

Strategic Plan
and
Internal Performance Indicators

Year-End Report
2017-2018



Pearl River Community College
Poplarville – Hattiesburg – Waveland
Mississippi

**STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS**

YEAR-END REPORT

2017 - 2018

TABLE OF CONTENTS

President's Letter

History of Pearl River Community College

Financial Overview

Facilities Plan

Introduction to Planning and Evaluation at Pearl River Community College

Rationale for Strategic Goals

Mission Statement and Strategic Goals

Strategic Goals and Internal Performance Indicators

Internal Performance Indicator Responsibility Chart

President's Letter



PEARL RIVER COMMUNITY COLLEGE

Letter from Dr. Adam Breerwood, President

In August of 2017, I gave our faculty and staff one simple charge, "Change Lives."

This charge resulted in a level of dedication, commitment and results that far exceeded my expectations. As a member of the Pearl River Community College family for more than 21 years, I have witnessed thousands of students have their lives changed by the power of education and opportunity.

It is a pleasure for me to share with you the 2017-2018 accomplishments of Pearl River Community College in this year's President's Report.

The College's tradition of excellence continued in 2017-2018 with unparalleled success and recognition. The foundation of that success is built upon the student-centered focus of our uniquely talented and dedicated faculty, administrators, and staff.

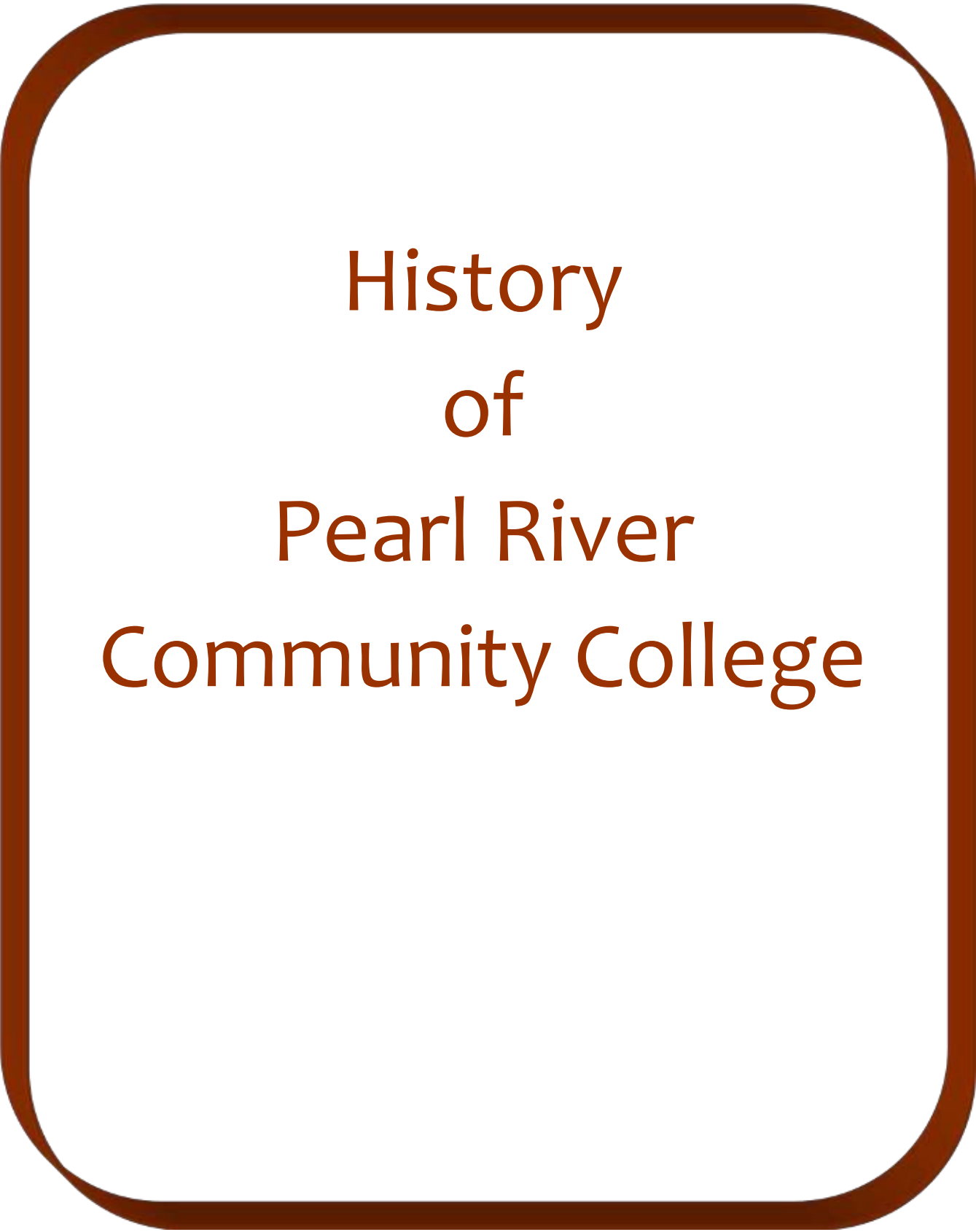
Within the pages of this report, you will see that Pearl River Community College continued to be one of the nation's leaders in education through a variety of workforce development initiatives, academic innovation and student success. Our students were recognized around the country for their work inside and outside of the classroom.

The College's reputation for providing a premier academic foundation for university transfer students was on full display as more than \$70,000 in scholarships was awarded to our students who plan to transfer into bachelor's degree programs around the country. Our athletic department returned to championship form in FY2018, capturing three MACJC State titles, while maintaining a 3.2 cumulative GPA in their academic coursework. Industry partnerships and programs provided our Career and Technical students career pathways, resulting in record breaking job placement around the region.

Pearl River Community College will continue to embrace the opportunities to assist students in achieving success in whatever career field they choose. With steady enrollment growth over the past year, the College is preparing to expand programs, facilities, and services to alleviate the obstacles that students face on their way to graduation.

As you read about the accomplishments of our students, faculty, staff, and programs, you will see why Pearl River Community College is committed to providing the foundation for students to become workers, innovators, leaders and life-long learners, ultimately benefitting themselves, their families, and our surrounding communities.

I am honored to serve the members of the Pearl River Community College family and I look forward to the future of our beloved institution. The River is Rising...



History of Pearl River Community College

HISTORY OF PEARL RIVER COMMUNITY COLLEGE

Pearl River Community College (PRCC) is among the oldest colleges of its kind in the South and is the pioneer junior college in Mississippi. PRCC began its journey as the State's first county agricultural high school in the first decade of the twentieth century and has since been a pathfinder for advanced education in South Mississippi.

Pearl River County Agricultural High School (PRCAHS), the first in the State, opened its doors in 1909. For the first eleven years, the school was devoted solely to educating high school age students in academic studies and in agricultural and home sciences. In 1921, PRCAHS became the first agricultural high school to offer freshman college courses, and was soon renamed Pearl River Junior College. The institution's name was changed to Pearl River Community College on July 1, 1988. The name change reflects the comprehensive academic, career, technical, and community services programs that are offered through the College.

The College operates multi-instructional sites. A post-secondary vocational-technical center was built in 1969 in Hattiesburg and developed into the Pearl River Community College Forrest County Center. This facility has been expanded several times, with the most recent addition being a new Career Education Building that opened in 2013. The Hancock Center opened in Waveland in January 2005, only to be destroyed by Hurricane Katrina on August 29, 2005. The Hancock Center reopened in late 2006. The Lowery A. Woodall Advanced Technology Center opened in Hattiesburg in October 2004.

Financial Overview

Pearl River Community College
Budgets
For the Fiscal Year Ending June 30, 2018

**Pearl River Community College
Budgets
Table of Contents**

Budgets	Page(s)
I. Education and General Funds	
A. Current Unrestricted Funds	
1 Summary Statement of Revenues and Expenditures	1
2 Schedule of Revenues	2 - 4
3 Schedule of Expenditures (Object Form)	5 - 7
4 Schedule of Expenditures (Function Form)	
a. Instructional - Academic	8 & 9
b. Instructional - Career Technical	9 & 10
c. Instructional Support - Library	10
d. Student Services	10 & 11
e. Institutional Support	11 & 12
f. Operation of Plant	12 & 13
B. Auxiliary Funds	
Schedule of Revenues and Expenditures	14 & 15
II. Current Restricted Funds	
A. Statement of Revenues and Expenditures	
Grants Funds	16
III. Plant Funds	
A. Statement of Revenues and Expenditures	
Enlargement and Improvement Fund	17

Pearl River Community College
Current Unrestricted Funds
Summary Statement of Revenues and Expenditures
For the Years Ended 2017-2018 and 2018-2019

	<u>2017-2018</u>	<u>% To Total</u>	<u>2018-2019</u>	<u>% To Total</u>	<u>Increase (Decrease)</u>
Revenues					
Student Fees	14,842,039	39.88%	15,671,624	40.48%	829,585
County Support	3,305,895	8.88%	3,305,895	8.54%	0
State Support	16,250,800	43.67%	16,753,969	43.28%	503,169
Federal Support	352,619	0.95%	366,806	0.95%	14,187
Private Gifts, Grants, and Contracts	490,745	1.32%	667,811	1.73%	177,066
Investment Income	19,272	0.05%	33,539	0.09%	14,267
Sales and Svc of Educ Activities	198,624	0.53%	147,307	0.38%	(51,317)
Other Sources	<u>1,754,288</u>	<u>4.71%</u>	<u>1,763,278</u>	<u>4.56%</u>	<u>8,990</u>
Total Revenues	<u>37,214,282</u>	<u>100.00%</u>	<u>38,710,229</u>	<u>100.00%</u>	<u>1,495,947</u>
Expenditures					
Instructional - Academic	8,554,731	22.99%	8,753,442	22.61%	198,711
Instructional - Career Technical	5,527,798	14.85%	5,563,087	14.37%	35,289
Instructional - Parttime/Adj/Schol	2,813,910	7.56%	2,813,910	7.27%	0
Instructional Support - Library	1,080,899	2.90%	1,068,842	2.76%	(12,057)
Student Services	5,024,160	13.50%	5,282,639	13.65%	258,479
Institutional Support	9,456,536	25.41%	10,262,780	26.51%	806,244
Operation of Plant	<u>4,756,248</u>	<u>12.78%</u>	<u>4,965,529</u>	<u>12.83%</u>	<u>209,281</u>
Total Expenditures	<u>37,214,282</u>	<u>100.00%</u>	<u>38,710,229</u>	<u>100.00%</u>	<u>1,495,947</u>

**Pearl River Community College
Current Unrestricted Funds
Schedule of Revenue**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Educational Revenues			
Student Fees			
Academic			
Full Time Tuition - A.D.N.	183,300	326,700	143,400
Part Time Tuition - A.D.N.	808,201	808,201	0
Full Time Tuition - IS	4,659,048	4,990,215	331,167
Part Time Tuition - IS	3,607,126	2,831,448	(775,678)
Full Time Tuition - OS	498,200	498,200	0
Part Time Tuition - OS	71,769	123,840	52,071
Full Time Fees - OS	227,510	290,158	62,648
Part Time Fees - OS	57,257	88,175	30,918
Lab Fees	269,446	296,725	27,279
Technology Fee	189,345	212,672	23,327
Registration Fee	189,205	212,885	23,680
	<hr/>	<hr/>	<hr/>
Total Academic	10,760,407	10,679,219	(81,188)
Vocational			
Full Time Tuition - IS	292,770	238,875	(53,895)
Part Time Tuition - IS	104,411	26,180	(78,231)
Full time Tuition - OS	8,550	4,875	(3,675)
Part Time Tuition - OS	1,625	2,240	615
Full Time Fees - OS	7,176	3,579	(3,597)
Part Time Fees - OS	1,300	1,600	300
Program and Course Fees	152,668	144,886	(7,782)
Technology Fee	8,550	6,840	(1,710)
Registration Fee	8,570	6,810	(1,760)
	<hr/>	<hr/>	<hr/>
Total Vocational	585,620	435,885	(149,735)
Technical			
Full Time Tuition - IS	1,778,386	2,475,198	696,812
Part Time Tuition - IS	583,706	674,845	91,139
Full time Tuition - OS	63,125	134,156	71,031
Part Time Tuition - OS	24,141	41,235	17,094
Full Time Fee - OS	50,358	103,413	53,055
Part Time Fees - OS	56,516	70,073	13,557
Program and Course Fees	441,385	501,740	60,355
Technology Fee	74,395	101,075	26,680
Registration Fee	74,395	100,705	26,310
	<hr/>	<hr/>	<hr/>
Total Technical	3,146,407	4,202,440	1,056,033

**Pearl River Community College
Current Unrestricted Funds
Schedule of Revenue**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Other Student Fees			
Transcripts	25,828	21,987	(3,841)
ACT/GED Testing	13,862	15,081	1,219
ID Card Fees	7,965	5,795	(2,170)
VCC Fees	290,650	311,217	20,567
Deferment Fees	11,300	0	(11,300)
Total Other Student Fees	349,605	354,080	4,475
Total Student Fees	14,842,039	15,671,624	829,585
General Revenues			
County Support			
Forrest	593,000	593,000	0
Hancock	1,013,236	1,013,236	0
Jefferson Davis	137,000	137,000	0
Lamar	500,000	500,000	0
Marion	302,659	302,659	0
Pearl River	760,000	760,000	0
Total County Support	3,305,895	3,305,895	0
State Support			
General			
General Appropriations	9,205,091	9,315,381	110,290
Health Insurance	1,566,644	1,577,390	10,746
Technology Appropriation	237,383	238,832	1,449
Dropout Recovery Pilot	200,000	200,000	0
A.D.N. Funding	172,653	167,589	(5,064)
One Stop Career Center	300,000	300,000	0
Advanced Tech Center	150,000	150,000	0
EEF	2,541,112	2,820,327	279,215
Other State Revenue			
Vocational Salary Reimbursement	1,877,917	1,984,450	106,533
Total State Support	16,250,800	16,753,969	503,169
Federal Support			
Vocational Program Reimb/Equipment	184,398	204,078	19,680
Vocational Program Reimb/Other Cost	36,000	37,000	1,000
Vocational Program Salary Reimb Other	108,317	101,824	(6,493)

**Pearl River Community College
Current Unrestricted Funds
Schedule of Revenue**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Recovery of Admin Costs	<u>23,904</u>	<u>23,904</u>	<u>0</u>
Total Federal Support	352,619	366,806	14,187
Private Gifts, Grants and Contracts			
Outside Scholarships	<u>490,745</u>	<u>667,811</u>	<u>177,066</u>
Investment Income			
Interest Income	<u>19,272</u>	<u>33,539</u>	<u>14,267</u>
Sales & Services of Educational Activities			
Child Care Revenue	35,612	27,659	(7,953)
Wellness Center Usage Fees	2,840	2,060	(780)
Gate Receipts	17,838	17,590	(248)
Season Ticket Sales	2,200	2,279	79
Ad Sales	3,290	2,655	(635)
Program Sales	220	305	85
Barbering Revenue	1,966	914	(1,052)
Cosmetology Revenue	10,224	7,915	(2,309)
CD Annuals	23,489	25,060	1,571
Vending	300	878	578
Brownstone Ticket Sales	92,455	48,487	(43,968)
Vo-Tech Service Income	<u>8,190</u>	<u>11,505</u>	<u>3,315</u>
Total Sales & Svc of Ed Activities	198,624	147,307	(51,317)
Other Sources			
Traffic Violations	43,335	24,855	(18,480)
Parking Permits	40,432	48,091	7,659
Other Income	19,530	16,594	(2,936)
Due from Foundation	22,800	22,800	0
Truckdriving Testing	10,150	10,050	(100)
Brownstone Rental	800	5,650	4,850
Transfer from Auxiliary (Ellucian Contract)	1,616,141	1,634,138	17,997
Cash Short/Over	<u>1,100</u>	<u>1,100</u>	<u>0</u>
Total Other Sources	1,754,288	1,763,278	8,990
Total Educational and General Revenues	<u>37,214,282</u>	<u>38,710,229</u>	<u>1,495,947</u>

**Pearl River Community college
Current Unrestricted Funds
Schedule of Expenditures by Object**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Salaries	17,605,693	18,510,914	905,221
Fringe Benefits	5,619,644	5,986,664	367,020
Work Study/Peer Tutors	191,588	191,588	0
Postage	39,915	39,328	(587)
Printing and Reproduction Service	30,174	30,174	0
Repairs and Maintenance	265,341	265,341	0
Service Contracts on Equipment	403,527	403,527	0
Utilities			
Cable Cost	1,200	1,200	0
Telephone	198,108	198,108	0
Electricity	1,221,317	1,221,317	0
Gas	193,259	193,259	0
Water	231,119	231,119	0
Waste Disposal	97,597	97,597	0
Student Testing/Drug Screen/Etc	202,107	202,007	(100)
Equipment and Other Rentals	391,805	390,206	(1,599)
Insurance	1,067,175	1,067,175	0
Professional Fees	2,551,093	2,551,093	0
Medical Services	2,152	2,152	0
Other Contractual Services	16,686	16,686	0
Advertising	75,201	75,201	0
Dues, Subscriptions, and Licenses	335,933	335,903	(30)
Credit/Payment Collection Fees	5,828	5,828	0
Educational Supplies	298,537	292,175	(6,362)

**Pearl River Community college
Current Unrestricted Funds
Schedule of Expenditures by Object**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Office Supplies	104,575	104,209	(366)
Building and Construction Supplies	173,148	173,148	0
Janitorial Supplies	81,879	81,879	0
Automotive Supplies	20,390	20,390	0
Landscaping Supplies	13,269	13,269	0
Gas, Oil, and Diesel	72,341	72,341	0
Computer Software	5,170	5,170	0
Other Supplies	248,554	236,670	(11,884)
Scholarships	3,646,667	3,872,028	225,361
Vehicle Tags, Taxes, Etc.	3,339	3,339	0
Bad Debts (Student Accts Receivable)	530,875	530,875	0
Miscellaneous Expense	43,548	43,548	0
Meal Expense	139,144	138,719	(425)
Uniforms	68,603	68,603	0
Medical Supplies	7,456	7,456	0
Minor Equipment	90,220	90,215	(5)
In State Travel	231,517	230,540	(977)
Out of State Travel	127,227	127,227	0
Equipment	159,212	159,212	0
State Reimb Equip/Travel/Other Cost	220,398	241,078	20,680
Library Books	48,532	48,532	0

Pearl River Community college
Current Unrestricted Funds
Schedule of Expenditures by Object

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Transfers Out	<u>133,219</u>	<u>133,219</u>	<u>0</u>
Total Expenditures by Object	<u>37,214,282</u>	<u>38,710,229</u>	<u>1,495,947</u>

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Academic Instruction			
Poplarville			
Associate Degree Nursing	1,829,476	1,836,255	6,779
Honors Institute	7,144	3,557	(3,587)
Theatre	7,707	7,707	0
Communications	209,467	199,264	(10,203)
String of Pearls	62,482	62,482	0
Art	86,021	68,793	(17,228)
Band	540,147	553,436	13,289
Chorus	296,502	299,643	3,141
Music	386,445	404,930	18,485
Wellness/Health & Phys Ed	392,480	434,117	41,637
Business	167,766	174,279	6,513
Mathematical Sciences	748,192	780,807	32,615
Sciences	653,611	680,906	27,295
English	451,754	493,947	42,193
Criminal Justice	27,788	28,923	1,135
Foreign Language	68,324	71,110	2,786
Social Sciences	482,872	473,203	(9,669)
Journalism	3,157	3,157	0
Total Academic Instruction - Poplarville	6,421,335	6,576,516	155,181
Forrest County			
Honors Institute	2,000	2,000	0
Communications	103,405	67,035	(36,370)
Music	27,546	28,671	1,125
Wellness/Health & Phys Ed	71,518	74,165	2,647
Mathematical Sciences	537,777	549,937	12,160
Sciences	328,296	340,086	11,790
English	298,506	284,616	(13,890)
Criminal Justice	43,182	44,884	1,702
Foreign Language	66,646	69,329	2,683
Social Sciences	345,961	393,680	47,719
Total Academic Instruction - Forrest County	1,824,837	1,854,403	29,566
Hancock Center			
Mathematical Sciences	134,665	140,141	5,476
Sciences	2,200	2,200	0
English	50,486	54,046	3,560
Social Sciences	121,208	126,136	4,928

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Total Academic Instruction - Hancock Center	308,559	322,523	13,964
Total Academic Instruction	8,554,731	8,753,442	198,711
Career Technical Instruction			
Poplarville			
Director's Office	426,749	428,131	1,382
Automotive Mechanics Technology	125,341	129,907	4,566
Electrical Technology	156,969	162,875	5,906
Block, Brick, & Stone Masonry	65,350	0	(65,350)
HVAC & Refrigeration Maintenance	59,011	61,106	2,095
Cosmetology	61,827	64,088	2,261
Barbering	62,455	64,752	2,297
Precision Machining Technology	66,174	68,589	2,415
Welding & Cutting	128,654	133,126	4,472
Practical Nursing	152,200	158,119	5,919
Commercial Truck Driving	97,155	77,491	(19,664)
Office Systems Technology	184,938	192,093	7,155
Health Information Technology	74,651	0	(74,651)
Marketing & Management Technology	105,113	109,110	3,997
Computer Networking Technology	62,708	64,973	2,265
Utility Lineman Technology	97,019	100,052	3,033
Construction/Heavy Equipment Technology	86,475	89,436	2,961
Early Childhood Education Technology	124,645	129,591	4,946
Early Childhood Tech Lab	44,201	45,730	1,529
Instrumentation Technology	112,809	122,690	9,881
Electronics Technology	124,352	129,081	4,729
Drafting & Design Technology	110,514	114,848	4,334
100% Equip/Travel/Aids Reimb by State	220,398	241,078	20,680
Total Career Technical Instruction Poplarville	2,749,708	2,686,866	(62,842)
Forrest County			
Director's Office	535,487	450,659	(84,828)
HVAC & Refrigeration Maintenance	81,087	76,936	(4,151)
Welding & Cutting	67,454	116,137	48,683
Office Systems Technology	131,680	135,817	4,137
Electronics Technology	101,371	108,963	7,592
Practical Nursing	242,396	308,847	66,451
Dental Assisting	110,676	114,719	4,043
Surgical Technology	116,204	140,416	24,212

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	2017-2018	2018-2019	Increase (Decrease)
Physical Therapist Assistant	264,312	277,031	12,719
Medical Lab Tech	168,068	174,370	6,302
Respiratory Therapy Tech	224,533	227,629	3,096
Dental Hygiene	289,547	299,825	10,278
Occupational Therapy	224,337	216,021	(8,316)
Medical Radiologic Technology	159,308	165,272	5,964
100% Equip/Travel/Aids Reimb by State	0	0	0
Total Career Technical Instruction Hattiesburg	2,716,460	2,812,642	96,182
Hancock			
Welding & Cutting	61,630	63,579	1,949
Total Career Technical Instruction	5,527,798	5,563,087	35,289
Adjuncts/Parttime/Overloads/Scholarships	2,813,910	2,813,910	0
Total Instruction	16,896,439	17,130,439	234,000
Instructional Support Library and Learning Lab			
Poplarville	715,101	679,815	(35,286)
Forrest County	318,125	340,016	21,891
Hancock County	47,673	49,011	1,338
Total Instructional Support Library	1,080,899	1,068,842	(12,057)
Student Services			
Student Services	164,626	129,160	(35,466)
Admissions	254,249	257,662	3,413
Financial Aid	407,265	445,890	38,625
Counseling Center - Poplarville	179,795	204,856	25,061
Counseling Center - Hattiesburg	309,795	370,063	60,268
ACT/GED Testing Services	43,301	43,301	0
QEP - First Year Experience	215,033	221,253	6,220
Student Success Center	354,312	364,486	10,174
Student Publications/Year Disk	15,007	15,007	0
Athletic Director	421,194	552,602	131,408
Athletic Medical Supplies	10,271	10,271	0
Football	621,446	644,587	23,141
Men's Basketball	232,876	245,272	12,396
Women's Basketball	192,531	213,326	20,795
Men's Baseball	185,523	205,223	19,700

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	2017-2018	2018-2019	Increase (Decrease)
Women's Softball	174,349	192,376	18,027
Rodeo	38,506	38,506	0
Men's Soccer	123,882	141,250	17,368
Women's Soccer	127,562	152,249	24,687
Athletics/Student Services	355,373	233,103	(122,270)
Recruitment and Marketing	229,149	339,831	110,682
Parade of Beauties	950	950	0
Cheerleaders	64,932	65,374	442
Graduation	35,529	35,529	0
Homecoming	8,647	8,647	0
School Nurse	57,487	59,720	2,233
Student Life - Poplarville	174,329	65,904	(108,425)
Student Life - Forrest County	1,250	1,250	0
Student Life - Hancock	525	525	0
Student Government Association	11,300	11,300	0
Phi Theta Kappa - Poplarville	6,583	6,583	0
Phi Theta Kappa - Hattiesburg	6,583	6,583	0
Total Student Services	5,024,160	5,282,639	258,479
Institutional Support			
Board of Trustees	24,891	24,891	0
Office of the President	510,324	405,416	(104,908)
Vice President for Instruction	210,150	238,926	28,776
AEOP	3,800	3,800	0
Performing Arts Center	56,000	56,000	0
Information Technology	2,470,209	2,472,873	2,664
Economic and Community Development	354,167	272,253	(81,914)
Planning and Research	187,432	197,803	10,371
eLearning Office	264,836	344,393	79,557
Grant Expense	7,919	237,738	229,819
Disability Services	11,250	11,250	0
Public Relations	443,280	417,814	(25,466)
Business Office	649,909	765,254	115,345
Business Office - Forrest County	29,099	27,898	(1,201)
Transfers to Grants and Restricted Funds	120,000	120,000	0
Student Accounts Bad Debts	530,875	530,875	0
General Administration	1,959,298	2,232,239	272,941
Foundation and Alumni	207,949	216,433	8,484
Institutional Research	150,029	149,542	(487)
Institutional Effectiveness	54,360	57,579	3,219
Campus Police (Poplarville)	423,198	476,188	52,990

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	2017-2018	2018-2019	Increase (Decrease)
Campus Police (Forrest)	221,844	229,215	7,371
Campus Police (Hancock)	39,627	41,268	1,641
ADA Coordinator	14,945	14,945	0
Drop Out Recovery Program	200,000	200,000	0
Director - Hancock County Campus	142,930	148,395	5,465
Woodall Center	163,215	364,792	201,577
Woodall Center - Security	5,000	5,000	0
Total Institutional Support	9,456,536	10,262,780	806,244
Operation of Plant			
Poplarville			
Janitorial	650,631	751,289	100,658
Building Maintenance	960,804	1,026,288	65,484
Grounds	307,521	332,382	24,861
Utilities	1,433,179	1,433,179	0
Vehicle Maintenance	201,270	204,644	3,374
Total Operation of Plant - Poplarville	3,553,405	3,747,782	194,377
Forrest County			
Janitorial	142,172	142,172	0
Building Maintenance	206,753	210,364	3,611
Grounds	70,105	72,958	2,853
Utilities	347,955	347,955	0
Total Operation of Plant - Forrest County	766,985	773,449	6,464
Hancock Center			
Janitorial	26,780	26,780	0
Building Maintenance	146,980	146,980	0
Utilities	38,631	38,631	0
Total Operation of Plant - Hancock Center	212,391	212,391	0
Woodall Center			
Janitorial	59,611	68,051	8,440
Building Maintenance	21,440	21,440	0
Utilities	142,416	142,416	0
Total Operation of Plant - Woodall Center	223,467	231,907	8,440

Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Total Operation of Plant	<u>4,756,248</u>	<u>4,965,529</u>	<u>209,281</u>
Total Unrestricted Current Fund Expenditures	<u><u>37,214,282</u></u>	<u><u>38,710,229</u></u>	<u><u>1,495,947</u></u>

**Pearl River Community College
Auxiliary Funds
Schedule of Revenues and Expenditures**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Revenues			
Food Service			
Meal Tickets	1,541,000	1,541,000	0
Other Income	<u>32,315</u>	<u>32,315</u>	<u>0</u>
Total Food Service	1,573,315	1,573,315	0
Residential Facilities			
Room Rentals	1,735,000	1,735,000	0
Other Income	<u>0</u>	<u>0</u>	<u>0</u>
Total Residential Facilities	1,735,000	1,735,000	0
Bookstore (Pearl River and Forrest County)			
eBook Sales	2,364,657	2,364,657	0
Book Sales	534,309	534,309	0
Merchandise Sales	892,900	892,900	0
Non-Taxable Sales	58,817	58,817	0
Other Income	<u>0</u>	<u>0</u>	<u>0</u>
Total Bookstore	<u>3,850,683</u>	<u>3,850,683</u>	<u>0</u>
Total Auxiliary Revenues	7,158,998	7,158,998	0
Expenditures			
Food Service			
Contract Cost	1,392,800	1,392,800	0
Equipment Rental	1,000	1,000	0
Repairs	18,000	18,000	0
Other Supplies	<u>8,500</u>	<u>8,500</u>	<u>0</u>
Total Food Service	1,420,300	1,420,300	0
Residential Facilities			
Salaries	101,773	123,688	21,915
Staff Benefits	58,211	67,467	9,256
Maintenance Supplies	12,000	12,000	0
Scholarships	72,000	72,000	0
Utilities (Cable)	182,249	182,249	0
Repairs	40,000	40,000	0

**Pearl River Community College
Auxiliary Funds
Schedule of Revenues and Expenditures**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Meal Expense	7,000	7,000	0
Other Maintenance	0	0	0
Bond Obligation	<u>613,994</u>	<u>613,994</u>	<u>0</u>
Total Residential Facilities	1,087,227	1,118,398	31,171
Bookstore (Pearl River and Forrest County)			
Salaries	245,605	287,770	42,165
Fringe Benefits	94,650	111,020	16,370
eBook Purchases	850,000	850,000	0
Book Purchases	200,000	200,000	0
Merchandise Purchases	1,300,000	1,300,000	0
Postage and Freight	25,000	25,000	0
Service Contracts	18,000	18,000	0
Office Supplies	12,000	12,000	0
Rentals Bldg & Equip	7,500	7,500	0
Travel	5,000	5,000	0
Meal Expense	2,000	2,000	0
Sales Tax	<u>45,000</u>	<u>45,000</u>	<u>0</u>
Total Bookstore	2,804,755	2,863,290	58,535
Transfer to UCF (Ellucian Contract)	1,616,141	1,634,138	17,997
Total Auxiliary Expenditures	<u>6,928,423</u>	<u>7,036,126</u>	<u>107,703</u>
Excess Revenues Over/(Under) Expenditures	<u>230,575</u>	<u>122,872</u>	<u>(107,703)</u>

**Pearl River Community College
Current Restricted Fund
Grants**

	<u>Proposed FY 2018</u>	<u>Proposed FY 2019</u>	<u>Increase (Decrease)</u>
Revenues			
Federal			
Student Support Services - Federal	313,316	330,783	17,467
Adult Education	616,255	561,771	(54,484)
WIA/Dislocated Worker Grant	259,561	518,502	258,941
SNAP	115,550	0	(115,550)
MAP	0	75,000	75,000
Early Childhood Academy	229,600	359,000	129,400
State			
MCCB Projects	986,665	1,210,999	224,334
NASA Space Grant	7,500	7,500	0
MSVCC	15,000	21,000	6,000
CTE Challenge Grant	215,250	214,840	(410)
Other			
PSDEHS Childcare	140,745	154,800	14,055
Mi-Best/Kellogg	200,000	0	(200,000)
Total Revenues	3,099,442	3,454,195	354,753
Expenditures			
Salaries	1,560,021	1,700,401	140,380
Fringe Benefits	408,354	472,871	64,517
Contractual	421,228	667,175	245,947
Materials & Supplies	174,799	254,378	79,579
Scholarships	116,300	0	(116,300)
Equipment	371,038	274,750	(96,288)
Travel	47,702	84,620	36,918
Total Expenditures	3,099,442	3,454,195	354,753
Excess Revenues Over Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Note: All Grants Represent Amounts Requested, not necessarily approved.

**Pearl River Community College
Plant Funds
Enlargement and Improvement Fund**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Revenues			
County Tax Support			
Forrest	436,000	436,000	0
Jefferson Davis	35,000	35,000	0
Lamar	500,000	500,000	0
Marion	69,000	69,000	0
Pearl River	800,000	800,000	0
Total County Tax Support	1,840,000	1,840,000	0
Reappropriated Funds	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	1,840,000	1,840,000	0
Expenditures			
Transfer Out - Career Tech Bond Project	294,000	294,000	0
Transfer Out - Lamar County Debt	212,000	212,000	0
Transfer Out - FCC Project	100,000	100,000	0
Furniture & Special Projects	180,000	193,203	13,203
Water Tower Maintenance	14,535	14,535	0
Instructional Technology	100,000	100,000	0
Vehicles	65,000	65,000	0
FCC Courtyard MDOT Match	40,158	40,158	0
Painting Projects	65,000	65,000	0
Campus Video System	50,000	40,000	(10,000)
Ground Storage Water Tank (Year 1)	2,929	3,234	305
Maintenance Equipment	30,000	30,000	0
Choral Program Sound System	10,000	0	(10,000)
Digital Signage Project	25,000	0	(25,000)
Soccer Fieldhouse	300,000	0	(300,000)
Imaging System	50,000	0	(50,000)
Hancock Hall Renovations	10,000	0	(10,000)
President's Home Renovations	50,000	0	(50,000)
FCC Police Station	241,378	0	(241,378)
IT Projects	0	350,000	350,000
MSDWF&P RTF Grant Match	0	32,870	32,870
Baseball Infield Turf	0	300,000	300,000
Total Expenditures	<u>1,840,000</u>	<u>1,840,000</u>	<u>0</u>
Excess Revenues Over Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**Pearl River Community College
Budgets
For the Fiscal Year Ending June 30, 2019**

**Pearl River Community College
Budgets
Table of Contents
2018-2019**

Budgets	Page(s)
I. Education and General Funds	
A. Current Unrestricted Funds	
1 Summary Statement of Revenues and Expenditures	1
2 Schedule of Revenues	2 - 4
3 Schedule of Expenditures (Object Form)	5 - 7
4 Schedule of Expenditures (Function Form)	
a. Instructional - Academic	8 & 9
b. Instructional - Career Technical	9 & 10
c. Instructional Support - Library	10
d. Student Services	10 & 11
e. Institutional Support	11 & 12
f. Operation of Plant	12 & 13
B. Auxiliary Funds	
Schedule of Revenues and Expenditures	14 & 15
II. Current Restricted Funds	
A. Statement of Revenues and Expenditures	
Grants Funds	16
III. Plant Funds	
A. Statement of Revenues and Expenditures	
Enlargement and Improvement Fund	17

Pearl River Community College
Current Unrestricted Funds
Summary Statement of Revenues and Expenditures
For the Years Ended 2017-2018 and 2018-2019

	<u>2017-2018</u>	<u>% To Total</u>	<u>2018-2019</u>	<u>% To Total</u>	<u>Increase (Decrease)</u>
Revenues					
Student Fees	14,842,039	39.88%	15,671,624	40.48%	829,585
County Support	3,305,895	8.88%	3,305,895	8.54%	0
State Support	16,250,800	43.67%	16,753,969	43.28%	503,169
Federal Support	352,619	0.95%	366,806	0.95%	14,187
Private Gifts, Grants, and Contracts	490,745	1.32%	667,811	1.73%	177,066
Investment Income	19,272	0.05%	33,539	0.09%	14,267
Sales and Svc of Educ Activities	198,624	0.53%	147,307	0.38%	(51,317)
Other Sources	<u>1,754,288</u>	<u>4.71%</u>	<u>1,763,278</u>	<u>4.56%</u>	<u>8,990</u>
Total Revenues	<u>37,214,282</u>	<u>100.00%</u>	<u>38,710,229</u>	<u>100.00%</u>	<u>1,495,947</u>
Expenditures					
Instructional - Academic	8,554,731	22.99%	8,753,442	22.61%	198,711
Instructional - Career Technical	5,527,798	14.85%	5,563,087	14.37%	35,289
Instructional - Parttime/Adj/Schol	2,813,910	7.56%	2,813,910	7.27%	0
Instructional Support - Library	1,080,899	2.90%	1,068,842	2.76%	(12,057)
Student Services	5,024,160	13.50%	5,282,639	13.65%	258,479
Institutional Support	9,456,536	25.41%	10,262,780	26.51%	806,244
Operation of Plant	<u>4,756,248</u>	<u>12.78%</u>	<u>4,965,529</u>	<u>12.83%</u>	<u>209,281</u>
Total Expenditures	<u>37,214,282</u>	<u>100.00%</u>	<u>38,710,229</u>	<u>100.00%</u>	<u>1,495,947</u>

**Pearl River Community College
Current Unrestricted Funds
Schedule of Revenue**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Educational Revenues			
Student Fees			
Academic			
Full Time Tuition - A.D.N.	183,300	326,700	143,400
Part Time Tuition - A.D.N.	808,201	808,201	0
Full Time Tuition - IS	4,659,048	4,990,215	331,167
Part Time Tuition - IS	3,607,126	2,831,448	(775,678)
Full Time Tuition - OS	498,200	498,200	0
Part Time Tuition - OS	71,769	123,840	52,071
Full Time Fees - OS	227,510	290,158	62,648
Part Time Fees - OS	57,257	88,175	30,918
Lab Fees	269,446	296,725	27,279
Technology Fee	189,345	212,672	23,327
Registration Fee	189,205	212,885	23,680
Total Academic	10,760,407	10,679,219	(81,188)
Vocational			
Full Time Tuition - IS	292,770	238,875	(53,895)
Part Time Tuition - IS	104,411	26,180	(78,231)
Full time Tuition - OS	8,550	4,875	(3,675)
Part Time Tuition - OS	1,625	2,240	615
Full Time Fees - OS	7,176	3,579	(3,597)
Part Time Fees - OS	1,300	1,600	300
Program and Course Fees	152,668	144,886	(7,782)
Technology Fee	8,550	6,840	(1,710)
Registration Fee	8,570	6,810	(1,760)
Total Vocational	585,620	435,885	(149,735)
Technical			
Full Time Tuition - IS	1,778,386	2,475,198	696,812
Part Time Tuition - IS	583,706	674,845	91,139
Full time Tuition - OS	63,125	134,156	71,031
Part Time Tuition - OS	24,141	41,235	17,094
Full Time Fee - OS	50,358	103,413	53,055
Part Time Fees - OS	56,516	70,073	13,557
Program and Course Fees	441,385	501,740	60,355
Technology Fee	74,395	101,075	26,680
Registration Fee	74,395	100,705	26,310
Total Technical	3,146,407	4,202,440	1,056,033

**Pearl River Community College
Current Unrestricted Funds
Schedule of Revenue**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Other Student Fees			
Transcripts	25,828	21,987	(3,841)
ACT/GED Testing	13,862	15,081	1,219
ID Card Fees	7,965	5,795	(2,170)
VCC Fees	290,650	311,217	20,567
Deferment Fees	11,300	0	(11,300)
Total Other Student Fees	349,605	354,080	4,475
Total Student Fees	14,842,039	15,671,624	829,585
General Revenues			
County Support			
Forrest	593,000	593,000	0
Hancock	1,013,236	1,013,236	0
Jefferson Davis	137,000	137,000	0
Lamar	500,000	500,000	0
Marion	302,659	302,659	0
Pearl River	760,000	760,000	0
Total County Support	3,305,895	3,305,895	0
State Support			
General			
General Appropriations	9,205,091	9,315,381	110,290
Health Insurance	1,566,644	1,577,390	10,746
Technology Appropriation	237,383	238,832	1,449
Dropout Recovery Pilot	200,000	200,000	0
A.D.N. Funding	172,653	167,589	(5,064)
One Stop Career Center	300,000	300,000	0
Advanced Tech Center	150,000	150,000	0
EEF	2,541,112	2,820,327	279,215
Other State Revenue			
Vocational Salary Reimbursement	1,877,917	1,984,450	106,533
Total State Support	16,250,800	16,753,969	503,169
Federal Support			
Vocational Program Reimb/Equipment	184,398	204,078	19,680
Vocational Program Reimb/Other Cost	36,000	37,000	1,000
Vocational Program Salary Reimb Other	108,317	101,824	(6,493)

**Pearl River Community College
Current Unrestricted Funds
Schedule of Revenue**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Recovery of Admin Costs	<u>23,904</u>	<u>23,904</u>	<u>0</u>
Total Federal Support	352,619	366,806	14,187
Private Gifts, Grants and Contracts			
Outside Scholarships	<u>490,745</u>	<u>667,811</u>	<u>177,066</u>
Investment Income			
Interest Income	<u>19,272</u>	<u>33,539</u>	<u>14,267</u>
Sales & Services of Educational Activities			
Child Care Revenue	35,612	27,659	(7,953)
Wellness Center Usage Fees	2,840	2,060	(780)
Gate Receipts	17,838	17,590	(248)
Season Ticket Sales	2,200	2,279	79
Ad Sales	3,290	2,655	(635)
Program Sales	220	305	85
Barbering Revenue	1,966	914	(1,052)
Cosmetology Revenue	10,224	7,915	(2,309)
CD Annuals	23,489	25,060	1,571
Vending	300	878	578
Brownstone Ticket Sales	92,455	48,487	(43,968)
Vo-Tech Service Income	<u>8,190</u>	<u>11,505</u>	<u>3,315</u>
Total Sales & Svc of Ed Activities	198,624	147,307	(51,317)
Other Sources			
Traffic Violations	43,335	24,855	(18,480)
Parking Permits	40,432	48,091	7,659
Other Income	19,530	16,594	(2,936)
Due from Foundation	22,800	22,800	0
Truckdriving Testing	10,150	10,050	(100)
Brownstone Rental	800	5,650	4,850
Transfer from Auxiliary (Ellucian Contract)	1,616,141	1,634,138	17,997
Cash Short/Over	<u>1,100</u>	<u>1,100</u>	<u>0</u>
Total Other Sources	1,754,288	1,763,278	8,990
Total Educational and General Revenues	<u>37,214,282</u>	<u>38,710,229</u>	<u>1,495,947</u>

**Pearl River Community college
Current Unrestricted Funds
Schedule of Expenditures by Object**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Salaries	17,605,693	18,510,914	905,221
Fringe Benefits	5,619,644	5,986,664	367,020
Work Study/Peer Tutors	191,588	191,588	0
Postage	39,915	39,328	(587)
Printing and Reproduction Service	30,174	30,174	0
Repairs and Maintenance	265,341	265,341	0
Service Contracts on Equipment	403,527	403,527	0
Utilities			
Cable Cost	1,200	1,200	0
Telephone	198,108	198,108	0
Electricity	1,221,317	1,221,317	0
Gas	193,259	193,259	0
Water	231,119	231,119	0
Waste Disposal	97,597	97,597	0
Student Testing/Drug Screen/Etc	202,107	202,007	(100)
Equipment and Other Rentals	391,805	390,206	(1,599)
Insurance	1,067,175	1,067,175	0
Professional Fees	2,551,093	2,551,093	0
Medical Services	2,152	2,152	0
Other Contractual Services	16,686	16,686	0
Advertising	75,201	75,201	0
Dues, Subscriptions, and Licenses	335,933	335,903	(30)
Credit/Payment Collection Fees	5,828	5,828	0
Educational Supplies	298,537	292,175	(6,362)

**Pearl River Community college
Current Unrestricted Funds
Schedule of Expenditures by Object**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Office Supplies	104,575	104,209	(366)
Building and Construction Supplies	173,148	173,148	0
Janitorial Supplies	81,879	81,879	0
Automotive Supplies	20,390	20,390	0
Landscaping Supplies	13,269	13,269	0
Gas, Oil, and Diesel	72,341	72,341	0
Computer Software	5,170	5,170	0
Other Supplies	248,554	236,670	(11,884)
Scholarships	3,646,667	3,872,028	225,361
Vehicle Tags, Taxes, Etc.	3,339	3,339	0
Bad Debts (Student Accts Receivable)	530,875	530,875	0
Miscellaneous Expense	43,548	43,548	0
Meal Expense	139,144	138,719	(425)
Uniforms	68,603	68,603	0
Medical Supplies	7,456	7,456	0
Minor Equipment	90,220	90,215	(5)
In State Travel	231,517	230,540	(977)
Out of State Travel	127,227	127,227	0
Equipment	159,212	159,212	0
State Reimb Equip/Travel/Other Cost	220,398	241,078	20,680
Library Books	48,532	48,532	0

Pearl River Community college
Current Unrestricted Funds
Schedule of Expenditures by Object

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Transfers Out	<u>133,219</u>	<u>133,219</u>	<u>0</u>
Total Expenditures by Object	<u>37,214,282</u>	<u>38,710,229</u>	<u>1,495,947</u>

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Academic Instruction			
Poplarville			
Associate Degree Nursing	1,829,476	1,836,255	6,779
Honors Institute	7,144	3,557	(3,587)
Theatre	7,707	7,707	0
Communications	209,467	199,264	(10,203)
String of Pearls	62,482	62,482	0
Art	86,021	68,793	(17,228)
Band	540,147	553,436	13,289
Chorus	296,502	299,643	3,141
Music	386,445	404,930	18,485
Wellness/Health & Phys Ed	392,480	434,117	41,637
Business	167,766	174,279	6,513
Mathematical Sciences	748,192	780,807	32,615
Sciences	653,611	680,906	27,295
English	451,754	493,947	42,193
Criminal Justice	27,788	28,923	1,135
Foreign Language	68,324	71,110	2,786
Social Sciences	482,872	473,203	(9,669)
Journalism	3,157	3,157	0
Total Academic Instruction - Poplarville	6,421,335	6,576,516	155,181
Forrest County			
Honors Institute	2,000	2,000	0
Communications	103,405	67,035	(36,370)
Music	27,546	28,671	1,125
Wellness/Health & Phys Ed	71,518	74,165	2,647
Mathematical Sciences	537,777	549,937	12,160
Sciences	328,296	340,086	11,790
English	298,506	284,616	(13,890)
Criminal Justice	43,182	44,884	1,702
Foreign Language	66,646	69,329	2,683
Social Sciences	345,961	393,680	47,719
Total Academic Instruction - Forrest County	1,824,837	1,854,403	29,566
Hancock Center			
Mathematical Sciences	134,665	140,141	5,476
Sciences	2,200	2,200	0
English	50,486	54,046	3,560
Social Sciences	121,208	126,136	4,928

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Total Academic Instruction - Hancock Center	308,559	322,523	13,964
Total Academic Instruction	8,554,731	8,753,442	198,711
Career Technical Instruction			
Poplarville			
Director's Office	426,749	428,131	1,382
Automotive Mechanics Technology	125,341	129,907	4,566
Electrical Technology	156,969	162,875	5,906
Block, Brick, & Stone Masonry	65,350	0	(65,350)
HVAC & Refrigeration Maintenance	59,011	61,106	2,095
Cosmetology	61,827	64,088	2,261
Barbering	62,455	64,752	2,297
Precision Machining Technology	66,174	68,589	2,415
Welding & Cutting	128,654	133,126	4,472
Practical Nursing	152,200	158,119	5,919
Commercial Truck Driving	97,155	77,491	(19,664)
Office Systems Technology	184,938	192,093	7,155
Health Information Technology	74,651	0	(74,651)
Marketing & Management Technology	105,113	109,110	3,997
Computer Networking Technology	62,708	64,973	2,265
Utility Lineman Technology	97,019	100,052	3,033
Construction/Heavy Equipment Technology	86,475	89,436	2,961
Early Childhood Education Technology	124,645	129,591	4,946
Early Childhood Tech Lab	44,201	45,730	1,529
Instrumentation Technology	112,809	122,690	9,881
Electronics Technology	124,352	129,081	4,729
Drafting & Design Technology	110,514	114,848	4,334
100% Equip/Travel/Aids Reimb by State	220,398	241,078	20,680
Total Career Technical Instruction Poplarville	2,749,708	2,686,866	(62,842)
Forrest County			
Director's Office	535,487	450,659	(84,828)
HVAC & Refrigeration Maintenance	81,087	76,936	(4,151)
Welding & Cutting	67,454	116,137	48,683
Office Systems Technology	131,680	135,817	4,137
Electronics Technology	101,371	108,963	7,592
Practical Nursing	242,396	308,847	66,451
Dental Assisting	110,676	114,719	4,043
Surgical Technology	116,204	140,416	24,212

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	2017-2018	2018-2019	Increase (Decrease)
Physical Therapist Assistant	264,312	277,031	12,719
Medical Lab Tech	168,068	174,370	6,302
Respiratory Therapy Tech	224,533	227,629	3,096
Dental Hygiene	289,547	299,825	10,278
Occupational Therapy	224,337	216,021	(8,316)
Medical Radiologic Technology	159,308	165,272	5,964
100% Equip/Travel/Aids Reimb by State	0	0	0
Total Career Technical Instruction Hattiesburg	2,716,460	2,812,642	96,182
Hancock			
Welding & Cutting	61,630	63,579	1,949
Total Career Technical Instruction	5,527,798	5,563,087	35,289
Adjuncts/Parttime/Overloads/Scholarships	2,813,910	2,813,910	0
Total Instruction	16,896,439	17,130,439	234,000
Instructional Support Library and Learning Lab			
Poplarville	715,101	679,815	(35,286)
Forrest County	318,125	340,016	21,891
Hancock County	47,673	49,011	1,338
Total Instructional Support Library	1,080,899	1,068,842	(12,057)
Student Services			
Student Services	164,626	129,160	(35,466)
Admissions	254,249	257,662	3,413
Financial Aid	407,265	445,890	38,625
Counseling Center - Poplarville	179,795	204,856	25,061
Counseling Center - Hattiesburg	309,795	370,063	60,268
ACT/GED Testing Services	43,301	43,301	0
QEP - First Year Experience	215,033	221,253	6,220
Student Success Center	354,312	364,486	10,174
Student Publications/Year Disk	15,007	15,007	0
Athletic Director	421,194	552,602	131,408
Athletic Medical Supplies	10,271	10,271	0
Football	621,446	644,587	23,141
Men's Basketball	232,876	245,272	12,396
Women's Basketball	192,531	213,326	20,795
Men's Baseball	185,523	205,223	19,700

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	2017-2018	2018-2019	Increase (Decrease)
Women's Softball	174,349	192,376	18,027
Rodeo	38,506	38,506	0
Men's Soccer	123,882	141,250	17,368
Women's Soccer	127,562	152,249	24,687
Athletics/Student Services	355,373	233,103	(122,270)
Recruitment and Marketing	229,149	339,831	110,682
Parade of Beauties	950	950	0
Cheerleaders	64,932	65,374	442
Graduation	35,529	35,529	0
Homecoming	8,647	8,647	0
School Nurse	57,487	59,720	2,233
Student Life - Poplarville	174,329	65,904	(108,425)
Student Life - Forrest County	1,250	1,250	0
Student Life - Hancock	525	525	0
Student Government Association	11,300	11,300	0
Phi Theta Kappa - Poplarville	6,583	6,583	0
Phi Theta Kappa - Hattiesburg	6,583	6,583	0
Total Student Services	5,024,160	5,282,639	258,479
Institutional Support			
Board of Trustees	24,891	24,891	0
Office of the President	510,324	405,416	(104,908)
Vice President for Instruction	210,150	238,926	28,776
AEOP	3,800	3,800	0
Performing Arts Center	56,000	56,000	0
Information Technology	2,470,209	2,472,873	2,664
Economic and Community Development	354,167	272,253	(81,914)
Planning and Research	187,432	197,803	10,371
eLearning Office	264,836	344,393	79,557
Grant Expense	7,919	237,738	229,819
Disability Services	11,250	11,250	0
Public Relations	443,280	417,814	(25,466)
Business Office	649,909	765,254	115,345
Business Office - Forrest County	29,099	27,898	(1,201)
Transfers to Grants and Restricted Funds	120,000	120,000	0
Student Accounts Bad Debts	530,875	530,875	0
General Administration	1,959,298	2,232,239	272,941
Foundation and Alumni	207,949	216,433	8,484
Institutional Research	150,029	149,542	(487)
Institutional Effectiveness	54,360	57,579	3,219
Campus Police (Poplarville)	423,198	476,188	52,990

**Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function**

	2017-2018	2018-2019	Increase (Decrease)
Campus Police (Forrest)	221,844	229,215	7,371
Campus Police (Hancock)	39,627	41,268	1,641
ADA Coordinator	14,945	14,945	0
Drop Out Recovery Program	200,000	200,000	0
Director - Hancock County Campus	142,930	148,395	5,465
Woodall Center	163,215	364,792	201,577
Woodall Center - Security	5,000	5,000	0
Total Institutional Support	9,456,536	10,262,780	806,244
Operation of Plant			
Poplarville			
Janitorial	650,631	751,289	100,658
Building Maintenance	960,804	1,026,288	65,484
Grounds	307,521	332,382	24,861
Utilities	1,433,179	1,433,179	0
Vehicle Maintenance	201,270	204,644	3,374
Total Operation of Plant - Poplarville	3,553,405	3,747,782	194,377
Forrest County			
Janitorial	142,172	142,172	0
Building Maintenance	206,753	210,364	3,611
Grounds	70,105	72,958	2,853
Utilities	347,955	347,955	0
Total Operation of Plant - Forrest County	766,985	773,449	6,464
Hancock Center			
Janitorial	26,780	26,780	0
Building Maintenance	146,980	146,980	0
Utilities	38,631	38,631	0
Total Operation of Plant - Hancock Center	212,391	212,391	0
Woodall Center			
Janitorial	59,611	68,051	8,440
Building Maintenance	21,440	21,440	0
Utilities	142,416	142,416	0
Total Operation of Plant - Woodall Center	223,467	231,907	8,440

Pearl River Community College
Current Unrestricted Funds
Schedule of Expenditures by Function

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Total Operation of Plant	<u>4,756,248</u>	<u>4,965,529</u>	<u>209,281</u>
Total Unrestricted Current Fund Expenditures	<u><u>37,214,282</u></u>	<u><u>38,710,229</u></u>	<u><u>1,495,947</u></u>

**Pearl River Community College
Auxiliary Funds
Schedule of Revenues and Expenditures**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Revenues			
Food Service			
Meal Tickets	1,541,000	1,541,000	0
Other Income	<u>32,315</u>	<u>32,315</u>	<u>0</u>
Total Food Service	1,573,315	1,573,315	0
Residential Facilities			
Room Rentals	1,735,000	1,735,000	0
Other Income	<u>0</u>	<u>0</u>	<u>0</u>
Total Residential Facilities	1,735,000	1,735,000	0
Bookstore (Pearl River and Forrest County)			
eBook Sales	2,364,657	2,364,657	0
Book Sales	534,309	534,309	0
Merchandise Sales	892,900	892,900	0
Non-Taxable Sales	58,817	58,817	0
Other Income	<u>0</u>	<u>0</u>	<u>0</u>
Total Bookstore	<u>3,850,683</u>	<u>3,850,683</u>	<u>0</u>
Total Auxiliary Revenues	7,158,998	7,158,998	0
Expenditures			
Food Service			
Contract Cost	1,392,800	1,392,800	0
Equipment Rental	1,000	1,000	0
Repairs	18,000	18,000	0
Other Supplies	<u>8,500</u>	<u>8,500</u>	<u>0</u>
Total Food Service	1,420,300	1,420,300	0
Residential Facilities			
Salaries	101,773	123,688	21,915
Staff Benefits	58,211	67,467	9,256
Maintenance Supplies	12,000	12,000	0
Scholarships	72,000	72,000	0
Utilities (Cable)	182,249	182,249	0
Repairs	<u>40,000</u>	<u>40,000</u>	<u>0</u>

**Pearl River Community College
Auxiliary Funds
Schedule of Revenues and Expenditures**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Meal Expense	7,000	7,000	0
Other Maintenance	0	0	0
Bond Obligation	<u>613,994</u>	<u>613,994</u>	<u>0</u>
Total Residential Facilities	1,087,227	1,118,398	31,171
Bookstore (Pearl River and Forrest County)			
Salaries	245,605	287,770	42,165
Fringe Benefits	94,650	111,020	16,370
eBook Purchases	850,000	850,000	0
Book Purchases	200,000	200,000	0
Merchandise Purchases	1,300,000	1,300,000	0
Postage and Freight	25,000	25,000	0
Service Contracts	18,000	18,000	0
Office Supplies	12,000	12,000	0
Rentals Bldg & Equip	7,500	7,500	0
Travel	5,000	5,000	0
Meal Expense	2,000	2,000	0
Sales Tax	<u>45,000</u>	<u>45,000</u>	<u>0</u>
Total Bookstore	2,804,755	2,863,290	58,535
Transfer to UCF (Ellucian Contract)	1,616,141	1,634,138	17,997
Total Auxiliary Expenditures	<u>6,928,423</u>	<u>7,036,126</u>	<u>107,703</u>
Excess Revenues Over/(Under) Expenditures	<u>230,575</u>	<u>122,872</u>	<u>(107,703)</u>

**Pearl River Community College
Current Restricted Fund
Grants**

	<u>Proposed FY 2018</u>	<u>Proposed FY 2019</u>	<u>Increase (Decrease)</u>
Revenues			
Federal			
Student Support Services - Federal	313,316	330,783	17,467
Adult Education	616,255	561,771	(54,484)
WIA/Dislocated Worker Grant	259,561	518,502	258,941
SNAP	115,550	0	(115,550)
MAP	0	75,000	75,000
Early Childhood Academy	229,600	359,000	129,400
State			
MCCB Projects	986,665	1,210,999	224,334
NASA Space Grant	7,500	7,500	0
MSVCC	15,000	21,000	6,000
CTE Challenge Grant	215,250	214,840	(410)
Other			
PSDEHS Childcare	140,745	154,800	14,055
Mi-Best/Kellogg	200,000	0	(200,000)
Total Revenues	3,099,442	3,454,195	354,753
Expenditures			
Salaries	1,560,021	1,700,401	140,380
Fringe Benefits	408,354	472,871	64,517
Contractual	421,228	667,175	245,947
Materials & Supplies	174,799	254,378	79,579
Scholarships	116,300	0	(116,300)
Equipment	371,038	274,750	(96,288)
Travel	47,702	84,620	36,918
Total Expenditures	3,099,442	3,454,195	354,753
Excess Revenues Over Expenditures	<u>0</u>	<u>0</u>	<u>0</u>

Note: All Grants Represent Amounts Requested, not necessarily approved.

**Pearl River Community College
Plant Funds
Enlargement and Improvement Fund**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>Increase (Decrease)</u>
Revenues			
County Tax Support			
Forrest	436,000	436,000	0
Jefferson Davis	35,000	35,000	0
Lamar	500,000	500,000	0
Marion	69,000	69,000	0
Pearl River	800,000	800,000	0
Total County Tax Support	1,840,000	1,840,000	0
Reappropriated Funds	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	1,840,000	1,840,000	0
Expenditures			
Transfer Out - Career Tech Bond Project	294,000	294,000	0
Transfer Out - Lamar County Debt	212,000	212,000	0
Transfer Out - FCC Project	100,000	100,000	0
Furniture & Special Projects	180,000	193,203	13,203
Water Tower Maintenance	14,535	14,535	0
Instructional Technology	100,000	100,000	0
Vehicles	65,000	65,000	0
FCC Courtyard MDOT Match	40,158	40,158	0
Painting Projects	65,000	65,000	0
Campus Video System	50,000	40,000	(10,000)
Ground Storage Water Tank (Year 1)	2,929	3,234	305
Maintenance Equipment	30,000	30,000	0
Choral Program Sound System	10,000	0	(10,000)
Digital Signage Project	25,000	0	(25,000)
Soccer Fieldhouse	300,000	0	(300,000)
Imaging System	50,000	0	(50,000)
Hancock Hall Renovations	10,000	0	(10,000)
President's Home Renovations	50,000	0	(50,000)
FCC Police Station	241,378	0	(241,378)
IT Projects	0	350,000	350,000
MSDWF&P RTF Grant Match	0	32,870	32,870
Baseball Infield Turf	0	300,000	300,000
Total Expenditures	<u>1,840,000</u>	<u>1,840,000</u>	<u>0</u>
Excess Revenues Over Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Facilities Plan

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES

July 11, 2017

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday July 11, 2017, in the Great Hall conference room in Crosby Hall. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Mr. Donny Williamson
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Building and grounds
Dr. Adam Breerwood, President

Dr. Breerwood welcomed all members and gave these updates for Hancock county land purchase:

1. Hancock County is receiving 1 million dollars from BP to go towards future build site
2. This site will house:
 - a. Workforce economic development
 - b. Dual enrollment for local HS
 - c. Administrative offices
 - d. Classrooms
3. Each county was asked to list priorities, PRCC ranked as top project for Hancock County
4. Governor will speak on how the county will spend this money. 13 million is available to the county
5. Locating more land to look at
6. Allowing Dr. Breerwood to get design drawn up on what 30% would look like

Dr. Breerwood is wanting to do the following 3 things:

1. 2 appraisals completed. If it's greater to proceed
140k on land- proceed forward on closing date & purchase
2. Complete architectural design
3. Engage in mitigation restoration.

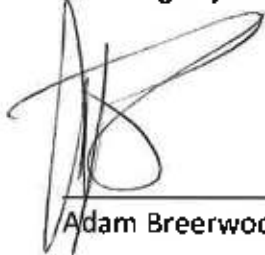
Tony Waits made motion for Dr. Breerwood to proceed, H.R. Nobles 2nd the motion with all members in favor.

Dr. Breerwood also wanted the members to be thinking of the proper name and signage for the Dr. Lewis Honors Institute. He wants a drawing rendered by homecoming.

Craig Tynes gave updates on the following:

- A. Chiller needs to be replaced at FCC/Allied Health Building before school starts
- B. Future New Soccer Fieldhouse:
 - a. Keep similar look as softball
 - b. Metal building on slab with our guys finish out the plumbing and walls and electricity
 - c. Goes to bid in 3-4 weeks
 - d. Construction will not hinder season
- C. Baseball stadium:
 - a. Coach Avalon wants to redo seating area
 - b. Coach will raise all of the money for this project
 - c. 400K range
 - d. Jeff Dunigan will do drawings for free

Meeting adjourned 11:36 am

A handwritten signature in black ink, appearing to read 'Adam Breerwood', is written over a horizontal line.

Adam Breerwood, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES

August 8, 2017

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday August 8, 2017, in the Great Hall conference room in Crosby Hall. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Mr. Donny Williamson
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Building and grounds
Dr. Adam Breerwood, President
Special guest: Shaye McNeese

Dr. Breerwood asked Shaye to present FCC courtyard project:

1. MDOT will fund 80% of the project. The college will match with 20%
2. 308k project
3. Small parking lot with horseshoe- turn this into a pedestrian area only
4. This will cause them to move powerlines underground
5. Bid day is September 9
6. Could start project around the end of the year

H.R. Nobles made motion to proceed with this, Dale Purvis 2nd the motion with all members in favor.

Dr. Breerwood gave updates on the following:

1. Resolution to borrow 1.2 million/FCC Board of supervisor for next 15 years, focus was Building #3
2. Old plan was to build new building instead, use this building and renovate it.
3. Could save 500K-600K by doing this and could get rid of trailers

E&I BUDGET

1. 250K was asked for in previous talks. This plan is bad. Dr. Breerwood does not want to put this much money in a new building.
2. Instead take space out of building #3 it accommodate campus police on both corners of the building

Meeting adjourned 11:36 am

A handwritten signature in black ink, appearing to be 'Adam Breerwood', written over a horizontal line.

Adam Breerwood, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES

October 10, 2017

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday October 10, 2017, in the Great Hall conference room in Crosby Hall. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Mr. Donny Williamson
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Building and grounds
Dr. Adam Breerwood, President
Special guest: Jeff Long & Michael Avalon

Dr. Breerwood welcomed all members and gave updates on the following:

BASEBALL

1. Jeff Long and Coach Avalon gave presentation for new baseball grandstands and Future project for turf on baseball field
2. Dr. Breerwood has requested to name baseball field after Dub Herring. Donation of \$100K to begin this project. Dub Herring Stadium or Park
3. Frank Ladner made motion to proceed, H.R. Nobles 2nd the motion will all members in favor

FCC

1. Shea McNeese requested to reject single bid for the FCC Courtyard project and re-advertise for new bid. Reject motion by H.R. Nobles 2nd by Frank Lander with all members in favor
2. Re-advertise motion by H.R. Nobles and 2nd by Frank Ladner with all members in favor

Roger Night presented BCBS Bike Path Bid. Contractor Bid was too high but within the 10%. Contractor renegotiated to \$74,677.00. Bids will be presented to main board.

Dr. Breerwood spoke to committee about relocation of Physical Plant. Met with folks across the road about 29K square foot building. The appraisal for the building is \$405K (church). Committee to give permission to continue to negotiate. Possibly include receiving to vacate and also Cosmetology and Barbering.

Meeting adjourned 11:30 am

A handwritten signature in black ink, appearing to be 'Adam Breerwood', written over a horizontal line.

Adam Breerwood, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES

JANUARY 9, 2018

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday January 9, 2018, in the Great Hall conference room in Crosby Hall. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Tony Waits
Mr. Donny Williamson
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Building and grounds
Dr. Adam Breerwood, President

Not present:
Mr. Dale Purvis

Dr. Breerwood welcomed all members and gave updates on the following:

FORREST COUNTY CAMPUS

1. Renovation project on building #3 finally out to bid
2. Engineers and DOT are dragging their feet on courtyard renovation

POPLARVILLE CAMPUS

1. Warehouse on hwy 11- waiting on another appraisal
2. Bureau likes our plans for this building
3. Soccer- forming it up. Will be done by end of June
4. Extend bookstore- window canopy coming in to frame up windows. 450 foot added to space
5. Baseball- holding off on this project until after season is over
 - a. Would like to resurface baseball field with turf along with grandstand renovation at later date

HANCOCK COUNTY CAMPUS

1. Land is purchased for future campus
2. 7 ½ million would get this campus started- classrooms, shop space, and administration all in one large building

Meeting adjourned 11:34 am



Adam Breerwood, President

Introduction
to
Planning
and
Evaluation
at
Pearl River
Community College

INTRODUCTION to PLANNING and EVALUATION at PEARL RIVER COMMUNITY COLLEGE

The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has planning and evaluation processes that are broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning and evaluation at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation processes are continuous and provide assurance that the Mission Statement is being fulfilled, provide a method to measure performance, and provide documentation that improvements are being made as needed.

As included in the Institutional Effectiveness Planning and Evaluation Calendar, the Mission Statement and Strategic Goals are reviewed annually by members of the Planning and Effectiveness Committee, the Policy and Procedure Committee, the Administrative Council, and the Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, are written with the assistance of the Vice President for Planning and Institutional Research, The Director of Institutional Effectiveness, the Director of Institutional Research, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division or departmental administrator or chair. Operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and then transmitted to the College President and other appropriate administrators for final review and approval.

Each year as detailed in the Institutional Effectiveness Planning and Evaluation Calendar, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine the extent to which Pearl River Community College is achieving its Mission. Since the College's annual budget process is driven by the Mission Statement and the Strategic Goals, this compilation assists in determining the extent to which the College is fulfilling the Mission and the Strategic Goals and directly influences the preparation of the annual budget. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific

Strategic Goals. This procedure ensures that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review. These reports provide evidence of improvement and document that the College is achieving its Mission and Strategic Goals.

PEARL RIVER COMMUNITY COLLEGE NEEDS ASSESSMENT

INSTRUCTIONS: This form should be completed when requesting changes in existing budget and/or in existing personnel needs and returned to your supervisor with your budget sheet. Refer to your Institutional Effectiveness Assessment Chart (Use of Results Column) and to the projections indicated in the Strategic Plan and Internal Performance Indicators to assist in your justification. Each identified need should then be prioritized.

Description field should be very specific of the item being prioritized.

Please use one of the following abbreviations for the Funding Source field for each need:

I Institutional

CT Career/Technical (Ex. Reimbursements in Departments such as Allied Health, Business Technology)

F Federal

GC Grants/Contracts (Ex. Workforce Education, Student Support Services, Foundations, etc.)

Please use one of the following abbreviations for the Category field:

EQ Equipment

TR Travel**FA Facility**

IT Information Technology Equipment and Software Items

MS Materials and Supplies

ED Educational Materials, Supplies, and Literature

PE Personnel Needs

Justification field should explain the reason of need for the item as related to the PRCC Mission Statement and Strategic Goals. (See Policy and Procedure Manual for Goal numbers.)

(ex. Description: Video Data Projectors and Notebook Computers; Justification: Instructional technology in classrooms is presently inadequate. This equipment is needed for classroom presentations; Goal Number(s): 1, 5)

Division/Department: _____ Prepared by: _____ Date: _____

[illegible]



Rationale for Strategic Goals

RATIONALE FOR STRATEGIC GOALS

In the spring of 2003, all faculty, staff, and administrators at Pearl River Community College (PRCC) were given an opportunity to participate in an analysis of the strengths and weaknesses of the College and the opportunities and threats facing the College. Approximately 27% of the population responded to a strengths, weaknesses, opportunities, and threats (SWOT) form sent by email.

After compiling the responses, a chart was prepared to present the items which received the greatest number of responses. (This chart can be found at the end of this section.) The information in the chart was shared with members of both the Strategic Objectives Committee and with the Administrative Council. The Strategic Objectives Committee, a group of faculty, staff, administrators, student representatives, and community and alumni members, met, researched and reviewed data, and recommended a revised Mission Statement and Strategic Goals. The revised Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003. As can be seen by comparing the Mission Statement and Strategic Goals with the SWOT Analysis, the information received from the PRCC faculty, staff, administrators, and students was critical in determining the direction in which Pearl River Community College will move in the future.

Specifically, PRCC personnel indicated in the SWOT Analysis that the instructional programs offered to students are one of the strengths of the College and should be included in the goals to continue to place emphasis on the preparation that students receive in order to be successful when they transfer and/or enter the world of work. A concern regarding recruitment was viewed as both a weakness and a threat; therefore, it was determined that recruitment should be part of a goal that would also include retention. Emphasis was placed on this topic primarily because of the College's location in a district surrounded by a number of colleges and universities, all seeking expansion.

Although the faculty and staff were seen as strengths of the College, the loss of faculty was found to be a threat. Morale had been low because of funding/budget concerns and low salaries. Budget concerns had also led to deteriorating infrastructure, less emphasis on professional development, a greater need for renovations of facilities, and the employment of more adjunct faculty. With this in mind, a goal was proposed to include employment of qualified faculty and staff who would be compensated well and given the opportunity for professional development, along with the goal of providing facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

A need to improve and expand student services was identified, and a goal to provide quality student services to enhance the development of students was proposed. Lack of communication was also found to be a weakness; therefore, the improvement of communication was included as a Strategic Goal.

With at least three of the six counties in the PRCC district predicted to be among the fastest growing in the State, the opportunity for more partnerships with various businesses and industries was identified; therefore, a goal was recommended to provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. In addition to expanding workforce training, a goal to provide access to college courses and programs using various instructional methods, including distance education, was determined to be needed because of the change in the State's funding formula to that of full-time equivalency (FTE).

In addition to the SWOT Analysis, during the spring of 2002 and the spring of 2004, administrative, instructional, and educational support services were also evaluated by the utilization of the Noel-Levitz Student Satisfaction Survey and the Institutional Priorities Survey. The simultaneous use of these two surveys revealed areas of agreement and disagreement between students and campus personnel and enabled PRCC to (1) confirm further the accuracy of students' perceptions, (2) identify areas for new initiatives, and (3) gain an understanding of the campus climate from a faculty/staff perspective. Beginning with the 2006 Spring Semester, an in-house designed survey, The Campus Climate Survey, was administered annually to students. The survey was designed to obtain responses regarding campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues. After students (including those at the main campus in Poplarville, at the Forrest County Center, and at the Hancock Center) completed this survey during the 2015 Fall Semester, it was discovered that the majority of the students were satisfied with services offered by the College; however, a focus group was once again organized in order to review the results and make recommendations directed toward improving the quality of services offered by the College.

During the 2017-2018 school year, the Mission Statement and Strategic Goals were reviewed by numerous committees. Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, were also reviewed, and new Internal Performance Indicators were approved for evaluation purposes in 2018-2019. Since the College's annual budget process is driven by the Mission Statement and Strategic Goals, the compilation of instructional data and measurements assists in determining the extent to which the College is fulfilling the Mission and Strategic Goals and directly influences the preparation of the annual budget. The budget review process is in place with the Needs Assessment form being utilized by departments and divisions in order to ensure that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College.

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

2003

STRENGTHS						
	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Faculty/Staff	20	14	12	7	7	16
Administration	6	–	–	–	–	
Student/Teacher Ratio	4	7	–	–	–	16
Programs	4	7	7	–	–	16
Cost	3	7	4	3	6	16
Locations	–	–	11	10	3	16
Equipment	–	9	–	–	–	
Placement	–	9	–	–	–	
Scholarships	–	–	–	–	–	16
Community/Alumni Support	–	–	–	–	–	16
OPPORTUNITIES						
Locations	9	–	2	–	–	
Program Expansion/New Funding Formula	6	–	6	5	4	16
Distance Education	3	–	–	2	2	
Extracurricular Activities	3	–	–	–	–	
Growth	–	8	14	5	3	16
Salary Improvement	–	6	–	–	–	
Placement	–	3	–	–	–	
Public Relations	–	3	–	–	–	
Expansion of Facilities	–	–	–	3	8	16
Staff Association	–	–	–	–	2	
Partnerships	–	–	–	–	–	16
Increase in Endowments	–	–	–	–	–	16

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

2003

WEAKNESSES						
	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Budget/Funding	7	–	4	–	–	16
Adjunct Faculty (too many)	6	–	–	–	–	
Increasing Student/Teacher Ratio	5	–	–	–	–	
Facilities (need upgrading, etc.)	7	–	–	4	–	16
Administration	3	13	5	–	–	
Recruitment	3	–	–	–	–	
Low Salary	–	19	–	–	8	–
Salary Scale	–	12	–	–	–	16
Weak Technical Support	–	6	–	–	–	
Student Advisement	–	3	–	–	–	
Student Services	–	–	12	4	–	
Lack of Cafeteria	–	–	4	–	–	
Morale	–	–	3	–	–	
Lack of Communication	–	–	–	7	3	
Limited Technology	–	–	–	4	–	
Unorganized Registration	–	–	–	–	4	
Lack of Student Center	–	–	–	–	4	
Lack of Professional Development	–	–	–	–	3	16
Customer Service Inconsistency	–	–	–	–	–	16
Lack of faculty, staff, student participation	–	–	–	–	–	16

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

2003

THREATS						
	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Funding/Budget/Economy	10	5	13	3	2	16
Publicity (need to increase)	4	–	–	–	–	
Low Salary	3	10	4	3	3	
Recruitment (competition)	3	–	–	–	3	16
Losing Faculty	3	12	–	3	–	
Poor Morale	–	4	–	–	–	16
Politics	–	3	–	–	–	
Program Expansion (not meeting needs)	–	–	–	3	–	
Telephone System	–	–	–	–	4	
Deteriorating Infrastructure	–	–	–	–	–	16
Slow Response to Rapid Change	–	–	–	–	–	16
Transfer of Local Control	–	–	–	–	–	16

Mission Statement and Strategic Goals

Mission Statement and Strategic Goals

2017-2018

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to complete a degree or certificate program and to be competent in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including online and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, and augment community services.
6. To provide adequate communication among campus personnel and community members regarding the College goals, outcomes, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.



Strategic Goals and Internal Performance Indicators

Mission Statement and Strategic Goals

2017-2018

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to complete a degree or certificate program and to be competent in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including online and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, and augment community services.
6. To provide adequate communication among campus personnel and community members regarding the College goals, outcomes, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Goal 1: To prepare students to complete a degree or certificate program and to be competent in careers for which they have been prepared.

Commitment Statement:

Pearl River Community College is committed to providing accredited programs that enable students to earn Associate in Applied Science Degrees, Associate in Arts Degrees, Certificates of Proficiency, and Certificates of Completion; to pass licensure examinations; and to gain employment in their chosen fields.

Internal Performance Indicator 1

Instructors in all for-credit instructional programs will be evaluated according to the PRCC Evaluation Policy and Procedure.

- **Assessment Results 2015-2016:** As outlined in the PRCC policy regarding evaluation, all instructors were evaluated by their immediate supervisors during FY16.

Source of Documentation: The results are on file in the offices of the Vice President for General Education and Technology, the Director of Poplarville Career and Technical Education Programs, the Vice President for Forrest County Operations, and directors or chairs of instructional departments.

Use of Assessment Results Instructor evaluations are used as a tool to help instructors and supervisors analyze each instructor's strengths and identify challenges.

- **Assessment Results 2016-2017:** As outlined in the PRCC policy regarding evaluation, all instructors were evaluated by their immediate supervisors during FY17.

Source of Documentation: The results are on file in the offices of the Vice President for General Education and Technology, the Director of Poplarville Career and Technical Education Programs, the Vice President for Forrest County Operations, and/or directors or chairs of instructional departments.

Use of Assessment Results Instructor evaluations are used as a tool to help instructors and supervisors analyze each instructor's strengths and identify challenges.

- **Assessment Results 2017-2018:** All instructors who were scheduled for evaluation were evaluated by students during the 2017-2018 year.

Source of Documentation: The results are on file in the offices of the Vice President for General Education and Technology, the Director of Poplarville Career and Technical Education Programs, the Vice President for Forrest County Operations, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors.

Internal Performance Indicator 2

At least 80% of Pearl River Community College traditional classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2015-2016:**

Fall 2015: There were 921 classes with three (3) or more credit hours (no virtual) offered in Fall 2015 as follows: 594 academic classes; 270 technical classes; 57 career classes. For the academic classes, 406 (68.3%) were taught by full-time instructors; 270(100%) of technical classes were taught by full-time instructors, and 44 (77.1%) of career courses were taught by full-time instructors. Eighty-one percent (81.8%) of classes in Fall 2015 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 564 classes with three (3) or more credit hours in Fall 2015 as follows: 342 academic classes; 177 technical classes, and 45 career classes. For academic classes, 245 (71.6%) were taught by full-time instructors. For technical classes, 152 (85.9%) were taught by full-time instructors. For career classes, 35 (77.8%) were taught by full-time instructors. Overall, 78.4 percent (78.4%) of classes in Fall 2015 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 296 classes with three (3) or more credit hours as follows: 206 academic classes; 79 technical classes; 11 career classes. For academic classes, 133 (64.6%) were taught by full-time instructors. For technical classes, 73 (92.4%) were taught by full-time instructors. For career classes, 9 (81.8%) were taught by full-time instructors. Overall, 79.6% of classes offered at the Forrest County Center in Fall 2015 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 61 classes with three (3) or more credit hours as follows: 46 academic classes; 14 technical: 1 Career. For academic classes, 28 (60.9%) were taught by full-time instructors. For technical classes, 6 (42.8%) were taught by full-time instructors. The one (1) career class was taught by a full-time instructor. Overall 67.9 percent (67.9%) of classes offered at the Hancock Center in Fall 2015 with three (3) or more credit hours was taught by full-time instructors.

Spring 2016: There were 882 classes with three (3) or more credit hours (no virtual) offered in Spring 2016 as follows: 551 academic classes; 284 technical classes; 47 career classes. For the academic classes, 396 (71.8%) were taught by full-time instructors; 220 (77.5%) of technical classes were taught by full-time instructors, and 35 (74.5%) of career courses were taught by full-time instructors. Seventy-five (75%) of classes in Spring 2016 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 550 classes with three (3) or more credit hours in Spring 2016 as follows: 307 academic classes; 202 technical classes, and 41 career classes. For academic classes, 240 (78.2%) were taught by full-time instructors. For technical classes, 143 (70.8%) were taught by full-time instructors. For career classes, 31 (75.6%) were taught by full-time instructors. Overall, seventy-five (75%) of classes in Spring 2016 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 281 classes with three (3) or more credit hours as follows: 203 academic classes; 72 technical classes; 6 career classes. For academic classes, 133 (65.5%) were taught by full-time instructors. For technical classes, 70 (97.2%) were taught by full-time instructors. For career classes, four (4) (66.7%) were taught by full-time instructors. Overall, 76.4% of classes offered at the Forrest County Center in Spring 2016 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 51 classes with three (3) or more credit hours as follows: 41 academic classes and 10 technical. For academic classes, 23 (56%) were taught by full-time instructors. For technical classes, 7 (70%) were taught by full-time instructors. Overall 63% of classes offered at the Hancock Center in Spring 2016 with three (3) or more credit hours was taught by full-time instructors.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Because of differences in the amount of full time faculty reported for 2015-2016, it is suspected that individuals are coded incorrectly in Banner. The process of coding individuals in Banner is being explored so that reporting can be more accurate and consistent.

- **Assessment Results 2016-2017:**

Fall 2016: There were 921 classes with three (3) or more credit hours (no virtual) offered in Fall 2016 as follows: 586 academic classes; 278 technical classes; 48 career classes. For the academic classes, 531 (90.6%) were taught by full-time instructors; 275 (98.9%) of technical classes were taught by full-time instructors, and 42 (87.5%) of career courses were taught by full-time instructors. Ninety-two percent (92.5%) of classes in Fall 2016 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 563 classes with three (3) or more credit hours in Fall 2016 as follows: 347 academic classes; 178 technical classes, and 38 career classes. For academic classes, 319 (91.9%) were taught by full-time instructors. For technical classes, 178 (100%) were taught by full-time instructors. For career classes, 35 (92.1%) were taught by full-time instructors. Overall, 94.5 percent (94.5%) of classes in Fall 2016 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 296 classes with three (3) or more credit hours as follows: 195 academic classes; 9 technical classes; 10 career classes. For academic classes, 171 (87.7%) were taught by full-time instructors. For technical classes, 88 (96.7%) were taught by full-time instructors. For career classes, 9 (90%) were taught by full-time instructors. Overall, 90.5% of classes offered at the Forrest County Center in Fall 2016 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 53 classes with three (3) or more credit hours as follows: 44 academic classes; 9 technical. For academic classes, 41 (93.2%) were taught by full-time instructors. For technical classes, 9 (100%) were taught by full-time instructors. Overall 94.3 percent (94.3%) of classes offered at the Hancock Center in Fall 2016 with three (3) or more credit hours was taught by full-time instructors.

Spring 2017: There were 845 classes with three (3) or more credit hours (no virtual) offered in Spring 2017 as follows: 546 academic classes; 258 technical classes; 41 career classes. For the academic classes, 400 (73.2%) were taught by full-time instructors; 207 (80.2%) of technical classes were taught by full-time instructors, and 36 (87.8%) of career courses were taught by full-time instructors. Eighty (80%) of classes in Spring 2017 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 518 classes with three (3) or more credit hours in Spring 2017 as follows: 307 academic classes; 176 technical classes, and 35 career classes. For academic classes, 245 (79.8%) were taught by full-time instructors. For technical classes, 141 (79.2%) were taught by full-time instructors. For career classes, 32 (91.4%) were taught by full-time instructors. Overall, eighty (850%) of classes in Spring 2017 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 270 classes with three (3) or more credit hours as follows: 188 academic classes; 76 technical classes; 6 career classes. For academic classes, 131 (69.6%) were taught by full-time instructors. For technical classes, 63 (82.8%) were taught by full-time instructors. For career classes, four (4) (66.7%) were taught by full-time instructors. Overall, 73.3% of classes offered at the Forrest County Center in Spring 2016 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 57 classes with three (3) or more credit hours as follows: 51 academic classes and 6 technical. For academic classes, 24 (47%) were taught by full-time instructors. For technical classes, 6 (50%) were taught by full-time instructors. Overall 47% of classes offered at the Hancock Center in Spring 2017 with three (3) or more credit hours was taught by full-time instructors.

Source of Documentation: Office of Information Technology

Use of Assessment Results: In an effort to report more accurate data, instructor classifications in Banner were reviewed and will continue to be reviewed.

- **Assessment Results 2017-2018:**

Fall 2017: There were 924 classes with three (3) or more credit hours (no virtual) offered in Fall 2017 as follows: 639 academic classes; 236 technical classes; 49 career classes. For the academic classes, 438 (68.5%) were taught by full-time instructors; 198 (83.9%) of technical classes were taught by full-time instructors, and 48 (97.9%) of career courses were taught by full-time instructors. Seventy-four percent (74.0%) of classes in Fall 2017 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered classes with three (3) or more credit hours in Fall 2017 as follows: 373 academic classes; 148 technical classes, and 39 career classes. For academic classes, 283 (75.9%) were taught by full-time instructors. For technical classes, 127 (85.8%) were taught by full-time instructors. For career classes, 39 (100%) were taught by full-time instructors. Overall, 449 classes (80.2%) in Fall 2017 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 302 classes with three (3) or more credit hours as follows: 211 academic classes; 81 technical classes; 10 career classes. For academic classes, 128 (60.7%) were taught by full-time instructors. For technical classes, 67 (82.7%) were taught by full-time instructors. For career classes, 9 (90%) were taught by full-time instructors. Overall, 204 (67.5%) classes offered at the Forrest County Center in Fall 2017 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 62 classes with three (3) or more credit hours as follows: 55 academic classes; 7 technical. For academic classes, 32 (58.2%) were taught by full-time instructors. For technical classes, 4 (57.1%) were taught by full-time instructors. Overall, 36 classes (58.1%) offered at the Hancock Center in Fall 2017 with three (3) or more credit hours were taught by full-time instructors.

Spring 2018: There were 841 classes with three (3) or more credit hours (no virtual) offered in Spring 2018 as follows: 543 academic classes; 252 technical classes; 46 career classes. For the academic classes, 391 (72.0%) were taught by full-time instructors; 209 (82.9%) of technical classes were taught by full-time instructors, and 39 (84.8%) of career courses were taught by full-time instructors. Seventy-six percent (76%) of classes in Spring 2018 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 509 classes with three (3) or more credit hours in Spring 2018 as follows: 315 academic classes; 155 technical classes, and 39 career classes. For academic classes, 249 (79.0%) were taught by full-time instructors. For technical classes, 135 (87.1%) were taught by full-time instructors. For career classes, 35 (89.7%) were taught by full-time instructors. Overall, 419 classes (82.3%) in Spring 2018 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 282 classes with three (3) or more credit hours as follows: 187 academic classes; 88 technical classes; 7 career classes. For academic classes, 120 (64.2%) were taught by full-time instructors. For technical classes, 66 (75%) were taught by full-time instructors. For career classes, 4 (57.1%) were taught by full-time instructors. Overall, 190 classes (67.4%) offered at the Forrest County Center in Spring 2018 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 50 classes with three (3) or more credit hours as follows: 41 academic classes and 9 technical. For academic classes, 22 (53.7%) were taught by full-time instructors. For technical classes, 8 (88.9%) were taught by full-time instructors. Overall, 30 classes (60%) offered at the Hancock Center in Spring 2018 with three (3) or more credit hours was taught by full-time instructors.

Source of Documentation: Office of Information Technology

Use of Assessment Results: The hiring of additional full-time instructors is evaluated as are enrollment trends. College Administration continues to work to improve the number of full-time instructors.

Internal Performance Indicator 3

One hundred percent (100%) of programs participating in program accreditation will receive full accreditation/reaccreditations in accordance with appropriate time schedules.

- **Assessment Results 2015-2016:** All programs participating in accreditation are fully accredited.

Source of Documentation: The results are on file in the offices of the Vice President for General Education and Technology, the Vice President for Community and Economic Development, the Director of Poplarville Career and Technical Education Programs, the Vice President for Forrest County Operations, and directors or chairs of instructional departments.

Use of Assessment Results: Pearl River Community College considers the accreditation of individual programs critical to student success and will continue to support programs that undergo reviews.

- **Assessment Results 2016-2017:** All programs participating in accreditation are fully accredited.

Source of Documentation: The results are on file in the offices of the Vice President for General Education and Technology, the Vice President for Community and Economic Development, the Director of Poplarville Career and Technical Education Programs, the Vice President for Forrest County Operations, and directors or chairs of instructional departments.

Source of Documentation:

Use of Assessment Results: Pearl River Community College considers the accreditation of individual programs critical to student success and will continue to support programs that undergo reviews in accordance with the appropriate time schedules.

- **Assessment Results 2017-2018:** All programs participating in accreditation are fully accredited.

Source of Documentation: The results are on file in the offices of the Vice President for General Education and Technology, the Vice President for Community and Economic Development, the Director of Poplarville Career and Technical Education Programs, the Vice President for Forrest County Operations, and directors or chairs of instructional departments.

Use of Assessment Results: Pearl River Community College considers the accreditation of individual programs critical to student success and will continue to support programs that undergo reviews in accordance with the appropriate time schedules.

Internal Performance Indicator 4

Twelve months after graduation, 80.1% of students who completed career and technical programs will be placed according to the State measurement definition.

- **Assessment Results 2015-2016:** Job placement rates were reported in Fall 2015. The job placement rate for all PRCC campuses was 82.96%. The job placement rate for the Poplarville & Hancock centers was 80.42%. The job placement rate for the Forrest County Center was 87.32%. The overall figures and Forrest County figures exceed the state requirement of 82.3%. The Poplarville and Hancock center placement rates need improvement. The use of social media and Career Coach advertising in addition to placement activities are believed to help PRCC, as a whole, reach the state requirement in job placement.

Source of Documentation: Offices of Career and Technical Education Programs, Office of Counseling, Advisement and Placement Center at the Poplarville Campus and the Counseling Center at the Forrest County Center

Use of Assessment Results: All placement will continue to be measured to ensure that state requirements are being met. The use of social media, Career Coach advertising, and other placement activities such as career fairs and workshops will continue. nSpark has provided a means of tracking employment that is helpful, but the actual data is questionable at this time because students who find employment out of state are not tracked.

- **Assessment Results 2016-2017:** Job placement rates were reported in Fall 2016. The job placement rate for all PRCC campuses was 78.5%. The job placement rate for the Poplarville & Hancock centers was 73.5%. The job placement rate for the Forrest County Center was 89.69%. The overall figures did not meet the state requirement of 80.10%. The Poplarville and Hancock center placement rates need improvement. The use of social media and Career Coach advertising in addition to placement activities are believed to help PRCC, as a whole, reach the state requirement in job placement.

Source of Documentation: Offices of Career and Technical Education Programs, Office of Student Success at the Poplarville Campus and the Counseling Center at the Forrest County Center

Use of Assessment Results: All placement will continue to be measured to ensure that state requirements are being met. The use of social media, Career Coach advertising, and other placement activities such as career fairs and workshops will continue. nSpark has provided a means of tracking employment that is helpful, but the actual data is questionable at this time because students who find employment out of state are not tracked.

- **Assessment Results 2017-2018:** Job placement rates were reported in Fall 2018. The job placement rate for all PRCC campuses was 82.25%. The job placement rate for the Poplarville Campus & Hancock Center was 85%. The job placement rate for the Forrest County Center was 79.5%. The overall figures did meet the state requirement of 80.10%. The use of social media and Career Coach advertising in addition to placement activities are believed to help PRCC, as a whole, reach the state requirement in job placement.

Source of Documentation: Offices of Career and Technical Education Programs, Office of Student Success at the Poplarville Campus and the Counseling Center at the Forrest County Center

Use of Assessment Results: All placement will continue to be measured to ensure that state requirements are being met. The use of social media, Career Coach advertising, and other placement activities such as career fairs and workshops will continue. nSparc has provided a means of tracking employment that is helpful, but the actual data is questionable at this time because students who find employment out of state are not tracked.

Internal Performance Indicator 5

The College will have an aggregate institutional passing rate of at least 80% for programs requiring licensure and certification examinations, and each program will reflect a passing rate of 74% or better.

- **Assessment Results 2015-2016: Refer to the Chart attached as Appendix A**

Source of Documentation:

Practical Nursing	Ms. Linda Griffis, Chair
Barbering	Mr. Tyrone McLaurin, Instructor
Cosmetology	Ms. Michelle Patterson, Instructor
Associate Degree Nursing	Dr. Arlene Jones, Director of Nursing Education
All others	Ms. Michelle Wilson, Student Services Coordinator

Use of Assessment Results: All programs at both locations requiring licensure or certification met the required State passing rate with the exception of Barbering and Surgical Technology. These programs will continue to be monitored to ensure improvement in success rates. Collaboration between the program supervisors and the faculty members are conducted annually to improve student performance on the examinations. Test preparation seminars are conducted by instructors, and professional consultants will be scheduled when budgets and availability permit.

- **Assessment Results 2016-2017: Refer to the Chart attached as Appendix A**

Source of Documentation:

Practical Nursing	Ms. Linda Griffis, Instructor Dr. Melissa Bryant, Director of Practical Nursing
Barbering	Mr. Tyrone McLaurin, Instructor
Cosmetology	Ms. Michelle Patterson, Instructor
Associate Degree Nursing	Dr. Arlene Jones, Director of Nursing Education

All others

Ms. Michelle Wilson, Student Services Coordinator

Use of Assessment Results: All programs at both locations requiring licensure or certification met the required State passing rate with the exception of Surgical Technology. All programs will continue to be monitored to ensure improvement in success rates. Collaboration between the program supervisors and the faculty members are conducted annually to improve student performance on the examinations. Test preparation seminars are conducted by instructors, and professional consultants will be scheduled when budgets and availability permit.

- **Assessment Results 2017-2018:** Refer to the Chart attached as Appendix A

Source of Documentation:

Practical Nursing	Ms. Linda Griffis, Instructor Dr. Melissa Bryant, Director of Practical Nursing
Barbering	Mr. Tyrone McLaurin, Instructor
Cosmetology	Ms. Michelle Patterson, Instructor
Associate Degree Nursing	Dr. Arlene Jones, Director of Nursing Education
All others	Ms. Michelle Wilson, Student Services Coordinator

Use of Assessment Results: All programs met the required state passing rate, with a significant increase in the surgical technology program as well as the associate degree nursing program. Each year, program directors strive to make improvements to ensure the success of their students.

Internal Performance Indicator 6

The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be either higher or comparable to the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.

- **Assessment Results 2015-2016:**

	FY 2013	FY 2014	FY 2015
PRCC transfer Term GPA	3.04	3.06	3.15
CJC transfer Term GPA	3.11	3.12	3.15
IHL Term GPA	3.08	3.09	3.11

Source of Documentation: Office of Planning and Institutional Research and Mississippi Institutions of Higher Learning Office of Strategic Research

Use of Assessment Results: PRCC's students performed as well as students from the other community colleges and better than the native university students. Plans were made for various departments to attend a statewide curriculum alignment meeting with all community colleges and

universities in attendance. Hopefully, this will make for more uniform course objectives and outcomes across the state.

- **Assessment Results 2016-2017:**

	FY 2014	FY 2015	FY* 2016
PRCC transfer Term GPA	3.06	3.15	3.03
CJC transfer Term GPA	3.12	3.15	3.17
IHL Term GPA	3.09	3.11	2.14

Source of Documentation: Office of Planning and Institutional Research and Mississippi Institutions of Higher Learning Office of Strategic Research

Use of Assessment Results: The PRCC Institutional Research Office has been approached to offer suggestions on researching this concern. At this point, variables that have impacted this information are being researched. Use of this research will depend on the results. Department chairs are also being informed of the situation so that they can offer qualitative suggestions regarding the data.

- **Assessment Results 2017-2018:**

	FY 2015	FY 2016	FY 2017
PRCC transfer Term GPA	3.15	3.03	2.84
CJC transfer Term GPA	3.15	3.17	2.95
IHL Term GPA	3.11	2.14	2.69

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: PRCC's average transfer GPA was higher than the IHL native students' GPAs; however lower than the average for the other community colleges. This issue will be explored by departments across campus to ensure integrity of courses.

Internal Performance Indicator 7

The percent of full-time students enrolled at Pearl River Community College during the prior three years (cohort as defined by the State Report Card) who complete an Associate in Arts degree, an Associate in Applied Science degree, or a certificate will increase each year.

- **Assessment Results 2015-2016:** Based upon information provided in the 2014 State Report Card, the number of total graduates in 100 percent of time to graduation was 159, the number of total graduates in 150 percent of time to graduation was 262; and the number of total graduates in 200 percent of time to graduation was 308. These numbers are based upon the first-time, full-time fall 2011 cohort.

Source of Documentation: Office of Information Technology and Office of Institutional Research

Use of Assessment Results: Efforts are being made to continually remind and reinforce to students the importance of taking at least 15 hours each semester. More and more students are attending summer ROAR sessions and those students will also be assigned to an advisor for spring registration. This advisor will guide students to select courses appropriate to their degree plans. The 15 to Finish initiative is still being promoted. All dormitory students must register for 15 hours, as well as students receiving institutional or foundation scholarships.

- **Assessment Results 2016-2017:** Based upon information provided in the 2015 State Report Card, the number of total graduates in 100 percent of time to graduation was 225, the number of total graduates in 150 percent of time to graduation was 349; and the number of total graduates in 200 percent of time to graduation was 409. These numbers are based upon the first-time, full-time fall 2012 cohort.

Source of Documentation: Office of Information Technology and Office of Institutional Research

Use of Assessment Results: The number of hours needed for graduation have been set at 60 hours. This allows the 15 to Finish initiative to be a realistic goal for students to complete and for more of them to complete on time. State financial aid requirements also require students to enroll in 15 hours each semester.

- **Assessment Results 2017-2018:** Based upon information provided in the 2016 State Report Card, the number of total graduates in 100 percent of time to graduation was 188, the number of total graduates in 150 percent of time to graduation was 299; and the number of total graduates in 200 percent of time to graduation was 343. These numbers are based upon the first-time, full-time fall 2013 cohort.

Source of Documentation: Office of Information Technology and Office of Institutional Research

Use of Assessment Results: Incoming freshmen are being assigned to an advisor as soon as they participate in the summer orientation program called ROAR (Ready, Orient, Advise, Register). This process will provide students with one on one time with an advisor which should result in students taking the appropriate classes to complete their chosen pathway of study.

Internal Performance Indicator 8

The achievement of Student Learning Outcomes will be assessed each year within specified courses in the general education and career and technical programs.

- **Assessment Results 2015-2016:** General Education, Career, and Technical Student Learning Outcomes are assessed using the subject specific charts that are provided by the various departments. Student learning outcomes have been developed from each area and can be found in the 2015-16 Institutional Planning and Effectiveness Fall Document and the end of year Strategic Planning documents.

Source of Documentation: Office of Vice President for Institutional Planning and Research

Use of Assessment Results: Student learning outcomes for new courses are planned for Fall 2016 (for example, BAD 2523 Personal Financial Management). All student learning outcomes are reviewed by the Vice President for Poplarville Campus and Hancock Center, Vice President of General Education and Technology, the Vice President for Forrest County Operations, the Vice President for Community and Economic Development, and the Planning and Effectiveness Committee. Revisions can be made at each stage of review.

- **Assessment Results 2016-2017:** General Education, Career, and Technical Student Learning Outcomes are assessed using the subject specific charts that are provided by the various departments. Student learning outcomes have been developed from each area and can be found in the 2016-17 Institutional Planning and Effectiveness Fall Document and the end of year Strategic Planning documents.

Source of Documentation: Office of Vice President for Institutional Planning and Research

Use of Assessment Results: All student learning outcomes are reviewed by the Vice President for Poplarville Campus and Hancock Center, Vice President of General Education and Technology, the Vice President for Forrest County Operations, the Vice President for Community and Economic Development, and the Planning and Effectiveness Committee. Revisions can be made at each stage of review.

- **Assessment Results 2017-2018:** General Education, Career, and Technical Student Learning Outcomes are assessed using the subject specific criteria that are provided by the various departments. Student learning outcomes have been developed from each area and can be found in the end of year Strategic Planning documents.

Source of Documentation: Office of Vice President for Institutional Planning and Research

Use of Assessment Results: All student learning outcomes are reviewed by the Vice President for Poplarville Campus and Hancock Center, Vice President of General Education and Technology, the Vice President for Forrest County Operations, the Vice President for Community and Economic Development, and the Planning and Effectiveness Committee. Revisions can be made at each stage of review.

Internal Performance Indicator 9

Sixty-five percent (65%) of students who earn a grade of C or better in Intermediate Algebra will pass College Algebra within one calendar year.

Sixty-five percent (65%) of students who earn a grade of C or better in Intermediate English will pass English Composition I within one calendar year.

- **Assessment Results 2015-2016:**
The following is based on information provided in the 2014 State Report Card, which is based on the fall 2012 cohort and 2012-2013 enrollment.

Developmental English - There were 319 first-time, full-time students enrolled in Developmental English. One hundred eighty-three, or 57.4% enrolled in English Composition I of which 130, or 71.0%, were successful.

Algebra – There were 569 first-time, full-time students enrolled in developmental math courses during their first academic year. Four hundred fourteen, or 72.8%, enrolled in Intermediate Algebra of which 254, or 61.4%, were successful. Two hundred one, or 35.3%, enrolled in College Algebra of which 179, or 89.1%, were successful.

Source of Documentation: Office of Information Technology and Office of Institutional Research

Use of Assessment Results: In an effort to make reporting more efficient this information was pulled from the most current State Report Card. In future reports, the information may change as is dictated by the State Report Card.

- **Assessment Results 2016-2017:** The following is based on information provided in the 2015 State Report Card, which is based on the fall 2013 cohort and 2013-14 enrollment.

Developmental English - There were 315 first-time, full-time students enrolled in Developmental English. Two hundred twelve, or 67.3% enrolled in English Composition I of which 155, or 73.1%, were successful.

Algebra – There were 528 first-time, full-time students enrolled in developmental math courses during their first academic year. Four hundred five, or 76.7%, enrolled in Intermediate Algebra of which 265, or 65.4%, were successful. Two hundred twelve, or 40.2%, enrolled in College Algebra of which 171, or 80.7%, were successful.

Source of Documentation: Office of Information Technology and Office of Institutional Research

Use of Assessment Results: In an effort to make reporting more efficient this information was pulled from the most current State Report Card. In future reports, the information may change as is dictated by the State Report Card.

- **Assessment Results 2017-2018:** The following is based on information provided in the 2016 State Report Card, which is based on the fall 2014 cohort and 2014-15 enrollment.

Developmental English - There were 332 first-time, full-time students enrolled in Developmental English. Two hundred twenty-two, or 66.9% enrolled in English Composition I of which 152, or 68.5%, were successful.

Algebra – There were 570 first-time, full-time students enrolled in developmental math courses during their first academic year. Four hundred forty, or 77.2%, enrolled in Intermediate Algebra of which 290, or 65.9%, were successful. Two hundred twenty-seven, or 39.8%, enrolled in College Algebra of which 198, or 87.2%, were successful.

Source of Documentation: Office of Information Technology and Office of Institutional Research

Use of Assessment Results: In an effort to make reporting more efficient this information was pulled from the most current State Report Card. In future reports, the information may change as is dictated by the State Report Card.

Internal Performance Indicator 10

The number of students who transfer to a university will increase by 5% each year.

- **Assessment Results 2015-2016:** The Mississippi Public Universities Interactive Data Portal reports the following: 260 Pearl River Community College students transferred for the first time to a Mississippi Public University in Fall 2015. This is an increase of 14.5% from the previous year.

Source of Documentation: Office of Institutional Research and the Mississippi Public Universities Interactive Data Portal

Use of Assessment Results: A College Fair is planned for the 2016-2017 school year in order to provide students with connections to the various public institutions. The college will continue to host “transfer week” to help students with transferring to a public university.

- **Assessment Results 2016-2017:** The Mississippi Public Universities Interactive Data Portal reports the following: 275 Pearl River Community College students transferred for the first time to a Mississippi Public University in Fall 2016. This is an increase of 5.7 from the previous year.

Source of Documentation: Office of Institutional Research and the Mississippi Public Universities Interactive Data Portal

Use of Assessment Results: The Office of Recruitment and Marketing as well as the Office of Student Success has planned for many opportunities for students to interact with colleges and universities on campus. These transfer days will continue to be planned for students.

- **Assessment Results 2017-2018:** The Mississippi Public Universities Interactive Data Portal reports the following: 265 Pearl River Community College students transferred for the first time to a Mississippi Public University in Fall 2017.

Source of Documentation: Office of Institutional Research and the Mississippi Public Universities Interactive Data Portal

Use of Assessment Results: The Office of Recruitment and Marketing as well as the Office of Student Success has planned for many opportunities for students to interact with colleges and universities on campus.

Goal 2: To provide quality student services.

Commitment Statement:

Pearl River Community College is committed to serving the needs of our student body by providing specialized services.

Internal Performance Indicator 1

At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the campus climate.

- **Assessment Results 2015-2016:** The Annual Campus Climate Survey was administered during the 2015 Fall Semester. Survey results indicate that students are so satisfied with Pearl River Community College that they would recommend PRCC to others who are interested in attending college (95.6 percent overall; 97.9 percent at the Forrest County Center; 96.1 percent at the Hancock Center; and 93.9 percent at the Poplarville Campus).

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock Center, Office of the Vice President for Forrest County Operations, and Office of Institutional Research

Use of Assessment Results: The Focus Group Committee met to discuss the results from the Campus Climate survey. No items received less than 70 percent satisfaction level. It was decided that the committee should consider raising the threshold since all items were met at 70 percent or higher.

- **Assessment Results 2016-2017:** The Annual Campus Climate Survey was administered during the 2016 Fall Semester. Survey results indicate that students are so satisfied with Pearl River Community College that they would recommend PRCC to others who are interested in attending college (93.7 percent overall; 96.2 percent at the Forrest County Center; 94.7 percent at the Hancock Center; and 92.4 percent at the Poplarville Campus).

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock Center, Office of the Vice President for Forrest County Operations, and Office of Institutional Research

Use of Assessment Results: The Focus Group Committee met to discuss the results of the Campus Climate survey. Recommendations for improvements were discussed.

- **Assessment Results 2017-2018:** The Annual Campus Climate Survey was administered during the 2017 Fall Semester. Survey results indicate that students are so satisfied with Pearl River Community College that they would recommend PRCC to others who are interested in attending college (93.8 percent overall; 95.2 percent at the Forrest County Center; 97 percent at the Hancock Center; and 93 percent at the Poplarville Campus).

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock Center, Office of the Vice President for Forrest County Operations, and Office of Institutional Research

Use of Assessment Results: The Focus Group Committee met to discuss the results of the Campus Climate survey. Recommendations for improvements were discussed.

Internal Performance Indicator 2

The Pearl River Community College Libraries will work with instructional leaders to select appropriate materials for the library collection including access to online resources.

- **Assessment Results 2015-2016:**

The library, CEC, and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine. Each year Choice magazine publishes The List of Outstanding Academic Titles. When needed, the list is used to purchase books for the library. In addition, the library, CEC, and lab staffs send out regular emails to the faculty asking for material requests that the instructors would like to have purchased and place in the library collection. Because of the expense of AV items, most all of the AV items are purchased upon teacher request. For the print collection, on the Hancock campus, because the collection is small with many needs, approximately 75% of the purchases are made upon teacher request while on the Poplarville and Forrest County campuses, with their larger collections, there are fewer requests from instructors. Faculty and students also have access to the statewide MAGNOLIA project that provides online access to thousands of periodical titles in addition to the ten databases to which the college subscribes.

Poplarville Campus

GHJ Items	Adds	Total
Books	97	59,598
B. Periodicals	0	4,061
Microform	0	7,043
Cassettes	0	21
CD-ROMS's	2	57
Computer Disks	0	44
DVD's	8	1,207
Kits	0	4
Manuals	0	395
Slide Sets	0	6
Sound Disks	0	73
Transparencies	0	2
Videocassettes	0	2,060
TOTAL	107	74,571

Forrest County Center

FCC ITEMS	Adds	Total
Books	138	9,191
B. Periodicals	0	107
CD-ROM's	2	161
Computer Disks	0	0
DVD's	20	358
Kits	0	4
Manuals	0	41
Slide Sets	0	0
Sound Disk	0	16
Videocassettes	0	398
TOTAL	160	10,273

Hancock Center

HAN ITEMS	Adds	Total
Books	27	4,282
B. Periodicals	0	0
CD-ROM's	1	39
DVD's	0	273
Kits	0	2
Manuals	0	3
Maps	0	4
Slide Sets	0	0
Sound Disk	0	1
Videocassettes	0	26
TOTAL	28	4,631

All Three Campuses

PRCC ITEMS	Adds	Total
Books	262	73,071
B. Periodicals	0	4,168
Microform	0	7,043
Cassettes	0	21
CD-ROM's	5	257
Computer Disks	0	44
DVD's	28	1,838
Kits	0	10

Manuals	0	439
Maps	0	4
Slide Sets	0	6
Sound Disks	0	90
Transparencies	0	2
Videocassettes	0	2,484
TOTAL	295	89,477
EBSCO, and Ebrary eBooks		323,665
Recorded Books, eAudio		960
G. TOTAL		414,102

In order to keep the collection current, the collection is weeded on a regular basis.

Source of Documentation: Office of Director of College Libraries

Use of Assessment Results: Instructor response from individual emails for requested materials was found to be very effective. Individual emails will continue to be sent to each instructor from the Director of College Libraries and library employees requesting materials for purchase. The library will also continue to order from the Outstanding Academic Titles from Choice magazine as needed. Interlibrary loans that have been processed during the year will also be ordered, thus providing another source of materials selection. The library will evaluate these results and the methods by which we reach the instructors to determine if there is a more effective way to encourage teacher participation in the selection of the materials for the CEC, labs and libraries. The above chart provides the statistics of items added to the library collection during the 2015-2016 year. The following chart provides statistical information regarding services provided by the libraries, CEC, and testing.

The Libraries/Learning Labs provided the following services in 2015-2016 to faculty and students.

Totals for Individual Campuses 2015-2016	Johnston Library 2015-2016	Forrest County 2015-2016	Hancock Center 2015-2016	Totals for All 2015-2016
Total # of Library/ CEC/Learning Lab Orientations	106	75	3	184
Total # of Students who attend Library/CEC/Learning Lab Orientations	2,341	1,208	27	3,576
Total # of Classes in Library	72	41	115	228
Total # of CCN Room Usage	127			127

Total # of Classes in CEC/Lab	737	433	0	1,170
Total # Computer Usage in Library	24,255	13,451	585	38,291
Total # CEC/Learning Lab Computer Usages	16,048	11,114	0	27,162
Total # Door counts	76,068	47,995	585	124,648
Total # Online Tests	6,993	5,838	0	12,831

- Assessment Results 2016-2017:**

The library, CEC, and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine. Each year Choice magazine publishes The List of Outstanding Academic Titles. When needed, the list is used to purchase books for the library. In addition, the library, CEC, and lab staffs send out regular emails to the faculty asking for material requests that the instructors would like to have purchased and place in the library collection. Because of the expense of AV items, most all of the AV items are purchased upon teacher request. For the print collection, on the Hancock campus, because the collection is small with many needs, approximately 75% of the purchases are made upon teacher request while on the Poplarville and Forrest County campuses, with their larger collections, there are fewer requests from instructors. Faculty and students also have access to the statewide MAGNOLIA project that provides online access to thousands of periodical titles in addition to the ten databases to which the college subscribes.

Poplarville Campus

Forrest County Center

Hancock Center

GHJ Items	Adds	Total	FCC ITEMS	Adds	Total	HAN ITEMS	Adds	Total
Books	141	55,653	Books	80	7,263	Books	4	4,286
B. Periodicals	0	4,061	B. Periodicals	0	107	B. Periodicals	0	0
Microform	0	3,723	CD-ROM's	1	162	CD-ROM's	1	41
Cassettes	0	21	Computer Disks	0	0	DVD's	1	274
CD-ROMS's	6	58	DVD's	2	360	Kits	0	2
Computer Disks	1	4	Kits	0	4	Manuals	0	3
DVD's	17	1,223	Manuals	0	41	Maps	0	4
Kits	0	4	Slide Sets	0	0	Slide Sets	0	0
Manuals	0	395	Sound Disk	0	16	Sound Disk	0	1
Slide Sets	0	6	Videocassettes	0	395	Videocassettes	0	26
Sound Disks	0	73	TOTAL	83	8,348	TOTAL	6	4,637
Transparencies	0	2						
Videocassettes	0	2,061						
TOTAL	165	67,284						

All Three Campuses

PRCC ITEMS	Adds	Total
Books	225	67,202
B. Periodicals	0	4,168
Microform	0	3,723
Cassettes	0	21
CD-ROM's	8	261
Computer Disks	1	4
DVD's	20	1,857
Kits	0	10
Manuals	0	439
Maps	0	4
Slide Sets	0	6
Sound Disks	0	90
Transparencies	0	2
Videocassettes	0	2,482
TOTAL	254	80,269
EBSCO, and Ebrary eBooks		323,665
Recorded Books, eAudio		960
G. TOTAL		404,894

In order to keep the collection current, the collection is weeded on a regular basis.

Source of Documentation: Office of Director of College Libraries

Use of Assessment Results: Instructor response from individual emails for requested materials was found to be very effective. Individual emails will continue to be sent to each instructor from the Director of College Libraries and library employees requesting materials for purchase. The library will also continue to order from the Outstanding Academic Titles from Choice magazine as needed. Interlibrary loans that have been processed during the year will also be ordered, thus providing another source of materials selection. The library will evaluate these results and the methods by which we reach the instructors to determine if there is a more effective way to encourage teacher participation in the selection of the materials for the CEC, labs and libraries. The above chart provides the statistics of items added to the library collection during the 2016-2017 year. The following chart provides statistical information regarding services provided by the libraries, CEC, and testing.

The Libraries/Learning Labs provided the following services in 2016-2017 to faculty and students.

Totals for Individual Campuses 2016-2017	Johnston Library 2016-2017	Forrest County 2016-2017	Hancock Center 2016-2017	Totals for All 2016-2017
Total # of Library/ CEC/Learning Lab Orientations	95	46	3	144
Total # of Students who attend	1,895	833	67	2,795

Library/CEC/Learning Lab Orientations				
Total # of Classes in Library	117	29	30	176
Total # of CCN Room Usage	78			78
Total # of Classes in CEC/Lab	606	265	0	871
Total # Computer Usage in Library	28,050	13,943	1,766	43,759
Total # CEC/Learning Lab Computer Usages	13,085	9,792	0	22,877
Total # Door counts	79,841	49,062	1,766	130,669
Total # Online Tests	7,425	9,241	362	17,028

- Assessment Results 2017-2018:**

The library, CEC, and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine. Each year Choice magazine publishes The List of Outstanding Academic Titles. When needed, the list is used to purchase books for the library. In addition, the library, CEC, and lab staffs send out regular emails to the faculty asking for material requests that the instructors would like to have purchased and place in the library collection. Because of the expense of AV items, most all of the AV items are purchased upon teacher request. For the print collection, on the Hancock campus, because the collection is small with many needs, approximately 75% of the purchases are made upon teacher request. Faculty and students also have access to the statewide MAGNOLIA project and MELO, which provides online access to thousands of periodical titles in addition to the ten databases to which the college subscribes.

Poplarville Campus

Forrest County Center

Hancock Center

GHJ Items	Adds	Total	FCC ITEMS	Adds	Total	HAN ITEMS	Adds	Total
Books	269	55,886	Books	188	7,251	Books	60	4,342
B. Periodicals	0	4,061	B. Periodicals	0	0	Computer Disks	0	1
Microform	0	5,366	CD-ROM's	1	132	CD-ROM's	0	41
Cassettes	0	21	Computer Disks	0	0	DVD's	0	274
CD-ROMS's	2	371	DVD's	7	367	Kits	0	2

Computer Disks	0	4	Kits	0	4	Manuals	0	3
DVD's	17	1,237	Manuals	0	41	Maps	0	4
Kits	0	4	Slide Sets	0	0	Slide Sets	0	0
Manuals	0	395	Sound Disk	0	16	Sound Disk	0	1
Slide Sets	0	6	Videocassettes	0	395	Videocassettes	0	26
Sound Disks	0	73	TOTAL	196	8,206	TOTAL	60	4,694
Transparencies	0	9						
Videocassettes	0	2,061						
TOTAL	288	69,494						

All Three Campuses

PRCC ITEMS	Adds	Total
Books	517	67,202
B. Periodicals	0	4,061
Microform	0	5,366
Cassettes	0	21
CD-ROM's	3	544
Computer Disks	0	5
DVD's	24	1,878
Kits	0	10
Manuals	0	439
Maps	0	4
Slide Sets	0	6
Sound Disks	0	90
Transparencies	0	9
Videocassettes	0	2,482
TOTAL	544	82,117
EBSCO, and Ebrary eBooks		365,686
Recorded Books, eAudio		1,034
G. TOTAL		448,837

In order to keep the collection current, the collection is weeded on a regular basis.

Source of Documentation: Office of Director of College Libraries

Use of Assessment Results: Instructor response from individual emails for requested materials was found to be very effective. Individual emails will continue to be sent to each instructor from the Director of College Libraries and library employees requesting materials for purchase. The library will also continue to order from the Outstanding Academic Titles from Choice magazine as needed. Interlibrary loans that have been processed during the year will also be ordered, thus providing another source of materials selection. The library will evaluate these results and the methods by which we reach the instructors to determine if there is a more effective way to encourage teacher participation in the selection of the materials for the CEC, labs and libraries. The above chart provides the statistics of items added to the library collection during the 2017-2018 year. The following chart provides statistical information regarding services provided by the libraries, CEC, and testing.

The Libraries/Learning Labs provided the following services in 2017-2018 to faculty and students.

Totals for Individual Campuses 2017-2018	Johnston Library 2017-2018	Forrest County 2017-2018	Hancock Center 2017-2018	Totals for All 2017-2018
Total # of Library/ CEC/Learning Lab Orientations	60	65	6	131
Total # of Students who attend Library/CEC/Learning Lab Orientations	960	1,230	107	2,297
Total # of Classes in Library	140	22	89	251
Total # of CCN Room Usage	438			438
Total # of Classes in CEC/Lab	56	252		308
Total # Computer Usage in Library	24,964	11,363	15,590	51,917
Total # CEC/Learning Lab Computer Usages	869	12,484		13,353
Total # Door counts	77,630	48,171	16,007	141,808
Total # Online Tests	6,927	8,893	1,354	17,174

Internal Performance Indicator 3

At least 70% of students participating in an annual campus climate survey will indicate they are satisfied with the services provided by various offices on campus.

Admissions Office

- **Assessment Results 2015-2016:** The annual Campus Climate Survey was administered in the 2015 Fall Semester. Satisfaction levels for the personal attention given by the Office of Admissions were as follows: 96.5 percent overall, 94.9 percent at the Forrest County Center, 100 percent at the Hancock Center, and 97.4 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: For the 2016-2017 year, the Admissions Office will focus on the “student first” platform: phones will have a dedicated person to answer calls, phone requests will be answered immediately, letters will be mailed to potential students timely notifying of admissions status. Letters will be sent to students notify them of the next step of the registration process, including the ROAR Orientation for first time freshmen.

- **Assessment Results 2016-2017:** The annual Campus Climate Survey was administered in the 2016 Fall Semester. Satisfaction levels for the personal attention given by the Office of Admissions were as follows: 96.8 percent overall, 96.0 percent at the Forrest County Center, 96.6 percent at the Hancock Center, and 97.3 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: In an effort to increase enrollment, applications for admission were updated and distributed to all high school counselors within the six county district on cd for students to have easier access to enrollment information while still in high school. Admissions personnel participated in recruitment days including Wildcat Fest, GED Day, Career Tech Day and high school orientation sessions in an effort to increase enrollment. The application opened earlier to allow students to make decisions earlier.

- **Assessment Results 2017-2018:** The annual Campus Climate Survey was administered in the 2017 Fall Semester. Satisfaction levels for the personal attention given by the Office of Admissions were as follows: 96.3 percent overall, 96.4 percent at the Forrest County Center, 100 percent at the Hancock Center, and 96.1 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: The Office of Admissions continued to participate in multiple recruitment days for the college. Additionally, plans were made to renovate the existing admissions office to provide a better atmosphere for students. Additional plans are being made to improve the online application process for the College.

Bookstore

- **Assessment Results 2015-2016:** The annual Campus Climate Survey was administered in the 2015 Fall Semester. Satisfaction levels for the personal attention given in the Bookstore were as follows: 96.9 percent overall, 97.2 percent at the Forrest County Center, 94.3 percent at the Hancock Center, and 96.9 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Many positive changes were implemented in the 2015-2016 school year that focused on customer service; meeting the needs of the students and faculty; an increase in the merchandise line through suggestions from customer feedback; and improvements on the marketing and rebranding the bookstore. Moving forward in 2016-2017, a stronger social media marketing strategy will be created to help build an open line of communication with the students and customers. New products and merchandise that meet the demands of the students will be ordered such as computers, electronics, and more. A central focus will be created to ensure detail to each students’ needs. Training will be provided for all staff on assistance with eBooks. Processes are being implemented to make sure all customers leave satisfied with their experience at the Wildcat Den Bookstore.

- **Assessment Results 2016-2017:** The annual Campus Climate Survey was administered in the 2016 Fall Semester. Satisfaction levels for the personal attention given in the Bookstore were as follows: 96.0 percent overall, 94.8 percent at the Forrest County Center, 92.7 percent at the Hancock Center, and 96.8 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Both campuses will make improvements to improve customer service including shorter wait time in lines, extended hours during rush, and customer service training that will enhance our overall production of performance for our customers.

- **Assessment Results 2017-2018:** The annual Campus Climate Survey was administered in the 2017 Fall Semester. Satisfaction levels for the personal attention given in the Bookstore were as follows: 97.0 percent overall, 94.4 percent at the Forrest County Center, 93.6 percent at the Hancock Center, and 98.1 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: The Wildcat Den continues to offer a variety of merchandise to meet the needs of students. An extension of the bookstore into the Great Hall area of Crosby Hall is planned for next year.

Counseling Center/Success Center

- **Assessment Results 2015-2016:** The annual Campus Climate Survey was administered in the 2015 Fall Semester. Satisfaction levels for the personal attention given in the Counseling Center were as follows: 96.0 percent overall, 97.2 percent at the Forrest County Center, 97.7 percent at the Hancock Center, and 95.2 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Plans were made to reorganize the counseling center, giving specific responsibilities to individual counselors. A counselor is being relocated to the Technology Building for better service to Career Technical Education programs. The counseling center is being combined with the Office of Student Success to provide more consistent services across the college. The Office of Recruitment will have recruiters who will also serve as academic advisors to better meet the growing needs of our students.

- **Assessment Results 2016-2017:** The annual Campus Climate Survey was administered in the 2016 Fall Semester. Satisfaction levels for the personal attention given in the Counseling Center were as follows: 94.7 percent overall, 96.9 percent at the Forrest County Center, 91.2 percent at the Hancock Center, and 93.7 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Beginning academic year 2017-2018, we will have in place stronger mechanisms for tracking advisement of non-FYS pre-core students by the assignment of advisors and the implementation of DegreeWorks.

- **Assessment Results 2017-2018:** The annual Campus Climate Survey was administered in the 2017 Fall Semester. Satisfaction levels for the personal attention given for advisement were as follows:

96.3 percent overall, 96.4 percent at the Forrest County Center, 98.2 percent at the Hancock Center, and 96.1 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: More emphasis is being placed on student participation in ROAR (Ready, Orient, Advise, Register) sessions. As a result, more students will be placed with an advisor soon after registration. DegreeWorks and advisement training will be provided for faculty and staff advisors.

Financial Aid Office

- **Assessment Results 2015-2016:** The annual Campus Climate Survey was administered in the 2015 Fall Semester. Satisfaction levels for the personal attention given in the Financial Aid Office were as follows: 89.2 percent overall, 88.3 percent at the Forrest County Center, 97.8 percent at the Hancock Center, and 89.3 percent at the Poplarville Campus.

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock County Center, Office of the Vice President for Forrest County Operations, and Office of Institutional Research

Use of Assessment Results: Two consultants were hired to review the financial aid policies for the college. More services were moved online to be more accessible to students. Additional phone lines will be added to this department. Also, more specific responsibilities will be given to each employee. Plans are being made to provide more financial aid information to local area high schools.

- **Assessment Results 2016-2017:** The annual Campus Climate Survey was administered in the 2016 Fall Semester. Satisfaction levels for the personal attention given in the Financial Aid Office were as follows: 86.9 percent overall, 86.4 percent at the Forrest County Center, 87.7 percent at the Hancock Center, and 87.1 percent at the Poplarville Campus.

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock County Center, Office of the Vice President for Forrest County Operations, and Office of Institutional Research

Use of Assessment Results: Although the satisfaction was acceptable according to the percentage standards, attention was given to the multiple student comments regarding the Financial Aid office. These comments ranged from customer service concerns to inefficiency in determining students' status in a timely manner. At this time, changes have been made in the Financial Aid office that are aimed at addressing these issues. While some changes do involve personnel, other changes involve processes and the efficiency thereof. In conjunction with Information Technology, Financial Aid personnel have been incorporating automated processes in Banner and RiverGuide. Moving forward, efforts are underway to provide information sessions to the college (both students and employees) regarding financial aid with topics to include areas such as: Understanding financial aid in RiverGuide, Completing the FASFA the Second Time, What Does a Loan Really Mean, When Can Pell Cover Retakes (and When it Won't).

- **Assessment Results 2017-2018:** The annual Campus Climate Survey was administered in the 2017 Fall Semester. Satisfaction levels for the personal attention given in the Financial Aid Office were as follows: 83.5 percent overall, 82.2 percent at the Forrest County Center, 74.2 percent at the Hancock Center, and 84.3 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: The Office of Financial Aid will continue to enforce federal and state guidelines for awarding financial aid. Plans are being made to renovate the existing offices to provide better access for students.

Library

- **Assessment Results 2015-2016:** The annual Campus Climate Survey was administered in the 2015 Fall Semester. Satisfaction levels for the personal attention given in the Library were as follows: 98.6 percent overall, 99.2 percent at the Forrest County Center, 95.0 percent at the Hancock Center, and 98.4 percent at the Poplarville Campus.

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock County Center, Office of the Vice President for Forrest County Operations, Director of College Libraries, and Office of Institutional Research.

Use of Assessment Results: Student satisfaction rates increased at all library locations. Databases will be evaluated to determine what changes can be made to provide needed resources. Movable furniture at the Garvin H. Johnston Library will provide students with more of a learning commons environment. The addition of the Learning Lounge at the Forrest County Center Campus will give students an opportunity for collaborative study. The Hancock Center Campus extended hours for the Librarian. Students now have access to a professional librarian 24 hours a week.

- **Assessment Results 2016-2017:** The annual Campus Climate Survey was administered in the 2016 Fall Semester. Satisfaction levels for the personal attention given in the Library were as follows: 98.4percent overall, 98.4 percent at the Forrest County Center, 94.8 percent at the Hancock Center, and 98.6 percent at the Poplarville Campus.

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock County Center, Office of the Vice President for Forrest County Operations, Director of College Libraries, and Office of Institutional Research

Use of Assessment Results: Each semester library employees reach out to instructors in all disciplines to inform and encourage library, CEC, and Learning Lab use. As new databases, products, and services become available, new orientations are created and the Library webpages are edited. Plans are being made to continue conducting at least 200 orientation sessions and workshops during the year. Plans are being made to continue upgrading library webpages. Also, each staff member will attend at least 2 professional development activities during the 2017-2018 school year.

- **Assessment Results 2017-2018:** The annual Campus Climate Survey was administered in the 2017 Fall Semester. Satisfaction levels for the personal attention given in the Library were as follows: 98.7 percent overall, 98.8 percent at the Forrest County Center, 97.0 percent at the Hancock Center, and 98.7 percent at the Poplarville Campus

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Student satisfaction levels have remained constant for the Poplarville campus, the Hancock Center, and the Forrest County Center. The Director of College

Libraries will be consulting staff to discuss ways to promote the services and resources available to all students. New ways to access the library resources are being created to reach every student.

Security

- **Assessment Results 2015-2016:** The annual Campus Climate Survey was administered in the 2015 Fall Semester. Satisfaction levels for the personal attention given by Security/Campus Police were as follows: 92.1 percent overall, 94.5 percent at the Forrest County Center, 97.1 percent at the Hancock Center, and 90.2 percent at the Poplarville Campus.

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock County Center, Office of the Vice President for Forrest County Operations, and Office of Institutional Research

Use of Assessment Results: The new access control system was finalized and implemented in fall 2015. Additional cameras are being installed on all three campuses for surveillance and security. An assistant director of public safety was named at the Forrest County Center to better assist the needs on that campus. Training was conducted for faculty and staff regarding sexual misconduct. Plans were made for security and safety trainings to be presented per individual building on each campus.

- **Assessment Results 2016-2017:** The annual Campus Climate Survey was administered in the 2016 Fall Semester. Satisfaction levels for the personal attention given by Security/Campus Police were as follows: 92.8 percent overall, 92.2 percent at the Forrest County Center, 98.2 percent at the Hancock Center, and 92.9 percent at the Poplarville Campus.

Source of Documentation: Office of the Vice President for Poplarville Campus and the Hancock County Center, Office of the Vice President for Forrest County Operations, and Office of Institutional Research

Use of Assessment Results: The satisfaction was acceptable according to the percentage standards of the Campus Climate Survey. Attention is given to the student comments, but these comments are generally complaints about dorm curfew violations and parking tickets. Neither of these are issues that are unacceptable practices. To address security concerns beyond the surface area discussed in the survey, the college's Emergency Management Plan is being reviewed and updated. While certain areas of this document are not available to the public, much of the information will be shared in an effort to ensure each member of the college community is aware of the proper steps to take during various emergency situations.

- **Assessment Results 2017-2018:** The annual Campus Climate Survey was administered in the 2017 Fall Semester. Satisfaction levels for the personal attention given by Security/Campus Police were as follows: 93.1 percent overall, 94.0 percent at the Forrest County Center, 98.5 percent at the Hancock Center, and 92.4 percent at the Poplarville Campus.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Use of student satisfaction levels will continue to be monitored and action taken as needed.

Internal Performance Indicator 4

The College will designate at least six percent (6%) of the Education and General Budget for instructional support expenditures (libraries and learning labs).

- **Assessment Results 2015-2016:** The FY 2016 Education & General Expenditures (E&G Actual) Report demonstrates that 3.9% of the institution's total E& G expenditures were comprised of instructional support expenditures. It should also be noted that the institution's FY 2016 Enlargement & Improvement Fund, which is separate from the institution's general operating fund, also included a budget line of \$100,000.00 for instructional technology.

Source of Documentation: Vice President for Business & Administrative Services

Use of Assessment Results: The established trend will demonstrate that the College's goal of 6.0% of the E&G budget for the Instructional Support function of the institution is not realistic.

- **Assessment Results 2016-2017:** FY 2017 Education & General Expenditures indicated that the College expended \$2,517,928.00, or 6.5% of its E&G expenditures on Instructional Support during FY 2017.

Source of Documentation: Vice President for Business & Administrative Services

Use of Assessment Results: The expansion of learning lab support services, and other instructional support line items, have contributed to the growth of expenditures in this area of student service.

- **Assessment Results 2017-2018:** E & G actuals for FY 2018 demonstrate that 6.5%, or \$2,494,246.00, of the institution's E&G expenditures were for Instructional Support.

Source of Documentation: Vice President for College Operations

Use of Assessment Results: The College continues to support the expansion of instructional support services through its E&G expenditures.

Internal Performance Indicator 5

The College will provide qualified support staff for library and non-library support labs.

- **Assessment Results 2015-2016:**

Support Staff: 2015-2016

Position/Title	Status (FT/PT)	Highest Degree	Initial Semester Employed
POP Mathematics Laboratory Assistant	FT	1.5 years college	January 2008
GHJ Technical Library Assistant (12 mo.) (CT)	FT	1.5 years college	October 1990
GHJ Library Assistant (11mo.)	FT	Position Frozen	
GHJ Public Services Library Assistant (11 mo.) (EH)	FT	1 year of college	August 2001
GHJ CEC Assistant (11 mo.) (LS)	FT	1.5 years college	August 2013

GHJ CEC/Online Testing Assistant (11 mo.) (DC)	FT	Associate of Science	July 2014
FCC Library Assistant (12 mo.) (MS)	FT	2 years college	September 2012
FCC Library Assistant (11 mo.) (JH)	FT	Associate of Arts	July 2013
FCC Learning Lab/Online Testing Assistant (11mo.) Transferred (TS)	FT	GED	July 2015
FCC Learning Lab/Online Testing Assistant (11 mo.) Resigned (AJ)	FT	Bachelor's	January 2016
FCC Learning Lab/Online Testing Assistant (11 mo.) (RE)	FT	Bachelor's	February 2016

Source of Documentation: Director of College Libraries

Use of Assessment Results: Employees are encouraged to further their education each semester.

- Assessment Results 2016-2017:**

Support Staff: 2016-2017

Position/Title	Status (FT/PT)	Highest Degree	Initial Semester Employed
POP Mathematics Laboratory Assistant (9 mo.)	FT	2 years college	January 2008
GHJ Technical Library Assistant (12 mo.) (CT)	FT	1.5 years college	October 1990
GHJ Library Assistant (11mo.)	FT	Position Frozen	
GHJ Public Services Library Assistant (11 mo.) (EH)	FT	1 year of college	August 2001
GHJ CEC Assistant (11 mo.) (LS)	FT	1.5 years college	August 2013
GHJ CEC/Online Testing Assistant (11 mo.) (DC)	FT	Associate of Science	July 2014
FCC Library Assistant (12 mo.) (MS)	FT	2 years college	September 2012
FCC Library Assistant (11 mo.) (JH)	FT	Associate of Arts	July 2013
FCC Learning Lab/Online Testing Assistant (11 mo.) Resigned July 2016 (RE)	FT	Bachelor's	March 2016- July 2016
FCC Learning Lab/Online Testing Assistant (11 mo.) (CW)	FT	GED	October 2016
FCC Online Testing Assistant (CR) (9 mo.) Combined Math Testing & MSVCC Resigned February 2017	FT	Associate of Arts	August 2016- February 2017
FCC Learning Lab/Online Testing Assistant (12 mo.) (RP)	FT	Associate of Arts	June 2017

Source of Documentation: Director of College Libraries

Use of Assessment Results: Employees are encouraged to further their education each semester.

- **Assessment Results 2017-2018:**

Source of Documentation: Director of College Libraries

Use of Assessment Results: Employees are encouraged to further their education each semester.

Support Staff: 2017-2018

Position/Title	Status (FT/PT)	Highest Degree	Initial Semester Employed
POP Mathematics Laboratory Assistant (9 mo.)	FT	2 years college	January 2008
GHJ Technical Library Assistant (12 mo.) (CT)	FT	1.5 years college	October 1990
GHJ Library Assistant (11mo.)	FT	Position Frozen	
GHJ Public Services Library Assistant (11 mo.) (EH)	FT	1 year of college	August 2001
GHJ CEC Assistant (11 mo.) (LS)	FT	1.5 years college	August 2013
GHJ CEC/Online Testing Assistant (11 mo.) (DC)	FT	Associate of Science	July 2014
FCC Library Assistant (12 mo.) (MS)	FT	2 years college	September 2012
FCC Library Assistant (11 mo.) (JH)	FT	Associate of Arts	July 2013
FCC Learning Lab/Online Testing Assistant (11 mo.) (CW)	FT	GED	October 2016
FCC Learning Lab/Online Testing Assistant (12 mo.) (RP)	FT	Associate of Arts	June 2017

Internal Performance Indicator 6

Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2015-2016:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the President, Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, Assistant Vice President of Hancock Center, Director of Admissions and Records and ADA/Civil Rights Coordinator, Special Populations Coordinator, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education, Vice President for Forrest County Operations, the Assistant Vice President of Hancock Center, and the directors/chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2016-2017:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the President, Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, Assistant Vice President of Hancock Center, Director of Admissions and Records and ADA/Civil Rights Coordinator, Special Populations Coordinator, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education, Vice President for Forrest County Operations, the Assistant Vice President of Hancock Center, and the directors/chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2017-2018:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the President, Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, Assistant Vice President of Hancock Center, Director of Admissions and Records and ADA/Civil Rights Coordinator, Special Populations Coordinator, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education, Vice President for Forrest County Operations, the Assistant Vice President of Hancock Center, and the directors/chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

Internal Performance Indicator 7

Budget support for the expansion of the Quality Enhancement Plan (QEP) will continue each fiscal year at a minimum of 90% of the initial QEP budget amount.

- **Assessment Results 2016-2017:** Funding for July 2016-June 2017 fiscal year for the Quality Enhancement Plan (QEP) was provided above the required level.

Source of Documentation: Office of Student Success

Use of Assessment Results: Funding will continue to be provided to ensure adequate and appropriate implementation of the Quality Enhancement Plan (QEP).

- **Assessment Results 2017-2018:** Funding for the July 2017-2018 fiscal year for the Quality Enhancement Plan (QEP) was provided at 43%. This funding level, while below the 90% goal, has proven adequate for the current fiscal year due, in part, to one unfilled QEP position, Early Alert Coordinator. State level budget cuts to community colleges in Mississippi precluded hiring for this position. However, an increase is anticipated as more sections of the First Year Seminar course will be required over the next year.

Source of Documentation: Office of Student Success

Use of Assessment Results: Funding will continue to be provided to ensure adequate and appropriate implementation of the Quality Enhancement Plan (QEP).

Goal 3: To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.

Commitment Statement:

Pearl River Community College is committed to making its programs and services available to all who seek an education. Various instructional methods, including distance education and off-site instruction, will be utilized, and the College will provide reasonable accommodations to the students with developmental disabilities.

Internal Performance Indicator 1

Retention in online classes will increase by 2% each semester.

- **Assessment Results 2015-2016:** As shown below, there is a 4.9% decrease in the retention for 2014-2015 in comparison to the previous year.

Fall 2014-Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2015-Summer 2016	Percent Change
81%	70%	76%	86%	77%	-4.9

Source of Documentation: The retention results for each semester is documented on the Overall Success Rate report located in the MSVCC Enrollment Tool system. A spreadsheet of the retention results for each course and semester is stored in the Office of eLearning.

Use of Assessment Results: The Office of eLearning will continue to make improvements to increase retention in online classes. To increase retention and success rates, the following will be added to two sections of Intermediate Algebra: a tutoring service, live orientation and personal phone call to each student that is registered. Plans will be made to expand these services to all sections if the outcome is favorable. The Office of eLearning will also continue to make a personal call to any student that's in a developmental course or 2nd 8 week course.

- **Assessment Results 2016-2017:**

Fall 2015-Summer 2016	Fall 2016	Spring 2017	Summer 2017	Fall 2016-Summer 2017	Percent Change
77%	79%	83%	82%	81%	5.19%

Source of Documentation: The retention results for each semester is documented on the Overall Success Rate report located in the MSVCC Enrollment Tool system. A spreadsheet of the retention results for each online course and semester is stored in the Office of eLearning.

Use of Assessment Results: There is continuous fluctuation between years. However the Office of eLearning will continue to make improvements to increase retention in online classes. We have

implemented a tutoring service, live orientation and personal phone calls to students in our developmental online math courses. This has shown to be a success. Other retention strategies will be implemented for the entire online program once additional personnel is in place.

- **Assessment Results 2017-2018:**

Fall 2016- Summer 2017	Fall 2017	Spring 2018	Summer 2018	Fall 2017- Summer 2018	Percent Change
81%	82%	93%	88%	88%	+8.64%

Source of Documentation: The retention results for each semester is documented on the Overall Success Rate report located in the MSVCC Enrollment Tool system. A spreadsheet of the retention results for each online course and semester is stored in the Office of eLearning.

Use of Assessment Results: Our focus in the eLearning office is on quality and retention. A welcome email is sent from our office to students that register for online classes. The email informs the students of dates, how to access their different accounts, Help Desk information, etc. We also provide an eLearning Prep sessions before online classes begin to allow the students to ask questions in regards to online classes and be informed about the policies for online classes. Before each short-term or mini-term online class begins, the eLearning office sends an email to those students prior to the classes start to remind them they are registered for a short-term or mini-term online class.

Due to the increase in staff in our office, we will be able to increase our retention efforts.

Internal Performance Indicator 2

All high schools in the Pearl River Community College district will be informed annually of policies regarding dual enrollment opportunities in order to increase dual enrollment annually.

- **Assessment Results 2015-2016:** The Vice President for General Education and Technology Services continued to provide the annual professional development session for Option 1 Dual Enrollment instructors during Summer 2016. Instructors received updates from the Vice President's office regarding SLO data collection, dual enrollment fees and textbooks. Communication was a key factor discussed during the training as well.

Source of Documentation: Office of Vice President for General Education and Technology

Use of Assessment Results: PRCC Department chairs were able to interact with and train the dual enrollment instructors during this time. This has helped to open the lines of communication between PRCC and the school districts. This meeting has become a yearly event and continues to serve as an effective line of communication.

- **Assessment Results 2016-2017:** The Vice President for General Education and Technology Services continued to provide the annual professional development session for Option 1 Dual Enrollment instructors during Summer 2017. Instructors received updates from the Vice President's office regarding SLO data collection, dual enrollment fees and textbooks. PRCC Department chairs provided training and course information for dual enrollment instructors as well.

Source of Documentation: Office of Vice President for General Education and Technology

Use of Assessment Results: PRCC Department chairs were able to interact with and train the dual enrollment instructors during this time. This has helped to open the lines of communication between PRCC and the school districts.

- **Assessment Results 2017-2018:** The Vice President for General Education and Technology Services continued to provide the annual professional development session for Option 1 Dual Enrollment instructors during Summer 2018. Instructors received updates from the Vice President's office regarding SLO data collection, dual enrollment fees, and textbooks. PRCC Department chairs provided training and course information for dual enrollment instructors as well. Instructors also received training on the use of Canvas as a learning management system.

Source of Documentation: Office of Vice President for General Education and Technology

Use of Assessment Results: PRCC Department chairs were able to interact with and train the dual enrollment instructors during this time. The administration recognizes the need for a dual enrollment position which would help streamline the course offerings as well as provide a central location for all dual enrollment interactions.

Internal Performance Indicator 3

During the course of a fiscal year, a total of 15 or more classes will be offered in an alternative schedule design

- **Assessment Results 2015-2016:**
Summer 2015 – 5 weekend classes met
Fall 2015 – 5 weekend classes met
Winter 2015 – 7 mini-term classes met
Spring 2016: 10 weekend classes met

Source of Documentation:

Office of the Vice President for General Education and Technology Services

Use of Assessment Results: As of late, students have not favored weekend classes. Since the objective in offering this format of class was to provide students with different options in scheduling, there is confusion as to why the courses have not been as popular as in the beginning. In an effort to ascertain the students' perceptions of this format of classes, a brief voluntary survey will be sent to students. It is hoped that this survey will provide insight regarding weekend classes.

- **Assessment Results 2016-2017:**
Summer 2016 – 3 weekend classes met
Fall 2016 – 4 weekend classes met
Winter 2016 – 7 mini-term classes met
Spring 2017 – 8 weekend classes met

Source of Documentation:

Office of the Vice President for General Education and Technology Services

Use of Assessment Results: Students do not respond well to voluntary surveys so that method of discovery was not successful. There is a continuing effort to offer classes in a variety of formats. Actual enrollment is showing that online classes are most attractive in regard to

variation. Instructors, who are qualified, are being encouraged to offer weekend classes as hybrid classes.

- **Assessment Results 2017-2018:**
Summer 2017 – 2 weekend classes met
Fall 2017 – 4 weekend classes met
Winter 2017 – 9 mini-term classes met
Spring 2018 – 5 weekend classes met

Source of Documentation:

Office of the Vice President for Poplarville Campus and Instruction

Use of Assessment Results:

Our efforts continue to offer classes in many different formats in order to appeal to all types of students. Enrollment in different formats continues to be highest among online classes. Qualified instructors continue to offer weekend classes, many of which are hybrid, with varying beginning dates throughout each semester.

Internal Performance Indicator 4

Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2015-2016:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the President, Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, Assistant Vice President for Hancock Center, Admissions Specialist and ADA/Civil Rights Coordinator, Special Populations Coordinator, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Vice President for Forrest County Operations, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures in place will be continued and monitored.

- **Assessment Results 2016-2017:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the President, Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, Assistant Vice President for Hancock Center, Admissions Specialist and ADA/Civil Rights Coordinator, Special Populations Coordinator, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Vice President for Forrest County Operations, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures in place will be continued and monitored.

- **Assessment Results 2017-2018:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the President, Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, Assistant Vice President of Hancock Center, Director of Admissions and Records and ADA/Civil Rights Coordinator, Special Populations Coordinator, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education, Vice President for Forrest County Operations, the Assistant Vice President of Hancock Center, and the directors/chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

Goal 4: To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

Commitment Statement:

Pearl River Community College will employ well-qualified faculty and staff, provide them with a competitive salary and benefit package, and invest in their professional development.

Internal Performance Indicator 1

Faculty salaries will remain among the top one-third of community colleges in Mississippi.

- **Assessment Results 2015-2016:** The MCCB FY 2016 Comparison of Revenue by Source and Expenditures by Program and by Object Report reveals that the average faculty salary for Pearl River Community College during FY 2016 was \$58,975, the state's highest average faculty salary for the community college system.

Source of Documentation: Vice President for Business and Administrative Services

Use of Assessment Results: To determine salary position of institution in comparison to all other community colleges within the state.

- **Assessment Results 2016-2017:** The FY 2017 MCCB Comparison of Revenue by Source and Expenditure by Program and by Object Report indicates that Pearl River Community College is now ranked as the second highest average faculty salary in the state's community college system with an average salary figure of \$58,529.

Source of Documentation: Vice President for College Operations

Use of Assessment Results: Report enables the institution to track average faculty salaries across the state in an effort to remain competitive in attracting quality faculty members.

- **Assessment Results 2017-2018:** The Vice President for Business and Administrative Services reported that this information was not available at the time of printing.

Source of Documentation: Vice President for Business and Administrative Services

Use of Assessment Results: Will be determined once results are received.

Internal Performance Indicator 2

A least 80% of Pearl River Community College traditional classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2015-2016:**

Fall 2015: There were 921 classes with three (3) or more credit hours (no virtual) offered in Fall 2015 as follows: 594 academic classes; 270 technical classes; 57 career classes. For the academic classes, 406 (68.3%) were taught by full-time instructors; 270(100%) of technical classes were taught by full-time instructors, and 44 (77.1%) of career courses were taught by full-time instructors. Eighty-one percent (81.8%) of classes in Fall 2015 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 564 classes with three (3) or more credit hours in Fall 2015 as follows: 342 academic classes; 177 technical classes, and 45 career classes. For academic classes, 245 (71.6%) were taught by full-time instructors. For technical classes, 152 (85.9%) were taught by full-time instructors. For career classes, 35 (77.8%) were taught by full-time instructors. Overall, 78.4 percent (78.4%) of classes in Fall 2015 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 296 classes with three (3) or more credit hours as follows: 206 academic classes; 79 technical classes; 11 career classes. For academic classes, 133 (64.6%) were taught by full-time instructors. For technical classes, 73 (92.4%) were taught by full-time instructors. For career classes, 9 (81.8%) were taught by full-time instructors. Overall, 79.6% of classes offered at the Forrest County Center in Fall 2015 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 61 classes with three (3) or more credit hours as follows: 46 academic classes; 14 technical; 1 Career. For academic classes, 28 (60.9%) were taught by full-time instructors. For technical classes, 6 (42.8%) were taught by full-time instructors. The one (1) career class was taught by a full-time instructor. Overall 67.9 percent (67.9%) of classes offered at the Hancock Center in Fall 2015 with three (3) or more credit hours was taught by full-time instructors.

Spring 2016: There were 882 classes with three (3) or more credit hours (no virtual) offered in Spring 2016 as follows: 551 academic classes; 284 technical classes; 47 career classes. For the academic classes, 396 (71.8%) were taught by full-time instructors; 220 (77.5%) of technical classes were taught by full-time instructors, and 35 (74.5%) of career courses were taught by full-time instructors. Seventy-five (75%) of classes in Spring 2016 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 550 classes with three (3) or more credit hours in Spring 2016 as follows: 307 academic classes; 202 technical classes, and 41 career classes. For academic classes, 240 (78.2%) were taught by full-time instructors. For technical classes, 143 (70.8%) were taught by full-time instructors. For career classes, 31 (75.6%) were taught by full-time instructors. Overall, seventy-five (75%) of classes in Spring 2016 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 281 classes with three (3) or more credit hours as follows: 203 academic classes; 72 technical classes; 6 career classes. For academic classes, 133 (65.5%) were taught by full-time instructors. For technical classes, 70 (97.2%) were taught by full-time instructors. For career classes, four (4) (66.7%) were taught by full-time instructors. Overall, 76.4% of classes offered at the Forrest County Center in Spring 2016 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 51 classes with three (3) or more credit hours as follows: 41 academic classes and 10 technical. For academic classes, 23 (56%) were taught by full-time instructors. For technical classes, 7 (70%) were taught by full-time instructors. Overall 63% of classes offered at the Hancock Center in Spring 2016 with three (3) or more credit hours was taught by full-time instructors.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Because of differences in the amount of full time faculty reported for 2015-2016, it is suspected that individuals are coded incorrectly in Banner. The process of coding individuals in Banner is being explored so that reporting can be more accurate and consistent.

- **Assessment Results 2016-2017:**

Fall 2016: There were 921 classes with three (3) or more credit hours (no virtual) offered in Fall 2016 as follows: 586 academic classes; 278 technical classes; 48 career classes. For the academic classes, 531 (90.6%) were taught by full-time instructors; 275(98.9%) of technical classes were taught by full-time instructors, and 42 (87.5%) of career courses were taught by full-time instructors. Ninety-two percent (92.5%) of classes in Fall 2016 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 563 classes with three (3) or more credit hours in Fall 2016 as follows: 347 academic classes; 178 technical classes, and 38 career classes. For academic classes, 319 (91.9%) were taught by full-time instructors. For technical classes, 178 (100%) were taught by full-time instructors. For career classes, 35 (92.1%) were taught by full-time instructors. Overall, 94.5 percent (94.5%) of classes in Fall 2016 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 296 classes with three (3) or more credit hours as follows: 195 academic classes; 9 technical classes; 10 career classes. For academic classes, 171 (87.7%) were taught by full-time instructors. For technical classes, 88 (96.7%) were taught by full-time instructors. For career classes, 9 (90%) were taught by full-time instructors. Overall, 90.5% of classes offered at the Forrest County Center in Fall 2016 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 53 classes with three (3) or more credit hours as follows: 44 academic classes; 9 technical. For academic classes, 41 (93.2%) were taught by full-time instructors. For technical classes, 9 (100%) were taught by full-time instructors. Overall 94.3 percent (94.3%) of classes offered at the Hancock Center in Fall 2016 with three (3) or more credit hours was taught by full-time instructors.

Spring 2017: There were 845 classes with three (3) or more credit hours (no virtual) offered in Spring 2017 as follows: 546 academic classes; 258 technical classes; 41 career classes. For the academic classes, 400 (73.2%) were taught by full-time instructors; 207 (80.2%) of technical classes were taught by full-time instructors, and 36 (87.8%) of career courses were taught by full-time instructors. Eighty (80%) of classes in Spring 2017 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 518 classes with three (3) or more credit hours in Spring 2017 as follows: 307 academic classes; 176 technical classes, and 35 career classes. For academic classes, 245 (79.8%) were taught by full-time instructors. For technical classes, 141 (79.2%) were taught by full-time instructors. For career classes, 32 (91.4%) were taught by full-time instructors. Overall, eighty (850%) of classes in Spring 2017 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 270 classes with three (3) or more credit hours as follows: 188 academic classes; 76 technical classes; 6 career classes. For academic classes, 131 (69.6%) were taught by full-time instructors. For technical classes, 63 (82.8%) were taught by full-time instructors. For career classes, four (4) (66.7%) were taught by full-time instructors. Overall, 73.3%

of classes offered at the Forrest County Center in Spring 2016 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 57 classes with three (3) or more credit hours as follows: 51 academic classes and 6 technical. For academic classes, 24 (47%) were taught by full-time instructors. For technical classes, 6 (50%) were taught by full-time instructors. Overall 47% of classes offered at the Hancock Center in Spring 2017 with three (3) or more credit hours was taught by full-time instructors.

Source of Documentation: Office of Information Technology

Use of Assessment Results: In an effort to report more accurate data, instructor classifications in Banner were reviewed and will continue to be reviewed.

- **Assessment Results 2017-2018:**

Fall 2017: There were 924 classes with three (3) or more credit hours (no virtual) offered in Fall 2017 as follows: 639 academic classes; 236 technical classes; 49 career classes. For the academic classes, 438 (68.5%) were taught by full-time instructors; 198 (83.9%) of technical classes were taught by full-time instructors, and 48 (97.9%) of career courses were taught by full-time instructors. Seventy-four percent (74.0%) of classes in Fall 2017 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered classes with three (3) or more credit hours in Fall 2017 as follows: 373 academic classes; 148 technical classes, and 39 career classes. For academic classes, 283 (75.9%) were taught by full-time instructors. For technical classes, 127 (85.8%) were taught by full-time instructors. For career classes, 39 (100%) were taught by full-time instructors. Overall, 449 classes (80.2%) in Fall 2017 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 302 classes with three (3) or more credit hours as follows: 211 academic classes; 81 technical classes; 10 career classes. For academic classes, 128 (60.7%) were taught by full-time instructors. For technical classes, 67 (82.7%) were taught by full-time instructors. For career classes, 9 (90%) were taught by full-time instructors. Overall, 204 (67.5%) classes offered at the Forrest County Center in Fall 2017 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 62 classes with three (3) or more credit hours as follows: 55 academic classes; 7 technical. For academic classes, 32 (58.2%) were taught by full-time instructors. For technical classes, 4 (57.1%) were taught by full-time instructors. Overall, 36 classes (58.1%) offered at the Hancock Center in Fall 2017 with three (3) or more credit hours were taught by full-time instructors.

Spring 2018: There were 841 classes with three (3) or more credit hours (no virtual) offered in Spring 2018 as follows: 543 academic classes; 252 technical classes; 46 career classes. For the academic classes, 391 (72.0%) were taught by full-time instructors; 209 (82.9%) of technical classes were taught by full-time instructors, and 39 (84.8%) of career courses were taught by full-time instructors. Seventy-six percent (76%) of classes in Spring 2018 with three (3) or more credit hours were taught by full-time instructors.

Poplarville (Main Campus) offered 509 classes with three (3) or more credit hours in Spring 2018 as follows: 315 academic classes; 155 technical classes, and 39 career classes. For academic classes, 249 (79.0%) were taught by full-time instructors. For technical classes, 135 (87.1%) were taught by full-time instructors. For career classes, 35 (89.7%) were taught by full-time instructors. Overall, 419

classes (82.3%) in Spring 2018 with three (3) or more credit hours were taught by full-time instructors on the Poplarville campus.

The Forrest County Center offered 282 classes with three (3) or more credit hours as follows: 187 academic classes; 88 technical classes; 7 career classes. For academic classes, 120 (64.2%) were taught by full-time instructors. For technical classes, 66 (75%) were taught by full-time instructors. For career classes, 4 (57.1%) were taught by full-time instructors. Overall, 190 classes (67.4%) offered at the Forrest County Center in Spring 2018 with three (3) or more credit hours were taught by full-time instructors.

The Hancock Center offered 50 classes with three (3) or more credit hours as follows: 41 academic classes and 9 technical. For academic classes, 22 (53.7%) were taught by full-time instructors. For technical classes, 8 (88.9%) were taught by full-time instructors. Overall, 30 classes (60%) offered at the Hancock Center in Spring 2018 with three (3) or more credit hours was taught by full-time instructors.

Source of Documentation: Office of Information Technology

Use of Assessment Results: The hiring of additional full-time instructors is evaluated, as are enrollment trends. College Administration continues to work to improve the number of full-time instructors.

Internal Performance Indicator 3

One hundred percent (100%) of the faculty of the College will be qualified to teach the courses they are assigned.

- **Assessment Results 2015-2016:** Based upon SACSCOC guidelines for instructors, as well as the Qualifications Manual for Postsecondary Career and Technical personnel, all faculty members meet the appropriate qualification standards.

Source of Documentation: Offices of Vice President for Poplarville Campus and Hancock Center, Vice President for Community And Economic Development, Vice President for General Education and Technology Services, Vice President for Forrest County Operations, and Director of Career Technical Education Programs

Use of Assessment Results: In order to insure compliance, hiring practices will continue to follow SACSCOC guidelines and The Qualifications Manual for Postsecondary Career and Technical Personnel. General Education applicants will continue to be required to demonstrate a lesson plan as part of the interview process.

- **Assessment Results 2016-2017:** Based upon SACSCOC guidelines for instructors, as well as the Qualifications Manual for Postsecondary Career and Technical personnel, all faculty members meet the appropriate qualification standards.

Source of Documentation: Offices of Vice President for Poplarville Campus and Hancock Center, Vice President for Community And Economic Development, Vice President for General Education and Technology Services, Vice President for Forrest County Operations, and Director of Career Technical Education Programs

Use of Assessment Results: In order to insure compliance, hiring practices will continue to follow SACSCOC guidelines and The Qualifications Manual for Postsecondary Career and Technical Personnel. General Education applicants will continue to be required to demonstrate a lesson plan as part of the interview process.

- **Assessment Results 2017-2018:** Based upon SACSCOC guidelines for instructors, as well as the Qualifications Manual for Postsecondary Career and Technical personnel, all faculty members meet the appropriate qualification standards.

Source of Documentation: Offices of Vice President for Poplarville Campus and Hancock Center, Vice President for Community And Economic Development, Vice President for General Education and Technology Services, Vice President for Forrest County Operations, and Director of Career Technical Education Programs

Use of Assessment Results: In order to insure compliance, hiring practices will continue to follow SACSCOC guidelines and The Qualifications Manual for Postsecondary Career and Technical Personnel. A comprehensive review of all faculty members' personnel folders was conducted to ensure compliance.

Internal Performance Indicator 4

At least 90% of faculty and professional staff will participate in the annual faculty/staff orientation/professional development program.

- **Assessment Results 2015-2016:** Attendance records indicate that at least ninety-three (93%) of PRCC faculty and professional staff attending the Professional Development Sessions on Monday, August 10, 2015

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: Evaluations of the session indicated that the format of the program was favorable by those who attended. The Professional Development committee will meet to review the evaluations and to use those when planning future events.

- **Assessment Results 2016-2017:** Attendance records indicate that at least ninety-six percent (96%) of PRCC faculty and professional staff attended the Professional Development Sessions on Monday, August 8, 2016.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: The Professional Development committee will meet to discuss evaluations of this event and will use those to plan for future professional development sessions.

- **Assessment Results 2017-2018:** Attendance records indicate that ninety-seven percent (97%) of PRCC faculty and professional staff attended the Professional Development sessions on Monday, August 7, 2017.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: In response to feedback from evaluations, breakout session choices will be offered in addition to a keynote address.

Internal Performance Indicator 5

At least 95% of faculty and professional staff will participate in professional development activities annually in addition to annual faculty/staff orientation/professional development program.

- **Assessment Results 2015-2016:** In addition to the required Professional Development Sessions held in August, one hundred percent of faculty and one hundred percent of professional staff participated in professional development activities throughout the year.

Source of Documentation: Office of Planning and Institutional Research and Offices of Supervisors

Use of Assessment Results: Faculty and staff are invited to attend various Lunch and Learn sessions each year as well as departmental brown bag sessions. Faculty members and staff who attend professional conferences will be asked to make presentations to share new educational trends with all faculty and staff. These sessions are well liked by faculty and staff.

- **Assessment Results 2016-2017:** Records indicate that 100 percent of faculty and 100 percent of professional staff participated in professional development activities in addition to the annual PRCC orientation/professional development sessions provided in August.

Source of Documentation: Office of Planning and Institutional Research and Offices of Supervisors

Use of Assessment Results: Professional development opportunities are available across campuses. Most of these are offered by faculty and staff and cover a wide variety of topics. These sharing sessions are available on the professional development website. The office of eLearning also provides various online and face-to-face opportunities for all faculty members.

- **Assessment Results 2017-2018:** Records substantiate that 100 percent of faculty and 100 percent of professional staff participated in professional development activities in addition to the annual PRCC orientation/professional development sessions provided.

Source of Documentation: Office of Planning and Institutional Research and Supervisor Offices

Use of Assessment Results: Professional development options are offered across campuses. Both PRCC faculty and staff and outside experts, covering a variety of topics, lead these sessions. Professional development opportunities are listed on the professional development website.

Internal Performance Indicator 6

At least 80% of support staff will participate in at least one annual staff development activity.

- **Assessment Results 2015-2016:** Attendance records indicate that 84% of support staff who were expected to attend the 2015 fall semester staff development activities were in attendance. Employees in the Police Department and Physical Plant participate in additional training specific to their area.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: More opportunities for professional development are being offered to support staff. Many attend departmental brown bag sessions. Ellucian offers a variety of topics tailored to the needs of all staff, including those in support positions.

- **Assessment Results 2016-2017:** Attendance records indicate that 96% of support staff expected to attend the 2016 fall semester staff development activities were in attendance.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: The Professional Development committee will meet to discuss evaluations of this event and will use those to plan for future professional development sessions.

- **Assessment Results 2017-2018:** Attendance records indicate that 88% of support staff attended a 2018 fall semester support staff professional development session.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: The professional development committee evaluated survey results. Future support staff professional development sessions will utilize the survey comments to provide more customer service training.

Internal Performance Indicator 7

Faculty and staff salaries will increase a minimum of 3% annually.

- **Assessment Results 2015-2016:** Due to significant budget constraints, the institution was unable to provide salary increases for FY 2017. The College was able to provide for a 2.00% salary increase for all employees within the FY 2016.

Source of Documentation: Vice President for Business and Administrative Services

Use of Assessment Results: The College will continue in its efforts to attain the salary increase goal each year.

- **Assessment Results 2016-2017:** Multiple mid-year FY 2017 state funding cuts, in addition to substantial state funding cuts for FY 2018, have disabled the College from providing its employees with salary increases for FY 2017 or FY 2018.

Source of Documentation: Vice President for Business & Administrative Services

Use of Assessment Results: Efforts will be made throughout the FY 2018 year to reduce expenditures, while increasing tuition & fee structures, in an effort to create new funding sources for salary increases.

- **Assessment Results 2017-2018:** While salary increases were not possible for FY 2018, the FY 2019 budget included a 4.00 % pay increase for all faculty and staff. The College did take steps mid-year FY 2018 to establish an institutional minimum wage of \$10.00 per hour as well.

Source of Documentation: Vice President for College Operations

Use of Assessment Results: The recent FY 2019 salary increase of 4.00% for all employees, in addition to the newly established \$10.00 institutional minimum wage, enables the College to remain very competitive in its recruitment and retention of employees.

Internal Performance Indicator 8

One hundred percent (100%) of the online faculty will participate in annual professional development training.

- **Assessment Results 2015-2016:** Eighty-six percent of online instructors participated in the annual professional development training during the spring semester.

Source of Documentation: The Office of eLearning provided a face-to-face session and one online session in order to accommodate the varied schedules. A sign-in sheet and roster are used to document those who participated.

Use of Assessment Results: Although there was not 100% participation, the online session recording was sent to those that were unable to participate during the scheduled sessions. Online instructors will continue to be strongly encouraged to participate during the scheduled professional development training session each year.

- **Assessment Results 2016-2017:** Seventy-nine percent of online instructors participated in the annual professional development training during the spring semester.

Source of Documentation: The Office of eLearning provided an online session in order to accommodate the varied schedules. Instructors must provide their first and last name when signing into Blackboard Collaborate (web conferencing) and the roster printed from the session is used to document who participated.

Use of Assessment Results: Although there was not 100% participation, the online session recording and quiz was sent to those that were unable to participate during the scheduled session. Online instructors will continue to be strongly encouraged to participate during the scheduled professional development training session each year.

- **Assessment Results 2017-2018:**

Source of Documentation: Eight-four percent of online instructors participated in the annual professional development training during the fall semester.

Use of Assessment Results: The online instructor meeting is normally held during the spring semester, however, we saw that online instructors were forgetting what was discussed in the meeting when we started back in August. So our online instructor meeting was pushed forward to August. For those that did not participate in the “live” session were emailed a recording of the meeting and can view the recording on their own time. As we do every year, we strongly encourage the online instructors to participate in our “live” session so they are getting information they need in order to teach online and are able to ask us questions.

Goal 5: To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, and augment community services.

Commitment Statement:

Pearl River Community College is committed to providing the resources necessary for students and others served by the College to have successful educational experiences.

Internal Performance Indicator 1

Students participating in an annual campus climate survey will indicate that they are satisfied with the assistance given to them by support staff.

- **Assessment Results 2015-2016:** The Campus Climate Survey was administered in Fall 2015 Semester with a 95% percent overall satisfaction level regarding the personal attention given students in various offices. The satisfaction levels for each campus as outlined below:

Forrest County Center	Hancock Center	Poplarville Campus	PRCC Overall
95%	97%	95%	95%

Source of Documentation: Office of Vice President for Poplarville Campus and Hancock Center.

Use of Assessment Results: The Focus Group Committee met to discuss all aspects of the Campus Climate survey. The committee discussed raising the level of expectation higher than 70 percent since all items on the survey have surpassed the 70 percent mark.

- **Assessment Results 2016-2017:** The Campus Climate Survey was administered in Fall 2016 Semester with a 95% percent overall satisfaction level regarding the personal attention given students in various offices. The satisfaction levels for each campus as outlined below:

Forrest County Center	Hancock Center	Poplarville Campus	PRCC Overall
95%	93%	95%	95%

Source of Documentation: Office of Vice President for Poplarville Campus and Hancock Center.

Use of Assessment Results: The Focus Group Committee met and discussed the results from the Campus Climate survey.

- **Assessment Results 2017-2018:** The Campus Climate Survey was administered in Fall 2017 Semester with a 95% percent overall satisfaction level regarding the personal attention given students in various offices. The satisfaction levels for each campus as outlined below:

Forrest County Center	Hancock Center	Poplarville Campus	PRCC Overall
95%	94%	95%	95%

Source of Documentation: Office of Institutional Planning and Research

Use of Assessment Results: The Focus Group Committee met and discussed the results from the Campus Climate survey.

Internal Performance Indicator 2

The Building and Grounds Committee of the Board of Trustees will annually prioritize the facility needs of the College.

- **Assessment Results 2015-2016:** These projects have been completed during the 2015-2016 school year:
 - A. Johnston Hall chiller replaced.
 - B. Softball Fieldhouse completed.
 - C. Wellness Center equipment upgrade completed.
 - D. New Master Plan for the Poplarville Campus completed.
 - E. New Counseling Center facilities for the Forrest County Center Completed.
 - F. MDOT Grant for the creation of a pedestrians common for the Forrest County Center secured.
 - G. Pedestrians Commons completed for the Poplarville Campus.

Source of Documentation: PRCC Budget Expenditures & Reports to Board of Trustees

Use of Assessment Results: To continually upgrade facilities and to constantly improve the learning environment.

- **Assessment Results 2016-2017:** These projects have been completed during the 2016-2017 school year:

Poplarville Campus

- A. Security Lighting for front of Coliseum completed.
- B. Planning for new Science Building is on-going.
- C. Planning for renovations and additions to the Sports Complex is on-going.
- D. Renovations and improvements to baseball fieldhouse, baseball field and concession pavilion have been completed.
- E. The addition to the Crosby Hall Courtyard project has been completed.

Forrest County Center

- A. Drawings and Specifications for new Courtyard project have been completed. Expect to receive construction bids in Spring 2017.
- B. Clearing and preliminary dirt work for new parking facility has been completed.
- C. Power lines in the area of the new Courtyard have been moved underground.

Hancock Center

- A. New Biology Lab installed.

B. The Site Selection Committee for the purchase of land for the new Hancock Center campus has begun its work.

Source of Documentation: PRCC Budget Expenditures & Reports to Board of Trustees

Use of Assessment Results: To continually upgrade facilities and to constantly improve the learning environment.

- **Assessment Results 2017-2018:**

Poplarville Campus

Renovations for Financial Aid Office
Renovations for the Bookstore
Renovations for the football field house
Plans being developed for a new baseball grandstand
Plans for a new sign for Dr. William Lewis Honors Institute for White Hall
Plans for a new sign for the alumni house
Updates for soccer field and band field
Renovations in the cafeteria

Forrest County Center

Plans made for new campus police station
Renovations to building 3
Plans for new student services center
Updated marquee sign
Lighting project completed
Plans for new grill and bookstore

Hancock Center

Land was purchased for a new facility

Source of Documentation: PRCC Budget Expenditures & Reports to the Board of Trustees

Use of Assessment Results: The administration is continually striving to upgrade facilities to provide the best possible experience for students.

Internal Performance Indicator 3

According to the comprehensive technology strategic plan, improvements will be made in telecommunications, Internet services, website services, and key service areas.

- **Assessment Results 2015-2016:**

During fiscal year 2016, with the assistance of the college president and the state Bureau of Building, the process of acquiring bond money for the purpose of addressing the initial projects in the report provided by Information Technology was begun. While confirmation of the funding was received during the 2016 fiscal year, the money is not available until fiscal year 2017. During fiscal year 2016, analysis of college business processes was conducted in financial aid and admissions.

Source of Documentation: Office of the Vice President for General Education and Technology Services and the Office of the Chief Information Officer.

Use of Assessment Results: During fiscal year 2017, the bond monies will be used to acquire the items needed to stabilize the platform for Banner, the Student Information System. In

addition, plans are underway to purchase Degree Works which will provide a more robust system for advisement that integrates with Banner. During the implementation of Degree Works (which will not happen until FY18), the PRCC student application is being restructured along with the organization for identifying the CIP, Major, and Program codes in Banner. Analysis of business processes throughout the college will continue and consultants will visit the various college offices to begin helping the offices implement changes that resulted from the analyses.

- **Assessment Results 2016-2017:**

The Office of Information Technology implemented new services on the campus to address the technology needs of the institution. A new server environment using Cisco UCS, EMC Unity and VMware was completed that provides a robust system to address not only the current needs but positions the college for future growth needs. The campus network has also undergone a major upgrade. OIT began upgrading or replacing the wireless infrastructure on the College's campuses to provide faculty, staff, and students increased access to campus resources. During the FY17, OIT had completed the procurement process and was awaiting the arrival of the new equipment to be used in upgrading the campus wired and wireless network infrastructure. This equipment also includes upgrades to the two remote campus in Hattiesburg and the campus in Waveland. These upgrades lay the groundwork for increasing the bandwidth between the remote campuses and the main campus in Poplarville.

Source of Documentation: Technology Services and the Office of the Chief Information Officer

Use of Assessment Results: Evaluation of technology and the use of technology at Pearl River Community College is evaluated continuously. In an effort to make the best use of limited funds, a request of funds will be prepared. The request will be holistic allowing for purchase of items in the most cost effective means possible. Through these requests, the wireless situation at all locations is being enhanced. With security an ever-present concern, IT is working to provide a network that can adequately handle the additional load.

- **Assessment Results 2017-2018:**

The Office of Information Technology implemented new wireless infrastructure in academic buildings, residential halls, auxiliary buildings on all of the PRCC campuses. This provides faculty, staff and students with better access to the campus network and campus resources. There is an increased focus at the institution with online learning and students accessing their course work resources through the College's learning management system. The expansion of the wireless infrastructure plays a key role in facilitating the accessing of these resources by our campus community.

Source of Documentation: Office of Information Technology and the Office of the Chief Information Officer

Use of Assessment Results: Throughout the year, the Office of Information Technology (OIT) is continuously evaluating the needs of the College campus community. This not only includes technology equipment but also areas for improvement around business processes that are currently being utilized. The College is always looking for new efficiencies that can be gained by streamlining business processes as the College is always being asked to do more with the same resources.

Internal Performance Indicator 4

The Development Foundation will maintain or increase its annual fund and total contributions each year.

- **Assessment Results 2015-2016:**

Total Foundation Cash and Investments:

<u>06/30/2016</u>	<u>06/30/2015</u>	<u>(+ or -)</u>
\$5,878,000.08	\$5,852,936.79	+\$25,063.29

Total Annual Fund (Unrestricted) cash and pledges for foundation operating purposes raised in fiscal year 2015-2016 is \$64,701.00. This is a \$386.00 increase over the previous fiscal year.

Foundation Scholarships funded during 2015-2016 fiscal year:

<u>Fiscal Year 2015-2016</u>	<u>Fiscal Year 2014-2015</u>	<u>(+ or -)</u>
387 Scholarships Totaling \$295,121.34	345 Scholarships Totaling \$281,275.42	+32 Scholarships +\$13,845.92

Source and Documentation: The Foundation's Annual Audit which is performed by Angela Herzog's CPA Firm and the minutes of the Development Foundation Board of Directors Meetings which are held six times annually serve as the source of documentation.

Use of Assessment Results: Scholarship increases over this past fiscal year of the foundation are due primarily to the establishment of new scholarships by individual donors. We have also had an increase through foundations such as St. Michael's Foundation. The Foundation Board of Directors has an identified scholarship committee who is increasing efforts to grow the scholarship program.

- **Assessment Results 2016-2017:**

Total Foundation Cash and Investments:

<u>06/30/2017</u>	<u>06/30/2016</u>	<u>(+ or -)</u>
\$8,823,000.00	\$5,878,000.08	+\$2,944,999.92

Total Annual Fund (Unrestricted) cash and pledges for foundation operating purposes raised in fiscal year 2016-2017 is \$55,617.00. This is \$9,084.00 less than 2016 fiscal year end.

Foundation Scholarships funded during 2016-2017 fiscal year:

<u>Fiscal Year 2016-2017</u>	<u>Fiscal Year 2015-2016</u>	<u>(+ or -)</u>
352 Scholarships Totaling \$356,566.32	387 Scholarships Totaling \$295,121.34	-35 scholarships +\$61,444.98

Source and Documentation: The Foundation Annual Audit which is performed by Angela Herzog's CPA Firm and the minutes of the Development Foundation Board of Directors Meetings which are held six times annually serve as the source of documentation.

Use of Assessment Results: We have had a slight decrease in the number of scholarships issued over this past fiscal year primarily due to some supports who have passed away over the year. However, the amount of funding from individual donors has increased and we are able to offer more financial support to the students on average.

Assessment Results 2017-2018:

Total Foundation Cash and Investments:

06/30/2018	06/30/2017	{+or-}
\$8,764,435.25	\$8,823,000.00	-\$58,564.75

The total cash and investments for the 2018 fiscal year end is lower than 2017 due primarily to some capital investments that the foundation board committed to making in college projects and facility development. The total Annual Fund (Unrestricted) cash and pledges raised for the foundation operating purposes in fiscal year 2017-2018 is \$57,276.00. This is \$1,659.00 more than 2017 fiscal year end.

Foundation Scholarships funded during 2017-2018 fiscal year:

<u>Fiscal Year 2017-2018</u>	<u>Fiscal Year 2016-2017</u>	<u>(+or-)</u>
416 Scholarships Totalling \$402,297.34	352 Scholarships Totalling \$356,566.32	+64 scholarships +\$45,731.02

Source of Documentation: The Foundation Annual Audit which is performed by Angela Herzog's CPA firm and the minutes of the Development Foundation Board of Directors Meetings which are held six times a year serve as the source of documentation. In addition, reports on the foundation financial status and activities conducted are presented at the monthly College Board of Trustees Meetings.

Use of Assessment Results: We have had an increase in the number of scholarships awarded over this past fiscal year due to the establishment of new scholarships by alumni and family supporters of the college. We should show an increase in the awarding of scholarships by the foundation in the coming fiscal year as well due to a motion by the foundation board to increase the number of scholarships awarded from the BP Restore Act Endowed Funds.

Internal Performance Indicator 5

In order to assist in improving the personal health and fitness of the citizens in this area of the State, at least one community-wide wellness program will be offered annually.

- **Assessment Results 2015-2016:** In order to assist in improving the personal health and fitness of the citizens in this area of the State, at least one community-wide wellness program will be offered annually.
 1. Women's Health Symposium
 2. Silver Sneakers Program for Senior Citizens
 3. Blue Cross & Blue Shield (BCBS) Discount Program
 4. Classes: Zumba, Pilates, Cardio Training, Strength Training, Circuit Training, Yoga, Relaxation, Kung Fu, Fitness Walking/Running, Spinning, and Tabata
 5. Food Drives
 6. Toy Drive
 7. Pre/Post Fitness Assessments for Wellness Center Members
 8. Incentive Programs
 9. American Heart Association Heart Walk
 10. Stress Management/Movement on the Ball at your desk
 11. Food Donations for Brother's Keeper
 12. Turkey Trot

13. 5k Blueberry Jubilee Run/Partnership with the Rotary Club of Poplarville for scholarships for PRCC students
 14. Think Pink Day to raise money for cancer research/Partnership with ADN Department
 15. First Aid and CPR Instructor Trainer Course
 16. Hosted Motivating Mississippi Keys to Living Healthy
 17. Help with "Strides Against Breast Cancer Walk" at the Pearl River County Hospital
 18. Held the first annual "Wildcat Wellness Obstacle Course Run" on campus
 19. Opened the new "Wildcat Wellness Low Ropes Course" to the community
 20. Held "Wildcat Wellness Healthy Cooking Demonstration"
 21. Held the first annual "Wildcat Wellness Go Cub Wild Kids Camp"
 22. Installed new outdoor exercise equipment as part of the Wildcat Wellness Initiative for everyone to use
 23. Helped to implement the "Get Ready to Run!" program in the k-5 grade as part of the Wildcat Wellness Initiative.
 24. A healthy vending machine policy is now in place as part of the Wildcat Wellness Initiative
 25. Fun Run/Walks are offered each semester
- *Note: The Wildcat Wellness Initiative was made possible through a grant from Blue Cross & Blue Shield of Mississippi Foundation

Source of Documentation: Office of Director of Wellness Center

Use of Assessment Results: Plans have been made to continue offering all programs listed above so that we may continue improving the health and well-being of the citizens in this area of the State. Members would like additional spin classes added. Based on assessment results it was determined that we need to continue offering our current hours and days that the Wellness Center is open each week. It was determined that additional security cameras were needed inside and outside the Wellness Center. We have received quotes to install additional security cameras. We are still working on installing additional security cameras in the Wellness Center. It was determined that we will implement a healthy "Wildcat Wellness Initiative" to improve the culture of health and wellness on campus that will extend into the community. A grant will be submitted to the Blue Cross and Blue Shield of Mississippi Foundation to help us implement this initiative that will include a summer camp for kids ages 6-8 and 9-11, outdoor exercise equipment, a bike program, low ropes course, healthy vending machine policy, healthy cooking demonstrations, and fun run/walks on campus and in the community. It was determined that we should submit another grant to the Blue Cross and Blue Shield of Mississippi Foundation to help continue the "Wildcat Wellness Initiative and to extend this initiative to our Forrest County Campus.

Completed: Results

Not Complete: Plans are being made to additional spin classes in the future

Complete: Current hours and days of operation will continue in the Wellness Center

Not Complete: Additional security cameras are being planned for.

Complete: "Wildcat Wellness Initiative" Blue Cross and Blue Shield of Mississippi Foundation Grant

- **Assessment Results 2016-2017:** In order to assist in improving the personal health and fitness of the citizens in this area of the State, at least one community-wide wellness program will be offered annually.
 1. Women's Health Symposium
 2. Silver Sneakers Program for Senior Citizens
 3. Blue Cross & Blue Shield (BCBS) Discount Program

4. Classes: Zumba, Pilates, Cardio Training, Strength Training, Circuit Training, Yoga, Relaxation, Kung Fu, Fitness Walking/Running, Spinning, and Tabata
 5. Food Drives
 6. Toy Drive
 7. Pre/Post Fitness Assessments for Wellness Center Members
 8. Incentive Programs
 9. Stress Management/Movement on the Ball at your desk
 10. Food Donations for Brother's Keeper
 11. 5k Blueberry Jubilee Run/Partnership with the Rotary Club of Poplarville for scholarships for PRCC students
 12. Think Pink Day to raise money for cancer research/Partnership with ADN Department
 13. First Aid and CPR Instructor Trainer Course
 14. Hosted Motivating Mississippi Keys to Living Healthy
 15. Help with "Paint the Town Pink" at the Pearl River County Hospital
 16. 5K "Paint the Town Pink"/Partnership with the Rotary Club of Poplarville & Pearl River County Hospital to help individuals fighting breast cancer
 17. "Wildcat Wellness Obstacle Course Run" on campus
 18. "Wildcat Wellness Low Ropes Course" available to the community and students
 19. "Wildcat Wellness Healthy Cooking Demonstration" continue each semester
 20. Held the second annual "Wildcat Wellness Go Cub Wild Kids Camp"
 21. Outdoor exercise equipment available to everyone as part of the Wildcat Wellness Initiative
 22. Helped to implement the "Get Ready to Run!" program in the k-3 grade as part of the Wildcat Wellness Initiative.
 23. Fun Run/Walks are offered each semester
- *Note: The Wildcat Wellness Initiative was made possible through a grant from Blue Cross & Blue Shield of Mississippi Foundation

Source of Documentation: Office of Director of Wellness Center

Use of Assessment Results: Plans have been made to continue offering all programs listed above so that we may continue improving the health and well-being of the citizens in this area of the State. Based on assessment results it was determined that we need to continue offering our current hours and days that the Wellness Center is open each week. We are still working on installing additional security cameras in the Wellness Center. It was determined that we will continue to implement the healthy "Wildcat Wellness Initiative" to improve the culture of health and wellness on campus that will extend into the community. We received the grant from Blue Cross and Blue Shield of Mississippi Foundation to help us implement this initiative that included a summer camp for kids ages 6-8 and 9-11, outdoor exercise equipment, a bike program, low ropes course, healthy vending machine policy, healthy cooking demonstrations, exercise workstations, and fun run/walks on campus and in the community. It was determined that we should submit another grant to the Blue Cross and Blue Shield of Mississippi Foundation to help continue the "Wildcat Wellness Initiative on our Forrest County Campus.

Completed: Results

Complete: Additional spin classes have been added

Complete: Current hours and days of operation will continue in the Wellness Center

Not Complete: Add additional security cameras

Complete: "Wildcat Wellness Initiative" Blue Cross and Blue Shield of Mississippi Foundation

Grant was received and implemented. The Wildcat Wellness Initiative will continue.

Not Complete: Safe bike lane will be installed this semester

- **Assessment Results 2017-2018:** In order to assist in improving the personal health and fitness of the citizens in this area of the State, at least one community-wide wellness program will be offered annually.
 1. Women's Health Symposium
 2. Silver Sneakers Program for Senior Citizens
 3. Blue Cross & Blue Shield (BCBS) Discount Program
 4. Classes: Zumba, Pilates, Cardio Training, Strength Training, Circuit Training, Yoga, Relaxation, Boot Camp, Fitness Walking/Running, Spinning, Cardio Drumming, and Tabata
 5. Food Drives
 6. Toy Drive
 7. Pre/Post Fitness Assessments for Wellness Center Members
 8. Incentive Programs
 9. Stress Management/Movement on the Ball at your desk
 10. Food Donations for Brother's Keeper
 11. 5k Blueberry Jubilee Run/Partnership with the Rotary Club of Poplarville for scholarships for PRCC students
 12. Think Pink Day to raise money for cancer research/Partnership with ADN Department
 13. First Aid and CPR Instructor Trainer Course
 14. Hosted Motivating Mississippi Keys to Living Healthy
 15. Help with "Paint the Town Pink" at the Pearl River County Hospital
 16. 5K "Paint the Town Pink"/Partnership with the Rotary Club of Poplarville & Pearl River County Hospital to help individuals fighting breast cancer
 17. "Wildcat Wellness Obstacle Course Run" on campus
 18. "Wildcat Wellness Low Ropes Course" available to the community and students
 19. "Wildcat Wellness Healthy Cooking Demonstration" continue each semester
 20. Held the third annual "Wildcat Wellness Go Cub Wild Kids Camp"
 21. Outdoor exercise equipment available to everyone as part of the Wildcat Wellness Initiative
 22. Helped to implement the "Get Ready to Run!" program in the k-3 grade as part of the Wildcat Wellness Initiative.
 23. Helped write Healthy School Grant for Poplarville Lower Elementary (they were awarded the grant for \$25,000)
 24. Fun Run/Walks are offered each semester

*Note: The Wildcat Wellness Initiative was made possible through a grant from Blue Cross & Blue Shield of Mississippi Foundation

Source of Documentation: Office of Director of Wellness Center

Use of Assessment Results: Plans have been made to continue offering all programs listed above so that we may continue improving the health and well-being of the citizens in this area of the State. Based on assessment results it was determined that we need to continue offering our current hours and days that the Wellness Center is open each week. We are still working on installing additional security cameras in the Wellness Center. It was determined that we will continue to implement the healthy "Wildcat Wellness Initiative" to improve the culture of health and wellness on campus that will extend into the community. We received the grant from Blue Cross and Blue Shield of Mississippi Foundation to help us implement this initiative that included a summer camp for kids ages 6-8 and 9-11, outdoor exercise equipment, a bike program, low ropes course, healthy vending machine policy, healthy cooking demonstrations, exercise workstations, and fun run/walks on campus and in the community. It was determined that we should submit another grant to the Blue Cross and Blue Shield of Mississippi Foundation to help continue the "Wildcat Wellness Initiative on our Forrest County Campus. We are still working on getting a grant for the Forrest County Campus.

Completed: Results

Complete: Additional spin classes have been added

Complete: Current hours and days of operation will continue in the Wellness Center

Not Complete: Add additional security cameras (still working on getting additional cameras)

Complete: "Wildcat Wellness Initiative" Blue Cross and Blue Shield of Mississippi Foundation Grant was received and implemented. The Wildcat Wellness Initiative will continue.

Complete: Safe bike lane has been installed

Internal Performance Indicator 6

At least 70% of students participating in the first-year seminar will indicate campus resources were beneficial to their success.

- **Assessment Results 2016-2017:**

Fall 2016

At the conclusion of the Fall 2016 semester, it was noted that this specific indicator was not measured as originally stated in the End of Term LLS 1313 – Orientation Course Survey. Rather students were asked to correctly identify campus resources on a major test and utilize at least one campus resource within the Fall 2016 semester. These two measures were part of the SLOs for this course, and outcomes were as follows:

- 94% (goal of 70%) of students enrolled in LLS 1313 in the Fall 2016 semester were able to identify campus resources with at least 70% accuracy.
- 84% (goals of 60%) of students enrolled in LLS 1313 in the Fall 2016 semester utilized at least one campus resource during the semester and completed a journal assignment about the experience.

Internal Performance Indicator 6 will be measured at the conclusion of the Spring 2017 semester on the End of Term LLS 1313 – Orientation Course Survey, along with the measurement of the two course SLOs discussed above.

Spring 2017

Adjustments were made to the Spring 2017 End of Term LLS 1313-Orientation Survey to accurately measure Internal Performance Indicator 6.

- 95% (goal 70%) of students participating in the first-year seminar indicated campus resources were beneficial to their success.

Source of Documentation: Office of Associate Vice President for Student Success/QEP

Use of Assessment Results: Because of the discrepancies in the measures between the fall and spring semesters, a yearly cumulative outcome cannot be reported.

- **Assessment Results 2017-2018:** 89% of students participating in the first-year seminar indicated campus resources were beneficial to their success.

Source of Documentation: Office of Associate Vice President for Student Success/QEP

Use of Assessment Results: Findings will be share with requisite student support offices across campus that are responsible for the particular campus resources identify as important from the FYS Student Satisfaction Survy. We will seek input from these partner on how to better connect with students, particularly during summer orientation. Finally, we will be proactive in integrating campus resources partners in FYS courses by asking them to participate in classroom activities.

Goal 6: To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

Commitment Statement:

Pearl River Community College is committed to specific activities with the goal of improving communication.

Internal Performance Indicator 1

The campus community will be informed of activities through print and digital formats.

- **Assessment Results 2015-2016:** The Drawl newspaper, published three times each during the 2015 fall semester and 2016 spring semester, included an upcoming calendar of events for all campuses. The Drawl is posted on the PRCC website, as well as the school's Facebook page. The Office of Public Relations distributes the River Rewards calendar report weekly to all faculty, staff, and students through email and PRCC social mediate sites. A current calendar of events appears on the front page of the school website. The Riverside publication, which includes a calendar of events, is mailed to students and alumni during the fall semester. A Twitter feed has been established providing information about athletic events and all student activities. A flyer of events is continually distributed to all student housing units. The PRCC Facebook account is updated daily.

Source of Documentation: Copies of the River Reminders report are on file in the office of the Vice President for Poplarville Campus and Hancock Center. Copies of The Drawl newspaper are available in the PRCC library on the Poplarville campus, the library at the Forrest County Center, the Public Relations Department, and on the school's website under News and Calendar.

Use of Assessment Results: Plans are made to continue expanded distribution of the master calendar for the year to all on-campus students. To do so, the Office of Public Relations will continue posting the River Reminders report on Facebook and email, as well as expanding to other social media sites (Instagram, Twitter, etc.). The office will continue putting news releases (printed, photographs, etc.) relative to students and faculty on Facebook. Thanks to the work of the new social media coordinator, PRCC has a larger presence on Instagram as well. The video streaming of all sports home games has also given the college a chance to promote upcoming activities on all campuses.

- **Assessment Results 2016-2017:** The Drawl newspaper, published three times each during the 2016 fall semester and 2017 spring semester, included an upcoming calendar of events for all campuses. The Drawl is posted on the PRCC website, as well as the school's Facebook page. The Office of Public Relations distributes the River Rewards calendar report weekly to all faculty, staff, and students through email and PRCC social mediate sites. A current calendar of events appears on the front page of the school website. The Riverside publication, which includes a calendar of events, is mailed to students and alumni during the fall semester. A Twitter feed has been established providing information about athletic events and all student activities. A flyer of events is continually distributed to all student housing units. The PRCC Facebook account is updated daily.

Source of Documentation: Copies of the River Reminders report are on file in the office of the Vice President for Poplarville Campus and Hancock Center. Copies of The Drawl newspaper are available

in the PRCC library on the Poplarville campus, the library at the Forrest County Center, the Public Relations Department, and on the school's website under News and Calendar.

Use of Assessment Results: The Office of Public Relations will continue posting the River Reminders report on Facebook and email, as well as expanding to other social media sites (Instagram, Twitter, etc.). The office will continue putting news releases (printed, photographs, etc.) relative to students and faculty on Facebook. Thanks to the work of the new social media coordinator, PRCC has a larger presence on Instagram as well. The video streaming of all sports home games has also given the college a chance to promote upcoming activities on all campuses.

- **Assessment Results 2017-2018:** The Drawl newspaper, published five times during the 2017-2018 academic year included a calendar of event and information for all campuses. The Drawl is also posted online on the PRCC website. Information is also published daily on the college's social media sites. Dates and events are communicated with faculty, staff, and students through River Reminders, email, and social media. A current calendar of events appears on the college's website and can be found in the intranet portal (RiverGuide). The Riverside publication is mailed to students and alumni during the academic year semester. A Twitter feed has been established providing information about athletic events and all student activities. A flyer of events is continually distributed to all student housing units. The River is Rising report was established to enhance commutation internally and is provided in video format via the college's YouTube account.

Source of Documentation: Copies of the River Reminders report are on file in the office of the Vice President for Poplarville Campus and Hancock Center. Copies of The Drawl newspaper are available in the PRCC library on the Poplarville campus, the library at the Forrest County Center, the Public Relations Department, and on the school's website under News and Calendar. The college's website also houses press releases and event calendar.

Use of Assessment Results: The Office of Public Relations will continue posting the River Reminders report on Facebook and email, as well as expanding to other social media sites (Instagram, Twitter, etc.). The office will continue putting news releases (printed, photographs, etc.) relative to students and faculty on Facebook. The video streaming of all sports home games has also given the college a chance to promote upcoming activities on all campuses.

Internal Performance Indicator 2

Planning documents for the College will be made available to the community by means of an updated website and various other methods.

- **Assessment Results 2015-2016:** Documents prepared by the Office of Planning and Institutional Research can be found online on the Office's website and in printed editions located in specific offices. The website for the Office of Planning and Institutional Research is updated frequently and provides information regarding all areas of the College. The assessment cycle is shared with all faculty and staff through the Institutional Research newsletter that is published each semester.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: Plans were made to share information regarding the location of these documents with all department and program chairs and for continuing to use the Institutional Research newsletter as one of method of communication to all faculty regarding the assessment process for the college.

- **Assessment Results 2016-2017:** Documents prepared by the Office of Planning and Institutional Research can be found online on the Office's website and in printed editions located in specific offices. The website for the Office of Planning and Institutional Research is updated frequently and provides information regarding all areas of the College. The assessment cycle is shared with all faculty and staff through the Institutional Research newsletter that is published each semester.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: The location of the institutional effectiveness documents will be shared with all departments. The Institutional Research newsletter will continue to be an avenue of sharing the assessment cycle with all faculty.

- **Assessment Results 2017-2018:** Documents prepared by the Office of Planning and Institutional Research can be found online on the Office's website and in printed editions located in specific offices. The website for the Office of Planning and Institutional Research is updated frequently and provides information regarding all areas of the College. The assessment cycle is shared with all faculty and staff through the Institutional Research newsletter that is published each semester.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: The location of the institutional effectiveness documents will be shared with all departments. The Institutional Research newsletter will continue to be an avenue of sharing the assessment cycle with all faculty.

Internal Performance Indicator 3

A general faculty meeting will be held at least once during each year.

- **Assessment Results 2015-2016:** Faculty and professional staff from all campuses met on August 10, 2015, at the Poplarville campus with at least ninety-three percent (93%) of PRCC faculty and professional staff in attendance. Topics included a keynote presentation by Dr. Joseph Silver "SACSCOC is Everybody's Business". The Quality Enhancement Plan was promoted in preparation for the upcoming SACSCOC visit. Departmental meetings were conducted at the Poplarville Campus for Poplarville/Hancock Center faculty and at the Forrest County Center. Topics discussed included, but were not limited to, student learning assessment, national trends such as the Violence Against Women Act, and campus updates.

Source of Documentation: Office of Planning and Institutional Research

Use of Assessment Results: Evaluations of the sessions indicated a satisfaction level of 97% with the format and programming.

- **Assessment Results 2016-2017:** Faculty and professional staff from all campuses met on August 8, 2016, at the Poplarville campus with at least ninety-six percent (96%) of PRCC faculty and professional staff in attendance. Topics included a keynote presentation by Dr. Andrea Mayfield, entitled "Strengthening Mississippi: Vision and the Community College System." Also, Dr. Casey Turnage and Ms. Audra Kimble presented updates regarding Complete College America. Dr. Robert Sherfield presented pedagogical lecture on "Creating an atmosphere of success." Departmental meetings were conducted at the Poplarville Campus for Poplarville/Hancock Center faculty and at the Forrest County Center. Topics discussed included, but were not limited to, student learning assessment, course content and curriculum and employee expectations for the year.

Source of Documentation: Office of Institutional Planning and Research

Use of Assessment Results: The general faculty meeting is a time for all locations to come together to discuss issues related to the college. Smaller meetings will be held at each location as well.

- **Assessment Results 2017-2018:** A general faculty meeting was held on Tuesday, August 7, 2018. Updates were offered from various departments, and Dr. Smith provided training on reporting of grades, no-shows, etc.

Source of Documentation: Office of Institutional Planning and Research

Use of Assessment Results: The general faculty meeting provided an opportunity to elaborate on successes within various programs. A question-and-answer opportunity was provided.

Internal Performance Indicator 4

Departmental faculty meetings will be held at least twice during each semester.

• **Assessment Results 2015-2016:**

Department of Business and Commerce Technology – POP	8/11/2015	12/8/2015	1/13/2016	4/23/2016
Department of Construction and Transportation – POP	8/6/2015	12/1/2015	1/19/2016	5/3/2016
Department of Dental Hygiene/Dental Assisting Technology – FCC	9/25/2015	12/1/2015	3/3/2016	4/14/2016
Department of Family and Consumer Sciences – POP	8/11/2015	9/29/2015	12/3/2015	5/2016
Department of Fine Arts and Communication	8/12/2015	12/8/2015	3/30/2016	4/12/2016
Department of Health, Physical Education, and Recreation	9/28/2015	12/7/2015	1/7/2016	4/25/2016
Department of Humanities and Social Sciences – POP	8/12/2015	12/7/2015	1/13/2016	3/23/2016
Department of Humanities – FCC	8/13/2015	12/3/2015	1/5/2016	4/5/2016
Department of Social Sciences – FCC	8/13/2015	12/3/2015	1/5/2016	4/5/2016
Department of Industrial Technology – POP	9/15/2015 10/21/2015	11/13/2015	1/27/2016	4/21/2016
Department of Medical Lab Technology – FCC	8/4/2015 8/13/2015 9/2/2015 10/5/2015	11/10/2015 11/30/2015 12/3/2015	1/13/2016 1/18/2016 3/2/2016	3/21/2016 4/11/2016 5/2/2016

Department of Medical Radiologic Technology – FCC	8/11/2015	12/5/2015	1/4/2016	4/7/2016
Department of Nursing Education – POP	8/12/2015 9/18/2015	10/5/2015 10/26/2015 11/30/2015	1/25/2016 2/22/2016 3/28/2016	4/25/2016 5/9/2016
Department of Occupational Therapy Assistant Technology – FCC	11/16/2015	11/19/2015	4/11/2016	5/3/2016
Department of Occupational Training Technology – FCC	8/31/2015	11/30/2015	1/22/2016	4/28/2016
Department of Occupational Training Technology – POP	8/18/2015 9/24/2015	10/6/2015 12/1/2015	1/22/2016 3/24/2016	4/28/2016
Department of Physical Therapist Assistant Technology – FCC	8/11/2015	8/13/2015	2/10/2016	4/28/2016
Department of Practical Nursing – FCC	10/21/2015 10/23/2015	12/4/2015	1/5/2016	5/13/2016
Department of Practical Nursing – POP	8/12/2015 9/18/2015	10/5/2015 10/26/2015 11/30/2015	1/25/2016 2/22/2016 3/28/2016	4/25/2016 5/9/2016
Department of Respiratory Care Technology – FCC	8/13/2015	12/4/2015	1/4/2016	4/26/2016
Department of Science, Mathematics, and Business – POP	8/11/2015	10/29/2015	2/2016	3/29/2016
Department of Mathematics and Business– FCC	8/13/2015	11/30/2015	1/7/2016	5/3/2016
Department of Science and Health – FCC	8/12/2015	12/3/2015	1/13/2016 2/16/2016	4/7/2016 5/3/2016
Department of Surgical Technology – FCC	8/10/2015	8/14/2015	1/4/2016	2/19/2016

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Topics discussed included: class numbers and supplies, QEP Orientation Class, ROAR, advisement, curriculum changes, CPAS Testing, policy changes, faculty responsibilities, lab equipment, professional development opportunities, student learning outcomes, schedules, Brownstone Center schedule of events, enrollment, program accreditation, faculty hours, advisory meeting, equipment maintenance, administrative duties, inventory, recruitment, catalog revisions, student resources, graduation, recruitment high school visits, career technical conference, Dropbox, graduate exit interviews, Honor Society, pinning ceremonies, certification results, state and national accreditation, committee assignments, Brown Bag sessions, lab equipment, budget, financial aid, building and equipment security, program mission, program philosophy, program goals, and program admission.

- **Assessment Results 2016-2017:**

Department of Business and Commerce Technology – POP	8/23/16	11/7/16	1/23/17	5/3/17
Department of Construction and Transportation – POP	8/15/16	12/1/16	1/25/17	4/26/17
Department of Dental Hygiene/Dental Assisting Technology – FCC	8/9/16 8/24/16 9/28/16	10/19/16 11/9/16 12/5/16	1/4/17 2/22/17 3/8/17	3/29/17 4/26/17 5/4/17
Department of Family and Consumer Sciences – POP	8/12/16	9/27/16 11/30/16	1/31/17	4/5/17
Department of Fine Arts and Communication	8/10/16	12/5/16	1/5/17	3/27/17
Department of Health, Physical Education, and Recreation	8/9/16 8/15/16	12/2/16	1/5/17 1/6/17	2/3/17 4/24/17
Department of Humanities and Social Sciences – POP	8/16/16	11/29/16	1/5/17	3/30/17
Department of Humanities – FCC	8/10/16	11/28/16	1/6/17	2/23/17
Department of Social Sciences – FCC	8/10/16	9/6/16	1/19/17	2/14/17
Department of Industrial Technology – POP	8/31/16 10/26/16	11/10/16	1/25/17	3/7/17
Department of Medical Lab Technology – FCC	9/22/16 10/24/16	11/15/16 12/9/16	1/5/17 2/8/17 2/22/17 3/8/17	3/22/17 4/3/17 4/24/17 5/1/17
Department of Medical Radiologic Technology – FCC	8/8/16	8/25/16	2/23/17	3/30/17
Department of Nursing Education – POP	8/10/16 8/31/16	9/26/16 11/7/16 11/28/16	1/18/17 2/22/17 3/27/17	4/28/17 5/10/17
Department of Occupational Therapy Assistant Technology – FCC	8/5/16	10/18/16	1/18/17	1/20/17
Department of Occupational Training Technology – FCC	8/18/16	10/6/16 12/5/16	1/17/17 3/7/17	5/1/17

Department of Occupational Training Technology – POP	8/18/16	10/6/16 12/5/16	1/17/17 3/7/17	5/1/17
Department of Physical Therapist Assistant Technology – FCC	9/22/16	10/6/16	1/5/17	4/27/17
Department of Practical Nursing – FCC	8/10/16	11/5/16	1/4/17	5/10/17
Department of Practical Nursing – POP	8/10/16 8/31/16	9/26/16 11/7/16 11/28/16	1/18/17 2/22/17	4/28/17 5/9/17 5/10/17
Department of Respiratory Care Technology – FCC	8/11/16	11/9/16	1/5/17	4/25/17
Department of Science, Mathematics, and Business – POP	8/9/2016	10/18/2016 11/3/2016	3/29/2017	4/24/2017
Department of Mathematics and Business– FCC	8/4/16		2/21/17	4/27/17
Department of Science and Health – FCC	8/12/16 8/13/16	10/10/16 11/30/16	1/9/17 1/11/17	3/8/17 5/10/17
Department of Surgical Technology – FCC	8/2/16 8/22/16 9/16/16	10/20/16 11/10/16 12/1/16	1/10/17 2/3/17 3/7/17	3/22/17 3/31/17 4/6/17

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Topics discussed included: class numbers and supplies, QEP Orientation Class, ROAR, advisement, curriculum changes, CPAS Testing, policy changes, faculty responsibilities, lab equipment, professional development opportunities, student learning outcomes, schedules, Brownstone Center schedule of events, enrollment, program accreditation, faculty hours, advisory meeting, equipment maintenance, administrative duties, inventory, recruitment, catalog revisions, student resources, graduation, recruitment high school visits, career technical conference, Dropbox, graduate exit interviews, Honor Society, pinning ceremonies, certification results, state and national accreditation, committee assignments, Brown Bag sessions, lab equipment, budget, financial aid, building and equipment security, program mission, program philosophy, program goals, and program admission.

• **Assessment Results 2017-2018:**

Department of Business Technology – POP	8/25/17	11/17/17	2/14/18	4/26/18
Department of Industrial Technology – POP	8/25/17	11/17/17	2/14/18	4/26/18
Department of Construction and Transportation – POP	8/8/17	11/15/17	1/4/18	3/9/18

Department of Dental Hygiene/Dental Assisting Technology – FCC	7/27/17 8/8/17 8/16/17 9/27/17	11/13/17 11/27/17 11/29/17 12/7/17	1/3/18 1/11/18 2/5/14 3/5/18 3/7/18	3/20/18 3/27/18 4/11/18 4/16/18 4/25/18
Department of Drafting and Design Technology	10/26/17	11/16/17	2/15/18	4/3/18
Department of Family and Consumer Sciences – POP	8/17/17	9/26/17 11/30/17	1/31/18	4/4/18
Department of Fine Arts and Communication	8/9/17	12/5/17	1/3/18	2/20/18
Department of Health, Physical Education, and Recreation	8/8/17	12/4/17	1/22/18	4/25/18
Department of Humanities and Social Sciences – POP	8/9/17	11/8/17	1/4/18	4/27/18
Department of Humanities – FCC	8/9/17	12/5/17	1/3/18	3/21/18
Department of Social Sciences – FCC	8/9/17	9/12/17	1/9/18	3/6/18
Department of Medical Lab Technology – FCC	9/11/17 10/17/17	10/23/17 12/7/17	1/8/18 1/22/18 2/19/18	3/2/18 4/2/18 5/1/18
Department of Medical Radiologic Technology – FCC	8/4/17	12/5/17	1/3/18	4/3/18
Department of Nursing Education – POP	8/9/17 8/28/17 9/28/17	10/30/17 11/27/17 12/11/17	1/29/18	2/19/18 3/26/18
Department of Occupational Therapy Assistant Technology – FCC	9/12/17	11/19/17	3/26/18	5/2/18
Department of Occupational Training Technology	8/9/17 10/16/17	11/28/17	1/8/18	4/26/18
Department of Physical Therapist Assistant Technology – FCC	8/16/17	9/26/17	2/6/18	3/27/18
Department of Practical Nursing – POP/FCC	11/8/17	11/9/17	5/9/18	5/16/18
Department of Respiratory Care Technology – FCC	8/9/17	11/13/17		
Department of Science, Mathematics, and Business – POP	9/18/17	9/21/17	12/4/17	5/9/18

Department of Mathematics and Business– FCC	8/10/17	10/19/17	1/12/18 3/8/18	4/30/18
Department of Science and Health – FCC	8/9/17	12/5/17	1/3/18 1/4/18	5/3/18 5/9/18
Department of Surgical Technology – FCC	8/8/17 9/1/17 10/16/17	10/26/17 11/8/17 12/4/17	1/19/18 1/25/18 2/2/18	3/9/18 3/23/18 4/20/18

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Topics discussed included: class numbers and supplies, QEP Orientation Class, ROAR, advisement, curriculum changes, CPAS Testing, policy changes, faculty responsibilities, lab equipment, professional development opportunities, student learning outcomes, schedules, Brownstone Center schedule of events, enrollment, program accreditation, faculty hours, advisory meeting, equipment maintenance, administrative duties, inventory, recruitment, catalog revisions, student resources, graduation, recruitment high school visits, career technical conference, Dropbox, graduate exit interviews, Honor Society, pinning ceremonies, certification results, state and national accreditation, committee assignments, Brown Bag sessions, lab equipment, budget, financial aid, building and equipment security, program mission, program philosophy, program goals, and program admission.

Internal Performance Indicator 5

At least one support staff meeting will be held each year.

- **Assessment Results 2015-2016:** Meetings for Poplarville and Hancock Support Staff were conducted on September 11, 2015, with the Forrest County Center meeting for Support Staff being conducted on September 25, 2015. Updates concerning SACSSCOC and the Quality Enhancement Plan were shared. Attendance records indicate that 84% of support staff who were expected to attend the 2015 fall semester staff development activities were in attendance.

Source of Documentation: Office of Planning and Research and Office of Institutional Research

Use of Assessment Results: Information was shared concerning the SACSCOC and Quality Enhancement Plan upcoming visit during Fall 2015.

- **Assessment Results 2016-2017:** Meetings for the Poplarville and Hancock Support Staff were conducted on August 30, 2016, and the Forrest County Center meeting for Support Staff was conducted on September 9, 2016. Updates concerning the student/faculty portal Riverguide were discussed. An update from the Quality Enhancement Plan was presented, as well as an overview of campus safety and social media.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Additional opportunities for professional development to include a wide variety of topics will be available to all faculty and staff. The comprehensive list can be found on the Institutional Research webpage.

- **Assessment Results 2017-2018:** Meetings for the Poplarville and Hancock Support Staff were conducted on September 19, 2018 for Poplarville and Hancock Campuses and on September 21, 2018 for the Forrest County Campus. Updates were provided for FERPA, Title IX, and Information Technology, and training was provided in customer service.

Source of Documentation: Office of Institutional Planning and Research

Use of Assessment Results: Additional professional development opportunities were offered throughout the semester. Specifically, crisis prevention training was offered multiple times. Other training opportunities were posted on the Professional Development webpage.

Internal Performance Indicator 6

The Alumni Association county chapters will provide information regarding level of funding, scholarship endowment funding, and alumni activities.

- **Assessment Results 2015-2016:**

Status of Chapter Scholarship Endowments, plus current existing scholarship funds, and alumni activities:

<u>6/30/2016</u>	<u>Hancock County</u>	<u>Marion/Jeff Davis Counties</u>	<u>Forrest/Lamar Counties</u>	<u>Pearl River County</u>
	(\$12,835.49 Total)	(\$35,372.06 Total)	(\$36,317.47 Total)	-0-
	(\$12,044.36 End.)	(\$30,381.06 End.)	(\$34,751.00 End.)	
	(\$791.13 Schol.)	(\$4,991.00 Schol.)	*(\$1,566.47 Schol.)	
<u>6/30/2015</u>	\$13,056.92	\$33,212.06	\$39,202.69	-0-

*This total of \$1,566.47 does not include scholarship funding from Forrest/Lamar County that was received after June 30, 2016 (Fiscal Year End). The funding from the 6/30/2015 report for Forrest/Lamar County did include scholarship funds for the upcoming school year.

Source of Documentation: Results are documented in the minutes of the foundation board meetings. The annual foundation audit and the editions of the "Riverside" magazine which is the college alumni publication also include these reports. Other documentation is included in monthly alumni emails sent out by the college foundation staff.

Use of Assessment Results: The County Alumni Chapters continue to grow in support of scholarship funds for incoming students from their respective counties. The foundation board encourages events and fundraising activities in support of these scholarship dollars.

- **Assessment Results 2016-2017:**

Status of Chapter Scholarship Endowments, plus current existing scholarship funds, and alumni activities:

<u>6/30/17</u>	<u>Hancock County</u>	<u>Marion/Jeff Davis Counties</u>	<u>Forrest Lamar Counties</u>
	(\$12,888.29 Total)	(\$33,686.36 Total)	(\$39,633.06 Total)
	(\$12,044.36 End.)	(\$31,248.86 End.)	(\$35,751.00 End.)
	(\$843.93 Schol.)	(\$2,437.50 Schol.)	(\$3,382.06 Schol.)
<u>6/30/16</u>	<u>\$12,835.49 Total</u>	<u>\$36,372.06 Total</u>	<u>(\$36,317.47 Total)</u>

Source of Documentation: Results are documented in the minutes of the foundation board meetings. The annual foundation audit and the editions of the "Riverside" magazine which is the college alumni publication also include these reports. Other

documentation is included in monthly alumni emails sent out by the college foundation staff.

Use of Assessment Results: The County Alumni Chapters continue to grow in support of scholarship funding for incoming students from their respective counties. The foundation board encourages events and fundraising activities in support of these scholarship dollars.

- **Assessment Results 2017-2018:**

Status of Chapter Scholarship Endowments, plus current existing scholarship funds, and alumni activities:

06/30/18	Hancock County	<u>Marion/Jeff Davis</u> Counties	Forrest/Lamar Counties
	(\$15,240.92 Total)	(\$34,065.39 Total)	(\$37,866.95 Total)
	(\$12,044.36 End.)	(\$32,116.89 End.)	(\$36,751.00 End.)
	(\$3,196.56 Schol.)	(\$1,948.00 Schol.)	(\$1,115.95 Schol.)
<u>06/30/17</u>	<u>12,888.29 Total</u>	<u>33,686.36 Total</u>	<u>39,633.06 Total</u>

Source of Documentation: Results are documented in the minutes of the foundation board meetings. The annual foundation audit and the editions of the "Riverside" magazine which is the college alumni publication also include these reports. Other documentation is included in monthly alumni emails sent out by the Coordinator of Alumni Services.

Use of Assessment Results: The County Alumni Chapters are funding more student scholarships each year as a result of some successful events that are conducted in each county.

Internal Performance Indicator 7

The College will sponsor or assist with a minimum of 12 special events annually, which will provide quality educational activities, information, and/or resources to those living in our district.

- **Assessment Results 2015-2016:** Numerous activities and special events were offered by the College to those living in this community college district during the 2015-2016. The following list includes some of these:

Philip Fortenberry: The Man at the Piano
 PRCC Singers Fall Concert
 PRCC Band participated in the Hattiesburg Veteran's Day Parade
 "Christmas at the Movies"
 "The Nutcracker"
 "Beauty and the Beast"
 Lunch and Learn
 Joe Fratesi, Stennis Institute
 Growing Your Brand – Agritourism conference, collaboration with Rachel Carter, MSU
 Kid's College Summer Academic Camps:
 Go Enviro! Environmental Adventure
 LEGO! MY ROBOTics Camp
 Discover your Science Superpower!

See you in the Funny Papers – Creative Writing
 Silver Sneakers Program for Senior Citizens
 Exercise Classes
 Wellness Center Pre/Post Fitness Assessments
 Blood Drives
 Career Fair
 College Fair
 Mississippi Show Choir Contest
 Mississippi Regional Science Olympiad
 Women's Health Symposium
 ACT Bootcamp
 Veteran's Day Program
 Black History Month Program
 Honors Lecture Series
 Mu Alpha Theta Student Presentations
 ACT Testing
 Dental cleanings and check-ups
 CRC assessment
 ServSafe 1 day training and assessment
 Ged/HISet is offered at the Woodall Center
 EMT
 CNA
 Welding & Electrical Training

Source of Documentation: Chair of the Fine Arts and Communication Department, Chair of the Health, Physical Education, and Recreation Department, Chair of Science, Mathematics, and Business, Director of Counseling, Advisement, and Placement Center, Vice President for Forrest County Operations and Director of Institutional Research

Use of Assessment Results: Many of these events have become traditional events that many look forward to each year. The variety of the offerings held at the Brownstone Center continue to appeal to many citizens of the surrounding communities as well as the faculty, staff and students at Pearl River Community College.

- **Assessment Results 2016-2017:**

A variety of events were hosted during the 2016-2017 school year. A few are listed below:

Kevin Costner and Modern West Concert
 Mississippi Symphony Orchestra Concert
 Choir participated in the Southern Invitational Choral Conference
 Spirit of the River Band participated in the Oak Grove Marching Festival
 The Frog and Toad play was presented to area elementary students
 Marty Stuart Concert
 Christmas Vespers
 The Nutcracker
 Travis Clark & Adam Doleac Concert
 Mississippi Show Choir Contest
 Symphonic Band presented a commissioned work in honor of Martin Luther King Jr
 PRCC Band Clinic
 The Heart Behind the Music Concert
 Will Champlin Music Lecture
 South Mississippi Band Festival
 ASBDA Middle School Band Clinic
 Sounds of the South Band Camp
 Mississippi Lion's Band

Mississippi Baptist SMACK Camp
 Silver Sneakers Program for Senior Citizens
 Exercise Classes
 Wellness Center Pre/Post Fitness Assessments
 Women's Health Symposium
 Wildcat Wellness Go Cub Wild Kids Camp
 Wildcat Wellness Healthy Cooking Demonstrations
 Lunch and Learn:
 Mr. Bob Stack – Protect Yourself - Become Web Savvy
 Dr. Roberto Gallardo -Poplarville E-Front Door
 Pearl river county board of supervisors - county operations
 Kids college summer camps:
 See you in the Funny Papers!
 Library adventures - girls
 Library adventures – boys
 Robotics I
 Etiquette Explosion
 Creative Writing
 Learn to be a Citizen Scientist
 Dot and Dash
 Astro Camp

Source of Documentation: Chair of the Fine Arts and Communication Department, Chair of the Health, Physical Education, and Recreation Department, Chair of Science, Mathematics, and Business, Director of Counseling, Advisement, and Placement Center, Vice President for Forrest County Operations and Director of Institutional Research

Use of Assessment Results: The summer camp offerings as well as the Lunch and Learn sessions have been very popular. Each year improvements are made to existing functions. More opportunities are planned for next year.

- **Assessment Results 2017-2018:**

A variety of events were hosted during the 2016-2017 school year. A few are listed below:

Guy Penrod
 Mike Super
 USM Wind Ensemble
 Denver and the Mile High Orchestra
 The Nutcracker
 Of Ebony Embers
 Big River
 New York Voices
 Mississippi Show Choir Contest
 PRCC Band Clinic
 South Mississippi Band Festival
 ASBDA Middle School Band Clinic
 Sounds of the South Band Camp
 Mississippi Lion's Band
 Mississippi Baptist SMACK Camp
 Silver Sneakers Program for Senior Citizens
 Exercise Classes
 Wellness Center Pre/Post Fitness Assessments
 Women's Health Symposium

Wildcat Wellness Go Cub Wild Kids Camp
Lunch and Learn:
Mr. Bob Stack – Protect Yourself - Become Web Savvy
Dr. Roberto Gallardo -Poplarville E-Front Door
Pearl river county board of supervisors - county operations
Kids college summer camps:
Library adventures - girls
Library adventures – boys
Robotics I
Etiquette Explosion
Dot and Dash
Astro Camp
Ukelele Camp
Forensic Science Camp

Source of Documentation: Chair of the Fine Arts and Communication Department, Chair of the Health, Physical Education, and Recreation Department, Chair of Science, Mathematics, and Business, Director of Counseling, Advisement, and Placement Center, Vice President for Forrest County Operations and Director of Institutional Research

Use of Assessment Results: The summer camp offerings as well as the Lunch and Learn sessions have been very popular. Each year improvements are made to existing functions. More opportunities for community involvement will be planned for next year.

Goal 7: To recruit and retain students from a diverse population.

Commitment Statement:

Pearl River Community College is committed to increasing the number and diversity of the student population and to helping students complete academic and career/technical programs through strong recruitment, retention, and transition programs.

Internal Performance Indicator 1

All high schools in the Pearl River Community College district will be represented in the student body.

- **Assessment Results 2015-2016:** Residence information indicates enrollment of students from all public high schools and most private schools within PRCC's district. This includes 18 public high schools and five private schools.

Source of Documentation: Office of Institutional Research, Enrollment Audit Upload information

Use of Assessment Results: The Recruitment Office strives to visit all high schools, both public and private, within PRCC's district at least twice a semester. Evaluation of PRCC student enrollment is used to meet the needs of the public and private schools within our six county district. In reviewing the student enrollment statics, PRCC students represent 112 public and private schools within the state.

- **Assessment Results 2016-2017:** Residence information indicates enrollment of students from all public high schools and most private schools within PRCC's district. This includes 18 public high schools and five private schools.

Source of Documentation: MCCB Enrollment Audit Data Report – Fall 2016/Spring 2017

Use of Assessment Results: The student body population is represented by students from 117 Mississippi High Schools, Adult Education Program, and Home School students. The Recruitment Office strives to visit all high schools, both public and private, within PRCC's district at least twice a semester. It is important to consider which counties are represented in the current PRCC student body in order to verify the College is serving the needs of all counties within its district. The Recruitment Office strives to be strategic in its efforts. Through analysis of enrollment from district high schools, the recruitment staff is able to improve recruitment strategies and to confirm that all counties are equally represented within the PRCC student population. The Recruitment Office adapts its strategy to recruit more heavily in underrepresented schools, Bassfield and Prentiss High Schools, while continuing its outreach efforts at highly represented schools, such as Pearl River Central and Hattiesburg High Schools.

- **Assessment Results 2017-2018:**

Source of Documentation: MCCB Enrollment Audit Data Report – Fall 2017/Spring 2018

Use of Assessment Results:

The student body population is represented by students from 117 Mississippi High Schools, Adult Education Program, and Home School students. The Recruitment Office strives to visit all high schools, both public and private, within PRCC's district at least twice a semester. It is important to consider which counties are represented in the current PRCC student body in order to verify the College is serving the needs of all counties within its district. The Recruitment Office strives to be strategic in its efforts. Through analysis of enrollment from district high schools, the recruitment staff is able to improve recruitment strategies and to confirm that all counties are equally represented within the PRCC student population.

Internal Performance Indicator 2

At least 80% of students who begin the semester will remain enrolled through the six-week period.

- **Assessment Results 2015-2016:** Fall 2015 enrollment data indicates that 4310 students were enrolled at the end of late registration with 4515 remaining enrolled at the end of the 6th week. Spring 2016 showed 3997 students enrolled at the end of late registration, with 4063 enrolled at the end of six weeks. Retention continues to be a major push, with late registration enrollment dates extended to accommodate student who had difficulty completing the admission process.

Source of Documentation: College enrollment reports (using Argos reporting tool using Headcount and Hours Data Selection).

Use of Assessment Results: Emphasis on preparedness and developmental education has been increased through the Student Success Center in an attempt to assist students who are considering withdrawing from Pearl River Community College. In order to increase retention of students, faculty and professional staff members will continue to conduct individual and small group advisement and registration sessions. Career and Technical faculty and professional staff members will meet or exceed the State requirement for retention. In an effort to increase retention, emails are sent to **all** PRCC students when they are absent and those students are advised to see an instructor and/or a counselor for corrective action. Tutoring sessions are provided in the Student Success Centers and by the Student Support Services Program.

- **Assessment Results 2016-2017:** Fall 2015 enrollment data indicates that 4310 students were enrolled at the end of late registration with 4515 remaining enrolled at the end of the 6th week. Spring 2016 showed 3997 students enrolled at the end of late registration, with 4063 enrolled at the end of six weeks. Retention continues to be a major push, with late registration enrollment dates extended to accommodate student who had difficulty completing the admission process.

Source of Documentation: College enrollment reports (using Argos reporting tool using Headcount and Hours Data Selection).

Use of Assessment Results: Emphasis on preparedness and developmental education has been increased through the Student Success Center in an attempt to assist students who are considering withdrawing from Pearl River Community College. In order to increase retention of students, faculty and professional staff members will continue to conduct individual and small group advisement and registration sessions. Career and Technical faculty and professional staff members will meet or exceed the State requirement for retention. In an effort to increase retention, emails are sent to **all** PRCC students when they are absent and those students are advised to see an instructor and/or a counselor for corrective action. Tutoring sessions are provided in the Student Success Centers and by the Student Support Services Program.

- **Assessment Results 2017-2018:** Fall 2017 enrollment data indicates that 4409 students were enrolled at the end of late registration with 4932 remaining enrolled at the end of the 6th week. Spring 2018 showed 4130 students enrolled at the end of late registration, with 4251 enrolled at the end of

six weeks. Additional late start classes were added which resulted in students having the opportunity to register late and achieve degree in a more timely manner.

Source of Documentation: College enrollment reports (using Argos reporting tool using Headcount and Hours Data Selection).

Use of Assessment Results:

Emphasis on preparedness and developmental education has been increased through the Student Success Center in an attempt to assist students who are considering withdrawing from Pearl River Community College. In order to increase retention of students, faculty and professional staff members will continue to conduct individual and small group advisement and registration sessions. Career and Technical faculty and professional staff members will meet or exceed the State requirement for retention. In an effort to increase retention, emails are sent to **all** PRCC students when they are absent and those students are advised to see an instructor and/or a counselor for corrective action. Tutoring sessions are provided in the Student Success Centers and by the Student Support Services Program.

Internal Performance Indicator 3

At least 80% of students enrolled through the six-week period will complete the semester.

- **Assessment Results 2015-2016:** Fall 2015 enrollment was 4515 at the end of six weeks of classes, with 4270 students still enrolled at the end of the term (95%). Spring 2016 enrollment was 4063 with 3814 at the end of the term (94%).

Source of Documentation: College enrollment reports

Use of Assessment Results: Retention rates have increased, which is a reflection of efforts made through the Office of Student Success and the entire Faculty and Staff body. New student ROAR orientation sessions educate students on attendance and enrollment policies.

- **Assessment Results 2016-2017:** Fall 2016 enrollment was 4633 at the end of six weeks of classes, with 4548 students still enrolled at the end of the term (98%). Spring 2018 enrollment was 4136 with 3951 at the end of the term (96%).

Source of Documentation: College enrollment reports

Use of Assessment Results: Retention rates have increased, which is a reflection of efforts made through the Office of Student Success and the entire Faculty and Staff body. New student ROAR orientation sessions educate students on attendance and enrollment policies.

- **Assessment Results 2017-2018:** Fall 2017 enrollment was 4932 at the end of six weeks of classes, with 4932 students still enrolled at the end of the term. Spring 2017 enrollment was 4251 with 4262 at the end of the term.

Source of Documentation: College enrollment reports

Use of Assessment Results: Retention rates have increased, which is a reflection of efforts made through the Office of Student Success and the entire Faculty and Staff body. New student ROAR orientation sessions educate students on attendance and enrollment policies.

Internal Performance Indicator 4

Recruitment strategies will demonstrate an effort to recruit students from a diverse population.

- **Assessment Results 2015-2016:** During the 2015-2016 school year, the recruitment staff made push to contact more potential students making contact with more than 6,500 prospective students by attending college fairs and high school events throughout PRCC's district, hosting on-campus events (Poplarville Campus Wildcat Fest, High School Junior/Senior Football Game Night, GED College Day, ACT Bootcamp, Forrest County Center Allied Health Tour Day, Career/Technical Student Conference, and Hancock Center Spring Fest), tailgating recruiting events at 6 District High School football games, providing personalized Poplarville campus tours upon request, awarding students with ACT/CTE based scholarships at the district high schools' senior nights, and by mailing/emailing/calling prospective students on an individual basis. These prospective students are from all of the public high schools, seven of the private schools, and several non-traditional student organizations located in PRCC's district.

Source of Documentation: Office of Recruitment and Orientation

Use of Assessment Results: The success of on-campus events is evident based on personal feedback and survey collection. The Recruitment Office will continue to host these on-campus events (Poplarville Campus Wildcat Fest, High School Junior/Senior Football Game Night, GED College Day, Forrest County Center Allied Health Tour Day, Career/Technical Student Conference, Hancock Center Spring Fest, and private Poplarville campus tours upon request) during the 2015-2016 year. These events target audiences from academic and career/technical backgrounds as well as traditional high school students and non-traditional adult learners. The recruitment staff is working to expand its private campus tours by developing a way to provide private campus tours at the Forrest County Center in addition to the Poplarville campus. Through interaction with prospective students at various events and by analyzing survey data collected from campus tours, the Office of Recruitment has determined that students have a wide variety of interests, backgrounds, and goals. The best way to recruit such a variety of students is to attempt to understand each student individually and strive to customize messages sent to each student according to their individual needs and goals. The Recruitment Office will continue to utilize postcards, mailed information packets, social media, and email newsletters as the primary forms of communication with prospective students. All of these forms of communication can be personalized and customized to fit each student's interests individually.

- **Assessment Results 2016-2017:** During the 2016-2017 school year, the recruitment staff made push to contact more potential students making contact with more than 7,000 prospective students by attending college fairs and high school events throughout PRCC's district, hosting on-campus events (Poplarville Campus Wildcat Fest, High School Junior/Senior Football Game Night, GED College Day, ACT Boot camp, Forrest County Center Allied Health Tour Day, Career/Technical Student Conference, and Hancock Center Spring Fest), tailgating recruiting events at 6 District High School football games, providing personalized Poplarville campus tours upon request, awarding students with ACT/CTE based scholarships at the district high schools' senior nights, by mailing/emailing/calling prospective students on an individual basis, and hosting Vocational Rehabilitation Counselors. These prospective students are from all of the public high schools, seven of the private schools, and several non-traditional student organizations located in PRCC's district.

Source of Documentation: Office of Recruitment and Orientation

Use of Assessment Results: The success of on-campus events is evident based on personal feedback and survey collection. The Recruitment Office will continue to host these on-campus

events (Poplarville Campus Wildcat Fest, High School Junior/Senior Football Game Night, GED College Day, Forrest County Center Allied Health Tour Day, Career/Technical Student Conference, Hancock Center Spring Fest, and private Poplarville campus tours upon request) during the 2015-2016 year. These events target audiences from academic and career/technical backgrounds as well as traditional high school students and non-traditional adult learners. The recruitment staff is working to expand its private campus tours by developing a way to provide private campus tours at the Forrest County Center in addition to the Poplarville campus. Through interaction with prospective students at various events and by analyzing survey data collected from campus tours, the Office of Recruitment has determined that students have a wide variety of interests, backgrounds, and goals. The Office of Vocational Rehabilitation is referring students from diverse backgrounds. The best way to recruit such a variety of students is to attempt to understand each student individually and strive to customize messages sent to each student according to their individual needs and goals. The Recruitment Office will continue to utilize postcards, mailed information packets, social media, and email newsletters as the primary forms of communication with prospective students. All of these forms of communication can be personalized and customized to fit each student's interests individually.

- **Assessment Results 2017-2018:** During the 2017-2018 school year, the recruitment staff made push to contact more potential students making contact with more than 7,000 prospective students by attending college fairs and high school events throughout PRCC's district, hosting on-campus events (Poplarville Campus Wildcat Fest, High School Junior/Senior Football Game Night, GED College Day, ACT Bootcamp, Forrest County Center Allied Health Tour Day, Career/Technical Student Conference, and Hancock Center Spring Fest), tailgating recruiting events at 6 District High School football games, providing personalized Poplarville campus tours upon request, awarding students with ACT/CTE based scholarships at the district high schools' senior nights, by mailing/emailing/calling prospective students on an individual basis, and hosting Vocational Rehabilitation Counselors. These prospective students are from all of the public high schools, seven of the private schools, and several non-traditional student organizations located in PRCC's district.

Source of Documentation: Office of Recruitment and Orientation

Use of Assessment Results: The success of on-campus events is evident based on personal feedback and survey collection. The Recruitment Office will continue to host these on-campus events (Poplarville Campus Wildcat Fest, High School Junior/Senior Football Game Night, GED College Day, Forrest County Center Allied Health Tour Day, and Career/Technical Student Conference, Hancock Center Spring Fest, and private Poplarville campus tours upon request) during the 2015-2016 year. These events target audiences from academic and career/technical backgrounds as well as traditional high school students and non-traditional adult learners. The recruitment staff is working to expand its private campus tours by developing a way to provide private campus tours at the Forrest County Center in addition to the Poplarville campus. Through interaction with prospective students at various events and by analyzing survey data collected from campus tours, the Office of Recruitment has determined that students have a wide variety of interests, backgrounds, and goals. The Office of Vocational Rehabilitation is referring students from diverse backgrounds. The best way to recruit such a variety of students is to attempt to understand each student individually and strive to customize messages sent to each student according to their individual needs and goals. The Recruitment Office will continue to utilize postcards, mailed information packets, social media, and email newsletters as the primary forms of communication with prospective students. All of these forms of communication can be personalized and customized to fit each student's interests individually.

Internal Performance Indicator 5

Career and technical education programs will demonstrate a retention rate of 86% according to the State measurement definition.

- **Assessment Results 2015-2016:** Approximately 94% of career and technical students who entered or returned to a program on the Poplarville campus from the previous reporting year remained in the program and earned passing grades. Approximately 87% of career and technical students who entered or returned to a program at the Forrest County Center from the previous reporting year remained in the program and earned passing grades.

Source of Documentation: Programs, Office of Counseling, Advisement and Placement Center at the Poplarville Campus, and the Counseling Center at the Forrest County Center

Use of Assessment Results: In order to increase retention of students, Instructors from the Career and Technical Departments participate in the ROAR Orientation Sessions in order to increase student knowledge of program requirements. In an effort to increase retention, emails are sent to **all** PRCC students when they are absent and those students are advised to see an instructor and/or a counselor for corrective action. Tutoring sessions are provided in the Student Success Centers and by the Student Support Services Program.

- **Assessment Results 2016-2017:** Approximately 95% of career and technical students who entered or returned to a program on the Poplarville campus from the previous reporting year remained in the program and earned passing grades. Approximately 89% of career and technical students who entered or returned to a program at the Forrest County Center from the previous reporting year remained in the program and earned passing grades.

Source of Documentation: Programs, Office of Counseling, Advisement and Placement Center at the Poplarville Campus, and the Counseling Center at the Forrest County Center

Use of Assessment Results: In order to increase retention of students, Instructors from the Career and Technical Departments participate in the ROAR Orientation Sessions in order to increase student knowledge of program requirements. In an effort to increase retention, emails are sent to **all** PRCC students when they are absent and those students are advised to see an instructor and/or a counselor for corrective action. Tutoring sessions are provided in the Student Success Centers and by the Student Support Services Program.

- **Assessment Results 2017-2018:** Approximately 4750 of career and technical students who entered or returned to a program on the Poplarville campus from the previous reporting year remained in the program and earned passing grades. Approximately 2786 of career and technical students who entered or returned to a program at the Forrest County Center from the previous reporting year remained in the program and earned passing grades.

Source of Documentation: Programs, Office of Counseling, Advisement and Placement Center at the Poplarville Campus, and the Counseling Center at the Forrest County Center

Use of Assessment Results: In order to increase retention of students, Instructors from the Career and Technical Departments participate in the ROAR Orientation Sessions in order to increase student knowledge of program requirements. In an effort to increase retention, emails are sent to **all** PRCC students when they are absent and those students are advised to see an

instructor and/or a counselor for corrective action. Tutoring sessions are provided in the Student Success Centers and by the Student Support Services Program.

Internal Performance Indicator 6

At least 60% of full-time first semester general education students enrolled after six weeks in any fall semester will enroll in the next fall semester.

- **Assessment Results 2015-2016:** Data indicates that 1,833 full-time first semester general education students were enrolled after six weeks in Fall 2014 and 57% returned to Fall 2015. Extended registration dates have provided additional opportunities to allow students to register. Students were given nearly six weeks of additional registration time through lengthened summer dates, increased online registration opportunities, and additional small group sessions.

Source of Documentation: IPEDS

Use of Assessment Results: Assessment results used to justify a movement toward longer registration periods with increased small group and/or individual counseling.

- **Assessment Results 2016-2017:** Data indicates that 1,648 full-time first semester general education students were enrolled after six weeks in Fall 2015 and 58% returned to Fall 2016. Extended registration dates have provided additional opportunities to allow students to register. Students were given nearly six weeks of additional registration time through lengthened summer dates, increased online registration opportunities, and additional small group sessions.

Source of Documentation: Enrollment Headcount Report in Argos

Use of Assessment Results: Assessment results used to justify a movement toward longer registration periods with increased small group and/or individual counseling.

- **Assessment Results 2017-2018:** Data indicates that 767 full-time first semester general education students were enrolled after six weeks in Fall 2016 and 721 returned to Fall 2017. Extended registration dates have provided additional opportunities to allow students to register. Students were given nearly six weeks of additional registration time through lengthened summer dates, increased online registration opportunities, and additional small group sessions.

Source of Documentation: Enrollment Headcount Report in Argos

Use of Assessment Results: Assessment results used to justify a movement toward longer registration periods with increased small group and/or individual counseling.

Internal Performance Indicator 7

At least 50% of full-time first semester general education students enrolled after six weeks in any fall semester will receive a degree within 3 years.

- **Assessment Results 2015-2016:** The Fall 2012 cohort of full time college students was 1833. Of this cohort the completion rate (within three years) was 866. The overall graduation rate for full time, first time students is 47%. Additional procedures are in progress through efforts by the Vice-President of General Education to identify students who have earned a degree or formal award but have not applied for the awarding of such.

Source of Documentation: IPEDS

Use of Assessment Results: Assessment Results are used to begin a concentrated effort to get students to apply for graduation as early as practical. One of the reasons the graduation rate is low is that many students do not apply for a degree, opting instead to transfer to a 4-year college. Email and flyers have been produced to promote the 15 to Finish initiative. There has also been an initiative with the colleges and universities to reverse transfer students so they can be awarded a 2 year degree.

- **Assessment Results 2016-2017:** The Fall 2013 cohort of full time college students was 948. Of this cohort the completion rate (within three years) was 166. The overall graduation rate for full time, first time students is 29%. The previous year, there had been a push for students to apply for graduation via reverse transfer. This is most likely the reason for the difference in graduation rates. We are continuing to promote the 15 to Finish.

Source of Documentation: IPEDS

Use of Assessment Results: Assessment Results are used to begin a concentrated effort to get students to apply for graduation as early as practical. One of the reasons the graduation rate is low is that many students do not apply for a degree, opting instead to transfer to a 4-year college. Email and flyers have been produced to promote the 15 to Finish initiative. There has also been an initiative with the colleges and universities to reverse transfer students so they can be awarded a 2 year degree.

- **Assessment Results 2017-2018:** The Fall 2014 cohort of full time college students was 974. Of this cohort the completion rate (within three years) was 303. The overall graduation rate for full time, first time students is 31%. The previous year, there had been a push for students to apply for graduation via reverse transfer. This is most likely the reason for the difference in graduation rates. We are continuing to promote the 15 to Finish.

Source of Documentation: IPEDS

Use of Assessment Results: Assessment Results are used to begin a concentrated effort to get students to apply for graduation as early as practical. One of the reasons the graduation rate is low is that many students do not apply for a degree, opting instead to transfer to a 4-year college. Email and flyers have been produced to promote the 15 to Finish initiative. There has also been an initiative with the colleges and universities to reverse transfer students so they can be awarded a 2 year degree.

Goal 8: To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Commitment Statement:

The Pearl River Community College Department of Workforce Education is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals.

Internal Performance Indicator 1

The number of training projects developed and delivered to businesses, industries, educational and public service entities will increase at least five percent (5%) per year and the data made available through and measured by the Mississippi State University's National Strategic Planning and Analysis Research Center (nSparc) will be made public.

- **Assessment Results 2015-2016:** PRCC developed and managed 67 projects funded by various funding sources made available through the Mississippi Community College Board; with a total number of 13,951 duplicated trainees. The total amount of funds management equated to \$1,483,030 for Workforce Education, Adult Basic Education, Dual Enrollment Practical Nursing and Advanced Technology Projects. The South Mississippi Planning and Development District grant discontinued computer training grants and have reformulated those to complement the MI-BEST and ABE Program. The WIOA tuition assistance program has a total of 32 students currently receiving financial aid and enrolled in various Career, Technical, Allied Health. The SNAP tuition assistance program currently has 84 students enrolled in Career, Technical and Workforce programs.

Source of Documentation: MCCB workforce audit data and the WIOA Dislocated Worker and SNAP Grant Coordinator.

Use of Assessment Results: This data represents improvements in the number of workforce projects. The number receiving financial aid is down due to a decrease in WIOA funding availability.

- **Assessment Results 2016-2017:** PRCC developed 65 projects funded by various funding sources made available through the Mississippi Community College Board. Of this, 1,477 various classes were conducted with a total number of 15,177 duplicated trainees receiving educational training. The total amount of funds management equated to \$1,802,252.90 for Workforce Education, Adult Basic Education, Dual Enrollment Practical Nursing and Advanced Technology Projects. The South Mississippi Planning and Development District grant discontinued computer training grants and have reformulated those to complement the MI-BEST and ABE Program.

Source of Documentation: MCCB workforce audit data and the WIOA Dislocated Worker and SNAP Grant Coordinator.

Use of Assessment Results: This data represents improvements in the number of workforce projects. The number receiving financial aid is down due to a decrease in WIOA funding availability.

- **Assessment Results 2017-2018:** PRCC developed 55 projects funded by various funding sources made available through the Mississippi Community College Board. Of this, 1,300 various classes were conducted with a total number of 14,177 duplicated trainees receiving educational training. The total amount of funds management equated to \$1,802,252.90 for Workforce Education, Adult Basic Education, Dual Enrollment Practical Nursing and Advanced Technology Projects.

Source of Documentation:

MCCB workforce audit data and the WIOA Dislocated Worker and SNAP Grant Coordinator.

Use of Assessment Results: This data represents improvements in the number of workforce projects. The number receiving financial aid is down due to a decrease in WIOA funding availability.

Internal Performance Indicator 2

Pearl River Community College's district will be served by at least one Adult Education Center located in each county throughout the district in order to assist students in developing the skills needed to pass the General Equivalency Diploma (GED) test.

- **Assessment Results 2015-2016:** Each PRCC District County is served by an ABE Instructional site.

Source of Documentation: PRCC Adult Basic Education Director

Use of Assessment Results: The goal is to increase the number of Mississippians with a high school credential and to reach them "where they are".

- **Assessment Results 2016-2017:** Each PRCC District County is served by an AE Instructional site. Pearl River and Forrest counties have two AE instructional sites. Forrest County also has an ESL instructional site.

Source of Documentation: Director of Adult Education

Use of Assessment Results: The Adult Education Center strives to reach more constituents to help increase the number of Mississippians with high school credentials and to encourage to continue their studies at the next level.

- **Assessment Results 2017-2018:** Each PRCC District County is served by an AE Instructional site. Pearl River and Forrest counties have two AE instructional sites. Forrest, Lamar and Pearl River counties also have an ESL instructional site.

Source of Documentation: Director of Adult Education

Use of Assessment Results: All AE Centers strive to increase the number of adults with a high school equivalency diploma.

Internal Performance Indicator 3

The PRCC Department of Workforce Education will continue to apply for at least one grant per quarter from private, state, federal and/or other sources of funding to obtain resources needed to operate training programs.

- **Assessment Results 2015-2016:** The TAACCCT DOL Grant initiative was closed in March 2016. In this program PRCC enrolled 273 in the TAACCCT grant program.

Of the 273 students:

- 253 or 92.7% earned college credit hours
- 148 students earned 282 nationally recognized certifications - almost 2 certifications per student
- 111 or 40.7% graduated with some type of degree or certificate
- 54 or 19.7% have chosen to continue their education
- 117 were incumbent workers and 37 found employment after completion for a total of 154 employed participants – that's an employment rate of 56.4%.

As a means of sustainability, PRCC is participating in the statewide MI-BEST program to continue co-enrolling ABE students in career pathways. PRCC has expanded from the original 4 programs participating to 11 programs. This expansion of the pathways available gives ABE students a wider choice of programs in which to participate, making career pathways much more desirable to many more students.

Source of Documentation: TAACCCT Grant Coordinator now MI-BEST Coordinator

Use of Assessment Results: PRCC made significant changes to its enrollment and prior learning assessment policies. The enrollment policy was changed to allow an Adult Basic Education (ABE) student to co-enroll in a Career Tech program while still working toward earning their high school equivalency. The prior learning policy was changed to allow students with prior experience to take an assessment for credit, accelerating their time to completion.

- **Assessment Results 2016-2017:** The MI-BEST Grant initiative started in Spring 2016 and will end in Fall 2018. As of this time, PRCC has enrolled 104 students in the MI-BEST program. Of the 104 students:
 - 27 or 26% have earned their HSE
 - 63 or 60.6% have earned college credit or a Workforce certificate
 - 41 or 39.4% have earned 275 hours of college credit
 - 22 or 21.2% have earned a workforce certificate
 - 31 or 29.8% have earned a nationally recognized credential
 - 15 or 14.4% have earned their Career Readiness Certification
 - 16 or 15.4% have earned a program specific national credential
 - 11 or 10.6% have chosen to continue their education
 - 1 has joined the military

Source of Documentation: MI-BEST Coordinator now Student Services Coordinator

Use of Assessment Results: PRCC continued to improve and expand the MI-BEST program. Due to the success of the program, application was made to MCCB on September 18, 2017 to expand MI-BEST to 18 CTE programs; thus allowing Adult Education (AE) students a wider range of pathways from which to choose.

- **Assessment Results 2017-2018:** Data for this indicator was not available at time of publication.

Source of Documentation: Will be provided with data.

Use of Assessment Results: Will be provided with data.

Internal Performance Indicator 4

The Adult Education Services program will show an increase in the following areas: number of students served, completion rate, retention rate, educational level improvements, and college enrollment.

- **Assessment Results 2015-2016:** As of June 3, 2016, PRCC has 190 GED® recipients for the 2015-2016 school year. Continued year around testing will occur. A total of 709 students have enrolled in

ABE this school year. Of the 709 enrolled, 400 have completed or improved one or more educational functioning levels.

Source of Documentation: Annual ABE Report to MCCB

Use of Assessment Results: The College will continue to bolster enrollment, retention and completion as hallmarks of the program.

- **Assessment Results 2016-2017:** As of June 30, 2017, PRCC has 235 HSE (High School Equivalency) diploma recipients for the 2016-2017 school year. A total of 875 students have enrolled in AE this school year. Of the 875 enrolled, 450 have completed or improved one or more educational functioning levels.

Source of Documentation: Adult Education Director

Use of Assessment Results: The College will continue to bolster enrollment, retention and completion as hallmarks of the program.

- **Assessment Results 2017-2018:** As of June 20, 2018, PRCC has 310 HSE (High School Equivalency) diploma recipients for the 2017-2018 school year. A total of 912 students have enrolled in AE this school year. Of the 912 enrolled, 447 have completed or improved one or more educational functioning levels.

Source of Documentation: Adult Education Director

Use of Assessment Results: The College will continue to bolster enrollment, retention and completion as hallmarks of the program.

Internal Performance Indicator 5

With the assistance of the Mississippi Workforce Enhancement Training (WET) Fund, both the employment rate and employment retention rate of Pearl River Community College non-credit students enrolled in workforce education programs will increase by 5%.

- **Assessment Results 2015-2016:** Of the 6,345 receiving Workforce Training services at PRCC, 5,127 were employed one quarter after exit; equating to 81%.

Source of Documentation: PRCC Report Card

Use of Assessment Results: The College will continue to bolster enrollment, retention and completion as hallmarks of the program.

- **Assessment Results 2016-2017:** Of the 4,513 receiving Workforce Training services at PRCC, 3890 were employed one quarter after exit; equating to 86%.

Source of Documentation: PRCC Report Card 2016

Use of Assessment Results: The employment rate for this group increased over the previous year. Workforce Training services hopes to continue this trend by assisting citizens in need.

- **Assessment Results 2017-2018:** Due to changes in the State Report Card, data for this indicator was not available at time of publication.

Source of Documentation: Not available

Use of Assessment Results: Will be available when data is received.

Internal Performance Indicator 6

With the assistance of the Mississippi Workforce Enhancement Training (WET) Fund, the earning power of Pearl River Community College non-credit students enrolled in workforce education programs will increase by 2%.

- **Assessment Results 2015-2016:** Students that completed Workforce Training by PRCC attained an annual earnings of \$33,186.

Source of Documentation: PRCC Report Card

Use of Assessment Results: The College will continue to promote these training opportunities for students.

- **Assessment Results 2016-2017:** Students that completed Workforce Training by PRCC attained an annual earnings of \$35,663.

Source of Documentation: PRCC State Report Card 2016

Use of Assessment Results: The College will continue to promote these training opportunities for students.

- **Assessment Results 2017-2018:** Due to changes in the State Report Card, data for this indicator was not available at time of publication.

Source of Documentation: Not available

Use of Assessment Results: Will be available when data is received

Internal Performance Indicator 7

The Dislocated Worker Program funded by a Workforce Investment Act (WIA) grant will increase both student enrollment and completion by 5%.

- **Assessment Results 2015-2016:** A total of 70 students utilized WIOA ITA tuition assistance and 45 received SNAP assistance in FY 2015.

Source of Documentation: PRCC Dislocated Worker Coordinator

Use of Assessment Results: The number of students utilizing WIOA funding is dependent upon fund availability.

- **Assessment Results 2016-2017:** There were 48 students at PRCC utilizing WIA ITA tuition assistance to attend PRCC. A decrease in funding occurred compared to the prior year.

Source of Documentation: PRCC Dislocated Worker Coordinator

Use of Assessment Results: The number of students utilizing WIOA funding is dependent upon fund availability.

- **Assessment Results 2017-2018:** There were 49 students at PRCC utilizing WIA ITA tuition assistance

Source of Documentation: PRCC Dislocated Worker Coordinator

Use of Assessment Results: The number of students utilizing WIOA funding is dependent upon fund availability.

Appendix A
PRCC LICENSURE PASS RATES

	2014-2015			2015-2016			2016-2017		
PROGRAM	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING
Associate Degree Nursing	88%	96	109	93%	64	69	98%	84	86
Barbering	58%	7	12	100%	4	4	83%	5	6
Cosmetology	87%	13	15	87.5%	14	16	100%	14	14
Dental Assisting (certificate)	90%	9	10	100%	13	13	93%	14	15
Dental Hygiene Technology	93%	13	14	100%	15	15	100%	15	15
Medical Laboratory Technology	91%	10	11	88%	7	8	90%	9	10
Medical Radiologic Technology	80%	12	15	81%	13	16	83%	10	12
Occupational Therapy Assistant Technology	89%	16	18	79%	15	19	89%	16	18
Practical Nursing (Forrest County Center)	79%	19	24	97%	29	30	88%	23	26
Practical Nursing (Poplarville Campus)	87%	20	23	96%	24	25	92%	23	25
Physical Therapist Assistant Technology	88%	15	17	94%	15	16	89%	16	18
Respiratory Care Practitioner Technology	94%	15	16	93%	14	15	88%	15	17
Surgical Technology	64%	7	11	46%	6	13	77%	10	13

State reports generally run one year behind schedule.



Internal Performance Indicator Responsibility Chart

Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
<p>1</p> <p>Dr. Scott Alsobrooks Vice President for Workforce & Economic Development</p> <p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>	1	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>	<p>Dr. Scott Alsobrooks Vice President for Workforce & Economic Development</p>	
	2	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>	<p>Dr. Scott Alsobrooks Vice President for Workforce & Economic Development</p>	
	3	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>	<p>Dr. Scott Alsobrooks Vice President for Workforce & Economic Development</p>	
	4	<p>Dr. Scott Alsobrooks Vice President for Workforce & Economic Development</p>	<p>Dr. Jana Causey Vice President for Forrest County Operations</p> <p>Dr. Ed Pinero Director of Career & Technical Education Programs</p>	<p>Dr. Ann Moore Director of Counseling, Advisement, and Placement</p> <p>Ms. Michelle Wilson-Stokes CTE Student Services Coordinator</p>
	5	<p>Dr. Scott Alsobrooks Vice President for Workforce & Economic Development</p>	<p>Dr. Jana Causey Vice President for Forrest County Operations</p> <p>Dr. Ed Pinero Director of Career & Technical Education Programs</p>	<p>Dr. Ann Moore Director of Counseling, Advisement, and Placement</p> <p>Ms. Michelle Wilson-Stokes Special Populations Coordinator</p>
	6	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>		

Internal Performance Indicator Responsibility Chart (2015-2016)

	7	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p> <p>Dr. Scott Alsobrooks Vice President for Workforce & Economic Development</p>	<p>Dr. Jana Causey Vice President for Forrest County Operations</p> <p>Dr. Ed Pinero Director of Career & Technical Education Programs</p>	<p>Ms. Brenda Wells Director of Institutional Research</p>
	8	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>	<p>Ms. Karen Bond Director of Institutional Effectiveness</p>	
	9	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>		
	10	<p>Dr. Martha Lou Smith Vice President for General Education & Technology Services</p>		

Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
2 Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center	1	Ms. Brenda Wells Director of Institutional Research	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	Mr. Raymunda Barnes Assistant Vice President for Hancock Center
	2	Ms. Tracy Smith Director of College Libraries		
	3	Ms. Brenda Wells Director of Institutional Research	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	Mr. Raymunda Barnes Assistant Vice President for Hancock Center
	4	Mr. Roger Knight Vice President for Business & Administrative Services		
	5	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator Mr. Raymunda Barnes Assistant Vice President for Hancock Center

Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
3 Dr. Martha Lou Smith Vice President for General Education & Technology Services	1	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Ms. Michelle Mitchell Director of e-Learning	
	2	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Ed Pinero Director of Career & Technical Education Programs	
	3	Dr. Martha Lou Smith Vice President for General Education & Technology Services		
	4	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator Mr. Raymunda Barnes Assistant Vice President for Hancock Center

Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
4 Ms. Brenda Wells Chair, Professional Development Committee	1	Mr. Roger Knight Vice President for Business & Administrative Services		
	2	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	
	3	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	
	4	Dr. Jennifer Seal Vice President for Planning & Institutional Research	Ms. Brenda Wells Director of Institutional Research	
	5	Dr. Jennifer Seal Vice President for Planning & Institutional Research	Ms. Brenda Wells Director of Institutional Research	
	6	Dr. Jennifer Seal Vice President for Planning & Institutional Research	Ms. Brenda Wells Director of Institutional Research	
	7	Mr. Roger Knight Vice President for Business & Administrative Services		

Internal Performance Indicator Responsibility Chart (2015-2016)

	8	Dr. Jennifer Seal Vice President for Planning & Institutional Research	Ms. Brenda Wells Director of Institutional Research	
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Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
5 Dr. William Lewis President	1	Ms. Brenda Wells Director of Institutional Research	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	Mr. Raymunda Barnes Assistant Vice President for Hancock Center
	2	Dr. William Lewis President		
	3	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Mr. Bob Stack Chief Information Officer	
	3	Mr. Ernie Lovell Executive Director of Development Foundation/Alumni Association		
	5	Ms. Tara Rouse Department Chair of Health, Physical Education, and Recreation and Director of the Wellness Center	Dr. Ed Pinero Director of Career & Technical Education Program	

Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
6 Dr. William Lewis President	1	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center		
	2	Dr. Jennifer Seal Vice President for Planning & Institutional Research	Ms. Brenda Wells Director of Institutional Research	Ms. Karen Bond Director of Institutional Effectiveness
	3	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	
	4	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Jana Causey Vice President for Forrest County Operations	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	
	5	Dr. Jennifer Seal Vice President for Planning & Institutional Research	Ms. Brenda Wells Director of Institutional Research	
	6	Mr. Ernie Lovell Executive Director of Development Foundation/Alumni Association		

Internal Performance Indicator Responsibility Chart (2015-2016)

	7	<p>Dr. Jennifer Seal Vice President for Planning & Institutional Research</p> <p>Ms. Brenda Wells Director of Institutional Research</p>	Department Chairs	<p>Dr. Ed Pinero Director of Career & Technical Education Programs</p>
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Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
7 Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator	1	Ms. Delana Harris Director of Recruitment and Marketing		
	2	Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator		
	3	Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator		
	4	Ms. Delana Harris Director of Recruitment and Marketing		
	5	Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	Dr. Jana Causey Vice President for Forrest County Operations Dr. Ed Pinero Director of Career & Technical Programs	Dr. Ann Moore Director of Counseling, Advisement, and Placement Ms. Michelle Wilson-Stokes CTE Student Services Coordinator Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator
	6	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator	
	7	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Ms. Tonia Moody Director of Admissions and Records and ADA/Civil Rights Coordinator	

Internal Performance Indicator Responsibility Chart (2015-2016)

Goal	Indicator	Persons Responsible for Indicators		
8 Dr. Scott Alsobrooks Vice President for Workforce & Economic Development	1	Dr. Scott Alsobrooks Vice President for Workforce & Economic Development		
	2	Ms. Terri Clark Director of Adult Education Services		
	3	Dr. Scott Alsobrooks Vice President for Workforce & Economic Development		
	4	Ms. Terri Clark Director of Adult Education Services		
	5	Dr. Scott Alsobrooks Vice President for Workforce & Economic Development		
	6	Dr. Scott Alsobrooks Vice President for Workforce & Economic Development		

Internal Performance Indicator Responsibility Chart (2015-2016)

	7	Dr. Scott Alsobrooks Vice President for Workforce & Economic Development		
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