style="list-style-type: none"> • 75 % of graduates will be employed in x-ray technology after completion • Upon graduating 80% of the graduates will sit for and pass the ARRT exam in Radiography. • Upon completion of the program 90% of the graduates will be prepared to further their education.
<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010 – 2011

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Hematology I (MLT 1314)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will be able to correctly make sides for the CBC differential.	85% of the students will be able to make acceptable peripheral blood smears for the CBC differential analysis.		
2 The student will be able to locate and correctly identify normal cells found in peripheral blood.	85% of the students will correctly perform differentials which correlate with preset criteria.		
3 The student will be able to correctly estimate a white blood cell count.	85% of the student's manual white blood cell estimate will correlate with the preset criteria		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Immunology (MLT 1413)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?		
1 The student will be able to pipet correctly.	85% of the students will pipet correct amount when compared to standards provided by the instructor.		
2 The student will be able to perform an RPR test.	85% of the students will obtain correct results on the serology assay for syphilis according to preset criteria.		
3 The student will be able to perform the serology assay to detect infectious mononucleosis.	100% of the students will obtain correct results on the serology assay for infectious mononucleosis according to preset criteria.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>PROGRAM: Medical Radiologic Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer allied health programs which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions, which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>A) Perform effectively as entry-level radiographers</p> <p>B) Successfully write the ARRT examination for diagnostic radiographers.</p> <p>C) Be prepared to pursue the baccalaureate degree or advanced level studies into the specialty areas.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <ul style="list-style-type: none"> • 75 % of graduates will be employed in x-ray technology after completion • Upon graduating 80% of the graduates will sit for and pass the ARRT exam in Radiography. • Upon completion of the program 90% of the graduates will be prepared to further their education.
<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
INSTRUCTIONAL AREA: Digital Imaging (RGT 1423)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Compare dynamic range to latitude of a screen/film receptor system to that of a digital radiography system	85% of students will demonstrate knowledge of Dynamic range in comparison to latitude as measured on a test.		
2 Relate the receptor exposure indicator values to technical factors, system calibration, part/beam/plate alignment and patient exposure.	85% students will demonstrate knowledge of exposure indicators to technical factors used as measured on a test.		
3 Describe PACS and its function.	85% of students will show an understanding of the PACS function and its proper usage as measured on a test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
INSTRUCTIONAL AREA: Imaging Principles (RGT 1413)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Differentiate between size and shape distortion.	The student will describe the difference between size and shape distortion through academic testing. Chapter 31		
2 Describe 4 different types of beam limiting devices.	The student will list and describe beam restrictors and their purpose. Academic testing Chapter 15		
3 Explain the relationship between kVp and scatter and secondary radiation.	The student will determine the effect kVp will have on secondary and scatter x-ray production. Academic testing. Chapter 12		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
INSTRUCTIONAL AREA: Associate Degree Nursing - Level I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Upon completion of the first level of the ADN curriculum, the students will successfully demonstrate competent theory knowledge and clinical skills.	70% of students admitted to the program will receive satisfactory summative clinical evaluations and satisfactory performance on tests and exams.		
2 Upon completion of level one the student will plan and administer complete care to patients with minimal supervision	70% of the students will receive a satisfactory summative clinical evaluation that reflects total care for a patient with minimal assistance.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8	
INSTRUCTIONAL AREA: Associate Degree Nursing – Level I			
COURSE LEVEL: Fundamentals (NUR 1110)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will be able to identify therapeutic and non-therapeutic communication skills.	90% of all NUR 1110 students will correctly identify and analyze therapeutic and non-therapeutic communication skills on the nurse-patient interaction (process recording) assignment in clinical communication.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	The student will be able to demonstrate competency in wound care assessment.	90% of all NUR 1110 students will correctly assess a wound bed (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.	
3	The student will be able to demonstrate competency in a skill using sterile technique.	90% of all NUR 1110 students will satisfactorily demonstrate the insertion of a urinary catheter using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.	
4	The student will be able to identify	80% of all NUR 1110 students will	

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	expected and unexpected assessment findings on an adult patient.	correctly identify expected and unexpected assessment findings on 3 out of 4 questions on the final exam		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 5, 6, 8	
INSTRUCTIONAL AREA: Associate Degree Nursing – Level I			
COURSE LEVEL: Medical/Surgical (NUR 1210)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured? The student will:	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will be able to administer a subcutaneous injection.	95% of students will achieve satisfactory on the clinical evaluation after successful administration of a subcutaneous injection.		
2 The student will accurately demonstrate prescribed medication calculations.	100% of students who complete this course will successfully calculate medications on the Medication Administration Test.		
3 The student will be able to demonstrate a cardiac physical assessment.	90% of students will achieve satisfactory on the Clinical Progress Report after completing a cardiac physical assessment.		
4 The student will be able to interpret the results of laboratory tests.	85% of students who complete this course will be able to accurately interpret 4-5		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 8	
INSTRUCTIONAL AREA: Associate Degree Nursing – Level I			
COURSE LEVEL: Nursing Dosages and Solutions (NUR 1101)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will be able to demonstrate competency in shading syringes of appropriate dosage amounts.	90% of the students will appropriately shade syringes with correct medication amounts on the NUR 1101 final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	The student will be able to demonstrate competency in the utilization of appropriate rounding rules for calculating medication amounts.	90% of the students will round correctly to the tenth and hundredth decimal place on the NUR 1101 final exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
INSTRUCTIONAL AREA: Associate Degree Nursing - Level II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curriculum for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of Impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 The student will take the Assessment Technologies Institute (ATI) comprehensive exam and receive acceptable scores.	80 percent of the students will score at or above 60% on the ATI Comprehensive Exam		
2 The student will be able to sit for the National Council for Licensing Examination for Registered Nursing (NCLEX-RN) and receive a passing score.	Upon graduation from the Associate Degree Nursing Program, 80% of the graduating class will be successful in the passage of the NCLEX-RN.		
3 The graduate will be employed in a health care setting upon graduation and passage of the NCLEX	90% of the respondents to the graduate survey will reflect employment in various health care settings.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Practical Nursing</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.</p>			
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>1 The student will be able to describe the basic organization and physiology of the body from the cellular level to the systemic level and be able to explain the function of each body system as well as the relationship that exists between them.</p>	<p>80% of all students who complete the PN program will correctly identify the body systems and their functions by correctly answering 8 out of 10 related questions on the comprehensive final exam.</p>		
<p>2 The student will be able to demonstrate knowledge in relation to administering medications and dosage calculations for all routes of medication, including intravenous.</p>	<p>80% of all students who complete the PN program will correctly identify 8 out of 10 questions related medications administration and dosage calculations on the comprehensive final exam.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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3	<p>The student will demonstrate/apply knowledge of scientific principles and technical skills necessary to perform nursing procedures in the lab or healthcare setting.</p>	<p>80% of all students who complete the PN program will correctly identify knowledge of appropriate action and interaction with clients and members of the healthcare team in clinical and lab situations that represent safe and effective care by correctly identifying proper preparation, sequence and follow-up in 8 out of 10 scenario questions on the comprehensive final exam.</p>		
4	<p>The student will identify stages of development across the lifespan including normal and alternate routes of nutrition.</p>	<p>80% of all students who complete the PN program will correctly identify 8 out of 10 related questions on the comprehensive final exam.</p>		
5	<p>The student will identify ways to promote and support the emotional, mental, and social well-being of individual and groups of clients.</p>	<p>80% of all students who complete the PN program will correctly identify 8 out of 10 related questions on the comprehensive final exam.</p>		
6	<p>The student will synthesize understanding of common major disease processes, associated diagnostic test, and appropriate treatments or procedures for each.</p>	<p>80% of all students who complete the PN program will correctly identify 8 out of 10 related questions on the comprehensive final exam.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Practical Nursing</p> <p>COURSE LEVEL: Body Structure and Function (PNV 1213)</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.</p>			
<p>LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>1 The student will describe the basic organization and physiology of the body from the cellular level to the systemic level.</p>	<p>80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.</p>		
<p>2 The student will describe the function of each body system and the relationship that exists between the body systems.</p>	<p>80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.</p>		
<p>3 The student will apply knowledge of body structure and function to provide safe and effective care.</p>	<p>80% of students who complete the course will correctly identify 8 out of 10 related questions (including scenario's and diagrams) on the final exam.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>PROGRAM: Practical Nursing</p> <p>COURSE: Fundamentals of Nursing Theory (PNV 1426)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.</p>
<p>1 The student will identify the role of the practical nurse and other members of the healthcare team including the LPN scope of practice, legal parameters, and ethical consideration.</p>	<p>80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.</p>		
<p>2 The student will demonstrate appropriate use of the nursing process, the importance of individualized care, and proper communication techniques.</p>	<p>80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.</p>		
<p>3 The student will identify and demonstrate appropriate principles of pharmacology including basic drug knowledge and basic medication calculation and administration.</p>	<p>80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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4	The student will identify stages of development across the lifespan including care specific to geriatric clients.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.		
5	The student will demonstrate understanding of basic nursing concepts including nutrition, elimination, mobility, oxygenation, and surgical care.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 questions on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>PROGRAM: Practical Nursing COURSE LEVEL: Fundamentals of Nursing Lab/Clinical (PNV 1436)</p>				Supports PRCC Strategic Goal(s): 1, 3, 7, 8
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>				
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
<p>PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.</p>				
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.</p>				
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>	
<p>1 The student will identify and demonstrate clinical and lab safety including standard precautions and infection control.</p>	<p>80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.</p>			
<p>2 The student will demonstrate proper basic data collection and collection of vital signs including appropriate follow-up for abnormal findings.</p>	<p>80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.</p>			
<p>3 The student will identify and demonstrate proper care of clients related to nutrition and elimination including tube feedings and ostomies.</p>	<p>80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.</p>			

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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4	The student will demonstrate knowledge and use of proper body mechanics.	80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.		
5	The student will demonstrate basic math/ conversions and simple dosage calculations as they apply to medication administration and nursing.	80% of all students who complete the Fundamentals of Nursing Lab/ Clinical course will correctly identify 4 out of 6 questions on the final exam.		

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<p>PROGRAM: Nursing Assistant – FCC</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for an entry-level position in the nursing assistant field. To provide a pre-requisite to nursing.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: The nursing assistant program provides constituents with occupational and technical training for entrance into the workforce or as a pre-requisite to nursing or other medical related occupations.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as evidenced by</p> <ul style="list-style-type: none"> * return demonstration of all 23 state required skills * receiving a pass on written and skills evaluation * applying skills and practical knowledge in a clinical setting 	<p>75% of all students who attempt the program will complete.</p>		
<p>2 Students will demonstrate practical knowledge and skills necessary for completion of program as pre-requisites</p>	<p>75% of those who complete the program and attempt certification will pass the state nursing assistant exam</p>		

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<p>to a nursing program as evidenced by:</p> <ul style="list-style-type: none">* return demonstration of all 23 state required skills* receiving a pass on written and skills evaluations* applying skills and practical knowledge in a clinical setting	<p>given by Pearson Vue/NACES</p> <p>75% of all students completing the nursing assistant program who desire employment will become employed in the nursing assistant field.</p> <p>75% of all students completing the nursing assistant program as a pre-requisite to a nursing program will continue their education in the nursing field.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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Supports PRCC Strategic Goal(s): 1, 3, 7, 8			
<p>PROGRAM: Occupational Therapy Assistant</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To graduate a competent entry level Occupational Therapy Assistants.</p> <p>RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Occupational Therapy Assistant in order to fulfill the mission statement for occupational programs at Pearl River Community College.</p>			
<p>PROGRAM OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to the Framework Curriculum.</p>	<p>ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <ul style="list-style-type: none"> • 85 % of students will be retained from their freshmen to sophomore years of training. • 85% of students will complete the program and graduate with their OTA degree. • 75% of graduates will find placement within the OT profession within 2 months of graduation. • 85% of OTA graduates will maintain their placement in field of Occupational Therapy after 6 months following graduation. 	<p>ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

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<p>Students will report overall satisfaction with program as per Student Assessment Tool.</p>	<p>Faculty will receive \geq "3" out of possible "5" in all areas of student evaluation of Instructors</p>		
<p>OTA graduates will pass the national NBCOT exam.</p>	<p>85% of OTA graduates will pass their national (NBCOT) certification exam.</p>		
<p>Employers will report overall satisfaction with preparation of entry-level practitioners per Employer Satisfaction Survey.</p>	<p>Employers will rate graduate performance to a level \geq "3" out of possible "5" in all selected performance areas.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
INSTRUCTIONAL AREA: Kinesiology (OTA 1315)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable Indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will identify selected boney landmarks on skeleton models.	Students will identify selected boney landmarks on skeleton using selected written questions and lab practical testing at an 85% accuracy level.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	Students will identify selected muscles on human body models.	Students will identify selected muscles on human body models using selected written questions and lab practical testing at an 85% accuracy level.	
3	Students will identify selected actions of muscles at an 80% accuracy level.	Using selected written questions muscle functions, students will identify selected actions of muscles at an 80% accuracy level.	

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<p>PROGRAM: Occupational Therapy Assistant Technology</p> <p>INSTRUCTIONAL AREA: Occupational Therapy Skills II (OTA 1433)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Students will demonstrate use of selected modalities.</p>	<p>During modality lab checkoffs/practicals, student will score an average of 85% proficiency level.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance), Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>2 Students will describe selected principles of therapeutic exercise.</p>	<p>Students will score at an 80% proficiency level in using selected written questions written testing on concepts of therapeutic exercise.</p>	
<p>3 Students will demonstrate principles of safe feeding of patients.</p>	<p>During feeding lab checkoff, 100% of students will demonstrate comprehensive application of basic feeding principles.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Electronics Technology (Forrest County Center)		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronic Technology to students within the PRCC district.			
Program OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Upon completion of the program 70% of students will have a MS-CPAS2 Level 2 proficiency of DC electronics circuits	70% of students will have a MS-CPAS2 Level 2 proficiency of DC electronics circuits		
2 Upon completion of the program 70% of students will have a MS-CPAS2 Level 2 proficiency of AC electronics circuits	70% of students will have a MS-CPAS2 Level 2 proficiency of AC electronics circuits		
3 Upon completion of the program 80% of students will have successfully been educated in the four core electronic courses; DC circuits, AC circuits, Digital circuits, and Solid State circuits by receiving a final grade of C or better.	80% of students will have successfully been educated in the four core electronic courses; DC circuits, AC circuits, Digital circuits, and Solid State circuits by receiving a final grade of C or better.		
4 Upon completion of the program 80% of students will receive an A.A.S. degree	80% of students completing the program will receive an A.A.S. degree.		

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PROGRAM: Electronic Technology - Forrest County Center		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: AC circuits (EET 1123)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronic Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	70% of student will be able to convert AC voltage values from RMS to Peak and Peak-Peak using the appropriate formulas	70% of student will be able to convert AC voltage values from RMS to Peak and Peak-Peak using the appropriate formulas. Students will demonstrate this ability by correctly answering 4 out of 5 test questions in the presence of the instructor.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	70% of students will be able to calculate capacitive reactance using the appropriate formula.	70% of students will be able to calculate capacitive reactance using the appropriate formula. Students will demonstrate this ability by correctly answering 4 out of 5 test questions in the presence of the instructor.	
3	70% of students will be able to calculate inductive reactance using the appropriate formula.	70% of students will be able to calculate inductive reactance using the appropriate formula. Students will demonstrate this ability by correctly answering 4 out of 5 test	

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		questions in the presence of the instructor.		
4	70% of students will be able to calculate the resonance of a RCL circuit using the appropriate formula.	70% of students will be able to calculate the resonance of a RCL circuit using the appropriate formula. Students will demonstrate this ability by correctly answering 4 out of 5 test questions in the presence of the instructor.		

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PROGRAM: Electronics Technology - Forrest County Center		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Drafting for Electronic Technology (EET 1713)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will identify six major electronics symbols on schematic drawing.	80% of students will correctly identify six major electronics symbols on a schematic drawing as measured by a test.		
2 The student will draw a schematic diagram using four of the six electronics symbols with CAD program.	80% of students will correctly draw a schematic diagram as measured by a lab practical exercise.		
3 The student will identify five major logic circuit symbols on a schematic drawing.	80% of students will be able to identify the five major logic circuit symbols as measure by a test.		
4 The student will draw a logic diagram using three of the five logic circuit symbols with CAD program.	80% of students will correctly draw a logic diagram as measured by a lab practical exercise.		

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PROGRAM: Heating, Air Conditioning, and Refrigeration Technology - Forrest County Center		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 80% of the completers (leavers) of this program will be employed in their field or continuing their education.	80% of completers will be employed or continuing their educations. Measured by the number of completers (leavers) employed in their field or continuing their education/the number of completers (leavers) who graduate.		
2 85% of students who complete 50% of the course work (concentrators) in this program will receive a Certificate of Proficiency or an Associate Degree in Applied Science.	85% of concentrators who started the program will graduate with a Certificate of Proficiency or an Associate of Science Degree. Measured by the number of concentrators who started the program/by the number of concentrators that complete the program.		

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3	The Heating, Air Condition, and Refrigeration program will exceed the Mississippi Dept. of Education minimum requirement of 15 students per instructor.	Average enrollment will be 15 or more students. Determined by the number of students enrolled/the number of instructors.		
4	Upon completion of this program, 80% of students will demonstrate an academic gain.	Academic gain will be measured by students scoring higher on the TABE after completing this program than they scored on the TABE at enrollment.		

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PROGRAM: Heating, Air Conditioning and Refrigeration Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Air Conditioning II (ACT 2424)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will correctly identify start-up requirements for a split air conditioning system.	80% of student will correctly identify start-up requirements on a multiple choice exam question.		
2 The student will perform an air conditioning start-up on a split system	80% of student will perform an air conditioning start-up on a split system. Students will record their results on a check list.		
3 The student will diagnose electrical faults in a central air conditioning system.	75% of students will correctly diagnose electrical faults in a in a central air conditioning system. The instructor will enter mechanical faults for the student to troubleshoot and find the fault.		
4 The student will diagnose a mechanical fault in an air conditioning system.	75% of student will correctly diagnose a mechanical fault. The instructor will enter mechanical faults for the student to diagnose.		

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PROGRAM: Heating and Air Conditioning Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Refrigeration Systems Components (ACT 1313)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will correctly identify the four types of condenser coils.	90% of students will correctly identify the four types of condense coils when shown pictures of each.		
2 The student will correctly identify types of compressors.	80% of students will correctly identify each type of compressor when shown pictures of compressors.		
3 The student will correctly identify the three types of evaporator coils.	90% of students will correctly identify the three types of evaporator coils when shown pictures of evaporators.		
4 The student will correctly identify the four types of metering devices.	80% of students will correctly identify each metering device when shown actual metering devices.		

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<p>PROGRAM: Office Systems Technology - Forrest County Center</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.</p>			
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>1 Upon completion of this program, students will be able to create business correspondence including letters, memo, and e-mails.</p>	<p>85% of students will be able to key business correspondence with 90% accuracy using an instructor created check list.</p>		
<p>2 Upon completion of this program, students will demonstrate knowledge and skills in word processing software.</p>	<p>85% of students will demonstrate word processing software skills with 90% accuracy using an instructor created rubric.</p>		
<p>3 Upon completion of the course, students will prepare for employment by constructing a resume.</p>	<p>85% of students will construct a resume with 90% accuracy using an instructor created rubric.</p>		

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4	Upon completion of the course, students will prepare for employment by demonstrating correct interviewing techniques in a mock interview.	All students will participate in a mock interview and 85% will achieve 90% accuracy during a mock interview using an instructor created check list.		
5	There will be 85% retention of the full-time students in the one-year program.	85% of full-time one-year students will complete the program Total completed/total enrolled		
6	86% of full-time one-year retained students will complete and pass all levels of the program.	86% of full-time one-year students will complete the program and pass all levels of instruction. Total passed/total completed		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Office Systems Technology - Forrest County Center		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Business Communications (BOT 2813)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will use the three-phase writing process to create information e-mail messages.	80% of students will use the three-phase writing process to create information e-mail messages with 80% accuracy on an instructor created rubric.		
2 Students will compose effective business letters by:	80% of students will write a letter that makes a direct request for information or action with 80% accuracy on an instructor created rubric. 80% of students will write a letter that makes a direct claim with 80% accuracy on an instructor created rubric.		
<ul style="list-style-type: none"> ➤ Writing a letter that makes a direct request for information or action ➤ Writing a letter that makes a direct claim ➤ Writing a letter that replies to a request 			

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<p>3</p> <p>Students will prepare for employment by:</p> <ul style="list-style-type: none"> ➤ Constructing a resume ➤ Writing a persuasive cover letter to accompany their resume ➤ Writing a follow-up letter ➤ Applying appropriate techniques for employment interview by participating in a mock interview 	<p>Instructor created project to include:</p> <ul style="list-style-type: none"> ➤ 80% of students will construct a resume with 85% accuracy on an instructor created rubric. ➤ 80% of students will write a persuasive cover letter to accompany their resume with 85% accuracy on an instructor created rubric. ➤ 80% of students will write a follow-up letter with 85% accuracy on an instructor created rubric. ➤ 80% of students will participate in an employment mock interview and achieve 85% accuracy on an instructor created rubric. 		
<p>4</p> <p>Students will demonstrate sensitivity in communicating with a diverse workforce and international audiences.</p>	<p>80% of students will conduct research and orally present their findings about the customs of the people with whom they are communicating; students will achieve 85% accuracy on an instructor created rubric.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Office Systems Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Computerized Accounting (BOT 2413)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will enter transactions in the general journal using accounting software.	80% of students will correctly enter 80% of transactions in the general journal using accounting software. Outcome will be measured after student completes activity using accounting software.		
2 The student will select the correct special journal to enter transactions.	80% of students will correctly select the special journal for 90% of transactions on a written test.		
3 The student will correctly prepare financial statements using accounting software.	80% of student will prepare financial statements with 100% accuracy using accounting software.		
4 The student will correctly prepare payroll registers using accounting software.	90% of students will prepare payroll registers with 100% accuracy using accounting software.		
5 The student will correctly create and maintain inventory records using accounting software.	75% of students will correctly create and maintain inventory records using accounting software with 80% accuracy.		
6 The student will create depreciation schedules using accounting software.	80% of students will create depreciation schedules with 90% accuracy.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Welding and Cutting - Forrest County Center		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Upon completion of this program, 73% of students will attain technical skills in welding.	Upon completion of this program 73% of students will attain technical skills in welding based upon the MS-CPAS instrument.		
2 Retention of students: 75% of students enrolled in the welding program will complete the program. (concentrators)	75 % of students enrolled in the welding program will complete the program, measured by the number of completers/number enrolled.		
3 85% of concentrators will receive a Certificate of Proficiency in Welding (leavers).	85% of concentrators will receive a Certificate of Proficiency in Welding. Measured by the number of leavers/number of concentrators.		
4 Upon completion of this program, 79% of leavers will be employed in a related industry.	79% of leavers will be employed in a related industry. Measured by the number working/number of leavers.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Welding and Cutting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Gas Metal Arc Welding (WLV 1123)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will apply safety rules while operating GMAW equipment.	100% of students will apply safety rules while operating GMAW equipment. Instructor will observe with check sheet.		
2 The student will correctly identify all parts of GMAW equipment.	100 % of students will correctly identify all parts of GMAW equipment. Instructor will observe with check sheet.		
3 The student will correctly perform 1F & 2F welds using spray transfer methods.	80% of students will correctly perform welds using spray transfer methods. Instructor will observe with check sheet.		
4 The student will correctly perform 3G & 4G welds with the short circuit transfer.	70% of students will correctly perform 3G & 4G welds with the short circuit transfer. Instructor will observe with check sheet.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>PROGRAM: Welding and Cutting Technology</p> <p>COURSE LEVEL: Gas Tungsten Arc Welding (WLV 1136)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting Technology to students within the PRCC district.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>		<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Student will adhere to safety rules related to GTAW equipment.</p>		<p>100 % of students will adhere to safety rules relating to GTAW equipment. Instructor will observe with check sheet.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.</p>
<p>2 Student will correctly perform welds on aluminum.</p>		<p>70% of students will correctly perform welds on aluminum. Instructor will observe with check sheet.</p>	
<p>3 Student will correctly perform welds on stainless steel.</p>		<p>80% of students will correctly perform welds on stainless steel. Instructor will observe with check sheet.</p>	
<p>4 Student will correctly perform welds on carbon steel.</p>		<p>70% of students will correctly perform welds on carbon steel. Instructor will observe with check sheet.</p>	
<p>Student will correctly perform fillet welds.</p>		<p>80% of students will correctly perform fillet welds. Instructor will observe with check sheet.</p>	
<p>Student will correctly perform groove welds.</p>		<p>70% of students will correctly perform groove welds. Instructor will observe with check sheet.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Occupational Training		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
PROGRAM OUTCOMES- Broad description of departmental goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Recruit new students into departments programs.	Enrollment numbers in their program areas.		
2 Train students to be successful entry-level employees in their area of study.	Retention and Graduation rates.		
3 Perform placement for students who successfully complete these programs.	Placement follow-up report.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Automotive Mechanics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will demonstrate practical knowledge and skills such as Engine repair, alignment, and electrical diagnosis operations which are necessary for employment in entry level positions in the workforce.	90% of completers to be working in industry upon graduation based upon instructor follow-up and instructor generated forms.		
2 Students will demonstrate practical skills needed to master diagnostic test equipment.	90% of students must master diagnostic equipment, and must pass hands-on testing in lab shop observation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Automotive Mechanics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Brakes (ATT 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will show proficiency in diagnosis of automotive brake systems.	Testing – 80% of students will pass MSCPAS with score of 70%. Observation of student in shop setting.		
2 Student will demonstrate ability to diagnose and repair disc brakes.	90% of all students will accurately diagnose and repair disc brakes. Grading will be done by observing students working in a shop situation.		
3 Student will demonstrate ability to diagnose and repair drum brakes.	80% of students will pass a final test on the brake system with a score of 70% or better. Testing will be ASE style questions.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Automotive Mechanics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Introduction Safety and Employability Skills (ATT 1811)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify and apply safety in the auto shop. Describe how to avoid workplace accidents.	Student must score 100%. Observation of student in shop setting.		
2 Explore employment opportunities and responsibilities.	Prepare a report, after talking to technicians and research on computer.		
3 Design a resume and complete a job application.	Research proper method of resume writing, and accuracy of information given on application.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Automotive Mechanics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Steering and Suspension (ATT 2335)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Explore general suspension and steering diagnosis.	Observation of student, ability to diagnose and repair suspension and steering concerns in lab. Testing – 80% of students will pass MSCPAS with score of 70%.		
2 Perform standard alignment diagnosis and properly align an automobile.	Observation of student as performing an alignment in the lab.		
3 Explore wheel and tire diagnosis and repair.	85% of students will pass an ASE style test with a score of 70% or better.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Barbering		Supports PRCC Strategic Goal(s): 2, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program ,which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the district.			
PROGRAM OUTCOMES-- Broad description of intended impact on students (program goals)		ASSESSMENT CRITERIA- Criteria for Evaluation(Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	Students will demonstrate the practical knowledge and skills, which are necessary for employment in the barbering profession including cutting, shampooing, and styling.	100% of students will correctly demonstrate barbering skills including cutting, shampooing, and styling as measured through instructor evaluation.	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance).
2	Students will pass the state board examination.	90% of students will receive a Certificate of Registration to practice barbering based on results from the state board.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Barbering		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Basic Practices In Barbering (BAV 1118 P01)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to discuss sanitation procedures as required by state board.	70% of students who complete this class will perform sanitation procedures as required by state board on practical tests.		
2 The student will demonstrate the ability to demonstrate the safe use of equipment and various accessories.	70% of students who complete this class will demonstrate the safe use of equipment and various accessories according to state board, in Instructor evaluations, hands on, Lab setting.		
3 The student will demonstrate the technique of using scissor, razor and electric clippers.	70% of students who complete this class will use scissors, razors and electric clippers according to state board regulations, in Lab setting, Instructor supervision, and Practical Exams.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Barbering		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Fundamental Practices in Barbering (BAV 1218 P01)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to discuss the purposes for analyzing a client's hair.	70% of students who complete this course will analyze a client's hair according to state board regulations.		
2 The student will demonstrate the ability to identify appropriate products to be used.	70% of students who complete this course will be able to identify appropriate products to be used in accordance to state board's regulations, through hands on, lab setting and instructor evaluation.		
3 The student will demonstrate the ability to explain hair texture, porosity, density, elasticity and the reasons for changes in hair color.	70% of students who complete this course will explain hair texture, porosity, density, elasticity and the reasons for changes in hair color according to state board regulations, a written quiz, lab setting and instructor evaluation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Barbering		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Instructor Training (BAV 2218 P01)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to stimulate student learning.	70% of students who complete this course will demonstrate the ability to stimulate student learning according to state board regulations.		
2 The student will demonstrate the ability to obtain and maintain student interest.	70% of students who complete this course will demonstrate the ability to obtain and maintain student interest according to state board regulations, instructor evaluation, and lab setting.		
3 The student will demonstrate the ability to follow lesson plans	70% of students who complete this course will follow lesson plans according to state board regulations, lab and practical exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Brick, Block and Stonemasonry		Supports PRCC Strategic Goal(s): 2, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program ,which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block and Stonemasonry to students within the district.			
PROGRAM OUTCOMES– Broad description of intended impact on students (program goals)	ASSESSMENT CRITERIA- Criteria for Evaluation(Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to Improve program performance).
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the brick, block and stonemasonry profession.	70% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions which will be assessed by means of final exams and instructor observation.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70 % of students will acquire fundamental skills associated with brick, block, and stone masonry as determined by final exams in the pertinent areas.		
To provide an individual the ability to find employment in a related work area.	60% of completers will find employment in related workforce as determined by job placement follow-up.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Brick, Block, and Stonemasonry		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Blueprint Reading and Estimating (BBV 1223)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to read a carpenter's rule to 1/16 th accuracy.	70% of students who successfully complete this course will read a carpenter's rule to 1/16 th accuracy according to instructor's specifications.		
2 The student will demonstrate the ability to read a foundation plan.	70% of students who successfully complete this course will read a foundation plan according to instructor's specifications.		
3 The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.	70% of students who successfully complete this course will estimate blocks, bricks, mortar and sand for a specific project according to instructor's specifications.		
4 The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.	70% of students who successfully complete this course will estimate miscellaneous materials for a masonry construction project according to instructor's specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Brick, Block, and Stonemasonry		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Brick and Block Laying (BBV 1115)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to establish, build and erect corner leads.	70% of students who successfully complete this course will establish, build and erect corner leads to instructor specifications.		
2 The student will demonstrate the ability to lay brick/block to line.	70% of students who successfully complete this course will lay brick/block to line according to instructor's specifications.		
3 The student will demonstrate the ability to set closures on a masonry course.	70% of students who successfully complete this course will set closures on a masonry course according to instructor's specifications.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Brick, Block, and Stonemasonry		Supports PRCC Strategic Goal(s):1, 3, 7	
COURSE LEVEL: Masonry Construction (BBV 1215)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to mix mortar to specifications (hand & machine)	70% of student who complete this course will mix mortar by both hand & machine mortar mixer according to instructor specifications.		
2 The student will demonstrate the ability to install concrete reinforcement.	70% of students who successfully complete this course will install concrete reinforcement to instructor's specifications.		
3 The student will demonstrate the ability to set up the safe & efficient work area.	70% of students who successfully complete this course will set up a safe & efficient work area according to instructor specifications.		
4 The student will demonstrate the ability to prepare mortar for stone masonry	70% of students who successfully complete this course will prepare mortar for stone masonry project according to instructor's specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010 - 2011**

PROGRAM: Construction Equipment Management		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 To instruct students according to framework curriculum.	<u>Measures and Standards Program Review Instrument</u> 70% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by the NCCER Certification Exam.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70 % of students will acquire fundamental skills associated with construction equipment machinery as determined by final exams in the pertinent areas.		
3 To provide to an individual the ability find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow-up.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Construction Equipment Management		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Equipment Operation (CEV 1416)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify employment opportunities.	70 % of students who complete this course will make 90% on test from National Center for Construction Education and Research		
2 Demonstrate the ability to safely operate the backhoe, dozer, front end loader and excavator.	80% of the students who complete this course will achieve a satisfactory observation daily and given a final performance test by instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Construction Equipment Management		Supports PRCC Strategic Goal(s): 1,3,7	
INSTRUCTIONAL AREA: Safety I (CEV 1212)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to identify and discuss personal safety in the operation of heavy equipment.	85% of students who complete this course will make 100% on the National Center for Construction Education Research module test and observed daily in the field by instructor on performance.		
2 The student will demonstrate the ability to identify and apply safety rules to traffic patterns.	85% of students who complete this course will make 100% on module tests in the National Center for Construction Education Research textbook.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Construction Equipment Management		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Service and Preventative Maintenance (CEV 1313)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate and apply principles of fueling equipment safely.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
2 The student will demonstrate the ability to identify and perform services to the engine oil and grease systems.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
3 The student will demonstrate and apply principles of identifying minor mechanical problems and repair as needed.	90% of the students will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Construction Management Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.</p>	
<p>DEPARTMENTAL OBJECTIVES- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in Construction Management.</p> <p style="text-align: center;">1</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>70% of all students will be able to demonstrate practical knowledge and skills of an entry level construction manager, which will be assessed by means of final exams and performance evaluations.</p>
<p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in safety and related construction fields.</p> <p style="text-align: center;">2</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Construction Management		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Construction Materials (CON 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Describe how soil relates to construction. Define Compaction and its applications. Visually classify soils.	70% of students who complete this course will correctly be able to describe the different types of compaction for different classes of soils. Knowledge and skills will be assessed using field performance exams as well as written test.		
2 Explain the properties, placement, and tests for Portland cement concrete.	70% of students who complete this course will correctly be able to identify, place and test Portland cement concrete. Knowledge and skills will be assessed using field and lab exams as well as written test.		
3 Describe the uses of steel as a building component.	70% of students who complete this course will correctly be able to identify the uses of steel as a building component. Knowledge and skills will be assessed using lab exams well as written test.		
4 Describe the uses of wood as a	70% of students who complete this course		

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building component. Construct using wood as a building component.	will correctly be able to identify and construct using wood building materials. Knowledge and skills will be assessed using lab and field exams as well as written test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Construction Management		Supports PRCC Strategic Goal(s): 1, 3
INSTRUCTIONAL AREA: Construction Safety Standards (CON 2413)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Locate and identify OSHA standards.	80% of students who complete this course will receive OSHA 10 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 10 hour class, including a written exam. 70% of students who complete this course will receive OSHA 30 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 30 hour class, including a written exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2 Develop a Safety Policy and Program.	70% of students who complete this course will construct a useable safety policy and program. Knowledge and skills will be assessed by completing a comprehensive safety policy program in writing that can be used for a viable construction company.	
3 Plan and conduct a safety meeting.	70% of students who complete this course	

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4	Create and make use of JSA's and TSA's on a construction job.	will plan and conduct a proper safety meeting. Knowledge and skills will be assessed by performance evaluation.		
	70% of students who complete this course will create and make use of JSA's and TSA's on a construction job. Knowledge and skills will be assessed by performance evaluation.			

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PROGRAM: Construction Management		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Plans and Documents (CON 1222)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Interpret Construction Prints.	70% of students who complete this course will correctly interpret a set of construction prints. Knowledge and skills will be assessed using performance exams, and written test.		
2 Interpret Construction Specifications.	70% of students who complete this course will correctly interpret a set of construction specifications. Knowledge and skills will be assessed using performance exams and written test.		
3 Describe Construction Contract Documents.	70% of students who complete this course will correctly interpret and describe different contract documents. Knowledge and skills will be assessed using written test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Construction Management		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Survey of Modern Construction (CON 1113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Create and show a power point presentation of a major construction project that has taken place in the modern age.	80% of students will correctly create and show their power point presentation before a class of their peers. Knowledge and skills will be assessed using a performance evaluation of their presentation.		
2 Illustrate the construction process from the idea to the closeout phase.	70% of students will correctly illustrate the construction process from the idea to the closeout phase. Knowledge and skills will be assessed using written exams.		
3 Plan and build a project as a construction team.	70% of students will correctly plan and build a project as a construction team. Knowledge and skills will be assessed using a performance evaluation of the team/teams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Cosmetology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
<ol style="list-style-type: none"> 1 Students will successfully complete course work with a minimum GPA of 2.0 required for graduation. <p>Students will demonstrate the practical knowledge and skills, which are necessary for employment in the Cosmetology profession, including the areas of:</p> <p>A. Hair</p> <p>B. Nails</p> <p>C. Skin</p>	<p>Student grades on examinations and class assignments.</p> <p>Instructor evaluation of student demonstration of Cosmetology skills in the areas of hair, nails, and skin.</p>		
<ol style="list-style-type: none"> 2 Students will pass the State Board exam. 	Students will receive a Certificate of Registration to practice cosmetology.		

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PROGRAM: Cosmetology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Cosmetology Orientation (COV 1122)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The students will demonstrate the ability to describe the origins of the cosmetology industry.	70% of students who complete this program will describe the origins of the cosmetology industry on a written test.		
2 The students will demonstrate the ability to list the career opportunities for cosmetologist.	70% of students who complete this program will list the career opportunities for cosmetologists documented through field trips.		
3 The students will demonstrate the ability to list the characteristics of a healthy, positive attitude.	70% of students who complete this program will demonstrate the characteristics of a healthy, positive attitude, when working with the public by observation of the instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Cosmetology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Cosmetology Sciences I (COV 1245)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to define hepatitis and AIDS and explain how they are transmitted.	70% of students who complete this course will correctly define hepatitis and AIDS and explain how they are transmitted. Instructor will use a written test.		
2 The student will demonstrate the ability to define the types and classifications of bacteria.	70% of students who complete this course will define the types and classifications of bacteria through the study of their text books. Students will be assessed on a written test.		
3 The student will demonstrate the ability to describe how to safely sanitize and disinfect various salon tools and surfaces.	70% of students who complete this course will safely sanitize and disinfect various salon tools and surfaces while working on the general public under observation of instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Cosmetology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Hair Care I (COV 1426)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to name and describe the structures of the hair root.	70% of students who complete this course will be able to name and describe the structure of the hair root by means of testing.		
2 The student will demonstrate the ability to list the five elements and principals of hair design.	70% of students who complete this course will list the five elements and principles of hair design on an assessment test.		
3 The student will demonstrate the ability to discuss the uses and benefits of various shampoos and conditioners.	70% of students who complete this course will orally discuss the uses and benefits of various shampoos and conditioners. The Instructor will use a check list.		
4 The student will demonstrate the ability to perform four basic haircuts.	70% of students who complete this course will perform four basic haircuts. The assessment will include a performance test and a written test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010 – 2011

<p>PROGRAM: Early Childhood Education Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.</p>			
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of Impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.</p>
<p>1 Upon completion of this program, students will be able to identify occupational opportunities in Early Childhood Education Technology.</p>	<p>85% of students will be able to identify occupational changes in Early Childhood Technology based upon the MS-CPAS instrument.</p>		
<p>2 Upon completion of this program, students will be able to outline the standards and policy operations of the MDH for child care centers.</p>	<p>Upon completion of this program, 65% of students will satisfactorily outline the standards and policy operations of the Mississippi Department of Health for child care centers based upon the MS-CPAS instrument</p>		
<p>3 Upon completion of this program, students will be able to create and design a budget associated with the operation of a child care facility.</p>	<p>Upon completion of this program, 65% of students will submit an operating budget for child care facility</p>		

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4	<p>Upon completion of this program, students will be able to explain the different areas of development in children.</p>	<p>Upon completion of this program, 80% of students will be able to explain different areas of development of children according to MS-CPAS assessments</p>		
5	<p>Upon completion of this program, students will be able to discuss factors contributing to children's physical and emotional health.</p>	<p>Upon completion of this course (or program), 90% of students will demonstrate the ability to discuss factors contributing to children's physical and emotional health based upon MS-CPAS assessment scores</p>		
6	<p>Upon completion of this program students will be able to plan and implement child care curriculum</p>	<p>Upon completion of this program, 70% of students will demonstrate ability to plan and implement child care curriculum based upon MS-CPAS assessment scores.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Child Development I (CDT 1214)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify and recognize the four major areas of development in preschool children.	80% of students will correctly identify and correlate the major areas of development as evidenced by chapter testing and test results from the Final exam.		
2 Demonstrate the responsibilities and role of the teacher.	60% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and test results from the Final exam.		

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PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Child Health and Safety (CDT 1343)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Explain Universal Precautions	80% of students will correctly explain Universal Precautions as evidenced by chapter testing and test results from the Final exam.		
2 Identify common communicable diseases	70% of all students will correctly identify communicable diseases as evidenced by chapter testing and test results from the Final exam.		
3 Recognize signs of child abuse and explain caregiver responsibility	80% of all students will correctly identify the 4 types of abuse and will be able to explain caregiver responsibility as evidenced by chapter testing and test results from the Final exam.		

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PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Creative Arts for Young Children (CDT 1314)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify developmentally appropriate are experiences for preschool children	90% of students will successfully compile a working portfolio of developmentally appropriate art activities as evidenced in successful submittal of 50 examples of appropriate art activities as compiled and reflected in Portfolio format.		
2 Categorize appropriate music and movement experiences for young children.	90% of students will successfully compile a working portfolio of developmentally appropriate music activities as evidenced in successful submittal of 50 examples of song lyrics, illustrations and finger plays as compiled and reflected in Portfolio format.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Student Teaching II (CDT 2925)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers.	90% of students will successfully implement DAP's correctly as evidenced by CPAS scores.		
2 Students will demonstrate competent management skills for early childhood education programs.	75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
PROGRAM OUTCOMES- Broad description of program goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 To instruct students through State framework curriculum.	60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by C-PASS exam.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with residential, light commercial and industrial wiring, as determined by final exams in the pertinent areas.		
3 To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Electric Power (ELT 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will list characteristics of different lighting systems.	70% of students will list characteristics of lighting systems as determined by final exam.		
2 The student will explain characteristics of common transformer banks.	70% of students will properly explain characteristics of common transformer banks as determined by final exam.		
3 The student will list commonly used electrical hardware.	70% of students will properly list common electrical hardware as determined by final exam.		
4 The student will properly wire HID and fluorescent ballasts.	70% of students will properly wire HID and fluorescent ballasts as determined by final exam.		

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PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Motor Maintenance (ELT 1223)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will identify diagrams of the 8 common motors.	70% of students will correctly identify diagrams of motors as determined by test.		
2 The student will identify common motors by their external appearance.	70% of students will correctly identify motors by their external appearance as determined by final exam.		
3 The student will list the characteristics of motors.	70% of students will correctly list motor characteristics as determined by chapter test.		
4 The student will identify internal parts of a motor.	70% of students will correctly identify internal parts of motors as determined by final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Programmable Logic Controllers (ELT 2613)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff; compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES — Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA —Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS — Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS — Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.		
2 The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.		
3 The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.		
4 The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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<p>PROGRAM: Heating, Air Conditioning and Refrigeration Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and Technical skills training. 		
<p>PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>Students will be able to demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry, as per State Department of Education framework curriculum.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>80% of the graduating students will demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry, as per State Department of Education framework curriculum. Students will demonstrate this through CPAS testing</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.</p>
<p>The student will be employed in the HVAC profession after completing Heating, Air Conditioning, Refrigeration at PRCC</p>	<p>80% of the students will be employed in the HVAC profession after completing Heating, Air Conditioning, and Refrigeration.</p>	
<p>The student will be able to complete the EPA exam and receive a passing score.</p>	<p>Upon graduation from Heating, Air Conditioning, and Refrigeration, 75% of the graduating class will successfully obtain EPA certification.</p>	

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PROGRAM: Heating, Air Conditioning and Refrigeration Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Air Conditioning 1 (ACT 2412)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will describe and recognize the four factors involved in comfort.	70% of students will correctly describe and recognize the four factors involved in comfort. Students will demonstrate this ability through testing in presence of instructor.		
2 Students will describe and identify an air-conditioning metering device, evaporator, condenser, and compressor.	70% of students will correctly describe and identify an air-conditioning metering device, evaporator, condenser, and compressor. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
3 Students will explain what conditions will vary the evaporator pressure and temperatures.	70% of students will correctly explain what conditions will vary the evaporator pressure and temperatures. Students will		

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		demonstrate this ability through testing in presence of instructor.		
4	Student will troubleshoot basic electrical problems in an air-conditioning system.	70% of students will correctly troubleshoot basic electrical problems in an air-conditioning system. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
5	Student will describe and demonstrate working with proper personal protective equipment.	100% of students will correctly describe and demonstrate working with proper personal protective equipment. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

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PROGRAM: Heating, Air Conditioning and Refrigeration Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Basic Compression and Refrigeration (ACT 1124)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will explain and present the transfer of heat by conduction, convection, and radiation.	70% of students will correctly describe and demonstrate how heat is transferred by conduction, convection, and radiation. Students will demonstrate this ability through testing in presence of instructor.		
2 Students will work the correct formulas for converting Horsepower to Watts and Watts to British thermal	70% of students will correctly work the correct formulas for converting Horsepower to Watts and Watts to British thermal. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will explain how the refrigeration system operates and the major components of the system.	70% of students will explain how the refrigeration system operates and the major components of the system. Students will demonstrate this ability through		

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		practical lab examinations in presence of instructor.		
4	Student will identify and describe the relationship between pressure and temperature of a refrigeration system.	70% of students will correctly identify and describe the relationship between pressure and temperature of a refrigeration system. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
5	Student will describe and demonstrate working with proper personal protective equipment.	100% of students will correctly describe and demonstrate working with proper PPE. Students will demonstrate this ability through testing in presence of instructor. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

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PROGRAM: Heating, Air Conditioning and Refrigeration Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: ACT 1713 ELECTRICITY FOR HVACR			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will explain electrical potential, current flow, and resistance and how they are measured.	70% of students will correctly electrical potential, current flow, and resistance and how they are measured. Students will demonstrate this ability through testing in presence of instructor.		
2 Students will explain the characteristics of a series and parallel circuit and how to calculate the current, resistance, and voltage	70% of students will correctly explain the characteristics of a series and parallel circuit and how to calculate the current, resistance, and voltage. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will describe and demonstrate the use of volt-ohm meter and clamp-on ammeter on a heating	70% of students will correctly describe and demonstrate the use of volt-ohm meter and clamp-on ammeter on a heating and		

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	and cooling unit.	cooling unit. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
4	Student will identify and troubleshoot relays, contactors, and loads on heating and cooling systems	70% of students will correctly identify and troubleshoot relays, contactors, and loads on heating and cooling systems. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
5	Student will describe and demonstrate respect and cautious around electrical circuits.	100% of students will use proper respect and cautious around electrical circuits. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

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PROGRAM: Heating, Air Conditioning and Refrigeration Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Tools and Piping (ACT 1133)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will describe and demonstrate proper procedures for operating refrigeration systems and vessels.	70% of students will correctly describe and demonstrate how to properly operate pressurized systems and vessels. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
2 Students will demonstrate the correct tools for installing and servicing air-conditioning, heating, and refrigeration systems.	70% of students will correctly demonstrate the correct tools for HVACR installation and service. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
3 Students will demonstrate safe soldering procedures while joining tubing and fittings using an	70% of students will correctly use safe soldering procedures while joining tubing and fittings using an oxyacetylene torch.		

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	oxyacetylene torch.	Students will demonstrate this ability through practical lab examinations in presence of instructor.		
4	Student will describe and demonstrate proper procedures for making flared joints and swaged joints.	70% of students will correctly describe and demonstrate proper procedures for making flared joints and swaged joints. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
5	Student will describe and demonstrate working with proper personal protective equipment.	100% of students will correctly describe and demonstrate working with proper personal protective equipment. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Precision Manufacturing and Machining Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
Program Indicators (More specific description of impact on student.) WHAT should a student know, think, or be able to do upon completion of program/course	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will demonstrate practical knowledge and skills such as grinding, cutting and various machining operations which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.	65% of students who complete this program will satisfactorily demonstrate practical knowledge necessary for entry level jobs by the C-PAS exam.		
2 Students will demonstrate practical skill needed to master Machine Tool procedures by passing NIMS test modules.	85% of students who successfully complete the program will pass all nine NIMS test modules.		
3 Students that received a passing score on NIMS and C-PAS test will be employed in a Machinist position in the workforce.	75% of student graduates will be employed in entry level Machinist positions.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Precision Manufacturing and Machining Technology</p> <p>COURSE LEVEL: Blueprint Reading (MST 1413)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 The Student will Identify, describe, and apply industrial methods for showing dimensions and tolerances.</p>	<p>70% of students who complete this course will apply industrial dimension and tolerance methods according to NIMS Blueprint & Layout Exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>2 The Student will Identify, describe and apply primary and secondary views on a drawing.</p>	<p>70% of students who complete this course will identify and apply primary and secondary views according to NIMS Blueprint and layout exam.</p>	
<p>3 The Student will Identify, describe and apply surface finishes on a blueprint.</p>	<p>70% of students who complete this course will identify, describe and apply surface finishes according to NIMS Blueprint & Layout Exam.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Precision Manufacturing and Machining Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: Advanced Shop Mathematics (MST 1313)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will know how to use trigonometric functions to solve for unknown sides and angles of a triangle.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam		
2 The Student will identify the properties of a circle and solve problems relating to these properties.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam		
3 The Student will calculate area and volume for various geometrically shaped objects.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>PROGRAM: Precision Manufacturing and Machining Technology</p> <p>COURSE LEVEL: Power Machinery I (MST 1115)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 The student will demonstrate the ability to identify, discuss, and test Safety procedures.</p>	<p>70% of students who complete this course will make 100% on Power Machinery Safety Examination</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>2 The student will demonstrate the ability to perform Layout operations to specifications.</p>	<p>70 % of students who complete this course will correctly perform a layout operation according to NIMS Layout Project specifications.</p>	
<p>3 The student will demonstrate the ability to perform a tapping operation to specifications.</p>	<p>70% of students who complete this course will correctly perform a tapping operation to NIMS Drill Press Project specifications.</p>	
<p>4 The student will demonstrate the ability to perform measurements with precision instruments</p>	<p>70% of students who complete of this course will correctly use Precision Measurement Instruments according to NIMS Measurement Test Examination.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Related Studies		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To identify and provide remedial assistance to special populations students in the areas of Reading and Math.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a support component to students enrolled in the career and technical programs at PRCC.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will demonstrate accuracy in reading comprehension skills to include supporting details, main idea, drawing conclusions, fact and opinion, and author purpose and tone.	Students will answer with 70% accuracy reading comprehension questions to include supporting details, main idea, drawing conclusions, fact/opinion, and author purpose & tone questions. The assessment will be administered through blackboard.		
2 Without the use of a calculator, students will demonstrate accuracy in basic math skills to include operations of whole numbers, decimals, fractions, and percents.	On a written/computerized assessment, students will correctly answer questions on operations of whole numbers, decimals, fractions, and percents without the use of a calculator with 70% accuracy.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010 – 2011

<p>PROGRAM: Welding and Cutting Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Student will demonstrate practical knowledge and skills such as grinding, cutting, and various welding operations which are necessary for employment in entry level positions in the workforce according to framework curriculum.</p>	<p>We will strive to have 30 or more students enrolled, with at least a 75% retention/completion/graduation rate. 80% of students will pass welding tests in lab with instructor supervision. 80% of completers will attain employment in the metal fields.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>2 Students will demonstrate practical skills needed to master any type of welding machine and any type of welding/cutting procedure.</p>	<p>Students will be tested to various welding codes and standards, with various welding processes, in lab with instructor supervision. Welding Codes used will be; AWS D1.1, API 1104, and ASME Section 9.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Welding and Cutting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: GMAW (WLV 1124)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to GMAW.	70% of students who complete this course will make 100% on GMAW safety exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.		
3 The student will demonstrate the ability to perform 3G and 4G limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to AWS D1.1 welding code.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Welding and Cutting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Pipe Welding (WLV 1155)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to pipe welding.	70% of students who complete this course will make 100% on Pipe Welding Safety Exam.		
2 The student will demonstrate the ability describe differences in pipe and tubing and describe faults in pipe welding.	70% of students who complete this course will successfully describe differences in pipe and tubing and describe faults in pipe welding by performance testing.		
3 The student will demonstrate the ability to fabricate and weld a 2G and 5G open V-grooved pipe using E-6010 and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass guided bend tests in 2G and 5G positions according to API 1104 welding code.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Welding and Cutting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: SMAW (WLV 1116)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to SMAW.	70% of students who complete this course will make 100% on SMAW Safety Exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70% of students who complete this course will be able to make fillet and groove welds on plain carbon steel on performance tests.		
3 The student will be able to perform 3G and 4G limited thickness qualification tests on steel plate.	70% of students who complete this course will be able to perform 3G and 4G limited thickness qualification tests according to AWS D1.1 welding code.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Physical Therapist Assistant		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of physical therapy and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered in the district. Students do not have to travel out of district to obtain this important medical specialty.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
Enrollment in the PTA program will adhere to the MS Framework Model Curriculum of an average enrollment of 10 students per full-time employee.	Enrollment Average : Enrollment per full time employee will be 10		
Retention of students in the PTA program will support the mission of the program.	Retention: 86% of students will complete and pass all levels of instruction Total students passed in program/Total students enrolled in program		
PTA students will complete the program to support the mission of the program.	Completion: 85% of students will complete the program Completer level total passed/Completer level total enrolled		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>Upon completion of the program students will receive and AAS degree.</p>	<p>Graduation: 75% of students will receive an AAS degree Number to receive degree/Number receiving degree</p>		
<p>PTA program graduates will be placed in jobs within six months of graduation.</p>	<p>Placement: 65% of graduates will have job placement</p>		
<p>PTA students will demonstrate occupational skill proficiency by passing the licensure exam.</p>	<p>Occupational Skills: 85% of graduates will demonstrate occupational skill gain via passage of the licensure exam</p>		
<p>PTA student will demonstrate academic gain.</p>	<p>Academic Gain: 90% of student will demonstrate academic gain via passage of each academic course</p>		
<p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.</p>	<p>PTA students will demonstrate and skills proficiency via 100% of all proficiency check off criteria being mastered.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
INSTRUCTIONAL AREA: Fundamental Skills (PTA 1213)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will be able to perform gait training and fitting of assistive device using standard procedure.	80% of students will be able to perform 10 of 13 components of gait training and fitting of assistive device correctly. Teacher observation during lab practical examination.		
2 Students will demonstrate accurate assessment of blood pressure (BP).	80% of students will be able to perform 5 of 6 components of BP assessment correctly. Teacher observation during lab practical examination.		
3 Students will demonstrate sterile technique.	80% of students will be able to perform 5 of 6 components of sterile glove donning. Teacher observation during lab practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

<p>PROGRAM: Physical Therapy Assistant Technology INSTRUCTIONAL AREA: Kinesiology (PTA 1315)</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Students will be able to determine accurate range of motion measurements using goniometry.</p>	<p>80% of students will be able to perform 5 of 6 components of hip goniometry correctly based upon teacher observation during lab practical examination.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>2 Students will be able to identify dermatomes of the upper extremity (UE) by performing a dermatome sensory assessment of the UE.</p>	<p>80 % of students will be able to physically identify 6 of the 7 UE dermatomes correctly based upon teacher observation during lab practical examination.</p>	
<p>3 Students will be able to locate components of normal standing posture.</p>	<p>80% of students will be able to locate 4 of 5 of the anatomical points of normal posture based upon teacher observation during lab practical examination.</p>	
<p>4 Students will be able to identify muscles according to their function at the hip.</p>	<p>80 % of students will be able to identify 4 of 5 selected muscles of the hip joint based upon teacher observation during lab practical examination.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

POSITION: Quality Enhancement Plan		Supports PRCC Strategic Goal(s): 1, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide leadership and to implement the Quality Enhancement Plan.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To fulfill the Mission of the College through the implementation of the Quality Enhancement Plan.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide adequate technology to support the implementation of the Quality Enhancement Plan, budget support of the Quality Enhancement Plan will continue for the duration of the program.	At least 90% of the initial Quality Enhancement Plan funds will be budgeted for each fiscal year of the program.		
2 To provide adequate training support for instructors of the courses included in the Quality Enhancement Plan, training will be offered to instructors currently involved in Quality Enhancement Plan courses and will be involved in the future.	The Quality Enhancement Plan will be expanded as instructors become trained and share best-practices with other colleagues. At least 80% of instructors will attend training.		
3 To provide current technology for courses included in the Quality Enhancement Plan, adequate technology will be added throughout the College to support the Quality Enhancement Plan.	Assessment of resources will provide information of instructional technology needs. At least 80% of faculty surveyed will describe technology facilities as adequate.		
4 To properly assess the impact of the Quality Enhancement Plan, an analysis of data will gauge the effectiveness of the	Data collected through pre-tests/post-tests, technology surveys, attitude survey, and exit surveys will be used to illustrate the effect		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

<p>Quality Enhancement Plan.</p>	<p>technology has had upon the Quality Enhancement Plan treatment group retention rates. Pre-test and post-test comparisons will be used to examine student learning. Technology surveys will provide insight into each student's exposure to technology. The attitudinal survey measures the changes in a student's attitude toward mathematics. Exit surveys will be completed by students withdrawing. Student learning outcomes will represent a measurement for each course.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

PROGRAM: Respiratory Care Practitioner Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To graduate a competent advanced-level respiratory care practitioner.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Respiratory Care Practitioner Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Graduates to perform effectively as a member of the health care team.	Each item/statement of the Employer Satisfaction Survey has 80% of the responses rated 3 or higher.		
2 Graduates will demonstrate ability to comprehend, apply and evaluate information that is relevant to their role as a Respiratory Care Practitioner	80% of total number of graduates obtain the NBRC CRT Credential		
3 Provide quality instruction through various techniques, including use of technology.	Each item/statement of Student Evaluation of Instruction has 80% of the responses rated 3 or higher.		
4 Provide skills necessary for job placement after graduation.	Program will have positive placement of 75% of all graduates according to CoARC guidelines.		
5 Students will demonstrate ability to perform, comprehend, apply, and evaluate relevant information for program success.	70% of all students will graduate and do so on time.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Pulmonary Function Testing (RCT 1322)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will be able to identify the indications for pulmonary function testing.	85% of all students will answer this question correctly on the examination covering unit one of the course.		
2 The student will be able to interpret Pulmonary Function Test results.	85% of all students will interpret 5 of 6 interpretation questions correct on the examination covering unit 2 of the course.		
3 The student will be able to perform a Flow Volume Loop (FVL) and a Forced Vital Capacity (FVC) Test which meet American Thoracic Society (ATS) guidelines.	85% of all students will correctly perform each test on lab competency examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
INSTRUCTIONAL AREA: Respiratory Care Technology III (RCT 2434)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will be able to interpret the results of diagnostic procedures.	85% of all students will correctly interpret 4 of 5 interpretation questions on the hemodynamic monitoring exam.		
2 The student will be able to identify basic arrhythmias.	85% of all students will correctly identify 8 of 10 arrhythmias on the ECG chapter exam.		
3 The student will be able to demonstrate appropriate ACLS algorithms according to the American Heart Association.	85% of all students will receive ACLS certification by demonstrating appropriate algorithms during a practical examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
DEPARTMENTAL OUTCOMES- Broad description of departmental goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 Phase in the assessment of student learning outcomes for courses taught in the department.	In the Science, Mathematics, and Business Department, ten of the fifty-three courses will evaluate student learning outcomes in the Spring 2011.		
2 Insure the curriculum of the Science, Mathematics, and Business Department courses meet statewide standards in order to fulfill the articulation agreement between the institutions of Higher Learning and Community and Junior Colleges.	Criteria in at least one out of three areas of Science, Mathematics, and Business Department will be evaluated each year.		
3 To improve performance, feedback will be provided to the department chair and instructors.	Following the policy and procedures manual schedule, the department chair and instructors will be evaluated by the appointed person(s).		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Biology			
COURSE LEVEL: General Biology I and Lab (BIO 1133 & BIO 1131)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Describe the fundamental principles of cell biology	At the end of the lecture course, 60% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.		
2 Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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3	Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.		
4	Describe the principles of adaptation and evolution in biology	At the end of the lecture course, 60% of students will demonstrate an understanding of the role of adaptation as a key characteristic of life. This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1133	At the end of the lab course, 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Biology			
COURSE LEVEL: Microbiology Lecture and Lab (BIO 2923 & BIO 2921)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 <ul style="list-style-type: none"> • Demonstrate knowledge of the structural and functional similarities and differences between prokaryotic and eukaryotic cells. 	60% of students make distinctions between gram positive and gram negative cell structure. This item will be assessed on a common instrument prior to final exams.		
2 <ul style="list-style-type: none"> • Demonstrate knowledge of microbial growth and metabolism along with the common methods to control such growth. 	60% of students identify the important factors involved in choosing a microbial control method. This item will be assessed on a common instrument prior to final exams.		
3 <ul style="list-style-type: none"> • Demonstrate knowledge of 	60% of students will demonstrate an understanding of the four general types of		

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	innate and specific immunity.	acquired immunity. This item will be assessed on a common instrument prior to final exams.		
4	<ul style="list-style-type: none"> Demonstrate knowledge of common interactions between microbes and humans, both beneficial and those leading to disease. 	60% of students will identify the causative agent and mode of transmission for selected infectious diseases. This item will be assessed on a common instrument prior to final exams.		
5	<ul style="list-style-type: none"> Successfully prepare and visualize microbes and various microbial structures under the microscope. 	60% of students will a) correctly perform an assigned staining procedure and b) correctly find and focus on bacteria under oil immersion. These will be assessed using an established rubric. This will be assessed on Practical 1.		
6	<ul style="list-style-type: none"> Demonstrate knowledge of a microbe's metabolic requirements using various selective and differential media. 	Students will correctly interpret the results of 4 out of 7 of the following differential/selective media; Mannitol Salt agar, Citrate agar, Eosin Methylene Blue agar, SIM medium, Methyl Red- Vogues-agar, Proskauer, and Phenol Red Lactose in a practical situation. This will be assessed on Practical 2.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3
INSTRUCTIONAL AREA: Mathematics, Physics, Engineering		
COURSE LEVEL: Physical Science Survey II Lecture and Lab (PHY 2253 & PHY 2251)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will compare and classify different types of matter.	Of the students completing this course 70% will correctly classify matter by type through observations 2 of 3 times in a laboratory setting.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2 The student will balance chemical equations.	Of the students completing this course 70% will correctly balance chemical equations 2 of 3 times on the final exam.	
3 The student will name and write formulas for inorganic chemical substances.	Of the students completing this course 70% will use the periodic table to correctly write chemical formulas 2 of 3 times on the final exam.	
4 The student will interpret the data from groundwater analysis.	Of the students completing this course 70% will correctly determine the type of groundwater analyzed 2 of 3 times in a	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010-2011**

		laboratory setting.			

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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Business			
COURSE LEVEL: Principles of Macroeconomics (ECO 2113)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 Explain the definition of economics and how scarcity and wants affect choices by households, business firms and government units.	70% of students will be able to correctly identify the definition of economics on the final exam.		
2 Identify the various types of economic resources and the types of income associated with these resources.	70% of students will be able to correctly associate the four economic resources with their income sources on the final exam.		
3 Explain the concepts of supply and demand and their relationship in determining the equilibrium price in the marketplace.	70% of students will be able to correctly identify the factors that determine the equilibrium price in the marketplace on the final exam.		
4 Develop an understanding of fiscal and its various components with an emphasis on American concepts which	70% of students will be able to correctly identify the appropriate fiscal policy for		

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	influence economic stability and economic growth.	recession and inflation on the final exam.	
5	Develop an understanding of the global economy and U.S. trade policy.	70% of students will be able to correctly identify United States trade patterns on the final exam.	
6	Explain the functions of money, the Federal Reserve's monetary policies and their effect on the money supply to influence the economy.	70% of students will be able to correctly identify the three functions of money on the final exam.	
7	Identify the national accounts and define national income, GDP, NDP, personal income, and disposable income.	70% of students will be able to correctly identify the definition of GDP on the final exam.	

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2010-2011**

DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Chemistry			
COURSE LEVEL: Organic Chemistry I and II Lecture and Lab (CHE 2423, 2421 and CHE 2433, 2431)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will determine the basic reaction mechanism for given organic chemical reactions.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly determine 2 of 3 reaction mechanisms given on the final exam.		
2 The student will name organic compounds.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly name 2 of 3 organic compounds given on the final exam.		
3 The student will use the basic reaction mechanisms.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly use the basic reaction		

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4	The student will interpret spectrographs.	mechanisms 2 of 3 times on the final exam.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly interpret spectrographs 2 of 3 times on the final exam.		
5	The student will analyze experimental data.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will calculate the theoretical yield and the percent yield of the reactions performed in lab 2 of 3 times.			
6	The student will set up and use the glassware used in the organic chemistry lab.	Of students completing the course Fall Semester: 80% Spring Semester: 90% will correctly set up organic reaction glassware 2 of 3 times in the lab.			

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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Computer Science or Business			
COURSE LEVEL: Computer Concepts (CSC 1113 or BAD 2533)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.		
2 Give examples of issues involved with the purchase of a computer system.	70% of students who complete this course will identify at least 3 issues involved with the purchase of a computer system on the final exam.		
3 Demonstrate basic use of a current designated operating system.	70% of students who complete this course will demonstrate at least 3 functions of the designated operating system on the final exam.		
4 Apply a Web browser along with a search engine to conduct research on the web, and send/receive e-mail.	70% of students who complete this course will demonstrate the use of 3 features in a Web browser on the final exam.		
5 Demonstrate the use of designated application software including a word processor, electronic spreadsheet,	70% of students who complete the course will demonstrate 3 of the basic tasks of a word processor on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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presentation software, and a database program.			
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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Mathematics, Physics, Engineering			
COURSE LEVEL: Beginning Algebra (MAT 1023)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will apply the rules for order of operations.	70% of students who complete this course will correctly apply the rules for order of operations on the final exam.		
2 The student will evaluate algebraic expressions.	70% of students who complete this course will correctly evaluate algebraic expressions on the final exam.		
3 The student will solve linear equations and linear inequalities.	70% of students who complete this course will correctly solve linear equations and linear inequalities on the final exam.		
4 The student will perform arithmetic operations on polynomials.	70% of students who complete this course will correctly perform arithmetic operations on polynomials on the final exam.		

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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Mathematics, Physics, Engineering			
COURSE LEVEL: College Algebra (MAT 1313)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	The student will demonstrate knowledge of functions and their behavior.	70% of students who complete this course will correctly answer a problem related to algebraic functions on the final exam.	
3	The student will graph polynomial functions.	70% of students who complete this course will correctly graph a polynomial function on the final exam.	
4	The student will derive mathematical solutions for real-world situations.	70% of students who complete this course will correctly solve an interest rate problem on the final exam.	
5	The student will solve logarithmic equations.	70% of students who complete this course will correctly solve a logarithmic equation	

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6	The student will demonstrate the ability to solve systems of equations.	on the final exam.		
		70% of students who complete this course will correctly solve a system of two equations on the final exam.		

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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Mathematics, Physics, Engineering			
COURSE LEVEL: Engineering Physics I and II (PHY 2514 and PHY 2524)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will qualitatively compare different physical situations.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly rank 2 of 3 physical situations given on the final exam.		
2 The student will describe the physical model appropriate to a physical situation.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly describe the physical model on 1 of 2 physical situations given on the final exam.		
3 The student will numerically solve a physics problem.	Of students completing the course Fall Semester: 60%		

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		<p>Spring Semester: 80% will find the correct solution to 2 of 3 problems on the final exam.</p>		
4	<p>The student will use a graphical description to generate a mathematical description of a physical situation.</p>	<p>Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly generate an equation from a graph on the final exam.</p>		
5	<p>The student will analyze experimental data.</p>	<p>Of students completing the course Fall Semester: 60% Spring Semester: 80% will enter experimental data on a spreadsheet and fit the data with a function during a lab exercise.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010-2011

Supports PRCC Strategic Goal(s): 1, 3					
DEPARTMENT: Science, Mathematics, and Business					
INSTRUCTIONAL AREA: Math, Physics, and Engineering					
COURSE LEVEL: Intermediate Algebra (MAT 1233)					
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.					
STRATEGIC GOALS:					
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 					
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.					
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.					
		LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1	The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.			
2	The student will solve equations containing rational expressions.	70% of students who complete this course will correctly solve rational expressions equations on the final exam.			
3	The student will factor polynomials.	70% of students who complete this course will correctly factor polynomials on the final exam.			
4	The student will simplify radical expressions.	70% of students who complete this course will correctly simplify radical expressions on the final exam.			
5	The student will perform operations and polynomials.	70% of students who complete this course will correctly manipulate polynomials on			

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		the final exam.		
6	The student will solve quadratic equations.	70% of students who complete this course will correctly solve quadratic equations on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2010 - 2011

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer allied health programs, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.			
PROGRAM OUTCOMES -- Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to State Department of Education framework curriculum.	Graduation Results: The program shall demonstrate that graduation levels are maintained at a level appropriate to the institution, community, and/or other accrediting bodies. ARCSTSA Benchmark is 70%.		
2 The program shall demonstrate job placement for graduates is maintained at a level appropriate to the institution and its mission in its service area (continued education is considered equivalent).	Placement: ARCSTSA Benchmark is 80%.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2010 - 2011**

3	Employer satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARCSTSA Benchmark is 85%.	
4	Graduate satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARCSTSA Benchmark is 85%.	
5	The program shall demonstrate acceptable pass rates for the LCC-ST Program	LCC-ST Program Assessment Exam. ARCSTSA Benchmark is 75%.	
6	The program shall demonstrate that community needs are assessed routinely through Advisory Committee meeting.	Advisory Committee Comments	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

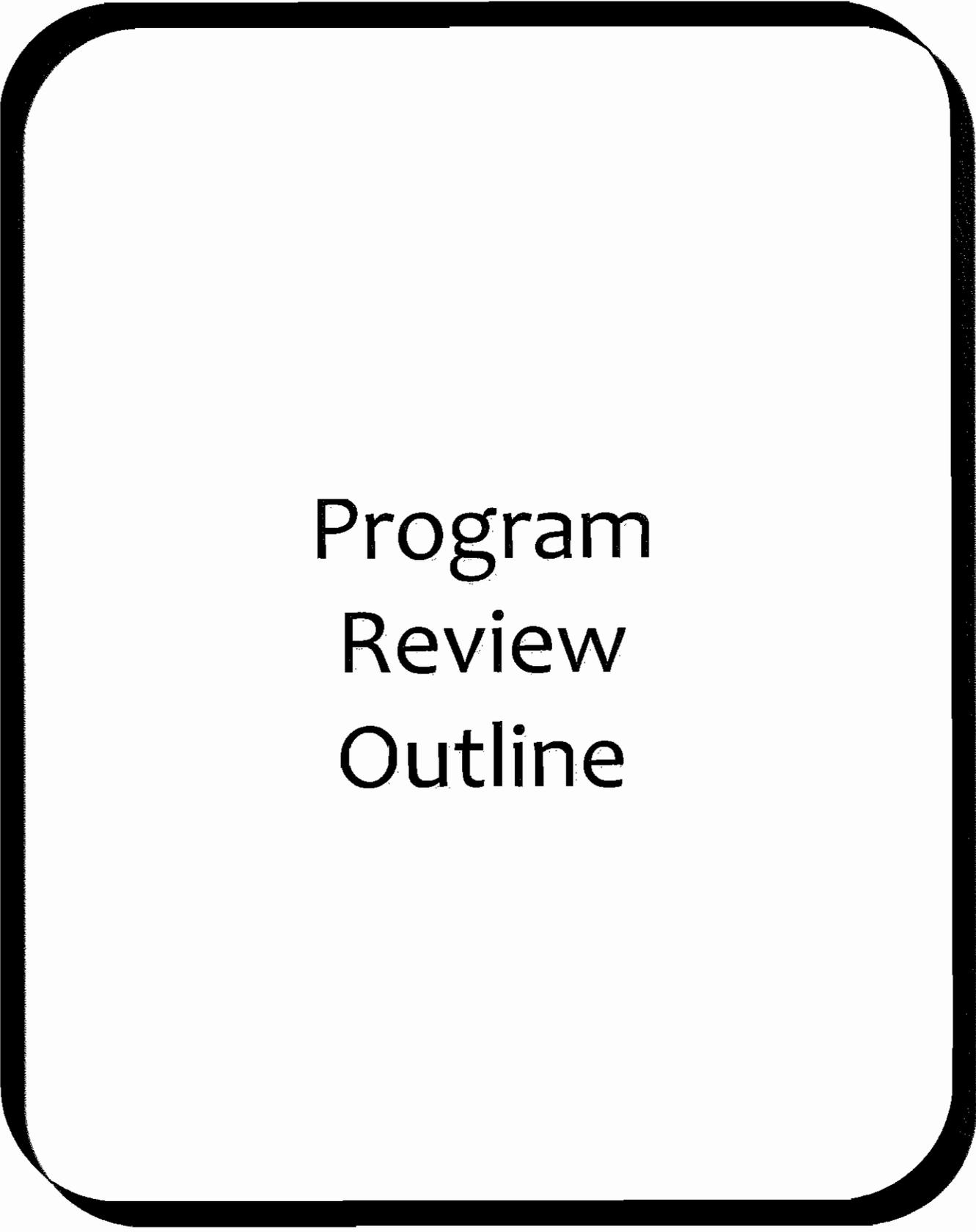
2010-2011

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Advanced Surgical Procedures (SUT 1538)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify regional anatomy in Orthopedic, Neurosurgery, Thoracic, Peripheral vascular, and Cardiac Surgery.	70% of the students taking a final chapter test in this course will be able to correctly answer 1 question concerning regional anatomy in Orthopedic, Neurosurgery, Thoracic, Peripheral vascular, and Cardiac Surgery.		
2 Identify instruments, equipment, and supplies used in the above surgical specialties.	70% of the students taking a chapter test in this course will be able to correctly answer 1 question concerning instruments, equipment, and supplies used in the above surgical specialties.		
3 Explain surgical procedures in the above areas.	70% of the students taking a chapter test in this course will be able to correctly answer 1 question concerning surgical procedures in the above specialties.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: Specialized Surgical Procedures (SUT 1528)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 Identify regional anatomy in Ear, Nose and Throat; Ophthalmology, Plastic, Oral and Maxillofacial; and Pediatrics.	70% of the students taking a chapter test will be able to correctly answer 1 question concerning regional anatomy in Ear, Nose and Throat; Ophthalmology, Plastic, Oral and Maxillofacial, and Pediatrics.		
2 Identify instruments, equipment, and supplies used in the above surgical specialties.	70% of the students taking a chapter test in this course will be able to correctly answer 1 question concerning instruments, equipment, and supplies used in the above surgical specialties.		
3 Explain surgical procedures in the above areas.	70% of the students taking a chapter test in this course will be able to correctly answer 1 question concerning surgical procedures in the above specialties.		



Program
Review
Outline

PEARL RIVER COMMUNITY COLLEGE

PROGRAM REVIEW

MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.

To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

To fulfill the mission, the College has developed a variety of quality educational programs and services. It is vital that quality be maintained through the regular evaluation of programs. Program review is a formal process designed to assist in that evaluation. The importance of program review is not the production of a report but rather the self insight for program improvement and growth.

While college educational programs and services must satisfy our own criteria for program excellence, they must also satisfy the requirements of the Commission on Colleges of the Southern Association of Colleges and Schools and licensing and certifying organizations for some programs. The process of program review allows the College to evaluate how well its programs satisfy the criteria and requirements associated with all of these sources.

The primary goal of program review is the improvement of instruction and learning. To achieve this goal, the process must be comprehensive. The College's review process will include some assessment of the program's achievement of its stated purpose, quality of instruction, curriculum design, student outcomes, and contribution to overall mission of the College. When completed, a program review will identify and communicate program needs and potential for improvement.

A second important goal of program review is to provide information for planning and decision-making. To be meaningful, program review and planning should be interdependent processes. Planning should be based on a review process that evaluates past performances and identifies possible future activities which will lead to improvement and growth. Program review relies on data developed in support of planning and generates suggestions and recommendations for improvement which are reflected in planning goals.

In addition to general program improvement and planning, program review is intended to achieve the following:

- Acknowledge achievements/attainments.
- Identify strengths and weaknesses and develop recommendations/suggestions for change.
- Provide a systematic evaluation and improvement process for instructional programs.
- Develop a sense of cohesiveness, shared responsibility, and growth among faculty and staff.
- Assess compliance with accreditation criteria.
- Assist in resource development.
- Provide data to assist with resource allocation and other management decisions.
- Suggest new opportunities for program development.

Throughout the program review process a variety of perspectives must be considered and reflected. Perspectives of program faculty and administrators are critical to ensuring a comprehensive and complete program review. The program review should also anticipate and address the expectations of the Board of Trustees, advisory committee members when applicable, and Commission on Colleges representatives.

Program review is a self review process through which a program area is examined. It entails analyzing data, drawing conclusions, arriving at and implementing recommendations, and assessing the outcomes following implementation. Included in this document will be the program review for the General Education Program and for the College Libraries.

Appendices

Pearl River Community College

Appendices



Strategic Planning Policy

Major Committee Minutes

Newsletters

Strategic Planning

STRATEGIC PLANNING

Policy:

Pearl River Community College will utilize an institutional Strategic Plan as a general process to develop and maintain college goals, purpose, and direction.

Procedure:

This ongoing plan which provides the structure to assess institutional effectiveness is reviewed at least annually and revised as needed. The process used in its development is institution-wide and based on research, planning, and evaluation. The results of this plan are demonstrated by continuous improvements being made college-wide and by accomplishing the mission of the College.

The Strategic Plan committee structure is as follows:

- Section I Administrative Council/Management Committee is chaired by the President. Its members are the Vice President for Instruction; Dean of Business Services; Dean of Student Services; Director of Development Foundation and Alumni Association; Assistant Dean for Student Life; Director of Public Relations; Chief Planning Officer; Chief Technology Officer; Dean of Forrest County Center; Director of Career and Technical Education Programs (Poplarville); Director of Workforce Education; Assistant Dean of Enrollment Management; Director of Counseling, Advisement, and Placement Center; Director of Financial Aid; Director of Retention and Adult Services; Director of Extended Education and Instructional Design; Director of Physical Plant; Director of the QEP; Director of Hancock Center; Director of Athletics; Title III Director; President of the Faculty Association (Poplarville Campus); and President of the Faculty Association (Forrest County Center).
- Section II Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Vice President for Instruction, Chief Planning Officer, Institutional Research Specialist, Director of Hancock Center, eight faculty representatives, and others as appointed by the President.
- Section III Policy and Procedure Committee is chaired by the Vice President for Instruction. Its members are the Dean of Student Services, Dean of Business Services, Dean of Forrest County Center, Director of Career and Technical Education Programs (Poplarville), Chief Planning Officer, the Student Government Association President, seven faculty representatives, two staff members, and others as appointed by the President.

- Section IV Fiscal Management Committee is chaired by the Dean of Business Services. Its members are the President, Vice President for Instruction, Dean of Student Services, Dean of Forrest County Center, and Director of Career and Technical Education Programs (Poplarville).
- Section V Instructional Council is chaired by the Vice President for Instruction. Its members are the Dean of Forrest County Center; Director of Career and Technical Education Programs (Poplarville); Assistant Dean of Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; the Director of Extended Education and Instructional Design; Director of Nursing Education; nine faculty representatives; and others as appointed by the President.
- Section VI Professional Development Committee is chaired by a faculty/staff representative appointed by the President. Its members are the Institutional Research Specialist, Vice President for Instruction, Chief Planning Officer, Director of Hancock Center, five faculty representatives, five staff members, and others as appointed by the President.
- Section VII Student Services Committee is chaired by the Dean of Student Services. Its members are the Assistant Dean for Student Life, Director of Student Life, Director of Financial Aid, Assistant Dean of Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.
- Section VIII Workforce Education Committee is chaired by the Director of Workforce Education. Its members are the Director of Adult Education Services, Workforce Training Project Manager, WIN Job Center Computer Instructor and Technician, Dislocated Worker Program Coordinator, GIS Training Manager, Construction Equipment Operation Instructors, Workforce and Economic Development Specialist, Utility Lineman Instructor, Commercial Driver's License Instructor, Leadership Development, and Secretary to Workforce Education.

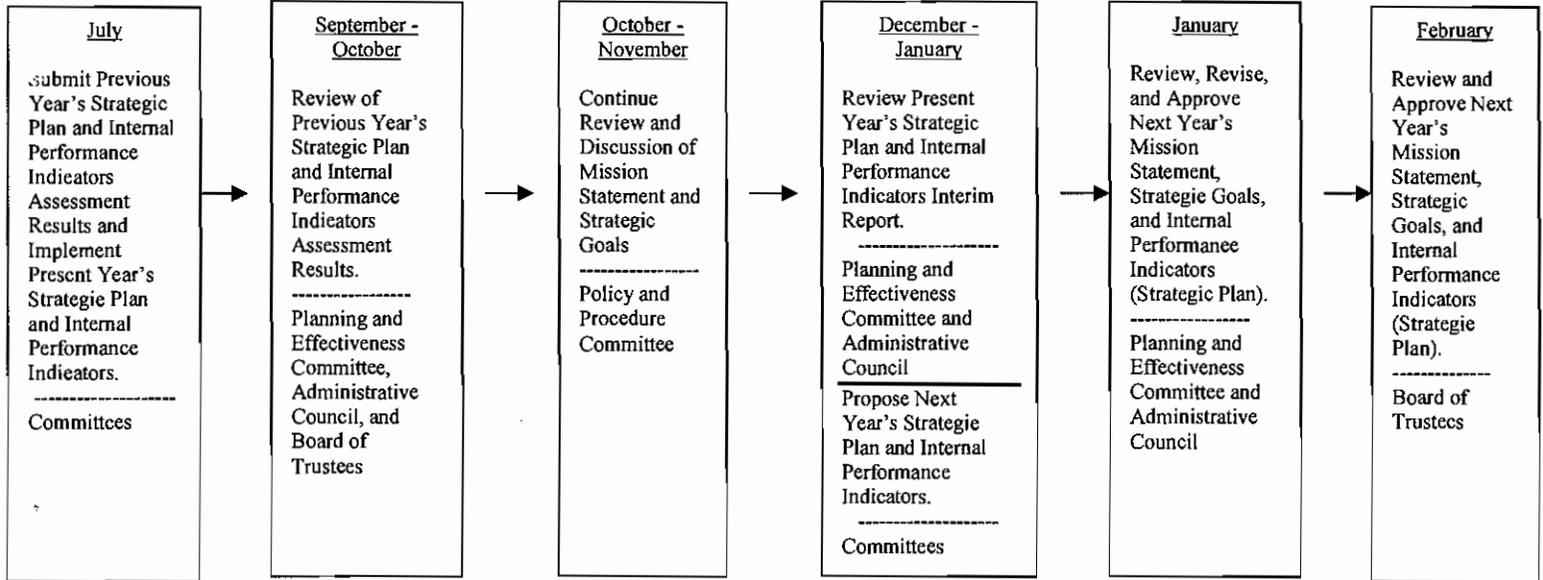
REVIEW, REVISION, AND EVALUATION PROCESS

Annual steps in the review, revision, and evaluation process are as follows:

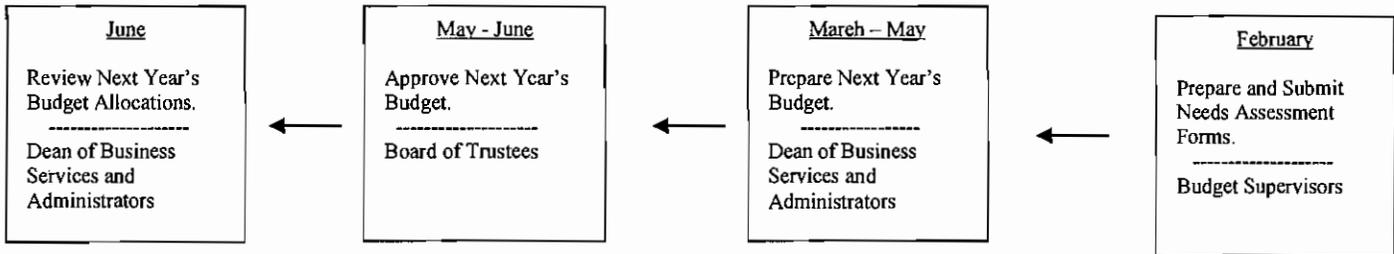
- Step I In December, the Planning and Effectiveness Committee and the Administrative Council review the current year's Strategic Plan (Mission Statement and Strategic Goals) and Internal Performance Indicators Interim Report.
- Step II In December, committee chairs involved with strategic planning review and propose next year's Strategic Plan and Internal Performance Indicators.
- Step III In January, the Planning and Effectiveness Committee reviews and evaluates the proposed Strategic Plan and Internal Performance Indicators for the next year and prepares recommendations.
- Step IV In January, the Administrative Council reviews and evaluates recommendations from the Planning and Effectiveness Committee and submits recommendations to the Board of Trustees.
- Step V In February, the revised Strategic Plan and Internal Performance Indicators document for next year is completed, and the Board of Trustees is requested to take formal action.
- Step VI In February, the budget requests based on the Strategic Plan and Internal Performance Indicators are submitted to the Dean of Business Services.
- Step VII In June, the Dean of Business Services and respective administrators review budget allocations as assigned to Strategic Goals and Internal Performance Indicators.
- Step VIII At the end of the Fiscal Year, June 30, persons responsible for reporting accomplishments of the Strategic Plan and Internal Performance Indicators update the Interim Report with accomplishments from December to June.
- Step IX Early in the Fall Semester, the Planning and Effectiveness Committee, the Administrative Council, and the Board of Trustees review the Strategic Plan and Internal Performance Indicators assessment results from the previous year.

**PEARL RIVER COMMUNITY COLLEGE
ANNUAL PLANNING AND EVALUATION CYCLE**

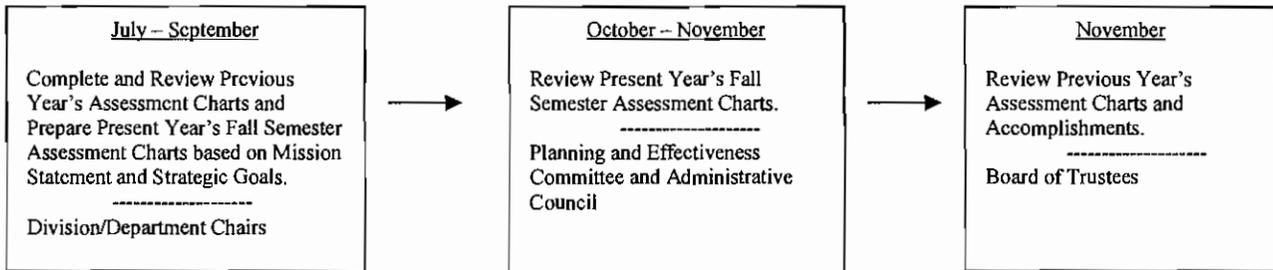
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)



BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS





Major
Committee
Minutes

Pearl River Community College

Appendices

Major Committees' Minutes

Administrative Council / Management Committee

Planning and Effectiveness Committee

Policy and Procedure Committee

Fiscal Management Committee

Instructional Council

Professional Development Committee

Student Services Committee

Workforce Education Committee

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

September 1, 2010

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, September 1, 2010, in the President's Conference Room in the Alexander Administration Building. This meeting was previously scheduled for Wednesday, August 11, 2010, but due to calendar conflicts with several council members, the meeting was rescheduled to September 1, 2010. The following council members were in attendance or were absent:

Attendance:

Dr. William Lewis, President
Mr. Roger Knight, Dean of Business Services
Dr. John Grant, Vice President for Instruction
Dr. Martha Lou Smith, Director of Extended Education and Instructional Design
Ms. Maggie Smith, Director of Hancock Center
Mr. Don Welsh, Director of Career & Technical Education Programs (Poplarville)
Ms. Caycee Simon, Assistant Dean for Student Life
Dr. Adam Breerwood, Dean of Student Services
Mr. Steve Howard, Chief Technology Officer
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Barbara Gandy, Director of Retention and Adult Services
Mr. Craig Tynes, Director of the Physical Plant
Ms. Valerie Horne, Director of Financial Aid
Dr. Jennifer Seal, Director of QEP
Mr. Scott Alsobrooks, Director of Workforce Education
Mr. Richard Mathis, Director of Athletics
Dr. Cecil Burt, Dean of Forrest County Center
Dr. Becky Askew, Chief Planning Officer
Dr. Amy Townsend, Title III Director
Ms. Robin Nix, Faculty Association President, Poplarville Campus
Dr. Ryan Ruckel, Faculty Association President, Hattiesburg Campus
Dr. Ann Moore, Director of Counseling Center (Poplarville)

Absent:

Mr. Chuck Abadie, Director of Public Relations
Mr. Dow Ford, Assistant Dean of Enrollment Management
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Dr. Lewis opened today's meeting by welcoming all council members. Departmental reports were then provided by council members.

Instruction

- Reported on recent meetings (held in Poplarville and Hattiesburg) of instructional department chairs and directors. The purpose of these meetings was to discuss the assessment of student learning outcomes.
- The Policy and Procedure Committee will meet on September 21, and the Instructional Council will meet on September 1.
- The 2010 – 2012 college catalogs should be arriving soon. Dr. Grant reminded council members that the catalog has been available for some time online and that people are using the online catalog more frequently. Consequently, far fewer catalogs may be printed in the future.

Planning and Research

- The Office of Planning and Research is beginning to prepare for the Fall Semester Evaluations of Instruction and will be requesting updates from supervisors regarding all instructional personnel.
- All 2009 – 2010 Administrative Institutional Effectiveness Assessment Charts should be completed and submitted to the Office of Institutional Research before the end of this week. The 2009 – 2010 Instructional Institutional Effectiveness Assessment Charts will be sent to the appropriate personnel this week for completion.

Hancock Center

- The Hancock Center is experiencing continued growth. The facility has expanded to 14,810 square feet. The textbook store is now open, and the students are enjoying the amenities of buying textbooks, supplies, computers, and articles of PRCC clothing. Thank you to Roger.
- The GED program is continuing to grow.
- The Library/Learning Lab has moved to Room 100, and the new furniture and shelving should be delivered by November.
- The new QEP Lab is being used by our students. A special thank you is extended to Dr. Jennifer Seal and Judy Roane for working hard with us to make this a reality.
- Per discussion with Roy Ruhr, Stennis computers are available to be picked up.

Retention and Adult Services

- Thursday, September 23, will be Military Recognition Night. Volunteer assistance will be needed to help serve the 155.
- GED Tour day is scheduled for Thursday, September 30.

Administrative Council Meeting Minutes

September 1, 2010

- An Adult Learning Services brochure has been finalized and submitted for printing.

Development Foundation and Alumni Services

- The Wildcat Club/Booster Club has been reformed. Officers are Josh Mars of Hattiesburg (President), Frank Branch of Picayune (Vice President), Craig Franklin of Picayune (Secretary), and Dr. Jim Barnes of Poplarville (Treasurer).
- On Thursday, September 2, the Wildcat Club and College alumni Association will be hosting the first tailgate party of the football season. It will begin at 6:00 p.m. on the practice field.
- On Thursday, September 9, a tailgate party will be held at 6:00 p.m. prior to the kickoff of the Itawamba game.
- The second annual Wildcat Picnic will be held on Thursday, September 30, prior to the Gulf Coast game. Additional information will be sent via email and interoffice correspondence.

Career and Technical Education Programs (Poplarville)

- PRCC will be hosting the district secondary CTE directors meeting at the Woodall center on September 10 at 9:00 a.m. Invitations have been extended to the secondary CTE directors from the JCJC district along with JCJC CTE administrators. The guest speaker is Dr. Jean Massey who is the Deputy State Superintendent for Career and Technical Education.

Business Services

- Roger Knight shared with the Administrative Council that the textbook ISBN information is now available on the college's web site as required by new federal regulations.
- He also shared information concerning the new rental book web site provided by Follett Book Company. To date, the site has experienced over 1700 hits, with 107 actual transactions totaling over \$10,650.00.
- He also shared the results of the four-day work week implemented this summer, a savings of over \$32,000 for a four week period compared to the same period of time last year.

Athletics

- Announced that Josh Hoffpauir is the new head baseball coach. Josh replaces Jamie McMahon who recently resigned and accepted a position with Nicholl's State University.
- Two soccer games will be held today at 2:00 and 4:00 p.m. Pearl River will host Holmes Community College at Poplarville.

Administrative Council Meeting Minutes

September 1, 2010

- The first football game of the season will be held on Thursday, September 2, at 7:00 p.m. Pearl River will host Northwest Mississippi Community College in Poplarville.

Quality Enhancement Plan (QEP)

- During the fifth year, the Quality Enhancement Plan has expanded into Beginning Algebra at the Forrest County Center. Due to student increases, the Poplarville campus has added a new computer laboratory and increased operation time while the Forrest County Center is now utilizing the Computer Science room. The Hancock Center has entered the QEP with College Algebra.
- The following data represents the total amount of QEP sections taught per campus:

Poplarville	42
Forrest County Center	12
Hancock Center	1
- As part of the QEP, course redesign is now being implemented on the Poplarville campus in an effort to increase success rates while decreasing withdrawal rates especially targeting the developmental mathematics courses.

Physical Plant

- Discussed the progress on Shiver's gym, the second floor is being converted to visitor locker rooms.
- The concrete foundation for the new addition to Moody Hall should be complete by the first week of October.
- The concrete foundation for the new Men's Dorm should be complete during the first week of October.
- The elevator installation for Crosby Hall is expected to begin near the latter part of October.

Extended Education and Instructional Design

- Distributed and discussed the Fall 2010 Provided and Hosted Online Courses.

Workforce Education

- Informed the Administrative Council that the Construction Equipment Operation Program is offered as a credit program which gives the student the opportunity to earn a one year certificate. The program has 12 students in this first year.
- The Welding Technology Program at the Hancock Center is also a one year certificate program. While this program is operating under Department of Labor National Emergency Grants, only students that are eligible under NEG guidelines

Administrative Council Meeting Minutes

September 1, 2010

can enroll, the student can still earn a certificate. This program is also offered as a non-credit, open entry/open exit for those that wish to enter the job market sooner.

- The Utility Lineman Technology Program now has a modular classroom located at the Woodall Advanced Technology Center. Upon completion, a complete outdoor physical skills laboratory will developed for this program.

Title III

- The Student Success Center hosted an open house on August 12. The SSC computer lab is open with variable hours. The full design and services of the center is still under development. As we progress through the fall semester, we will be developing the "operation" of the center.
- Training of faculty/professional staff on best advisement practices is underway. Four sessions were designed by the ILSS Advisory Team and three have been conducted.
- The College Success Course is launched. Intrusive advising strategies are being implemented with students enrolled in course. Faculty/staff in the focus group are working with this group of students. We are also in the process of hiring peer mentors to work with students enrolled in course.
- Dr. Maggie Culp, an expert on advisement and retention, made her site visit this month. Her report will be submitted next week. Over the next few months we will be finalizing our advisement model and implementing several of Dr. Culp's recommendation.
- Dr. Lou Ann Norman, the external grant evaluator, will make her site visit on September 15. The Title III grant year ends September 30 at which time we will have to assess progress we have made toward meeting our year one goals.

Student Life

- Men's housing is completely full with just over 40 students on a waiting list.
- There are less than 10 beds available in women's housing.
- SGA elections and homecoming nominations will be taking place within the next week.
- In an effort to increase retention, numerous student activities are planned for the upcoming year.
- Intramural volleyball and flag football sign-up is going on this week.
- Intramural volleyball and flag football play begins next week.
- A pep rally will be held tomorrow, September 2, at 11:00 a.m. in Centennial Court; the Wildcat Walk will take place at 4:45 p.m. beginning in Centennial Court and ending on football practice field where student tailgating will take place until 7:00 p.m.
- Fill the Stadium event will be held September 23.
- Online orientation has been very successful with 2,335 students enrolled for this semester.

Forrest County Center/Career and Technical Education Programs (Hattiesburg)

- The Forrest County Center had a record high of 2,035 students enrolled for the 2010 Fall semester.
- The new and expanded parking lot was completed in time for the first day of class.
- 100% of the Physical Therapist Assistant class passed The National Registry. The national average is about 85%.
- Allied Health tour day has been scheduled for September 29. Most of the high schools (with Allied Health Programs) within the PRCC district will participate in a tour of the programs.

Information Technology

- Distributed the current 2010 fall semester Enrollment Report.
- Provided an updated report Luminis portal project.
- Notified administrative council that students had been emailed a reminder to update their contact information for the emergency alert system. Faculty and staff will be sent an email reminder in the next few weeks. Council members were encouraged to update their contact information and remind those who report to them to also update their contact information.

Student Services

- The Office of Student Services has put in place a recruitment team made up of faculty, staff, and administration for FY11.
- Led by Dr. Bob Escudero, the Office of Student Support Services has been awarded an additional five year extension to their current grant.

Faculty Association (Poplarville/Hancock County)

- The first regularly scheduled meeting is September 2, 2010, at 11:00 a.m. in the Special Events Room of the Olivia Bender Cafeteria.
- A membership drive features a \$100 cash prize drawing for those with current membership.

Faculty Association (Hattiesburg)

- In keeping with Dr. Lewis' goal of encouraging the greatest possible faculty participation in the Faculty Association's and the College's efforts to press our case with state officials, the Forrest County Center Faculty Association has set a goal of 100% faculty enrollment.
- Reported how many career-technical faculty are members of the Faculty Association. There are approximately 24 academic faculty members who are

Administrative Council Meeting Minutes

September 1, 2010

classified as either part-time, full-time, or temporary/permanent. There are approximately 79 adjunct instructors many of whom have advanced degrees, are retired university professors, or have distinguished themselves in other ways, such as the adjunct instructor who has a degree from the University of London.

- Announced that the first meeting will be held Thursday, September 2, at 12 noon in the Multipurpose Room at the Forrest County Center. Due to a generous gift from the Poplarville-Hancock Faculty Association, a \$100 prize drawing will be held for faculty members who have registered before the first meeting. Faculty Association dues are \$20 per year, but adjunct faculty members will pay only \$15 per year.
- The Association's motto this year is "Striving for Excellence." The Association will strive to raise awareness of its excellent work at the FCC by publishing its events through college-wide mail and by organizing a college-wide approach to participation in college events. Also, the FCC Faculty Association, along with the new PTK chapter, Beta Tau Gamma, will be participating in the Alzheimer's Memory Walk on October 16. It is a college-wide fund raising event with a goal of \$2500 and is spearheaded by Randy Johnson, PRCC Instructor of Criminal Justice (Poplarville and FCC), and whose wife suffers from Alzheimer's.
- Also mentioned the Association's plan to promote students' awareness of the College's 100-year heritage by having old photos of PRCC enlarged and mounted to place in the hallways and library at the FCC. These plans have been discussed with Ronn Hague.

Counseling Center

- Announced that the 2011 Career Fair will be held on March 2, 2011.
- The Job Placement Workshop will be held February 16, 2011.
- Reported that ACT extended the use of the CPAT as an ability to benefit test through December 31. Beginning January 1, 2011, ACT Compass will replace the CPAT for those students who apply for admission who have neither a high school diploma nor passing scores on the GED. Compass will not replace PRCC's National or Residual ACT Testing Program.

Financial Aid

- No report provided.

Public Relations

- No report provided.

Admissions

- No report provided.

President's Report

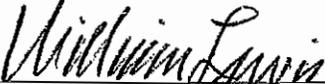
Distributed a flyer from the American Association of Community Colleges outlining the availability of professional liability insurance through the AACC. I suggested that each member of the Council evaluate their individual need for such coverage.

Discussed the national and state trends for evaluating the student completion rates at each higher education institution. It is most important that we begin serious evaluations of our own institution's student completion trends. I expect funding to be tied to completion rates rather than solely appropriated on enrollment in the future.

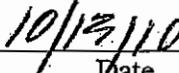
Once again, I emphasized the importance of having instructors verify class rolls.

Expressed my appreciation for the way our employees have "stepped up" to meet the challenge of more students and less state funding. Many employees are taking on an increasing workload and are handling the situation in a most professional and productive manner.

There being no further business to come before the administrative council, the meeting adjourned at 10:00 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

October 13, 2010

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, October 13, 2010, in the President's Conference Room in the Alexander Administration Building. The following council members were in attendance or were absent:

Attendance:

Mr. Roger Knight, Dean of Business Services
Dr. John Grant, Vice President for Instruction
Mr. Chuck Abadie, Director of Public Relations
Mr. Dow Ford, Assistant Dean of Enrollment Management
Dr. Martha Lou Smith, Director of Extended Education and Instructional Design
Ms. Maggie Smith, Director of Hancock Center
Mr. Don Welsh, Director of Career & Technical Education Programs (Poplarville)
Dr. Adam Breerwood, Dean of Student Services
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Barbara Gandy, Director of Retention and Adult Services
Mr. Scott Alsobrooks, Director of Workforce Education
Mr. Richard Mathis, Director of Athletics
Dr. Cecil Burt, Dean of Forrest County Center
Dr. Becky Askew, Chief Planning Officer
Dr. Amy Townsend, Title III Director
Dr. Ryan Ruckel, Faculty Association President, Hattiesburg Campus
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Dr. William Lewis, President
Dr. Jennifer Seal, Director of QEP
Ms. Valerie Home, Director of Financial Aid
Ms. Caycee Simon, Assistant Dean for Student Life
Ms. Robin Nix, Faculty Association President, Poplarville Campus
Mr. Craig Tynes, Director of the Physical Plant
Mr. Steve Howard, Chief Technology Officer

Due to a calendar conflict which necessitated Dr. Lewis's absence from today's meeting, Dr. Grant chaired and opened today's meeting by welcoming council members.

Administrative Council Meeting Minutes

October 13, 2010

Dr. Grant stated that the first item of business was the approval of the June 10, 2010, and September 1, 2010, Administrative Council Meeting Minutes. These minutes were previously emailed to all council members for review prior to today's meeting. At Dr. Grant's recommendation for approval, a motion was made by Dr. Breerwood, and upon a second by Ernie Lovell, the motion was unanimously approved.

Dr. Grant then recommended the following items on behalf of the Policy and Procedure Committee:

1. **Mission Statement and Strategic Goals.** The Policy and Procedure Committee recommends no change.

A motion was made by Dr. Burt, seconded by Dr. Alsobrooks, to approve the Mission Statement and Strategic Goals. The motion was unanimously approved.

2. **Proposed Pearl River Community College Disclaimer.** The Policy and Procedure Committee recommends the disclaimer follow the letter from the President in the Policy and Procedure Manual.

A motion was made by Maggie Smith, seconded by Dr. Alsobrooks, to approve the Proposed Pearl River Community College Disclaimer as presented. The motion was unanimously approved.

Dr. Grant then requested departmental reports from council members.

Career and Technical Education Programs (Poplarville)

- Don Welsh stated that the semester is off to a good start and that several student group fund raising events are in progress.

Business Services

- Roger Knight did not have anything to report to the Council at today's meeting.

Athletics

- The football and soccer programs are winding down the season and hoping to make playoffs. Men's soccer is confirmed for the playoffs.
- Basketball season will begin November 1.
- Baseball and softball programs are now practicing and working on fund raising efforts.

Admissions

- Mr. Ford reported that both the Office of Admissions and Office of Financial Aid had been short-staffed this week due to some type of virus making its round.

Financial Aid

- In Valerie Horne's absence, Mr. Ford reported that loans and pell grant refunds have already been awarded this semester. This is an earlier award schedule than in past semesters.
- Mr. Ford added that it is extremely important for faculty to submit student cutouts in a timely manner so that financial aid is not awarded to those students who have quit school.

Counseling Center

- The Fall 2010 Enrollment Report is being finalized.
- College Fair day is planned for November 17.
- The Job Placement Workshop will be held February 16, 2011.
- Announced that the 2011 Career Fair will be held on March 2, 2011.

Extended Education and Instructional Design

- Distributed and discussed the MSVCC Fall 2010 Enrollment Data handout.

Title III

- Dr. Lou Ann Norman, the external evaluator for our grant, conducted her site visit on September 15th. According to her assessment, we have successfully met our year one objectives, and this report has been sent to the Department of Education.
- Dr. Lewis is appointing a taskforce that will be instrumental in finalizing and implementing our new advising model.
- The success course is underway along with the intrusive advising strategies. We will continue to monitor its success and tweak as needed. We will likely re-pilot the course in the spring semester.
- A team of 6 recently attended the National Academic Advising Association (NACADA) conference. We have learned much about new strategies, based on research, that are being used with today's students, particularly students at risk. This information will be disseminated over the next few months. We have launched our peer mentoring program.
- Interviews for Title III Tech Support position will be held next week.

Administrative Council Meeting Minutes

October 13, 2010

- Year 2 objectives to be addressed:
 - o Incorporate Supplemental Instruction into one section for each of the following courses: Developmental English, English Comp I, and English Comp II
 - o Pilot new online advising tools & develop e-portfolios
 - o Open Student Success Center for FCC by fall 2011; pilot success course fall 2011
 - o Track fall 2010 student cohort for retention (fall to fall; fall to spring); track re-piloted cohort (spring to fall; spring to spring)

Public Relations

- The newest edition of the *RiverSide* will be released later this week.
- The next edition of the *Drawl* will be released later this month.
- The printing department is busy with several orders.

Student Services

- Fall Fest will be held on the Hattiesburg Campus on October 20 and October 21 on the Poplarville Campus.
- Nominations for Who's Who have extended until October 20.

Planning and Research

- The 2009 – 2010 Strategic Plan and Internal Performance Indicators Final Report (which was reviewed by the Planning and Effectiveness Committee on October 7) was shared with members of the Administrative Council for review.
- Student Evaluations of Instruction are currently being administered according to the Evaluation Process policy.

Forrest County Center/Career and Technical Education Programs (Hattiesburg)

- The FCC Fall Fest will be held on October 20.
- Reported on another recent automobile accident at the Center's entrance on Highway 49. No injuries were sustained in this latest accident. To date, a traffic light has not been installed at this campus entrance.

Faculty Association (Hattiesburg)

- Reported that the recent Alzheimer's fund raiser collected more than the \$2,500 goal.

Administrative Council Meeting Minutes

October 13, 2010

- Plans are to encourage and involve faculty to be in contact with district legislators in the early spring semester.
- Efforts are on-going to recruit new faculty members.

Faculty Association (Poplarville/Hancock County Chapter)

- The local officers will attend the Mississippi Faculty Association of Community and Junior Colleges meeting in Jackson on Friday, October 15, to plan the spring Capitol Day.

Hancock Center

- Fall and Spring recruiting activities are being planned. This will include an art show for December.
- The newly opened textbook store continues to be a tremendous success. As previously reported, students are enjoying the amenities of buying textbooks, supplies, computers, and PRCC clothing items.
- PRCC Security Officer Ken Winters will be retiring this fall and a lunch is planned in his honor on November 18.
- Dean Garland, former PRCC cafeteria manager, was recently employed as a Security officer for the Hancock Center.

Workforce Education

- Informed the Administrative Council that the Construction Equipment Operation Program will be offered as an evening program this fall.

Development Foundation and Alumni Services

- The Forrest/Lamar County Alumni Fish Fry will be held Thursday, October 14, at South Mississippi Electric Power Association. The event will begin at 5:00 p.m. and proceeds will be used for student scholarships.
- On Tuesday, October 19, Fat Boys Barbeque will feature plate lunches to benefit the Keith Daniels Memorial Scholarship.
- The Homecoming Court's Mother's Luncheon will be held at the President's Home on Thursday, October 21.
- The Marion/Jeff Davis County Alumni Steak Dinner will be held on November 9 at Cane's Restaurant in Foxworth, MS.
- The Scholarship Donor Recognition Dinner will be held on November 18 in the Olivia Bender Cafeteria.

Retention and Adult Services

Administrative Council Meeting Minutes

October 13, 2010

- Reported that the Military Recognition Night held on September 23, and the GED Tour Day held on September 30 were both successful events.
- Provided a brief report on the Early Alert System.
- Reported on plans to attend the district-wide Fall GED programs.

Quality Enhancement Plan (QEP)

- No report provided.

Physical Plant

- No report provided.

Student Life

- No report provided.

Information Technology

- No report provided.

There being no further business to come before the administrative council, the meeting adjourned at 9:10 a.m.



John Grant, Vice President for Instruction

12/16/10

Date

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

December 15, 2010

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, December 15, 2010, in the President's Conference Room in the Alexander Administration Building. The following council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Mr. Roger Knight, Dean of Business Services
Dr. John Grant, Vice President for Instruction
Mr. Chuck Abadie, Director of Public Relations
Dr. Martha Lou Smith, Director of Extended Education and Instructional Design
Ms. Maggie Smith, Director of Hancock Center
Mr. Don Welsh, Director of Career & Technical Education Programs (Poplarville)
Dr. Adam Breerwood, Dean of Student Services
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Barbara Gandy, Director of Retention and Adult Services
Dr. Scott Alsobrooks, Director of Workforce Education
Dr. Cecil Burt, Dean of Forrest County Center
Dr. Becky Askew, Chief Planning Officer
Dr. Amy Townsend, Title III Director
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Dr. Jennifer Seal, Director of QEP
Ms. Valerie Horne, Director of Financial Aid
Ms. Caycee Simon, Assistant Dean for Student Life
Mr. Steve Howard, Chief Technology Officer
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Mr. Richard Mathis, Director of Athletics
Ms. Robin Nix, Faculty Association President, Poplarville Campus
Dr. Ryan Ruckel, Faculty Association President, Hattiesburg Campus
Mr. Craig Tynes, Director of the Physical Plant
Mr. Dow Ford, Assistant Dean of Enrollment Management

Guest:

Mr. Lee Reid, Trainer, PRCC Workforce Education

Administrative Council Meeting Minutes**December 15, 2010**

Dr. Lewis chaired and opened today's meeting by welcoming council members. He also introduced and welcomed Lee Reid to today's meeting.

Dr. Lewis stated that the first item of business is the **approval of the October 13, 2010, Administrative Council Meeting Minutes**. These minutes were previously emailed to all council members for review prior to today's meeting. Upon Dr. Lewis's recommendation for approval, a motion was made by Dr. Breerwood, and seconded by Chuck Abadie, to approve said minutes. The motion was unanimously approved.

Lee Reid was then again introduced by Dr. Lewis to Council members. He informed the Council that Lee will implement a Leadership Coaching Program during the 2011 Spring Semester. At Dr. Lewis's request, Mr. Reid distributed a flyer and a list of course objectives with all council members. He then shared the following course information with council members:

- Leadership Coaching is a course designed to develop and enhance the leadership abilities of first level supervisors and managers;
- Program will begin March 16, 2011 and will end with graduation in December 2011 (16 to 18 sessions);
- Class will meet on the Poplarville Campus every other week for two hours;
- Participants will be required to attend at least 13 meetings; and
- Class size will be limited to a maximum of 15 participants.

After the course overview, Dr. Lewis expressed his appreciation to Mr. Reid for attending today's meeting and for sharing the program information with council members. Mr. Reid then exited the meeting and Dr. Lewis provided a short break before continuing with the council meeting.

When the meeting reconvened at 9:20, Dr. Lewis held a discussion on the presentation of Mr. Reid's Leadership Coaching Program. The primary topic of discussion was who should attend the program. It was suggested that two sessions be held – one for professional faculty/staff and one for support staff. Dr. Lewis informed council members that in January, he will contact all council members and ask for three to five recommendations for this program. Council members may recommend self if desired. He added that a selection committee will be appointed to make the final recommendations for the program.

As requested by Dr. Lewis, the following reports were provided by council members:

Instruction

Dr. Grant stated that the semester is official over and that grades are being submitted. Graduation evaluations are now underway.

Administrative Council Meeting Minutes

December 15, 2010

Planning and Research

- An Institutional Review Board report regarding grants awarded to the College during the first half of the school year was shared.
- Plans for the Women's Health Symposium which is scheduled for January 29, 2011, were discussed.
- Information regarding the PRCC Honors Institute was reviewed.
- The schedule of evaluations of supervisors was reviewed, updates regarding personnel were requested, and policy information was distributed.
- Updates regarding Internal Performance Indicators were requested from those chairing committees.
- Those responsible for updating the Higher Education Opportunity Act information requirements were reminded to do so and to send their updates to the Office of Institutional Research as soon as possible.
- Since the SACS Fifth-Year Report (responses, documentation, etc.) is in progress, everyone responsible for areas being reviewed was reminded to be prepared to provide additional information as needed.

Forrest County Center/Career and Technical Education Programs (Hattiesburg)

- Practical Nursing program received full accreditation for 8 years at both campuses.
- We were awarded two grants which were written by Dr. Janet Thornton; one for non-traditional recruitment for approximately \$4,900 and one for Dental Hygiene for approximately \$159,000. The Non-traditional grant came from Carl Perkins funds and the Dental Hygiene grant came from the Asbury Foundation.

Hancock Center

- The December art show was a successful event with 104 in attendance. Plans are to expand this program in 2011.

Quality Enhancement Plan (QEP)

- The QEP to date has met with mixed success. Student success rates have only slightly improved in College Algebra, but not in Intermediate Algebra and Beginning Algebra while withdrawal rates have not decreased significantly as originally hoped.
- The faculty curriculum evaluation found that the curriculum has actually been strengthened by the QEP. Much of this is a result of the faculty's comfort-level with the technology, which has only increased each year.
- In an effort to improve student success rates and decrease withdrawal rates coupled with the faculty's comfort with the technology, decisions have been made to make wholesale changes to the developmental mathematics pedagogy. In order

Administrative Council Meeting Minutes

December 15, 2010

to have a successful course redesign, the faculty has enlisted support throughout the college community. Some of the areas in which support is needed to make course redesign successful:

- A. Expansion of the mathematics lab on both campuses.
 - B. Information Technology to allow batch-enrollment of students.
 - C. Business Office for batch-enrollment and a change to student fees and multiple courses.
 - D. Admissions Office to allow multiple course enrollment and the ability of faculty to make changes to student's course schedules as needed.
 - E. Financial Aid Office to address issues with part-time students.
 - F. President's Office and Vice President's Office.
- Course redesign's pilot phase will begin Spring 2011 on the Poplarville campus and expand to the Forrest County Center in Fall 2011.

Career and Technical Education Programs (Poplarville)

- Reported that the Welding Program is now an AAS degree program.

Workforce Education

- Announced that the College has been accepted as a Host Site Award for an AmeriCorps VISTA placement through the Corporation for National and Community Service (CNCS) and the Mississippi Commission for Volunteer Service for the 2010-2011 program year.

Development Foundation and Alumni Services

- The Foundation Board hosted the annual Scholarship Donor Recognition Dinner on November 18 with 275 in attendance. 150 scholarships were recognized.
- The Marion/Jeff Davis Alumni Chapter hosted their steak dinner fundraiser for scholarships in November. This event raised over \$5,000 for scholarships in their counties.
- The Forrest/Lamar Alumni Chapter hosted their annual Christmas Fellowship Dinner at Logan's in Hattiesburg on December 14. Joe Drennan was recognized as the incoming Chapter President.

Retention and Adult Services

- EAS reports worked well this semester
- 289 students used the Adult Student Services facility
- 99 Students joined the Adult Student Organization

Administrative Council Meeting Minutes

December 15, 2010

- Posters have been developed and distributing to local Wal-Mart stores
- 3 GED programs are available to register new students for spring semester

Business Services

- Roger shared with the council that the Bookstore is bringing the Nebraska Book Company point of sale system to the college during the spring semester, and hopes to have it up and running for the summer term. He also commented on the Hancock Center Bookstore now being opened.
- Roger also shared that a few of the outstanding Project Worksheets are now being addressed by FEMA and hopes that some will be concluded in the near future.

Counseling Center

- A business luncheon was held October 26 with PRCC department chairs to instruct them in advisement and to distribute materials for the November early advisement and registration of returning students and for new students in January. Early advisement and registration began in the Counseling November 1 and continued through the first two weeks of December.
- The online MS-CPAS examination was administered November 1 through 5 to all Career Technical students who expected to graduate in December 2010. The results of the examinations were distributed to faculty and students on December 3, 2010. Ninety-four percent of the students who took the examination passed. Six programs had passing rates of 100 percent.
- College Fair was held November 17 in the Great Hall where information was provided for students planning to transfer in December 2010 or May 2011.
- A training session for administration for ACT COMPASS was held at no expense to the College on November 19. Two examiners from Hinds Community College came and provided a wealth of information. An appreciation luncheon was held in the Counseling, Advisement, and Placement Center for their service. Cutoff scores were set through the cooperation of PRCC and ACT COMPASS on December 8, 2010.
- The annual luncheon and meeting on PRCC's community outreach for mental health services was held, at no expense to the College, on November 30 in the Counseling, Advisement, and Placement Center.
- The annual subscription to SIGI (a career and educational software program) was renewed at a negotiated reduction of \$200 with 20 percent more services.
- PRCC is now serving 13 different populations with GED test administrations at nine different locations. The 2011 test booklets and materials have arrived.

Extended Education and Instructional Design

- Reported that enrollment numbers have increased by 10 percent from last week. This is a 2 to 3 percent increase from one year ago.

Administrative Council Meeting Minutes

December 15, 2010

- Registration will be held January 4 and 5 at the Forrest County Center. Hoping for a smooth process since registration will begin the day the College re-opens from being closed for the Christmas Holiday.
- Students are being entered into the Banner system for dual enrollment and night classes. The dual enrollment program will continue to expand.

Financial Aid

- Reported that February 11 will be the disbursement date for all Federal monies including Pell grants and loans. Stressed the importance of no-show students and drop-out students be reported in a timely manner so that financial aid is not awarded to those students who have quit school.

Student Life

- Counselor's Day will be held on Friday, January 21, in the large room in the back of the cafeteria. An information session will be held at 9:15 a.m., and lunch will be served at 11:15 a.m.

Title III

- Hired new Title III Tech Support – Rhonda Ladner
- Working on e-portfolios for PRCC students; pilot this spring semester
- Design marketing materials for Title III projects
- Enhancing our web presence and portal
- Completed first leg of our Y2 with the piloting of success course; student feedback has been positive; will re-pilot in spring
- Peer mentoring program launched and will be expanded for spring semester
- Site visit to Holmes Community College to discuss Banner, CAPP – degree evaluations, and to discuss possible ways to share data
- Transfer Evaluation Software is in place and entering students with transfer credit are being entered into Banner; this will dramatically improve an advisor's ability to advise because all needed information will be available online – see our website for other online advising tools
- Dr. Lewis has appointed a Presidential Taskforce that is charged with finalizing our new advising model; this is a work in progress; intent is to be ready to go live with the new model by end of spring semester for influx of entering freshmen; Bi-model – regularly admitted students and at risk students
- Held an Appreciation Luncheon for all faculty and staff who have participated in Title III activities this past year
- Plans for the new Student Success Center on the FCC are underway; this will be available for FCC students by Fall 2011 semester
- Will begin to work with English faculty during the spring semester to incorporate Supplemental Instruction into 3 English courses that will be piloted in Fall 2011

Administrative Council Meeting Minutes

December 15, 2010

Information Technology

- Handed out spring semester enrollment data
- Informed council that Tommy Strahan had been hired as Systems Analyst (position formerly held by Brenda Windham)
- Informed council that position of Systems Analyst II is open for internal transfer

Public Relations

- The final 2010 **RiverSide** edition was printed and mailed this week to all alumni, faculty and staff.
- Report on our new television commercial featuring Jimmy Buffett and Whitney Miller. Currently running in the WDAM and WLOX markets, will soon be running on Comcast networks later this month.
- Plans are in the works to do some last-of-the-month advertising registration for the spring semester.
- We are in the final stages of putting together our annual 30-minute Christmas Special that will air on WDAM, WLOX and Comcast during the Christmas holidays.

Student Services

- Dorms closed December 14 at 3:00 p.m.
- Spring dorms numbers are up 68 students from last Spring.
- Men's basketball currently ranked #8 in the nation.
- The Board of Trustees approved a bid to have security cameras installed at the dormitories.

Admissions

- No report provided.

Faculty Association (Hattiesburg)

- No report provided.

Faculty Association (Poplarville/Hancock County Chapter)

- No report provided.

Administrative Council Meeting Minutes

December 15, 2010

Physical Plant

- No report provided.

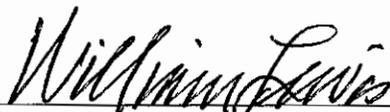
Athletics

- No report provided.

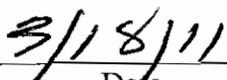
President's Report

- The Asbury Foundation has provided the College with a \$200,000 gift for student scholarships. The requirements are that the selected students live in one of the eight counties served by Asbury and that they be studying in an Allied Health or Nursing program.
- Provided an update on new construction progress: Moody Hall addition, new men's dormitory, FCC Career Education Center.
- Bids for the Performing Arts Center will be opened December 16 at 2:00 p.m. in Jackson.
- Requested names of potential graduation speakers for the spring graduation ceremony.

There being no further business to come before the administrative council, the meeting adjourned at 11:00 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE
Planning and Effectiveness Committee

October 7, 2010

Committee Members Present: Michael Bass, John Grant, Steve Howard, Dannell Roberts, Jennifer Seal, Maggie Smith, Evelyn Wallace, Brenda Wells, Judy Wells, Justin Williamson

Call to Order Jennifer Seal welcomed everyone and called the meeting to order.

New Business The committee reviewed the 2009-2010 Strategic Plan and Internal Performance Indicator Report. The committee approved the report.

November meeting The next meeting of the Planning and Effectiveness Committee will be held on Thursday, November 11, 2010 at 11:00 a.m. in the Administration Building Conference Room. The committee will review 2010-2011 Fall Semester Assessment Charts which will be provided to each committee member prior to the meeting. The committee will also discuss schedules for the next meeting.

Adjournment There being no further business to discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Seal, Chair

Planning and Effectiveness Committee

POLICY AND PROCEDURE COMMITTEE MEETING

Thursday, September 16, 2010

10:50 a.m.

Minutes

Members Present: Dr. John A. Grant, Jr. (Chair), Dr. Scott Alsobrooks, Dr. Adam Breerwood, Dr. Cecil Burt, Dr. Glenn Dale, Mr. James Elbers, Ms. Kimberly Ellis, Mr. Roger Knight, Ms. Sarah Ladner, Ms. Robin Nix, Ms. Maggie Smith, Mr. Jim Walsh, Mr. Don Welsh

Minutes from March 23, 2010, Meeting

A motion to approve was made by Dr. Adam Breerwood.

The motion was seconded by Dr. Scott Alsobrooks.

The motion was passed unanimously.

Mission Statement and Strategic Goals

Committee members reviewed and did not recommend any changes.

A motion to approve was made by Dr. Cecil Burt.

The motion was seconded by Mr. Don Welsh.

The motion was passed unanimously.

Proposed Pearl River Community College Disclaimer

A motion to approve including location in the Policy and Procedure Manual (will follow the letter from the President) was made by Dr. Scott Alsobrooks.

The motion was seconded by Dr. Glenn Dale.

The motion was passed unanimously.

Proposed Revisions of Procedure

Benefits

A motion to table for further review with Financial Aid Office personnel was made by Mr. Roger Knight.

The motion was seconded by Dr. Cecil Burt.

The motion was passed unanimously.

Meeting Adjourned at 11:12 a.m.

Fiscal Management Committee Meeting Minutes Fall 2010

The institution's Fiscal Management Committee did not meet during Fall 2010 semester. Budget decisions for the year had been made and there was no urgent budgetary business to review. The committee plans to meet as often as needed during Spring 2011 in order to review necessary budget concerns, discuss allocation of funds and avenues of potential savings as the committee sets budgetary plans for the upcoming year.

INSTRUCTIONAL COUNCIL

September 21, 2010

MINUTES

The following members of the Instructional Council were present:

Mr. Kenny Adams	Dr. Ann Moore
Ms. Susan Anderson	Mr. Archie Rawls
Ms. Wendy Aube'	Ms. Judy Roane
Dr. Stephen Black	Dr. Ryan Ruckel
Mr. Lonnie Burchell	Dr. Martha Lou Smith
Dr. Cecil Burt	Ms. Martha Willoughby
Ms. Jeanne Dyar	

Guest: Dr. Amy Townsend

1. Dr. John A. Grant, Jr., Chair, called the meeting to order and distributed the agenda and informational materials.
2. A motion was made by Dr. Ann Moore and seconded by Dr. Martha Lou Smith that the developmental courses, Intermediate English (ENG 0123), Beginning Algebra (MAT 0123), and Intermediate Algebra (MAT 1233), no longer be counted towards graduation effective Fall 2011. The motion was carried unanimously.
3. Dr. Stephen Black made a motion to change DDT 1114 - Fundamentals of Drafting to DDT - 1113, Fundamentals of Drafting due to State curriculum review. The motion was seconded by Mr. Kenny Adams and the council voted unanimously to recommend the change.
4. A motion was made by Dr. Ann Moore and seconded by Dr. Cecil Burt to add new Honors Forum courses and the Honors Institute Instructional Program. The new courses are HON 1911 - Honors Forum I; HON 1921 - Honors Forum II; HON 2911 - Honors Forum III; and HON 2921 - Honors Forum IV. The motion carried unanimously.
5. Ms. Susan Anderson made a motion to change WLW 1123 - Gas Metal Arc Welding to WLW 1124 - Gas Metal Arc Welding. The motion was seconded by Mr. Lonnie Burchell and the council voted unanimously to recommend the change.
6. Mr. Lonnie Burchell made a motion to accept the updated curriculum for Welding and Cutting to include a second year and the required general education (academic) classes to receive an Associate in Applied Science degree. The motion was seconded by Ms. Susan Anderson and the council voted unanimously to recommend the change.

7. A motion was made by Dr. Ann Moore and seconded by Dr. Ryan Ruckel to add three new criminal justice classes beginning with the spring 2011, CRJ 2393 - Survey of Criminalistics; CRJ 2353 - Drugs and Society; CRJ 2453 - Ethics in Criminal Justice. The council voted unanimously to recommend these new classes.

8. A motion to adjourn was made by Dr. Martha Lou Smith and seconded by Mr. Lonnie Burchell. The motion was carried unanimously.

Memorandum

To: File

From: John A. Grant, Jr., Chair, Instructional Council

Date: January 13, 2011

Re: Addendum to Instructional Council Minutes

On September 28, 2010 an email message was sent to members of the Instructional Council requesting a review of a proposal to add to the College curriculum a Certificate of Proficiency program in Construction Equipment Operation. This proposal was to have been considered in the September 21, 2010, meeting of the Council but was inadvertently left off of the agenda. Thirteen of the eighteen members of the Council approved the proposal; five did not respond. The proposal will be sent to the President and the Administrative Council for consideration. (Note: Approval to offer the program was received from the State Board for Community and Junior Colleges on June 18, 2010.)

Professional Development Committee Meeting

Minutes

November 18, 2010

Attendees: *Scott Alsobrooks, Becky Askew, Wendy Aube, John Grant, Scott Kimball, Archie Rawls, Casey Rawls, Maggie Smith, Karen Walker, and Brenda Wells*

The following topics were discussed:

- Evaluation results of August 11, 2010, meeting
 - Committee suggestions concerning format:
 - Have general session on first day faculty return
 - Plan breakout sessions for afternoon

- New Faculty Orientation
 - Suggestions to change format of this session:
 - Have new faculty meeting on a separate day from general session
 - Include technology training such as (Wildcat Web, Banner, etc.)

- Report on Faculty Training
 - **Fall Semester 2010**
 - **Sharing Best Practices – short sessions offered by teachers**
 - Course Redesign – Judy Roane and Jennifer Seal
 - Classroom Management – Benny Hornsby
 - Blackboard Troubleshooting – Jana Causey
 - Departmental Chairs - Student Learning Outcomes – Dr. Grant
 - Grant Writing Tips – Dr. Askew and Mr. Lovell
 - **Spring Semester 2010 - proposed session:**
 - Faculty – *Succeeding at Classroom Management when Plan Q Fails* (forming healthy teacher/student relationships; establishing rules, standards, procedures and expectations; time and activity management; communicating with positive words...
 - Sponsored by Tech Prep

- Report on Support Staff Training
 - **Fall Semester 2010**
 - Technology Training Sessions – coordinated with Workforce
 - Access Training –
 - **Spring Semester 2010 proposed session**
 - *Teamwork – United We Stand, Divided We Need Excedrin*
Leading causes of team failure; what ideal workplace should be like; glue that binds teams together; personality inventory

General Discussion:

Costs/Budget constraints

Campus Safety sessions for all new faculty

Request for new faculty to complete online orientation

Second day mini sessions

Travel issues for Forrest County Center and Hancock Center faculty/staff

Next meeting shortly after Creating Futures with Technology Conference (utilize ideas for topics/speakers)

Suggestion was made to coordinate with other schools to split costs on motivational speakers

Technology sessions available during January 5 and 6

Provide Advisor training for faculty members (Dr. Moore)

Training on Banner and Wildcat Web

Meeting was adjourned

Student Services Committee

Dr. Adam Breerwood, Chair

Date: September 16, 2010

Location: 2nd Floor Conference Room / Administration Building @ 10:00am

Members Present: Dow Ford, Tom Smith, Barbara Gandy, Bob Escudero, Adam Breerwood, Caycee Simon, Maggie Smith, Kelly Lumpkin

Members of the committee discussed the following issues:

1. Campus Police
 - A. Campus Safety
 - B. Campus Police Procedure
 - C. Connect Ed update
2. Dormitory Issues
 - A. Student Activity Facility Update
 - B. Surveys
 - C. Resident Assistant Program
3. Student Services
 - A. Meet the Wildcats Overview
 - B. Pep-Rally Review
 - C. Technology Update
4. Improvement ideas
 - A. Cross Training
 - B. Online / Traditional Orientation

MINUTES FOR WORKFORCE
December 3, 2010, 11:00 AM
Scott Alsobrooks Office
Poplarville Campus

ATTENDEES:
Scott Alsobrooks
Lindsey Lewis
Lee Bell
Troy Teadt
Dee Dee Reid

Scott opened the meeting. He stated that Workforce will be receiving \$250,000 from SBCJC that is available now. We are going to spend 20% on equipment purchases. Workforce will be purchasing new computers for the ATC Woodall Center and updating the old ones.

Scott suggested that Project Managers close out old projects in December in order to add additional money to their projects. Lee Bell asked how to extend money if she closes out. Scott told her to use 9555 and then reimburse and to also contact Dexter and let him know the status of on-going projects.

Lindsey and Scott attended the Workforce Director's Meeting. The decision was made that the Director's are to become more formalized and try to have a better communication system by having better meetings and asking for things with a formal letter system. Scott thinks this will be a great improvement. They are also going to have three year continuity with officers.

Lee Bell suggested with the 20% equipment money to purchase a speaker system for one of the rooms with a Bluetooth Microphone in lieu of projectors. Scott agreed. Also, they would like a television for the lobby that would have the events of each day scrolling instead of the corkboard they have now.

Lindsey suggested that the old computers Workforce currently uses be sent to Columbia for their computer labs. It was decided that Workforce will purchase 24 Dell desktops, five laptops, a television, one Netbook and one iPad. Scott directed Lindsey to write one big equipment project stating this is the 20% equipment allocation.

Lee Bell said that it would be nice to have a physical presence from IT at Woodall at least once a week to handle technical problems. Scott told her they were working on this. She also asked if she could use some of this money for CRC Testing. Scott stated that would be alright. She said the 10 person roster per class is adversely affecting the

work with the hospitals. It is difficult for the hospital to let 10 people leave their jobs for class at one time. She expects her numbers to be down due to this fact. Scott stated that we had to follow the rules regardless.

Scott asked if there were any more questions or comments. There were none. The meeting concluded.

Respectfully submitted,

Dee Dee Reid

Workforce Education Assistant



Institutional
Effectiveness
Newsletters

September 2010

Institutional Effectiveness Newsletter

PRCC Mission

PRCC is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic goals

- To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
- To provide quality student services.
- To provide access to college courses and programs using various instructional methods, including distance education.
- To employ qualified faculty and staff, compensate them well, and provide opportunities for professional development.
- To provide facilities, technology and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
- To improve communication among campus personnel and community members regarding the College goals, objectives and activities.
- To recruit and retain students from a diverse population.
- To provide workforce training programs that meet requirements of business, industry, educational and public service agencies for basic skills, specific job skills, and technical training.

Graduate Report for 2009-2010

Pearl River Community College (PRCC) is committed to providing a quality educational experience for all students; therefore, graduating students' opinions and input are solicited concerning their educational experience at PRCC. The first online survey was piloted with a sample population of students who planned to graduate in May 2010.

Survey results indicated that 69.7 percent planned to continue their education beyond the community college, while 27.6 percent of students surveyed planned to enter the workforce after graduation.

Approximately 68 percent of students surveyed responded that they either had been employed full-time or part-time while enrolled at PRCC.

Of the students surveyed, 86 percent indicated that a sense of belonging was important or extremely important to them, and 96 percent were satisfied or extremely satisfied with a sense of belonging at PRCC.

Of the graduates surveyed, 96 percent indicated that PRCC had prepared them more than adequately or exceptionally well to either continue their education or



Pearl River Community College

enter the workforce. Of the graduating students surveyed, 88 percent indicated that they would choose PRCC if they could start college again. The entire report can be found at http://pr10.prcc.edu/opr/OPR/irsurveys_reports.html

Professional Development Training Opportunities

The following professional development opportunities still have seats available. To register, call extension 1379 or email bwells@prccc.edu or kwalker@prcc.edu.

Session	Date	Location	Deadline for Registration
Student Campus Climate Trends	Tues., Sept. 21 @ 12:00 p.m.	Multi-Purpose Room Building 5, FCC	Fri., Sept. 17
Grant Writing Tips/Techniques Part I	Tues., Sept. 21 @ 11:00 a.m.	IT Training Room	Fri., Sept. 17
Grant Writing Tips/Techniques Part II	Tues., Sept. 28 @ 11:00 a.m.	IT Training Room	Fri., Sept. 24
Engaging Students Classroom Management	Tues., Oct. 5 @ 11:00 a.m.	IT Training Room	Fri., Oct. 1
Course Redesign	Mon., Oct. 18 @ 2:00 p.m.	Room 103, Science Building	Wed., Oct. 13

Pearl River Community College

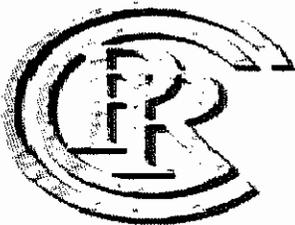
PRCC MISSION

PRCC IS A PUBLIC INSTITUTION
COMMITTED TO PROVIDING
QUALITY EDUCATIONAL AND SER-
VICE OPPURTUNITIES FOR ALL
WHO SEEK THEM.

www.prc.edu

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Office of Institutional Research
101 Highway 11 North
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Poplarville, Mississippi 39470

Phone: 601-403-1379
Fax: 601-403-1050
E-mail: bwells@prcc.edu



OFFICE OF PLANNING AND RESEARCH

SCHEDULE FOR EVALUATIONS

2010 - 2011

STUDENT EVALUATIONS OF INSTRUCTION

October 4 – Student Evaluations of Instruction begin

October 4 - 29, 2010 – Student Evaluations of Instruction

January 10 – Student Evaluations of Instruction results distributed to
administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 19 – Performance Reviews of Supervisors emailed to employees

January 19 - 28, 2011 – Performance Reviews of Supervisors

February 22 – Performance Reviews of Supervisors results distributed to
administrators/supervisors

PERSONNEL EVALUATIONS

February 28 – Personnel Evaluations emailed to administrators/supervisors

March 4 – Schedules for Personnel Evaluations sent to Office of Planning and
Research

March 1 - 31, 2011 – Personnel Evaluations

Institutional Research Mission:

The Pearl River Community College
Office of Institutional Research is
committed to working cooperatively
with all others to enhance and support
the Mission of the College through
informed decision making.

May 2011

Institutional Effectiveness Newsletter

PRCC Mission

PRCC is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic goals

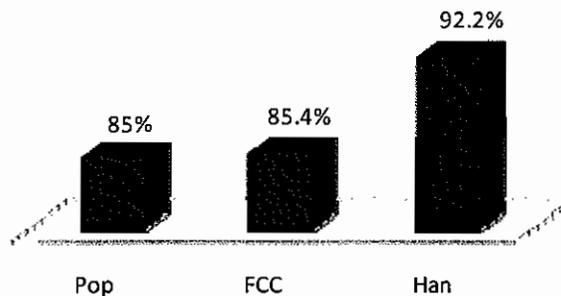
- To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
- To provide quality student services.
- To provide access to college courses and programs using various instructional methods, including distance education.
- To employ qualified faculty and staff, compensate them well, and provide opportunities for professional development.
- To provide facilities, technology and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
- To improve communication among campus personnel and community members regarding the College goals, objectives and activities.
- To recruit and retain students from a diverse population.
- To provide workforce training programs that meet requirements of business, industry, educational and public service agencies for basic skills, specific job skills, and technical training.

Campus Climate Survey Results

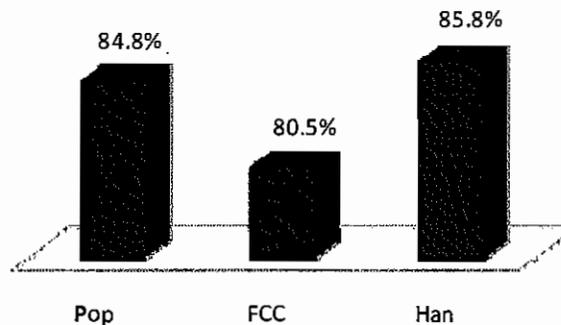
The Campus Climate Survey is administered on an annual basis to the student body to ascertain student level of satisfaction with the services offered by the College. Following an analysis of survey results, the Focus Group Committee reviews results and makes recommendations for improvement of any items that reflected less than a 70 percent satisfaction level. Select results from this year's survey are illustrated below. The entire Campus Climate Report and the Focus Group Report can be viewed online at http://pr10.prcc.edu/opr/OPR/irsurveys_reports.html

Note: Percentage reflects students who agreed or strongly agreed that they were satisfied with PRCC services.

Would recommend PRCC to others - FY10-11



Academic achievement is stressed - FY10-11



Support Staff Professional Development

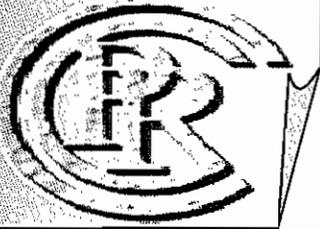
PRCC MISSION

PRCC IS A PUBLIC INSTITUTION COMMITTED TO PROVIDING QUALITY EDUCATIONAL AND SERVICE OPPURTUNITIES FOR ALL WHO SEEK THEM.

www.prcc.edu

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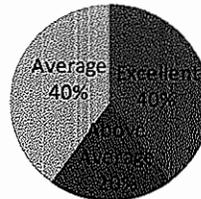
Institutional Research Mission:

The Pearl River Community College Office of Institutional Research is committed to working cooperatively with all others to enhance and support the Mission of the College through informed decision making.



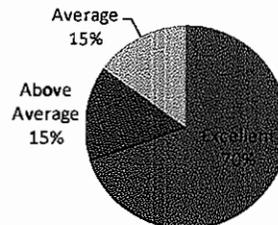
Ms. Janie Walters, President and CEO of Champion Communications, addressed PRCC's support staff at the Forrest County Center on March 23 and at the Poplarville Campus on March 24. The topic title was "Teamwork: United We Stand; Divided We Need Excedrin!" Her presentation was a blend of laughter and activities to emphasize teamwork . Evaluations of the sessions are illustrated below.

Evaluation of Speaker/Topic
Forrest County Center
March 23, 2011



Number of Respondents=10

Evaluation of Speaker/Topic
Poplarville Campus
March 24, 2011



Number of Respondents=23