

Institutional Planning
and
Effectiveness Document

Fall Semester

2013 – 2014



Pearl River Community College
Poplarville – Hattiesburg – Waveland
Mississippi

Pearl River Community College
Institutional Planning and Effectiveness Document
2013-2014
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Introduction

INTRODUCTION



The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has a planning and evaluation process that is broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation process is continuous and provides assurance that the Mission Statement is being fulfilled, provides a method to measure performance, and provides documentation that improvements are being made as needed.

Pearl River Community College has established a systematic, broad-based, interrelated, and appropriate evaluation process which includes a number of methods to assist in evaluating and determining the effectiveness of educational activities. The Institutional Effectiveness Assessment Charts have been developed to give positive and definitive direction to the various administrative, student services, and instructional programs. The objectives are stated in terms of outcomes to be accomplished, the assessment criteria are identified, and the use of the results is given for each of the objectives at the end of the school year. After careful review of the Mission and Strategic Goals of the College, each of the administrative units, student services units, and instructional programs develops objectives which ensure that the Mission and Strategic Goals of the College will be met during the year. The relationship of each unit or program to the PRCC Mission is also reviewed. Members of the Planning and Effectiveness Committee review the objectives and work with administrators, faculty, and staff to ensure that the units develop objectives that are appropriate for the College. The Institutional Effectiveness Assessment Charts are then reviewed by the President and members of the Administrative Council. If approved, each chart is completed prior to the next fall semester. Accomplishments are evaluated by the President and Administrative Council, and, if needed, recommendations are made for the following year. If the chart is not approved, the process begins again with additional guidance from members of the Planning and Effectiveness Committee.

In addition to preparing the Institutional Effectiveness Assessment Charts, academic departments are scheduled to undergo a program review every three years. Program review is a formal process designed to assist in the evaluation of the College's educational programs and services. The promotion of program improvement and growth is the primary focus of these reviews. A second goal of the program reviews is to provide information for planning and decision making. As can be seen by reviewing these reports, program reviews document strengths and weaknesses, describe improvements made since the last evaluation, and note recommendations for the future. In addition, the Career and Technical Division conducts program reviews annually.

Personnel evaluations also play a major role in evaluating and improving educational activities at Pearl River Community College. Faculty members are evaluated by students primarily during the Fall Semester. Evaluations by supervisors occur annually for employees with fewer than six years of experience at Pearl River Community College, and every three years for employees with six or more years experience at PRCC. Both the supervisor and the student evaluation results are used by the supervisor when meeting with individual faculty members to discuss the evaluation of the faculty member. Areas for improvement are noted on the evaluation form, and a plan for correcting deficiencies is discussed and documented on the evaluation form. Results from the previous evaluation are compared to results from the current year in order to ensure that needed improvements or modifications in specific areas have been accomplished. A follow-up of faculty performance when indicated by the evaluation is scheduled by the supervisor. Also, it should be noted that the same cycle for evaluation is used for supervisors by personnel reporting to them. Results are compiled and used in planning for improvements. Faculty and staff development opportunities are often based on recommendations

resulting from this evaluation process.

Institutional Research, an integral part of the College's planning and evaluation process, is an important responsibility of personnel in several offices and is coordinated by the Institutional Research Specialist in the Office of Planning and Research. Statistics regarding demographics, transfer student data, grade comparisons, distance education, survey data, personnel evaluation data, and department/unit assessment and evaluation information are coordinated and provided to faculty, staff, and administrators by the Chief Planning Officer and the Institutional Research Specialist. Distribution of this research is accomplished through newsletters, focus group reports, program reviews, assessment charts, annual reports, State reports, and individual and group presentations. Evaluations of services provided by these offices can be found in annual assessment charts, personnel reviews, and survey data; therefore, improvement in services is an ongoing process.

In addition to these planning and evaluation activities, many committees composed of faculty, staff, and administrators are involved in monitoring the achievement of goals and objectives. Additional data and/or additional methods of evaluation can be suggested at any time. These committees meet on a regular basis and add another avenue for input regarding planning and evaluation for all Pearl River Community College personnel.

The information contained in this document is an example of Pearl River Community College's commitment to growth and change. Many changes and modifications have been made in the instructional, administrative, and educational support services as a result of the analysis of the informative data gathered by means of these assessment tools. Efforts will be continued to provide outstanding services in all areas of the College. Data collection, measurements, and plans for improvements, along with data from various surveys, will be reviewed and used to guide the planning and budgeting process, with particular emphasis being given to areas where improvements are needed. This process is repeated annually and ensures that the College is constantly evaluating, discussing, and improving its services.





Mission Statement and Strategic Goals

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Strategic Planning

STRATEGIC PLANNING



The basis for the strategic planning process at Pearl River Community College (PRCC) involves the formulation of the Mission Statement and of Strategic Goals, which serve as the foundation for all planning and evaluation at the College. In the past, the Mission Statement and Strategic Goals were reviewed annually by the Policy and Procedure Committee, which has representation from all areas of the College. In the spring of 2003, the President appointed a special committee composed of faculty, staff, administrators, student representatives, and community and alumni members to review them once again. Using historical data as a basis, this committee met, researched and reviewed data, and recommended a revised Mission Statement with Strategic Goals. The Proposed Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003.

The Mission Statement and Strategic Goals are reviewed annually by the Planning and Effectiveness Committee with recommendations for changes being made as needed to the Administrative Council and Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a goal has been met, are written with the assistance of the Chief Planning Officer, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division. As shown on the Annual Planning and Evaluation Cycle, operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and transmitted to the College President and other appropriate administrators for final review and approval.

As indicated in the Annual Planning and Evaluation Cycle, each year, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine how well Pearl River Community College is meeting its Strategic Goals. This compilation assists in determining the extent to which the College is fulfilling its mission. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific Strategic Goals. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review and that are used to document improvements.

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Institutional
Effectiveness
Planning & Evaluation
Calendar

Annual Planning &
Evaluation Cycle

INSTITUTIONAL EFFECTIVENESS PLANNING AND EVALUATION CALENDAR

2013 - 2014

<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
July	Accumulation of 2012-2013 Internal Performance Indicators (IPI) Data	Committees	Dr. Seal
July	Completion of 2013-2014 Fall Semester Assessment Charts	Division/Department Chairs	Dr. Seal
August	Professional Development Sessions	Faculty and Professional Staff	Dr. Askew/Ms. Wells
August	Collection of Professional Development Records	Ms. Ladner	Dr. Askew
August-May	Professional Development Evaluations	Ms. Rayner	Ms. Wells
September	Preparation and Distribution of Policy and Procedure Manuals	Ms. Ladner	Dr. Askew
September	Review of 2012-2013 Strategic Plan and IPI Assessment Results	Planning and Effectiveness Committee	Dr. Seal
September	Completion of Pearl River Community College 2012-2013 Strategic Plan and IPI Document	Ms. Ladner	Dr. Seal
September	Completion of 2012-2013 Institutional Planning and Effectiveness Document	Ms. Ladner	Dr. Seal
October	Review of Mission Statement and Strategic Goals	Policy and Procedure Committee Planning and Effectiveness Committee Administrative Council	Dr. Burt/Dr. Seal
October	Review of 2012-2013 Assessment Charts and Accomplishments and 2013-2014 Fall Semester Assessment Charts	Planning and Effectiveness Committee Administrative Council	Dr. Seal
October	Review of 2012-2013 Strategic Plan and IPI Assessment Results	Administrative Council	Dr. Seal

2013-2014 IEPAEC Continued

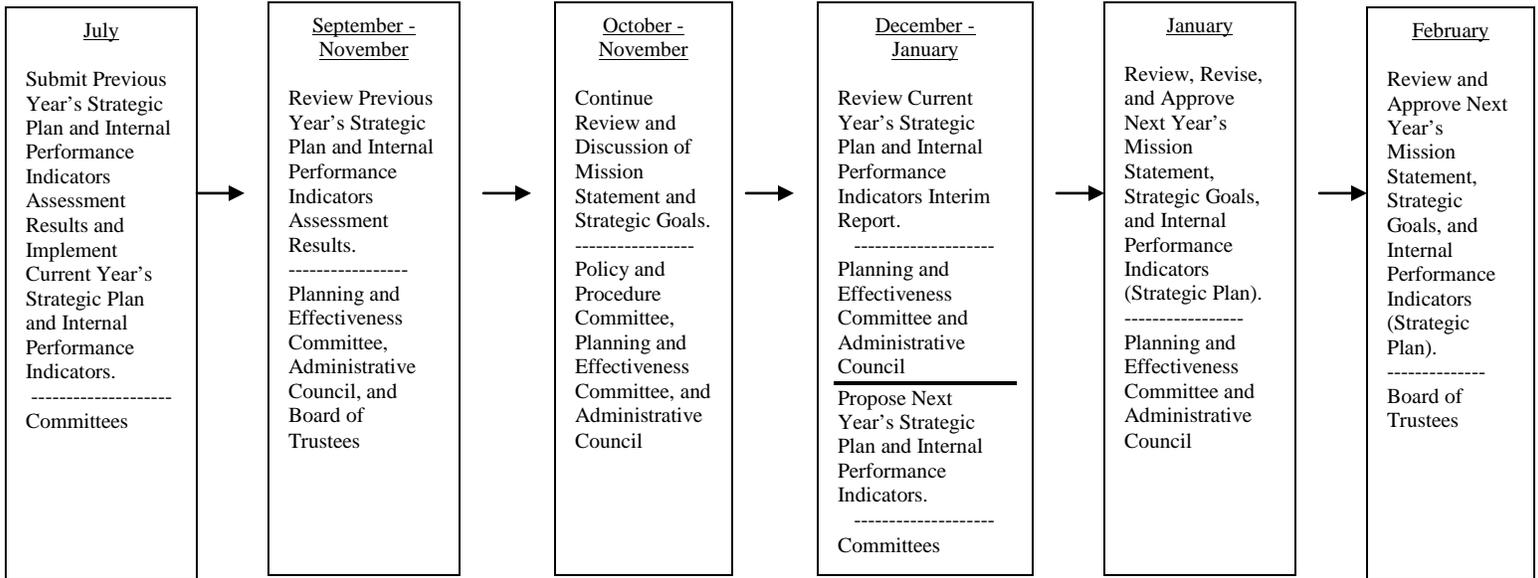
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
October	Support Staff Professional Development Sessions	Support Staff	Ms. Wells
October/ November/ April/June/July	Student Evaluations of Instruction	Ms. Ladner Faculty	Dr. Askew
October/ November	Campus Climate Survey	Ms. Rayner	Dr. Breerwood/ Ms. Wells
November	Review of 2012-2013 Strategic Plan and IPI Assessment Results and Review of 2012-2013 Institutional Planning and Effectiveness Document	Board of Trustees	Dr. Askew
November	Publication of 2012-2013 Strategic Plan and IPI Assessment Results Document and 2012-2013 Institutional Planning and Effectiveness Document	Ms. Ladner	Dr. Seal
November	Completion of Fall Semester 2013-2014 Assessment Charts and Institutional Planning and Effectiveness Document	Ms. Ladner	Dr. Seal
November	2013-2014 IPI Interim Report Submission for Review	Committee Chairs	Dr. Seal
December	SACS Annual Conference	Leadership Team Members	Dr. Lewis
December	Development of Proposed 2014-2015 Strategic Plan and IPIs	Committees	Committee Chairs
December	Publication of Fact Book	Ms. Rayner	Ms. Wells
January	Review of 2013-2014 Strategic Plan and IPI Interim Report and Review, Revision, and Approval of Proposed 2014-2015 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Planning and Effectiveness Committee Administrative Council	Dr. Seal
January	Performance Reviews of Supervisors	Ms. Ladner Faculty and Staff	Dr. Askew

2013-2014 IEPAEC Continued

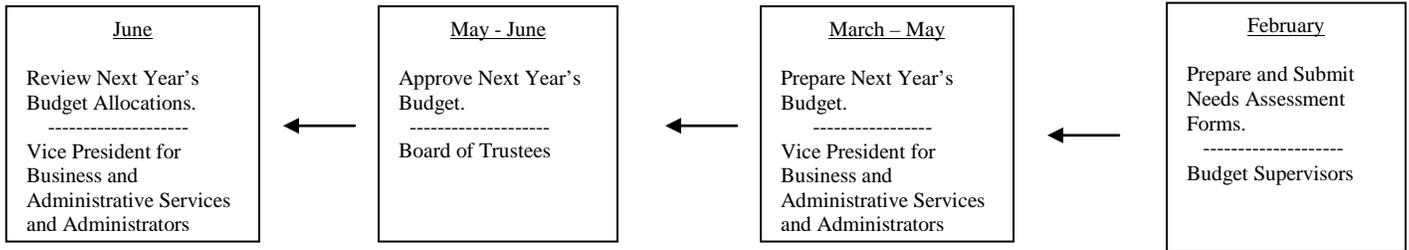
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
January	Women's Health Symposium	Committee	Dr. Askew
February	Review and Approval of Proposed 2014-2015 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Board of Trustees	Dr. Askew
February	Completion of Revised 2014-2017 Strategic Plan and IPI Document	Ms. Ladner	Dr. Seal
February	Budget Requests/Needs Assessment Forms	All	Mr. Knight
March	Evaluations of Personnel	Supervisors	Dr. Askew
March	Department Chair Facilities Survey	Ms. Rayner	Ms. Wells
April	Evaluations of Office of Planning and Institutional Research	Planning and Effectiveness Committee	Dr. Seal
April	Committee Updates	Ms. Ladner	Dr. Askew/Dr. Lewis
April	Graduate Survey	Ms. Rayner	Ms. Wells
April-May	Employee Satisfaction Survey	Ms. Rayner	Ms. Wells
May	Completion of 2013-2014 Assessment Charts	Division/Department Chairs	Dr. Seal
May/June	Completion of 2014-2015 Fall Semester Assessment Charts	Division/Department Chairs	Dr. Seal
June-December	Post-Graduate (2013) Survey	Ms. Rayner	Ms. Wells
June	Completion of Nursing Education Program Review	Faculty and Staff	Dr. Jones/Dr. Seal
June	Review of Budget Allocations	Administrators	Mr. Knight
June	Submission of 2013-2014 Strategic Plan and Internal Performance Indicators Assessment Results (December to June)	Committees	Committee Chairs

PEARL RIVER COMMUNITY COLLEGE ANNUAL PLANNING AND EVALUATION CYCLE

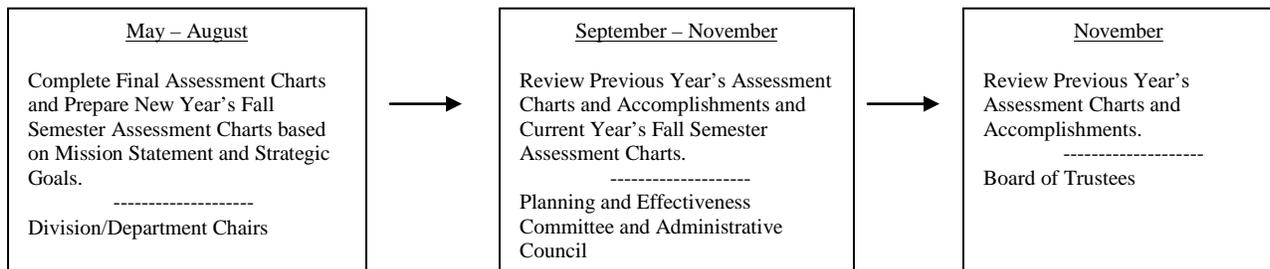
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)

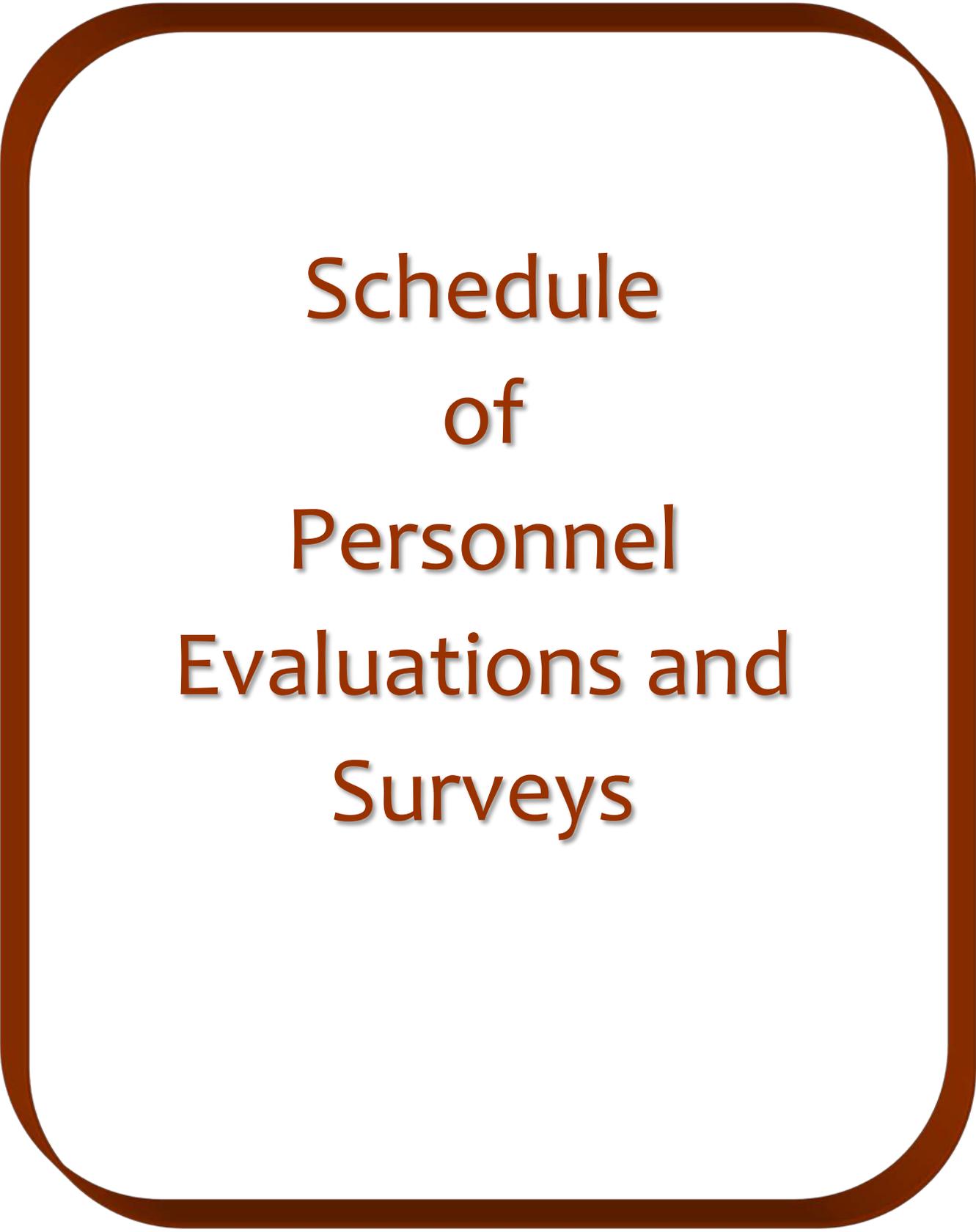


BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS





Schedule
of
Personnel
Evaluations and
Surveys

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

SCHEDULE FOR EVALUATIONS

2013 - 2014

STUDENT EVALUATIONS OF INSTRUCTION

October 1 – Student Evaluations of Instruction begin

October 1 - November 1, 2013 – Student Evaluations of Instruction

January 8 – Student Evaluations of Instruction reports distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 22 – Performance Review of Supervisor links emailed to employees

January 22 - 29, 2014 – Performance Reviews of Supervisors

February 26 – Performance Review of Supervisor reports distributed to administrators/supervisors

PERSONNEL EVALUATIONS

February 26 – Personnel Evaluation forms emailed to administrators/supervisors

March 5 – Schedules for Personnel Evaluations sent to Office of Planning and Institutional Research

March 3 - 28, 2014 – Personnel Evaluations

**SCHEDULE FOR EVALUATIONS AND SURVEYS
2013 - 2014**

EVALUATION/SURVEY	MONTH	PURPOSE
Student Evaluations of Instruction	October-November, April, June, July	To determine students' perceptions of instruction and to make improvements as needed.
Campus Climate Survey	October-November	To measure what aspects of campus are important to students and how satisfied students are with them.
Performance Reviews of Supervisors	January	To determine perceptions of effectiveness and to make improvements.
Student Athletic Interest Survey	February-March	To determine the extent to which athletic interests and abilities of students are being met.
Evaluations of Personnel	March	To determine perceptions of effectiveness and to make improvements.
Student, Faculty, and Administrator/Staff Library Surveys	March	To determine student, faculty, and administrator/staff perceptions of effectiveness of library services in order to make improvements.
Evaluations of the Office of Planning and Institutional Research	April	To determine perceptions regarding the effectiveness of the services provided by personnel in the Office of Planning and Institutional Research and to make improvements.
Student (Graduates) Opinion Survey	April	To determine perceptions of College's programs and services and to make improvements as needed.
Employee Satisfaction Survey	April-May	To determine the extent to which campus services meet the needs of employees.
Department Chair Facilities Survey	Spring Semester	To determine the extent to which the classroom facilities meet the needs of faculty and students.
Post-Graduate Survey	June-December	To determine former students' perceptions of the services offered to students.
Medical Laboratory Technology (MLT) Graduate Follow-up	July	To determine the extent to which the MLT program meets the training needs of students.
Medical Laboratory Technology (MLT) Employer Survey	July	To determine the extent to which the MLT program meets the training needs of students.
Professional Development Evaluations	Ongoing	To determine the satisfaction level of faculty/staff with professional development sessions and to obtain recommendations for future sessions.
Recruiting Tour Survey	Ongoing	To determine the extent to which the campus tours meet the needs/expectations of students and parents.



Major Committee Objectives

Pearl River Community College

Major Committees' Objectives



Administrative Council / Management Committee

Planning and Effectiveness Committee

Policy and Procedure Committee

Fiscal Management Committee

Instructional Council

Professional Development Committee

Student Services Committee

Workforce Education Committee

ADMINISTRATIVE COUNCIL 2013--2014 OBJECTIVES

The purpose of the Administrative Council is to facilitate the day-to-day operations through an exchange of information, to resolve operational issues and, to serve in an advisory role to the President. The Council has scheduled bi-monthly meetings that are held at 8:30 a.m. on Wednesday following the Board of Trustees meeting that is normally held on the second Tuesday of each month.

The Administrative Council meetings allow college administrators an opportunity to review programs and activities in their respective areas for other members of the Council. The Council meetings also provide a forum for the discussion of college-wide issues and the resolution of significant issues that impact the operation of the institution.

Listed below are the OBJECTIVES for the Administrative Council for 2013-2014:

- Continued refinement of the admissions, registration and orientation process.
- Plan for student housing adjustments with the construction of new dormitories and the possible transition of some current facilities being used as dormitories to classrooms and faculty offices.
- Plan for continually improving relationships with all school districts in our service area.
- Receive input regarding the improvement of the College's buildings and grounds.
- Ensure the continuity of effort in providing services in recovering from the aftermath of Hurricane Katrina.
- Communicate the College's efforts to provide workforce education projects throughout the district.
- Plan for the explosive demand for instructional programs, student services and facilities at all College locations.
- Evaluate any changes needed in the formatting of the instructional schedule.
- Discuss program accreditation issues as well as SACSCOC issues that affect the College in general.
- Provide for the continued development and growth of the Hancock Center.
- Help plan for the marketing of the College to the service area.
- Plan for the expanded use of technology as an instructional and management tool.
- Plan for the continuous improvement of the instructional program and for course redesign in appropriate program/content areas.

- Provide a forum for the implementation of the college reorganization of administrative responsibilities.
- Discuss changes to college policies and procedures.

**Pearl River Community College
Planning and Effectiveness Committee
Objectives and Action Plans 2013-2014**

The Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Planning and Institutional Research, Director of Institutional Effectiveness, Director of Institutional Research, faculty representatives, and others appointed by the President.

The purpose of the Planning and Effectiveness Committee is to provide assistance in facilitating a program of institutional effectiveness and outcomes assessment for the College.

Meeting Schedule: Once a semester or as called by the Chair.

2013-2014 Planning and Effectiveness Committee:

Jennifer Seal, Faculty, Chair; Becky Askew, Vice President for Planning and Institutional Research; Raymunda Barnes, Assistant Vice President for Hancock Center; Mike Bass, Assistant Director of Bands and Instructor of Music; Adam Breerwood, Vice President for Poplarville Campus and Hancock Center; Jana Causey, Assistant Vice President of Forrest County Operations; John Gibson, Co-Chair of Department of Occupational Training Technology and Instructor of Construction Management Technology; Valerie Horne, Director of Financial Aid; Steve Howard, Chief Technology Officer; Tara Rouse, Chair of Department of Health, Physical Education, and Recreation and Director of the Wellness Center; Gwen Smith, Director of Career and Technical Education Programs; Evelyn Wallace, Chair of Department of Medical Laboratory Technology and Instructor of Medical Laboratory Technology; Brenda Wells, Director of Institutional Research; Barbara Whiddon, Lead Instructor of Practical Nursing; Justin Williamson, Instructor of English

Objectives and Action Plans 2013-2014

Objective 1: Continue the publication of the Planning and Effectiveness Newsletter.

Action Plan:

- The PE Committee will continue to provide information and suggestions to the Office of Planning and Institutional Research to be included in the Planning and Effectiveness newsletter which assist campus personnel regarding matters of importance throughout the year (i.e. schedules of evaluations, committee meetings, assessment charts, survey research results, distance education, accreditation information, etc.).
- This document is prepared and sent by the Office of Planning and Institutional Research to campus administrators, faculty, and staff via email.

Objective 2: Continue assessment of documentation, etc., concerning the SACSCOC “Principles of Accreditation: Foundations for Quality Enhancement”.

Action Plan:

- The PE Committee will continue to meet regularly in order to discuss and make recommendations concerning the accreditation process and the execution of the functions required.

Objective 3: Assist with the Strategic Planning Process as Needed.

Action Plan:

- The PE Committee will continue to assist in the Strategic Planning Process, which includes assessing the progress of the Internal Performance Indicators.

Objective 4: Assist the Administration and Faculty by reviewing outcomes, plans for assessment, data collected, and plans for use of results.

Action Plan:

- The PE Committee will review all outcomes, participate in focus groups pertaining to these outcomes, and present ideas and recommendations to administrators and faculty.
- The PE Committee will continue to assist in the development of the PRCC Factbook.
- The PE Committee will continue to monitor the progress and data collection toward meeting the 2013-2014 Internal Performance Indicators outlined for our institution.

Objective 5: Assist in the Development of a Staff Development Program.

Action Plan:

- The PE Committee will assist the Faculty and Staff Professional Development Committee with providing faculty and staff enhancement opportunities.

POLICY AND PROCEDURE COMMITTEE OBJECTIVES

2013-2014

The purpose of the Policy and Procedure Committee is to provide planning that will enable the College to meet the needs of those served by the College. As part of this planning process, the Committee will recommend policies and related procedures for the governance of the College to the President, who will then submit them to the Administrative Council and the Board of Trustees.

The objectives of the Committee for the academic year 2013-2014 are to:

- meet at least once during each semester and at other times as needed.
- review existing policies and procedures.
- solicit from the faculty and staff items to be considered by the Committee.
- consider all matters presented to the Committee, including:
 - proposed new policies.
 - proposed changes in procedure attached to existing policies.
- present recommendations to the President of the College and to the Administrative Council for their consideration.

Fiscal Management Committee FY 2013-2014

1. *Statement of Purpose*

To coordinate the funding needs in support of the educational mission of the college for operations and capital improvements.

2. *Objectives*

- To assure prudent use of college funds through monitoring, auditing and reporting methods.
- To assure financial stability of the college by seeking ways to expand and enhance various revenue sources.
- To evaluate capital improvement needs of the college and determine funding sources to accomplish those needs.
- To maintain operating fund balances at an adequate level to insure financial stability of the college.

3. *Action Plan*

- Implementation of balanced budget.
- Promotion of annual audit process.
- Analyze current year financials in comparison to previous years to identify financial trends.
- Establish plans for long-range capital improvement needs projected through FY 2015.

PEARL RIVER COMMUNITY COLLEGE
Instructional Council
Objectives for 2013 - 2014

The Instructional Programs Committee is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Vice President for Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.

The purpose of the Instructional Programs Committee is to provide guidance for the instructional programs of the College and to evaluate and to approve changes in the curriculum.

The objectives of the Committee are to consider:

- addition of new programs.
- addition of new courses to existing programs.
- significant changes in existing programs and courses.
- changes in graduation requirements.
- other matters related to instructional programs that may be presented.

Professional Development Committee Objectives and Action Plan for 2013-2014

The Professional Development Committee is chaired by a faculty/staff representative appointed by the President. Its members are the Director of Institutional Research, Vice-President for Instruction, Dean of Hancock Center, faculty representatives, staff members, and others as appointed by the President.

The purpose of the Professional Development Committee is to propose and plan activities for the development of the faculty and staff.

Objectives:

- Coordinate professional development programs for faculty and professional staff.
- Plan faculty and staff development activities for Fall Orientation.
- Plan special activities for new faculty members for Fall Orientation.
- Implement plans for professional development workshops for faculty and for the support staff during fall and spring semester.
- Disseminate an annual summary report form for the purpose of documenting professional improvement that faculty and staff obtain through workshops, formal training sessions, etc.
- Evaluate faculty and staff professional development activities.

Action Plan:

- Coordinate with the Office of Planning and Research in order to obtain a keynote speaker on a topic of importance to the faculty and staff for Fall Orientation.
- Meet as a committee during the fall and spring semesters to discuss and implement improvement of special activities for new faculty members.
- Disseminate evaluations of sessions offered in order to ascertain effectiveness.

STUDENT SERVICES COMMITTEE

2013-2014 Objectives

This committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Director of Recruitment and Orientation, Director of Student Life, Director of Financial Aid, Vice President for Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.

The purpose of the Student Activities Committee is to provide assistance in planning and evaluating activities to enrich and improve student life.

Objectives for the 2013-2014 year are as follows:

- To provide support and suggestions during the implementation of the new college housing project.
- To continue to place a strong emphasis on academic achievement related to eligibility for financial aid, student housing, as well as admission to specific programs at PRCC.
- To improve student services as it relates to students with disabilities. (Review ADA guidelines and make necessary changes.)
- To continue to provide a strong campus police department that will enhance the safety of our campus as well as proper student conduct and provide security with the necessary facilities to promote a professional approach to safety.
- To recruit and retain students from a diverse population.
- To deal with diversity issues on campus as well as the adaption of total quality management in all areas of Student Services.
- To improve physical facilities such as on-campus lighting, parking, streets, etc. Also, work toward the zoning of student parking on campus.
- To expand student services and student activities wherever possible to enhance student life at PRCC.
- To continue to expand and improve the delivery of Student Services at the Hattiesburg Campus and Hancock Center.
- To maintain and keep the updated goals and assessment of these goals in Student Services. Also to make improvements and changes in Student Services as deemed necessary by documented data.
- To improve on campus living through more student activities and a strong intramural program.

WORKFORCE EDUCATION COMMITTEE

This committee is chaired by the Workforce Education Center Director. Its membership consists of the Workforce Education staff. The purpose of the Workforce Education Committee is to plan and deliver workforce training to businesses, industries, educational and public service entities in the PRCC six-county district.

Workforce Training

Objective 1: Plan and deliver workforce training

Action Plan:

- Program Managers develop and execute plans for offering workforce training to area businesses, industry and agencies.
- Committee will identify emerging technologies and businesses requiring new training programs.

Objective 2: Provide effective and efficient Program Managers

Action Plan:

- Program Managers will participate in development of programs and activities which keep them on the cutting edge of workforce training.

Objective 3: Assist businesses and industry with identifying their training needs

Action Plan:

- Assist customers with the development of long range training plans.
- Provide leadership training.

Objective 4: Keep business, industry and agencies within the PRCC district aware of the benefits of Workforce Education

Action Plan:

- Create and maintain a cutting edge web presence on the internet.
- Engage organizations, agencies and societies to create a dialog of training needs and resources.

Objective 5: Make the Advanced Technology Center the premier training center in Mississippi

Action Plan:

- Solicit and integrate state and national resources into increasing the ATC curriculum development capability, increase the development of alternative training techniques and to expand its physical training capability.
- Increase the outreach to business and industry to expand the use of the ATC as their training venue

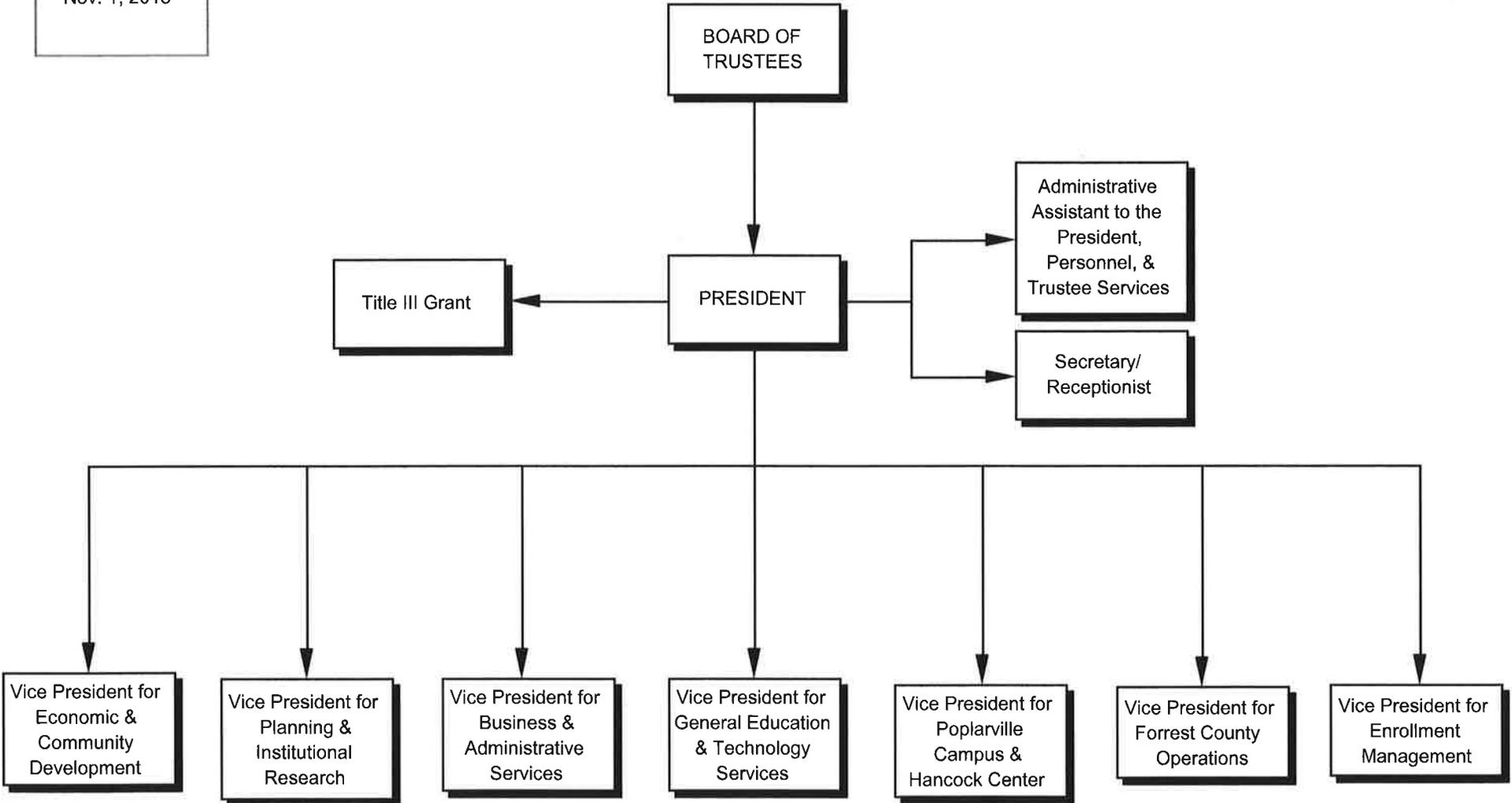
Organizational Charts

Pearl River Community College

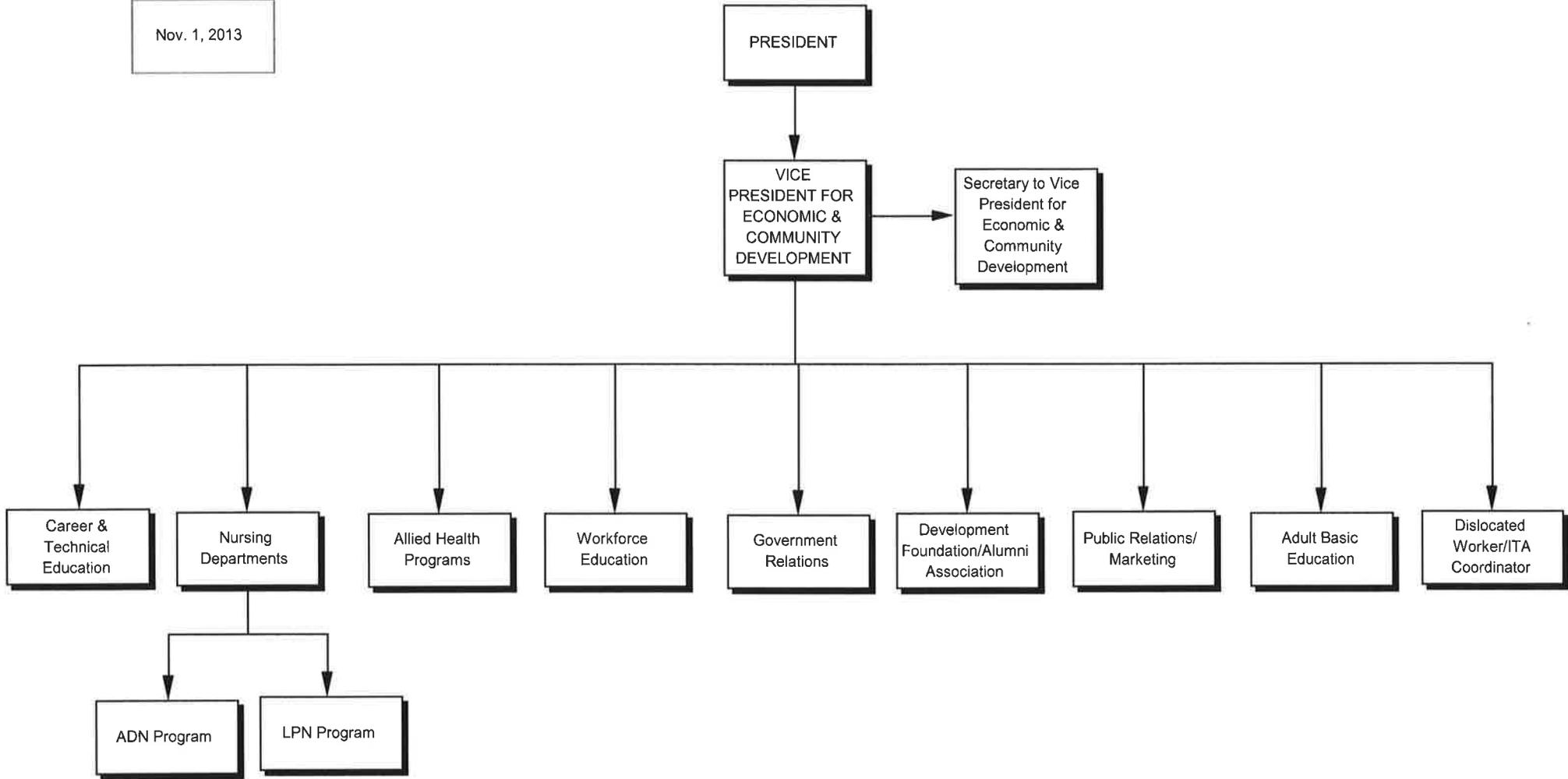
Organizational Charts

- 
- President
 - Vice President for Economic and Community Development
 - Vice President for Planning and Institutional Research
 - Vice President for Business and Administrative Services
 - Vice President for General Education and Technology Services
 - Vice President for Poplarville Campus and Hancock Center
 - Vice President for Forrest County Operations
 - Vice President for Enrollment Management

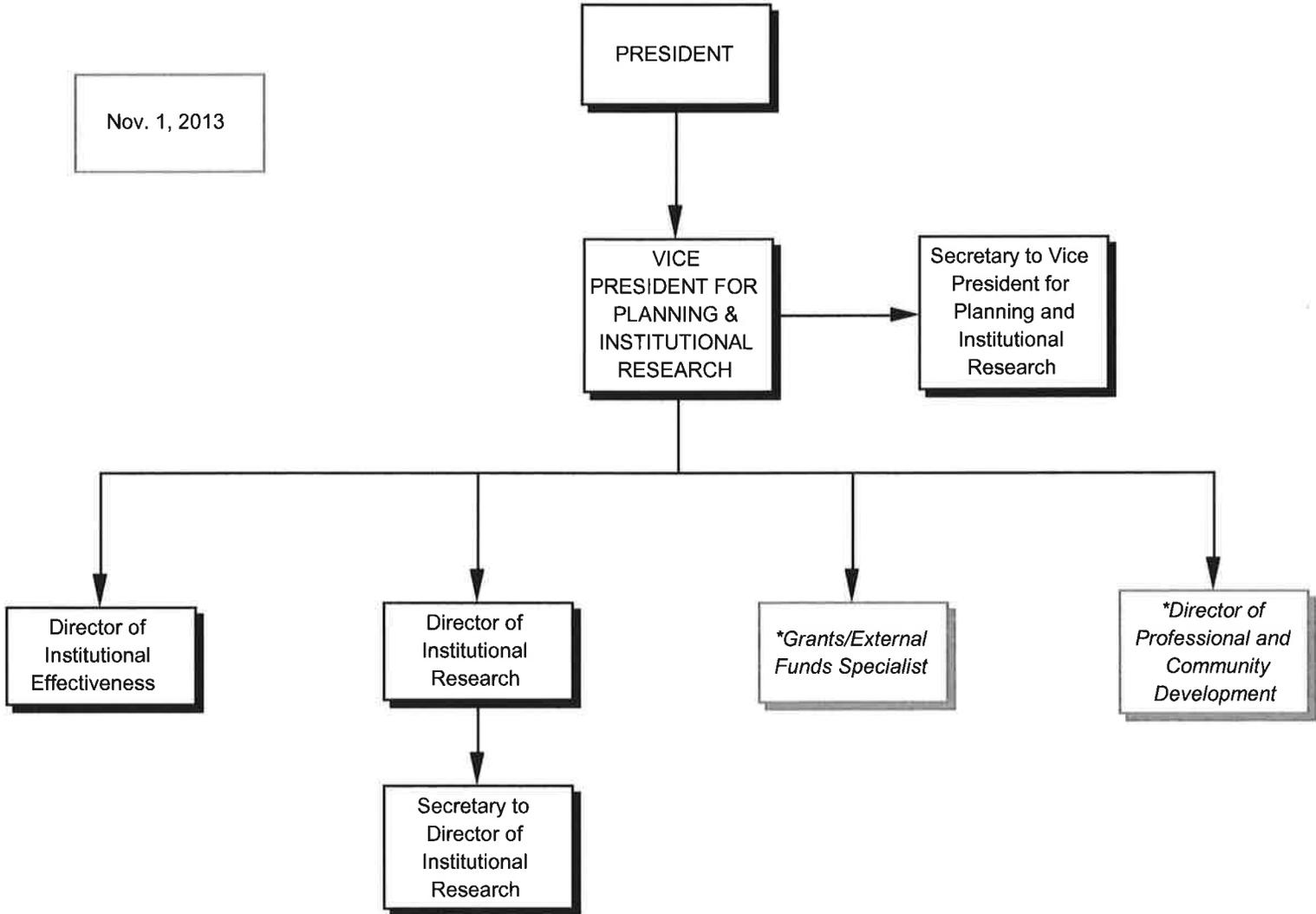
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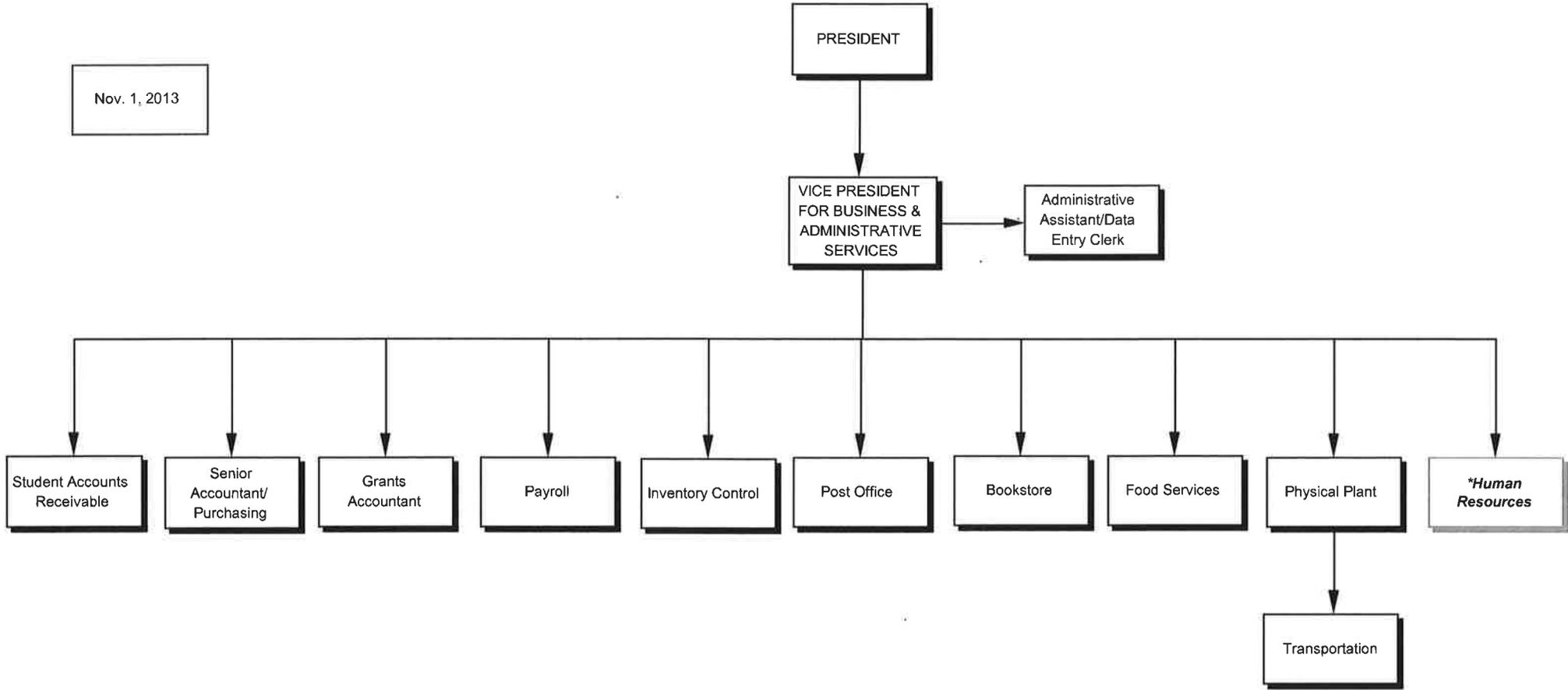


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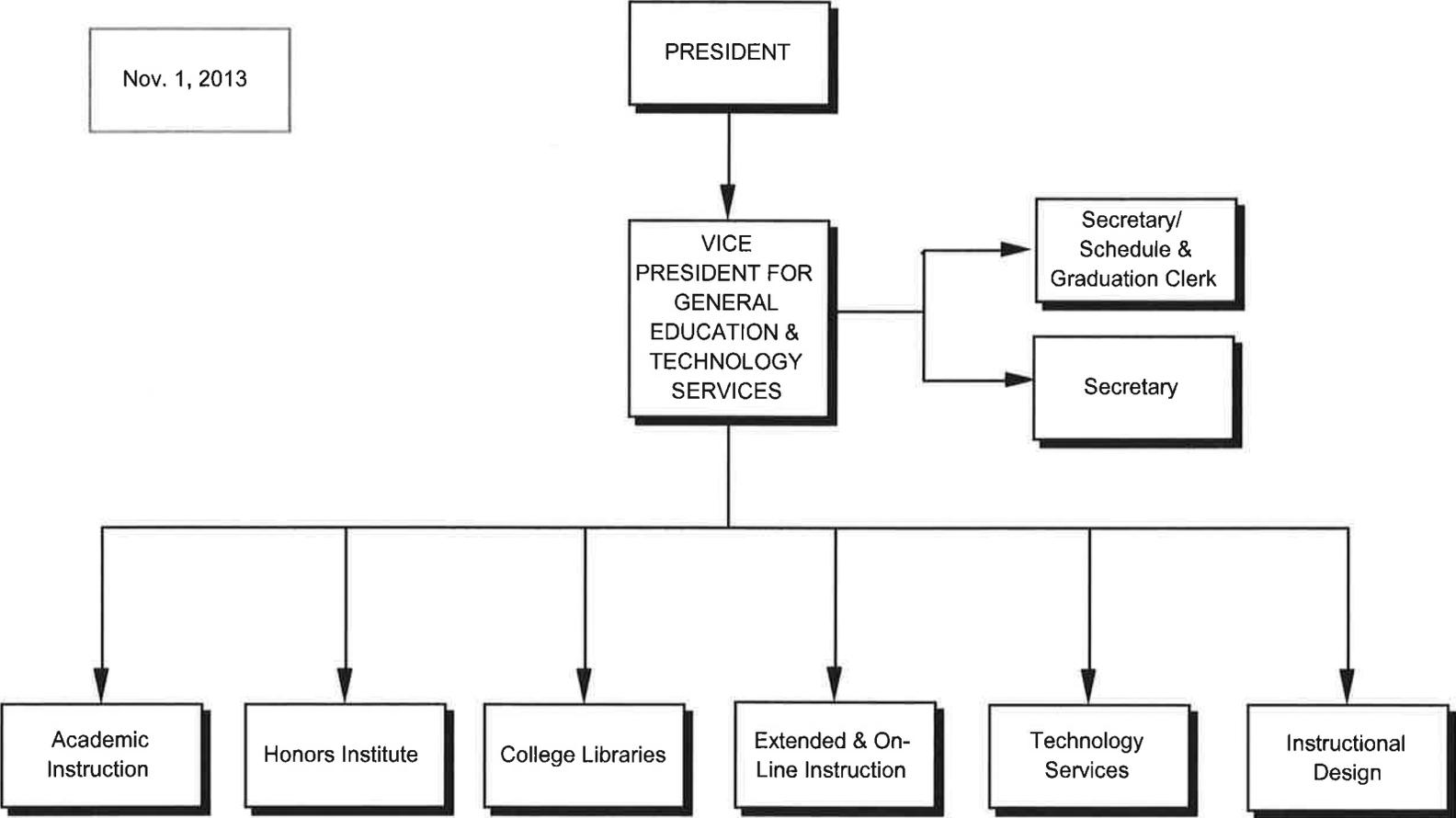
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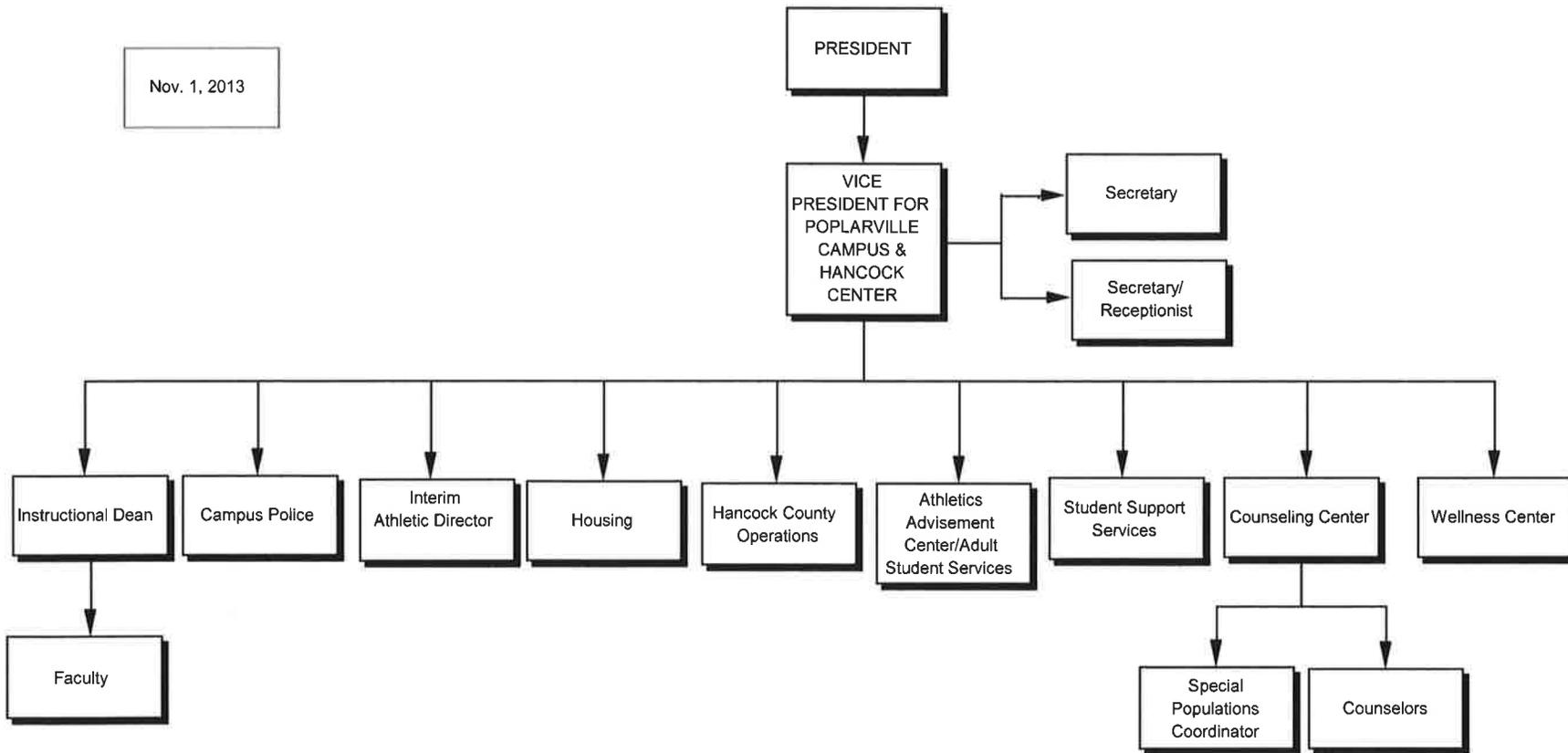


**Indicates Position Under Consideration*

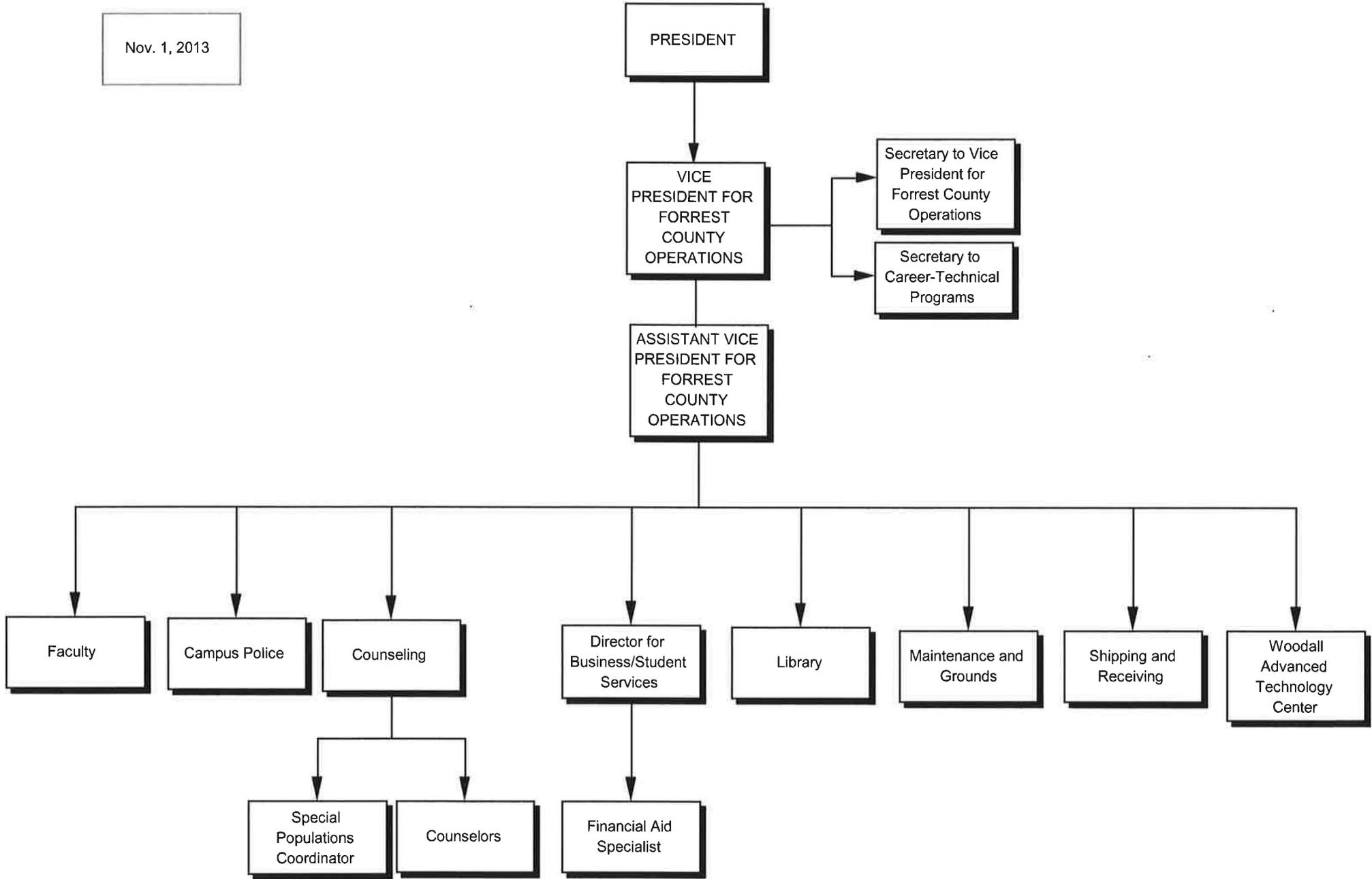
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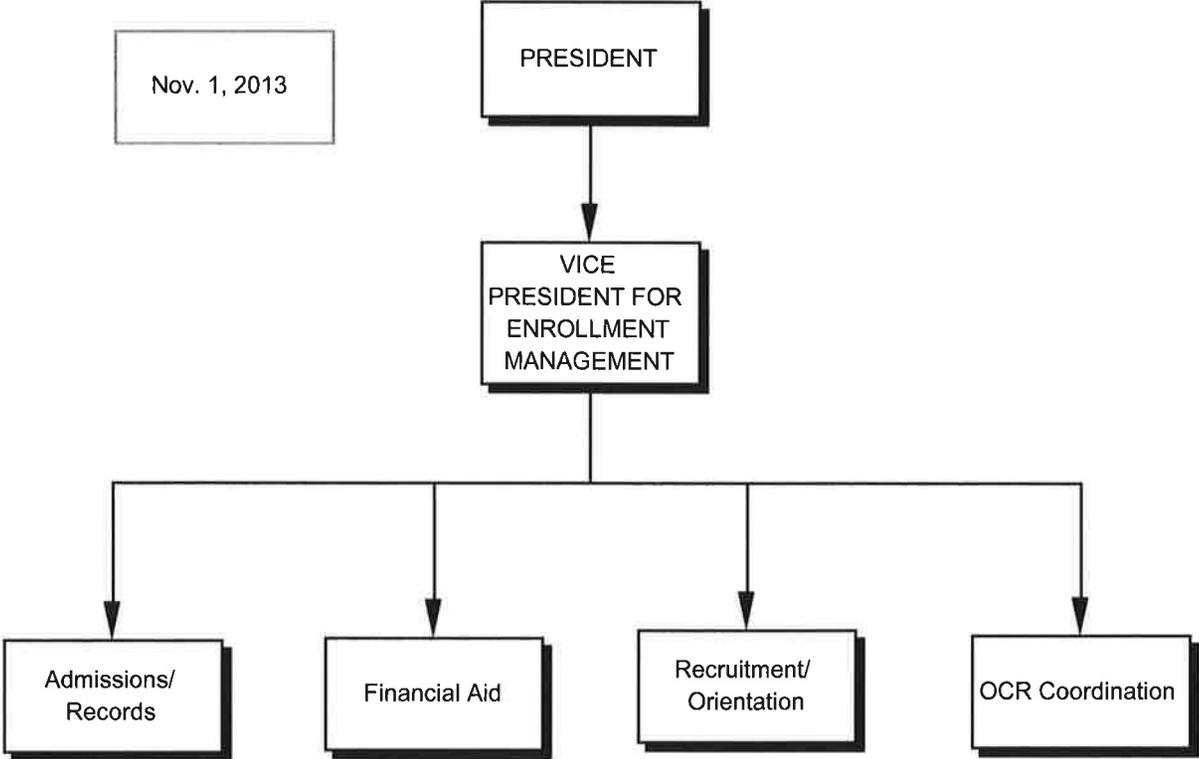
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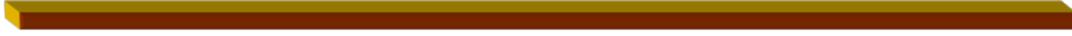
Nov. 1, 2013



Assessment Charts

Pearl River Community College

Assessment Charts



Section I – Administrative

Section II – Student Services

Section III – Instructional Programs

Section I

Administrative Assessment Charts

Section I



Administrative Charts

ADA/Civil Rights Coordinator and Admissions Specialist
Assistant Vice President for Forrest County Operations
Assistant Vice President for Hancock Center
Bookstore Manager
Chief Technology Officer
Counselor
Director of Adult Student Services
Director of Athletics
Director of Athletics Advisement Center
Director of Career and Technical Education Programs (Poplarville)
Director of College Libraries
Director of Counseling, Advisement, and Placement Center
Director of Development Foundation and Alumni Association
Director of eLearning
Director of Financial Aid
Director of Institutional Effectiveness
Director of Institutional Research
Director of Physical Plant
Director of Public Relations
Director of Recruitment and Orientation
Director of Retention and Adult Services
Director of Student Life
Director of Student Support Services
President
Title III Director
Vice President for Business and Administrative Services
Vice President for Economic and Community Development
Vice President for Enrollment Management
Vice President for Forrest County Operations
Vice President for General Education and Technology Services
Vice President for Planning and Institutional Research
Vice President for Poplarville Campus and Hancock Center

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: ADA /Civil Rights Coordinator and Admissions Specialist Supports PRCC Strategic Goal(s): 5, 6

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To enhance learning opportunities through admissions, accommodations, and coordinate accessibility for students with disabilities. The office oversees regulations regarding Section 504, Title II (ADA), and Title IX (Civil Rights related to race, color, national origin, age, sex or disability) for students, staff, and faculty.

RELATIONSHIP OF UNIT TO PRCC MISSION: To support the College Mission by providing broader access to the educational opportunities offered by PRCC.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Review and update the Disability Procedure Manuel as needed.	Disability Procedure Manuel will be reviewed and updated annually.		
2 Review disability documentation to determine reasonable accommodations in accordance with Americans with Disability Act and Section 504.	100% of documentation of disability will be reviewed.		
3 Track students with disability performance records.	Students with disability performance will be reviewed twice each semester (following midterm and final grade posting).		
4 Comply with federal laws pertaining to disability and discrimination.	Attend two meetings or conferences related to discrimination or disability related issues as defined in Americans with Disability Act, Civil Rights Act, and Title IX during an academic school year.		
5 Review student grade point average for academic probation and suspension.	100% of student's grade point average will be reviewed and students falling under a minimum grade point average will be placed on academic suspension or probation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Assistant Vice President for Forrest County Operations Supports PRCC Strategic Goal(s): 1, 2, 4, 5, 6

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To Coordinate and supervise academic course offerings on the Hattiesburg Campus.

RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as the representative of the Vice President for General Education and Technology Services' Office on the Hattiesburg Campus.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To secure a full time IT specialist for the FCC	To communicate with Administration to discuss adding this full time position		
2 To work to secure one new faculty member in Science (A&P), one new faculty member in Sociology, and one new faculty member in Developmental education.	To communicate with Administration to accomplish adding these new faculty members		
3 To work to assure that support staff in every office at FCC consistently shows a helpful, concerned attitude to students.	To communicate with Administration to set the goal of achieving a 90% favorable rating on the Campus Climate Survey in Fall, 2014		
4 To work to increase department budgets in three of the four divisions that will be sufficient to replace/upgrade technology and meet department needs	Communicate with Administration and assess the 2014 budget for percentage increase in these areas		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Assistant Vice President for Hancock Center Supports PRCC Strategic Goal(s): 1, 2

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide quality post-secondary education and workforce development training to students within Hancock County and Stennis Space Center.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide integrated, innovative, and comprehensive services to students and communities within Hancock County and Stennis Space Center. These integrated services include coordinated efforts with the College departments on the Poplarville and Hattiesburg campuses to support the College mission.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Increase the number of full-time faculty employed at the Hancock Center.	Review the SACSCOC Substantive Change exit report of the Hancock Center that mandated the addition of one full-time instructor over a five- year period.		
2 Provide prospective students information on the admission process, academic programs, and campus life that will aid in prospective students' recruitment and future enrollment.	Conduct campus visits to each area high school (Bay High, Hancock High, St. Stanislaus, and Our Lady Academy) each semester.		
3 Provide technological upgrades to classrooms at the Hancock Center.	Purchase at least one interactive smart board each academic year until all classrooms have been upgraded.		
4 Provide current students with student activity opportunities that will support, strengthen, and increase retention percentages of Hancock Center students.	Conduct three student activities each semester (fall and spring) that target current students and involves the support of faculty and staff.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Bookstore Manager		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To support informed decision-making at Pearl River Community College by providing data collection and statistical analyses.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Provide services to assist students and college personnel in obtaining required textbooks and supplies on a timely and convenient schedule.	1- Using the results from Campus Climate Survey administered (by the *Dean of Students) prior to the completion of Spring 2012 term the students and other college personnel will signify a 75% or greater level of satisfaction with the work performed by Bookstore staff. The Campus Climate Survey will indicate a level of satisfaction with the performance of Bookstore staff members employed at each of the three campus college stores. The three campuses that will be included in this survey are; Poplarville, Forrest County (Hattiesburg) and Hancock County Center (Waveland).		
2 Bookstores will explore the most economical means for students to obtain/purchase the required textbook(s) and other course materials.	Arm college students with vital information needed that will allow them to choose the most cost efficient means to obtain textbooks and course materials that are required. The students will have access to textbook information, which includes Title/Author(s)/ISBN/Publishers all via		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		the Virtual Bookstore (website) for each of the courses requiring textbooks.		
3	Bookstores will assist students participating in the MSVCC with obtaining required textbooks and supplies in both a convenient and timely manner.	A recommendation to include the following on the Spring 2012 Campus Climate Survey of the students taking part in Virtual Classes to indicate their level of satisfaction to the Virtual Bookstore services as they were currently being offered. Of those students responding 75% (percent) of them will give a 4 or above satisfaction rating in regards to their satisfactory level for those services (with 5 being the highest).		
4	Bookstores will explore the possibility as well as the profitability of offering free UPS ground shipping for all web orders placed for the Fall 2013 term from July 26-Aug. 23, 2013. The actual dates may vary somewhat depending on the date classes actually begin meeting. That will include all day classes, night classes, and online classes.	With the use of preliminary sales reports the Bookstores will show that students who chose to participate in the "Fee Shipping" promotion to order their required textbooks for Fall 2013 term will show an increase of 35% (percent), while general merchandise orders will show an increase of 20%(present) during that same promotional time period which will be at the beginning of the Fall 2013 semester.		
5	Bookstore Director along with the V.P. for General Education and Technology Services will encourage academic faculty to discontinue placing orders for any textbooks having access codes included in the textbook "Bundles" (when the publishers say they are including access codes free when ordered as "Bundles"). By doing so this will allow the Bookstores to then be able to consider if those additional titles can be added to their list of textbooks the Bookstore will be offering in Textbook Rental Services.	Using the number of Academic textbook titles that are currently in use and the number of Academic textbook titles that are currently offered to the students as Rental or Purchase the Bookstore will show an increase of Academic textbooks/titles of 25%(percent) for the upcoming Fall 2013 school year.		
6	Bookstores will show an increase in the savings to those students who elect to participate in the Textbook Rental Services.	Using the reports that are generated by the Bookstores Point Of Sale System the Bookstore Director will show that on average students who participate in the Textbook Rental Services by renting the textbooks required for the courses they are registered in will save between 35%(percent) and 50%(present) off the current list price of the exact textbooks had they purchased them rather than		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		renting.		
7	Bookstores will maintain inventory records by completion of an annual physical inventory for auditing purposes.	A satisfactory state audit will show the completion of an annual physical inventory for audit purpose with no findings.		
8	Bookstore operations will be financially self-supporting.	Based on a review of the 2011-2012 financial statements, the revenue will exceed expenses at all locations of the campus Bookstores.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Chief Technology Officer		Supports PRCC Strategic Goal(s): 1, 2, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide, coordinate and fully utilize current computer technology as a reliable, efficient resource for support of college-wide data and telecommunications.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support to enhance and broaden the scope of computer systems and telecommunications for the college.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide up-to-date technology to meet the administrative computing needs of the College.	<p>Install 100% of all necessary updates to Banner within a maximum of three months from date of release.</p> <p>Migrate 100% of all Banner modules to updated hardware.</p> <p>Provide Ellucian training for at least one primary service area in order to implement new or underutilized Banner functionality.</p> <p>Install disaster recovery site for Banner environment at the Woodall Center.</p> <p>Purchase and install diesel generator to provide backup power for IT building.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

2	To provide up-to-date technology to meet the need for College wide Internet access.	<p>Upgrade/replace 1/4 of older controller based wireless access points with "cloud based" APs. (approximately 30)</p> <p>Add twenty additional access points in order to provide new wireless Internet service to areas currently not served.</p> <p>Increase bandwidth by 25% for residence halls.</p> <p>Add bandwidth management appliance to increase bandwidth efficiency for residence halls.</p> <p>Increase bandwidth WAN capacity by 25%.</p>		
3	To provide up-to-date technology to meet the instructional needs of faculty and students.	<p>Update/replace 1/5 of all classroom and office desktops or mobile PCs.</p> <p>Upgrade/replace five classrooms with interactive white boards, projectors and other audio visual technologies.</p> <p>Migrate a minimum of 50% of all student lab PCs and mobile cart devices to Windows 7 operating system.</p>		
4	To provide adequate technical support to meet the ever changing needs for technology.	<p>Respond and close 90% of all routine work orders within 5 business days of receipt.</p> <p>Provide technical support to the FCC on a regularly scheduled cycle.</p> <p>Add one additional technical support position assigned to the FCC by August 1, 2013.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Counselor		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide a variety of guidance and other helping services to assist students in achieving their educational, occupational, and personal goals.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a vital component in carrying out our mission of student services.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To perform counseling, advisement, and placement services with a goal of preparing students for careers or successful transfer to baccalaureate institutions.	Guidance, counseling, advisement, and placement activities are planned and placed on the college calendar for 2012-2013. Measurable assessment of the services is based on student participation and representation from resource persons. Some of the activities include: Advisement and registration, college fairs, career fairs, placement activities, testing services, and professional activities.		
2 Advisement, and registration are ongoing activities performed on an individual as well as group participation with the objective of assisting students achieve success with employability and/or transferability.	Open registration is scheduled for August 9 and 10, 2012. Career Fair data will be used to measure success with employability and/or transferability.		
3 The objective of college fairs, transfer week, job placement workshops, and career fairs is to provide students with opportunities to meet with representatives from colleges, universities, military, and businesses and industries to enhance their transferability, or to assist in reaching their employment/career goals.	PRCC counselors and the center director expect at least 15 organizations which includes colleges/universities and military representatives to participate in college fairs. At least 300 students are expected to		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>participate for the fair on the Poplarville campus, and 200 are expected to participate at the event at the Forrest County Center.</p> <p>At least 150 students are expected to participate in the Job Placement Workshop in February 2013, and 75 percent of those participants are expected to agree that they benefited from the program.</p> <p>PRCC counselors expect 20 business with 300 students to participate in the November 2012 Career Fair at the Forrest County Center and 40 businesses and 800 students to participate in the March 2013 Poplarville Career Fair.</p> <p>Placement in jobs, military, or continued education of career and technical students is expected to meet the State's 79.1 percent requirement.</p>		
4	Counselors participate in professional development internally and externally.	<p>Counselors are expected to participate in professional organizations such as MCA, MCCA . MVCA, etc.</p> <p>Measurement of this objective is made by the numbers of memberships and attendance to meetings A hundred percent participation in one or more professional organizations is expected.</p>		
5	To ensure that special populations are provided equal access to recruitment and enrollment in vocational/technical programs.	<p>Provide necessary information concerning special populations students to appropriate personnel.</p> <p>Coordinate documented, approved classroom accommodations between student and instructors. Provide faculty information reflecting educational classroom accommodations related to the needs of those</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>identified students.</p> <p>Provide information to students eligible for military education benefits, assist and submit necessary documentation required by the VA and/or branch of service and the college to receive education benefits.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Adult Student Services		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide services for PRCC's non-traditional student population and promote student retention.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for non-traditional student populations.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	Increase retention of non-traditional students by addressing academic support needs, i.e. study space, computer services.	10 non-traditional students per week utilize the study room and support facilities of Adult Student Services in Crosby Hall	
2	Increase involvement of non-traditional students in full campus experience.	Give non-traditional students the opportunity to organize into a campus entity, with election of leadership, periodic meetings, and a voice into student government.	
3	Provide guidance to non-traditional student in essential elements of college attendance and program completion.	Assist 20 non-traditional students with FAFSA completion or financial aid matters. Make 5 referrals of Non-Traditional students to "helping services" agencies on and off campus.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Athletics Supports PRCC Strategic Goal(s): 2, 4, 5

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To enhance student life on the campus and to foster support for the College through the development of highly competitive athletic programs.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide activities which enrich the educational, recreational, and cultural opportunities provided by the College.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To identify and employ a highly qualified athletic staff which will instill in the program discipline, integrity, competitiveness, and concern for the development of the student athlete.	100% of coaches meeting the assessment criteria will be employed.		
2 To reach out and be more involved in the community. Student athletes will visit local schools and attend community events.	On a rotating basis, each sport will provide 4-5 student athletes to visit schools each week. 100% of all athletic programs will participate throughout the academic year.		
3 Improve game day atmosphere at all athletic competitions.	Create a student fan group that is sponsored by a faculty member. Conduct activities and events that get the crowd and students more involved. Student group will be present at 75% of all home athletic events.		
4 Improvement to athletic facilities.	Completion of White Coliseum (basketball).		
5 Improve emphasis on academic achievement with PRCC student athletes.	Participation with PRCC athletic advising will be crucial. 100% of athletic programs will participate in athletic academic advising.		
6 Improve media coverage through the use of social	Generate attention to PRCC		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	media outlets.	athletic events through the use of Facebook, Twitter, and live streaming. 100% of all athletic events to be publicized through PRCC Athletic Twitter page.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Athletics Advisement Center		Supports PRCC Strategic Goal(s): 1, 2, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To identify unique academic needs of student-athletes and enhance academic success of student-athletes.			
RELATIONSHIP OF UNIT TO PRCC MISSION: Enhances retention in the College and success of students toward goals at the College.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	Ensure that student-athletes have a course schedule in a timely manner and a schedule of courses that moves them toward degree or appropriate transfer completion.	75% of student-athletes will have complete course schedules by the end of the early registration period. 100% of student-athletes will have complete course schedules by the beginning of classes.	
2	Identify academic needs of student athletes and address those with course-specific enhancements.	80% of student-athletes with needs will be paired with recruited/qualified tutors in those course areas identified.	
3	Through Grades First, track all class absences of student-athletes and report to/work with coaches to addresses those absences.	Class attendance of student-athletes at 90% of class meetings overall.	
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Career and Technical Education Programs - Poplarville Campus Supports PRCC Strategic Goal(s): 1, 3, 4, 5, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To prepare and upgrade students for careers to meet the needs of business and industry in the college district.

RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training programs for the students within the college district.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Increase enrollment in Career and Technical Education (CTE) Programs.	Increase the total unduplicated enrollment of CTE students by 5% from the previous year. Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report on Enrollment.		
2 Increase the number and percent of Career and Technical students who: <ul style="list-style-type: none"> ▪ Complete a 2-year degree or 1-year certification program ▪ Pass a skills proficiency exam, industry-recognized certification or licensure exam 	Increase the total amount of CTE (Majors) students by 10% from the previous year who earn a one or two –year certificate or A.A.S. Diploma. 70% students will demonstrate passage of a program skill proficiency exam, licensure or credential. Data will be taken from the MS Career and Technical Programs,		

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		Fall 2011-2012, SACS Assessment Report, Core Req. 1: Skill Attainment		
3	Increase the number of completer/graduation eligible to completers/graduates ratio.	Increase by 10% from the previous year the ratio of students who are eligible to graduate to those students who complete their courses of study. Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report, Core Req. 2: Completion/Graduation, Credential, Certificate or Diploma		
3	Increase enrollment retention	Increase the passage rate of enrolled students by 5% from the previous year. Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report, Core Req. 3: Enrollment Retention		
4	Place CTE majors in a related field of employment, military or institution not more than 12 months after completion/graduation.	Place 95% of students in a related field of employment, military or institution of higher learning not more than 12 months after completion/graduation. Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report, Core Req. 4: Placement		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of College Libraries Supports PRCC Strategic Goal(s): 3, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To support the College in its educational and cultural endeavors by providing primary and secondary materials, both print and non-print, to meet the needs of the curriculum, students, and faculty, both on and off campus.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide materials, both print and non-print, to support the academic, technical, and vocational programs; workforce training; and remedial education.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To acquire, organize, and make available for use the sources of information needed to support the instructional programs of the College and the institutional and individual needs of the students, faculty, and staff.	To add at least \$85,000.00 worth of print and non-print materials to the collection each year.		
2 To provide students and faculty with orientation of the Libraries and the services provided so that such resources will be used more effectively and efficiently.	Provide to students and faculty a minimum of 200 orientation sessions.		
3 To provide audio visual, copier, microform, and computer equipment and adequate furniture on which to place them to support instruction.	Add at least 5 new computers/pieces of equipment and furniture as needed to Libraries and Labs.		
4 To increase periodical collection.	To retain 23 profession journals that are not available online along with continuing to the transition from print form to online databases. ACRL standards.		
5 To increase the Libraries budget to 6% of the school budget.	To increase the Libraries budget to 6% of the school budget. ACRL standards		

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6	To increase the electronic database collection	To maintain the current 9 online databases. ACRL standards		
7	To provide a staff which is qualified and concerned with meeting the needs of the institution, students, and faculty.	To retain 3 librarians, 7 professionals, and 7 clerical positions. Number of staff employed with degrees or training appropriate for positions held.		
8	To provide opportunities for faculty and staff to take part in professional development activities.	All employees to attend at least 2 professional development activities during each semester. Number of faculty and staff participating in professional development activities.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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POSITION: Director of Counseling, Advisement, & Placement Center		Supports Strategic Goal(s) 1, 2, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide individual and group services to prepare students for academic transfer and or careers which meet the needs of business and industry.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide counseling services which assist in enhancing the educational experience and career development of our students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To organize and supervise counseling, advisement, and placement services with a goal of preparing students for careers or successful transfer to baccalaureate institutions.	Guidance, counseling, and placement activities have been planned, organized, and placed on the college calendar for 2012-2013. Some of those measurable services are: Advisement & registration, college fairs, career fairs, transfer week, and professional development, Participation is the form of measurement.		
2 Advisement and registration are ongoing activities on an individual as well as group basis with the objective of helping students achieve success with employability and/or transferability.	Open registration is scheduled for August 9 and 10, 2012. Career Fair data will be used to measure success with employability and/or transferability.		
3 The objective of college fairs, transfer week, job placement workshops, and career fairs is to provide students with opportunities to meet with representatives from colleges, universities, military, and businesses and industries to enhance their transferability, or to assist in reaching their employment/career goals.	At least 15 organizations which includes colleges/universities and military representatives are expected to participate in college fairs. At least 300 students are expected to participate in the fair on the Poplarville campus and		

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		<p>200 are expected to participate in the event at the Forrest County Center.</p> <p>At least 150 students are expected to participate in the Job Placement Workshop in February 2013, and 75 percent of those participants are expected to agree that they benefited from the program.</p> <p>Twenty businesses with 300 participating students are expected at the Forrest County Center Career Fair in November 2012, and 40 businesses and 800 students are expected to participate in the Poplarville Career Fair in March 2013.</p> <p>Placement in jobs, military, or continued education of career and technical students is expected to meet the State's 79.1 percent requirement.</p>		
4	<p>Participation in professional development is expected of counselors and the director to enhance performance in all service areas including retention in a diverse population. Internal and external professional development is required.</p>	<p>Measurement of this objective is made by the numbers of memberships in professional organizations, attendance and participation of workshops. Memberships in organizations such as MCA, MCCA, MVCA, and MSCA are required, and 100 percent participation in one or more professional organizations is expected.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Development Foundation and Alumni Association		Supports PRCC Strategic Goal(s): 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide resources to assist the College in accomplishing its mission.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a variety of activities, both friend-raising and fund raising, which will increase public visibility and thus increase interest and financial support in the College through the Office of the Development Foundation and Alumni Association.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To generate individual and corporate donations to fund student scholarships.	A net increase in five foundation scholarships from fiscal year 2011-2012 to 2012-2013 as documented in the following: Foundation Financial Software Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.		
2 To encourage giving toward the Foundation Annual Unrestricted Fund.	A net increase when compared to the previous fiscal year as documented in the following: Foundation Financial Software Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.		
3 The PRCC Foundation will promote individual faculty development funding	Greater dollar amount when compared to fiscal year 2011-2012 as documented in the following: Foundation Financial Software		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.		
4	To provide opportunities for alumni to continue their involvement in the programs of the College.	Show a net increase of 10% of paid members of the PRCC Alumni Association in Fiscal Year 2012-13 as compared to 2011-12. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.		
5	Allocate dollars raised from Alumni Chapter events toward scholarships and endowment.	Increase fiscal year 2012-2013 when compared to 2011-2012. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.		
6	The PRCC Foundation will promote unrestricted dollars raised through Alumni Association donations.	Enlarge unrestricted dollar amount when measured against the previous fiscal year. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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Position: Director of e-Learning		PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enhance learning opportunities both within and beyond the traditional classroom in order to guide students, faculty, and staff toward quality educational and service opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide broader access to the educational opportunities offered by PRCC. Through Distance Education and Instructional Technology, the Office of eLearning provides avenues of learning suited to a variety of learning-styles and lifestyles.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	Average retention in PRCC online classes will increase each semester.	MSVCC ET "Overall Success Rate Report" will show that retention in online classes will be 75% or better.	
2	Mentor/Support program will be created to provide support to online students.	A mentor/support program will be created to provide better support for the online students.	
3	An online orientation will be offered to online students each semester to help increase retention in online classes.	Comparing the retention of students who completed the online orientation to the retention rate of those who did not complete the orientation will indicate an overall higher retention for students who actually completed the orientation. (2012/2013 overall retention was 73%.)	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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POSITION: Director of Financial Aid		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the “comprehensive student development concept” (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To award financial aid to the PRCC student population based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	80% of students will complete financial aid documents prior to registration. Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.		
2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	100% of office personnel will attend professional development related to guidelines. Personnel will keep abreast of federal, state, and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, and by attending vital policy conferences.		
3 To reformulate an up-to-date written policies and procedures manual to comply with the U. S. Department of Education requirements for the administration of federal assistance programs. The manual will be created as a Web-based resource, allowing for easier, more regular updates to the manual.	The completed manual will be available. Consultation with USA Fund University regarding Federal compliance implications will be acquired. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	Financial Aid.		
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POSITION: Director of Institutional Effectiveness Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges which will lead to improvements in all areas of the institution.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To prepare Institutional Planning and Effectiveness documents, the Strategic Plan, and Internal Performance Indicators Documents.	Collect information and print fall interim reports and final reports.		
2 To collaborate with administrators and support services staff, as requested, in developing assessment objectives.	Meet with every administrator and support services staff regarding assessment charts prior to Planning and Effectiveness Committee review.		
3 Conduct institutional effectiveness activities to promote the improvement of programs, courses, and services.	Provide assessment workshop and timeline for all departments pertaining to the 2012-2013 assessment cycle. Print, distribute, and process all program of study, program, instructional area, and course level assessment charts.		
4 To assist with the coordination of SACS activities.	Meet with the Vice President for Planning and Institutional Research to review plans to prepare for the accreditation peer review process and reaffirmation		

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		committee visit. Attend at least one SACS conference/meeting.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Institutional Research		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To support informed decision-making at Pearl River Community College by providing data collection and statistical analyses.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To develop and maintain databases to support on-going assessment of College operations and services	Collect and maintain audit files, 10 th day files, grade files, and nSPARC files	
2	To share with campus personnel regarding assessment, data collection, and statistical analysis	Publish and distribute a minimum of two (2) newsletters. Publish annual Fact book. Disseminate fall 2012 and spring 2013 semester grade distributions	
3	To conduct internal surveys (Campus Climate, pre-graduate, post-graduate, etc.) , analyze data, and publish analysis of survey results	Administer annual Campus Climate survey to students and pre and post-graduate surveys	
4	To conduct external surveys as directed by the College President and Vice President for Planning and Institutional Research	Collect data and complete external surveys, as assigned	
5	To collect, develop, and maintain data concerning College Performance Profile	Complete annual College Performance Profile	
6	To assist with development and coordination of professional development sessions for faculty and staff.	Implement at least one professional development session for faculty and professional staff and one session for support staff per year.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Physical Plant Supports PRCC Strategic Goal(s): 2, 3, 4, 5

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide physical resources and facilities in order to support the educational programs, support services, and activities of the College.

RELATIONSHIP OF UNIT TO PRCC MISSION: To increase the access to and the quality and efficiency of campus physical resources and to develop and maintain a transportation system that meets the travel needs of students, faculty, and staff at PRCC.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To maintain the accessibility and cleanliness of all buildings.	Inspection and evaluation by janitorial supervisor weekly.		
2 To provide routine preventative maintenance of all buildings.	Inspection and evaluation by supervisor of maintenance and contractors.		
3 To maintain campus grounds.	Inspection and evaluation by appropriate personnel.		
4 To maintain all utilities.	Inspection and evaluation by appropriate personnel (Public Service Commission, Fire Marshal, etc.		
5 To plan and identify immediate needs for all facilities.	Constant inspections leading to request for improvements.		
6 To plan and identify long range needs.	Inspection and evaluation by appropriate personnel (contractor, engineers, staff).		
7 To provide a safe and quality transportation system as it relates to approved travel for students, faculty, and staff.	Schedule use of vehicles for approved travel.		
8 To employ efficient and effective mechanic personnel.	Evaluation of mechanics in charge of transportation done formally		

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		and informally. Also, daily supervision of mechanics.		
9	To provide updated fleet of vehicles whenever needed in a professional and courteous manner.	Purchase of new vehicles on regular basis as budget permits.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Public Relations		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: Disseminate information about the activities and programs of Pearl River Community College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To communicate the philosophy and mission of Pearl River Community College to its constituents, which in turn helps the College in the areas of recruitment and retention.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To enhance the image of public perception of the college by sending news releases to all media: print, TV and radio on all college activities, while encouraging them to use the items in their calendars and on their media websites.	Print media are sent 20-25 news items per month for publication. TV media are sent minimum of 2 coverage items per month. School calendar of events sent weekly to media for online calendars.	
2	To enhance the image and student perception of the college.	Increase interest in the college through video of events that include faculty, staff and students and then have them posted on the school's website and Facebook pages.	
3	To improve and expand advertising efforts to enhance the image and student perception of the college.	Balance advertising efforts on television, newspaper and magazine ads on radio and in high-traffic areas throughout the district, as well as increase the use of online ads via media outlets.	

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4	To participate in professional growth and information gathering opportunities.	Maintain contact with public relations organizations and attend PR seminars that can assist department in doing a better job.		
5	To enhance the image and student perception of the college through the use of information brochures, news letters, magazines and the school newspaper.	Update, print distribute literature to increase interest in the college. Then review outlets to see that materials are distributed.		
6	To enhance the school's social media presence through avenues such as Facebook.	Provide daily updates and checks to make sure materials are posted.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Recruitment and Orientation – Orientation Supports PRCC Strategic Goal(s): 2, 4, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.

RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To plan, coordinate, and direct orientation activities for new PRCC students.	Increase the number of students completing an orientation by 25%. Require all new college students to attend a face-to-face orientation session. Require all transfer students to complete the online orientation module.		
2 To encourage all prospective students to participate in orientation before enrolling.	Send 2,500 postcards/emails to students who have cleared admissions.		
3 To provide students with a fundamental understanding of college life that will better equip them for their first semester at PRCC.	Involve PRCC staff from all offices under enrollment management and student services. Recruit at least 10 additional faculty members to assist with academic advisement during orientation. Collect survey feedback from at least 75% of all participating students upon completion of their orientation experience.		
4			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Recruitment and Orientation - Recruitment Supports PRCC Strategic Goal(s): 2, 4, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.

RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To increase enrollment.	Enrollment will increase by 2.5%.		
2 To improve and expand recruiting efforts.	Participate in at least 15 recruitment events throughout PRCC's district each semester. Host at least 3 on-campus events for prospective students each semester. Communicate with prospective students through at least 1 mass mail out/email newsletter each semester. Increase the number of campus tours provided to prospective students by 5%.		
3 To improve and update recruiting materials to attract students.	Produce and distribute at least 1 new general recruitment brochure. Create new brochures showcasing all of PRCC's programs of study.		
4 To cultivate relationships with PRCC's district high school and career/technical center counselors.	Meet with each high school/CT center's counselors at least once each year. Host at least 1 special activity		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		specifically for area counselors and high school personnel.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Student Life		Supports PRCC Strategic Goal(s): 2, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To help serve the students of our campus with a quality activity program.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To assist in providing quality student services through special activities.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To conduct meaningful and significant research in all areas of concern to the Student Life Division.	<ul style="list-style-type: none"> - Set up feedback boxes for students concerning likes, dislikes, or new ideas for student activities. - Director of Student Life will research updated ideas and activities to encourage student involvement. 	
2	To maintain facilities, provide services and promote programs on our campus that are responsive to student developmental needs and to the physical, social, recreational and continuing education needs of the campus community.	<ul style="list-style-type: none"> - Student Activities calendar will be provided to faculty and students each semester outlining all events for the entire semester - Monthly meetings with those faculty members over student organizations on campus to discuss student involvement and progress. 	
3	To provide opportunities for a variety of activities that may contribute to individual physical fitness.	<ul style="list-style-type: none"> - Director of Student Life will have weekly meeting to discuss intramural activities and upcoming events for students. 	

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		- Seasonal intramural activities and feedback from students through email with the Intramural director.		
4	To assist institutional retention efforts through a variety of student activities that meet the needs of all students	<ul style="list-style-type: none"> - Weekly meetings with student groups and organizations (SGA) to discuss new ideas and activities for a variety of students. - Provide students with an opportunity to voice their opinion about activities and events on campus each semester 		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Director of Student Support Services Supports PRCC Strategic Goal(s): 1, 2

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To help disadvantaged students find success in college by offering the following services: tutoring, financial aid advising, educational, career, and personal advising, and transfer assistance.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for disadvantaged students in the areas of remedial education and student services.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assure all participants served by the Student Support Services project will persist from one academic year to the beginning of the next academic year, or graduate and/or transfer from a two year to a four year institution during the academic year.	Retention rate of 60% for those students who persisted in their education from one academic year to the beginning of the next academic year. IT will generate data from the previous academic year.		
2 All enrolled participants served by the Student Support Services project will meet the performance level required to stay in good academic standing at the grantee institution.	78% of all enrolled participants served by SSS will meet the performance level of “good academic standing” at PRCC. Mid-term and final grade reports from instructors at PRCC. IT will provide data from the previous academic year.		
3 During the 2010-2011 project year and succeeding years of the project cycle through 2015, the SSS program will identify and serve a sufficient number of low-income, first generation,	Two-thirds (66%) of the 160 required number of students served each year will be low-income students with disabilities and students who are low-income and first generation. SSS		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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and students with disabilities to achieve the project enrollment. All the participants will have demonstrated need for academic assistance as determined by the PRCC SSS Program in order to be successful in post-secondary education.	enrollment figures and number of active students served (Student Access Performance Report Generator 2011-2012). Data from the previous academic year.		
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NOTE:

Since Student Support Services graduation and transfer goals are developed for a four year period (and not annually), as required in our federally funded project, they will not be reported on in this assessment report. For this project period (2010-2015) we have until 2014 to meet these goals and report them to federal TRIO programs, US Department of Education.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: President		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To provide visionary leadership and managerial guidance to insure the accomplishment of the published institutional goals.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To direct the fulfillment of the institutional mission.				
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1	Evaluate enrollment trends in light of federal financial aid changes and demise of recession-era students.	Determine potential for college-wide enrollment using demographic data.		
2	Begin to finalize strategies for implementing improved retention and advisement practices based on Title III grant strategies.	Develop long-range plan of action for advisement and retention.		
3	Develop strategies to recruit, admit and serve new students.	Using strategies identified at Administrative Council retreat, develop plan of action to be implemented prior to the 2013-2014 school year.		
4	Identify potential new areas for programming for the Hancock Center.	Develop action plans for new programs that will provide job opportunities for Hancock Center students.		
5	Develop new film production program for the Poplarville campus.	Implement new film production program for the Poplarville campus.		
6	Develop new Master Facility Plan for the Poplarville Campus	Prepare new Master Facility Plan with the assistance of a planning		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		professional.		
7	Evaluate classroom utilization on each campus.	Determine the extent to which available classroom space is being utilized.		
8	Develop long-range planning process for development of the Hancock Center.	Identify and seek potential funding sources for the new Hancock Center campus.		
9	Pre-plan for the renovation of vacant facilities at the Forrest County Center.	Using Master Facilities Plan, develop architectural recommendations for renovations.		
10	Pre-plan for a new academic center/library for the FCC.	Develop initial plans and cost estimates for a new academic/library building for the FCC.		
11	Pre-plan for the renovation/expansion of athletic facilities for softball, baseball, soccer.	Develop plans that will enlarge and enhance athletic facilities.		
12	Develop first year schedule of events for the Brownstone Center.	Determine appropriate programming and needed resources.		
13	Develop long-range plan for improving student activities program.	Define new programs and facilities to foster participation in student activities.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Title III Director Supports PRCC Strategic Goal(s): 1, 2, 3, 5, 6

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: The Pearl River Community College Title III initiative is committed to creating a new *Integrated Learner Support System* for students by developing and piloting online services and advisement tools, integrating student services, and incorporating Supplemental Instruction in select courses with the overall goal of increasing student success.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 By June 2014, the percentage of students in pilot <i>SI Psychology, World Civ., & Biology</i> receiving a grade of C or higher will be at least 10 percentage points higher than like control groups.	1a. By December 2013, at least 72% of students in Supplemental Instruction (SI) Psychology, World Civ., & Biology succeed (grade of C or higher) baseline average 62%. 1b. By December 2013 and June 2014, at least 75% of surveyed students in SI courses indicate SI sessions helped them succeed.		
2 By August 2014, at least 24.2% of the Fall 2012 Cohort (pilot) at Forrest County will <i>graduate or transfer into a four year program</i> compared to 2007 graduation/transfer rate of 18.2%	2a. By January 2014, at least 80% of the 2010 Second Year Cohort students at Forrest County create an electronic education and career planning e-portfolio with a graduation/transfer emphasis (baseline F2007 = 0%). 2b. By June 2014, at least 80% of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		<p>the Second Year Cohort (pilot) at Forrest County access new online advising/support services customized for Second Year students.</p> <p>2c. By June 2014, at least 80% of the Second Year Cohort (pilot) at Forrest County report satisfaction with new advising and support services.</p>		
3	<p>By September 2014, overall retention for first-time entering students increases at least by 6 percentage points (from 47.6% to 53.6%)</p>	<p>3a. By June 2014, the average success rate (C or higher) in high risk developmental courses increases by five percentage points as a result of interventions.</p> <p>3b. By June 2014, the average success rate (C or higher) in high risk general education courses increases by five percentage points as a result of interventions.</p>		
4	<p>By June 2014, the overall graduation/transfer rate (18.2%) increases by 6 percentage points.</p>	<p>4a. By June 2014, at least 70% of first year and second year cohorts develop an education and career plan.</p> <p>4b. By June 2014, 70% of second year cohorts utilize the degree audit and transfer evaluation technology</p>		

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2013-2014**

POSITION: Vice President for Business and Administrative Services		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide necessary funding to support the educational mission of the college for operations and capital improvements. To coordinate the development of budgets and monitor results. To maintain financial records in accordance with national and state standards.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support, through adequate funding levels, the mission of the College.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To assure prudent use of college funds through monitoring, auditing and reporting.	Produce balanced budget where projected revenues equal projected revenues. Produce annual financial audit report with no audit findings. Produce annual financial statements that demonstrate revenue sources that exceed annual expenditures.	
2	To assure financial stability of college	Produce annual financial statements that demonstrate positive operating fund balances.	
3	To evaluate capital improvement needs of the college and provide necessary funds to meet those needs.	Produce an annual Enlargement & Improvement budget where projected E&I expenditures equal projected E&I revenues.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Vice President for Economic and Community Development Supports PRCC Strategic Goal(s): 5, 6

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To administer the career and technical programs of the College and oversee allied health programs, workforce education, government relations, and related development foundation contributions.

RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Vice President for Economic and Community Development directly supports the College Mission of providing quality education and service opportunities.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Foster effective relationships with local elected officials to maintain positive governmental relations for the Pearl River Community College.	A. Schedule 3 annual events with local, regional and state elected officials. B. Attend 1 Mississippi Legislative Budget Hearings as well as any policy related hearings that affect Mississippi Community Colleges.		
2 To provide an effective and efficient system for planning and delivering workforce training to businesses, industries, education and public service agencies in the PRCC district.	A. Staff development activities provided, leadership, etc. B. Number of workforce training projects administered should exceed 40. C. Number of participants should exceed 5000.		
3 To create short term demand driven training opportunities for individual experiencing career changes or for industries that have high demands	A. WIN Job Center Computer Program training to at least 150		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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	for skilled workers.	participants.. B. Provide WIA Dislocated Worker Counseling opportunities to a minimum of 250 of those in need.		
4	To provide an Adult Education Program that serves the needs of persons attempting to acquire the basic skills necessary to become employable, advance their educational level and/or receive a GED.	A. Grant more than 300 GED's. B. Enroll at least 50% of the GED graduates in credit or non credit skills classes at PRCC. C. Classes to prepare individuals with the academic skills necessary to pass the GED test offered in all six counties served by PRCC.		
5	Assist partners with projects that enhance the community. Construction and maintenance of youth ball fields is a good example of community development efforts.	A. Number of projects > 4.		
6	Continue pursuit of external grants to help offer new programs and opportunities for the underserved.	A. Submit at least 1 proposal annually.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Vice President for Enrollment Management		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To assist applicants in the process of formal admission to college.	To achieve a headcount enrollment of 4590 students for Fall 2013; 4420 for SP 2014.	
2	To initiate and complete the scheduling of classes in a timely and efficient manner.	To increase registration opportunities through additional scheduled time and the use of kiosks installed on campus.	
3	To provide continual and immediate access to permanent academic records for students.	Create 2 kiosks for immediate access to records for current students.	
4	To complete accurate and timely enrollment audits as required by state and federal authorities.	Reduce enrollment audit errors by 50%. Improve audit roll completion by instructors to 95% of all instructors.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Vice President for Forrest County Operations Supports PRCC Strategic Goal(s): 1, 3, 5

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To administer operation of the College's activities in Forrest County.

RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training as well as college transfer programs for the students within the college district.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To encourage high quality in all instructional programs by monitoring curricula and instruction for both the academic and career technical divisions at the Forrest County Center.	100% of new faculty will be evaluated annually by the Supervisor and students. Assessment criteria in each department chart will be reviewed.		
2 To encourage and assist all departments in the process of budget planning and utilization	Review and approve 100% of all budgets and requisitions for purchases submitted by faculty.		
3 To encourage departments in all areas of planning	100% of instructional program changes will be submitted for review annually. If approved, those changes will be recommended to the Instructional Programs Committee.		
4 To encourage all departments to stay abreast of up-to-date instructional methodologies and equipment	Allocate 100% of Carl Perkins funds for the purchase of program training aids and equipment.		
5 To supervise the activities of the office of student services which includes Admissions, Financial Aid, and Business Office at the Forrest County Center	Meet weekly with the Director of Student Services to review and approve services provided for student admissions and assistance.		
6 To supervise daily operations of the Woodall	Meet monthly with the director of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	Center Annex	the Woodall Annex to review activities		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Vice President for General Education and Technology Services Supports PRCC Strategic Goal(s): 1, 3, 5

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To administer the General Education instructional programs of the College and oversee the academic instruction, College Libraries, extended and online instruction, technology services, and Quality Enhancement Plan.

RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Vice President for General Education and Technology Services directly supports the College Mission of providing quality education and service opportunities.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Encourage and provide professional development opportunities for general education instructors.	At least three webinar professional development opportunities will be provided to instructors during FY 2013.		
2 Encourage application and use of instructional technology in all instructional areas.	An anonymous survey will be administered to all instructional personnel. This survey will serve to create a baseline for the use of various instructional technology tools so that this objective can be effectively measure in the future.		
3 Support the expansion of non-traditional classes (online, night, weekend, short-term, etc.)	Weekend classes will increase by 5% in FY 2013; the College will introduce short-term classes in the online format.		
4 Create year-long class schedules covering fall, spring, and summer semesters (an entire fiscal year).	In summer 2013, departments will be instructed to begin the process of planning for Spring 2014 and Summer 2014.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

POSITION: Vice President for Planning and Institutional Research Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges and other accrediting agencies which will lead to improvements in all areas of the institution and to obtain additional funding to support various College programs and initiatives.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assist with the completion of documentation regarding the College's planning and evaluation processes.	Meet with the Director of Institutional Effectiveness and the Director of Institutional Research to review plans for the discussion and completion of the Strategic Plan and Internal Performance Indicators and the Institutional Planning and Effectiveness documents and to review/discuss various research projects and surveys.		
2 To assist areas of the College in meeting their resource needs by providing assistance in obtaining funding that is not normally provided through general appropriations by the Mississippi State legislature and/or that requires a request for funding (from an agency or from the private sector) proposal.	Plan and implement at least two meetings regarding proposal development. Gather information and implement plans for at least two Institutional Review Board meetings.		
3 To serve as the SACS accreditation liaison.	Compile and submit 100 percent of documents related to SACS accreditation requirements.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		Attend at least one SACS conference/ meeting.		
4	To assist with the coordination and implementation of professional development sessions for faculty, staff, and administrators.	Assist with coordinating and implementing plans for the annual August professional development program for faculty and professional staff, for at least one professional development session for support staff, and for the Leadership Class.		
5	To coordinate the personnel evaluation process in order to assess achievement of educational goals.	Prepare, distribute, and process all student evaluations of faculty and all faculty/staff/administrator evaluations according to policy and procedure.		
6	To coordinate publication of College policies and procedures.	Print and distribute the annual Policy and Procedure Manual and to ensure that the online version is updated on a regular basis.		
7	To coordinate the annual Women's Health Symposium.	Implement plans for the annual Women's Health Symposium.		

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POSITION: Vice President of Poplarville Campus and Hancock Center Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).

RELATIONSHIP OF UNIT TO PRCC MISSION: To supervise and administer those student services which promote and enhance the educational mission of PRCC.

OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To supervise the instructional faculty of the Poplarville campus and encourage high quality in all classes and programs.	Annual classroom instruction evaluations will be administered and outcomes will be reviewed for recommendations.		
2 To supervise the Director of the Counseling Center and the administration of the counseling programs for the College.	The annual Campus Climate survey should indicate a satisfaction rate of 70% by our students.		
3 To supervise the Director of the Wellness Center and the administration of all work related to the Wellness Center.	Annual surveys should indicate a satisfaction rate of 70% of all Wellness Center participants.		
4 To supervise the Director of Student Life in the coordination and administration of a well-rounded activity and intramural program for all students.	Annual surveys should indicate a satisfaction rate of 70% of all student activity and intramural programs.		
5 To supervise the Campus Police Department and provide focus to the safety and security of our students.	The annual Campus Climate survey should indicate a satisfaction rate in regards to safety on campus of 70% by our students.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

6	Coordinate the development of the College Student Handbook including all new policies and procedures.	The College Student Handbook is updated each year in the month of July.		
7	Provide supervision of the College's Athletic Director to maintain outstanding athletic programs.	Weekly attendance reports are submitted each week to all coaches to maintain academic progress of our student athletes.		
8	Maintain an overall positive campus climate for our faculty, staff, and students and provide leadership to accomplish the mission of the College.	The annual Campus Climate survey should indicate an overall satisfaction rate of 70% by our students.		

Section II

Student Services Assessment Charts

Section II



Student Services Charts

Campus Police
Enrollment Management
Financial Aid
Health Services
Housing
Orientation
Recruitment

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2013-2014**

SERVICE: Campus Police		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept.@ (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a comprehensive law enforcement program and services which meets the needs of students and all PRCC personnel.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To provide professional police staff and policies to enhance the safety, supervision of students, protection of life and property at PRCC.	Evaluate each individual officer. Review officer's training records	
2	To provide a safe campus environment for students, faculty, staff, and visitors.	Review public safety manual Evaluate and enhance security measures	
3	To compile and maintain crime statistics to be used to improve law enforcement operations.	Review all crime statistics on a regular basis Compare statistics to previous semesters to determine change	
4	To educate the students on affects of illegal activities.	Provide written education materials Provide opportunities for guest speakers Survey students to obtain knowledge base of affects of drugs and alcohol	

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2013-2014**

SERVICE: Enrollment Management		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To assist applicants in the process of formal admission to college.	To achieve a headcount enrollment of 4590 students for Fall 2013; 4420 for SP 2014.	
2	To initiate and complete the scheduling of classes in a timely and efficient manner.	To increase registration opportunities through additional scheduled time and the use of kiosks installed on campus.	
3	To provide continual and immediate access to permanent academic records for students.	Create 2 kiosks for immediate access to records for current students.	
4	To complete accurate and timely enrollment audits as required by state and federal authorities.	Reduce enrollment audit errors by 50%. Improve audit roll completion by instructors to 95% of all instructors.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

SERVICE: Financial Aid		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the “comprehensive student development concept” (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To award financial aid to the PRCC student population based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	80% of students will complete financial aid documents prior to registration. Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.		
2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	100% of office personnel will attend professional development related to guidelines. Personnel will keep abreast of federal, state, and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, and by attending vital policy conferences.		
3 To reformulate an up-to-date written policies and procedures manual to comply with the U. S. Department of Education requirements for the administration of federal assistance programs. The manual will be created as a Web-based resource, allowing for easier, more regular updates to the manual.	The completed manual will be available. Consultation with USA Fund University regarding Federal compliance implications will be acquired. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	Financial Aid.		
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**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
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SERVICE: Health Services		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept.@ (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide health services which are adequate in meeting the health care needs of students, faculty, and staff at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide professional clinical nursing services for emergent and acute illness and injury to all PRCC students/employees.	Student injuries (excluding athletic injuries) will not exceed 93 per year. Employee injuries will not exceed 102 per year.		
2 To promote health and wellness by providing information and services that will assist the student/employee to make informed choices regarding their health care.	Health Services will provide a minimum of 2 yearly educational/services offerings for faculty/students/staff.		
3 To ensure knowledge and skills sufficient to the role of the College Health Nurse.	Maintains current RN licensure by 2-year renewal through MS State Board of Nursing to practice as RN in the state of Mississippi. Current American Heart Association Basic Life Support Healthcare Provider Cardio Pulmonary Resuscitation (AHA-BLS-HCP-CPR). Minimum of 5 nursing continuing education hours per year.		
4 To assist with compliance of PRCC policy regarding drug testing of college athletes and AND/LPN and vocational program students.	Provide mandatory drug testing for 100% of PRCC athletic programs.		

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
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		Provide random drug testing for 20% of total student enrollment for Barbering/Cosmetology and RN/LPN programs.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

SERVICE: Housing		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To develop and maintain a residence hall environment which enhances and complements the educational mission of the institution.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide a comfortable living environment that meets the needs of each student.	<ul style="list-style-type: none"> -Maintenance requests/work orders filled within one week of being turned in. -Monthly residence hall meetings with head residents, resident assistants, and residents to discuss dormitory issues or concerns. 		
2 To provide and on-campus housing environment that helps to create a supportive and cohesive student community.	<ul style="list-style-type: none"> - Director of Student Life will have weekly meetings with head residents and resident assistants to discuss events and activities provided on campus for the students. -Incorporate all residence halls in different activities on campus in order to get students involved. - Provide each dormitory with an ideas box in order to get feedback from the 		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		students about activities to improve the cohesive student community atmosphere.		
3	To employ responsible and efficient head residents for each dormitory.	<ul style="list-style-type: none"> - Weekly meetings with head residents to discuss issues and concerns for each dormitory (maintenance, discipline, resident assistants). -Resident Assistants will provide weekly time sheets to ensure that residence halls are supervised at all times. - Head resident evaluations each year. 		
4	To maintain a safe and secure housing environment.	Weekly safety and security checks to ensure that all safety equipment (emergency lights, cameras, fire extinguishers, locks) are updated and working.		

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SERVICE: Orientation		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To plan, coordinate, and direct orientation activities for new PRCC students.	Increase the number of students completing an orientation by 25%. Require all new college students to attend a face-to-face orientation session. Require all transfer students to complete the online orientation module.	
2	To encourage all prospective students to participate in orientation before enrolling.	Send 2,500 postcards/emails to students who have cleared admissions.	
3	To provide students with a fundamental understanding of college life that will better equip them for their first semester at PRCC.	Involve PRCC staff from all offices under enrollment management and student services. Recruit at least 10 additional faculty members to assist with academic advisement during orientation. Collect survey feedback from at least 75% of all participating students upon completion of their orientation experience.	

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SERVICE: Recruitment		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To increase enrollment.	Enrollment will increase by 2.5%.	
2	To improve and expand recruiting efforts.	Participate in at least 15 recruitment events throughout PRCC's district each semester. Host at least 3 on-campus events for prospective students each semester. Communicate with prospective students through at least 1 mass mail out/email newsletter each semester. Increase the number of campus tours provided to prospective students by 5%.	
3	To improve and update recruiting materials to attract students.	Produce and distribute at least 1 new general recruitment brochure. Create new brochures showcasing all of PRCC's programs of study.	
4	To cultivate relationships with PRCC's district high school and career/technical center counselors.	Meet with each high school/CT center's counselors at least once	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		each year. Host at least 1 special activity specifically for area counselors and high school personnel.		
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Section III

Instructional Programs Assessment Charts

Section III



Programs of Study and Programs Charts

Business and Commerce Technology

Business Marketing/Management Technology

- MMT 1113 Principles of Marketing
- MMT 1123 Marketing Management
- MMT 1313 Personal Selling
- MMT 1323 Advertising
- MMT 1413 Merchandising Mathematics
- MMT 2213 Principles of Management
- MMT 2233 Human Resources Management
- MMT 2313 E-Commerce Marketing
- MMT 2333 Multimedia Presentation
- MMT 2423 Retail Management
- MMT 2513 Entrepreneurship
- MMT 2613 International Marketing

Computer Networking Technology

- CNT 2423 Systems Maintenance
- CPT 1113 Fundamentals of Microcomputer Applications
- CPT 1133 Operating Platforms
- IST 1134 Fundamentals of Data Communication
- IST 1143 Security Principles and Policies
- IST 1163 Concepts of Database Design
- IST 1223 Network Components
- IST 1244 Network Administration Using Windows Server
- IST 2224 Network Planning and Design
- IST 2234 Network Implementation
- IST 2374 C Programming
- IST 2554 Advanced Network Administration Using Microsoft Windows Server

Health Care Data Technology

- BOT 1613 Medical Terminology I
- BOT 1623 Medical Terminology II
- BOT 2523 Medical Machine Transcription I
- BOT 2533 Medical Machine Transcription II

BOT 2643 Current Procedural Terminology (CPT Coding)

BOT 2653 ICD Coding

BOT 2663 Advanced Coding

BOT 2673 Medical Insurance Billing

BOT 2743 Medical Office Concepts

BOT 2753 Medical Information Management

Office Systems Technology

BOT 1013 Introduction to Keyboarding

BOT 1113 Document Formatting and Production

BOT 1123 Keyboard Skillbuilding

BOT 1133 Microcomputer Applications

BOT 1143 Word Processing

BOT 1213 Personal and Professional Development

BOT 1313 Applied Business Mathematics

BOT 1413 Records Management

BOT 1433 Business Accounting

BOT 1513 Machine Transcription I

BOT 1713 Mechanics of Communication

BOT 1813 Electronic Spreadsheet

BOT 2133 Desktop Publishing

BOT 2323 Database Management

BOT 2413 Computerized Accounting

BOT 2723 Administrative Office Procedures

BOT 2813 Business Communications

BOT 2823 Communication Technology

BOT 2833 Integrated Computer Applications

Web Development Technology

CPT 1143 Programming Development Concepts

CPT 1323 Survey of Microcomputer Applications

IST 1163 Concepts of Database Design

WDT 1123 Web Development Concepts

WDT 1314 Web Programming I

WDT 1414 Web Design Applications I

WDT 1434 Web Design Applications II

WDT 2214 Web Programming II

WDT 2224 Web Programming III

WDT 2263 Web Graphic Production

WDT 2614 Web Project Management

WDT 2823 Web Server

Construction and Transportation

Commercial Truck Driving

DTV 1114 Commercial Truck Driving

DTV 1124 Commercial Truck Driving

Construction Equipment Operation

CEV 1212 Construction Equipment Safety I

CEV 1313 Service and Preventative Maintenance I

CEV 1416 Equipment Operation I

Utility Lineman Technology

ULT 1133 Line Worker Safety

ULT 1144 AC/DC Circuits for ULT

ULT 1192 Fundamentals of Electricity

ULT 1223 Transformer Banking

ULT 1324 Truck Driving for Line Workers

ULT 1333 Basic Utility Equipment Operation

ULT 1523 National Electric Safety Code

ULT 1623 Lineworkers Computer Fundamentals

ULT 2133 Overhead Construction

ULT 2143 Underground Construction

ULT 2233 System Design and Operation

ULT 2244 Working in Elevated Work Sites

ULT 2333 Advanced Utility Equipment Operation

ULT 2913 Special Projects

ULT 2923 Supervised Work Experience

Dental Assisting Technology

DAT 1111 Orientation

DAT 1214 Dental Materials

DAT 1323 Dental Science II

DAT 1415 Chairside Assisting I

DAT 1423 Chairside Assisting II

DAT 1513/DHT 1314 Radiology I

DAT 1612 Dental Health Education

DAT 1714 Practice Management

DAT 1816 Supervised Clinical Experience I

Dental Hygiene Technology

DHT 1513 Periodontics

DHT 2436 Clinic III

DHT 2612 Dental Materials

Family and Consumer Sciences**Barbering**

BAV 1118 Basic Practice in Barbering

BAV 1218 Fundamental Practice in Barbering I

BAV 1318 Fundamental Practices in Barbering II

BAV 1418 Intermediate Practices in Barbering I

Cosmetology

COV 1122 Cosmetology Orientation

COV 1245 Cosmetology Science I

COV 1255 Cosmetology Science II

COV 1426 Hair Care I

COV 1522 Nail Care I

Early Childhood Education Technology

CDT 1113 Early Childhood Profession

CDT 1214 Child Development I

CDT 1314 Creative Arts for Young Children

CDT 1343 Child Health and Safety

CDT 1513 Nutrition for Young Children

CDT 1713 Language and Literacy

CDT 2233 Guiding Social and Emotional Behavior

CDT 2613 Methods and Materials

CDT 2915 Student Teaching I

CDT 2925 Student Teaching II

*Related Studies***Fine Arts and Communication (Academic Transfer)**

ART 1113 Art Appreciation

ART 1423 Design II

MUA 1241 Guitar for Non-Majors

MUA 1251 Guitar for Non-Majors II

MUA 1272 Guitar for Music Education Majors I

MUA 1282 Guitar for Music Education Majors III
MUA 1521 Class Piano II
MUA 1741 Voice for Non-Majors I
MUA 1751 Voice for Non-Majors II
MUA 1772 Voice for Music Education Majors I
MUA 2241 Guitar for Non-Majors III
MUA 2251 Guitar for Non-Majors IV
MUA 2272 Guitar for Music Education Majors III
MUA 2281 Guitar for Music Education Majors IV
MUA 2511 Class Piano III
MUA 2741 Voice for Non-Majors III
MUA 2751 Voice for Non-Majors IV
MUA 2772 Voice for Music Education Majors III
MUA 2782 Voice for Music Education Majors IV
MUS 1113 Music Appreciation
MUS 2211 Music Theory Lab III
MUS 2213 Music Theory III
MUS 2223 Music Theory IV
SPT 1113 Public Speaking
SPT 2233 Theatre Appreciation

General Education/University Parallel (Academic Transfer)

Health, Physical Education, and Recreation (Academic Transfer)

HPR 1111/1121 and HPR 2111/2121 General Physical Education Activities I, II, III, & IV
HPR 1213 Personal and Community Health
HPR 1551/1561 and HPR 2551/2561 Fitness and Conditioning Training I, II, III, & IV
HPR 1571/1581 and HPR 2571/2581 Dance I, II, III, & IV
HPR 1751 and HPR 1761 Nutrition and Wellness I & II
HPR 2213 First Aid and CPR
HPR 2323 Recreational Leadership
HPR 2423 Football Theory
HPR 2433 Basketball Theory
HPR 2453 Baseball Theory
HPR 2493 Softball Theory
HPR 2723 Prevention and Care of Athletic Injuries
HPR 2733 Introduction to Athletic Training

Humanities and Social Sciences (Academic Transfer)

ENG 1113 English Composition I
ENG 1123 English Composition II
ENG 2423 World Literature I
EPY 2513 Child Psychology
HIS 1163 World Civilization I
HIS 1173 World Civilization II
MFL 1213 Spanish I
PSC 2113 Comparative Government
PSY 1513 General Psychology
SOC 2113 Introduction to Sociology

Industrial Technology

Drafting and Design Technology

DDT 1114 Fundamentals of Drafting
DDT 1123 Computational Methods
DDT 1133 Machine Design I
DDT 1313 Principles of CAD
DDT 1323 Intermediate CAD
DDT 1413 Elementary Surveying
DDT 2163 Machine Design II
DDT 2243 Cost Estimating
DDT 2343 Advanced CAD
DDT 2523 Pipe Draft
DDT 2623 Architectural Design II
GIT 2123 Fundamentals of GIS

Electronics Technology

EET 1113 DC Circuits
EET 1123 AC Circuits
EET 1213 Digital Devices
EET 1323 Microprocessors
EET 1333 Solid State Devices
EET 1513 Math for Electronics
EET 1713 Drafting for Electronics Technology

Instrumentation Technology

ELT 1413 Motor Control Systems

ELT 2613 Programmable Logic Controllers
INT 1214 Fluid Power
INT 2114 Control Systems I
INT 2124 Control Systems II
INT 2214 Calibration and Measurement
MFT 1113 Introduction to Automation and Controls
MFT 1123 Electrical Wiring

Medical Laboratory Technology

MLT 1112 Fundamentals of MLT; Phlebotomy
MLT 1212 Urinalysis; Body Fluids
MLT 1314 Hematology I
MLT 1324 Hematology II
MLT 1413 Immunology
MLT 1515 Clinical Chemistry
MLT 2424 Immunohematology
MLT 2612 Parasitology
MLT 2615 Pathogenic Microbiology
MLT 2712 MLT Seminar
MLT 2724 Certification Fundamentals for MLT
MLT 2916, 2926, 2936 Clinical Practice I, II, and III

Medical Radiologic Technology

RGT 1413 Imaging Principles
RGT 1423 Digital Imaging
RGT 2911 Radiation Biology

Nursing Education

Associate Degree Nursing

NUR 1111 Fundamentals of Nursing
NUR 1210 Medical Surgical
NUR 2104 Women's Health and Newborn Nursing
NUR 2107 LPN to AND Bridge
NUR 2115 Nursing Care of Children
NUR 2203 Psychiatric/Mental Health Nursing
NUR 2209 Nursing VI

Practical Nursing

PNV 1213 Body Structure and Function
PNV 1443 Nursing Fundamentals and Clinical
PNV 1524 Therapy and Pharmacology
PNV 1682 Adult Health Nursing Concepts

Occupational Therapy Assistant Technology

OTA 1315 Kinesiology
OTA 1433 Occupational Therapy Skills II
OTA 1513 Group Process
OTA 2443 Occupational Therapy Skills III
OTA 2813 Healthcare Systems

Occupational Training Technology**Advanced Construction Technology**

CAV 1116 Foundations
CAV 1133 Blueprint Reading
CAV 1236 Floor and Wall Framing
CAV 1245 Ceiling and Roof Framing
CAV 1316 Interior Finishing and Cabinet Making
CAV 1413 Roofing
CAV 1513 Exterior Finishing
CAV 2113 Principles of Multi-Family and Light Commercial Construction
CON 1213 Construction Materials
CON 2123 Estimation Assessment
CON 2413 Construction Safety Standards

Automotive Mechanics Technology

ATT 1124 Basic Electrical
ATT 1134 Advanced Electrical Electronic Systems
ATT 1315 Manual Drive Trains and Transaxles
ATT 1424 Engine Performance I
ATT 1715 Engine Repair
ATT 1811 Introduction Safety and Employability
ATT 2325 Automatic Transmissions and Transaxles
ATT 2335 Steering and Suspension
ATT 2444 Engine Performance III

Brick, Block, and Stonemasonry

BBV 1115 Brick and Block Laying

BBV 1215 Masonry Construction
BBV 1223 Blueprint Reading and Estimating
BBV 1313 Tools Equipment and Safety
BBV 1425 Advanced Block Laying
BBV 1525 Advanced Brick Laying
BBV 1623 Chimneys and Fireplaces Construction
BBV 1723 Arch Construction
BBV 1823 Steps, Patios, and Brick Flooring

Construction Management Technology

CON 1113 Survey of Modern Construction
CON 1213 Construction Materials
CON 1222 Plans and Documents
CON 1233 Construction Systems I
CON 2113 Construction Job Management
CON 2123 Estimation Assessment
CON 2233 Construction Systems I
CON 2313 Construction Layout
CON 2413 Construction Safety Standards
CON 2513 Leadership and Organization

Electrical Technology

ELT 1144 AC/DC Circuits
ELT 1192 Fundamentals of Electricity
ELT 1213 Electric Power
ELT 1223 Motor Maintenance
ELT 1263 Blueprint Reading; Planning the Residential Installation
ELT 1413 Motor Control
ELT 1434 Solid State Devices and Circuits for Electrical Technology
ELT 2424 Solid State Motor Control
ELT 2613 Programmable Logic Controllers

Heating, Air Conditioning, and Refrigeration Technology

ACT 1213 Controls
ACT 1813 Professional Service Procedures
ACT 2324 Commercial Refrigeration
ACT 2513 Heating Systems

Precision Manufacturing and Machining Technology

MST 1115 Power Machinery I
MST 1125 Power Machinery II

MST 1313 Machine Tool Mathematics
MST 1413 Blueprint Reading
MST 1423 Advanced Blueprint Reading
MST 1613 Precision Layout
MST 2135 Power Machinery III
MST 2144 Power Machinery IV
MST 2714 Computer Numerical I
MST 2725 Computer Numerical Control II
MST 2813 Metallurgy
MST 2923 Supervised Work Experience

Welding and Cutting Technology

WLV 1116 Shielded Metal Arc Welding
WLV 1124 Gas Metal Arc Welding
WLV 1136 Gas Tungsten Arc Welding
WLV 1143 Flux-Cored Arc Welding
WLV 1155 Pipe Welding
WLV 1162 Gas Metal Arc Aluminum Welding
WLV 1226 Shielded Metal Arc Welding II
WLV 1232 Drawing and Welding Interpretation
WLV 1252 Advanced Pipe Welding
WLV 1314 Cutting Processes
WLV 191(1-4) Special Problems in Welding and Cutting Technology
WLV 192(1-6) Supervised Work Experience in Welding and Cutting Technology

Physical Therapist Assistant Technology

PTA 1123 Fundamental Concepts of Physical Therapy
PTA 1213 Fundamental Skills
PTA 1224 Therapeutic Modalities
PTA 1315 Kinesiology
PTA 1325 Therapeutic Exercise and Rehabilitation I
PTA 2335 Therapeutic Exercise and Rehabilitation II
PTA 2513 Medical Conditions and Related Pathology

Respiratory Care Technology

RCT 1214 Respiratory Care Science
RCT 1223 Patient Assessment & Planning
RCT 1313 Cardiopulmonary Anatomy & Physiology

RCT 1322 Pulmonary Function Testing
RCT 1416 Respiratory Technology I
RCT 1424 Respiratory Technology II
RCT 1515 Clinical Practice I
RCT 1523 Clinical Practice II
RCT 1613 Respiratory Care Pharmacology
RCT 2333 Cardiopulmonary Pathology
RCT 2434 Respiratory Care III
RCT 2534 Clinical Practice III
RCT 2546 Clinical Practice IV
RCT 2613 Neonatal; Pediatrics Management
RCT 2713 Respiratory Care Seminar

Science, Mathematics, and Business (Academic Transfer)

BIO 1113/1111 Principles of Biology I and Lab
BIO 1123/1121 Principles of Biology II and Lab
BIO 1133/1131 General Biology I and Lab
BIO 1143/1141 General Biology II and Lab
BIO 1313/1311 Botany and Lab
BIO 1513/1511 Principles of Anatomy and Physiology I and Lab
BIO 1523/1521 Principles of Anatomy and Physiology II and Lab
BIO 2513/2511 Anatomy and Physiology I and Lab
BIO 2523/2521 Anatomy and Physiology II and Lab
BIO 2923/2921 Microbiology Lecture and Lab
CHE 1213/1211 and 1223/1221 General Chemistry I and II and Lab
CHE 1314 Principles of Chemistry
CHE 2423/2421 and 2433/2431 Organic Chemistry I and II and Lab
PHY 2253/2251 Physical Science Survey II and Lab
PHY 2414/2424 General Physics I and II and Lab
PHY 2514/2524 Engineering Physics I and II
MAT 0113 Fundamentals of Mathematics
MAT 0123 Beginning Algebra
MAT 1233 Intermediate Algebra
MAT 1313 College Algebra
MAT 1323 Trigonometry
MAT 1343 Pre-Calculus
MAT 1513 Business Calculus

MAT 1613 Calculus I with Analytic Geometry
MAT 1623 Calculus II with Analytic Geometry
MAT 1723 The Real Number System
MAT 1733 Geometry, Measurement and Probability
MAT 2113 Introduction to Linear Algebra
MAT 2613 Calculus III
MAT 2623 Calculus IV
ACC 1213 Principles of Accounting I
ACC 1223 Principles of Accounting II
BAD 2413 Legal Environment of Business
BAD 2713 Principles of Real Estate Law
BAD 2723 Real Estate Law
ECO 2113 Principles of Macroeconomics
ECO 2123 Principles of Microeconomics
CSC 1113 and BAD 2533 Computer Concepts

Surgical Technology

SUT 1113 Fundamentals of Surgical Technology
SUT 1216 Principles of Surgical Techniques
SUT 1314 Surgical Anatomy
SUT 1413 Surgical Microbiology
SUT 1518 Basic and Related Surgical Procedures
SUT 1528 Specialized Surgical Procedures
SUT 1538 Advanced Surgical Procedures
SUT 1703 Surgical Technology

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology Supports PRCC Strategic Goal(s): 1, 3, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.

	PROGRAM OUTCOMES – Broad description of intended impact on students (program goals).	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.		
2	To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.		
3	To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of study will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		<p>Web Development Technology:</p> <p>The student will design a Web page using HTML code correctly.</p> <p>The student will demonstrate ability to explain and code hyperlinks.</p> <p>The student will evaluate HTML image techniques.</p> <p>Marketing/Management Technology</p> <p>Students will analyze and identify the target market for a promotion.</p> <p>Students will develop strategies for campaigns and individual advertising messages.</p> <p>Student will construct an advertising budget.</p> <p>Students will created and present an advertising campaign.</p> <p>Computer Networking Technology</p> <p>Student will analyze the communications network.</p> <p>Students will describe and analyze the network hardware and media.</p> <p>Students will examine the ISO/OSI model.</p> <p>Students will investigate physical topologies.</p> <p>Business and Office Related Technology:</p> <p>Office Systems Technology</p> <p>Student will demonstrate skills using word processing software.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>Student will use features of spreadsheet application software.</p> <p>Student will create a database using the database application software.</p> <p>Student will use the features of presentation software to create business presentations.</p> <p>Health Care Data Technology</p> <p>Student will use the Current Procedural Terminology (CPT) coding manual.</p> <p>Students will apply the conventions, format, index considerations, and guides using the CPT manuals.</p> <p>Students will apply the CPT coding guidelines.</p> <p>Students will assign procedure codes using Healthcare Common Procedure Coding System (HCPCS).</p> <p>Students will assign diagnosis(es)/health status/injury/procedure codes using the International Classification of Diseases 9th Revision Clinical Modification (ICD-9-CM) coding book.</p>		
4	<p>To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by MS-CPAS exam.</p>	<p>92% of the students will successfully pass the MS-CPAS (Mississippi Career Planning & Assessment System) exam.</p>	<p>Instructors held several MS-CPAS review sessions for the students. In addition to the MS-CPAS, several instructors required their students to take a National Certification exam. This will give our graduations a nationally recognized credential upon graduation from their program of study.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be prepared to continue their education at a higher institution or enter the workforce by following the specialized curriculum.	100% of students that complete the program and receive an A.A.S degree are eligible to pursue and transfer coursework into the Bachelor's of Applied Technology degree program at USM, the Business degree program at MUW via the V3 college, or into the workforce		
2 The students will acquire specialized training in marketing related businesses having direct contact with people, such as retail and wholesale organizations.	100% of students will obtain training through the use of class projects, assignments, testing, and interaction with business professionals and organizations.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1113 Principles of Marketing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify each segment of the marketing mix: price, product, place, promotion	85% of students who complete this course will be able to correctly identify the four segments of the marketing mix on quizzes and hour tests.		
2 The student will be able to demonstrate choosing the appropriate target market, segmentation strategy and positioning of products	70% of students who complete this course will be able to correctly demonstrate knowledge by choosing the correct target market, segmentation strategy and positioning of a product by completing the new product project.		
3 The student will determine appropriate criteria and stages needed in the development of new products	70% of students who complete this course will be able to correctly determine the appropriate criteria and stages needed to develop new products by completing the new product project.		
4 The student will classify the stages of the product life cycle	80% of students who complete this course will be able to correctly classify the stages of the product life cycle in a classroom project.		

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5	The student will identify and explain the BCG matrix and its components	75% of students who complete this course will be able to identify and explain the BCG (Boston Consulting Group) matrix and its components through class projects.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1123 Marketing Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will research, prepare, and present solutions to a marketing dilemma.	80% of students will properly present a solution to a marketing dilemma by preparing a tactical marketing plan.		
2 The student will demonstrate knowledge of corporate marketing strategies including customer service, pricing, promotional activities, and consumer research strategies.	80% of students will correctly respond to data and questions accessed on an hour test concerning corporate marketing strategies.		
3 The student will explore the process of obtaining a job in the marketing field and prepare job search documents.	80% of students who complete this course will create both a resume and cover letter tailored to the business marketing industry.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1313 Personal Selling			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will prepare and execute an effective sales presentation.	80% of the students who complete this course will properly prepare and implement an effective sales presentation during the second 8 weeks of this course.		
2 The student will demonstrate knowledge of identifying personality traits and qualifications needed by successful salespeople.	70% of students who complete this course will accurately determine the personality traits and qualifications needed by successful salespeople when questioned on the final exam.		
3 The student will demonstrate knowledge of business ethics and its impact on personal selling.	70% of students who complete this course will correctly respond to questions regarding business ethics and its impact on personal selling when questioned on a hour test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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4	The student will demonstrate the ability to respond to buyer objections and knowledge of buyer behavior.	70% of students who complete this course will correctly respond to questions and express the ability to handle buyer objections and buyer behavior when presenting sales presentations in class.	75% of the students who completed this course correctly responded to questions and showed the ability to handle buyer objections and respond to buyer behaviors.	To further improve student success rate for this learning objective; the instructor will introduce the sales project earlier in the semester and will provide students will possible buyer objections list
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1323 Advertising			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will compile a complete advertising campaign.	80% of students who complete this course will be able compose and present a detailed advertising campaign consisting of pricing and strategy.		
2 The student will be able to demonstrate understanding of advertising concepts and processes by creating brochures.	70% of students who complete this course will be able to create a brochure useable by the general public.		
3 The student will be able to identify different types of ads and their target markets.	75% of students who complete this course will be able to correctly identify types of ads and the markets they are targeting.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1413 Merchandising Mathematics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will calculate pricing using the retail/markup/cost formulas	85% of students who complete this course will be able to correctly complete the retail/markup/cost formula on an hour test.		
2 The student will be able to demonstrate how to determine an initial and maintained markup.	70% of students who complete this course will be able to correctly demonstrate calculating initial and maintained markup on products or services on an hour test.		
3 The student will determine sales per square foot.	80% of students who complete this course will be able to correctly determine the sales per square foot for a business. Students will be assessed on an hour test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2213 Principles of Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will identify the functions of management: planning, organizing, leading, controlling.	85% of students who complete this course will be able to correctly identify the four functions of management on an hr.test.		
2 The student will Identify the different types of planning.	70% of students who complete this course will be able to correctly identify the different types of planning on an hr. test.		
3 The student will conduct a SWOT analysis on a company and on themselves.	75% of students who complete this course will be able to correctly conduct a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis on themselves and a company by completing assigned projects.		
4 The student will examine the different uses of an organization within a company.	70% of students who complete this course will be able to correctly examine the different uses of an organization with a company through a project.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2233 Human Resource Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify information relative to human resource laws and how it relates to the workplace.	80% of students who complete this course will be able to correctly identify human resource laws and how they relate in the workplace on major hour tests.		
2 The student will be able to create a resume and cover letter useable in an interview.	70% of students who complete this course will be able to correctly create a resume that will be usable in an interview.		
3 The student will demonstrate various motivational methods for improving performance.	75% of students who complete this course will be able to develop motivational methods for improving performance by using the role play method.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2313 E-Commerce Marketing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be introduced to marketing concepts in the online environment and how to implement it in evaluating websites.	75% of the students completing this course will be able to use concepts taught toward evaluating a website effectively.		
2 The student will be able to determine the usability of a website.	80% of the students completing this course will be able conduct a website usability report and determine the site's pros and cons.		
3 The students will be able to create a useable personal website.	70% of the students completing this course will be able to create a personal website that when made public provides useful information.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology	Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology	
COURSE LEVEL: MMT 2333 Multimedia Presentation	

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will be able to create different types of marketing material in an online format.	80% of the students completing this course will be able to create marketing material in an online format.		
2	The student will be able to generate multiple forms of database collection through the use of Google Docs.	80% of the students completing this course will be able to create useable database collection through Google Docs.		
3	The students will be able to create professional presentations through the use of Prezi, Powerpoint , Wix and Animoto.	70% of the students completing this course will be able to create professional presentations through the use of Prezi, Powerpoint, Wix and Animoto.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2423 Retail Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will examine and analyze retail pricing strategies.	70% of students will correctly identify and label the various retail pricing strategies accessed on an hour test.		
2 The student will demonstrate knowledge of the four major retail inventory turnover and profit margin systems.	80% of students will correctly label the four major inventory turnover and profit margin systems accessed on an hour test.		
3 The student will investigate the process of retail site analysis and location.	80% of students who complete this course will correctly respond to questions concerning retail site analysis and location when accessed on an hour test.		
4 The student will explore and learn the various forms of retail store layouts and their design strategies.	90% of students will accurately respond to questions regarding store layout designs when accessed on an hour test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2513 Entrepreneurship			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to develop and write a comprehensive business plan. This is to include an executive summary, promotional plans, location analysis, financing options, and ownership structure.	80% of students who complete this course will properly develop and write a comprehensive business plan during the second 8 weeks of the course.		
2 The student will demonstrate knowledge of the major forms of business ownership.	70% of students who complete this course will correctly determine and explain the major forms of business ownership when questioned on the final exam.		
3 The student will demonstrate the ability to create and calculate projected financial statements.	70% of students who complete this course will correctly create and calculate projected financial statements when tested during the semester.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

4	The student will identify the major advantages and disadvantages of a career in the entrepreneurial field and the characteristics of successful entrepreneurs.	80% of students who complete this course will accurately respond to discussions and questions regarding the advantages and disadvantages of a career in the entrepreneurial field when questioned on a hour test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2613 International Marketing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will identify and learn the dimensions of culture that affect outcomes when conducting business in an international market.	80% of students who complete this course will learn and identify the dimensions of culture that affect outcomes when conducting business in an international market when assessed on hour test I.		
2 Students will examine and learn the various laws, trade policies, and regulations that pertain to and influence international marketing and business.	80% of students who complete this course will examine and learn the various laws, trade policies, and regulations that pertain to and influence international marketing and business when assessed on hour test I.		
3 Students will discover and learn the various modes of international shipping and transportation and each modes rate of efficiency	90% of students who complete this course will discover and learn the various modes of international shipping and transportation and each modes rate of efficiency when questioned on hour test II.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate practical knowledge and skills pertaining to router configuration, network design, systems maintenance, and project management which are necessary for employment in entry level positions in the workforce as per state framework curriculum.	The Computer Networking Technology program will be will be evaluated based on the following data collected from enrollment and student post graduation surveys: enrollment 70%, retention 70%, completion 70%, graduation 70% and job placement 70%.		
2 The students will receive training in telecommunications, network administration and client/server systems	The Computer Networking Technology program will be evaluated based on MS-CPAS test scores (70% passing).		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

3	To improve instructor's performance by supervisor, student evaluations, and continuing education.	According to the college's policies and procedures, each instructor who has been employed at PRCC for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years. Instructors will also be evaluated by the students.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: CNT 2423 Systems Maintenance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to install a network interface card.	75% of students who complete this course will demonstrate the ability to install a network interface card on a lab based assessment.		
2 The student will demonstrate the ability to configure a wireless connection.	75% of students who complete this course will demonstrate the ability to configure a wireless connection on a lab assessment.		
3 The student will demonstrate the ability to identify the fundamental principles of using a personal computer.	75% of students who complete this course will demonstrate the ability to identify the fundamental principles of using a personal computer on a written assessment.		
4 The student will demonstrate the ability to use tools, diagnostic procedures, and troubleshooting techniques.	75% of students who complete this course will demonstrate the ability to use tools, diagnostic procedures, and troubleshooting techniques on a lab based assessment.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: CPT 1113 Fundamentals of Microcomputer Applications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.		
2 Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.		
3 Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Network Technology			
COURSE LEVEL: CPT 1133 Operating Platforms			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Network Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1. The student will demonstrate the use on commands using a command-line.	75% of the students who complete this course will be able to properly use commands using a command-line on a test.		
2. The student will demonstrate the use on Linux commands to create and copy files.	75% of the students who complete this course will be able to properly use Linux command to create and copy files on a test.		
3. The student will install and troubleshoot a dual-boot operating system.	80% of the students who complete this course will be able to install and troubleshoot a dual-boot operating system on a major assignment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1134 Fundamentals of Data Communication			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to list and explain the seven layers of the Open System Interconnection (OSI) model.	100% of students who complete the course will be able to list and explain the seven layers of the OSI model on a written assessment.		
2 The student will demonstrate the ability to describe various communications media.	75% of students who complete this course will be able describe various communications media on a written assessment.		
3 The student will demonstrate the ability to name the properties of Transmission Control Protocol / Internet Protocol (TCP/IP), TCP, and IP.	75% of students who complete this course will be able to demonstrate the ability to name the properties of TCP/IP, TCP, and IP on a written assessment.		
4 The student will demonstrate the ability to solve subnetting and binary conversions.	75% of students who complete this course will be able to demonstrate the ability to solve subnetting and binary conversion on a written assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1143 Security Principles and Policies			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to define information security and its components.	75% of students who complete this course will demonstrate the ability to correctly define information security and its components on a written assessment.		
2 The student will demonstrate the ability to identify the assets that need to be protected by a security policy.	75% of students who complete this course will demonstrate the ability to correctly identify the assets that need to be protected by a security policy on a written assessment.		
3 The student will demonstrate the ability to differentiate the various types of security threats and attacks.	75% of the students who complete this course will demonstrate the ability to differentiate the various types of security threats and attacks on a written assessment.		
4 The student will demonstrate the ability to describe various security	75% of students who complete this course will demonstrate the ability to describe		

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	technologies including protocols, Virtual Private Networks (VPNs), and firewalls to include features, strengths, and weaknesses.	various security technologies including protocols, VPNs, and firewalls to include features, strengths, and weaknesses on a written assessment.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: IST 1163 Concepts of Database Design			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to create a database using specific criteria.	70% of students who complete this course will correctly design a database, construct tables and create entities on a chapter test.		
2 The student will demonstrate the ability to update table structure and entities.	70% of students who complete this course will correctly modify table structures and append, modify, and delete entities on a chapter test.		
3 The student will demonstrate the ability to construct queries using SQL.	70% of students who complete this course will correctly perform CRUD operations on data from one or more tables on a chapter test.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1223 Network Components			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to perform basic router configuration.	75% of students who complete this course will demonstrate the ability to correctly perform basic router configuration on a lab assessment.		
2 The student will demonstrate the ability to configure distance vector routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure distance vector routing protocols on a lab assessment.		
3 The student will demonstrate the ability to configure link-state routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure link-state routing protocols on a lab assessment.		
4 The student will demonstrate the ability to address a network using VLSM and perform route summarization	75% of students who complete this course will demonstrate the ability to correctly address a network using VLSM and perform route summarization calculations		

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	calculations.	on a written exam.		
5	The student will demonstrate the ability to correctly cable a network.	75% of students who complete this course will demonstrate the ability to correctly cable a network on a lab assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1244 Network Administration Using Windows Server			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to install Windows Server Operating System.	100% of students who complete this course will be able to correctly install Windows Server Operating System on a lab assessment.		
2 The student will demonstrate the ability to install and configure Active Directory Services.	75% of students who complete this course will be able to correctly install and configure Active Directory Services on a lab assessment.		
3 The student will demonstrate the ability to create and implement a group policy.	75% of students who complete this course will be able to correctly create and implement a group policy on a lab assessment.		
4 The student will demonstrate the ability to install and configure network file and printer services.	75% of students who complete this course will be able to correctly install and configure network file and printer services on a lab assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2224 Network Planning and Design			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to calculate variable length subnet masks.	100% of students who complete the course will be able to demonstrate the ability to calculate variable length subnet masks on a written assessment.		
2 The student will demonstrate the ability to implement virtual local area networks (VLAN) .	75% of students who complete this course will be able to demonstrate the ability to implement VLAN's on a lab based assessment.		
3 The student will demonstrate the ability to use network utilities.	100% of students who complete this course will be able to demonstrate the ability to use network utilities on a lab based assessment.		
4 The student will demonstrate the ability to analyze, design, and construct a solution for implementation of a local area network.	75% of students who complete this course will be able to demonstrate the ability to analyze, design, and construct a solution for implementation of a local area network on a lab based assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2234 Network Implementation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to implement Network Address Translation (NAT) and Port Address Translation (PAT).	75% of students who complete this course will demonstrate the ability to implement NAT and PAT on a lab assessment.		
2 The student will demonstrate the ability to implement Dynamic Host Configuration Protocol (DHCP).	75% of students who complete this course will demonstrate the ability to implement DHCP on a lab assessment.		
3 The student will demonstrate the ability to implement Wide Area Network (WAN) protocols.	75% of students who complete this course will demonstrate the ability to implement WAN protocols on a lab assessment.		
4 The student will demonstrate the ability to monitor and troubleshoot a network.	75% of students who complete this course will demonstrate the ability to monitor and troubleshoot a network on a lab based assessment.		

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2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2374 C Programming			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Develop a program using basic input/output functions and arithmetic operators.	75% of students who complete this course will be able to correctly develop a program using basic input/out functions and arithmetic operators on a programming assignment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Develop a program using conditional and relational operators.	70% of students who complete this course will be able to correctly develop a program using conditional and relational operators on a programming assignment.	
3	Develop a program using various loops.	70% of students who complete this course will be able to correctly develop a program using various loops on a programming assignment.	

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2013-2014

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2554 Advanced Network Administration Using Microsoft Windows Server			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to complete a server installation.	100% of students who complete the course will be able to demonstrate the ability to complete a server installation in a lab based assessment.		
2 The student will demonstrate the ability to plan the installation of network services.	75% of students who complete this course will be able to demonstrate the ability to plan the installation of network services on a lab based assessment.		
3 The student will demonstrate the ability to prepare a computer for installation.	100% of students who complete this course will be able to demonstrate the ability to prepare a computer for installation on a lab based assessment.		
4 The student will demonstrate the ability to examine administrative tools.	100% of students who complete this course will be able to demonstrate the ability to examine administrative tools on a lab based assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate practical knowledge and skills required to transcribe medical reports, code diagnoses from International Classification of Disease 9 th Revision Clinical Modification (ICD-9-CM)/Health Care Common Procedure Coding System(HCPCS) code book, code services and procedures from Current Procedural Terminology (CPT) code book and complete claim forms for medical reimbursement which are necessary for employment in entry level positions in the workforce as per state framework curriculum.	70% of students who complete the program will pass the MSCPAS exam given prior to graduation.		
2 To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 1613 Medical Terminology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify (know the definition of) prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>identify & define</i> prefixes, suffixes, and combining forms related to the various body systems on a chapter test.		
2 Pronounce medical terminology related to the various body systems by correctly combining prefixes, suffixes, and combining forms.	70% of students who complete this course will correctly <i>pronounce</i> medical terminology by pronouncing words weekly on a lab assignment. Students will pronounce words independently, and the instructor will observe/listen for accuracy.		
3 Spell medical terms correctly by combining prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>spell</i> medical terminology on weekly lesson quizzes.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 1623 Medical Office Terminology II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify (know the definition of) prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>identify & define</i> prefixes, suffixes, and combining forms related to the various body systems on a chapter test.		
2 Identify and define medical abbreviations related to the various body systems.	70% of students who complete this course will correctly <i>Identify and define</i> medical abbreviations related to the various body systems on weekly lesson quizzes.		
3 Spell medical terms correctly by combining prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>spell</i> medical terminology on weekly lesson quizzes.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2523 Medical Transcription II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will continue to demonstrate proper and effective use of transcription equipment by acquiring proper techniques for the use of transcription equipment.	70% of students who complete this course will correctly complete a technique evaluation Module test on transcription equipment.		
2 The student will increase medical vocabulary by spelling medical terms and recognizing spoken medical terms/abbreviation categories.	70% of students who complete this course will correctly complete a Module test for medical terminology and spell medical terms/ abbreviations correctly.		
3 The student will transcribe medical reports accurately and expediently from various medical specialties.	70% of students who complete this course will correctly transcribe medical reports accurately and expediently on a Module test by completing transcription documents on various medical specialties for medical reports dictated by doctors with foreign accents.		

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4	The student will employ proper techniques for using medical resource materials by using electronic resources to include medical terminology software, audio/videocassettes, CD-ROM, and by hardcopy resources	70% of students who complete this course will correctly use electronic medical resource materials on a Module test by completing transcription documents by research for various medical specialties, and pharmacology resources.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2533 Medical Transcription II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will continue to demonstrate proper and effective use of transcription equipment by acquiring proper techniques for the use of transcription equipment.	70% of students who complete this course will correctly complete a technique evaluation Module test on transcription equipment.		
2 The student will increase medical vocabulary by spelling medical terms and recognizing spoken medical terms/abbreviation categories.	70% of students who complete this course will correctly complete a Module test for medical terminology and spell medical terms/ abbreviations correctly.		
3 The student will transcribe medical reports accurately and expediently from various medical specialties.	70% of students who complete this course will correctly transcribe medical reports accurately and expediently on a Module test by completing transcription documents on various medical specialties for medical reports dictated by doctors with foreign accents.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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4	The student will employ proper techniques for using medical resource materials by using electronic resources to include medical terminology software, audio/videocassettes, CD-ROM, and by hardcopy resources	70% of students who complete this course will correctly use electronic medical resource materials on a Module test by completing transcription documents by research for various medical specialties, and pharmacology resources.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Health Care Data Technology

COURSE LEVEL: BOT 2643/BCT 2123 Current Procedural Terminology (CPT Coding)

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will explore the purpose and use of the Current Procedural Terminology (CPT) coding manual.	70% of students will be able to recognize and apply the conventions, format, index considerations, and guidelines as well as distinguish among patient statuses, places of service, and types of through chapter test.		
2 The students will apply CPT coding guidelines.	70% of students will be able Assign specialty codes using the CPT system, assign appropriate modifiers and assign procedure codes using Healthcare Common Procedure Coding System (HCPCS) through chapter test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2653 ICD Coding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will explore the purpose and use of the International Classification of Diseases 9 th Revision Clinical Modification (ICD-9-CM) manual by recognizing and applying the conventions, format, index considerations, and guidelines and identify coding and sequencing rules.	70% of the students who complete this course will be able to apply and identify coding conventions, symbols, index considerations, guidelines and identify coding and sequencing rules of the ICD-9-CM coding book on a Chapter test.		
2 a.Apply International Classification of Diseases (ICD coding) guidelines by coding diagnosis(es) to the highest level of specificity using the ICD-9-CM coding system.	80% of the students who complete this course will be able to code diagnosis(es) to the highest level of specificity using all three Volumes of the ICD-9-CM coding book on a Chapter test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

3	Examine the use of supplementary classification codes by assigning appropriate Health Status/Health Services codes (V codes) and External Causes of Injury and Poisoning codes (E codes).	80% of the students who complete this course will be able to assign appropriate V codes and E codes from Volume II of the ICD-9-CM coding book on a chapter test.		
4	Explain the use of Volume III of the ICD system	80% of the students who complete this course will be able to demonstrate how to code an inpatient surgical procedure using Volume III of the ICD-9-CM coding book on a chapter test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2663/BCT 2143 Advanced Coding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The students will review, analyze, and interpret medical reports as coding source documents.	70% of students will be able to analyze medical reports to determine the appropriate diagnoses/procedure to be coded to reflect the most accurate level of reimbursement through chapter test.		
2 The students will utilize electronic applications to support clinical classification and coding.	70% of students will be able to verify codes by accessing codes in the coding software through chapter test.		
3 The students will assist in using coded data for strategic planning/reporting.	70% of students will be able to query databases to retrieve information to obtain correct codes through chapter quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2673 Medical Insurance Billing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will research and apply information from appropriate current reference guides involving federal, commercial, and government/state programs.	70% of students will be able to access and interpret online manuals on various websites and complete claim forms for third-party payers through the use of a chapter quiz.		
2 The student will demonstrate appropriate customer service techniques using effective oral and written communication and conflict resolution.	70% of the students will be able to explain patient statement/billing procedures to patients/family members and communicate with third-party payers regarding claims and bills through a chapter quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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3	The student will outline the steps of the billing process.	70% of the students will correctly outline the steps of the billing process by identifying the origin of itemized charges, by abstracting various charges from the encounter form in student workbook, and transferring the charges to a CMS (Centers for Medicare and Medicaid Services) 1500 claim form.		
4	The student will investigate health plan payment denials.	70% of the students will correctly investigate health plan payment denials by determining claim denials and performing procedures for resubmission of claims for payment (use CMS 1500 claim forms). This will be done utilizing the exercises from the student workbook.		
5	The student will examine reimbursement classifications systems.	70% of the students will correctly examine reimbursement classifications systems by identifying prospective payment systems through the evaluation of medical reports and be able to calculate payments based on case-mix and payments rates, using the payment formula. This will be done utilizing exercises from the student workbook.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2743 Medical Office Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate/develop skills for personal and professional development.	70% of students who complete this course will correctly complete a Module test for interpretation of ethical and legal responsibilities of office personnel.		
2 The student will demonstrate/develop essential skills for the employment process.	70% of students who complete this course will correctly complete a Module test for effective employment interview skills/techniques.		
3 The student will demonstrate interpersonal skills that affect personal and professional development.	70% of students who complete this course will correctly research/learn appropriate verbal/ non-verbal communication, and listening skills for diverse populations, including people from various cultural backgrounds/special needs on a Module test.		
4 The student will apply proper office management techniques.	70% of students who complete this course will correctly research/present information concerning the Health Insurance Portability & Accountability Act of 1996 (HIPPA) mandates to include: privacy of health information, standards of electronic		

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		transactions of health information and claims, security of electronic health information, national identifiers for the parties in health care transactions on a Module test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2753 Medical Information Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will use patient management software to perform patient account tasks.	70% of students will correctly (a.) Input patient information (b.) Enter patient transactions (c.) Create insurance claims (d.) Produce patient statements (e.) Enter payments and adjustments (f.) Produce reports (g.) Create collections letters		
2 Students will use patient management software to perform patient account tasks.	70% of students will correctly explore the various types of health insurance coverage by using a patient management software simulation quiz.		
3 Students will discuss the importance of timeliness, completeness, accuracy, and appropriateness of data and data sources in regard to patient care, management, billing reports, and/or databases.	70% of students will be evaluated based on case studies related to timeliness, completeness, accuracy, and appropriateness of data and data sources in regard to patient care, management, billing reports, and/or databases through a chapter quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this program, students will be able to create business correspondence including letters, memos, and e-mails.	75% of students will be able to correctly key business correspondence with using an instructor created check list.		
2 Upon completion of this program, students will demonstrate knowledge and skills in word processing software.	75% of students will correctly demonstrate word processing software skills using an instructor created check list.		
3 Upon completion of the course, students will prepare for employment by constructing a resume	75% of students will correctly construct a resume using an instructor created rubric.		
u i There will be 85% retention of the full-time students in the one-year program.	85% of full-time, one-year students will complete the program. (Total complete/total enrolled)		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1013 Introduction to Keyboarding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 35 Gross Words A Minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute .	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 35 Gross Words A Minute (GWAM) and a maximum of one error per minute on the Evaluation Test.		
2 The student will demonstrate the knowledge of computer equipment, operating system software, and word processing software to apply proper keyboarding techniques with the ability to evaluate document quality for accuracy.	70% of students completing this course will correctly name the components of a microcomputer, demonstrate proper keyboarding techniques, and proofread and correct a document recognizing proofreader marks on the Evaluation Test.		
3 The student will demonstrate the ability to apply proper formatting procedures	70% of students completing this course will correctly utilize Word processing		

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2013-2014**

	to correctly format documents for personal, business, and professional utilization.	applications software to create a document using proper capitalization, punctuation, spacing and numerical rules on the Evaluation Test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1113 Document Formatting and Production			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will improve keyboarding skills.	70% of students will be able to key straight-copy material at a minimum of 40 gross words a minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute using a teacher created timed writing scale.		
2 The students will apply word processing skills to produce and format business documents with speed and accuracy.	70% of students will be able to produce mailable letters, memorandums, and envelopes at a satisfactory production rate by completing a chapter quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1123 Keyboard Skillbuilding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 50 GWAM on a 5-minute timed writing with a maximum of one error per minute .	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 50 GWAM and a maximum of one error per minute on a teacher assigned timed writing.		
2 The student will demonstrate the ability to proofread for accuracy.	70% of students completing this course will correctly proofread a document recognizing proofreader marks on a proofreading test.		
3 The student will demonstrate the ability to apply correct utilization of capitalization, punctuation, spacing, and numerical information rules in keying an alphanumeric document.	70% of students completing this course will correctly utilize capitalization, punctuation, spacing and numerical rules on a chapter quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1133 Microcomputer Applications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will use word processing software.	70% of students will be able to produce documents using basic word processing features to include margins, tabs, line spacing, underlining, boldface, centering, inserting, deleting, spell-checking, saving, retrieving, and printing by using a given rubric through an online assessment project using the online assessment.		
2 The students will use spreadsheet application software.	70% of students will be able to apply basic spreadsheet software features to include alphabetic, numeric, and alphanumeric cell entries, values, formulas, column-widths, column and row headings, deleting, inserting, saving, and printing by using a given rubric through an online assessment project using the online assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

3	The students will use database application software.	70% of students will be able to apply basic database software features to design a file, add records, edit records, generate reports, and select certain records from files by using a given rubric through an online assessment project using the online assessment.		
4	The student will use presentation software.	70% of students will be able to apply basic presentation software features to include slide development, transitions, and animation through an online assessment project using the online assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1143 Word Processing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will apply word processing skills to produce and format complex business documents with speed and accuracy.	70% of students will correctly apply word processing skills to produce and format complex business documents with speed and accuracy on a unit exam.		
2 Students will create and modify charts using data from other applications.	70% of students will correctly create and modify charts using data from other applications on a unit exam.		
3 Students will track, accept, and reject changes to documents.	70% of students will correctly track, accept and reject changes to documents on a unit exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1213 Personal and Professional Development			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will develop skills for personal and professional development.	70% of students will be able to set realistic long-term goals and create short-term goals that will assist them in obtaining their long-term goals through a writing assignment.		
2 Students will demonstrate essential skills for the employment process.	70% of students will demonstrate an understanding of their soft skills, job specific skills, and transferable skills by completing a professional resume package.		
3 Students will demonstrate interpersonal skills that affect personal and professional development.	70% of students will demonstrate appropriate verbal and nonverbal communication and listening skills by interviewing a classmate on his or her college and career choice and reporting on their findings.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Office Systems Technology

COURSE LEVEL: BOT 1313 Applied Business Mathematics

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will compute payroll taxes.	70% of students who complete this course will correctly compute payroll taxes through a chapter quiz.		
2	The student will compute commission, markup, and selling price.	70% of students who complete this course will correctly compute commission, markup, and selling price through a chapter quiz.		
3	The student will reconcile a bank statement.	70% of students who complete this course will correctly reconcile a bank statement through a chapter quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1413 Records Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will analyze storage and retrieval procedures in alphabetic, numeric, geographic, chronological, and subject filing systems.	70% of students will be able to code, sort, file paper documents, and prepare cross references when necessary while applying alphabetic, numeric and subject filing rules for filing and retrieving documents and for storing electronic information using a simulation packet.		
2 The student will use a variety of media forms used to manage information.	70% of students will be able to determine the appropriate storage systems for these media as well as select appropriate storage equipment in a chapter quiz.		
3 The student will describe records retention, retrieval, and transfer.	70% of students will be able to distinguish records activity, transfer methods, and procedures, the difference between active and inactive records, and indicate how each is determined by a chapter quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1433 Business Accounting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will analyze business transactions in terms of the accounting equation.	70% of students will correctly analyze business transactions in terms of the accounting equation on a unit test.		
2 Students will determine the effects of business operations on owner's equity using the basic accounting equation.	70% of students will correctly determine the effects of business operations on owner's equity using the basic accounting equation on a unit test.		
3 Students will prepare a bank reconciliation and journalize entries.	70% of students will correctly prepare a bank reconciliation and journalize entries on a unit test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1513 Machine Transcription I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will use transcription to produce business documents.	70% of students who complete this course will correctly transcribe basic machine transcription documents such as unbound reports, block letter with and without punctuation, modified block with or without punctuation, and a memo.		
2 Students will proofread for grammatical and contextual errors.	70% of students who complete this course will correctly proofread a transcribed document for grammatical and contextual errors.		
3 Students will employ correct spelling, punctuation, grammar and style.	70% of students who complete this course will correctly identify correct spelling, punctuation, grammar and style through a quiz.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1713 Mechanics of Communication			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will construct complete sentences that convey ideas clearly.	70% of students will be able to construct complete sentences that convey ideas clearly in a unit exam.		
2 The students will capitalize words according to accepted standards.	70% of students will be able to capitalize words in a unit exam.		
3 The students will use correct form in writing numbers in communications.	70% of students will be able to use correct form in writing numbers in a unit exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1813 Electronic Spreadsheet			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will create and revise formulas, using functions and relative and 3-D references.	70% of students will be able to create and revise formulas, using functions and relative and 3-D references by completing a unit exam.		
2 The students will create, modify, position, print, and interpret charts and graphs.	70% of students will create, modify, position, print, and interpret charts and graphs by completing a unit exam.		
3 The students will utilize the database functions of electronic spreadsheet software, including filtering, subtotals, and sorting using multiple fields.	70% of students will utilize the database functions of electronic spreadsheet software, including filtering, subtotals, and sorting by completing a unit exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2133 Desktop Publishing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate knowledge of publishing concepts, ethics, and laws to identify basic principles of design used by applying advanced word processing skills for documents.	70% of students will correctly format an effective publication and multiple-page documents using advanced word processing skills shortcuts for speed and accuracy on a Module 1 test.		
2 Students will plan and create a publication based on purpose, intended audience, cost limitation, and time constraints using an effective layout using the advance features of word processing software.	70% of students will correctly plan and utilize appropriate graphics and formatting techniques to create a brochure using a template on a Module 2 test.		
3 Students will generate a newsletter using multi-columns to incorporate a variety of graphic elements using advanced features of word processing software.	70% of students will correctly produce an effective presentation for a multi-column newsletter document using style sheets on a Module 3 test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2323 Database Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will create a table used in a database file.	70% of students will correctly create a table from scratch consisting of three essential tasks: (1) they will meaningfully name each field in the table, (2) select an appropriate data type for each field, and (3) name the table itself. Attainment of the outcome will be measured by using an online assessment.		
2 Students will link tables together to create and design a relational database.	70% of students will use the primary key field(s) to correctly create a one-to-many relationship between two or more tables in a database. Attainment of the outcome will be measured by using an online assessment.		
3 Students will modify database file structure and records to produce desired output.	70% of students will correctly create and modify a query using either the Query Wizard or the Query design view. Attainment of the outcome will be measured by using an online assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

4	Students will manipulate database files to perform mathematical operations and relate their applications to existing information in a database.	70% of students will correctly build a summary query in a database file. Attainment of the outcome will be measured by using an online assessment.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2413 Computerized Accounting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will enter transactions in the general journal using accounting software.	70% of students will correctly enter transactions in the general journal using accounting software. Outcome will be measured after student completes activity using accounting software.		
2 The student will select the correct special journal to enter transactions.	70% of students will correctly select the special journal for transactions on a written test.		
3 The student will correctly prepare financial statements using accounting software.	70% of student will correctly prepare financial statements using accounting software.		
4 The student will correctly prepare payroll registers using accounting software.	70% of students will correctly prepare payroll registers using accounting software.		
5 The student will correctly create and maintain inventory records using accounting software.	70% of students will correctly create and maintain inventory records using accounting software.		

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6	The student will create depreciation schedules using accounting software.	70% of students will correctly create depreciation schedules.		
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2723 Administrative Office Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will examine employment, health, and safety issues.	70% of students will be able to examine employment, health, and safety issues by completing a chapter quiz.		
2 The students will process mail, and determine the most appropriate method to use in sending domestic and international mail.	70% of students will process mail, determine the most appropriate method to use in sending domestic and international mail by completing a chapter quiz.		
3 The students will plan and conduct a meeting.	70% of students will plan and conduct a meeting indicated on a chapter quiz.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2813 Business Communications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will use the three-phase writing process to create information e-mail messages.	70% of students will use the three-phase writing process to correctly create an e-mail message with an instructor created rubric.		
2 Students will compose effective business letters by writing a letter that makes a direct request for information or action	70% of students will correctly write a letter that makes a direct request for information or action using an instructor created rubric.		
3 Students will prepare for employment by constructing a resume.	70% of students will correctly construct a resume using an instructor created rubric.		
4 Students will demonstrate sensitivity in communicating with a diverse workforce and international audiences.	70% of students will correctly conduct research and orally present their findings about the customs of the people with whom they are communicating using an instructor created rubric.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2823 Communication Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will assess current and emerging technology affecting communication.	70% of students who complete this course will correctly define terms/components associated with technology on a Module test.		
2 The student will investigate resources for online communication and include ethical, legal, and security issues pertaining to online resources.	70% of students who complete this course will correctly create and deliver a presentation, using presentation design software that identifies issues related to the use of resources for online communication; this should also include the investigation of legal, ethical, and security issues pertaining to online resources.		
3 The student present information using current technology.	70% of students who complete this course will correctly create and maintain a Web page (or Blog) using effective Web page (or Blog) design techniques.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2833 Integrated Computer Applications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will create integrated business documents transferring data among software applications.	70% of students will correctly integrate business documents transferring data among software applications as demonstrated by a chapter test.		
2 Students will utilize advanced functions of software applications.	70% of students will correctly utilize advanced functions of software applications including word, excel, access, and PowerPoint as demonstrated by a chapter test.		
3 Students will develop and deliver individualized multimedia presentations.	70% of students will correctly develop and deliver an individualized multimedia presentation using PowerPoint software and a teacher-created rubric.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
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STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will demonstrate practical knowledge and skills pertaining to website design, e-commerce development, Internet programming, Web server administration, and project management which are necessary for employment in entry level positions in the workforce per framework curriculum.	80% of graduates will score 70% or higher on the MSCPAS exam for Web Development Technology. 70% of graduates will obtain gainful employment in a field related to Web development.		
2 Students will be prepared to continue their education at a higher institution should they choose to do so by following the specialized curriculum.	80% of graduates that decide to continue their education at a higher institution will be accepted at their chosen institution.		

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2013-2014

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: CPT 1143 Programming Development Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Demonstrate the use of a flowchart to show the logic of a program.	75% of students who complete this course will be able to correctly draw a flowchart to show the logic of a program on a programming logic test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Develop a pseudocode to show the logic of a program.	75% of students who complete this course will be able to correctly develop a pseudocode to show the logic of a program on a programming logic test.	
3	Design a program, code a program, and test/debug a program.	70% of students who complete this course will be able to correctly design a program, code a program, and test/debug a program on a programming assignment	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: CPT 1323 Survey of Microcomputer Applications			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.	
2	Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.	
3	Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.	

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2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: IST 1163 Concepts of Database Design			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to create a database using specific criteria.	70% of students who complete this course will correctly design a database, construct tables and create entities on a chapter test.		
2 The student will demonstrate the ability to update table structure and entities.	70% of students who complete this course will correctly modify table structures and append, modify, and delete entities on a chapter test.		
3 The student will demonstrate the ability to construct queries using SQL.	70% of students who complete this course will correctly perform CRUD operations on data from one or more tables on a chapter test.		

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2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 1123 Web Development Concepts			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to correctly code a basic website using Hypertext Markup Language (HTML).	70% of students who complete this course will correctly code a basic website using HTML as part of a course project.		
2 The student will demonstrate the ability to correctly code hyperlinks using Hypertext Markup Language (HTML).	70% of students who complete this course will correctly code hyperlinks using (HTML) as part of a course project.		
3 The student will demonstrate the ability to correctly style a website using Cascading Style Sheets (CSS).	70% of students who complete this course will correctly style a website using Cascading Style Sheets (CSS) as part of a course project.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 1314 Web Programming I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to explain objects, data types, reserved words, variables and scope.	70% of students who complete this course will correctly identify objects, data types, reserved words, variables and scope on a written test.		
2 The student will demonstrate the ability to implement control structures, operators, expressions, and statements.	70% of students who complete this course will correctly implement control structures, operators, expressions, and statements on a written test.		
3 The student will demonstrate the ability to use functions, methods, procedures, subroutines, and modules.	70% of students who complete this course will correctly use functions, methods, procedures, subroutines, and modules on a written test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development			
COURSE LEVEL: WDT 1414 Web Design Applications I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1. The student will create and edit Web content utilizing WYSIWYG (What You See Is What You Get) editor applications.	80% of students who complete this course will be able to correctly create and edit Web content utilizing WYSIWYG editor applications on a class project.		
2. The student will create and edit Web content utilizing Hypertext Markup Language (HTML) editor applications.	80% of students who complete this course will be able to correctly create and edit Web content utilizing HTML editor applications on a class project.		
3. The student will develop and edit animated/multimedia content specific for Web applications.	80% of students who complete this course will be able to correctly develop and edit animated/multimedia content specific for Web applications on a class project.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 1434 Web Design Applications II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate advanced usage of web authoring tools.	70% of students who complete this course will correctly create and edit advanced web content utilizing web authoring tools as part of a practical exam.		
2 The student will demonstrate advanced usage of animation/multimedia applications.	70% of students who complete this course will correctly develop and edit advanced animated/multimedia content specific for web applications as part of a practical exam.		
3 The student will demonstrate digital video editing applications.	70% of students who complete this course will correctly create, edit, and optimize video specifically for use as web content as part of a practical exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 2214 Web Programming II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate client-side programming using European Computer Manufacturers Association Script (ECMAScript).	70% of students who complete this course will correctly create a client-side program using ECMAScript on a written test.		
2 The student will demonstrate the ability to implement ECMAScript security issues.	70% of students who complete this course will correctly implement ECMAScript security measures on a written test.		
3 The student will demonstrate effective error handling and debugging techniques.	70% of students who complete this course will correctly identify syntax, logic, and run-time errors on a written test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 2224 Web Programming III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will create Web applications using advanced server-side technologies.	70% of students who complete this course will correctly create Web applications using advanced server-side technologies as part of a course project.		
2 The student will demonstrate the ability to apply object-oriented and procedural programming techniques.	70% of students who complete this course will correctly demonstrate the ability to apply object-oriented and procedural programming techniques as part of a course project.		
3 The student will demonstrate the ability to maintain state between the client and server.	70% of students who complete this course will correctly demonstrate the ability to maintain state between the client and server as part of a course project.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 2263 Web Graphic Production			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will plan, design, publish, and analyze a commercial Web site.	70% of students who complete this course will correctly demonstrate the proper use of graphic file formats (GIF, JPEG, PDF, TIFF, BMP, PNG etc.) as part of a course project.		
2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.	70% of students who complete this course will correctly demonstrate the ability to develop static graphic and visual content for a website as part of a course project.		
3 The student will demonstrate the ability to perform testing and quality assurance.	70% of students who complete this course will correctly demonstrate the ability to develop motion or interactive graphic / visual content for a website as part of a course project.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 2614 Web Project Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will plan, design, publish, and analyze a commercial Web site.	70% of students who complete this course will correctly plan, design, publish, and analyze a commercial Web site as part of a course project.		
2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.	70% of students who complete this course will correctly demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects as part of a course project.		
3 The student will demonstrate the ability to perform testing and quality assurance.	70% of students who complete this course will correctly demonstrate the ability to perform testing and quality assurance as part of a course project.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: WDT 2823 Web Server			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will plan, design, publish, and analyze a commercial Web site.	70% of students who complete this course will correctly select, install and configure a Web server as part of a course project.		
2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.	70% of students who complete this course will correctly demonstrate the ability to install and configure dynamic server-side language components on a Web server as part of a course project.		
3 The student will demonstrate the ability to perform testing and quality assurance.	70% of students who complete this course will correctly demonstrate the ability to install and configure a database management system on a Web server as part of a course project.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation Supports PRCC Strategic Goal(s): 1, 3, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.

	OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	To insure that each program is following our statewide standardized curriculum.	Each program will be evaluated by the state using predefined standards and evaluations tools.		
2	To improve instructor's performance by supervisor, student evaluations, and continuing education.	According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.		
3	To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of student will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	<p><u>Utility Lineman Technology:</u></p> <p>Students will be able to demonstrate proper climbing techniques.</p> <p>Students will demonstrate pole top and bucket rescue.</p> <p>Students will be able to identify and frame different types of pole framings.</p> <p><u>Construction Equipment Operation:</u></p> <p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce.</p> <p>Students will acquire fundamental skills associated with construction equipment machinery.</p> <p>Students will demonstrate proper maintenance of all pieces of equipments.</p> <p><u>Commercial Truck Driving:</u></p> <p>Students will demonstrate how to plan a route with a map and complete a log book to Federal Motor Carrier Safety Regulations laws.</p> <p>Students will acquire fundamental skills associated with safe backing practices as required by Commercial Drivers License and the trucking industry.</p> <p>Students will be able to perform a pre-trip inspection to Commercial Drivers License standards.</p> <p><u>Truck Driving for Line Workers:</u></p> <p>Student will demonstrate how to plan a</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>route with a map and complete a log book to Federal Motor Carrier Safety Regulations laws.</p> <p>Students will acquire fundamental skills associated with safe backing practices as required by Commercial Drivers License and the trucking industry.</p> <p>Students will be able to perform a pre-trip inspection to Commercial Drivers License standards.</p> <p><u>Basic Utility Equipment Operation:</u></p> <p>Students will demonstrate the safe use and operation of an aerial lift truck.</p> <p>Students will demonstrate the safe use and operation of a digger truck</p> <p>Students will demonstrate the safe use of a chainsaw.</p> <p><u>Advance Utility Equipment Operation:</u></p> <p>Student will demonstrate the safe use and operation of a fork lift.</p> <p>Students will demonstrate the safe use and operation of a trencher/other equipment.</p> <p>Students will demonstrate the safe use and operation of an All Terrain Vehicle, Recreation Terrain Vehicle, and Utility Terrain Vehicle.</p>		
4	State University Research and Curriculum Instructors from all state programs in the State.	C-Pass Testing and National Center Construction Education Research.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 - 2014

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Commercial Truck Driving			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in COMMERCIAL TRUCK DRIVING to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 To instruct students according to Commercial Drivers License and industry standards	70% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the trucking industry		
2 To provide training as recommended by the trucking industry	70 % of students will acquire fundamental skills associated with safe operation of a commercial motor vehicle		
3 To provide to an individual the ability find employment in a the trucking industry	70% of completers will find employment in the trucking industry as determined by job placement follow-up.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Commercial Truck Driving			
COURSE LEVEL: DTV 1114 Commercial Truck Driving 1			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Commercial Truck Driving 1 to students in the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 To instruct students according to framework curriculum.	70% of students will demonstrate practical knowledge and skills which are necessary for safe efficient operation of a commercial motor vehicle.		
2 To provide training to students so they will be able to demonstrate the ability to perform level 1 and 2 backing per CDL requirements	70 % of students will acquire fundamental skills associated with safe backing practices as required by the trucking industry		
3 To provide to an individual the ability to perform trip planning / map reading and log book skills	70% of completers be able to plan a trip lay out a route and complete a log book as required by Federal Motor Carrier Safety Regulations and the industry.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 - 2014

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Commercial Truck Driving			
COURSE LEVEL: DTV 1124 Commercial Truck Driving 2			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Commercial Truck Driving to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 To instruct students to conduct a pre-trip inspection to Commercial Drivers License standards	70% of students will demonstrate practical knowledge and skills that will allow them to pass the Commercial Driving License pre-trip inspection test to state Commercial Driving License requirements.		
2 To provide training as needed to give students the ability to perform level 1-2 and 3 backing as required by Commercial Drivers License standards	70 % of students will acquire the skills required to demonstrate level 1-2and 3 backing to Commercial Drivers License requirements.		
3 To provide to an individual the ability and skills to become a commercial truck driver to Commercial Drivers License and industry standards.	70% of completers will pass the Commercial Drivers License skills test and find employment in the trucking industry.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 - 2014

PROGRAM OF STUDY: Construction and Transportation		PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Construction Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in construction opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment to students in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce.	93% of enrolled students completed and passed the National Center Construction Education Research certification exam.		
2 Students will acquire fundamental skills associated with construction equipment machinery.	100% of the students enrolled acquired the basic fundamental skills.		
3 Students will demonstrate proper maintenance of all pieces of equipments.	100% have successfully demonstrated the daily maintenance of all pieces of equipment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: CEV 1212 Safety I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to identify and discuss personal safety in the operation of heavy equipment.	85% of students who complete this course will make 100% on the National Center for Construction Education Research module test and observed daily in the field by instructor on performance.		
2 The student will demonstrate the ability to identify and apply safety rules to traffic patterns.	85% of students who complete this course will make 100% on module tests in the National Center for Construction Education Research textbook.		
3 The student will be able to demonstrate the ability to properly mount and dismount the equipment.	90% of the student will achieve a 90 or higher on this daily task.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: CEV 1313 Service and Preventative Maintenance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate and apply principles of fueling equipment safely.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
2 The student will demonstrate the ability to identify and perform services to the engine oil and grease systems.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
3 The student will demonstrate and apply principles of identifying minor mechanical problems and repair as needed.	90% of the students will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: CEV 1416 Equipment Operation I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify and discuss personal safety in the operation of heavy equipment.	85% of students who complete this course will make 100% on the National Center for Construction Education Research module test and observed daily in the field by instructor on performance.		
2 The student will demonstrate the ability to identify and apply safety rules to traffic patterns.	85% of students who complete this course will make 100% on module tests in the National Center for Construction Education Research textbook.		
3 Demonstrate the ability to cut a grade with a dozer.	90% of the students will make a 90 or higher on this task.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 - 2014

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Utility Lineman Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in Utility Lineman Positions throughout the Industry?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this program, students will be able to demonstrate the safety aspect of the all Personal Protective Equipment used in this Industry.	70% of students will demonstrate practical knowledge and skills which are necessary for Personal Protective Equipment for the Industry.		
2 Upon completion of this program, students will be able to understand and frame different specification of power poles in the Industry.	70 % of students will acquire fundamental skills associated with the different framing specification in the Industry for different companies.		
3 Upon completion of this program, students will be prepared for employment in the Industry, by having various certifications.	70% of students will find employment as a Utility Lineman or apprentice within the Industry upon completion.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1133 Safety for Line Workers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate proper Personal Protective Equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to demonstrate proper safety and First Aid/CPR techniques.	70% of the students will successfully demonstrate First Aid/CPR techniques measured through testing and instructor observation.		
3 The student will demonstrate successful bucket rescue for an injured person given an aerial situation.	70% of students will demonstrate proper basic steps to successfully bring down bucket trucks to rescue an injured worker.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1144 AC/DC Circuits for ULT			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Demonstrate and practice general safety procedures in lab environments.	Students who pass the written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate ability to measure ac voltage using a digital multi-meter.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variable dc and ac voltage.		
3 Demonstrate ability to measure dc voltage and current using a digital multi-meter.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
4 Interpret a schematic in relationship to filter configurations.	Student passing this course will be able to correctly interpret 75% of the symbols of a schematic diagram using capacitive/inductive filters.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1192 Fundamentals of Electricity for Line Workers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate proper Personal Protective Equipment (P.P.E.) during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to demonstrate principles of electricity.	70% of the students will successfully demonstrate the principles by drawing transformer windings and through testing.		
3 The student will demonstrate application of Ohm's Law.	70% of students will demonstrate Ohm's Law knowledge through hands on lab exercises and testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1223 Transformer Operation and Banking			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The students will demonstrate Proper Protective Equipment (P.P.E.) during normal work day.	70% of students will understand and demonstrate proper P.P. E. in the field.		
2 The student will demonstrate safety precautions associated with motors and transformers.	70% of students will be able to demonstrate safety procedures around motors and transformers.		
3 The student will demonstrate proper connection of single phase transformers.	70% of students will be able to demonstrate single phase transformer connections.		
4 The student will understand three transformer connections of the different secondary voltages and open wye and open deltas banks .	70% of students will understand the open wye and open delta principles and apply them. Also 70% will identify the different secondary voltages.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1 , 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1324 Truck Driving for Line Workers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student must demonstrate the ability to perform a walk around pre-trip inspection.	80% of the students will demonstrate the ability to perform a walk around pre-trip inspection.		
2 The student must demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.	80% of the students will demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.		
3 The students must be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.	80% of the students will be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.		
4 The student must obtain a Class "A" CDL with an air brake endorsement.	80% of the students will obtain a Class "A" CDL license with an air brake endorsement.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1333 Basic Utility Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate safe operations of an aerial lift truck.	80% of students will demonstrate safe operations of an aerial lift truck verified by instructor observation.		
2 The student will demonstrate safe operations of a digger truck.	80% of students will be able to demonstrate safe operations of a digger truck verified by instructor observation.		
3 The student will demonstrate safe operations of a fork lift.	80% of students will be able to demonstrate safe operations of a fork lift verified by instructor observation.		
4 The student will demonstrate safe operations of a chain saw.	80% of students will demonstrate safe operations of a chain saw verified by instructor observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1523 National Electrical Safety Code			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will be able to locate information and give references of where information can be found.	70% of the students will be able to locate information through testing under the supervision of the instructor.		
2 The students will be able to locate National Electric Safety Code and National Electric Code boundaries.	70% of the students will demonstrate that they know the boundaries of the National Electric Safety Code and National Electric Code through testing.		
3 The students will demonstrate clearances of underground line.	70% of the students will be able to identify clearances in underground lines.		
4 The students will demonstrate clearances overhead lines.	70 % of the students will be able to identify clearances in overhead lines.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1 , 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1623 Lineworkers Computer Fundamentals			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.		
2 Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.		
3 Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2133 Overhead Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
Program Outcomes – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The students will properly Identify all components of the electrical system.	70 % of the students will understand and demonstrate all electrical components through instructor observation.		
2 The students will identify different specifications and framings.	70 % of the students will successfully demonstrate different specifications and framings through testing.		
3 The students will demonstrate the ability to Identify all distribution parts.	70 % of the students will identify distribution parts through instructor observation.		
4 The student will demonstrate the ability to hang transformers on the poles according to the specifications.	70 % of the students will understand and demonstrate each phase of operation through testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation Supports PRCC Strategic Goal(s): 1, 3, 7, 8

PROGRAM: Utility Lineman Technology

COURSE LEVEL: ULT 2143 Underground Construction

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.

Program Outcomes – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will appropriately use Proper Protective Equipment (P.P.E.) during normal work day.	70 % of the students will understand and demonstrate proper P.P. E in the field.		
3 The student will improve on climbing abilities.	70% of students will improve climbing abilities measured through testing and instructor observation.		
4 The student will understand the principles of the make -up of underground wires.	70% of students will describe under the supervision of the instructor and through testing, the different wire make-ups in the field.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2233 System Design and Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate proper Personal Protective Equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to calculate the proper device for coordination of an electrical system.	70% of the students will calculate the coordination of the electrical systems through teacher observation.		
3 The student will describe the different types of fuses.	70% of students will describe the different type of fuses through testing		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2244 Working in Elevated Work Sites			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate proper Personal Protective Equipment during the work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will improve climbing abilities.	70% of students will improve climbing abilities measured through testing and instructor observation.		
3 The student will describe the pre-job briefing and be able to complete related forms.	70% of the students will describe the pre-job briefing and complete related forms through testing.		
4 The student will identify rigging examples in elevated positions on the poles.	70% of the students will achieve working positions off elevated work sites by testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2333 Advanced Utility Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate safe operations of an aerial lift truck.	80% of students will demonstrate safe operations of an aerial lift truck verified by instructor observation.		
2 The student will demonstrate safe operations of a digger truck.	80% of students will be able to demonstrate safe operations of a digger truck verified by instructor observation.		
3 The student will demonstrate the safe use of a trencher, backhoe, bulldozer, and a mini-excavator.	80% of the students will demonstrate the safe use of a trencher, backhoe, bulldozer, and a mini-excavator verified by teacher observation.		
4 The student will demonstrate safe operations of a fork lift.	80% of students will be able to demonstrate safe operations of a fork lift verified by instructor observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2913 Special Project in Electrical Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate proper Personal Protective Equipment during the work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to perform a task designated by the instructor.	70% of students will perform the task assigned design through testing or grading system designated by the instructor.		
3 The student will describe the pre-job briefing and be able to complete related forms.	70% of the students will describe the pre-job briefing and complete related forms through testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2923 Supervised Work Experience			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate proper Personal Protective Equipment during the work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will successfully work in an actual environment with linemen.	70% of students will complete the nine weeks crew work.		
3 The student will describe the pre-job briefing and be able to complete related forms.	70% of the students will describe the pre-job briefing and complete related forms through testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental assisting.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will gain employment in the Dental profession as a dental assistant.	75% of graduates will be employed in the Dental profession after graduation as a dental assistant.		
2 The student will sit for and pass the Infection Control Examination of the DANB.	75% of students will successfully pass the Infection Control Examination of the DANB.		
3 The student will sit for and pass the Radiation Health and Safety Examination of the DANB.	75% of students will successfully pass the Radiation Health and Safety Examination of the DANB.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1111 Orientation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Develop an historical “sense” of the profession of Dentistry.	95% of students will create a Timeline of Dentistry that meets or exceeds specific grading criteria.	100% of students completed a timeline that met or exceeded the grading criteria	Instructors decided to make this due before the History test
2 Develop a personal and professional web page.	90% of students will prepare biographical information, career goals, and personal goals for e-folio presentation.	100% of students completed the computer based e-folio materials at the Student Success Center	Instructors decided to have students complete this in one class session and one outside class assignment
3 Understand the importance of the State Dental Practice Act to a Dental Assistant.	80% of students will identify State Board Regulation # 13 as the primary law relating to expanded functions for dental assistants.	85% of students (12 out of 14) correctly identified regulation # 13 relating to expanded functions	Instructors decided to have students classify the functions according to the various courses they are taking in the program

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1214 Dental Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Prepare a mix of polycarboxylate cement as a luting agent.	85% of students will manipulate the powder/liquid ratio to a luting consistency for cementation purposes.	
2	Manipulate alginate impression material for study models.	90% of students will correctly measure, mix, and load trays for alginate impressions.	
3	Retain students through completion of this course.	At least 70% of students will complete this course.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1323 Dental Science II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Describe the three basic embryonic cellular layers.	On a written test, 80% of students will correctly identify the three basic cellular layers.	92% (12 out of 13) students identified the three basic cellular layers on a written test
2	Identify the tissues of a tooth.	By preparing a visual aid, 90% of students will be able to label the tissues of a tooth.	100% of students prepared a poster of a tooth with anatomic structures labeled
3	Retain students through completion of this course.	At least 70% of students will complete this course.	100% completed this course with a C or better
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
			Instructors decided to have students complete a clay sculpture of the embryonic stages
			Instructors decided that students would complete anatomic worksheets prior to developing their visual aid
			Instructors decided that students would complete the interactive computer based games relating to anatomy and tooth structure

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Dental Hygiene/ Dental Assisting Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

PROGRAM: Dental Assisting

COURSE LEVEL: DAT 1415 Chairside Assisting I

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Demonstrate the steps in assisting with a composite procedure.	100% will demonstrate proficiency by correctly completing the competency evaluation for assisting with a composite procedure.		
2	Chart and interpret charting symbols on patients via case based computer programs.	100% will complete 90% of the case based studies correctly on the computer.		
3	Demonstrate understanding of Hazard Communication Management.	On a written test, 100% will segregate 80% of waste into Biohazard sharps, medical, and non-regulated categories.		
4	Retain students through completion of the course.	At least 70% of students will complete this course.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Dental Hygiene/ Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1423 Chairside Assisting II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the baseline settings for inhalation anesthesia for dental procedures.	On a written test, 90% of students will correctly identify 40% nitrous oxide and 60% oxygen as the base line settings for inhalation anesthesia.	
2	Manipulate and place a periodontal dressing as a post-surgical procedure.	100% will demonstrate proficiency by correctly performing the steps for mixing and placing a periodontal dressing a preclinical setting.	
3	Prepare tray set-ups for 1 st and 2 nd visits of root canal therapy.	On a written test, 80% of students will correctly identify instruments and materials for 1 st and 2 nd visit root canal procedures.	
4	To retain students through the completion of this course.	At least 70% of students will complete this course.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting Technology			
COURSE LEVEL: DAT 1513/DHT 1314 Radiology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting and Dental Hygiene to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Describe the relationship between X-ray wavelength and penetration.	On a written test, 80% will identify shortwave energies on the electromagnetic scale to be the most penetrating.	
2	Describe the characteristics of the interaction of ionizing radiation and tissue when the photoelectric effect occurs.	On a written test, 80% of students will cite an inner orbiting electron and no scatter radiation to identify the photoelectric effect.	
3	To retain students through completion of this course.	At least 70% of students will complete this course.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1612 Dental Health Education			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Prepare a diet score card on a patient.	On a written test, 80% of students will correctly determine daily averages of food, nutrient, and sweet intakes of a patient to prepare a diet score card.	85% (12 out of 14 students) correctly completed a diet “scorecard” for a patient
2	Describe the role of bacterial succession in periodontal disease.	On a written test, 80% will correctly identify gram negative bacteria as the primary causative factor of periodontal disease.	85% (12 out of 14 students) correctly identified gram negative bacteria as the primary causative factor of periodontal disease
3	Describe the relationship of diet and dental caries.	On a written test, 80% will identify fermentable carbohydrates in a diet as a contributing factor to caries.	92% (13 out of 14 students) identified fermentable carbohydrates in a diet as a contributing factor to caries
4	Describe the role of fluoride in the prevention of decay in the general population	At least 70% of students will identify topical, systemic or ingestible fluoride as the number one decay preventive mechanism	78% (11 out of 14) identified topical, ingestible or systemic fluoride as the number one decay preventive mechanism
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
			It was decided that students will complete a scorecard using practice sheets in a classroom setting.
			Instructors decided students will prepare a poster on the five stages of periodontal disease including the migration and colonization of gram negative bacteria
			It was decided that students will prepare a decay equation poster that will include sugary foods as part of the equation
			It was decided that students will prepare a one page report on fluoride deposition.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1714 Practice Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Compute payroll taxes	80% of students will correctly demonstrate how to compute payroll taxes		
2 Demonstrate manual bookkeeping procedures	80% of students will correctly demonstrate proof of posting for manual bookkeeping		
3 Identify HIPAA requirements for a dental practice	90% of students will identify 3 areas of privacy requirements on HIPAA forms		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1816 Supervised Clinical Experience I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Observe and /or assist a dentist during a procedure.	100% of students will observe and /or assist a dentist during a procedure.	
2	Students will maintain a professional manner and appearance at clinic.	100% of students will demonstrate a professional appearance and manner by achieving greater than 80% on evaluations performed by office personnel.	
3	Differentiate between various dental products used in offices.	100% of students will complete journal pages indicating various office products, components, and brand names.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental hygiene.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will gain employment in the Dental Hygiene profession.	85% of graduates will be employed in the Dental Hygiene profession after graduation.		
2 The student will pass the written National Board for Dental Hygiene.	85% of graduates will successfully pass the National Board for Dental Hygiene.		
3 The student will pass the clinical exam of the Counsel of Interstate Testing Agencies (CITA) or the American Board of Dental Examiners (ADEX).	85% of graduates will successfully pass the clinical exam of CITA/ADEX.		
4 The student will be prepared to be successful for a career as a dental hygienist.	A minimum of 80% of students enrolled in the dental hygiene program will successfully complete dental hygiene student learning outcomes.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene			
COURSE LEVEL: DHT 1513 Periodontics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Be able to explain the function of the four (4) tissues of the periodontium.	80% will be able to correctly explain the function of the four (4) tissues of the periodontium on a written exam		
2 Describe the clinical signs of gingival inflammation.	80% will be able to describe the clinical signs of gingival inflammation on a written exam.		
3 Be able to calculate the width of attached gingiva.	80% will be able to calculate the width of attached gingival on a written exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene			
COURSE LEVEL: DHT 2436 Clinic III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the purpose of Periodontal Screening and Recording (PSR).	80% will correctly explain on a written examination the purpose of PSR.		
2 Name the 5 codes/categories of PSR.	80% will correctly name on a written examination the 5 codes/categories of PSR.		
3 List and explain ways in which a dental imaging system (intraoral camera) can be used.	80% will correctly list and explain ways in which the intraoral camera can be used during a dental appointment.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene			
COURSE LEVEL: DHT 2612 Dental Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Be able to compare advantages and disadvantages of light and chemical cure composites.	80% will be able to correctly compare advantages and disadvantages of light and chemical cure composites.		
2 Be able to explain the importance of proper eye protection when light curing dental materials.	80% will be able to explain the importance of proper eye protection when light curing dental materials.		
3 Be able to list the steps in proper dental sealant placement.	80% will be able to list the steps in proper dental sealant placement.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Family and Consumer Sciences to students within the PRCC district.			
	OJECTIVES - Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).
1	Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.	
2	To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at PRCC for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.	
3	To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of student will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

		<p>Early Childhood Education Technology:</p> <p>The students will be able to outline the Mississippi Department of Health licensing guidelines for child care centers.</p> <p>The students will design a budget and marketing plan for a child care center.</p> <p>The students will analyze and identify the different areas of child development.</p> <p>The student will develop lesson plans for a child care program.</p> <p>Cosmetology</p> <p>Student will demonstrate the knowledge of the laws, rules, and regulations controlling and cosmetology in Mississippi.</p> <p>Student will execute the ability to implement the properties of the hair and scalp including professional hair treatments.</p> <p>Students will demonstrate basic manicure, pedicure and skin care procedures.</p> <p>Students will demonstrate the practical knowledge and skills, which are necessary for employment in Cosmetology.</p> <p>Barbering</p> <p>Student will demonstrate the knowledge of the laws, rules, and regulations controlling and Barbering in Mississippi.</p> <p>Student will demonstrate the safe use of clippers, razors, shears, and combs.</p> <p>Student will demonstrate procedure in providing a client with a haircut.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>Student will describe how to successfully manage a barber/style shop.</p> <p>Related Studies</p> <p>Student will demonstrate accuracy in reading comprehension skills.</p> <p>Student will demonstrate accuracy in basic math skills.</p> <p>Student will demonstrate basic math skills without use of calculator.</p>		
4	<p>To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by c-pass or state board exam.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 2, 6	
PROGRAM: Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the district.			
PROGRAM OUTCOMES– Broad description of intended impact on students (program goals)		ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance).			
1	Students will demonstrate the practical knowledge and skills, which are necessary for employment in the barbering profession including cutting, shampooing, and styling.	100% of students will correctly demonstrate barbering skills including cutting, shampooing, and styling as measured through instructor evaluation.	
2	Students will pass the state board examination.	90% of students will receive a Certificate of Registration to practice barbering based on results from the state board.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1118 Basic Practices In Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 The student will demonstrate the ability to discuss sanitation procedures as required by state board.	90% of students who complete this class will perform sanitation procedures as required by state board on practical tests.		
2 The student will demonstrate the ability to demonstrate the safe use of equipment and various accessories.	90% of students who complete this class will demonstrate the safe use of equipment and various accessories according to state board, in Instructor evaluations, hands on, Lab setting.		
3 The student will demonstrate the technique of using scissor, razor and electric clippers.	90% of students who complete this class will use scissors, razors and electric clippers according to state board regulations, in Lab setting, Instructor supervision, and Practical Exams.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1218 Fundamental Practices In Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will demonstrate the ability to discuss the purposes for analyzing a client's hair.	90% of students who complete this course will analyze a client's hair according to state board regulations.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2	The student will demonstrate the ability to identify appropriate products to be used.	90% of students who complete this course will be able to identify appropriate products to be used in accordance to state board's regulations, through hands on, Lab setting and Instructor evaluation.	
3	The student will demonstrate the ability to explain hair texture, porosity, density, elasticity and the reasons for changes in hair color.	90% of students who complete this course will explain hair texture, porosity, density, elasticity and the reasons for changes in hair color according to state board regulations, written quiz, Lab setting and Instructor evaluation.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1318 Fundamental Practices in Barbering II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will explain and style chemically processed hair.	90% of students who complete this class will explain and style chemically processed hair as required by state board on practical tests.		
2 The student will demonstrate the procedures for doing wet and dry sanitizing procedures.	90% of students who complete this class will demonstrate wet and dry sanitizing procedures for as required by state board on practical tests.		
3 The student will identify the chemical actions of hair coloring and lightening.	90% of students who complete this class will identify the chemical actions of hair coloring and lightening procedures as required by state board on practical tests		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1418 Intermediate Practices in Barbering I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will define the various laws of color which serve as guidelines for color mixing.	90% of students who complete this class will define the laws of color which serve as guidelines for color mixing as required by state board on practical tests.		
2 The student will perform hair analysis on client.	90% of students who complete this class will perform hair analysis as required by state board on practical tests.		
3 The student will demonstrate tinting of hair.	90% of students who complete this class will demonstrate tinting of hair as required by state board on practical tests		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the Cosmetology profession, including the areas of: A. Hair B. Nails C. Skin	Instructor evaluation of student demonstration of Cosmetology skills in the areas of hair, nails, and skin.		
2 Students will pass the State Board Exam.	Students will receive a Certificate of Registration to practice cosmetology.		
3 To train students to be successful in the cosmetology field.	It should be noted that 2010-11 student learning outcomes will continue to be assessed during the 2011-12 and the 2012-13 academic years. The following student learning outcomes		

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		<p>will be among those included for assessment during the 2011-12 school year: 70% of students enrolled will successfully complete student learning outcomes.</p> <p>Student will develop and demonstrate a color service in accordance with a client's needs or expectation.</p> <p>The student will demonstrate the ability to change the hair structure using chemical hair texturizers.</p>		
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2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1122 Cosmetology Orientation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate the ability to describe the origins of the cosmetology industry.	70% of students who complete this program will describe the origins of the cosmetology industry on a written test.		
2 The students will demonstrate the ability to list the career opportunities for cosmetologist.	70% of students who complete this program will list the career opportunities for cosmetologists documented through field trip portfolio.		
3 The students will demonstrate characteristics of a healthy, positive attitude.	70% of students who complete this program will demonstrate the characteristics of a healthy, positive attitude, when working with the public by a skill checklist and observation of instructor.		

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1245 Cosmetology Sciences I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to define hepatitis and Acquired Immune Deficiency Syndrome (AIDS) and explain how they are transmitted.	70% of students who complete this course will correctly define hepatitis and AIDS and explain how they are transmitted on a written test.		
2 The student will demonstrate the ability to define the types and classifications of bacteria.	70% of students who complete this course will define the types and classifications of bacteria as evidenced by written test.		
3 The student will demonstrate the ability to demonstrate how to safely sanitize and disinfect various salon tools and surfaces.	70% of students who complete this course will be able to safely sanitize and disinfect various salon tools and surfaces while working on the general public using an instructor checklist.		

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2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1255 Cosmetology Science II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to describe the structure and reproduction of various cells.	70% of students will be able to describe the structure and reproduction of various cells through written examinations and classroom discussion.		
2 Students will be able to define tissue and identify the types of tissues found in the body.	70% of students will be able to define tissue and identify the types of tissues found in the body by giving visual and oral presentations in class.		
3 Students will be able to list and identify the 10 main body systems and explain their basic functions.	70% of the students will be able to identify the 10 main body systems and explain their basic functions through examination, lectures and audio visual learning tools.		

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2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1426 Hair Care I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 The student will demonstrate the ability to name and describe the structures of the hair and root.	70% of students who complete this course will be able to name and describe the structure of the hair root by means of testing.		
2 The student will demonstrate the ability to list the five elements and principals of hair design.	70% of students who complete this course will list the five elements and principles of hair design on a written test.		
3 The student will demonstrate the ability to discuss the uses and benefits of various shampoos and conditioners.	70% of students who complete this course will orally discuss the uses and benefits of various shampoos and conditioners using an instructor created rubric.		
4 The student will demonstrate the ability to perform four basic haircuts.	70% of students who complete this course will perform four basic haircuts. The assessment will include a performance test and a written test.		

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1522 Nail Care I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Discuss the structure and composition of the nails.	85% of the students will be able to describe and locate each component of the nail structure using diagram.		
2 Discuss the abilities that make a good nail technician.	85% of the students will demonstrate the abilities of a good nail technician through practical application.		
3 Discuss the safety precautions that must be followed when applying artificial nails.	85% of the students will demonstrate their knowledge of the safety precautions of artificial nail applications through teacher observation and practical application.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
PROGRAM OUTCOMES– Broad description of intended impact on students (program goals)	ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance).
1 Upon completion of this program, students will be able to identify occupational opportunities in Early Childhood Education Technology.	85% of students will be able to identify occupational changes in Early Childhood Technology based upon the Mississippi Career Planning and Assessment System (MS-CPAS) instrument.		
2 Upon completion of this program, students will be able to outline the standards and policy operations of the Mississippi Department of Health (MDH) for child care centers.	Upon completion of this program, 65% of students will satisfactorily outline the standards and policy operations of the MDH for child care centers based upon the MS-CPAS instrument.		
3 Upon completion of this program, students will be able to explain the different areas of development in children.	Upon completion of this program, 80% of students will be able to explain different areas of development of children according to MS-CPAS assessments.		
4 Upon completion of this program, students will be able to discuss factors contributing to children's physical and emotional health.	Upon completion of this course (or program), 90% of students will demonstrate the ability to discuss factors contributing to children's physical and emotional health based upon MS-CPAS assessment scores.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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5	Upon completion of this program, students will be able to plan and implement child care curriculum.	Upon completion of this program, 70% of students will demonstrate ability to plan and implement child care curriculum based upon MS-CPAS assessment scores.		
6	To retain students until completion of the program.	75% of full time students will complete the program.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL : CDT 1113 Early Childhood Profession			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1	Explain the Early Childhood Education Technology program philosophy and policies.	80% of students will correctly explain program philosophy and policies as evidenced by chapter testing and from the final exam.	
2	Discuss early childhood education and child care movements to include history, theories, and practice.	70% of all students will correctly identify philosophers, theories, and practices as evidenced by chapter testing and from the final exam.	
3	Describe types of early childhood programs and employment opportunities.	80% of all students will correctly identify the various types of child care programs and will describe employment opportunities as evidenced by chapter	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		testing and from the final exam.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1214 Child Development I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and recognize the four major areas of development in preschool children.	80% of students will correctly identify and correlate the major areas of development as evidenced by chapter testing and test results from the final exam.		
2 Demonstrate the responsibilities and role of the teacher.	60% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and test results from the final exam.		
3 Identify developmental norms as they relate to infants.	60% of students will recognize developmental norms as they relate to infants as evidenced by chapter testing and final exam.		

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1314 Creative Arts for Young Children			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify developmentally appropriate art experiences for preschool children	90% of students will successfully compile a working portfolio of developmentally appropriate art activities as evidenced in successful submittal of 50 examples of appropriate art activities as compiled and reflected in Portfolio format.		
2 Categorize appropriate music and movement experiences for young children.	90% of students will successfully compile a working portfolio of developmentally appropriate music activities as evidenced in successful submittal of 50 examples of song lyrics, illustrations and finger plays as compiled and reflected in Portfolio format.		

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3	Identify the characteristics of each stage of art and music.	80% of the students will identify the characteristics of each stage of art and music as evidenced by the planned activities and instructor rubric.		
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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1343 Child Health and Safety			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain Universal Precautions.	80% of students will correctly explain Universal Precautions as evidenced by chapter testing and test results from the final exam.		
2 Identify common communicable diseases.	70% of all students will correctly identify communicable diseases as evidenced by chapter testing and test results from the final exam.		
3 Recognize signs of child abuse and explain caregiver responsibility.	80% of all students will correctly identify the 4 types of abuse and will be able to explain caregiver responsibility as evidenced by chapter testing and test results from the final exam.		

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PROGRAM OF STUDY: Family and Consumer Science		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1513 Nutrition for Young Children			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Discuss basic nutrition concepts.	75% of students will correctly identify nutritional needs of young children as evidenced by chapter testing and from the final exam.	
2	Discuss the importance of developing healthy attitudes and nutritional habits	65% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and the final exam.	
3	Discuss basic food purchasing and prep time for meals and snacks for preschool children	90% of students will correctly identify nutritional needs of young children as evidenced by chapter testing and the final exam	

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1713 Language and Literacy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Explain how language is acquired.	80% of students will correctly explain how language is acquired as evidenced by chapter testing and test results from the final exam.	
2	Examine the four areas of language arts.	80% of all students will correctly identify four areas of language arts including listening, speaking, reading, and writing as evidenced by chapter testing and test results from the final exam.	
3	Demonstrate developmentally appropriate strategies for engaging young children with books.	80% of students will demonstrate appropriate strategies for engaging young children with books as evidenced by submitted lesson plan.	

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PROGRAM OF STUDY: Family and Consumer Science		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2233 Guiding Social and Emotional Behavior			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the typical ages/stages of children's behavior	60% of students will correctly identify the typical ages/stages of children's behavior as evidenced by in class by chapter testing and from the final exam.	
2	Discuss various theories of social/emotional development	60% of students will correctly explain the theories of social/emotional development as evidenced by results from chapter testing, research paper, and the final exam.	
3	Identify positive techniques for guiding behavior for young children	80% of students will identify positive techniques for guiding children as evidenced by the results from chapter testing, lab experience with preschool children, and the final exam.	

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2613 Methods and Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Develop an organized schedule of activities in a group care setting.	80% of students will correctly develop a weekly lesson plan as evidenced by a project assignment and skill checklist.		
2 Design developmentally appropriate environments for children in a group care setting.	70% of all students will design a developmentally appropriate classroom as evidenced using an instructor checklist.		
3 Examine various commercial curricula for young children.	80% of all students will identify the guidelines for selection of commercial curricula as evidenced by chapter testing and from the final exam.		

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2915 Student Teaching I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers.	90% of students will successfully implement Developmentally Appropriate Practices (DAP) correctly as evidenced by Career Planning and Assessment System (CPAS) scores.	
2	90% of students will successfully implement Developmentally Appropriate Practice correctly as evidenced by CPAS scores.	75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.	

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3	Students will successfully create a bulletin board.	80% of students will successfully create a bulletin board as evidenced by a rubric checklist.		
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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2925 Student Teaching II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers.	90% of students will successfully implement Developmentally Appropriate Practices correctly as evidenced by Career Planning and Assessment Center (CPAS) scores.		
2 Students will demonstrate competent management skills for early childhood education programs.	75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.		

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Related Studies			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To identify and provide remedial assistance to special populations students in the areas of Reading and Math.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a support component to students enrolled in the career and technical programs at PRCC.			
OBJECTIVES – Broad description of goals.		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).			
1	Upon completion of Related Studies reading class, students will be eligible to enroll in Psychology, Biology, and/or Oral Communication.	80% of students will have a semester average of C or higher as recorded by instructor on final grade report and enroll in Psychology, Biology, and/or Oral Communication.	
2	Upon completion of Related Studies math class, students will be eligible to enroll in Beginning Algebra.	80% of students will have a semester average of C or higher as recorded by instructor on final grade report and enroll in Beginning Algebra.	

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome). HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved). WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Begin implementation of assessment of student learning outcomes in courses.	Student learning outcomes will be evaluated in a minimum of two additional courses.	
2	To provide quality instruction in courses which will satisfy the fine arts and /or oral communication requirement of the core curriculum for both academic and technical programs of study.	A minimum of 60% of all students enrolled in Fine Arts and Communications core curriculum classes will successfully complete the Student Learning Outcomes.	
3	To provide quality instruction in courses which parallel the first two years of a Bachelors degree for majors in Art, Music, Theater and Speech/Communication.	A minimum of 60% of all students enrolled in Fine Arts and Communications classes for majors will successfully complete the Student Learning Outcomes.	
4	To provide a variety of cultural activities in the arts for PRCC students and the community through performances by student ensembles, guest recitals/concerts, student art exhibits, and drama productions.	At minimum of six fine arts events (art, music, dance, drama) will be presented each year. Attendance figures for all Fine Arts activities and events will be evaluated annually.	

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5	To serve as ambassadors/recruiters for the college through performances by students and faculty in local, regional, state and national events.	<p>Student and/or faculty will perform at a total of at least 10 events on the local, regional, state and national level each year.</p> <p>Continuing invitations for performances by PRCC students and faculty in local, regional and national events. Monitor enrollment and interest in student performing groups. Adjudication of performances in competitions.</p>		
6	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: ART 1113 Art Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will attend a pre-approved fine arts venue and submit a written assessment of the experience.	70% of students will attend a fine arts venue and submit a written critique which expresses aesthetic judgment of the observed art.	
2	Students will visually identify and describe the formal elements of art and principles of design in an artwork.	60% of students will correctly identify 5 of 7 elements and 3 of 7 principles that relate to the chosen artwork in a written assessment.	
3	Students will demonstrate an understanding of the role of the artist and art in society.	70% of students will successfully summarize the role of the artist and art in society on an examination.	

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: ART 1423 Design II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will gain technical proficiency in controlling color effects.	90% of students will be able to mix secondary and intermediate colors from the subtractive primary colors determined by teacher observation.	
2	Students will learn and use the specific terminology related to color theory.	60% of students will correctly define color theory terminology on an examination.	
3	Students will assess their own work and the work of peers in terms of color theory	70% of students will successfully articulate artwork using the terminology of color theory in an oral assessment.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1241 Guitar for Non-Majors I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Each student will learn to read music in the first position of the guitar.	70% of students enrolled in Guitar for Non-Music Majors will demonstrate their ability to read music in the first position of the guitar during their final evaluation jury.	
2	Each student will correctly play first position chords: G,C,D,F,A,E,am,em,dm.	70% of students will correctly demonstrate first position chords: G,C,D,F,A,E,am,em,dm with proper technique, including proper sitting posture, hand position, and left-hand technique during their final evaluation jury.	
3	Each student will correctly accompany a melody using chords.	70% of students will correctly accompany a melody using chords in their final evaluation jury.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1251Guitar for Non- Majors II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will demonstrate an ability to play a simple melody in the first position of the guitar that incorporates accidentals.	70% of students enrolled in Guitar for Non-Music Majors will demonstrate their ability to play a simple melody in the first position of the guitar that incorporates accidentals during their final evaluation jury.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Students will successfully play the following first position scales: C,G,E,A.	70% of students will correctly demonstrate first position scales: G,C, A,E with proper technique, including proper sitting posture, hand position, and left-hand technique during their final evaluation jury.	
3	Students will demonstrate an ability to play a finger-styled accompaniment.	70% of students will correctly accompany a melody using finger-styled accompaniment in their final evaluation jury.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1272 Guitar for Music Education Majors I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Each student will perform at least once during the semester for a live audience.	70% of students enrolled in Guitar for Music Majors will perform for a live audience.	
2	Each student will play selected scales with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique.	70% will accurately play selected scales (All major two and three-octave and G,C, and E minor two and three-octave) with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique as determined by instructor observation.	
3	Each student will learn one selected etude of appropriate level.	70% will accurately learn one etude of appropriate level and perform that etude in their final exam jury. The etude will be chosen from a selection of graded etudes in the Viennese Classical style.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

4	Each student will correctly play the selections from the Op. 1 Right-hand studies, by Mauro Giuliani.	70% will successfully complete an assessment of their ability to play selected studies from Mauro Giuliani's Op. 1 as determined by instructor observation. The selections will be chosen from groups 1,2,3,4,6,7 and 8 of the Op. 1 Studies.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1282 Guitar for Music Ed Majors II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Each Student will perform at least once during the semester for a live audience.	70% of students enrolled in Guitar for Music Majors will perform for a live audience.	
2	Each student will play selected scales with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique.	70% will accurately play selected scales (All major two and three-octave and G,C, and E minor two and three-octave) with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique.	
3	Each student will learn one selected etude of appropriate level.	70% will accurately learn one etude of appropriate level and perform that etude in their final exam jury. The etude will be chosen from a selection of graded etudes in the Viennese Classical style.	
4	Each student will correctly play the	70% will pass an assessment of their	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	selections from the Op. 1 Right-hand studies, by Mauro Giuliani.	ability to play selected studies from Mauro Giuliani's Op. 1. The selections will be chosen from groups 1,2,3,4,6,7 and 8 of the Op. 1 Studies.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1521 Class Piano II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will play 5-finger scales with arpeggios and the I-IV-I-V7-I chord progressions (using the correct fingerings) in the following keys: F, B-flat, E-flat, A-flat, and D-flat.	Students will perform 5-finger scales in the identified keys with 80% or greater accuracy (instructor observation).	
2	Students will play 1-octave scales with chord progressions (using the correct fingerings) in the following keys: C, G, D.	Students will perform 1-octave scales in the identified keys with 80% or greater accuracy (teacher observation)	
3	Students will harmonize simple RH melodies by adding the appropriate LH I, IV, V7 chords as dictated by chord symbols.	Students will perform RH melodies with the appropriate chords with 80% or greater accuracy (instructor observation).	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1741 Voice for Non-Majors I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will match pitch.	70% of students will match pitch.	
2	Students will demonstrate correct posture when singing.	70% of students will demonstrate correct posture when singing.	
3	Students will sing one song in English by memory.	70% of students will sing one song in English by memory.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1751 Voice for Non-Majors II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will demonstrate correct breathing for singing.	70% of students will demonstrate correct breathing for singing as determined through instructor observation.	
2	Students will demonstrate relaxation exercises for singing.	70% of students will demonstrate relaxation exercises for singing as determined by instructor observation.	
3	Students will sing two songs in English by memory.	70% of students will sing two songs in English by memory as determined through teacher observation .	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 1772 Voice for Music Education Majors I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will sing three songs in a foreign language by memory.	70% of students will sing two songs in a foreign language by memory as determined through instructor observation.	
2	Students will play and sing 5-finger pattern vocal exercises in major keys.	70% of students will play and sing 5-finger pattern vocal exercise in major keys as determined through instructor observation.	
3	Students will sing in Recital Class.	70% of students will sing in Recital Class.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2241Guitar for Non-Majors III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will demonstrate a knowledge of barre-chords by playing the following barre-chords: A, am, A, am7, D ,D7, dm, and dm7	70% of students enrolled in Guitar for Non-Music Majors will demonstrate their ability to use barre-chords by playing the following barre-chords: A, am, A, am7, D ,D7, dm, and dm7during their final evaluation jury.	
2	Students will demonstrate the ability to play accompaniment to a given melody.	70% of Students will demonstrate the ability to interpret correctly a rhythmic accompaniment by providing an accompaniment to a given melody on their final evaluation jury.	
3	Students will demonstrate an understanding of fret-board theory.	70% Students will demonstrate an ability to play a given melody in multiple positions with multiple fingerings as determined by instructor observation.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2251 Guitar for Non-Majors IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will demonstrate knowledge of barre-chords.	70% of students enrolled in Guitar for Non-Music Majors will demonstrate their ability to use barre-chords by playing all common barre-forms during their final evaluation jury.	
2	Students will demonstrate an ability to transpose chord progressions.	70% of students will demonstrate the ability to transpose chord progressions by transposing one song into at least 3 different keys on their final evaluation jury.	
3	Students will demonstrate an understanding of fret-board theory and reading skills.	70% students will demonstrate an ability to sight read a melody and a chord progression on their final evaluation jury.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2272 Guitar for Music Education Majors III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Each Student will perform at least once during the semester for a live audience.	70% of students enrolled in Guitar for Music Majors will perform for a live audience.	
2	Each student will play selected scales with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique.	70% will accurately play selected scales (C,G, E and F major two and three-octave) with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique.	
3	Each student will learn one selected etude of appropriate level.	70% will accurately learn one etude of appropriate level and perform that etude in their final exam jury. The etude will be chosen from a selection of graded etudes in the Viennese Classical style.	
4	Each student will correctly play the selections from the Op. 1 Right-hand	70% will pass an assessment of their ability to play selected studies from Mauro	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	studies, by Mauro Giuliani.	Giuliani's Op. 1. The selections will be chosen from groups 1,2,3,4 and 5 of the Op. 1 Studies.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2281 Music Guitar for Music Education Majors IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Each Student will perform at least once during the semester for a live audience.	70% of students enrolled in Guitar for Music Majors will perform for a live audience.	
2	Each student will play selected scales with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique.	70% will accurately play selected scales (All major two and three-octave and all minor two and three-octave) with proper technique, including proper sitting posture, hand position, right-hand technique, and left-hand technique as determined by instructor observation.	
3	Each student will learn one selected etude of appropriate level.	70% will accurately learn one etude of appropriate level and perform that etude in their final exam jury. The etude will be chosen from a selection of graded etudes in the modern, twentieth century style.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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4	Each student will correctly play the selections from the Op. 1 Right-hand studies, by Mauro Giuliani.	70% will successfully complete an assessment of their ability to play selected studies from Mauro Giuliani's Op. 1 as determined by instructor observation. The selections will be chosen from all ten groups of the Op. 1 Studies.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2511 Class Piano III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will play 1-octave scales with chord progressions (using the correct fingerings) in the following keys: A, E, B, F, & B-flat major and a, e, b, & f minor.	Students will perform 1-octave scales with chord progressions with 80% or greater accuracy.	
2	Students will play from an open score individual voice parts and then voice parts in various combinations (i.e., soprano/alto, tenor/bass, alto/tenor, soprano/bass)	Students will perform an open score individual voice part and voice parts in various combinations with 80% or greater accuracy.	
3	Students will harmonize RH melodies by adding the appropriate chords as dictated by chord symbols (using block chords, broken chords, and other common LH rhythmic patterns)	Students will perform RH-melodies by adding the appropriate chords as dictated by chord symbols with 80% or greater accuracy.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
COURSE LEVEL: MUA 2741 Voice for Non-Majors IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will sing a major scale.	70% of students will sing a major scale.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	Students will play and sing vocal exercises using notes from major chords.	70% of students will play and sing vocal exercises using notes from major chords.	
3	Students will sing three songs in English by memory.	70% of students will sing three songs in English by memory.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2751 Voice for Non-Majors IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will sing a major scale.	70% of students will sing a major scale as determined by instructor observation.	
2	Students will play and sing vocal exercises using notes from major chords.	70% of students will play and sing vocal exercises using notes from major chords as determined by instructor observation.	
3	Students will sing three songs in English by memory.	70% of students will sing three songs in English by memory as determined by instructor observation.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2772 Voice for Music Education Majors III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will sing three songs in a foreign language by memory.	70% of students will sing two songs in a foreign language by memory.	
2	Students will play and sing 5-finger pattern vocal exercises in major keys.	70% of students will play and sing 5-finger pattern vocal exercise in major keys.	
3	Students will sing in Recital Class.	70% of students will sing in Recital Class.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUA 2782 Voice for Music Education Majors IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will demonstrate correct Italian diction when singing.	70% of students will demonstrate correct Italian diction when singing.	
2	Students will translate three foreign language songs.	70% of students will translate three foreign language songs.	
3	Students will sing in Recital Class.	70% of students will sing in Recital Class.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 1113 Music Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
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1	Students will attend a pre-approved, live musical performance and submit a written critique.	70% of students will attend a live performance and submit a written critique which addresses the musical elements, medium and style period(s) of the performance pieces.	
2	Students will identify the musical style period of selected listening examples.	60% of students will correctly identify the musical style period upon hearing selected listening examples on an aural examination.	
3	Students will visually identify the most common representative instruments from each family of musical instruments.	70% of students will visually identify representative instruments from each family of musical instruments.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		multiple leaps.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 2211 Music Theory Lab III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will correctly aurally identify and notate all pitch intervals (both ascending and descending).	70% will pass an aurally administered examination including all melodic intervals.	
2	Students will correctly aurally identify and notate the following chord qualities: major, minor, augmented and diminished.	70% will pass an aurally administered examination including all harmonic chord qualities.	
3	Students will correctly aurally identify and notate the following harmonic elements in dictation: major and minor tonic, major and minor sub-dominant, and dominant.	70% will pass an aurally administered examination including harmonic progressions with the use of the harmonies specified in the SLO.	
4	Students will correctly sing, at sight, one melody involving multiple leaps, using the correct solfege syllables.	70% will pass an aurally administered examination during which each student must successfully sing at sight a melody chosen by the instructor that includes	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		multiple leaps.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 2213 Music Theory III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will provide accurate roman numeral and lead sheet analysis of diatonic seventh chords.	Students will successfully demonstrate proper roman numeral and lead sheet analysis of diatonic seventh chords with 70% or greater accuracy on an examination.	
2	Students will use proper voice leading technique when writing diatonic seventh chords in a 4-part SATB chord progression.	Students will correctly write and resolve diatonic seventh chords in 4 part SATB format with 70% or greater accuracy on an examination.	
3	Students will provide accurate roman numeral and lead sheet analysis of secondary dominant and secondary leading tone chords.	Students will successfully demonstrate proper roman numeral and lead sheet analysis of secondary dominant and secondary leading tone chords with 70% or greater accuracy on an examination.	
4	Students will provide accurate roman numeral analysis of diatonic common chord modulation.	Students will provide the correct roman numeral analysis of diatonic common	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		chord modulations with 70% or greater accuracy on an examination.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
COURSE LEVEL: MUS 2213 Music Theory III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will provide accurate roman numeral and lead sheet analysis of diatonic seventh chords.	Students will successfully demonstrate proper roman numeral and lead sheet analysis of diatonic seventh chords with 70% or greater accuracy on an examination.	
2	Students will use proper voice leading technique when writing diatonic seventh chords in a 4-part SATB chord progression.	Students will correctly write and resolve diatonic seventh chords in 4 part SATB format with 70% or greater accuracy on an examination.	
3	Students will provide accurate roman numeral and lead sheet analysis of secondary dominant and secondary leading tone chords.	Students will successfully demonstrate proper roman numeral and lead sheet analysis of secondary dominant and secondary leading tone chords with 70% or greater accuracy on an examination.	
4	Students will provide accurate roman numeral analysis of diatonic common chord modulation.	Students will provide the correct roman numeral analysis of diatonic common chord modulations with 70% or greater	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		accuracy on an examination.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 2223 Music Theory IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Analyze and realize harmonic progressions containing enharmonically reinterpreted chords.	Students will correctly analyze and notate musical examples containing enharmonically reinterpreted chords on an examination with 70% or greater accuracy.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Analyze and identify modulation techniques.	Students will list and describe the six modulatory techniques and will provide harmonic analysis of the techniques from musical examples with 70% or greater accuracy.	
3	Analyze and realize harmonic progressions containing a variety of chromatically altered chords expressed by Roman numerals, figured basses, and lead-sheet symbols.	Students will correctly notate and analyze each of the following chromatically altered chords: Neapolitan 6 th , Augmented 6 th , mode mixture, secondary functions, and altered dominant chords on an examination with 70% or greater	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		accuracy.		
4	Analyze/Identify some of advanced harmonic practices and techniques of the late 19 th century.	Students will notate/identify extended chords, altered dominant chords, and modal scales with 70% or greater accuracy.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Speech and Theater			
COURSE LEVEL: SPT 1113 Public Speaking			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will write coherent Commemorative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will effectively deliver the Commemorative Speech	
2	Students will write coherent Informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the four types of Informative Speeches.	
3	Students will write coherent Persuasive speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the three types of Persuasive Speeches.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Theatre			
COURSE LEVEL: SPT 2233 Theatre Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Asses a theatrical event and successfully communicate that assessment to others	70% will successfully attend a live or taped performance and submit a critique based on Aristotle's 6 elements of drama.	
2	Identify the key components and personnel of a theatrical production	70% will successfully identify theatrical components and personnel on an examination.	
3	Compare/contrast key elements and theatrical styles of various eras in theatre history	70% will successfully compare/contrast historic theatrical elements and styles on an examination.	
4	Describe notable influential theatre artists (playwrights, actors, educators, etc.)	70% will successfully describe influential theatre artists on an examination.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2012 - 2013

DEPARTMENTS: Science, Mathematics, and Business/Humanities and Social Sciences/Fine Arts and Communication/Health, Physical Education, and Recreation				
INSTRUCTIONAL AREA: General Education/University Parallel			Supports PRCC Strategic Goal(s): 1, 3	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To assure that graduates of Pearl River Community College possess the knowledge and skills generally expected of an educated person.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide general education which is essential to a quality academic program.				
	DEPARTMENTAL OUTCOMES- Measurable indicators (More specific description of impact on student, faculty, staff, and community members)	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Oral Communication Students will write coherent Informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the four types of Informative Speeches.	78% successfully completed this assignment. 12% were not successful. 10% did not submit.	More sample videos, sample written outlines, and sample written speeches will be available for students to observe successful speeches. It has been noted that many students would like to view several examples before writing and delivering a speech.
2	Computer Literacy Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.	37% success rate	It was decided to focus on more relevant terminology effective Fall 2013 to improve this SLO.
3	Mathematics The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.	Fall 2012: 76.5% 319/417 Spring 2013: 79.7% 307/38	Because this was taught early in the course, it was decided that the final review would be required.
4	Natural Sciences Describe the fundamental principles of cell biology	At the end of the lecture course, 60% of the students will identify the importance of cell organelles and their functions. This item will be assessed	90.57%	Instructors decided to continue monitoring this outcome by adding additional questions to the assessment.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2012 - 2013

		on a common instrument prior to final exams.		
5	Social Sciences Students will distinguish the common features of three major psychological theories.	70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.	81% of 797 students correctly distinguished the common features of the three major psychological theories.	Goal met. For further improvement, instructors decided to increase class exposure and lecture time to cover the 3 major theories.
6	Written Communication To use the recursive writing process to develop carefully organized, multi-paragraph essays, developing a thesis statement in response to specific reading assignments..	Under proctored testing conditions and given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.	Fall 2012 averaged 88.8% Spring 2013 averaged 82.7% We exceeded this SLO standard.	It was found that some papers submitted from adjunct instructors did not meet the standard of "based on course readings." We will emphasize this standard to all PRCC ENG 1113 instructors and provide them with example papers that miss and meet this standard.
7	Wellness Identify the six dimensions of wellness.	70% of students who complete this course will identify the six dimensions of wellness. Testing will be done on the final exam.	Fall 2012 Semester: 88% of students were able to identify the six dimensions of wellness. Spring 2013 Semester: 89% of students were able to identify the six dimensions of wellness.	Instructors indicated they would like to cover all information for SLO earlier in the semester and measure them at mid-term. It was decided to cover, review, and test all three SLO at mid-term in the fall. Instructors believe that their students are overwhelmed at the end of the semester.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Health, Physical Education, and Recreation Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.

RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.

OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 To provide quality instruction in the areas of health, physical education, and recreation that will meet the needs of all students enrolled in academic programs.	70% of students will indicate that classes offered meet their needs for graduation and transfer on the Campus Climate Survey.		
2 To provide exceptional and challenging activity classes, healthy information, and safe up-to-date exercise equipment to promote well-being and enhance quality of life.	70% of students will indicate an average or above score on the quality of activity classes, information, and equipment on the Campus Climate Survey.		
3 To provide up-to-date technology in the classrooms and lab to keep students engaged in the learning process.	70% of students will indicate an average or above score on technology in classrooms and lab on the Campus Climate Survey.		
4 To provide a safe and healthy environment suitable for exercise.	70% of students will indicate an average or above score on the Campus Climate Survey.		
5 To assess student learning outcomes in all Health, Physical Education, and Recreation courses.	100% of HPR courses offered will assess student learning outcomes		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		beginning Fall 2013.		
6	To ensure that the Health, Physical Education, and Recreation curriculum meets with the approved articulation agreement.	100% of courses offered in the HPR department will be on the approved articulation agreement.		
7	To retain students through completion of the course.	70% of students enrolled at date of reconciliation will complete the course.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1111/1121 and HPR 2111/2121 General Physical Education Activities I, II, III, and IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Record individual health-related physical fitness component levels as measured by a pre-assessment.	70% of students who enroll in this course will complete a pre-assessment. Students will submit results to their instructor upon completion of the pre-assessment.	
2	Implement an exercise program designed to improve individual health-related physical fitness components as measured by a pre-assessment.	70% of students who complete this course will implement an individual exercise program designed to improve fitness levels. This will be evaluated by instructor observation.	
3	Identify and measure individual target heart rate (cardiorespiratory training zone).	70% of students who complete this course will be able to identify and measure their target heart rate. This will be evaluated by instructor observation.	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1213 Personal and Community Health			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the six dimensions of wellness.	70% of students who complete this course will identify the six dimensions of wellness. This will be evaluated on the Mid-Term Exam.	Online Face to Face/Hybrid
2	Identify the factors associated with the prevention of both major infectious and non-communicable diseases.	70% of students who complete this course will identify a lifestyle factor related to the prevention of non-communicable diseases. This will be evaluated on the Mid-Term Exam.	Past Tense
3	Identify at least three essential nutrients; sources and functions.	70% of students who complete this course will be able to identify at least three essential nutrients; sources and functions. This will be evaluated on the Mid-Term Exam.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1551/1561 and HPR 2551/2561 Fitness and Conditioning Training I, II, III, and IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Record individual health-related physical fitness component levels as measured by a pre-assessment.	70% of students who enroll in this course will complete a pre-assessment. Students will submit results to their instructor upon completion of the pre- assessment.	
2	Implement an exercise program designed to improve individual health-related physical fitness components as measured by a pre-assessment.	70% of students who complete this course will implement an individual exercise program designed to improve fitness levels. This will be evaluated by instructor observation.	
3	Identify and measure individual target heart rate (cardiorespiratory training zone).	70% of students who complete this course will be able to identify and measure their target heart rate. This will be evaluated by instructor observation.	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1571/1581 and HPR 2571/2581 Dance I, II, III, and IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Record individual health-related physical fitness component levels as measured by a pre-assessment.	70% of students who enroll in this course will complete a pre-assessment. Students will submit results to their instructor upon completion of the pre- assessment.	
2	Implement an exercise program designed to improve individual health-related physical fitness components as measured by a pre-assessment.	70% of students who complete this course will implement an individual exercise program designed to improve fitness levels. This will be evaluated by instructor observation.	
3	Identify and measure individual target heart rate (cardiorespiratory training zone).	70% of students who complete this course will be able to identify and measure their target heart rate. This will be evaluated by instructor observation.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1751 and 1761 Nutrition and Wellness I & II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Design and implement a weight reduction or weight maintenance program.	70% of students who complete this course will be able to design and implement a weight reduction or weight maintenance program. This will be evaluated by instructor observation.	
2	Design and implement an individual exercise program using health-related physical fitness components (cardiorespiratory endurance, muscular endurance, and flexibility).	70% of students who complete this course will successfully design and implement an individual exercise program. This will be evaluated by instructor observation.	
3	Analyze and explain individual health-related physical fitness components as measured by a pre & post assessment.	70% of students who complete this course will be able to analyze and explain their individual health-related physical fitness components pre and post implementation of an exercise program. This will be evaluated by a report submitted by each student at the end of the term.	
4	Calculate individual target heart rate	70% of students who complete this course	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

	(cardiorespiratory training zone) and explain why it is important.	will be able to calculate and explain target heart rate. This will be evaluated on the Mid-Term Exam.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 2213 First Aid and CPR			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate the knowledge and skills necessary to act in an emergency situation.	70% of students who complete this course will explain how and when to act in an emergency situation. This will be evaluated on the Mid-Term Exam.	
2	Demonstrate how and when to activate the emergency medical system (EMS).	70% of students who complete this course will explain how and when to activate the EMS. This will be evaluated on the Mid-Term Exam.	
3	Demonstrate methods of self protection.	70% of students who complete this course will identify methods of self protection. This will be evaluated on the Mid-Term Exam.	
4	Demonstrate lifesaving and life sustaining skills.	70% of students who complete this course will explain how and when to use lifesaving and life sustaining skills. This will be evaluated on the Mid-Term Exam.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2323 Recreational Leadership			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify specific challenges in recreational settings and how to deal with them.	70% of students who enroll in this course will be able to identify specific challenges in recreational settings and how to deal with them. This will be evaluated on the Mid-Term Exam.	
2	Demonstrate knowledge of budgeting and expenditures in recreational settings.	70% of students who complete this course will be able to explain budgeting and expenditures in recreational settings. This will be evaluated on the Mid-Term Exam.	
3	Identify methods of program promotion and formats.	70% of students who complete this course will be able to identify methods of program promotion and formats. This will be evaluated on the Mid-Term Exam.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2423 Football Theory			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Demonstrate knowledge of rules, fundamentals, safety and philosophies of football.	70% of students who enroll in this course will be able to explain the rules, fundamentals, safety, and philosophies of football. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Evaluate strength and conditioning programs.	70% of students who complete this course will evaluate strength and conditioning programs designed to improve performance on the field. This will be evaluated by instructor observation and on the Mid-Term Exam.	
3	Identify and list methods in football.	70% of students who complete this course will be able to identify and list various methods related to football. This will be evaluated on the Mid-Term Exam.	
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USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2433 Basketball Theory			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Demonstrate knowledge of rules, fundamentals, safety and philosophies of basketball.	70% of students who enroll in this course will be able to explain the rules, fundamentals, safety, and philosophies of basketball. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Evaluate strength and conditioning programs.	70% of students who complete this course will evaluate strength and conditioning programs designed to improve performance on the court. This will be evaluated by instructor observation and on the Mid-Term Exam.	
3	Identify and list methods in basketball.	70% of students who complete this course will be able to identify and list various methods related to basketball. This will be evaluated on the Mid-Term Exam.	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2453 Baseball Theory			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Demonstrate knowledge of rules, fundamentals, safety and philosophies of baseball.	70% of students who enroll in this course will be able to explain the rules, fundamentals, safety, and philosophies of baseball. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Evaluate strength and conditioning programs.	70% of students who complete this course will evaluate strength and conditioning programs designed to improve performance on the field. This will be evaluated by instructor observation and on the Mid-Term Exam.	
3	Identify and list methods in baseball.	70% of students who complete this course will be able to identify and list various methods related to baseball. This will be evaluated on the Mid-Term Exam.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2493 Softball Theory			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate knowledge of rules, fundamentals, safety and philosophies of softball.	70% of students who enroll in this course will be able to explain the rules, fundamentals, safety, and philosophies of softball. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Evaluate strength and conditioning programs.	70% of students who complete this course will evaluate strength and conditioning programs designed to improve performance on the field. This will be evaluated by instructor observation and on the Mid-Term Exam.	
3	Identify and list methods in softball.	70% of students who complete this course will be able to identify and list various methods related to softball. This will be evaluated on the Mid-Term Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2723 Prevention and Care of Athletic Injuries			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate how to respond, treat, and care for athletic injuries.	70% of students who enroll in this course will be able to explain how to respond, treat, and care for athletic injuries. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Demonstrate knowledge of mechanism, and characteristics of sports injuries.	70% of students who complete this course will be able to identify mechanism, and characteristics of sports injuries. This will be evaluated on the Mid-Term Exam.	
3	Identify musculoskeletal conditions.	70% of students who complete this course will be able to identify musculoskeletal conditions. This will be evaluated on the Mid-Term Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2733 Introduction to Athletic Training			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Explain the profession and academic requirements for entering the athletic training program.	70% of students who enroll in this course will be able to explain the field of athletic training and the requirements for entering the program. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Complete 100 observation/experience hours under a Board Of Certification (BOC) certified athletic trainer.	70% of students who complete this course will complete 100 observation/experience hours under a BOC certified athletic trainer. This will be evaluated by instructor observation.	
3	Explain the emergency action plan and the role of the sports medicine team.	70% of students who complete this course will be able to explain the emergency action plan and the role of the sports medicine team. This will be evaluated by instructor observation and on the Mid-Term Exam.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

4	Identify different career venues that an athletic training career offers.	70% of student who complete this course will be able to identify different career venues that an athletic training career offers. This will be evaluated on the Mid-Term Exam.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Assessment of student learning outcomes for courses taught in Humanities and Social Sciences will begin.	In the Humanities and Social Sciences Department, three additional courses will evaluate student learning outcomes in Spring 2014.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	To prepare students to transfer and be successful in their studies and careers.	<p>70% of outcomes on individual assessment charts within the department will be achieved.</p> <p>It should be noted that 2012-2013 student learning outcomes will continue to be assessed. In addition, the following courses will assess student learning outcomes during the 2013-2014 school year: Sociology 2113, Comparative Government 2113, and History 1173.</p> <p>Monitor changes in upper level requirements to be sure we are offering appropriate courses to fit upper level</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		requirements for degrees and careers.		
3	To maintain technology and supplies as needed by the instructors.	100% of needed supplies and technology will be provided for the department.		
4	To provide quality student services.	100% of the faculty will be involved in providing accurate, up-to-date academic advising to our students.		
5	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s):1, 3	
INSTRUCTIONAL AREA: English			
COURSE LEVEL: ENG 1113 English Composition I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	To use the recursive writing process to develop an MLA formatted, carefully organized, multi-paragraph essay, developing a thesis statement in response to specific reading assignments.	Given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.	
2	To write prose in Standard Written American English that is grammatically correct by being reasonably free of the following errors: sentence structure, verb, spelling, punctuation, and pronoun usage.	During the writing assessment described in #1, 70% of the students will produce sentences reflecting control of sentence structure, verb, spelling, punctuation, and pronoun usage.	
3	To compile an MLA formatted bibliography identifying sources for literary research.	After learning college library resources and the MLA citation process, 70% of students will gather materials and produce a bibliography.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: English			
COURSE LEVEL: ENG 1123 English Composition II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Student demonstrates a general knowledge of the use of literary terminology and the understanding of content of examples of fiction, poetry, and drama.	70% of students will demonstrate a general knowledge of the use of literary terminology and the understanding of fiction, poetry, and drama content on major tests and final examination.	
2	Student demonstrates the ability to read critically and write analytically about literature.	70% of students will write essays that analyze specific examples of fiction, poetry, and drama.	
3	Student demonstrates the ability to read critically and write analytically about literature using appropriate secondary sources and documenting appropriately according the MLA guidelines.	70% of students will write research-based essays that successfully analyze, interpret, evaluate, or explicate one or more works of literature.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL LEVEL: Literature			
COURSE LEVEL: ENG 2423 World Literature I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Student demonstrates a general reading knowledge of selected works from the ancient Greeks to Shakespeare.	70% of students will demonstrate a general reading knowledge of selected works from the ancient Greeks to Shakespeare on major tests and comprehensive final examination.	
2	Student demonstrates the ability to analyze the prominent themes in a work of literature in essay format.	70% of students will be able to write essay answers to test questions requiring them to analyze prominent themes in a literary work.	
3	Student demonstrates the ability to read and understand literary criticism.	70% of students read a piece of literary criticism and then analyze the author's argument and discuss/critique said argument in the form of a class	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: EPY 2513 Child Psychology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will distinguish the common features of three major developmental theories.	70% of students who complete this course will be able to distinguish the common features of three major developmental theories through instructor-generated exams.	
2	Students will critique the contributions of nature and nurture in human development.	70% of students who complete this course will correctly critique at least two contributions of nature and nurture in human development through instructor-generated exams.	
3	Students will differentiate between the major socioemotional milestones in development.	70% of students who complete this course will correctly differentiate at least three socio-emotional milestones in development through instructor-generated exams.	
4	Students will identify the major stages prenatal development and birth.	70% of students who complete this course	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		will correctly identify the major stages of prenatal development and birth through instructor-generated exams.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: HIS 1163 World Civilization I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Define and identify three major characteristics contributing to the development of civilizations.	60% of students will correctly define and identify the major characteristics contributing to the development of civilizations. Evaluation will be based on an instructor generated assessment tool.	
2	Differentiate between three significant interpretive periods of human history from ancient times to the 1500s.	60% of students will differentiate between three significant interpretive periods of human history from ancient times to the 1500s. Evaluation will be based on an instructor generated assessment tool.	
3	Identify three religious and philosophical beliefs originating in early world cultures.	60% of students will identify three religious and philosophical beliefs originating in early world cultures. Evaluation will be based on an instructor generated assessment tool.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: HIS 1173 World Civilization II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Define and identify three major people, events, and ideas that gave shape to human experience around the globe from the 17 th Century to the present.	60% of students will correctly define and identify three major people, events, and ideas that gave shape to human experience around the globe from the 17 th Century to the Present. Evaluation will be based on an instructor generated assessment tool.	
2	Differentiate between three significant interpretive eras of human history since 1500, such as the Enlightenment, 19 th Century Imperialism, and the Cold War.	60% of students will differentiate between three significant interpretive eras of human history since 1500. Evaluation will be based on an instructor generated assessment tool.	
3	Identify three interpretive historical matrices; such as political history, social history, and cultural history.	60% of students will identify three interpretive historical matrices from the 17 th to the 20 th Centuries. Evaluation will be based on an instructor generated assessment tool.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Spanish			
COURSE LEVEL: MFL 1213 Spanish I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Student demonstrates a general knowledge of basic Spanish terms for greetings and leave takings.	70% of students will be able to generate and respond to greetings and leave takings in Spanish.	
2	Student demonstrates ability to recognize and use numerical terms in Spanish	70% of students will be able to recognize and form numbers, in amounts up to and including the millions, in Spanish.	
3	Student demonstrates the ability to construct and use adjectives in Spanish.	70% of students will be able to construct and adjective(s) in Spanish to reflect gender and number of the adjective's corresponding noun(s).	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Humanities and Social Sciences Supports PRCC Strategic Goal(s): 1, 3			
COURSE LEVEL: PSC 2113 Comparative Government			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Define key terms and concepts of comparative government/politics.	70% of students completing PSC 2113 will be able to define the key terms and concepts of comparative government/politics. Students will be tested regularly during the semester on their understanding of the key terms and concepts in the area of comparative government and politics.	
2	Compare and contrast the political experiences of different countries.	70 % of students will be able to compare and contrast the political experiences of different countries. Specific issues will be posed during the semester for the students to relate to the specific countries we study during the course of the semester.	
3	Discuss key institutions of government and of politics in the countries studied in this course.	70 % of students will be able to discuss key institutions of government and of politics in the countries studied in this course. Students will be assigned	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		individual countries to research. Their findings will then be discussed in a group setting.		
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2013-2014**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: PSY 1513 General Psychology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will distinguish the common features of three major psychological theories.	70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.	
2	Students will distinguish the common features of three abnormal behaviors.	70% of students who complete this course will correctly identify the common features of three major psychological disorders through instructor-generated exams.	
3	Students will be able to explain four basic research methods used by psychologists.	70% of students who complete this course will correctly distinguish four common research methods through instructor-generated exams.	
4	Students will correctly identify the role that the two main branches of human nervous system play in human behavior.	70% of students who complete this course will correctly distinguish components of the two main branches of the human	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

	nervous system through instructor-generated exams.		
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PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: SOC 2113 Introduction to Sociology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will be able to recognize the differences between functional theory, conflict theory, and symbolic interactionist theory.	On a midterm assessment, students will be asked a series of questions relating to sociological theory. 60% of students will be able to correctly identify the proper theory on ALL questions given on the midterm assessment.	
2	The student will be able to classify a group as being a subculture or a counterculture.	65% of students will be able to correctly classify a group as a subculture or counterculture on a midterm assessment.	
3	The student will be able to understand what it means to have a “sociological imagination” and will be able to apply it to real life sociological examples.	65% of students who complete the Intro to Sociology course will be able to understand what it means to have a “sociological imagination” and will be able to apply it to real life sociological examples.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Industrial Technology to students within the PRCC district.

	OBJECTIVES - Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) .	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	Insure we provide a curriculum with quality instruction in courses which will satisfy the needs of industry in Drafting, Instrumentation, and Electronics while meeting statewide standards.	<p>A minimum of 70% of all students enrolled in the Industrial Technology Department core curriculum classes will successfully complete the student learning outcomes.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed during the 2011-2012 and the 2012-2013 academic years. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.</p> <p>Drafting and Design Technology:</p> <p>80% of students will apply proper techniques in technical drawings, and sketch and develop views of basic shapes.</p> <p>80%of students will use geometric constructions by constructing tangent arcs and lines.</p> <p>80% of students will correctly construct</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>orthographic projections showing a top view, front view, and right side view.</p> <p>Instrumentation Technology:</p> <p>80% of students will be able to explain the principles of PLCs.</p> <p>80% of students will be able to identify the different types of PLC hardware.</p> <p>80% of students will be able to explain the numbering systems, encoding/decoding, and logical operations.</p> <p>80% of students will be able to program all types of internal and discrete instructions.</p> <p>Electronics Technology:</p> <p>80% of students will be able to analyze a sine wave, and explain its characteristics and applications in AC circuits.</p> <p>80% of students will be able to use an oscilloscope to measure AC voltage and frequency.</p> <p>80% of students will be able to use multimeters to measure AC voltage and current.</p> <p>80% of students will be able to construct transformer circuits, and measure voltages and currents as calculated.</p>		
2	Place students in jobs related to their training.	Job placement for Industrial Technology is measured by follow up. Follow up records are kept in the counselor's office		
3	Students will prove their knowledge of applicable skills learned throughout the two year program in either Drafting, Instrumentation, or Electronics.	62% of the students will be required to successfully pass the MS-CPAS test at the completion of their required technical classes		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Drafting and Design Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Student will demonstrate written and performance knowledge of CAD and GIS software and practice skills using surveying and GPS equipment. Students will demonstrate an understanding of construction estimating and drawing requirements and the skills needed to design and produce machine parts.	The Drafting and Design Technology Program evaluation will be based on the following data collected from student graduation surveys, enrollment and job placement. Enrollment 75%, Retention 75%, completion 75%, graduation 75% and job placement 75%.	
2	Students will demonstrate and master the technical skill necessary for employment in entry level positions as CAD Technician. These technical skills and required competencies are outlined in the State Department of Education Curriculum Framework.	The Drafting and Design Technology program will be evaluated based on job performance, the MS-CPAS test scores (70% passing), student evaluation of instructors and director and chair evaluations of instructors.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1114 Fundamentals of Drafting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to sketch and develop views of basic shapes.	100% of the students who complete this course will be able to recognize and draw basic shapes in design.		
2 The student will demonstrate the ability to properly use geometric construction.	85% of the students who complete this course will be able to correctly draw tangent arcs and lines.		
3 The student will demonstrate the ability to construct orthographic projection.	85% of the students who complete this course will be able to draw the three main views in orthographic projection.		
4 The student will demonstrate the ability to dimension objects properly.	75% of the students who complete this course will be able to properly place dimensions within drawings.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1123 Computational Methods for Drafting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to utilize various measurement methods.	90% of the students who complete this course will be able measure distances and angles.		
2 The student will demonstrate the ability to apply industry data.	85% of the students who complete this course will be able to interpret graphs and charts.		
3 The student will demonstrate the ability to analyze complex geometric shapes.	80% of the students who complete this course will be able to calculate area using metric and English systems.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Instructional Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1133 Machine Design I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify the basic machining processes.	90% of the students who complete this course will be able to recognize basic machining symbols and the complete the process of machine drawings.		
2 The student will demonstrate the ability to create drawings of different types of fasteners.	85% of the students who complete this course will be able to correctly create blocks for different types of fasteners.		
3 The student will demonstrate the ability to prepare drawings for production.	75% of the students who complete this course will be able to construct and design a total set of working drawings for production using AutoCad.		
4 The student will demonstrate the ability to draw and prepare welding drawings with proper symbols.	85% of the students who complete this course will be able to interpret and create welding drawings with symbols for production.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1313 Principles of CAD			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will create, save, remove, and move files between folders and subfolders.	90% of the students that complete this course will be able to create, save, remove and move files between folders and subfolders. This will be done as a class assignment using a handout.		
2 Students will demonstrate the ability to insert tables into a drawing and edit the tables.	80% of the students who complete this course will be able to insert and edit tables on a test.		
3 The students will place and edit text on a drawing.	90% of the students who complete this course will be able to place text on a drawing and edit it. This will be done using a drawing assignment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1323 Intermediate CAD			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will place dimensions on a drawing as per industry standards.	90% of the students completing this course will be able to apply dimensions to a drawing as per industry standards.		
2 Students will manipulate data between drawing files.	90% of the students who complete this course will be able to import and export drawing data and files.		
3 Students will develop a symbols library.	100% of the students will develop a symbols library.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1413 Elementary Surveying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to correct distance measurements for various field conditions.	75% of the students who complete this course will be able to correct distance measurements for various field conditions on an examination.		
2 The student will calculate the difference in elevation between various points.	100% of the of the students who complete this course will correctly calculate the difference in elevation between various points by using instruments.		
3 The student will demonstrate the ability to set up notes for differential leveling.	95% of the students who complete this course demonstrate the ability to set up notes for differential leveling field project.		
4 The student will demonstrate the knowledge needed to explain how to describe the direction of a line between two points.	90% of the students who complete this course will correctly explain how to describe the direction of a line between two points on a classroom assignment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2163 Machine Design II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to sketch a given mechanical part.	100% of the students who complete this course will be able to sketch a given mechanical part using AutoCad in classroom activities.		
2 The student will demonstrate the ability to take and record measurements of the given part.	85% of the students who complete this course will be able to correctly record measurements of the given part using basic machine tools.		
3 The student will demonstrate the ability to construct and design a total set of working drawings.	75% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad.		
4 The student will demonstrate the ability to interpret and apply geometric tolerancing.	75% of the students who complete this course will be able to interpret and apply geometric tolerancing on classroom assignments.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2243 Cost Estimating			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate the ability to determine material quantities for excavation.	80% of the students that complete this course will be able to calculate earthwork for excavation using data from a field survey.		
2 Students will prepare an estimate for the material required for a slab on grade foundation.	80% of the students that complete this course will correctly prepare a material list for a slab on grade foundation using information from a foundation plan.		
3 Students will identify and describe the essential elements of a contract.	80% of the students that complete this course will be able to identify and describe the essential elements of a contract on a test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2343 Advanced CAD			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will construct 3D solid models using solid primitives.	90% of the students that complete this course will be able to construct a 3D solid model using primitives.		
2 The students will use a variety of 3D visual styles display techniques.	90% of the students that complete this course will be able to use a variety of 3D visual styles display techniques.		
3 The students use grips and sub-object editing to alter 3D solid models.	90% of the students that complete this course will be able to edit 3D solid models using grips and sub-object editing commands.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2523 Pipe Drafting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify piping components and terms.	85% of the students who complete this course will be able to recognize pipe components and apply them properly to a design.		
2 The student will demonstrate the ability to construct a complete set of working drawings with pipe drafting.	75% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad.		
3 The student will demonstrate the ability to construct different views of pipes given certain data on specifications of pipe.	75% of the students who complete this course will be able to construct and design front and right side views of pipes along with elevation views using AutoCad.		
4 The student will demonstrate the ability to draw isometric drawings of pipe runs and fittings.	80% of the students who complete this course will be able to properly use isometric drawings to better show how pipes run through a plant.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2623 Architectural Design II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will develop a drawing plan and use it to draw a plot plan.	80% of the students that complete this course will be able to draw a plot plan.		
2 Students will design and draw a foundation plan and details.	80% of the students that complete this course will be able to design and draw a foundation plan.		
3 Students will design and draw a floor plan.	80% of the students that complete this course will be able to design and draw A floor plan.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: GIT 2123 Fundamentals of GIS			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE ..
1 Students will identify and work with the basic components of a GIS.	80% of the students that complete this course will be able to identify the basic components of a GIS.		
2 Students will use and understand the difference between raster and vector files.	80% of the students that complete this course will be able to understand the difference between a raster and a vector file.		
3 Students will describe and document the uses of GIS in public and private agencies.	80% of the students that complete this course will be able to describe and document uses for GIS in public and private agencies.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 – 2014

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Broad description of goals.	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Students will demonstrate practical knowledge/ skills, Demonstrating the use of test equipment which is necessary for employment in entry level positions in the workforce as per state Electronics Technology Curriculum.	<u>Measures and Standards Program Review Instrument</u> 90% retention in students taking the electronics technology program. 90% of graduates will be employed in the industrial industry after completing the electronics technology program.		
2 Students will demonstrate the technical knowledge to relate practical skills, including safety of test equipment. . Students must master the required competencies which are written, and practical applications for each of the electronics courses included in the Electronics Technology Curriculum.	70% of students will successfully pass the MS CPAS test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1113 DC Circuits			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate and practice general safety procedures in lab environments	Students who pass a written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate the ability to determine resistor types, value, tolerance, & power rating.	Students who complete this course will be able to state 75% of values of resistor color code by observing the color codes.		
3 Demonstrate ability to measure voltage, resistance, & current.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables voltage, current, & resistance.		
4 Interpret a schematic in relationship to a live circuit.	Student passing this course will be able to correctly interpret 80% of the symbols of a schematic diagram and troubleshoot and test a live circuit.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1123 AC Circuits			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate and practice general safety procedures in lab environments.	Students who pass a written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate ability to measure ac voltage and frequency with an oscilloscope.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
3 Demonstrate ability to measure ac voltage & ac current using a digital multi-meter.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
4 Interpret a schematic in relationship to filter configurations.	Student passing this course will be able to correctly interpret 75% of the symbols of a schematic diagram using capacitive/ inductive filters.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1213 Digital Devices			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate and practice general safety procedures in lab environments.	100% of student will pass a written safety quiz before given assignments. Instructor must observe safety measured applied to all assignments.		
2 Perform mathematical operations using digital number systems.	75% of students will be able to pass written test of digital numbers systems.		
3 Classify logic gates and explain their functions.	75% of students will be able to demonstrate in the lab the ability to distinguish between different logic circuits and their functions.		
4 Explain the operation of basic counters and sequential logic circuits.	75% of students will pass a written test explaining the basic operations of counters and sequential circuits.		
5 Demonstrate and utilize proper bread-boarding and troubleshooting techniques.	75% of students will pass a hands-on test and properly demonstrate the ability to wire projects using components and a bread-board.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1323 Microprocessors			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate the ability to describe the structure of a microprocessor using codes and acronyms.	70% of students will be able to decode codes and acronyms on a written test.		
2 Students will be able to describe the use of instruction sets and multilevel language programming.	70% of students will be able to complete instruction sets to run microprocessor on written and hands-on tests.		
3 Students will understand the principles and operations of a memory circuit.	70% of students will be able to conduct the operations of a microprocessor memory circuit on a written test.		
4 Students will be able to develop, execute, run, and debug programs.	70% students will be able to demonstrate the ability to write, execute, run, and debug a program in a lab exercise.		
5 Students will demonstrate the ability to utilize proper troubleshooting and bread-boarding techniques using a microcontroller.	70% student s will be able to demonstrate in the lab the ability to write, execute, run, and debug a program on the bread-board using a microcontroller.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1333 Solid State Devices and Circuits			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate the ability to explain semiconductor diode theory and apply to diode circuits.	70% of students that complete Solid State Devices will demonstrate the ability to explain semiconductor diode theory and apply to diode circuits as assessed by instructor observation.		
2 Student will demonstrate the ability to analyze the operation of semiconductor special purpose diodes.	70% of students that complete solid state devices will demonstrate the ability to analyze the operation of semiconductor special purpose diodes as assessed by instructor observation.		
3 Student will demonstrate the ability to analyze the operation of bipolar transistors.	70% of students that complete Solid State Devices, demonstrate the ability to analyze the operation of bipolar transistors as assessed by instructor observation.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1513 Math for Electronics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate the ability to perform mathematical operations using scientific and engineering notation.	70% of students that complete Math for Electronics will correctly perform mathematical operations using scientific and engineering notation. Student knowledge will be evaluated by a written test.		
2 Student will demonstrate the ability to list the key engineering metric prefixes and convert between them.	70% of students that complete Math for Electronics will correctly list the key engineering metric prefixes and convert between them. Student's knowledge will be evaluated by a written test.		
3 Student will demonstrate the ability to demonstrate the knowledge of the basic International System of Units (SI) system and the SI units for voltage, current resistance, and power.	70% of students that complete Math for Electronics will correctly demonstrate the knowledge of the basic SI system and the SI units for voltage, current resistance, and power. Student knowledge will be evaluated by a written test.		

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4	Student will demonstrate the ability to report measured data with the proper number of significant digits.	70% of students that complete Math for Electronics will correctly demonstrate the ability to report measured data with the proper number of significant digits. Student knowledge will be evaluated by a written test.		
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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1713 Drafting for Electronics Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate the understanding of drafting fundamentals.	70% of students will demonstrate drafting fundamentals – instructor observation and on a written test.		
2 Student will demonstrate the understanding of symbols, components and references used in schematic and logic diagrams.	70% of students will identify symbols, components and references used in schematic and logic diagrams on a written test.		
3 Student will demonstrate an understanding of electronics drafting using CAD.	70% of students will demonstrate an understanding of electronics drafting using Computer Aided Design (CAD) as assessed by instructor observation.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Instrumentation Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Student will demonstrate both practical and written knowledge as outlined in the State Department of Education framework curriculum such as comprehension of basic laws governing control devices, and fluids, necessary for employment in their field.	<p>100% - Students will be required to physically demonstrate safety procedures.</p> <p>70% - Students will be required to take written tests demonstrating comprehension of fundamental skills necessary for gainful employment in their fields.</p> <p>70% - Students will be required to demonstrate the ability to utilize testing equipment as mandated by individual class requirements.</p>		
2 Students will demonstrate the applicable skills learned throughout the semester. Students will be required to describe and discuss various systems and their components. Further, the students will be tested on	70% - Students will be required to complete lab reports and field study reports demonstrating comprehension of nomenclature, system procedures, and appropriate applications.		

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their understanding of system operations and characteristics. Testing will include written and practical application of procedures described and demonstrate to them.			
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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: ELT 1413 Motor Control Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.	70% of students that complete Motor Control Systems will apply proper safety techniques for various types of circuits and components in the instructor's presence.		
2 Student will diagram and wire a two-wire and three-wire motor control circuit with indicating pilot lights.	70% of students that complete Motor Control Systems will apply proper set up and operating techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.		
3 Student will troubleshoot a two-wire and three-wire motor control circuit with indicating pilot lights.	70% of students that complete Motor Control Systems will demonstrate troubleshooting techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: ELT 2613 Programmable Logic Controllers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.		
2 The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.		
3 The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.		
4 The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 1214 Fluid Power			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students shall be able to describe basic laws governing fluids.	70% of students that complete Fluid Power will either demonstrate competency in the instructor’s presence and or explain concepts effectively on a written assignment.		
2 Student shall Identify and draw symbols for hydraulics and pneumatics.	70% of students that complete Fluid Power will identify in the instructor’s presence hydraulic components identified from a schematic as well as draw symbols.		
3 Student shall explain fluids as pertaining to the transmission of energy.	70% of students that complete Fluid Power shall effectively explain the process in written form.		
4 Student will explain the operation of flow, pressure, and directional control valves.	70% of students that complete Fluid Power will demonstrate the operation of said items for the instructor for a recorded grade as well as correctly answer questions concerning those items on written assignments.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2114 Controls Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to recognize and calculate heat transfer equations associated with temperature measurement devices.	70% of students completing Control systems 1 will be capable of correctly completing heat transfer equations. Students will demonstrate this ability through testing in the presence of the instructor.		
2 Students will be able to recognize and calculate pressure equations associated with pressure measurement devices.	70% of students completing Control Systems 1 will be capable of correctly completing pressure equations. Students will demonstrate this ability through testing in the presence of the instructor.		
3 Students will be able to troubleshoot various sensing devices and systems containing such devices.	80% of students completing Control Systems 1 will be capable of troubleshooting various sensing devices and systems. Students will demonstrate this ability through practical lab examinations in the presence of the instructor.		
4 Students will be able to describe and utilize data transmission devices associated with control systems.	70% of students completing Control Systems 1 will be capable of describing and utilizing data transmission systems. Students will		

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	demonstrate this ability through practical lab examinations in the presence of the instructor.		
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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2124 Control Systems 2			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to describe control valve characteristics.	Upon completion of the course, 75% of students will be able to describe control valve characteristics. The ability to do so will be measured through testing in the classroom.		
2 The student will be able to troubleshoot process control loops.	Upon completion of the course, 75% of students will be able to troubleshoot process control loops. Attainment will be measured through practical examinations in the laboratory.		
3 The student will be able to describe and implement advanced control methods.	Upon completion of the course, 75% of students will be able to describe and implement advanced control methods. Attainment will be assessed through testing in the classroom and laboratory.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2214 Calibration and Measurement			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will define terms associated with measurement and calibration procedures.	75% of students will be capable of defining terms associated with measurement and calibration procedures.		
2 The student will describe a standard calibration procedure.	75% of students will be able to describe a standard calibration procedure.		
3 The student will describe and perform specialized calibrations of differential pressure cells.	75% of students will be able to describe and perform specialized calibrations of differential pressure cells.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: MFT 1113 Introduction to Automation and Controls			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.	70% of students that complete Introduction to Automation and Controls will apply proper safety techniques for various types of circuits and components in the instructor’s presence.		
2 Student will demonstrate proper use and operation of test equipment including volt, current, and ohm meters.	70% of students that complete Introduction to Automation and Controls will apply proper set up and operating techniques for various types of test equipment in the instructor’s presence for a recorded grade.		
3 Student will demonstrate proficiency in the use of a calculator including the use of International Scientific Units (SI) symbols and prefixes to describe electrical values, manipulate numbers in mathematical operations using scientific notation, engineering notation, and E notation.	70% of students that complete Introduction to Automation and Controls will demonstrate calculator proficiency as measured by a written examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

4	Student will explain manufacturing dynamics including identifying employer goals, employee responsibilities and benefits.	70% of students that complete Introduction to Automation and Controls will explain manufacturing dynamics as measured by a written examination.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: MFT 1123 Electrical Wiring			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students shall be able to apply general safety rules.	70% of students that complete Electrical Wiring shall explain and demonstrate safety rules and regulations for wiring near or on load centers and safety switches in the presence of the instructor and on written assignments.		
2 Student shall install and maintain raceways, conduit, and fittings.	70% of students that complete Electrical Wiring shall effectively identify and apply appropriate usage of raceways, conduit, and fittings in the instructor's presence.		
3 Student shall explain different types of three-phase service entrances, metering devices, main panels, raceways or ducts, subpanels, feeder circuits, and branch circuits according to electrical codes.	70% of students that complete Electrical Wiring shall explain said items on written assignments pulled directly from the National Electric Code (NEC).		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program that upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be employed in a Laboratory profession after completing their Clinical Education.	85% of the graduates will be employed in a laboratory profession after completing their clinical education.		
2 The student will be able to sit for the Medical Laboratory Technology (MLT) Board of Certification Exam and receive a passing score.	Upon graduation from the Medical Laboratory Technology Program, 75% of the graduating class will be successful in the passage of the MLT Board of Registry Exam.		
3 The student will successfully complete education in Hematology, Bloodbank, Chemistry, and Microbiology.	85% of the students graduating from the MLT program will achieve a satisfactory result on their Professional Evaluations in Hematology, Bloodbank, Chemistry, and Microbiology.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1112 Fundamentals of Medical Laboratory Technology; Phlebotomy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform a capillary puncture.	85% of the students will successfully perform a capillary puncture on a lab performance competency evaluation.		
2 The student will be able to perform basic microscopic operation.	85% of the students will successfully perform a basic microscopic operation on a competency evaluation.		
3 The student will be able to recognize the three main elements (red blood cells, white blood cells and platelets) in blood on a peripheral blood smear.	85% of the students will recognize blood elements on the peripheral blood smear competency evaluation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1212 Urinalysis; Body Fluids			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform a physical and chemical examination on urines.	85% of the students will perform physical and chemical exam on urines with correct interpretation using the physical and chemical competency lab evaluation.		
2 The student will be able to perform a microscopic exam and identify the significant structures in urine.	85% of the students will perform a microscopic exam and identify the significant structures in urine with correct interpretation using the microscopic competency lab evaluation.		
3 The student will be able to correlate urinalysis results with diseases.	85% of the students will correlate urinalysis results with diseases using the case study competency lab evaluation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1314 Hematology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
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1 The student will be able to correctly make slides for the CBC differential.	85% of the students will be able to make an acceptable peripheral blood smears for the CBC differential analysis.		
2 The student will be able to locate and correctly identify normal cells found in peripheral blood.	85% of the students will correctly perform differentials which correlate with preset criteria.		
3 The student will be able to correctly estimate a white blood cell count.	85% of the student's manual white blood cell estimate will correlate with the preset criteria.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1324 Hematology II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
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1 The student will be able to correctly perform a white blood cell count on a hemacytometer.	85% of the students will meet preset patient results for the manual WBC count on the hemacytometer using the manual unopette WBC competency lab evaluation.		
2 The student will be able to perform a prothrombin time on the coagulation instrument.	85% of the students will correctly complete a prothrombin time with accurate results which correlate with preset criteria.		
3 The student will be able to perform and interpret a complete blood count (CBC) differential.	85% of the students will correctly perform and analyze a CBC with accurate results which correlate with preset criteria.		
4 The student will be able to analyze and correlate the CBC differential with various diseases.	85% of the students will correctly diagnose diseases based upon CBC results which correlate with preset criteria.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1413 Immunology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to pipet correctly.	85% of the students will pipet correct amount when compared to standards provided by the instructor.		
2 The student will be able to perform an RPR test.	85% of the students will obtain correct results on the serology assay for syphilis according to preset criteria.		
3 The student will be able to perform the serology assay to detect infectious mononucleosis.	100% of the students will obtain correct results on the serology assay for infectious mononucleosis according to preset criteria.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1515 Clinical Chemistry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to locate and correctly identify the diagnostic structures observed in urine.	85% of the students will locate and identify significant findings and correlate the results with diseases which correlate with preset criteria.		
2 The student will be able to perform Glucose assays on the spectrophotometer.	85% of the students will perform glucose testing with accurate results which correlate with preset criteria.		
3 The student will be able to pipet standards and controls for creatinine assays.	85% of the students will obtain results that correlate with the package inserts provided by the manufacturer.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2424 Immunohematology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform and interpret blood group testing (Group A, Group B, and Group O).	85% of the students will perform and interpret blood group testing (Group A, Group B, and Group O) reactions which correlate with preset criteria.		
2 The student will be able to perform and interpret cross matches.	85% of the students will perform and interpret cross matches which correlate with preset criteria.		
3 The student will be able to recognize clinical significant antigens and antibodies in pre-transfusion testing.	85% of the students will correctly interpret antibody panels for antibody identification which correlate with preset criteria.		
4 The student will be able to obtain recognize and resolve discrepancy results in Bloodbank testing.	85% of the students will recognize and resolve discrepancy results in Bloodbank testing which correlate with preset criteria.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2612 Parasitology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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1 The student will be able to prepare slides for fecal exam for parasites.	85% of the students will correctly prepare and examine a wet prep of feces based on instructor checklist.		
2 The student will be able to locate and correctly identify eggs, cysts, and larva in feces.	85% of the students will locate and correctly identify eggs, cysts, and larva in feces and correlate with the disease processes based on instructor designed quiz.		
3 The student will be able to locate and identify bloodborne parasites on a peripheral blood smear.	85% of the students will correctly locate and identify bloodborne parasites on a peripheral blood smear and correlate them with the disease based on instructor designed quiz.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2615 Pathogenic Microbiology			
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STRATEGIC GOALS:			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will be able to perform and correctly interpret a gram stain.	85% of the students will perform gram stains and recognize correct reactions for pathogenic organisms which correlate with preset criteria.		
2 The student will be able to recognize key colonial morphology of pathogenic organisms on microbiology medias.	85% of the students will correctly interpret colony morphology of pathogenic organisms on various nonselective, selective, and differential medias which correlate with preset criteria.		
3 The student will be able to name and interpret key biochemicals for Staphylococcus, Streptococcus, and enteric pathogenic organisms.	85% of the students will correctly name and interpret key biochemicals for Staphylococcus, Streptococcus, and enteric pathogenic organisms which correlate with preset criteria.		
4 The student will be able to obtain correct organism name when given unknowns to identify.	85% of the students will correctly identify unknown organisms which correlate with preset criteria.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2712 Medical Laboratory Technology Seminar			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify areas of knowledge that should be targeted for further study in preparation for a certification exam.	85% of the students will utilize test results to identify areas of knowledge that should be targeted for further study in preparation for a certification exam by making at least 80% on the Board of Certification Mock exam.		
2 The student will be able to demonstrate professionalism and prepare for the certification exam.	85% of the students will demonstrate professionalism and prepare for the certification exam by membership in the American Society of Clinical Pathologist professions organization.		
3 The student will perform online testing to prepare for Board of Certification exam.	100% of the students will complete the online quizzes with Media Lab with 80% accuracy.		

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2724 Certification Fundamentals for MLT			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to obtain passing marks on mock exams administered by PRCC MLT department.	85% of the students will obtain passing marks on mock exams administered by PRCC MLT department.		
2 The student will be able to demonstrate a working knowledge of the clinical laboratory.	85% of the students will demonstrate a working knowledge of the clinical laboratory.		

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2916, 2926, 2936 Clinical Practice 1, 2, and 3			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to receive a satisfactory mark on the 3-week and 6-week evaluation by the teaching technologist.	60% of the students will receive a satisfactory mark on the 3-week evaluation by the teaching technologist. 85% of the students will receive satisfactory score on the 6-week evaluation by the teaching technologist.		
2 The student will be able to demonstrate the ability to think critically by gathering facts, generating insights, analyzing data, and evaluating information on case studies.	85% of the students will demonstrate the ability to think critically by gathering facts, generating insights, analyzing data, and evaluating information on case studies. .		
3 The student will be able to demonstrate a working knowledge of the clinical laboratory.	85% of the students will demonstrate a working knowledge of the clinical lab.		

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PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program that upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions, which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Perform effectively as entry-level radiographers.	75% of the graduates will be employed in x-ray technology after completion.		
2 Successfully write the ARRT examination for diagnostic radiographers.	Upon graduating 80% of the graduates will sit for and pass the ARRT exam in Radiography.		
3 The student will be prepared to pursue a baccalaureate degree or advanced level studies in a specialty area.	Upon completion of the program, 90% of the graduates will be prepared to further their education as indicated by the graduation rate.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RGT 1413 Imaging Principles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Differentiate between size and shape distortion.	80% of students will describe the difference between size and shape distortion through academic testing.	
2	Describe 4 different types of beam limiting devices.	80% of students will list and describe beam restrictors and their purpose.	
3	Explain the relationship between kVp and scatter and secondary radiation.	80% of student s will determine the effect kVp will have on secondary and scatter x-ray production.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RGT 1423 Digital Imaging			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Compare dynamic range to latitude of a screen/film receptor system to that of a digital radiography system	Through academic testing 85% of the students will demonstrate knowledge of these principles.		
2 Relate the receptor exposure indicator values to technical factors, system calibration, part/beam/plate alignment and patient exposure.	Through academic testing 85% of the students will demonstrate knowledge of the relationships of these items.		
3 Describe PACS and its function.	Through academic testing 85% of the students will show a clear understanding of the PACS function and its proper usage.		
4 To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RGT 2911 Radiation Biology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Recognize the five stages of acute radiation syndrome.	80% of students will correctly choose the five stages in academic testing.		
2 Choose the three major types of Acute radiation syndrome.	80% of students will choose the Acute radiation syndrome from a list in academic testing.		
3 Choose the two major premises of the Law of Bergonie and Tibondeau.	80% of students will select the appropriate premises from a list in academic testing.		
4 To retain students through completion of the course.	At least 75% of students, enrolled at date of reconciliation will complete the course using statistics from end of course data.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Associate Degree Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of the program, the PRCC-ADN graduate will become licensed as a registered I nurse.	80% of graduates will successfully complete the NCLEX-RN.		
2 Upon completion of the program, the PRCC-ADN graduate will be able to provide care to patients in a variety of health care settings.	Employers will report through communities of interest meetings and, employment surveys a 90% satisfaction with the graduates performance in providing care to patients in a variety of health care settings.		
3 Upon completion of the program, the PRCC-ADN graduate will be able to manage care of patients in a variety of health care settings.	Employers will report during communities of interest meetings and, employment surveys a 90% satisfaction with the graduates performance in managing care for patients in a variety of health care settings. Kaplan testing results will be at or above the national mean for managing care.		

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2013-2014

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8		
PROGRAM: Associate Degree Nursing – Level I				
COURSE LEVEL: NUR 1111 Fundamentals of Nursing				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will be able to identify therapeutic and non-therapeutic communication skills.	90% of all NUR 1111 students will correctly identify and analyze therapeutic and non-therapeutic communication skills on the nurse-patient interaction (process recording) assignment in clinical communication.		
2	The student will be able to demonstrate competency in wound care assessment.	90% of all NUR 1111 students will correctly assess a wound bed (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		
3	The student will be able to demonstrate competency in a skill using sterile technique.	90% of all NUR 1111 students will satisfactorily demonstrate the insertion of a urinary catheter using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		

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2013-2014

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 5, 6, 8	
PROGRAM: Associate Degree Nursing – Level 2			
COURSE LEVEL: NUR 1210 Medical Surgical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will be able to administer a subcutaneous injection.	95% of students who complete this course will successfully administer a subcutaneous injection to a simulated and/or a hospitalized patient.	
2	The student will accurately demonstrate prescribed medication calculations.	100% of students who complete this course will successfully calculate medications on the Medication Administration Test.	
3	The student will be able to demonstrate a cardiac physical assessment.	90% of students who complete this course will be able to successfully complete a cardiac physical assessment on a hospitalized patient.	
4	The student will be able to interpret the results of laboratory tests.	85% of students who complete this course will be able to accurately interpret 4-5 laboratory value questions on the final	

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		exam.		
5	The student will be able to administer a by mouth medication following the seven rights of medication administration.	100% of students who complete this course will successfully administer a by mouth medication to a simulated and/or hospitalized patient.		
6	The student will be able to monitor and administer intravenous medications following the seven rights of medication administration.	100% of students who complete this course will successfully monitor and administer intravenous medications to a simulated and/or hospitalized patient.		

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2013-2014**

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
INSTRUCTIONAL AREA: Associate Degree Nursing - Level II			
COURSE LEVEL: NUR 2104 Women's Health and Newborn Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curriculum for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to demonstrate an accurate assessment on a postpartum patient.	Be assigned a postpartal patient to accurately palpate a fundus on the postpartal patient.		
2 The student will be able to demonstrate an accurate physical assessment of a newborn.	Be evaluated on being able to accurately count the heart rate and respirations on a newborn.		
3 The student will be able to identify community agencies which provide services for women and neonates.	Visit at least one agency in the community providing services to women and neonates.		

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2013-2014**

PROGRAM OF STUDY: Nursing Education			Supports PRCC Strategic Goal(s): 1, 6, 8	
PROGRAM: Associate Degree Nursing				
COURSE LEVEL: NUR 2107 LPN to ADN Bridge				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will be able to demonstrate competency in a skill using sterile technique.	90% of all NUR 2107 students will satisfactorily demonstrate the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		
2	The student will be able to assess the patient's six basic needs.	90% of all NUR 2107 students will correctly demonstrate a complete head-to-toe physical assessment (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		
3	The student will be able to provide a safe, physical and psychosocial environment for the patient.	90% of the students in NUR 2107 will correctly demonstrate and identify safety precautions concerning patient care using the critical behaviors check-off sheet for medication administration.		
4	The student will be able to	90% of the students will appropriately		

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	demonstrate competency in shading syringes of appropriate dosage amounts.	shade syringes with correct medication amounts on the NUR 2107 dosage tests.		
5	The student will be able to demonstrate competency in the utilization of appropriate rounding rules for calculating medication amounts.	90% of the students will round correctly to the tenth and hundredth decimal place on the NUR 2107 dosage tests.		
6	The student will be able to list the rights of medication administration.	100% of the students will accurately list the rights of medication administration on the NUR 2107 dosage tests.		
7	The student will be able to demonstrate a complete physical assessment.	90% of students who complete this course will be able to successfully complete a physical assessment on a hospitalized/simulated patient.		
8	The student will be able to interpret the results of laboratory tests.	85% of students who complete this course will be able to accurately interpret 4-5 laboratory value questions on the final exam.		

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 5, 6, 8	
PROGRAM: Associate Degree Nursing			
COURSE LEVEL: Nursing 2115 Nursing Care of Children			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured? The student will:	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will demonstrate a complete physical assessment of the pediatric patient.	100% of students who complete this course will successfully complete a physical assessment on a pediatric patient.	
2	The student will use critical thinking in identifying nursing actions necessary to meet the pediatric patient's six basic needs.	100% of students will identify the six basic needs for the pediatric patient through the use of the nursing process.	
3	The student will be able to interpret and administer medications using the most appropriate method based on the pediatric patient's developmental level.	100% of students who complete this course will be able to successfully interpret and administer medications to the pediatric patient.	
4	The student will understand fetal heart circulation.	100% of students will diagram fetal heart circulation accurately on a test.	

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8	
PROGRAM: Associate Degree Nursing			
COURSE LEVEL: Nursing 2203 Psychiatric/Mental Health Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) What was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will be able to utilize principles of therapeutic communication in the care of patients experiencing alterations in mental/emotional health.	95% of all NUR 2203 students will present a process record of therapeutic communication between a patient and a staff member.	
2	The student will be able to communicate assessments, interventions, and progress toward achieving patient expected outcomes.	95% of all NUR 2203 students who complete this rotation will complete a long care plan which includes assessments, interventions and expected patient outcomes.	
3	The student will be able to utilize critical thinking skills to provide accurate and safe nursing care to meet patient's needs.	95% of all NUR 2203 students will use critical thinking skills to provide accurate and safe nursing care.	
4	The student will utilize standards of nursing practice while interacting with individuals and groups.	95% of all NUR 2203 students will actively use standards of nursing practice.	I

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8	
PROGRAM: Associate Degree Nursing – Level 4			
COURSE LEVEL: NUR 2209 Nursing VI			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Perform nursing skills competently and provide a safe physical and psychosocial environment for the patient.	95% of all NUR 2209 students will satisfactorily demonstrate accessing and de-accessing an implanted port and changing a central line dressing using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.	
2	Perform nursing procedures accurately based on evidence-based practice with minimal supervision, without causing undue physical or psychological distress to the patient or significant others and continually evaluate the plan of nursing care as related to established goals and revise as necessary.	95% of all NUR 2209 students will receive a satisfactory clinical summative evaluation after 2 clinical rotations.	
3	Collaborate with other members of the health care team to solve problems and achieve patient outcomes and understand multiple dimensions of patient- centered care including	100% of all NUR 2209 students who participate in the preceptorship component will receive a satisfactory final	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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patient/family/community preferences and values, involvement of family and friends, and coordination and integration of care.	faculty evaluation.		
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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5		
PROGRAM: Practical Nursing				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .	
1	The student will be able to describe the basic organization and physiology of the body from the cellular level to the systemic level and be able to explain the function of each body system as well as the relationship that exists between them.	80% of all students who complete the practical nursing program will identify the body systems and their functions by correctly answering 3 of 5 related questions on the comprehensive final exam.		
2	The student will be able to demonstrate knowledge in relation to administering medications and dosage calculations for all routes of medication including intravenous.	80% of students who complete the practical nursing program will have successfully administered medications, demonstrated safe dosage calculations and safely administered medications via all routes in the lab and or clinical setting.		
3	The student will demonstrate/apply knowledge of scientific principles and technical skills necessary to perform	80% of students who complete the practical nursing program will correctly identify knowledge of appropriate, effective and safe action and interaction		

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	nursing procedures in the lab or healthcare setting.	with clients and other members of the healthcare team in clinical and lab situations as reflected on the clinical evaluation tool and or the skills check off sheets.		
4	The student will identify stages of development across the lifespan and the impact of good nutrition on the health of the patient.	80% of all students who complete the practical nursing program will demonstrate satisfactory knowledge of development across the life span and nutritional health by correctly answering 3 of 5 related questions.		
5	The student will identify ways to promote and support the emotional, mental, and social well-being of individual and groups of clients.	80% of all students who complete the practical nursing program correctly 3 of 5 questions related to the promotion and support of emotional, mental, and social wellbeing of individuals and groups of patients.		
6	The student will synthesize understanding of common major disease processes, associated diagnostic test, treatments, and procedures for each.	80% of all students who complete the practical nursing program will correctly identify 3 of 5 related questions on the comprehensive final exam.		
7	Students will be successful in the Practical Nursing Program and NCLEX-PN (National Council of Licensure Exam – Practical Nursing).	80% of students will complete the certification program in Practical Nursing and will successfully pass NCLEX-PN for licensure on the first attempt.		

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1213 Body Structure and Function			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will describe the basic organization and physiology of the body from the cellular level to the systemic level.	80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.		
2 The student will describe the function of each body system and the relationship that exists between the body systems.	80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.		
3 The student will apply knowledge of body structure and function to provide safe and effective care.	80% of students who complete the course will correctly identify 8 out of 10 related questions (including scenario's and diagrams) on the final exam.		

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1443 Nursing Fundamentals and Clinical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify the role of the practical nurse and other members of the healthcare team including the Licensed Practical Nurse (LPN) scope of practice, legal parameters, and ethical considerations.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly answer 2 out of 4 healthcare team role questions on the final exam.		
2 The student will demonstrate appropriate use of the nursing process, the importance of individualized care, and proper communication techniques.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly answer 2 out of 4 nursing, care, and communication questions on the final exam.		
3 The student will identify and demonstrate appropriate principles of pharmacology including basic drug knowledge and basic medication calculation and administration.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly answer 2 out of 4 pharmacology questions on the final exam.		

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4	The student will identify stages of development across the lifespan including care specific to geriatric clients.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly answer 2 out of 4 development questions on the final exam.		
5	The student will demonstrate understanding of basic nursing concepts including nutrition, elimination, mobility, oxygenation, and surgical care.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly answer 2 out of 4 basic nursing concept questions on the final exam.		
6	The student identify and demonstrate clinical and lab safety including standard precautions and infection control.	100% of all students who complete the course will be able to pass the OSHA safety test within 3 attempts		
7	The student will demonstrate proper basic data collection and vital signs including appropriate follow-up for abnormal findings.	100% of all students who complete the course will correctly demonstrate obtaining vital signs and focused assessment data collection in the lab and/ or in the clinical setting.		

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1524 Therapy and Pharmacology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will safely start and manage an IV according to the clinical lab evaluation sheet in the nursing lab.	80% of students will correctly start and manage an IV according to the clinical lab evaluation sheet.		
2 Students will be able to list signs and symptoms of an IV Infiltration.	80% of students will list signs and symptoms of an IV infiltration correctly.		
3 Students will be able to correctly identify medications specific to the scope of the LPN.	80% of students with answer 2 of 4 questions correctly on the final exam.		

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1682 Adult Health Nursing Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly identify safe and effective care practices for the adult patients experiencing alterations in health or surgical conditions.	80% of students who complete the course will correctly identify 3 of 5 related questions on the final exam.		
2 The student will correctly identify ways to promote early detection and prevention of common alterations in health.	80% of students who complete the course will correctly answer 3 of 5 related questions on the final exam.		
3 The student will correctly identify ways to promote the physical, emotional, and social well-being of patients experiencing medical surgical problems, disease processes and alterations in their health.	80% of students who complete the course will correctly answer 3 of 5 related questions on the final exam.		
4 The student will correctly perform safe	80% of students will score a minimum		

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	and effective care practices for the patient experiencing a disease process, a medical surgical issue or any alteration of health.	"satisfactory" on 3 of 5 related objectives on the clinical evaluations.		
5	The student will correctly identify and plan ways to promote early detection or prevention of common alterations of health.	80% of students will score a minimum "satisfactory" on 3 of 5 related objectives on the clinical evaluations.		
6	The student will correctly implement and evaluate promotion of the physical, emotional, mental, and social well-being of patients experiencing any type of alteration in health.	80% of students will score a minimum "satisfactory" on 3 of 5 related objectives on the clinical evaluations.		

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Program: Occupational Therapy Assistant		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To graduate a competent entry level Occupational Therapy Assistants.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Occupational Therapy Assistant in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to the Framework Curriculum.	<p>85% of students will be retained from their freshman to sophomore years of training.</p> <p>85% of students will complete the program and graduate with their Occupational Therapy Assistant (OTA) degree.</p> <p>75% of graduates will find placement within the OTA profession within 2 months of graduation.</p> <p>85% of OTA graduates will maintain their placement in field of Occupational Therapy after 6 months following graduation.</p>		
2 Students will report overall satisfaction with program as per Student Assessment Tool.	Faculty will receive at least a “3” out of possible “5” in all areas of student		

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		evaluation of instructors.		
3	OTA graduates will pass the national NBCOT exam.	85% of OTA graduates will pass their national (NBCOT) certification exam.		
4	Employers will report overall satisfaction with preparation of entry-level practitioners per Employer Satisfaction Survey.	Employers will rate graduate performance to a level of at least "3" out of possible "5" in all selected performance areas.		

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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1315 Kinesiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will identify selected boney landmarks on skeleton models.	Students will identify selected boney landmarks on skeleton models during written testing and lab practical testing at an 85% accuracy level.		
2 Students will identify selected muscles on human body models.	Students will identify selected muscles on human body models during written testing and lab practical testing at an 85% accuracy level.		
3 Students will identify selected actions of muscles at an 80% accuracy level.	During written testing of muscle functions, students will identify selected actions of muscles at an 80% accuracy level.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1433 Occupational Therapy Skills II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will demonstrate knowledge of selected physical agent modalities.	During modality testing, students will score an average of 80% proficiency level.		
2 Students will describe selected principles of therapeutic exercise.	Students will score at an 80% proficiency level in written testing on concepts of therapeutic exercise.		
3 Students will demonstrate principles of safe feeding of patients.	During feeding lab checkoff, 100% of students will demonstrate comprehensive application of basic feeding principles.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1513 Group Process			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will be able to apply group leadership principles	85% of students will apply principles of seven steps approach to group leadership at a proficiency of 90% in actual lab application.	
2	The student will identify elements of psychosocial treatment frameworks.	85% of students will identify characteristics of 4/5 selected psychosocial frameworks in the context of a multiple choice test.	
3	The student will demonstrate appropriate group planning.	85% of students will prepare a group planning sheet corresponding to the student's lab practical leadership activities at a proficiency of 90% with respect to elements presented in class.	

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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 2443 Occupational Therapy Skills III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate correct Manual Muscle testing procedure in Lab testing format.	Students will demonstrate correct Manual Muscle testing procedure in a Lab testing format at an 85% accuracy level.		
2 Students will demonstrate use of ultrasound and electrical stimulation modalities.	Students will demonstrate use of ultrasound and electrical stimulation modalities in a Lab testing format at an 85% accuracy level.		
3 Students will demonstrate correct use of goniometer.	Students will demonstrate correct use of an goniometer in a Lab testing format at an 85% accuracy level.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 2813 Healthcare Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to differentiate eligibility, benefits, and selected details of Medicare Part A, Medicare Part B, and Medicaid	Students will differentiate eligibility and benefits and selected details of Medicare Part A, Medicare Part B, and Medicaid with 80% accuracy in a multiple choice testing format.		
2 Students will be able to describe a health issue affecting large populations in moderate detail.	80% of students will describe a health issue affecting large populations in moderate detail in a discussion format.		
3 Students will be able to identify selected characteristics of various health care environments.	Students will be able to identify selected characteristics of various health care environments with 80% accuracy in a multiple choice testing format.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Supports PRCC Strategic Goal(s): 1, 3, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.

	OBJECTIVES - Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	To provide a curriculum with quality instruction in courses which will satisfy the needs of industry and meet statewide standards.	<p>A minimum of 70% of all students enrolled in the Occupational Training core curriculum classes will successfully complete the student learning outcomes for the selected courses.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:</p> <p>Construction Management:</p> <p>70% of students will correctly demonstrate the ways of returning overhead costs in the bid.</p> <p>70% of students will correctly prepare a materials estimate for a construction bid.</p> <p>70% of students will correctly prepare a</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>labor estimate for a construction bid.</p> <p>70% of students will correctly prepare an equipment estimate for a construction bid.</p> <p>Electrical:</p> <p>70% of students will correctly identify residential and commercial symbols used on drawings.</p> <p>70% of students will correctly design and wire switching circuits using the three basic types of switches.</p> <p>70% of students will correctly solve for unknown voltage, current, resistance and power values using ohm's law.</p> <p>70% of students will correctly design draw and wire 2 and 3 wire motor control circuits</p> <p>Heating, Air Conditioning, and Refrigeration :</p> <p>70% of students will correctly demonstrate the relationship of pressures and fluids at saturation temperatures.</p> <p>70% of students will correctly explain compound gauges.</p> <p>70% of students will correctly convert cooling capacity from tons of refrigeration to Kilo-watts (K.W.) and British thermal units/hour (Btu/h) to kW.</p> <p>70% of students will correctly demonstrate and describe the elements of Environmental Protection Agency and Occupational Safety and Health Administration safety regulations and first aid.</p> <p>Welding:</p> <p>70% of students will correctly perform safety</p>	
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

		<p>inspections of equipment and accessories.</p> <p>70% of students will correctly demonstrate safety rules required in the industrial workplace.</p> <p>70% of students will correctly make minor external repairs to equipment and accessories.</p> <p>70% of students will correctly set up shielded metal arc welding operations on carbon steel.</p>		
2	To place students who successfully complete Occupational Training programs.	Job placement for Occupational Training is measured by follow up. Follow up records are kept in the counselor's office.		
3	To instruct students through curricula which have been created by the combined efforts of the Mississippi State University Research and Curriculum Unit and instructors from all programs in the State.	60% of the students will demonstrate practical knowledge and skills that are necessary for employment in entry level positions in the workforce as determined by C-PAS exam.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Advanced Construction Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
	DEPARTMENTAL OBJECTIVES- Measurable indicators(More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome? USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in commercial and residential carpentry. Students will apply leadership skills and related academic knowledge needed to be a viable member of the workforce.	70% of all students will be able to demonstrate practical knowledge and skills of an entry level commercial and residential carpenter. Knowledge and skills will be assessed by means of final exams and performance evaluations.	
2	Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions as cabinet makers.	70% of all students will be able to demonstrate practical knowledge and skills of an entry level cabinet maker. Knowledge and skills will be assessed by means of performance evaluations.	

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3	Students will demonstrate practical knowledge and skills which are necessary for certification by the National Center for Construction Education and Research (NCCER).	80% percent of students will demonstrate practical knowledge and skills necessary for certification by the NCCER. Knowledge and skills will be assessed by means of written and performance exams.		
4	Students will demonstrate practical knowledge and skills which are required for an OSHA 10 Card. (OSHA-Occupational Safety and Health Administration)	90% percent of students will demonstrate practical knowledge and skills required for an OSHA 10 Card. Knowledge and skills will be assessed by means of written and performance exams.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1116 Foundations			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the proper procedures for construction of residential and commercial building foundations.	80% of students will correctly explain the procedures for construction of residential and commercial building foundations. Knowledge and skills will be assessed using written and performance exams.		
2 Identify the materials needed to properly construct residential and commercial building foundations.	70% of students will correctly identify the materials needed to properly construct residential and commercial building foundations. Knowledge and skills will be assessed using written and performance exams.		
3 Utilize construction prints to determine dimensions and locations of various components of foundations.	80% of students will correctly utilize construction prints to determine dimensions and locations of various components of foundations. Knowledge and skills will be assessed using written and performance exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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4	Complete NCCER Certification in Core Curriculum. (NCCER National Center For Construction Education and Research).	80% of students will complete NCCER modules and receive a certification in Core Curriculum. Knowledge and skills will be assessed using multiple choice exams and performance exams from NCCER guidelines.		
5	Identify the location of a building using available construction prints and surveying equipment.	80% of students will correctly identify the location of a building using available construction prints and surveying equipment. Knowledge and skills will be assessed using performance exams.		
6	Safely Construct form systems for various types of foundations.	80% of students will correctly safely construct form systems for various types of foundations. Knowledge and skills will be assessed using performance exams.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1133 Blueprint Reading			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the elements and layout of residential and commercial prints.	70% of students will correctly explain the elements and layout of residential and commercial prints. Knowledge and skills will be assessed using written and performance exams.		
2 Demonstrate the use of scale in architectural drawings.	80% of students will correctly demonstrate the use of scale in architectural drawings. Knowledge and skills will be assessed using written and performance exams.		
3 Explain the elements of building specifications and building codes in residential and commercial construction.	80% of students will correctly explain the elements of building specifications and building codes in residential and commercial construction. Knowledge and skills will be assessed using written and performance exams.		

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4	Prepare a bill of materials from a set of plans.	70% of students will correctly Prepare a bill of materials from a set of plans. Knowledge and skills will be assessed using written and performance exams.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1236 Floor and Wall Framing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the proper construction techniques for residential and commercial floor and wall framing systems using wood as a building material.	70% of students will correctly explain the proper construction techniques for residential and commercial floor and wall framing systems using wood as a material. Knowledge and skills will be assessed using written and performance exams.		
2 Identify the components of residential and commercial floor and wall framing systems.	80% of students will correctly identify floor and wall framing components. Knowledge and skills will be assessed using written and performance exams.		
3 Safely Construct floor and wall systems using wood as a building material.	70% of students will safely construct floor and wall systems using wood as a building material. Knowledge and skills will be assessed using performance exams.		
4 Complete NCCER (National Center for Construction Education and Research) standards and receive certification for	70% of students will complete NCCER (National Center for Construction Education and Research) standards and		

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	Carpentry Fundamentals Level One.	receive certification for Carpentry Fundamentals Level One. Knowledge and skills will be assessed by means of performance and written exams		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1245 Ceiling and Roof Framing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the proper construction techniques for residential and commercial ceiling and roof framing systems using wood as a building material.	70% of students will correctly explain the proper construction techniques for residential and commercial ceiling and roof framing systems using wood as a material. Knowledge and skills will be assessed using written and performance exams.		
2 Identify the components of residential and commercial ceiling and roof framing systems.	80% of students will correctly identify ceiling and roof framing components. Knowledge and skills will be assessed using written and performance exams.		
3 Safely Construct ceiling and roof systems using wood as a building material.	70% of students will safely construct ceiling and roof systems using wood as a building material. Knowledge and skills will be assessed using performance exams.		
4 Complete NCCER (National Center for Construction Education and Research) standards and receive certification for	70% of students will complete NCCER (National Center for Construction Education and Research) standards and		

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2013-2014

	Carpentry Fundamentals Level One.	receive certification for Carpentry Fundamentals Level One. Knowledge and skills will be assessed by means of performance and written exams		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1316 Interior Finishing and Cabinet Making			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain terms, materials, and installation techniques for interior finishing.	80% of students will correctly explain terms, materials, and installation techniques for interior finishing. Knowledge and skills will be assessed using written and performance exams.		
2 Safely install interior finish materials.	70% of students will safely install interior finish materials. Knowledge and skills will be assessed using performance exams. Knowledge and skills will be assessed using performance exams.		
3 Explain terms, materials, construction and installation techniques for cabinet making.	70% of students will correctly explain terms, materials, construction and installation techniques for cabinet making. Knowledge and skills will be assessed using written and performance exams.		
4 Safely build and install wall and base cabinets.	70% of students will safely build and install wall and base cabinets. Knowledge and skills will be assessed using performance		

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		exams.		
5	Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology	Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Advanced Construction Technology	
COURSE LEVEL: CAV 1413 Roofing	

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Identify materials and applications used in commercial and residential roofing.	80% of students will correctly identify materials and applications used in commercial and residential roofing. Knowledge and skills will be assessed by using written and performance exams.		
2	Safely install a roof using various types of materials.	80% of students will safely install a roof using various types of materials.		
3	Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1513 Exterior Finishing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the materials and techniques used for exterior finishing in residential and commercial construction.	70% of students will correctly explain the materials and techniques used for exterior finishing in residential and commercial construction. Knowledge and skills will be assessed using written test and performance exams.		
2 Safely install exterior wall covering, cornices, and exterior trim.	80% of students will Safely install exterior wall covering, cornices, and exterior trim. Knowledge and skills will be assessed using performance exams.		
3 Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CAV 2113 Principles of Multi-Family and Light Commercial Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Understand OSHA (Occupational Safety and Health Administration) Standards and receive an OSHA 10 hour card.	80% of students who complete this course will receive an OSHA 10 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 10 hour class, including a written exam.		
2 Explain different materials and techniques used in light commercial construction.	70% of students will correctly explain different materials and techniques used in light commercial construction. Knowledge and skills will be assessed using written and performance exams.		
3 Safely construct walls using light gauge metal framing members.	70% of students will safely construct walls using light gauge metal framing members. Knowledge and skills will be assessed using performance exams.		
4 Safely construct a commercial ceiling using a grid and tile system.	70% of students will safely construct a commercial ceiling using a grid and tile system. Knowledge and skills will be		

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		assessed using performance exams.		
5	Explain the applications of Masonry in multi-family and light commercial Construction.	80% of students will correctly explain the applications of Masonry in multi-family and light commercial Construction.		
6	Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CON 1213 Construction Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe how soil relates to construction. Define Compaction and its applications. Visually classify soils.	70% of students who complete this course will correctly be able to describe the different types of compaction for different classes of soils. Knowledge and skills will be assessed using field performance exams as well as written test.		
2 Explain the properties, placement, and tests for Portland cement concrete.	70% of students who complete this course will correctly be able to identify, place and test Portland cement concrete. Knowledge and skills will be assessed using field and lab exams as well as written test.		
3 Describe the uses of steel as a building component.	70% of students who complete this course will correctly be able to identify the uses of steel as a building component. Knowledge and skills will be assessed using lab exams well as written test.		
4 Describe the uses of wood as a	70% of students who complete this course		

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	building component. Construct using wood as a building component.	will correctly be able to identify and construct using wood building materials. Knowledge and skills will be assessed using lab and field exams as well as written test.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CON 2123 Construction Cost Estimation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the different types of bids in construction and the documents needed for the bidding process.	70% of students who complete this course will correctly be able to describe the different types of construction bids and the documents needed for the bidding process. Knowledge and skills will be assessed using written exams and performance exams.		
2 Demonstrate how to conduct quantity takeoffs using actual construction prints.	70% of students who complete this course will correctly be able to demonstrate how to conduct quantity takeoffs using actual construction prints. Knowledge and skills will be assessed using performance exams.		
3 Explain overhead cost as they relate to the construction industry.	70% of students who complete this course will correctly be able to explain overhead cost as they relate to the construction industry. Knowledge and skills will be assessed using written test.		

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4	Explain direct cost of materials, labor, and equipment as it relates to the construction industry.	70% of students who complete this course will correctly be able to explain direct cost of materials, labor, and equipment as it relates to the construction industry. Knowledge and skills will be assessed using written test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CON 2413 Construction Safety Standards			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Locate and Identify OSHA standards. (OSHA-Occupation Safety and Health Administration)	70% of students who complete this course will receive OSHA 30 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 30 hour class, including a written exam.		
2 Develop a Safety Policy and Program.	70% of students who complete this course will construct a useable safety policy and procedure program. Knowledge and skills will be assessed by completing a comprehensive safety policy program in writing that can be used for a viable construction company.		
3 Plan and conduct a safety meeting.	70% of students who complete this course will plan and conduct a proper safety meeting. Knowledge and skills will be assessed by performance evaluation.		

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4	Create and make use of JSA's and TSA's on a construction job. (JSA-Job Site Analysis, TSA-Task Site Analysis)	70% of students who complete this course will create and make use of JSA's and TSA's on a construction job. Knowledge and skills will be assessed by performance evaluation.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 – 2014

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate practical knowledge and skills such as Engine repair, alignment, and electrical diagnosis operations which are necessary for employment in entry level positions in the workforce.	70% of completing students will pass and obtain NATEF certification.		
2 Students will demonstrate practical skills needed to master diagnostic test equipment.	90% of students must master diagnostic equipment, and must pass hands-on testing in lab shop observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1124 Basic Electrical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will show proficiency in basic electrical.	Testing – 60% will show proficiency in basic electrical on an Automotive Service Excellence Standard (ASE) style chapter test.		
2 Students will demonstrate the ability to repair basic electrical systems.	60% of all students will repair basic electrical systems and evaluation done by observation.		
3 Student will perform basic electrical repair.	60% of students must demonstrate the ability to perform basic electrical repair on an exam with ASE questions.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1134 Advanced Electrical Electronic Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 Identify and apply advanced electrical principles in the auto shop.	70% of students will display a working knowledge of basic electrical on a standard test and by observation in a shop setting.		
2 Explore employment opportunities and responsibilities in the auto electrical field.	70% of all students will explore opportunities and requirements necessary to work in an automotive shop in electrical automotive field.		
3 Know basic electrical skills.	70% of students must demonstrate the ability to identify basic electrical terms.		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1315 Manual Drive Trains/Transaxles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will perform proper removal procedures of manual transmissions.	80% of students will perform proper removal procedures of manual transmissions as determined by lab observation.		
2 The student will properly remove, replace, and adjust clutch components.	80% of students will properly remove, replace, and adjust clutch components as determined by lab observation.		
3 Student will perform engine repair.	60% of students must demonstrate the ability to perform engine repair on the final exam with ASE style questions.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1424 Engine Performance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 Student will show proficiency in engine performance ATT 1424. By diagnosing noise and vibration concerns	Testing – 70% will pass the Automotive Service Excellence Standard (ASE) style test.		
2 Student will demonstrate the ability to diagnose and repair engine performance related tasks.	70% of students will diagnose and repair performance problems. Evaluation will occur through observation.		
3 Student will perform engine performance tasks.	70% of students must demonstrate the ability to perform engine performance tasks on an ASE style test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1715 Engine Repair			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Student will show proficiency in engine repair.	Testing – 70% will pass the Automotive Service Excellence Standard (ASE) style chapter written test.		
2 Student will demonstrate the ability to repair engine assembly.	70% of students will repair an engine. Evaluation done by observation of hands-on tasks.		
3 Student will perform engine repair.	60% of students must demonstrate the ability to perform engine repair on the final exam with ASE style questions.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1811 Introduction, Safety, and Employability Skills			
MISSION STATEMENT : Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION : To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES- Measurable indicators (more specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .			
1	Identify and apply safety in the auto shop. Describe how to avoid workplace accidents.	80% of students will display a working knowledge of safety on a standard safety test and by observation in a shop setting.	
2	Explore employment opportunities and responsibilities.	80% of all students will contact three places of business and write a report about the opportunities and requirements necessary to work in an automotive shop.	
3	Design a resume and complete a job application.	80% of students must demonstrate the ability of writing a resume with emphasis on accuracy of information to be determined by evaluation of resume.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2325 Automatic Transmissions and Transaxles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will list the common characters of modern automatic transmissions.	80% of students will correctly list the common characters of modern automatic transmissions as determined by test.		
2 The student will properly diagnose common automatic transmission problems.	80% of students will properly diagnose common automatic transmission problems as determined by lab observation.		
3 The student will identify internal codes in modern automatic transmissions.	80% of students will properly identify internal codes in modern automatic transmissions as determined by lab observation.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2335 Steering and Suspension			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 Explore general suspension and steering diagnosis.	80% of students must display the ability to diagnose and repair suspension and steering concerns in lab. To be determined by observation of student in shop setting.		
2 Perform standard alignment diagnosis and properly align an automobile.	75% of students must be able to perform a four wheel performing a four wheel alignment. Grade will be determined by observation.		
3 Explore wheel and tire diagnosis and repair.	85% of all students must define the alignment angles and their effect on steering stability. To be determined by testing using ASE style questions.		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2444 Engine Performance III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will perform scan diagnostics on engines.	80% of students will properly perform scan diagnostics on engines as determined by lab observations.		
2 The student will conduct preliminary checks on onboard diagnostics gen-2 processors.	80% of students will properly conduct preliminary checks on onboard diagnostics gen-2 processors as determined by lab observation.		
3 The student will diagnose and repair related faults.	80% of students will properly diagnose and repair related faults as determined by lab observation.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 2, 6	
PROGRAM: Brick, Block and Stonemasonry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block and Stonemasonry to students within the district.			
PROGRAM OUTCOMES– Broad description of intended impact on students (program goals)	ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the brick, block and stonemasonry profession.	70% of the graduating students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions which will be assessed by means of final exams and instructor observation.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with brick, block, and stone masonry as determined by final exams in the pertinent areas.		
3 To provide an individual the ability to find employment in a related work area.	60% of completers will find employment in related workforce as determined by job placement follow-up.		
4 Student will be successful in the Brick, Block and Stone Masonry program.	A minimum of 70% of all students enrolled in the Brick, Block and Stone Masonry program will successfully complete the student learning outcomes for the selected		

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		<p>courses.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:</p> <p>The student will demonstrate the ability to read a carpenter's rule to 1/16th accuracy.</p> <p>The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.</p> <p>The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.</p> <p>The student will demonstrate the ability to mix mortar to specifications (hand & machine)</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Brick, Block, and Stonemasonry

COURSE LEVEL: BBV 1115 Brick and Block Laying

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to establish, build and erect corner leads.	70% of students who successfully complete this course will establish, build and erect corner leads to instructor specifications.		
2 The student will demonstrate the ability to lay brick/block to line.	70% of students who successfully complete this course will lay brick/block to line according to instructor's specifications.		
3 The student will demonstrate the ability to set closures on a masonry course.	70% of students who successfully complete this course will set closures of brick/block on a masonry course according to instructor's specifications.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1215 Masonry Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to mix mortar to specifications (hand & machine)	70% of student who complete this course will mix mortar by both hand & machine mortar mixer according to instructor specifications.		
2 The student will demonstrate the ability to install concrete reinforcement.	70% of students who successfully complete this course will install concrete reinforcement to instructor's specifications.		
3 The student will demonstrate the ability to set up the safe & efficient work area.	70% of students who successfully complete this course will set up a safe & efficient work area according to instructor specifications.		
4 The student will demonstrate the ability to prepare mortar for stone masonry	70% of students who successfully complete this course will prepare mortar for stone masonry project according to instructor's specifications.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1223 Blueprint Reading and Estimating			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to read a carpenter's rule to 1/16 th accuracy.	70% of students who successfully complete this course will read a carpenters rule to 1/16 th accuracy according to instructor's specifications.		
2 The student will demonstrate the ability to read a foundation plan.	70% of students who successfully complete this course will read a foundation plan according to instructor's specifications.		
3 The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.	70% of students who successfully complete this course will estimate blocks, bricks, mortar and sand for a specific project according to instructor's specifications.		
4 The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.	70% of students who successfully complete this course will estimate miscellaneous materials for a masonry construction project according to instructor's specifications.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1313 Tools, Equipment, and Safety			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify and use masonry tools and equipment.	70% of completers will demonstrate the ability to properly use masonry tools and equipment with evaluation by instructor.		
2 The student will be able to explain safe work practices for the masonry shop and job site.	70% of completers will be able to explain safe work practices for the masonry shop and job site according to Occupational Safety and Health Administration (OSHA) and Environmental Protection Agency (EPA) regulations with evaluation by instructor.		
3 The student will be able to demonstrate the ability to care for the tools and equipment in the masonry shop.	70% of completers will demonstrate proper care for masonry tools and equipment in the shop with evaluation by instructor.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1425 Advanced Block Laying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate safety procedures for layout and construction of block columns, piers, and various walls.	70% of completers will demonstrate proper safety procedures for layout and constructions of block columns, piers, and various walls with evaluations by the instructor.		
2 The student will describe and perform procedures to layout and construct block columns.	70% of completers will be able to describe and perform procedures to layout and construct block columns to instructor specifications with instructor evaluation.		
3 The student will explain and apply procedures to lay out hollow block pier.	70% of completers will demonstrate the ability to lay out a hollow block pier to instructor specifications with evaluation by instructor.		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1525 Advanced Brick Laying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate safety procedures for layout and construction of brick columns, piers, and various walls.	70% of completers will demonstrate proper safety procedures for layout and constructions of brick columns, piers, and various walls with evaluations by the instructor.		
2 The student will describe and perform procedures to layout and construct brick columns.	70% of completers will be able to describe and perform procedures to layout and construct brick columns to instructor specifications with instructor evaluation.		
3 The student will explain and apply procedures to lay out hollow brick pier.	70% of completers will demonstrate the ability to lay out a hollow brick pier to instructor specifications with evaluation by instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1623 Chimney and Fireplace Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will utilize safety procedures to lay out and construct fireplaces and chimneys.	70% of students who successfully complete this course will be able to lay out and construct fireplaces and chimneys with evaluations by the instructor.		
2 The student will be able to describe and perform procedures to construct chimneys with mantel and hearth to specifications.	70% of students who successfully complete this course will perform procedures to construct chimneys with mantel and hearth with evaluations by the instructor.		
3 The student will explain and apply procedures to construct chimneys to specifications	70% of students who successfully complete this course will apply procedures to construct fireplaces or chimneys for a specific project with evaluations by the instructor.		
4 The student will follow procedures for refractory masonry. Layout, prepare, and demonstrate procedures for layout using refractory materials.	70% of students who successfully complete this course will estimate refractory materials for a masonry construction project with evaluations by the instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1723 Arch Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will gain advanced experiences in layout and construction of arches	70% of students who successfully complete this course will establish layout and construction of arches to instructor specifications.		
2 The student will describe and explain the history and development of arches.	70% of students who successfully complete this course will describe the different types of arches to instructor's specifications.		
3 The student will be able to explain the techniques utilized in developing arches to include cutting and shaping of various masonry units.	70% of students who successfully complete this course will develop the ability to build brick and stone arches according to instructor's specifications.		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Brick, Block, and Stonemasonry

COURSE LEVEL: BBV 1823 Steps, Patios, and Brick Floors

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will demonstrate the ability to construct steps, using a framing square with 2 and 4 foot levels	70% of students who successfully complete this course will establish and build brick steps.		
2	The student will demonstrate the ability to construct patios by leading a brick guideline.	70% of students who successfully complete this course will successfully build brick patios by guideline.		
3	The student will demonstrate the ability to construct brick floors using different patterns such as a “running bun”, “basket weave”, or “herring bone”.	70% of students who successfully complete this course will be able to construct brick flooring.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Management Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing & Machining Technology to students within the PRCC district.			
Program Outcomes - Measurable indicators (More specific description of impact on student.) WHAT should a student, know, think, or be able to do upon completion of program/course.	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student). HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance) Make a CHANGE or IMPROVE .
1 Student will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in Construction Management. Students will apply leadership skills and related academic knowledge needed to be a viable member of the workforce.	70% of all students will be able to demonstrate practical knowledge and skills of an entry level construction manager. Knowledge and skills will be assessed by means of final exams and performance evaluations.		
2 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in safety and related construction fields. Students will demonstrate knowledge of OSHA (Occupational Safety and Health Administration) standards.	70% of all students will be able to demonstrate practical knowledge and skills of an entry level Safety Technician or Construction professional. Knowledge of OSHA standards will be assessed by means of a 30 hour OSHA class followed by an examination of what was learned. Knowledge and skills will be assessed		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013– 2014**

		by means of performance evaluations.		
3	Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions as a material inspector and tester. Students will explain the properties, placement, and test of different construction material by the use of ASTM (American Society for Testing and Materials) standards.	70% of students will be able to demonstrate practical knowledge and skills of an entry level material specialist. Knowledge of material inspection and test will be assessed by means of final exams and standardized ASTM testing procedures.		
4	Students will complete NCCER (National Center for Construction Education and Research) Certification in Core Curriculum, Carpentry Level 1, and Carpentry Level III.	70% of students will complete NCCER Certification in Core Curriculum, Carpentry Level 1, and Carpentry Level III.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Management Technology			
COURSE LEVEL: CON 1113 Survey of Modern Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Create and show a power point presentation of a major construction project that has taken place in the modern age.	80% of students will correctly create and show their power point presentation before a class of their peers. Knowledge and skills will be assessed using a performance evaluation of their presentation.		
2 Illustrate the construction process from the idea to the closeout phase.	70% of students will correctly illustrate the construction process from the idea to the closeout phase. Knowledge and skills will be assessed using written exams.		
3 Plan and build a project as a construction team.	70% of students will correctly plan and build a project as a construction team. Knowledge and skills will be assessed using a performance evaluation of the team/teams.		
4 Complete NCCER Certification in Core Curriculum. (NCCER National Center For Construction Education and	80% of students will complete NCCER modules and receive a certification in Core Curriculum. Knowledge and skills will be		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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	Research).	assessed using multiple choice exams and performance exams from NCCER guidelines.		
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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology Supports PRCC Strategic Goal(s): 1, 3

PROGRAM: Construction Management Technology

COURSE LEVEL: CON 1213 Construction Materials

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe how soil relates to construction. Define Compaction and its applications. Visually classify soils.	80% of students who complete this course will correctly be able to describe the different types of compaction for different classes of soils. Knowledge and skills will be assessed using field performance exams as well as written test.		
2 Explain the properties, placement, and tests for Portland cement concrete.	80% of students who complete this course will correctly be able to identify, place and test Portland cement concrete. Knowledge and skills will be assessed using field and lab exams as well as written test.		

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3	Describe the uses of steel as a building component.	70% of students who complete this course will correctly be able to identify the uses of steel as a building component. Knowledge and skills will be assessed using lab exams well as written test.		
4	Describe the uses of wood as a building component. Construct using wood as a building component.	80% of students who complete this course will correctly be able to identify and construct using wood building materials. Knowledge and skills will be assessed using lab and field exams as well as written test.		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management Technology			
COURSE LEVEL: CON 1222 Plans and Documents			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Interpret Construction Prints.	70% of students who complete this course will correctly interpret a set of construction prints. Knowledge and skills will be assessed using performance exams, and written test.		
2 Interpret Construction Specifications.	70% of students who complete this course will correctly interpret a set of construction specifications. Knowledge and skills will be assessed using performance exams and written test.		
3 Describe Construction Contract Documents.	70% of students who complete this course will correctly interpret and describe different contract documents. Knowledge and skills will be assessed using written test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 1233 Construction Systems I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the construction applications of wood and the fasteners needed to construct with wood as per NCCER(National Center for Construction Education and Research) standards.	80% of students will correctly describe the applications of wood and fasteners needed to construct with wood as per NCCER(National Center for Construction Education and Research) standards. Knowledge and skills will be assessed by means of performance and written exams.		
2 Demonstrate the safe use of hand and power tools used in residential and commercial construction as per NCCER(National Center for Construction Education and Research) standards.	80% of students will correctly demonstrate the safe use of hand and power tools used in residential and commercial construction as per NCCER(National Center for Construction Education and Research) standards. Knowledge and skills will be assessed by means of performance and written exams		
3 Demonstrate wood framing techniques used in residential and commercial construction as per	80% of students will correctly demonstrate wood framing techniques used in residential and commercial construction as		

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	NCCER(National Center for Construction Education and Research) standards.	per NCCER(National Center for Construction Education and Research) standards. Knowledge and skills will be assessed by means of performance and written exams		
4	Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level One.	80% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level One. Knowledge and skills will be assessed by means of performance and written exams		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2113 Construction Jobsite Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the skills necessary to be a successful Project Manager in today's construction environment.	90% of students will be able to successfully describe the skills necessary to be a successful project manager in today's construction environment. Knowledge and skills will be assessed using written examinations.		
2 Describe and understand the use of different construction documents including; change orders, plans, specifications, request for information, sub contracts, submittals, and pay request.	90% of students will be able to successfully describe and understand the use of different construction documents including; change orders, plans, specifications, request for information, sub contracts, submittals, and pay requests. Knowledge and skills will be assessed using written and performance exams.		
3 Explain how to sequence job functions using schedules.	90% of students will be able to explain how to sequence job functions using schedules. Knowledge and skills will be assessed		

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2013-2014**

		using written and performance exams.		
4	Explain the importance of safety in today's construction environment.	90% of students will be able to explain the importance of safety in today's construction environment. Knowledge and skills will be assessed using written and performance exams.		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2123 Construction Cost Estimation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the different types of bids in construction and the documents needed for the bidding process.	70% of students who complete this course will correctly be able to describe the different types of construction bids and the documents needed for the bidding process. Knowledge and skills will be assessed using written exams and performance exams.		
2 Demonstrate how to conduct quantity takeoffs using actual construction prints.	70% of students who complete this course will correctly be able to demonstrate how to conduct quantity takeoffs using actual construction prints. Knowledge and skills will be assessed using performance exams.		
3 Explain overhead cost as they relate to the construction industry.	70% of students who complete this course will correctly be able to explain overhead cost as they relate to the construction industry. Knowledge and skills will be assessed using written test.		

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4	Explain direct cost of materials, labor, and equipment as it relates to the construction industry.	70% of students who complete this course will correctly be able to explain direct cost of materials, labor, and equipment as it relates to the construction industry. Knowledge and skills will be assessed using written test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2233 Construction Systems II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify various types of concrete foundations used in construction.	80% of students who complete this course will correctly be able to identify various types of concrete foundations used in construction. Knowledge and skills will be assessed using written test and performance exams.		
2 Identify and demonstrate concrete formwork design used in construction.	80% of students who complete this course will correctly be able to identify and demonstrate concrete formwork design used in construction. Knowledge and skills will be assessed using written test and performance exams.		
3 Demonstrate the use of and the installation of finish work and trim in residential and commercial construction.	70% of students who complete this course will correctly be able to demonstrate the use of and the installation of finish work and trim in residential and commercial construction. Knowledge and skills will be assessed using written test and		

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		performance exams.		
4	Identify the roofing applications used in residential and commercial construction.	80% of students who complete this course will correctly be able to identify the roofing applications used in residential and commercial construction. Knowledge and skills will be assessed using written test and performance exams.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2313 Construction Layout			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Perform differential leveling using an auto level.	95% of students who complete this course will correctly be able to perform differential leveling using an auto level. Knowledge and skills will be assessed using performance exams.		
2 Demonstrate the use of a digital transit (Theodalite), laser level, and auto level.	80% of students who complete this course will correctly be able to demonstrate the proper use of a digital level (Theodalite), laser level, and auto level. Knowledge and skills will be assessed using performance exams.		
3 Identify and perform all required functions of the layout of a structure.	70% of students who complete this course will correctly be able to identify and perform all required functions of the layout of a structure. Knowledge and skills will be assessed using performance exams.		

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4	Demonstrate the use of the GPS Rover System.	70% of students who complete this course will correctly be able to demonstrate the use of a GPS Rover system. Knowledge and skills will be assessed using performance test.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2413 Construction Safety Standards			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Locate and Identify OSHA standards. (OSHA-Occupation Safety and Health Administration)	70% of students who complete this course will receive OSHA 30 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 30 hour class, including a written exam.		
2 Develop a Safety Policy and Program.	70% of students who complete this course will construct a useable safety policy and procedure program. Knowledge and skills will be assessed by completing a comprehensive safety policy program in writing that can be used for a viable construction company.		
3 Plan and conduct a safety meeting.	70% of students who complete this course will plan and conduct a proper safety meeting. Knowledge and skills will be assessed by performance evaluation.		

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4	Create and make use of JSA's and TSA's on a construction job. (JSA-Job Site Analysis, TSA-Task Site Analysis)	70% of students who complete this course will create and make use of JSA's and TSA's on a construction job. Knowledge and skills will be assessed by performance evaluation.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Management Technology			
COURSE LEVEL: CON 2513 Leadership and Organization			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the role of leadership in the construction industry by determining leadership styles.	80% of students will be able to Explain the role of leadership in the construction industry by determining leadership styles. Knowledge and skills will be assessed by means of written exams.		
2 Demonstrate team building and leadership skills needed to work together as a unit in the construction industry.	90 % of students will be able to Demonstrate team building and leadership skills needed to work together as a unit in the construction industry. Knowledge and skills will be assessed by means of performance in an approved challenge course.		
3 Create a plan of action for a particular task on a construction project.	70% of students will be able to Create a plan of action for a particular task on a construction project. Knowledge and skills will be assessed by means of written and performance exams.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
	PROGRAM OUTCOMES- Broad description of program goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	To instruct students through curricula which have been created by the combined efforts of the Research and Curriculum Unit at Mississippi State University, Mississippi Department of Education, Vocational-Technical Division, and instructors from all programs in the State.	60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by c-pas exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2	To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with residential, light commercial and industrial wiring, as determined by final exams in the pertinent areas.	
3	To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.	T
4	To retain students in the electrical program.	85% of students enrolled in the electrical program will be retained until graduation.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1144 AC/DC Circuits			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Analyze and evaluate the relationship between volts, current, resistance, and power in a series circuit.	70% of the students will be able to state the relationship between volts, current, resistance, and power in a series circuit. This will be done by a paper test.		
2 Analyze and evaluate the relationship between volts, current, resistance, and power in a parallel circuit.	70% of the students will correctly describe the relationship between volts, current, resistance, and power in a parallel circuit. This will be done by a paper test.		
3 Demonstrate the proper use of and read electrical values using a multi-meter.	70% of the students will successfully be able to use multi-meter equipment properly. This will be accomplished by a practical.		
4 Determine the change in value of voltage, current, and impedance from one side of a transformer to the other.	70% of the students will compute the correct changes of transformer values. This will be done by a written test.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1192 Fundamentals of Electricity			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Read a tape measure and an architectural scale.	70% of the students will be able to read these measuring instruments. This will be done by a practical exam.		
2 Perform the mathematical manipulations of numbers expressed in engineering notations.	70% of the students will correctly transpose the numbers. This will be accomplished by a paper exam.		
3 Solve for unknown voltage, current, resistance, and power values using Ohm's Law.	70% of the students will successfully be able to solve these problems. This will be done by a paper test.		
4 Identify overcurrent safety devices, load centers, and safety switches.	70% will correctly identify the correct overcurrent safety devices, load centers, and safety switch items. This will be done by a visual practical exam.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1213 Electrical Power			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will list characteristics of different lighting systems.	70% of students will list characteristics of lighting systems as determined by final exam.		
2 The student will explain characteristics of common transformer banks.	70% of students will properly explain characteristics of common transformer banks as determined by final exam.		
3 The student will list commonly used electrical hardware.	70% of students will properly list common electrical hardware as determined by final exam.		
4 The student will properly wire HID and florescent ballasts.	70% of students will properly wire HID and florescent ballasts as determined by final exam.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1223 Motor Maintenance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify diagrams of the 8 common motors discussed in class.	70% of students will correctly identify diagrams of motors discussed as determined by test.		.
2 The student will identify common motors by their external appearance.	70% of students will correctly identify motors by their external appearance as determined by final exam.		.
3 The student will list the characteristics of motors studied in class.	70% of students will correctly list motor characteristics as determined by chapter test.		
4 The student will identify internal parts of a motor.	70% of students will correctly identify internal parts of motors as determined by final exam.		.

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1263 Blueprint Reading; Planning the Residential Installation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify and explain the meaning standard electrical symbols used on residential prints.	70% of the students will correctly will identify and explain the meaning standard electrical symbols used on residential prints, as determined by test.		
2 Will identify different lines used on prints.	70% of the students will correctly identify different lines used on prints, as determined by test.		
3 Find the inside and outside dimensions on a residential print.	70% of students will correctly determine the inside and outside dimensions on a residential print, as determined by final exam.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1413 Motor Control			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will; Draw and wire a 2-wire control circuit.	70% of the students will correctly draw and wire a 2-wire control circuit as determined by lab practical.		
2 Draw and wire a 3- wire control circuit.	70% of students will correctly draw and wire a 2-wire control circuit as determined by lab practical.		
3 Identify the parts of a motor starter.	70% of students will correctly identify the parts of a motor starter as determined by lab practical.		
4 Explain the function and name the parts of a control relay.	70% of students will correctly explain the function and name the parts of a control relay determined by lab practical.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: EET 1434 Solid State Devices and Circuits for Electrical Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly identify common electronic components.	70% of students will correctly identify common electronic components as determined by test.	.	.
2 The student will determine the values of resistors by using standard resistor color code.	70% of students will correctly determine the values of resistors by using standard resistor color code as determined by test.	.	.
3 The student will identify the parts of diodes and rectifier and use them in circuits.	70% of students will correctly identify parts of diodes and rectifiers and their uses, as determined by test.	.	.
4 The student will correctly identify PNP and NPN bipolar transistors and explain their uses.	70% of students will correctly identify PNP and NPN bipolar transistors and explain their uses as determined by test.	..	.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 2424 Solid State Motor Control (SSMC)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will explain the characteristics of an electro-mechanical relay (EMR).	70% of students will correctly explain the characteristics of an electro-mechanical relay (EMR).		
2 The student will explain the characteristics of a solid state relay SSR.	70% of students will correctly explain the characteristics of a solid state relay SSR.		
3 The student will identify the parts of a variable frequency drive (VFD).	70% of students will correctly identify the parts of a variable frequency drive (VFD).		
4 The student will program or change parameters on a VFD.	70% of students will correctly program or change parameters on a VFD.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 2613 Programmable Logic Controllers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.		
2 The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.		
3 The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.		
4 The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning and Refrigeration Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
Students will be able to demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry.	80% of the graduating students will demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry. Students will demonstrate this through CPAS testing.		
The student will be employed in the HVAC profession after completing Heating, Air Conditioning, Refrigeration at PRCC.	80% of the students will be employed in the HVAC profession after completing Heating, Air Conditioning, and Refrigeration.		
The student will be able to complete the EPA exam and receive a passing score.	Upon graduation from Heating, Air Conditioning, and Refrigeration, 75% of the graduating class will successfully obtain EPA certification.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration			
COURSE LEVEL: ACT 1213 Controls			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will describe/explain operation of heat pump controls.	75% of students correctly will correctly describe/explain operation of heat pump controls. Students will demonstrate this ability through testing in presence of instructor.		
2 Student will describe/explain how energy management controls are used.	75% of Students will correctly describe/explain how energy management controls are used. Students will demonstrate this ability through testing in presence of instructor.		
3 Student will describe and demonstrate how to trouble shoot heat pump defrost controls.	75% of Student will correctly describe and demonstrate how to trouble shoot heat pump defrost controls. Students will demonstrate this ability through testing in presence of instructor.		
4 Student will safely install gas controls.	75% Student will correctly install gas control valves of residential heating units. Students		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		will demonstrate this ability through testing in presence of instructor.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, and Refrigeration			
COURSE LEVEL: ACT 1813 Professional Service Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will describe/explain customer and employer relations and communications.	70% of students will correctly describe/explain customer and employer relations and communications. Students will demonstrate this ability through testing in presence of instructor.		
2 Students will perform customer and employer relations/communications activities.	70% of students will correctly perform customer and employer relations/communications activities. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will complete a resume, an application, an interview.	80% of students will correctly complete a resume, an application, an interview. Students will demonstrate this ability through testing in presence of instructor.		

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PROGRAM OF STUDY: Occupational Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration Technology			
COURSE LEVEL: ACT 2324 Commercial Refrigeration			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will describe/explain the difference among medium, low and ultra- low temperature storage systems.	75% of students will describe/explain the difference among medium, low and ultra- low temperature storage systems. Students will demonstrate this ability through testing in presence of instructor.		
2 Student will describe/explain the operation of various types of ice makers and different methods of harvest.	75% of students will describe/explain the operation of various types of ice makers and different methods of harvest. Students will demonstrate this ability through testing in presence of instructor.		
3 The student will explain the operation of various types of chillers.	75% of students will explain the operation of various types of chillers. Students will demonstrate this ability through testing in presence of instructor.		

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4	The student will identify capacity of compressors according to manufacturer's specifications	75% of students will identify capacity of compressors according to manufacturer's specifications. Students will demonstrate this ability through testing in presence of instructor.		
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**Pearl River Community College Assessment
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration Technology			
COURSE LEVEL: ACT 2513 Heating Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Student will explain the operation of various types of heating systems.	75% of students will correctly explain the operation of various types of heating systems. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
2 Students will identify and perform basic maintenance and repair of fossil fuel systems.	70% of students will correctly identify and perform basic maintenance and repair of fossil fuel systems. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will identify different types of humidifiers.	70% of students will correctly identify different types of humidifiers in presence of instructor.		
4 Student will troubleshoot basic electrical problems in an electric furnace.	75% of students will correctly troubleshoot basic electrical problems in an electric furnace. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

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5	Student will describe and demonstrate working with proper personal protective equipment.	100% of students will correctly describe and demonstrate working with proper personal protective equipment. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013– 2014

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing & Machining Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing & Machining Technology to students within the PRCC district.			
Program Outcomes - Measurable indicators (More specific description of impact on student.) WHAT should a student, know, think, or be able to do upon completion of program/course.	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student). HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved). WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate practical knowledge and skills such as grinding, cutting and various machining operations which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.	65% of students who complete this program will satisfactory demonstrate practical knowledge necessary for entry level jobs by the MS-CPAS Test		
2 Students will demonstrate practical skills needed to master Machine Tool procedures by passing the National Institute for Metalworking Skills (NIMS) test modules.	85 % of students who successfully complete the program will pass all nine NIMS test modules.		
3 Students that received a passing score on NIMS and C-PAS test will be employed in a Machinist position in the	75% of student graduates will be employed in the entry level Machinist positions.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013– 2014**

	workforce.			
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1115 Power Machinery I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination.		
2 The student will demonstrate the ability to perform Layout operations to specifications.	70 % of students who complete this course will correctly perform a layout operation according to NIMS Layout Project specifications.		
3 The student will demonstrate the ability to perform a tapping operation to specifications.	70% of students who complete this course will correctly perform a tapping operation to NIMS Drill Press Project specifications.		
4 The student will demonstrate the ability to perform measurements with precision instruments.	70% of students who complete of this course will correctly use Precision Measurement Instruments according to NIMS Measurement Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1125 Power Machinery II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments	70% of students who complete of this course will correctly use a surface grinder according to NIMS grinder Test Examination.		

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2013-2014**

PROGRAM OF STUDY: Occupational Training Technology	Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Precision Manufacturing and Machining Technology	
COURSE LEVEL: MST 1313 Advanced Shop Mathematics	

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will know how to use trigonometric functions to solve for unknown sides and angles of a triangle.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.		
2	The Student will identify the properties of a circle and solve problems relating to these properties.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.		
3	The Student will calculate area and volume for various geometrically shaped objects.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1413 Blueprint Reading			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The Student will identify, describe, and apply industrial methods for showing dimensions and tolerances.	70% of students who complete this course will apply industrial dimension and tolerance methods according to National Institute of Metalworking Skills (NIMS) Blueprint & Layout Exam.		
2 The Student will identify, describe and apply primary and secondary views on a drawing.	70% of students who complete this course will identify and apply primary and secondary views according to NIMS Blueprint and layout exam.		
3 The Student will identify, describe and apply surface finishes on a blueprint.	70% of students who complete this course will identify, describe and apply surface finishes according to NIMS Blueprint & Layout Exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1423 Advanced Blueprint Reading			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The Student will Identify, describe, and apply industrial methods for showing dimensions and tolerances.	70% of students who complete this course will apply industrial dimension and tolerance methods according to NIMS Blueprint & Layout Exam.		
2 The Student will Identify, describe and apply primary and secondary views on a drawing.	70% of students who complete this course will identify and apply primary and secondary views according to NIMS Blueprint and layout exam.		
3 The Student will Identify, describe and apply surface finishes on a blueprint.	70% of students who complete this course will identify, describe and apply surface finishes according to NIMS Blueprint & Layout Exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1613 Precision Layout			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Precision Layout Safety procedures.	70% of students who complete this course will pass the Precision Layout Safety Exam.		
2 The student will demonstrate the ability to perform Layout operations to specifications.	70 % of students who complete this course will correctly create a layout project according to National Institute of Metalworking Skills (NIMS) layout Project specifications.		
3 The student will demonstrate the ability to perform precision measurements to specifications.	70% of students who complete this course will correctly perform precision measurements to NIMS Project specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2135 Power Machinery III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination.		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments.	70% of students who complete of this course will correctly use a surface grinder according to NIMS grinder Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2144 Power Machinery IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery IV Safety Examination.		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a Advanced lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Advanced Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments.	70% of students who complete of this course will correctly perform a Advanced Surface Grinder operation according to NIMS Grinder Project Specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2714 Computer Numerical Control I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test CNC Safety procedures.	70% of students who complete this course will pass the CNC I Safety Exam.		
2 The student will demonstrate the ability to perform Programming operations to specifications.	70 % of students who complete this course will correctly create a CNC program according to National Institute of Metalworking Skills (NIMS) CNC Project specifications.		
3 The student will demonstrate the ability to perform turning operations to specifications on a CNC turning center.	70% of students who complete this course will correctly perform a Turning operation to NIMS CNC turning Project specifications.		
4 The student will demonstrate the ability to perform milling operations to specifications on a CNC milling center.	70% of students who complete of this course will correctly program a CNC Mill according to NIMS Milling Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2725 Computer Numerical Control II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Computer Numerical Control (CNC) Safety procedures.	70% of students who complete this course will pass the CNC II Safety Exam.		
2 The student will demonstrate the ability to perform Programming operations to specifications.	70 % of students who complete this course will correctly create a Advanced CNC program according to National Institute of Metalworking Skills (NIMS) CNC Project specifications.		
3 The student will demonstrate the ability to perform turning operations to specifications on a CNC turning center.	70% of students who complete this course will correctly perform a Advanced Turning operation to NIMS CNC turning Project specifications.		
4 The student will demonstrate the ability to perform milling operations to specifications on a CNC milling center.	70% of students who complete of this course will correctly program a Advanced CNC Mill project according to NIMS Milling Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2813 Metallurgy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify various metals.	70% of students who complete this course will make 100% on Metal Identification Examination.		
2 The student will demonstrate the ability to perform heat treatment operations to specifications.	70 % of students who complete this course will correctly perform a heat treatment operation according to National Institute of Metalworking Skills (NIMS) heat treatment Project specifications.		
3 The student will demonstrate the ability to perform a hardness testing to specifications.	70% of students who complete this course will correctly perform a hardness test to NIMS Milling hardness testing specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2923 Supervised Work Experience			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to apply skills needed to be a viable member of the workforce.	80% of students who complete this course will make 100% on supervised work experience employer evaluation.		
2 The student will practice human relationship skills in supervised work experience.	80 % of students who complete this course will correctly perform efficient human relation skills in the work place.		
3 The student practice positive work habits, responsibilities, and ethics.	80% of students who complete this course will correctly perform the ability demonstrate promptness, responsibility, and ethical behavior.		
4 The student will develop written occupational objectives.	80% of students who complete of this course will correctly use supervised work experience objectives.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 – 2014

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will demonstrate the skills with basic welding and cutting equipment needed to be employed in the field of welding so as to graduate.	We will strive to have 30 or more students enrolled, with at least a 75% retention/completion/graduation rate. 80% of students will pass welding tests in lab with instructor supervision. 80% of completers will attain employment in the metal fields.		
2 Students will demonstrate practical skills needed to master SMAW welding machines.	Students will be tested in lab with instructor supervision with 80% of students passing to AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy Codes and Specifications.		
3 Students will demonstrate practical skills needed to master GMAW/FCAW welding machines.	Students will be tested in lab with instructor supervision to the AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy codes with 80% of students passing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Welding and Cutting Technology

COURSE LEVEL: WLV 1116 Shielded Metal Arc Welding I

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to SMAW.	70% of students who complete this course will make 100% on SMAW Safety Exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70% of students who complete this course will be able to make fillet and groove welds on plain carbon steel on performance tests.		
3 The student will be able to perform vertical groove(3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of students who complete this course will be able to perform 3G and 4G limited thickness qualification tests according to AWS D1.1 welding code.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1124 Gas Metal Arc Welding (GMAW)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to GMAW.	70% of students who complete this course will make 100% on GMAW safety exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.		
3 The student will demonstrate the ability to perform vertical groove (3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to AWS D1.1 welding code.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLW 1136 Gas Tungsten Arc Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to Gas Tungsten Arc Welding (GTAW).	70% of students who complete this course will make 100% on GTAW safety exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.		
3 The student will demonstrate the ability to perform vertical groove (3G) and horizontal groove (2G) limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to the American Welding Society (AWS) D1.1 welding code.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1143 Flux Cored Arc Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to FCAW.	70% of students who complete this course will make 100% on FCAW Safety Exam.		
2 The student will be able demonstrate the ability to set up and make minor repairs FCAW equipment.	70% of students who complete this course will successfully set up and make minor repairs to FCAW equipment by performance testing.		
3 The student will demonstrate the ability to perform vertical & overhead fillet (3F/4F) welds, vertical & overhead groove (3G/4G) tests according to American Welding Society D1.1 welding code standards.	70% of students who complete this course will demonstrate the ability perform 3F, 4F, 3G, and 4G limited thickness qualification tests according to AWS D1.1 welding code.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1155 Pipe Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to pipe welding.	70% of students who complete this course will make 100% on Pipe Welding Safety Exam.		
2 The student will demonstrate the ability describe differences in pipe and tubing and describe faults in pipe welding.	70% of students who complete this course will successfully describe differences in pipe and tubing and describe faults in pipe welding by performance testing.		
3 The student will demonstrate the ability to fabricate and weld a 2G and 5G (pipe positions) open V-grooved pipe using E-6010 and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass guided bend tests in 2G and 5G positions according to API 1104 welding code.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLW 1162 Gas Metal Arc Aluminum Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to Gas Metal Arc Welding Aluminum (GMAW AL).	70% of students who complete this course will make 100% on GMAW AL safety exam.		
2 The student will demonstrate the ability to make fillet welds on 1/4" thick aluminum plate.	70 % of students who complete course will demonstrate the ability to perform fillet welds on aluminum plate by performance tests.		
3 The student will demonstrate the ability to perform horizontal and vertical fillet welds on aluminum plate that will include destructive testing.	70% of the students who complete this course will perform 2F and 3F destructive tests on aluminum plate according to American Welding Society (AWS) D1.1 welding code.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLW 1226 Shielded Metal Arc Welding II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the skills with SMAW equipment that are necessary for employment in industry.	70% of graduating students will demonstrate the ability to operate SMAW equipment by passing performance and written tests evaluated by instructor.		
2 Students will demonstrate the ability to make fillet and groove welds using E7018 low-hydrogen electrodes.	70% of graduating students will demonstrate the ability to perform successfully fillet and groove welds with E7018 electrodes evaluated by instructor.		
3 Students will demonstrate the ability to perform vertical & overhead (3G & 4G) limited thickness qualification tests on steel plate in accordance with American Welding Society D1.1 welding code.	70% of graduating students will be able to perform 3G & 4G limited thickness qualification tests according to AWS D1.1 welding standards.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLW 1232 Drawing and Welding Symbol Interpretation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will prepare parts from simple sketches or drawings.	70% of students who complete this course will be able to prepare parts from simple sketches or drawings in a performance test graded by instructor.		
2 Student will layout and fit-up joints from welding symbol information.	70% of students who complete this course will be able to layout and fit-up joints from welding symbol information on performance tests graded by instructor.		
3 Student will perform welding operations to prepare welded fabrication from simple sketches or drawings supplied by instructor.	70% of students who complete this course will be able to perform welding operations to prepare welded fabrications from sketch or drawing in performance test graded by instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1252 Advanced Pipe Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to fabricate and weld a 1G rolled position open V-grooved pipe on 6" pipe using Gas Tungsten Arc Welding (GTAW) and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass visual tests in 1G rolled position with instructor evaluation.		
2 The student will demonstrate the ability to fabricate and weld a 5G and 6G positioned V-grooved pipe on 6" pipe using GTAW and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass a guided bend test a 5G and 6G V-grooved 6" pipe according to American Petroleum Institute 1104 welding code. Instructor evaluated.		
3 The student will demonstrate the ability to fabricate and weld a 6G V-grooved pipe on 2" pipe using GTAW and E7018 electrodes.	70% of students completing this course will demonstrate the ability to pass a guided bend test in 6G position, on 2" pipe using GTAW and E7018 electrodes according to API 1104 code standards. Instructor evaluated.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1314 Cutting Processes			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to Gas Metal Arch Welding (GMAW).	100% of students who complete this course will make 100% on Cutting Processes safety exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	75% of students who complete course will demonstrate the ability to set up and operate oxyfuel cutting (OFC), plasma arc cutting (PAC), and arc gouging (CAC) equipment to instructor instructions.		
3 The student will demonstrate the ability to perform vertical groove (3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	75% of the students who complete this course will perform straight and shape cutting and weld removal with OFC/PAC/CAC equipment to instructor specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 191(1-4)Special Problems in Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will develop a written plan that details the activities and projects to be completed to instructor's specifications.	70% of students who complete this course will develop a written plan that details the activities and projects to be completed, graded by instructor.		
2 Student will prepare and present written assessments and reports of accomplishments to the instructor of activities performed and objectives accomplished.	70% of students who complete this course will prepare and present assessments and reports to instructor of activities performed and objectives accomplished to instructor's criteria.		
3 Students will develop and follow a set of written guidelines for the special problem (approved by instructor).	70% of students who complete this course will develop and follow written guidelines for the problem to instructor's criteria.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 192(1-6) Supervised Work Experience in Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will prepare daily written assessments of work performance as specified in the occupational objectives.	All students who complete this course will prepare daily written assessments of work performances specified and graded by instructor.		
2 Student will provide documentation of work hours to instructor using provided forms.	All students who complete this course will provide documentations of work hours to instructor using provided forms for grade.		
3 Student will be evaluated by workplace supervisor on worksite work habits, attendance, and skills.	All students who complete this course will attain an adequate performance evaluation from worksite supervisor.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 - 2014

Program: Physical Therapist Assistant		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of physical therapy and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered in the district. Students do not have to travel out of district to obtain this important medical specialty.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
Enrollment in the PTA program will adhere to the MS Framework Model Curriculum of an average enrollment of 10 students per full-time employee.	Enrollment Average: Enrollment per FTE will be 10		
Retention of students in the PTA program will support the mission of the program.	Retention: 86% of students will complete and pass all levels of instruction Total students passed in program/Total students enrolled in program		
PTA students will complete the program to support the mission of the program.	Completion: 85% of students will complete the program Completer level total passed/Completer level total enrolled		
Upon completion of the program students will receive and AAS degree.	Graduation: 75% of students will receive an AAS degree		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013 - 2014

		Number to receive degree/Number receiving degree		
	PTA program graduates will be placed in jobs within six months of graduation.	Placement: 65% of graduates will have job placement		
	PTA students will demonstrate occupational skill proficiency by passing the licensure exam.	Occupational Skill: 85% of graduates will demonstrate occupational skill gain via passage of the licensure exam		
	PTA student will demonstrate academic gain.	Academic Gain: 90% of student will demonstrate academic gain via passage of each academic class with a grade of "C" or Better		
	Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.	PTA students will demonstrate and skills proficiency via 100% of all proficiency check off criteria being mastered.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1213 Fundamental Skills			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to perform gait training and fitting of assistive device using standard procedure.	80% of students will be able to perform 16 of 23 components of gait training and fitting of assistive device correctly by the second lab attempt. Teacher observation during lab practical examination.		
2 Students will demonstrate accurate assessment of blood pressure (BP).	80% of students will be able to perform 6 of 11 components of BP assessment correctly by the second lab attempt. Teacher observation during lab practical examination.		
3 Students will demonstrate sterile technique.	80% of students will be able to perform 5 of 7 components of sterile glove donning and doffing by the second lab attempt. Teacher observation during lab practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1123 Fundamental concepts of Physical Therapy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this course students will be able to identify the ethical and legal practice of physical therapy.	80% of students will be able to list 4 of 6 physical therapy duties a physical therapist cannot delegate to a physical therapist assistant via listing on written examination.		
2 Upon completion of this course students will be able to identify laws that affect the practice of physical therapy.	80% of students will be able to correctly identify 4 of 5 laws that affect the practice of physical therapy via matching items on written examination.		
3 Upon completion of this course students will be able to identify commonly used medical terms.	80% of students will be able to correctly match 9 of 12 combining forms of medical word with the correct meaning via matching items on written examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1224 Therapeutic Modalities			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to perform cryotherapy with a commercial ice pack using standard procedure.	80% of students will be able to correctly perform 10 of 14 components in the delivery of cyrotherapy using a commercial ice pack by the second lab attempt. Teacher observation during lab practical examination.		
2 Students will be able to deliver compression therapy correctly using standard procedure.	80% of students will be able to correctly perform 10 of 14 components in the delivery of compression therapy by the second lab attempt. Teacher observation during lab practical examination.		
3 Students will be able to demonstrate accurate delivery of diathermy using standard procedure.	80% of students will be able to correctly perform 7 of 10 components in the delivery of diathermy by the second lab attempt. Teacher observation during lab practical examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1315 Kinesiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to determine accurate range of motion measurements using goniometry.	80% of students will be able to perform 5 of 6 components of hip goniometry correctly based upon teacher observation during lab practical examination.		
2 Students will be able to identify dermatomes of the upper extremity (UE) by performing a dermatome sensory assessment of the UE.	80 % of students will be able to physically identify 6 of the 7 UE dermatomes correctly based upon teacher observation during lab practical examination.		
3 Students will be able to locate components of normal standing posture.	80% of students will be able to locate 4 of 5 of the anatomical points of normal posture based upon teacher observation during lab practical examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1325 Therapeutic Exercise and Rehabilitation I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to demonstrate accurate manual muscle testing.	80% of students will be able to perform 3 of 4 components of manual muscle testing of the quadriceps muscle correctly by the second lab attempt. Teacher observation during lab practical examination.		
2 Students will be able to demonstrate passive stretching of muscle tissue correctly.	80% of students will be able to perform 4 of 6 components of passive stretching of the gastrocnemius muscle correctly by the second lab attempt. Teacher observation during lab practical examination.		
3 Students will be able to perform proprioceptive neuromuscular facilitation spirals.	80 % of students will be able to perform 4 of 6 components of a specific PNF spiral correctly by the second lab attempt. Teacher observation during lab practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 2335 Therapeutic Exercise and Rehab II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this course students will be able to list the progressive order of the developmental sequence of the perambulatory mat activity positions.	80% of students will be able to list, in progressive order, 9 of the 11 developmental sequence perambulatory mat activity positions correctly. Teacher evaluation of written examination.		
2 Upon completion of this course students will demonstrate accurate assessment a common gait deviation.	80% of students will be able to correctly assess and document 7 of 9 components of the gait deviation (foot drop, hip hiking, excessive hip flexion and knee flexion). Teacher evaluation of gait assessment/documentation sheet during lab practical examination.		
3 Upon completion of this course students will demonstrate the ability to perform sensory assessments correctly.	80% of students will be able to perform 3 of 4 sensory assessments correctly. Teacher observation during lab practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 2513 Medical Conditions and Related Pathology			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this course students will be able to identify common cardiac pathologies	80% of students will be able to correctly answer 10 of 14 cardiac pathology multiple choice questions on written examination.		
2 Upon completion of this course students will be able to demonstrate knowledge of HIV/AIDS	80% of students will be able to correctly answer 3 of 4 HIV/AIDS multiple choice questions on written examination.		
3 Upon completion of this course students will demonstrate knowledge of common neurological diseases.	80% of students will be able to correctly answer 5 of 8 multiple choice questions related to common neurological diseases on written examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Practitioner Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To graduate a competent advanced-level respiratory care practitioner.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Respiratory Care Practitioner Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Graduates to perform effectively as a member of the health care team.	Each item/statement of the Employer Satisfaction Survey has 80% of the responses rated 3 or higher.		
2 Graduates will demonstrate ability to comprehend, apply and evaluate information that is relevant to their role as a Respiratory Care Practitioner	80% of total number of graduates obtain the National Board for Respiratory Care (NBRC) Certified Respiratory Therapist (CRT) Credential		
3 Provide quality instruction through various techniques, including use of technology.	Each item/statement of Student Evaluation of Instruction has 80% of the responses rated 3 or higher.		
4 Provide skills necessary for job placement after graduation.	Program will have positive placement of 75% of all graduates according to Commission on Accreditation for Respiratory Care (CoARC) guidelines.		
5 Students will demonstrate ability to perform, comprehend, apply, and evaluate relevant information for program success.	70% of all students enrolled in the Respiratory Care Practitioner core curriculum classes will graduate from the program.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1214 Respiratory Care Science			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	The student will demonstrate an understanding of infection control principles in the cleaning of equipment and in the delivery of patient care.	80% of all students will answer 9 of 12 (75%) of infection control related questions on Exam 3 correctly.	
2	The student will demonstrate an understanding of the ideal gas laws and their practical application to performance of clinical Respiratory Therapy skills.	80% of all students will answer 16 of 23 (70%) of ideal gas law related questions on Exam 3 correctly.	
3	The student will be able to correctly perform static and dynamic compliance calculations, airway resistance calculations, alveolar oxygen and deadspace calculations, shunt calculations, O ₂ content calculations, and calculations using the Henderson-Hasselbalch equation.	70% of all students will answer 20 of 28 (71%) questions related to these calculations correctly on the Final Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

COURSE LEVEL: RCT 1223 Patient Assessment and Planning

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 7. To recruit and retain students from a diverse population.
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the correct performance of chest auscultation.	100% of all students will correctly demonstrate chest auscultation during a lab competency examination.		
2 The student will be able to apply the results of chest palpation and percussion to the assessment of the cardiopulmonary status of a patient.	85% of all students will answer 5 of 6 questions related to chest palpation and percussion correctly on the final examination.		
3 The student will be to differentiate between obstructive and restrictive cardiopulmonary diseases.	85% of all students will answer 2 of 2 questions related to differentiation of obstructive and restrictive diseases correctly on the final examination.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1313 Cardiopulmonary Anatomy and Physiology			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to label blood flow of the adult heart.	90% of the students will be able to label the blood flow of the adult heart on the unit exam.		
2 The student will be able to identify the causes of shift changes in the oxygen dissociation curve.	90% of the students will be able to answer 4 out of 5 questions correctly on a unit exam regarding the oxygen dissociation curve.		
3 The student will be able to identify the components that make up the upper and lower airway.	90% of the students will be able to label the upper and lower parts the respiratory system on the unit exam.		
4 The student will be able to correctly calculate minute ventilation, including alveolar and spontaneous minute ventilation.	90% of the students will be able to answer 80% of minute ventilation problems correctly on the unit exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

COURSE LEVEL: RCT 1322 Pulmonary Function Testing

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
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 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify the indications for pulmonary function testing.	85% of all students will answer this question correctly on the examination covering unit one of the course.		
2 The student will be able to interpret Pulmonary Function Test results.	85% of all students will interpret 5 of interpretation questions correct on the examination covering unit 2 of the course.		
3 The student will be able to perform a Flow Volume Loop (FVL) and a Forced Vital Capacity (FVC) Test which meet American Thoracic Society (ATS) guidelines.	85% of all students will correctly perform each test on lab competency examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goals: 1, 3, 7, 8	
COURSE LEVEL: RCT 1416 Respiratory Technology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to correctly interpret the results of an arterial blood gas analysis.	90% of all students will correctly answer 8 of 10 Interpretation questions on the final exam.		
2 The student will be able to demonstrate proper administration of aerosol/humidity therapy.	100% of all students will correctly demonstrate the administration of aerosol/humidity therapy during a lab competency exam.		
3 The student will be able to identify indications for placement of an artificial airway.	90% of all students will correctly answer 4 of 4 questions regarding indications for placement of artificial airways on the final exam.		
4 The student will be able to identify hazards of placement of an artificial airway.	90% of all students will correctly answer 4 of 4 questions regarding hazards of placement of artificial airways on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology II Supports PRCC Strategic Goal(s): 1, 3, 7, 8

COURSE LEVEL: RCT 1424 Respiratory Practitioner II

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify the indications for mechanical support.	90% of the students will be able to answer 4 of 4 questions regarding indications for mechanical ventilation on the unit exam.		
2 The student will be able to perform proper set up a mechanical ventilator.	100% of the students will be able to perform this procedure during a lab competency exam.		
3 The student will be able to identify the criteria for weaning a patient from mechanical ventilation.	90% of students will be able to answer 8 of 10 questions, regarding the weaning criteria for a patient on mechanical ventilation on the unit exam.		
4 The student will be able to correct acid base disturbances from an arterial blood gas analysis by making the appropriate changes to mechanical ventilation.	90% of the students will be able to answer 8 of 10 questions to correct ventilation and oxygenation disturbances of a patient on a mechanical ventilation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1515 Clinical Practice I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic modalities of Respiratory Therapy in the patient setting.	90% of all students will receive 100% of the required clinical (in-hospital) checkoffs for Pulse Oximetry, Oxygen set-up, SVN/HHN, MDI, DPI, IS, IPPB/IPAT, CPT/IPV.		
2 The student will demonstrate acceptable “professional” behavior in the clinical setting.	90% of all students will score 80% or greater on their daily (as outline in syllabus)		
3 The student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will master 75% or better on the required clinical case study presentation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: RCT 1523 Clinical Practical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic to intermediate modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain all of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable “professional” behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 The student will correctly formulate a patient care plan.	85% of all students will correctly formulate a care plan based on thorough patient assessment and the required care plan template.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Respiratory Care Technology Supports PRCC Strategic Goal(s): 1, 3, 7

COURSE LEVEL: RCT 1613 Respiratory Care Pharmacology

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate understanding of bronchodilators (adrenergic, anticholinergic, and xanthines).	80% of all students will answer 9 of 12 bronchodilator questions on Exam 3 covering chapters 6, 7, 8.		
2 The student will be able to accurately perform required drug calculations.	80% of all students will answer 10 of 14 (71%) drug calculation questions on Exam 2 correctly.		
3 The student will be able to identify the four emergency medications which may be administered via the Endotracheal Tube.	85% of all students will be able to identify the four emergency medications on Exam 6 correctly.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: RCT 2333 Cardiopulmonary Pathology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to explain the etiology and pathophysiology of various diseases.	80% of students will be able to correctly answer 15 of 20 questions relating to etiology and pathophysiology of various diseases from the unit exams.		
2 Students will be able to review patient records and recommend diagnostic procedures.	80% of students will be able to correctly answer 5 of 6 questions pertaining to recommending diagnostic procedures on the final exam.		
3 Students will be able to interpret diagnostic procedures and make modifications in the Respiratory care plan.	80% of students will be able to correctly interpret 8 of 10 results of diagnostic procedures on the final exam and make modifications to the care plan when needed.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2434 Respiratory Care Technology III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to interpret the results of diagnostic procedures.	85% of all students will correctly interpret 4 of 5 interpretation questions on the hemodynamic monitoring exam.		
2 The student will be able to identify basic arrhythmias.	85% of all students will correctly identify 8 of 10 arrhythmias on the ECG chapter exam.		
3 The student will be able to demonstrate appropriate ACLS algorithms according to the American Heart Association.	85% of all students will receive ACLS certification by demonstrating appropriate algorithms during a practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2534 Clinical Practice III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic to advanced modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain 80% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable “professional” behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 Using a mechanically ventilated patient, the student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will correctly present a clinical case study as outlined by the case study guidelines document.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2546 Clinical Practice IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic to advanced modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain 80% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable “professional” behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 Using a mechanically ventilated patient, the student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will correctly present a clinical case study as outlined by the case study guidelines document.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL : RCT 2613 Neonatal/Pediatric Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to correctly calculate the APGAR score of a neonate.	90% of the students will be able to successfully calculate the APGAR score of a newborn infant on the unit exam.		
2 The student will be able to set up a mechanical ventilator with appropriate settings for a neonate.	100% of the students will be able to successfully set up a neonate ventilator during a lab competency exam.		
3 The student will be able to identify and describe the blood flow between the heart of a baby, in utero, and the mother.	90% of the students will be able to label and describe the blood flow of the baby, in utero, and the mother on a unit exam.		
4 The student will be able to identify the differences between the pathology of croup and epiglottitis.	90% of the students will be able to answer 4 out of 5 questions regarding the difference between croup and epiglottitis on the unit exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2713 Respiratory Care Seminar			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 By reviewing the National Board for Respiratory Care (NBRC) Detailed Content outline for the Entry Level Certified Respiratory Therapy (CRT) Exam, students will demonstrate understanding of exam content and test taking strategies.	70% of all students will satisfactorily complete the computer generated NBRC CRT Final Exam.		
2 By reviewing the NBRC Detailed Content outline for the Written Registered Respiratory Therapy (WRRT) Exam, students will demonstrate understanding of exam content and test taking strategies.	70% of all students will satisfactorily complete the computer generated NBRC WRRT Final Exam.		
3 Students will be able to develop an analytical approach to problem solving and critical thinking through computerized Clinical Simulation.	50% of all students will demonstrate problem solving and critical thinking by satisfactorily completing the computer generated NBRC Clinical Simulation Exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Science, Mathematics, and Business Supports PRCC Strategic Goal(s): 1, 3, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.

RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.

	OBJECTIVES - Broad description of departmental goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	Phase in the assessment of student learning outcomes for courses taught in the department.	In the Science, Mathematics, and Business Department, at least 75% of courses will evaluate student learning outcomes in the Spring 2013.		
2	Insure the curriculum of the Science, Mathematics, and Business Department courses meet statewide standards in order to fulfill the articulation agreement between the Institutions of Higher Learning and Community and Junior Colleges.	Criteria in at least one out of three areas of Science, Mathematics, and Business Department will be evaluated each year.		
3	To improve performance, feedback will be provided to the department chair and instructors.	Following the policy and procedures manual schedule, the department chair and instructors will be evaluated by the appointed person(s).		
4	To prepare students to transfer and be successful in their studies and careers	70% of outcomes on individual assessment charts within the program of study will be achieved.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

5	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1113 & BIO 1111 Principles of Biology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Describe the fundamental principles of cell biology	At the end of the lecture course, at least 60% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.	
2	Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, at least 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.	
3	Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, at least 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.	
4	Describe the principles of adaptation and evolution in biology	At the end of the lecture course, at least 60% of students will demonstrate an	

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		understanding of the role of adaptation as a key characteristic of life. This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1113	At the end of the lab course, at least 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.		

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2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1123 and 1121 Principles of Biology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments	At the end of the lecture course, at least 60% of the students will identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments. This item will be assessed on a common instrument prior to final exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Describe the fundamental anatomy and physiology of animals	At the end of the lecture course, at least 60% of the students will describe the fundamental anatomy and physiology of animals. This item will be assessed on a common instrument prior to final exams.	
3	Describe the fundamental anatomy and physiology of plants	At the end of the lecture course, at least 60% of the students will describe the fundamental anatomy and physiology of plants. This item will be assessed on a common instrument prior to final exams.	

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4	Describe the basic principles of ecology and population biology	At the end of the lecture course, at least 60% of the students will describe the basic principles of ecology and population biology. This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to recognize and observe the concepts listed in BIO 1123, as well as develop the ability to analyze experimental data.	At the end of the laboratory course, at least 60% of the students will recognize components of plant and animal anatomy, as well parts of the habitat and interactions therein. This item will be assessed on a common instrument prior to final exams.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1133 and BIO 1131 General Biology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Describe the fundamental principles of cell biology	At the end of the lecture course, 70% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.	
2	Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.	
3	Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

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4	Describe the principles of adaptation and evolution in biology	At the end of the lecture course, 70% of students will demonstrate an understanding of the role of adaptation as a key characteristic of life. This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1133.	At the end of the lab course, 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1143 and BIO 1141 General Biology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments	At the end of the lecture course, 60% of the students will identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments.	
2	Describe the fundamental anatomy and physiology of animals	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of animals	
3	Describe the fundamental anatomy and physiology of plants	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of plants	
4	Describe the basic principles of ecology and population biology	At the end of the lecture course, 60% of the students will describe the basic principles of ecology and population biology	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

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5	Develop laboratory skills that allow a student to recognize and observe the concepts listed in BIO 1143, as well as develop the ability to analyze experimental data.	At the end of the laboratory course, 60% of the students will recognize components of plant and animal anatomy, as well parts of the habitat and interactions therein.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1313 and 1311 Botany Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Describe plant cell structure and organization	At the end of the lecture course, at least 70% of the students will identify the importance of plant cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.	
2	Describe the reproduction, growth and development of plants	At the end of the lecture course, at least 70% of the students will describe the reproduction, growth and development of plants. This item will be assessed on a common instrument prior to final exams.	
3	Discuss the ecology and evolution of plants	At the end of the lecture course, at least 70% of the students will discuss the ecology and evolution of plants. This item will be assessed on a common instrument prior to final exams.	
4	Describe the anatomy and physiology of plants	At the end of the lecture course, at least 70% of the students will describe the anatomy and physiology of plants. This	

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		item will be assessed on a common instrument prior to final exams.		
5	Describe the diversity and distribution of plant species	At the end of the lecture course, at least 70% of the students will describe the diversity and distribution of plant species. This item will be assessed on a common instrument prior to final exams.		
6	Develop laboratory skills that allow a student to recognize and observe the concepts listed in BIO 1313, as well as develop the ability to analyze experimental data	At the end of the lecture course, at least 70% of the students will exhibit laboratory skills needed for the study of Botany. This item will be assessed on a common instrument prior to final exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1513 and BIO 1511 Principles of Anatomy and Physiology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Use correct anatomical and physiological terms to describe the human body.	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms. This item will be assessed on a common instrument prior to final exams.	
2	List, describe, and identify the anatomical components and functions of the tissues and integumentary system, skeletal system, muscular system, and nervous system that are explored by the course.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Demonstrate the ability to make connections between body systems and how they relate to the overall function of the human body	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the connections between the studied body systems and overall function of the human body.	

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5	Identify anatomical structures concerning the tissues and integumentary system, skeletal system, muscular system, and nervous system.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate anatomical structures concerning the body systems studied. This item will be assessed on a common instrument prior to final exams.		
6	Analyze laboratory experiments concerning physiology of the muscular system and nervous system.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate relationships between the anatomy and physiology of the muscular and nervous systems. This item will be assessed on a common instrument prior to final exams.		

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2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1523/1521 Principles of Anatomy and Physiology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	List, describe, and identify the anatomical components and functions of the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the importance of anatomical terms concerning the studied systems. This item will be assessed on a common instrument prior to final exams.	
2	Demonstrate the ability to make connections between the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive systems and how these connections relate to the overall function of the human body.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Identify anatomical structures concerning the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate anatomical structures concerning the	

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	reproductive system.	systems studied. This item will be assessed on a common instrument prior to final exams.		
4	Analyze laboratory experiments concerning physiology of the cardiovascular system, endocrine system, respiratory system, digestive system, urinary system.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate connections between the anatomical structure and physiology of the systems studied. This item will be assessed on a common instrument prior to final exams.		

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2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 2513/2511 Anatomy and Physiology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Use correct anatomical and physiological terms to describe the human body.	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms. This item will be assessed on a common instrument prior to final exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	List, describe, and identify the anatomical components and functions of the tissues and integumentary system, skeletal system, muscular system, and nervous system that are explored by the course.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Demonstrate the ability to make connections between body systems and how they relate to the overall function of the human body	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the connections between the studied body systems and overall function of the human body.	

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4	Identify anatomical structures concerning the tissues and integumentary system, skeletal system, muscular system, and nervous system.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate anatomical structures concerning the body systems studied. This item will be assessed on a common instrument prior to final exams.		
5	Analyze laboratory experiments concerning physiology of the muscular system and nervous system.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate relationships between the anatomy and physiology of the muscular and nervous systems. This item will be assessed on a common instrument prior to final exams.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 2523/2521 Anatomy and Physiology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	List, describe, and identify the anatomical components and functions of the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the importance of anatomical terms concerning the studied systems. This item will be assessed on a common instrument prior to final exams.	
2	Demonstrate the ability to make connections between the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive systems and how these connections relate to the overall function of the human body.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Identify anatomical structures concerning the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate anatomical structures concerning the	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

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	reproductive system.	systems studied. This item will be assessed on a common instrument prior to final exams.		
4	Analyze laboratory experiments concerning physiology of the cardiovascular system, endocrine system, respiratory system, digestive system, urinary system.	At the end of the lecture course, at least 60% of the students will correctly answer 2 out of 3 questions that demonstrate connections between the anatomical structure and physiology of the systems studied. This item will be assessed on a common instrument prior to final exams.		

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2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 2923 & 2921 Microbiology Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Demonstrate knowledge of the structural and functional similarities and differences between prokaryotic and eukaryotic cells.	60% of students will be able to make distinctions between gram positive and gram negative cell structure. This item will be assessed on a common instrument prior to final exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Demonstrate knowledge of microbial growth and metabolism along with the common methods to control such growth.	60% of students will be able to identify the important factors involved in choosing a microbial control method. This item will be assessed on a common instrument prior to final exams.	
3	Demonstrate knowledge of innate and specific immunity.	60% of students will be able to demonstrate an understanding of the four general types of acquired immunity. This item will be assessed on a common	

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		instrument prior to final exams.		
4	Demonstrate knowledge of common interactions between microbes and humans, both beneficial and those leading to disease.	60% of students will be able to identify the causative agent and mode of transmission for selected infectious diseases. This item will be assessed on a common instrument prior to final exams.		
5	Successfully prepare and visualize microbes and various microbial structures under the microscope.	60% of students will a) correctly perform an assigned staining procedure and b) correctly find and focus on bacteria under oil immersion. These will be assessed using an established rubric. This will be assessed on Practical 1.		
6	Demonstrate knowledge of a microbe's metabolic requirements using various selective and differential media.	60 %Students will correctly interpret the results of the following differential/selective media; Mannitol Salt agar, Citrate agar, and Phenol Red Lactose in a practical situation. This will be assessed on Practical 2.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: CHE 1213/1211 and CHE 1223/1221 General Chemistry I and II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving chemistry.	Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly compare 2 of 3 problems or situations involving chemistry on the final exam.	
2	Use appropriate mathematical techniques and chemistry concepts to obtain a quantitative solution to problems in chemistry.	Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 quantitative problems on the final exam.	
3	Understand how Periodic Law relates to the relationships between: e.g., atomic structure, chemical names and symbols, characteristics of inorganic chemicals, etc..	Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 Periodic law	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

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		problems on the final exam.		
4	Collect and analyze data for the experimental investigation of chemical phenomena and make meaningful comparisons between experiment and theory	Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 comparisons between experiment and theoretical data in lab.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: CHE 2423, 2421 and CHE 2433, 2431 Organic Chemistry I and II Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will determine the basic reaction mechanism for given organic chemical reactions.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly determine 2 of 3 reaction mechanisms given on the final exam.	
2	The student will name organic compounds.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly name 2 of 3 organic compounds given on the final exam.	
3	The student will use the basic reaction mechanisms.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly use the basic reaction	

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		mechanisms 2 of 3 times on the final exam		
4	The student will interpret spectrographs.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly interpret spectrographs 2 of 3 times on the final exam		
5	The student will analyze experimental data.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will calculate the theoretical yield and the percent yield of the reactions performed in lab 2 of 3 times.		
6	The student will set up and use the glassware used in the organic chemistry lab.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly set up organic reaction glassware 2 of 3 times in the lab.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: CHE 1314 Principles of Chemistry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving chemistry.	60% of students will correctly compare 2 of 3 problems or situations involving chemistry on the final exam.	
2	Use appropriate mathematical techniques and chemistry concepts to obtain a quantitative solution to problems in chemistry.	60% will correctly answer 2 of 3 quantitative problems on the final exam.	
3	Understand how Periodic Law relates to the relationships between: e.g., atomic structure, chemical names and symbols, characteristics of inorganic chemicals, etc	60% will correctly answer 2 or 3 Periodic law problems on the final exam.	
4	Collect and analyze data for the experimental investigation of chemical phenomena and make meaningful comparisons between experiment and theory.	60% will correctly answer 2 of 3 comparisons between experiment and theoretical data in lab.	

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: PHY 2253 & PHY 2251 Physical Science Survey II Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will compare and classify different types of matter.	Of the students completing this course 70% will correctly classify matter by type through observations 2 of 3 times in a laboratory setting.	
2	The student will balance chemical equations.	Of the students completing this course 70% will correctly balance chemical equations 2 of 3 times on the final exam.	
3	The student will name and write formulas for inorganic chemical substances.	Of the students completing this course 70% will use the periodic table to correctly write chemical formulas 2 of 3 times on the final exam.	
4	The student will interpret the data from groundwater analysis.	Of the students completing this course 70% will correctly determine the type of groundwater analyzed 2 of 3 times in a laboratory setting.	

USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance).
Make a **CHANGE** or **IMPROVE**.

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: PHY 2414 and PHY 2424 General Physics I and II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving physics,	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly qualitatively rank 2 of 3 physical situations on a quiz near the end of the semester.	
2	Use graphical techniques to solve a kinematics problem in one- or two-dimensions.	Students completing the course will be able to obtain a graph of the motion of an object from a verbal description of its motion. When tested on a quiz 60% Fall Semester 80% Spring Semester will correctly graph the motion of an object for 2 of 3 problems.	
3	Use appropriate mathematical techniques (algebra and trigonometry)	Of students completing the course	

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	and physical concepts to obtain a quantitative solution to a problems in physics,	60% Fall Semester 80% Spring Semester will correctly solve 2 of 3 problems on a quiz near the end of the semester.		
4	Represent physical systems in multiple representations: e.g., mathematically, pictorially, graphically, etc.	Of students completing the course 60% Fall Semester 80% Spring Semester will be able to use graphical methods to solve a constant acceleration problem on a quiz near the end of the semester.		
5	Collect and analyze data for the experimental investigation of physical phenomena and make meaningful comparisons between experiment and theory.	Of students completing the course 60% Fall Semester 80% Spring Semester will enter experimental data on a spreadsheet and fit the data with a function during a lab exercise.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: PHY 2514 and PHY 2524 Engineering Physics I and II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will qualitatively compare different physical situations.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly rank 2 of 3 qualitative physical situations given on a quiz near the end of the semester.	
2	The student will quantitatively compare different physical situations.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly rank 2 of 3 quantitative physical situations given on a quiz near the end of the semester.	
3	The student will numerically solve a physics problem.	Of students completing the course Fall Semester: 60% Spring Semester: 80%	
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			

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		will find the correct solution to 2 of 3 problems on a quiz near the end of the semester.		
4	The student will use a graphical description to generate a mathematical description of a physical situation.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly generate an appropriate equation from a graph on a quiz near the end of the semester.		
5	The student will analyze experimental data.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will enter experimental data on a spreadsheet and fit the data with a function during a lab exercise.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 0113 Fundamentals of Mathematics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl RiverCommunity College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Without the use of a calculator, the student will add, subtract, multiply, divide, and round whole numbers.	70% of students who complete this course will correctly round whole numbers on the final exam.	
2	The student will add, subtract, multiply, divide, and round decimals.	70% of students who complete this course will correctly divide decimals on the final exam	
3	The student will add, subtract, multiply, and divide fractions.	70% of students who complete this course will correctly add fractions on the final exam.	
4	The student will set up and solve simple word problems dealing with rates, ratios, and proportions.	70% of students who complete this course will correctly solve simple word problems, dealing with rates as proportions on the final exam.	

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5	The student will convert whole and mixed numbers to equivalent fractions, decimals, and percents for use in setting up and solving problems involving percent	70% of students who complete this course will correctly construct an equation from a word problem on the final exam.		
6	The student will apply simple concepts dealing with order of operations and exponents.	70% of students who complete this course will correctly apply simple concepts dealing with order of operations and exponents on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 0123 Beginning Algebra			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Without the use of a calculator, the student will apply the rules for order of operations.	70% of students who complete this course will correctly apply the rules for order of operations on the final exam.	
2	The student will evaluate algebraic expressions.	70% of students who complete this course will correctly evaluate algebraic expressions on the final exam.	
3	The student will solve linear equations.	70% of students who complete this course will correctly solve linear equations on the final exam.	
4	The student will solve linear inequalities.	70% of students who complete this course will correctly solve linear inequalities on the final exam.	
5	The student will perform arithmetic operations on polynomials.	70% of students who complete this course will correctly perform arithmetic operations on polynomials on the final exam.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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6	The student will factor polynomials.	70% of the students who complete this course will correctly factor polynomials on the final exam.		
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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1233 Intermediate Algebra			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.	
2	The student will solve equations containing rational expressions.	70% of students who complete this course will correctly solve rational expressions equations on the final exam.	
3	The student will factor polynomials.	70% of students who complete this course will correctly factor polynomials on the final exam.	
4	The student will simplify radical expressions.	70% of students who complete this course will correctly simplify radical expressions on the final exam.	
5	The student will perform operations on polynomials.	70% of students who complete this course will correctly manipulate polynomials on the final exam.	
6	The student will solve quadratic	70% of students who complete this course	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

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	equations.	will correctly solve quadratic equations on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1313 College Algebra			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.	
2	The student will demonstrate knowledge of functions and their behavior.	70% of students who complete this course will correctly answer a problem related to algebraic functions on the final exam.	
3	The student will graph polynomial functions.	70% of students who complete this course will correctly graph a polynomial function on the final exam.	
4	The student will derive mathematical solutions for real-world situations.	70% of students who complete this course will correctly solve an interest rate problem on the final exam.	
5	The student will solve logarithmic equations.	70% of students who complete this course will correctly solve a logarithmic equation on the final exam.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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6	The student will demonstrate the ability to solve systems of equations.	70% of students who complete this course will correctly solve a system of two equations on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1323 Trigonometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl RiverCommunity College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify exact trigonometric values of the special angles in degree and radian measure.	Based upon the final exam, seventy percent of the students will correctly identify trigonometric values of special angles in radian and degree measure.	
2	Solve right triangles using trigonometric ratios.	Based upon the final exam, seventy percent of the students will correctly solve right triangles using trigonometric ratios.	
3	Solve trigonometric equations.	Based upon the final exam, seventy percent of the students will correctly solve trigonometric equations.	
4	Determine trigonometric function values of quadrantal and nonquadrantal angles in standard position.	Based upon the final exam, seventy percent of the students will determine the trigonometric function values of quadrantal and nonquadrantal angles in standard position.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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5	Simplify expressions involving trigonometric identities.	Based upon the final exam, seventy percent of the students will be able to simplify expressions involving trigonometric identities.		
6	Graph the basic trigonometric functions, and their inverses, and identify the periodic behaviors of each.	Based upon the final exam, seventy percent of the students will be able to graph the basic trigonometric functions and their inverses, and identify the periodic behaviors of each.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1343 Precalculus			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify properties of functions and their graphs, including symmetry, transformations, the algebra of functions and composition and inverse functions.	Given the graph of a function 70% of students that complete the course will be able to identify 2 of 3 of domain.	
2	Graph polynomial, exponential, and logarithmic functions and apply those functions to models.	70% of students that complete the course will be able to correctly identify the graph of 2 of 3 logarithmic functions.	
3	Apply properties of exponential and logarithmic functions to solve application problems.	70% of students that complete the course will be able to expand 2 of 3 logarithmic expressions.	
4	Graph trigonometric functions.	70% of students that complete the course will be able to correctly identify 2	

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		of 3 graphs of trigonometric functions.		
5	Verify expressions using trigonometric identities	60% of students that complete the course will be able to identify 2 out of 3 correct on verification of a trigonometric identity.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1513 Business Calculus			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Compute limits of algebraic functions graphically, numerically, and algebraically.	70% of students who complete this course will correctly compute the limit of a function numerically on the final exam.	
2	Compute the derivative of basic algebraic functions using derivative rules and implicit differentiation.	70% of students who complete this course will correctly compute the derivative of a function using the derivative rules on the final exam.	
3	Use the derivative to compute rates of change and marginal changes in business applications.	70% of students who complete this course will correctly compute the marginal cost of a function on the final exam.	
4	Use limits and derivatives to construct, analyze and interpret the graph of a function.	70% of students who complete this course will correctly determine where a function is increasing and/or decreasing using the first derivative on the final exam.	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE** .

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5	Compute the derivative of exponential and logarithmic functions.	70% of students who complete this course will correctly compute the derivative of an exponential function on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1613 Calculus I with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome? USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will evaluate the limit of an algebraic expression.	70% of the students will be able to evaluate the limit of an algebraic expression (final exam)	
2	The student will find the derivative of an algebraic function.	70% of the students will be able to find the derivative of an algebraic function (final exam)	
3	The student will find the derivative of a trigonometric function.	70% of the students will be able to find the derivative of a trigonometric function(final exam)	
4	The student will find the derivative of a transcendental function.	70% of the students will be able to find the derivative of a transcendental function(final exam)	
5	The student will sketch a function using the first and second derivative tests.	70% of the students will be able to sketch a function using first and second derivative tests (final exam)	
6	The student will find the anti-derivative of an algebraic function.	70% of the students will be able to find the anti derivative of an algebraic function(final exam)	

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1623 Calculus II with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will find the anti-derivative of an algebraic expression	70% of the students will be able to find the anti-derivative of an algebraic expression (final exam)	
2	The student will find the anti-derivative of a trigonometric function.	70% of the students will be able to find the anti-derivative of a trigonometric function. (final exam)	
3	The student will find the anti-derivative of a transcendental function.	70% of the students will be able to find the anti-derivative of a transcendental function. (final exam)	
4	The student will use integration to solve real world applications	70% of the students will be able to integration to solve real world applications. (final exam)	
5	The student will evaluate an integral using integration by parts	70% of the students will be able to evaluate an integral using integration by parts. (final exam)	
6	The student will evaluate an integral using partial fractions	70% of the students will be able to	
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			

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	evaluate an integral using partial fractions		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1723 Real Number System			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will identify set notations and perform operations on sets.	70% of students who complete this course will correctly identify set notations and perform operations on the final exam.	
2	The student will draw a Venn diagram.	70% of students who complete this course will correctly draw a Venn diagram on the final exam.	
3	The student will convert historical numeration systems into our present numeration system.	70% of students who complete this course will correctly convert between numeration systems on the final exam.	
4	The student will convert between number bases.	70% of students who complete this course will correctly convert between number bases on the final exam.	
5	The student will identify number patterns and their characteristics.	70% of students who complete this course will correctly identify number patterns and	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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		their characteristics on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1733 Geometry, Measurement, and Probability			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will identify, describe, and compare two-dimensional and three-dimensional geometric shapes.	70% of students who complete this course will identify, describe, and compare two-dimensional and three-dimensional geometric shapes on the final exam.	
2	The student will perform geometric constructions using a compass.	70% of students who complete this course will correctly perform geometric constructions using a compass on the final exam.	
3	The student will solve polygon angle measures algebraically.	70% of students who complete this course will correctly solve a polygon angle measures algebraically on the final exam.	
4	The student will apply area, perimeter, and volume to real-world situations.	70% of students who complete this course will correctly apply area, perimeter, and volume to real-world situations on the final exam.	

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5	The student will convert unit measure.	70% of students who complete this course will correctly convert unit measure on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3		
INSTRUCTIONAL AREA: Mathematics				
COURSE LEVEL: MAT 2113 Introduction to Linear Algebra				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Perform operations on matrices in order to solve systems of linear equations and analyze linear transformations and apply matrix theory to model real-life situations.	On a quiz, 60% of students that complete the course will be able to solve a system of three linear equations in three unknowns.		
2	Apply determinants, eigenvalues, matrix diagonalization to analyze matrices.	On a quiz, 60% of students that complete the course will be able to calculate the determinant of a 3 x 3 matrix.		
3	Use the Gram-Schmidt process to orthogonalize matrices.	On a quiz, 60% of students that complete the course will be able to use the Gram-Schmidt process to orthogonalize a matrix.		

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4	Find the kernel, range, rank, and nullity of a linear transformation.	On a quiz, 60% of students that complete the course will be able to determine the kernel, range, rank and nullity of a matrix.		
5	Determine bases for the row, column and null spaces of a matrix.	On a quiz, 60% of students that complete the course will be able to determine an appropriate basis for the row space of a matrix.		

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COURSE LEVEL: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 2613 Calculus III with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will evaluate the convergence of an infinite series using the appropriate test for convergence.	70% of students will be able to evaluate the convergence of an infinite series using the appropriate test for convergence. (final exam)	
2	The student will find the interval of convergence of an infinite series.	70% of students will be able to find the interval of convergence of an infinite series (final exam)	
3	The student will graph conic sections using vertices, foci, centers, asymptotes, and directrix lines.	70% of students will be able to graph conic sections using foci, centers, asymptotes and directrix lines (final exam)	
4	The student will perform operation on vectors.	70% of students will be able to perform operations on vectors (final exam)	
5	The student will use vectors to describe lines and planes using a three dimensional coordinate system.	70% of students will be able to use vectors to describe lines and planes in three dimension. (final exam)	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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6	The student will identify cylinders and quadratic surfaces defined by second degree equations in three variables.	70% of students will be able to identify cylinders and quadratic surfaces defined by second degree equations in three variables.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 2623 Calculus IV with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will find the derivatives and anti-derivatives of vector valued functions.	70% of students will be able to find the derivatives & anti-derivatives of vector valued functions. (final exam)	
2	The student will find the partial derivatives of functions of several variables.	70% of students will be able to find the partial derivatives of functions of several variables. (final exam)	
3	The student will find the directional derivatives and gradients of a function of several variables.	70% of students will be able to find the directional derivatives & gradients of a function of several variables. (final exam)	
4	The student will evaluate double and triple integrals for functions of several variables.	70% of students will be able to evaluate double & triple integrals for functions of several variables. (final exam)	
5	The student will find the area, volume and center of mass of a surface using double integration.	70% of students will be able to find the area, volume and center of mass of a surface using double integration. (final exam)	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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6	The student will evaluate the line and surface integrals for functions of several variables.	70% of students will be able to evaluate the line & surface integrals for functions of several variables. (final exam)		
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2013-2014

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ACC 1213 Principles of Accounting I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify the accounting equation.	85% of students will be able to identify the accounting equation. (final exam)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2	Classify accounts in the accounting system.	70% of students will be able to classify accounts in the accounting system. (final exam)	
3	Complete a problem demonstrating the use of journals and ledgers in an accounting system	70% of students will be able to complete a problem using journals and ledgers in the accounting system. (final exam)	
4	Prepare a set of financial statements.	75% of students will be able to prepare a set of financial statements in good form. (final exam)	

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ACC 1223 Principles of Accounting II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will be able to prepare a complete set of financial statements.	75% of students will be able to produce a complete set of financial statements (final exam)	
2	The student will be able to present an oral report on an accounting related topic.	85% of the students will be able to do an oral presentation with the use of Power Point to discuss their case study company's financial position (Presentation)	
3	The student will be able to accurately solve for the gain or loss resulting from the early redemption of a bond	70% of the students will be able to make journal entries for the purchase and retirement of bonds (final exam)	
4	The student will be able to identify the advantages and disadvantages of the corporate form of business ownership.	90% of the students will be able to identify the advantages and disadvantages of the corporate form of business ownership (final exam)	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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PROGRAM OF STUDY: Science, Mathematics, and Business Supports PRCC Strategic Goal(s): 1, 3

COURSE LEVEL: BAD 2413 Legal Environment of Business

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.

RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Understand the court system and its role in business.	70% of students will correctly identify the position of the courts and its impact on business.		
2	Recognize the elements of business torts.	70% of students will correctly identify business torts.		
3	Identify the elements of a contract	70% of students will correctly identify the elements of a contract.		
4	Analyze a contract.	70% of students will correctly associate the factors that determine a valid contract.		
5	Identify warranties and product liability issues.	70% of students will correctly analyze statements to determine the presence of warranties.		
6	Identify the types of commercial paper	70% of students will correctly identify		

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	and recognize the requirements for each.	the factors of commercial paper.		
7	Identify the relationship between an agent and a principal in the employment setting and the duties imposed on each.	70% of students correctly identify the roles of agent/principal in the work place.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BAD 2713 Principles of Real Estate			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	List the different careers in which a real estate license is beneficial.	70% of students will correctly identify the real estate agent's positions in the job market on the final exam.	
2	Research licensing criteria of the states	70% of students will correctly identify real estate licensing requirements on the final exam.	
3	Recognize basic principles of real estate practice and real estate financing.	70% of students will correctly identify the elements of real estate financing on the final exam.	
4	Work proficiently on the filing and preparing of real estate documents.	70% of students will correctly identify filing and preparation of real estate documents on the final exam.	
5	Read and use land contracts, public records, and recorded documents, including deeds.	70% of students will analyze recording statutes and criteria on the final exam.	

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6	Complete a title search.	70% of students will analyze title search requirements on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BAD 2723 Real Estate Law			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	List the rights and duties that go with the ownership of real property.	70% of students will correctly identify rights and responsibilities of a property owner on the final exam.	
2	Describe how fixtures on the land can be made part of the real property.	70% of students will correctly identify the bundle of rights as it relates to real, personal and fixtures on the final exam.	
3	Describe how the state's right of escheat and eminent domain works.	70% of students will correctly identify the legal criteria for operation of escheat/ eminent domain on the final exam.	
4	Distinguish forms of ownership.	70% of students will correctly identify tenancy in severalty and joint tenancy on the final exam.	
5	Prepare a purchase and sale agreement.	70% of students will correctly identify missing elements required in a sale agreement on the final exam.	
6	Prepare statements for financing of real	70% of students will correctly identify	

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	estate and security instruments.	rights of lien holders on real property on the final exam.		
7	Outline circumstances where a mortgage is normally used to secure debt on real property.	70% of students will correctly identify the mortgagor, mortgagee, and deed of trust on the final exam.		
8	Determine situations where foreclosure is necessary.	70% of students will correctly identify foreclosure, eviction, and owner rights on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ECO 2113 Principles of Macroeconomics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Explain the definition of economics and how scarcity and wants affect choices by households, business firms and government units.	70% of students will be able to correctly identify the definition of economics on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Identify the various types of economic resources and the types of income associated with these resources.	70% of students will be able to correctly associate the four economic resources with their income sources on the final exam.	
3	Explain the concepts of supply and demand and their relationship in determining the equilibrium price in the marketplace.	70% of students will be able to correctly identify the factors that determine the equilibrium price in the marketplace on the final exam.	
4	Develop an understanding of fiscal and its various components with an emphasis on American concepts which influence economic stability and	70% of students will be able to correctly identify the appropriate fiscal policy for recession and inflation on the final exam.	

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	economic growth.			
5	Develop an understanding of the global economy and U.S. trade policy.	70% of students will be able to correctly identify United States trade patterns on the final exam.		
6	Explain the functions of money, the Federal Reserve's monetary policies and their effect on the money supply to influence the economy.	70% of students will be able to correctly identify the three functions of money on the final exam.		
7	Identify the national accounts and define national income, GDP, NDP, personal income, and disposable income.	70% of students will be able to correctly identify the definition of GDP on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ECO 2123 Principles of Microeconomics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome? USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Identify the role of "supply and demand" in the market economy and describe its graphical presentation	70% of students will correctly identify the relationships between quantity supplied and quantity demanded and price on the final exam.	
2	Describe the concept of price elasticity of demand and supply and the determinants of price elasticity of demand;	70% of students will correctly identify the definition of price elasticity of demand on the final exam.	
3	Describe the theory of consumer choice based on utility maximization;	70% of students will correctly identify the definition of utility on the final exam.	
4	Define the various types of production costs and distinguish between the long-run and short-run.	70% of students will correctly identify the definition of a fixed cost on the final exam.	
5	Identify the distinguishing characteristics of the four types of market structures	70% of students will correctly identify the main characteristics of the four market structures on the final exam.	
6	Evaluate both the TR/TC and MR=MC	70% of students will correctly identify the	

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approaches to determine the short-run price and output that maximizes profits (or minimizes losses) for the four types of market structures.	profit-maximizing rule on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: CSC 1113 or BAD 2533 Computer Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.	
2	Give examples of issues involved with the purchase of a computer system.	70% of students who complete this course will identify at least 3 issues involved with the purchase of a computer system on the final exam.	
3	Demonstrate basic use of a current designated operating system.	70% of students who complete this course will demonstrate at least 3 functions of the designated operating system on the final exam.	
4	Apply a Web browser along with a search engine to conduct research on the web, and send/receive e-mail.	70% of students who complete this course will demonstrate the use of 3 features in a Web browser on the final exam.	
5	Demonstrate the use of designated application software including a word processor, electronic spreadsheet, presentation software, and a database program.	70% of students who complete the course will demonstrate 3 of the basic tasks of a word processor on the final exam.	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

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PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer allied health programs, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to State Department of Education framework curriculum.	Graduation Results: The program shall demonstrate that graduation levels are maintained at a level appropriate to the institution, community, and/or other accrediting bodies. ARCSTSA Benchmark is 70%.		
2 The program shall demonstrate job placement for graduates is maintained at a level appropriate to the institution and its mission in its service area (continued education is considered equivalent).	Placement: ARC/STSA Benchmark is 80%.		
3 Employer satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARC/STSA Benchmark is 85%.		

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4	Graduate satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARCSTSA Benchmark is 85%.		
5	The program shall demonstrate acceptable pass rates for the LCC-ST Program	NBSTSA Program Assessment Exam. ARC/STSA Benchmark is 75%.		
6	The program shall demonstrate that community needs are assessed routinely through Advisory Committee meeting.	Advisory Committee Comments		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1113 Fundamentals of Surgical Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify principles of environmental safety procedures.	100% of students will identify principles of environmental safety procedures on a written assessment.		
2 Identify the various surgical team members and their duties in the surgical suite.	100% of students will identify surgical team members and their duties on a written assessment.		
3 Identify the different populations of surgical patients and assessment and care protocol.	100% of students will identify the various populations of surgical patients including the care and treatment of these patients.		
4 Identify legal responsibilities that may arise in the Operating Room.	100 % of students will be able to identify and discuss Operating Room incidences that may lead to lawsuits.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1216 Principles of Surgical Techniques			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Identify and perform the various techniques of a surgical scrub.	100% of students will be able to perform a surgical scrub and a brushless surgical scrub and complete the skills check off on this lab skill.		
2 Identify and differentiate the difference between sterile and unsterile equipment and supplies using the Principles of Aseptic techniques.	100% of students will be able to answer 80% of questions concerning Aseptic technique and applications on a written assessment.		
3 Identify the various basic surgical scissors included on a laparotomy set to be used during a skill set which includes a basic set up.	100% of students will be able to identify basic surgical scissors.		
4 Identify and demonstrate open glove technique while donning sterile gloves.	100% of students will be able to properly execute donning sterile gloves within three attempts.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1314 Surgical Anatomy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and differentiate the various types of tissues and membranes found in the body and discuss their location and functions	100% of students will take a written assessment to identify the different types of tissue and membranes found in the body, as well as identify their various functions		
2 Identify and differentiate the anatomical structures of the axial and appendicular skeletal system.	100% of students will identify the anatomical structures of the axial and appendicular skeletal system on a written assessment.		
3 Identify and apply knowledge of the anatomical structures circulatory system, and the pathway of blood flow through the heart	100% of students will identify and display knowledge of the circulatory system.		
4 Identify word roots, combining forms, suffixes and prefixes in basic medical terminology relating to the reproductive system.	100% of students will take a written assessment to identify the basic medical terminology related to the reproductive system.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Surgical Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

COURSE LEVEL: SUT 1413 Surgical Microbiology

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and explain universal precautions, standard precautions, HIPPA, and OSHA, as well as their application in the healthcare and surgical setting.	100% of students will take a written assessment to describe and explain universal and standard precautions, HIPPA, and OSHA		
2 Be able to classify organisms using the Five-Kingdom System of classification	100% of students be able to classify organisms and explain the Five-Kingdom system of classification on a written assessment.		
3 Identify and explain various phases of wound healing and classify types of traumatic injuries	100% of students will take a written assessment to identify the various phases of wound healing and classify the various types of traumatic injuries		
4 Identify and explain the various types of sterilizers used in the healthcare facilities, and the various methods of sterilization.	100% of students will identify the various types of sterilizer and sterilization methods on a written assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1518 Basic and Related Surgical Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and explain the various minimally invasive and robotic surgical procedures.	100% of students will be able to identify various minimally invasive procedures and robotic surgical procedures.		
2 Identify and discuss the various pathology related to General Surgery and the surgical procedures necessary to correct the disorders.	100% of students will be able identify pathological conditions and General surgery procedures.		
3 Identify surgical procedures to correct and restore disorders involving the Female Reproductive system.	100% of students will be differentiate various Ob/Gyn pathological conditions and Ob/Gyn surgical procedures.		
4 Be able to identify the different methods of surgical intervention required due to pathology of the Genitourinary system	100% of students will be able identify pathological conditions of the GU system GU disorders and the surgical procedures required to restore and repair abnormalities.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1528 Specialized Surgical Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Identify and explain the various Ophthalmic surgical procedures used to correct and restore vision.	100% of students will be able to identify various Ophthalmic surgical procedures used to correct and restore vision.		
2 Identify and discuss the various pathology, disorders, and surgical treatment related to Oromaxillofacial and ENT surgery	100 % of students will take a written assessment to identify the pathology, disorders, and surgical intervention involving Oromaxillofacial and ENT surgery.		
3 Identify and discuss the various pathologies related to Plastic and Reconstructive surgery, and the procedures used to correct them.	100% of students will be able to identify the pathological conditions and Plastic and Reconstructive Procedures		
4 Identify and explain the various Orthopedic surgical procedures	100% of students will take a written assessment to identify the various Orthopedic surgical procedures		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2013-2014

PROGRAM: Surgical Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

COURSE LEVEL: SUT 1538 Advanced Surgical Procedures

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

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4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and explain the various disorders related to the Peripheral Vascular specialty and the procedures required to treat them.	100% of students will take a written assessment to identify the pathology and surgical intervention involving Peripheral Vascular diseases, abnormalities and surgical procedures.		
2 Identify the differences in disorders and the specialty procedures designed to treat them relating to Cardiovascular.	100 % of students will complete Specialty Application questions and Surgical Instrumentation involving Cardiovascular surgical procedures.		
3 Identify the pathological conditions and abnormalities associated with Thoracic and Pulmonary Surgical procedures.	100% of students will take a written assessment to identify the pathology, abnormalities and surgical intervention involving Thoracic/ Pulmonary Procedures.		
4 Identify and discuss various injuries that may require surgical intervention.	100% of students will present and review various surgical interventions needed for specific injuries. This will be assessed through written assignments.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1703 Certification and Role Transition			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Complete a professional Resume and submit electronically via Canvas.	100 % of students will be required to complete and submit a Resume.		
2 Identify eligibility and complete documentation for sitting for the National Certification for Surgical Technologist (CST) Exam.	100% of students will complete all documentation and submit application for taking the National Certification Exam.		
3 Students will be able to identify and recognize correct responses to questions regarding medical terminology, application of sterile technique, wound healing, infection control, basic sciences, technological sciences and specialty surgeries.	100 % of students will be assessed on this content by taking a Practice Exam.		
4 Identify surgical procedures, instrumentation and care of patients in surgical specialties.	100 % of students will take a Mock Exam including content on surgical procedures, instrumentation and care of patients. Mock Exam # 4.		



Program
Review
Outline

PEARL RIVER COMMUNITY COLLEGE

PROGRAM REVIEW



MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
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7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

To fulfill the mission, the College has developed a variety of quality educational programs and services. It is vital that quality be maintained through the regular evaluation of programs. Program review is a formal process designed to assist in that evaluation. The importance of program review is not the production of a report but rather the self insight for program improvement and growth.

While college educational programs and services must satisfy our own criteria for program excellence, they must also satisfy the requirements of the Commission on Colleges of the Southern Association of Colleges and Schools and licensing and certifying organizations for some programs. The process of program review allows the College to evaluate how well its programs satisfy the criteria and requirements associated with all of these sources.

The primary goal of program review is the improvement of instruction and learning. To achieve this goal, the process must be comprehensive. The College's review process will include some assessment of the program's achievement of its stated purpose, quality of instruction, curriculum design, student outcomes, and contribution to the overall Mission of the College. When completed, a program review will identify

and communicate program needs and potential for improvement.

A second important goal of program review is to provide information for planning and decision-making. To be meaningful, program review and planning should be interdependent processes. Planning should be based on a review process that evaluates past performances and identifies possible future activities which will lead to improvement and growth. Program review relies on data developed in support of planning and generates suggestions and recommendations for improvement which are reflected in planning goals.

In addition to general program improvement and planning, program review is intended to achieve the following:

- Acknowledge achievements/attainments.
- Identify strengths and weaknesses and develop recommendations/suggestions for change.
- Provide a systematic evaluation and improvement process for instructional programs.
- Develop a sense of cohesiveness, shared responsibility, and growth among faculty and staff.
- Assess compliance with accreditation criteria.
- Assist in resource development.
- Provide data to assist with resource allocation and other management decisions.
- Suggest new opportunities for program development.

Throughout the program review process a variety of perspectives must be considered and reflected. Perspectives of program faculty and administrators are critical to ensuring a comprehensive and complete program review. The program review should also anticipate and address the expectations of the Board of Trustees, advisory committee members when applicable, and Commission on Colleges representatives.

Program review is a self review process through which a program area is examined. It entails analyzing data, drawing conclusions, arriving at and implementing recommendations, and assessing the outcomes following implementation. The program review for the General Education Program will be included in the end of year report.

Appendices

Pearl River Community College

Appendices



Strategic Planning Policy

Major Committee Minutes

Newsletters

Strategic Planning

STRATEGIC PLANNING

Policy:

Pearl River Community College will utilize an institutional Strategic Plan as a general process to develop and maintain college goals, purpose, and direction.

Procedure:

This ongoing plan which provides the structure to assess institutional effectiveness is reviewed at least annually and revised as needed. The process used in its development is institution-wide and based on research, planning, and evaluation. The results of this plan are demonstrated by continuous improvements being made college-wide and by accomplishing the mission of the College.

The Strategic Plan committee structure is as follows:

- Section I Administrative Council/Management Committee is chaired by the President. Its members are the Vice President for Economic and Community Development; Vice President for Planning and Institutional Research; Vice President for Poplarville Campus and Hancock Center; Vice President for Forrest County Operations; Vice President for Enrollment Management; Vice President for Business and Administrative Services; Vice President for General Education and Technology Services; Director of Development Foundation and Alumni Association; Director of Public Relations; Chief Technology Officer; Director of Career and Technical Education Programs (Poplarville); Director of Counseling, Advisement, and Placement Center; Director of Financial Aid; Director of Physical Plant; Director of Institutional Effectiveness; Assistant Vice President for Hancock Center; Title III Director, Director of Recruitment and Orientation; Interim Athletic Director/Coordinator of Intramurals; President of the Faculty Association (Poplarville Campus and Hancock Center); and President of the Faculty Association (Forrest County Center).
- Section II Planning and Effectiveness Committee is chaired by the Director of Institutional Effectiveness. Its members are the Vice President for Planning and Institutional Research, Director of Institutional Research, Assistant Vice President for Hancock Center, faculty representatives, and others as appointed by the President.

- Section III Policy and Procedure Committee is chaired by the Vice President for Forrest County Operations. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Business and Administrative Services, Director of Career and Technical Education Programs (Poplarville), Vice President for Planning and Institutional Research, the Student Government Association President, faculty representatives, staff members, and others as appointed by the President.
- Section IV Fiscal Management Committee is chaired by the Vice President for Business and Administrative Services. Its members are the President, Vice President for Poplarville Campus and Hancock Center, Vice President for Forrest County Operations, Vice President for General Education and Technology Services, and Director of Career and Technical Education Programs (Poplarville).
- Section V Instructional Council is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Vice President for Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.
- Section VI Professional Development Committee is chaired by the Director of Institutional Research. Its members are the Vice President for Planning and Institutional Research, Assistant Vice President for Hancock Center, faculty representatives, staff members, and others as appointed by the President.
- Section VII Student Services Committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Assistant Vice President for Hancock Center, Director of Recruitment and Orientation, Assistant Dean for Student Life, Director of Financial Aid, Vice President for Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President, and Secretary of the Student Government Association.
- Section VIII Workforce Education Committee is chaired by the Vice President for Economic and Community Development. Its members are the WIN Office Technology Instructor, Director of the Lowery Woodall Center, Workforce Training Project Manager, Director of Nursing Education, Dislocated Worker/ITA Coordinator, Secretary to Workforce Education, Director of Career and Technical Education Programs (Poplarville), GIS Training Manager (Hancock County), Director of Adult Education Services, and the Secretary to the Vice President for Economic and Community Development.

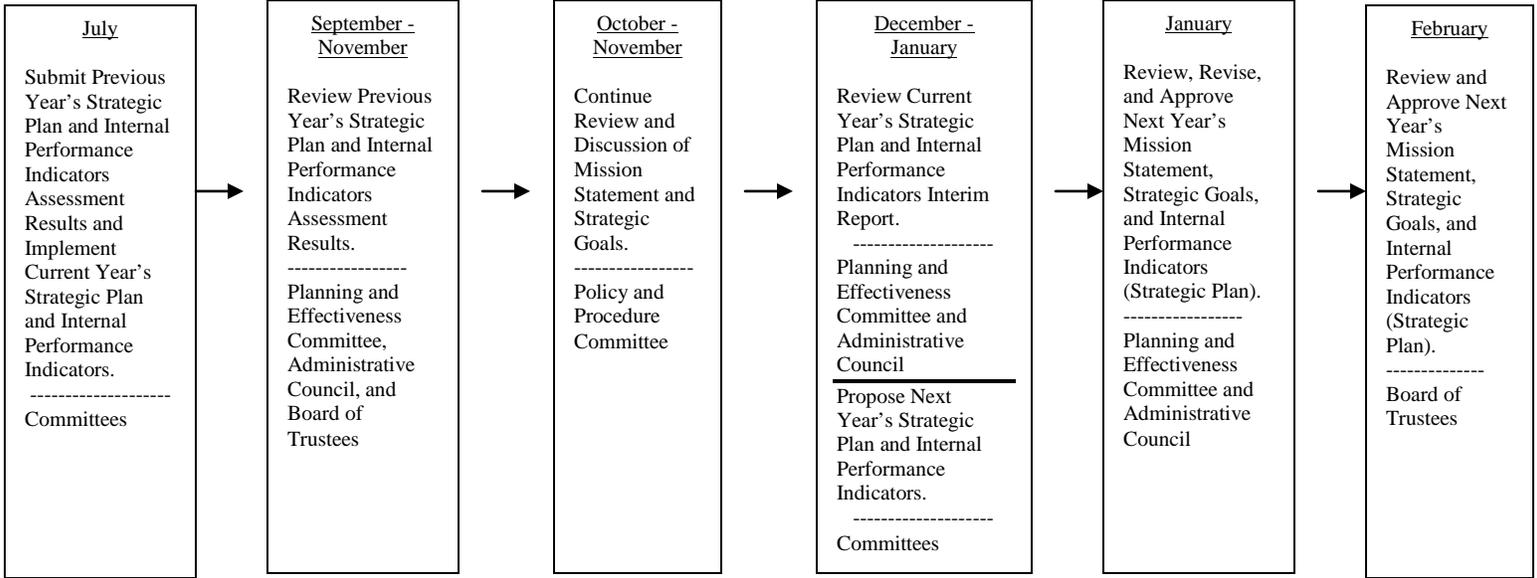
REVIEW, REVISION, AND EVALUATION PROCESS

Annual steps in the review, revision, and evaluation process are as follows:

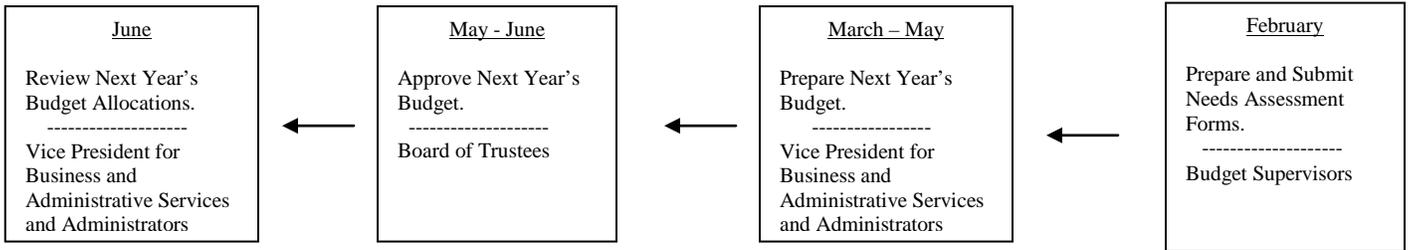
- Step I In December/January, the Planning and Effectiveness Committee and the Administrative Council review the current year's Strategic Plan (Mission Statement and Strategic Goals) and Internal Performance Indicators Interim Report.
- Step II In December/January, committee chairs involved with strategic planning review and propose next year's Strategic Plan and Internal Performance Indicators.
- Step III In January, the Planning and Effectiveness Committee reviews and evaluates the proposed Strategic Plan and Internal Performance Indicators for the next year and prepares recommendations.
- Step IV In January, the Administrative Council reviews and evaluates recommendations from the Planning and Effectiveness Committee and submits recommendations to the Board of Trustees.
- Step V In February, the revised Strategic Plan and Internal Performance Indicators document for next year is completed, and the Board of Trustees is requested to take formal action.
- Step VI In February, the budget requests based on the Strategic Plan and Internal Performance Indicators are submitted to the Vice President for Business and Administrative Services.
- Step VII In June, the Vice President for Business and Administrative Services and respective administrators review budget allocations as assigned to Strategic Goals and Internal Performance Indicators.
- Step VIII At the end of the Fiscal Year, June 30, persons responsible for reporting accomplishments of the Strategic Plan and Internal Performance Indicators update the Interim Report with accomplishments from December to June.
- Step IX Early in the Fall Semester, the Planning and Effectiveness Committee, the Administrative Council, and the Board of Trustees review the Strategic Plan and Internal Performance Indicators assessment results from the previous year.

**PEARL RIVER COMMUNITY COLLEGE
ANNUAL PLANNING AND EVALUATION CYCLE**

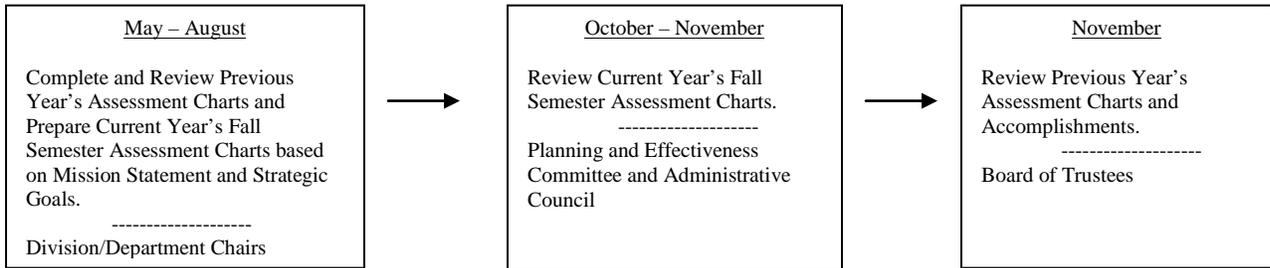
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)



BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS

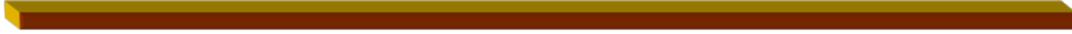




Major
Committee
Minutes

Pearl River Community College

Appendices



Major Committees' Minutes

Administrative Council / Management Committee

Planning and Effectiveness Committee

Policy and Procedure Committee

Fiscal Management Committee

Instructional Council

Professional Development Committee

Student Services Committee

Workforce Education Committee

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

September 11, 2013

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, September 11, 2013, in the President's Conference Room in the Alexander Administration Building. The following Council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Mr. Steve Howard, Chief Technology Officer
Mr. Chuck Abadie, Director of Public Relations
Dr. Cecil Burt, Vice President for Forrest County Operations
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Amy Townsend, Title III Director
Ms. Casey Rawls, Director of Recruitment and Orientation
Dr. Scott Alsobrooks, Vice President for Economic and Community Development
Dr. Tim Crowe, Faculty Association President, Hattiesburg Campus
Dr. Justin Williamson, President, Faculty Assoc., Poplarville Campus/Hancock Center
Mr. Roger Knight, Vice President for Business and Administrative Services
Mr. Raymunda Barnes, Director of Hancock Center
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Dr. Jennifer Seal, Director of Institutional Effectiveness
Mr. Craig Tynes, Director of the Physical Plant
Mr. Dow Ford, Vice President for Enrollment Management
Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center
Mr. Jason Francis, Interim Athletic Director
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Dr. Martha Lou Smith, Vice President for General Education and Technology Services
Ms. Valerie Horne, Director of Financial Aid
Dr. Becky Askew, Vice President for Planning and Institutional Research
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)

Dr. Lewis chaired and opened today's meeting by welcoming Council members.

The first item of business was the approval of the June 19, 2013, Administrative Council meeting minutes. These minutes were previously emailed to all council members for review prior to today's meeting. A motion was made by Dr. Adam Breerwood, seconded by Dr. Cecil Burt, to approve said minutes. The motion was unanimously approved.

Administrative Council Meeting Minutes

September 11, 2013

Forrest County Center Operations

- On August 22 we hosted the Bureau of Buildings. A tour of the new Career building was given.
- Respiratory Therapy had a site visit by the Commission on Accreditation for Respiratory Care. The committee had no findings and was very complimentary of our program.
- The Faculty Lecture Series will begin September 24. The Faculty Lecture Series will begin with Col. John Prine.
- An employee health fair will be held September 25.
- The council was informed that we would need to vote on the Tobacco Policy by e-mail after the Policy committee meeting October 1.

Planning and Institutional Research (as reported by Dr. Jennifer Seal)

- Copies of the August professional development presentation given by Dr. Nuria Cuevas, Vice President of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), were distributed to the Administrative Council.
- The College has begun preparing for the SACSCOC decennial year review, with the next meeting scheduled for November 1.
- Reviews of personnel evaluation documentation have been completed.
- Professional development records have been collected for the 2012 – 2013 school year.
- The Cabinet is in the process of reviewing the Policy and Procedure Manual, and updates are ongoing.
- The Office of Planning and Institutional Research website has been updated.

Faculty Association (Forrest County Center)

- Reported that a Birthday Celebration in honor of William Faulkner will be held September 25 at the University of Southern Mississippi.
- Gave a brief report on the History and Humanities Club.

Institutional Effectiveness

- The website for Institutional Effectiveness, which is a part of the website of the Office of Planning and Institutional Research, includes the 2013-2014 assessment cycle. Meetings are being held with department chairs to review the assessment cycle and their Dropbox account.
- The 2012-2013 administrative, support services, program, and instructional assessment charts, which were shared with all Administrative Council members prior to the meeting, were approved.

Administrative Council Meeting Minutes**September 11, 2013**

- Quality Enhancement Plan (QEP) Focus Groups will be held on each campus during September. The QEP Focus Groups will discuss all topics submitted by faculty, staff, administrators, and community members. The result from the group meetings should be a narrowed range of topics. Following the QEP Focus Group meetings, a QEP Topic Committee will be formed.
- Evaluation forms have been reviewed and revised as needed and will be distributed to the appropriate personnel for the 2013 - 2014 evaluations.

Title III

- Throughout the summer and early fall semester, we have worked to identify and advise pre-core students. We identified 120 (72 attended orientation) at the FCC and 196 Poplarville (87 attended summer orientation). We are primarily targeting Essential Skills and reading courses, and on the FCC, we have 10 pre-core faculty advisors. In Poplarville, we are attempting to work with these students through the SSC, although 76/196 are not enrolled in Essential Skills or Reading but in two other developmental courses.
- Site visit to LSU – Eunice to observe their Pathways to Success program.
- SI courses being piloted in the fall semester in psychology, world civilization, and biology are off to a good start. Attendance at SI session is already higher than in previous years. This is likely due to the nature of course content and tenets of SI.
- End of Y4 evaluations will be completed in September. October 1 will mark the beginning of Y5.
- New hire for the FCC Learning Specialist – Ms. Latessa Allen. She will begin September 18.
- A group of six advisors, counselors, and faculty members will be attending NACADA in early October.

Recruitment and Orientation

Orientation/Registration Sessions: This year's orientation was made up of two parts.

- During the summer, we hosted weekly orientation/registration sessions for first-time college students. These sessions included welcoming new students to campus, reviewing financial aid opportunities, introducing them to RiverGuide, obtaining their student IDs/parking decals, and registering for classes. Many thanks to all of the offices (Counseling Center, Student Success Center, Business Office, Financial Aid, Campus Police) who worked so closely with us to make these sessions successful. We received very positive feedback from both students and parents on this summer format. We successfully registered 826 students for the fall semester through orientation sessions.
- Then, during the first four weeks of classes, we hosted short, interactive sessions where first-time college students were able to learn about PRCC online tools (RiverGuide/email/GradesFirst/Canvas), the Cat Country Guide, time and stress

Administrative Council Meeting Minutes**September 11, 2013**

management skills, available student services, and how to interact with college instructors. We had 166 students participate in these sessions. They had many really good questions, and we were able to assist these students in finding the answers.

Fall Recruitment

- Scheduling dates to visit all of the high schools
- Upcoming Events: Wildcat Fest (high school senior preview day) set for November 14

Development Foundation

- The College Foundation will host Homecoming on Saturday, October 19. The day will begin with the Sports Hall of Fame Induction at 9:00 a.m. followed by eleven different class reunions including the 50th anniversary of the class of 1963. The Alumni Luncheon will begin at 11:30 a.m. followed by the football game against the East Central Warriors at 2:00 p.m. Tickets for the Alumni Luncheon are \$20 each.
- The Forrest/Lamar Alumni Chapter will host their Scholarship Fish Fry on Tuesday, October 17, from 5:00 until 7:00 p.m. at the South Mississippi Electric Power Association facilities on Hwy. 42 in Hattiesburg. Tickets for the fish plates are \$8 each. The funds go to provide five foundation scholarships for students from Forrest and Lamar Counties.
- The foundation is soliciting sponsorships for the Inaugural Season of Events at the Ethel Holden Brownstone Center. Sponsorships range from \$1,000 to \$10,000.
- The foundation is soliciting support for the Honors Institute Programs for the coming year. The foundation received a \$120,000 grant from the Lower Pearl River Valley Foundation to support the Speakers Series and the facilities in White Hall.

Athletics

- Discussed IGAAT (I Gave Athletics A Ten). This is a support organization comprised of former PRCC athletes and other alumni. Members can contribute \$10 annually to help with the costs of purchasing necessary athletic items.
- Discussed the Lil' Wildcat Club for children 12 and under.
- Discussed the new Student Athlete Handbook. This handbook contains the Student Athlete Code of Conduct standards to which our student athletes are held accountable.
- Reported on the records of our football team through the first two games (1-1), the upcoming JCJC football game, and reported that soccer is off to a good start.

Business and Administrative Services

- Roger Knight shared with the group the successful fall experience of the new on-line textbook purchasing system that was activated this semester. He thanked Steve Howard and the IT Department for working with the Bookstore in getting the program successfully completed.

Administrative Council Meeting Minutes

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Physical Plant

- The Ethel Holden Brownstone Center for the Arts will officially celebrate a Grand Opening and Ribbon Cutting ceremony on September 24, 2013.
- The new men's dormitory is scheduled for completion by January 2014.
- Awaiting contracts for the re-roofing on the Library.
- M. R. White Coliseum is due to complete around the first of the year (January 2014).
- Crosby Hall parking lot is expected to be complete by the end of this month.
- White Hall renovations are expected to be complete within a few weeks.
- Soliciting bids for a new roof on Building #5 FCC
- White Hall renovations are due to complete next month.

Counseling Center

- From April 1 through the closure of online registration in September, the counselors and advisors in the Counseling, Advisement, and Placement Center advised and registered 1,915 students. This figure does not include all of the walk-in who failed to sign the appointment register.
- The Articulation Agreement for 2013-2014, Advisor's Guide, and all other appropriate materials for advising have been updated and distributed to all PRCC locations.
- From January through August 2013, 261 ACT Compass units have been administered; this figure represents 139 for the Poplarville campus, 100 for the Forrest County Center, and 22 for the Hancock Center. Since initiating the Compass testing program in 2011, 265 units were administered on the Poplarville campus, 184 were administered at the Forrest County Center, and 47 were administered at the Hancock Center.
- Computers for the Pearson Vue GED testing labs have been purchased, and the facility on the Poplarville campus will be wired by October 1 through the efforts of the PRCC Information Technology Department. Pearson Vue GED testing will be conducted in the Woodall Center in Hattiesburg and Jeff Davis Hall on the Poplarville campus beginning January 2, 2014.
- MS-CPAS testing for all three PRCC locations will be conducted for December 2013 graduating students in career and technical programs during the week of November 18-22.
- The 2011-2012 Final Enrollment Report for all career and technical programs is in progress and will be ready for submission to the Community College Board in October.

Enrollment Management

- Reported that student enrollment is slightly down.
- Reported that the registration process was smooth with no lengthy waiting lines.
- Office of Financial Aid is ahead of their loan processing schedule.

Administrative Council Meeting Minutes

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- Announced that several employees will be attending the Banner Users Group Conference.

Financial Aid

- Report included in Enrollment Management (above). Submitted by Mr. Dow Ford.

Faculty Association (Poplarville Campus & Hancock Center)

- New Humanities/Social Sciences Faculty Hires are: Aaryn Purvis - Sociology, Jeff Long - English, Robbie Johnson - Criminal Justice.
- State Faculty Meeting October 18
- The Humanities/Social Sciences Faculty will attend the QEP meeting September 12.
- The Humanities/Social Sciences Faculty will attend an inter-departmental meeting (aka Brown Bag Session) with Science and Mathematics Department September 16.
- The Humanities/Social Sciences Faculty will attend the TYCA Conference September 27 at Eagle Ridge, Raymond, MS.
- The Faculty Association Meeting is scheduled for September 17 in the Special Events Room in the Olivia Bender Cafeteria.

Economic and Community Development

- Announced that a new employee rewards program, River Rewards, will soon be announced.
- Recruitment effort is underway to target students who did not finish high school during the years 2000-2010. Efforts will include contacting these students to encourage them to return to school.

Hancock Center

- The Hancock Center will offer Cal I in the spring semester at eight o'clock. This has been requested by Hancock High to give their seniors an opportunity to complete Cal I and to expose them to PRCC. More importantly, it allows PRCC (in particular, the Hancock Center) the opportunity to bring and showcase the Hancock Center.
- Mr. Frank Ladner stopped by the Hancock Center three weeks ago. He encouraged us to participate in the Hancock County Fair. If you are in the area on September 27 & 28, please stop by the PRCC tent/booth at the Hancock County Fair.
- On October 15, 2013 at twelve o'clock, the Hancock Center will begin its lecture series. The first lecturer will be the owner of Jack and Dianne's Tattoo Parlor. He will lecture on the history, influence, and impact of tattoos on American Culture. Please come to the Hancock Center to take part in this interesting lecture and question/answer session.

Administrative Council Meeting Minutes

September 11, 2013

Information Technology

Mr. Howard presented the council with an overview of the many IT projects currently underway. Projects discussed include the following:

- Network redundancy project is progressing. This project will provide a redundant path to the Internet in the event of a failure of the primary circuit. Other single points of failure in networking equipment will be addressed as funds become available to purchase additional equipment.
- Completed the fall 2012 enrollment audit and the spring 2013 files are due to be uploaded starting Monday. There is a push from the MCCB to get caught up so that enrollment audit files are submitted at the end of the current term.
- Made changes to nSPARC data files. These files will now be submitted to the MCCB and they will forward to nSPARC. This should provide for more consistency in data across these two entities.
- Completed in-house report of all students that attended from 2000-2010 with more than 50 credit hours but did not graduate. Marketing instructors will be contacting concerning finishing requirements to earn a degree. This report will be used to hopefully increase our graduation rates and eventually this may lead to an increase in state reimbursement revenues.
- At the last meeting it was reported that custom athletics pages were developed in-house and that it is equivalent to the site Presto sports wanted to provide us for \$3,000-\$5,000 annually. We are starting work on another major project and bringing that in-house. This project, once completed will save even more funding. By completing these two projects in-house with existing resources we estimate a five year savings of \$85,000.
- Early in 2013 the IT Committee established as their top goal, to evaluate one Banner module annually to see how the software can be used more effectively and efficiently. We are currently working on HR and Payroll to implement a long list of changes.
- Re-engineering our entire work order submission process. More details will be published soon. Working to be more proactive. One new concept being established is the appointment of a technology liaison for each department or key service area. Two or three liaisons will be assigned to an IT employee and they will dialog with those individuals on a frequent basis to make sure their IT needs are being addressed.
- In eight days at beginning of the fall 2013 semester the Call Center processed 6,249 calls. Twenty-two employees staffed the call center accessing data from Banner and our local knowledge base software. No increase in personnel cost or equipment.
- Reviewed enrollment report.

General Education and Technology Services

- No report provided. Dr. Smith attended a state academic meeting today.

Administrative Council Meeting Minutes

September 11, 2013

Career-Technical Education Programs

- No report provided.

Public Relations

- First Drawl edition of the school year will publish the last week of September, following the opening of the Brownstone Center.
- Fine Arts and PR staff will be doing TV and radio interviews leading up to the opening of the Brownstone Center.
- Football games are being broadcast live on the Internet. First road games coming up, Jones and Coahoma, will be shown live on computer.
- Social media: Carol Williams has been working hard to update and give the school more of a presence in social media. Pinterest will be up and going soon on our website.
- Our staff put together a short video with Dr. Lewis to promote the River Rewards program, which encourages all employees to attend school functions in support of our students. That program is expected to be up and going in next week or so.

Poplarville Campus and Hancock Center

- Reminded council members that activity forms should be completed and submitted as soon as possible. These forms are important for security and calendar planning purposes.

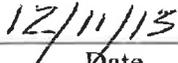
President's Report

- Discussion of the new State Longitudinal Data System and the LifeTracks Report. The reporting of data is increasingly becoming more of a focus for the state. It is critical that we make sure that data is correct when it is submitted.
- Discussed the SACS Reaffirmation visit for 2015.
- Discussed the Grand Opening event for the Brownstone Center.
- Discussed the proposed new policy that will make our college "tobacco free".

There being no further business to come before the Administrative Council, the meeting adjourned at 10:20 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

October 9, 2013

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, October 9, 2013, in the President's Conference Room in the Alexander Administration Building. The following Council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Mr. Steve Howard, Chief Technology Officer
Mr. Chuck Abadie, Director of Public Relations
Dr. Cecil Burt, Vice President for Forrest County Operations
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Martha Lou Smith, Vice President for General Education and Technology Services
Ms. Valerie Horne, Director of Financial Aid
Dr. Amy Townsend, Title III Director
Dr. Scott Alsobrooks, Vice President for Economic and Community Development
Dr. Tim Crowe, Faculty Association President, Hattiesburg Campus
Dr. Justin Williamson, President, Faculty Assoc., Poplarville Campus/Hancock Center
Mr. Roger Knight, Vice President for Business and Administrative Services
Mr. Raymunda Barnes, Director of Hancock Center
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Dr. Jennifer Seal, Director of Institutional Effectiveness
Mr. Craig Tynes, Director of the Physical Plant
Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Mr. Dow Ford, Vice President for Enrollment Management
Dr. Becky Askew, Vice President for Planning and Institutional Research
Ms. Casey Rawls, Director of Recruitment and Orientation
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)
Mr. Jason Francis, Interim Athletic Director

Dr. Lewis chaired and opened today's meeting by welcoming Council members.

The first item of business was the distribution of the Tobacco on Campus policy. Dr. Lewis stated that the Board of Trustees approved changes to the policy which will ban all tobacco products on all campuses effective January 1, 2014. Dr. Lewis stated that the Wellness Center will begin a Tobacco Cessation Program in the near future for students and employees.

Dr. Lewis stated that writing efforts for SACS accreditation are underway and will increase over the next few months. He added that the College has one and a half years to get all documentation ready for the SACS visiting team.

Forrest County Center Operations

- Dr. Burt presented the Mission Statement and Strategic Goals for approval. A motion was made by Roger Knight, seconded by Dr. Scott Alsobrooks, to approve the Mission Statement and Strategic Goals as presented. The motion was unanimous.
- Upon discussion of the Mission Statement and Strategic Goals, Dr. Smith stated that Item 3 of the Strategic Goals should include an amendment for dual enrollment credits. a policy procedural change/amendment to the Mission Statement and Strategic Goals. The proposed “. . . and dual enrollment/credit opportunities.” for Strategic Goals Item 3 is recommended for approval. Upon approval, Item 3 will read as follows: “To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit opportunities.” A motion was made by Roger Knight, seconded by Dr. Scott Alsobrooks, to approve the amendment as stated and defined herein. The motion was unanimous.
- Other policy procedure changes approved by the Administration Council include:
 - Attendance Policy – A motion was made by Dr. Adam Breerwood, seconded by Dr. Martha Lou Smith, to approve said policy. The motion was unanimous.
 - Community Resources – A motion was made by Roger Knight, seconded by Raymunda Barnes, to approve said policy. The motion was unanimous.
 - Electronic Devices – A motion was made by Dr. Scott Alsobrooks, seconded by Valerie Horne, to approve said policy. The motion was unanimous.
 - Evaluation Process – A motion was made by Roger Knight, seconded by Dr. Martha Lou Smith, to approve said policy. The motion was unanimous.
 - Graduation Degrees and Certificates – A motion was made by Ernie Lovell, seconded by Valerie Horne, to approve said policy. The motion was unanimous.
 - Orientation of New Personnel – A motion was made by Roger Knight, seconded by Dr. Adam Breerwood, to approve said policy. The motion was unanimous.

- Student's Payments and Refunds – A motion was made by Raymunda Barnes, seconded by Ernie Lovell, to approve said policy. The motion was unanimous.

Planning and Institutional Research (as reported by Dr. Jennifer Seal)

- The College received a \$17,000 grant from the Lower Pearl River Valley Foundation for the 2014 Women's Health Symposium. Plans for the Symposium are currently being finalized.
- The River Rewards campaign had a successful beginning with 111 faculty and staff who submitted 476 events for attendance documentation.
- Student evaluations of instruction are underway as is the Campus Climate Survey.
- Plans for the professional development sessions for the support staff are being finalized.
- Policy and Procedure Manual edits are being made.
- Discs with SACSCOC information were prepared and distributed to those with Compliance Certification writing responsibilities. The first review session for responses is scheduled for November 1.
- The ribbon cutting for the Outdoor Walking Track and Indoor Equipment and Spin Room was held with the Blue Cross/Blue Shield of Mississippi Foundation with the Lower Pearl River Valley Foundation representatives attending. The ceremony was part of both grant proposals.

Institutional Effectiveness

- The Planning and Effectiveness Committee will be reviewing the 2012-2013 Internal Performance Indicators year-end report next week which then will be distributed to the Administrative Council for review.
- The QEP Focus Groups had a significant number of faculty, staff, and students participating on all campuses. Numerous topics were discussed and will be submitted for consideration by the QEP Topic Selection Committee.

Economic and Community Development

- Dr. Alsobrooks reported that he will be attending the Gates Foundation Conference next week.

Administrative Council Meeting Minutes

October 9, 2013

Financial Aid

- Routine and constant on-going activities are progressing in the Office of Financial Aid.

Development Foundation

- Next week is Homecoming week on campus. We will begin on Tuesday, October 15, with the Forrest/Lamar County Alumni Scholarship Fish Fry. The fish fry will be held at South Mississippi Electric Power Association on Highway 42 in north Hattiesburg. It will be from 5:00 until 7:00 p.m. Fish plates are \$8.00 each and may be purchased at the Alumni House or through a member of the Forrest/Lamar Chapter. Go plates are available. The fundraiser will support five full tuition scholarships for students from those counties.
- The Fall Fest activities will take place on Thursday, November 17, beginning at 11:00 a.m. on the Poplarville campus. The Homecoming Court will be introduced at the event. The Homecoming Mother's Luncheon will be held at the President's Home beginning at noon.
- Dr. Michio Kaku, world renowned physicist, will be on campus from 4:00 to 5:00 p.m. for a reception in the cafeteria community room. Dr. Kaku will make a presentation at the Brownstone Center beginning at 7:00 p.m.
- Homecoming Day is Saturday, October 19. The day will begin with the Sports Hall of Fame Inductions at 9:00 a.m. in the Technology Center. There will be 11 reunion groups meeting from 10:00 until 11:15 a.m. in the Technology Center and at the Nursing Building. The Homecoming Luncheon begins at 11:30 a.m. in the cafeteria. Ernie has tickets for sale at \$20 each and encouraged the staff and faculty to attend. Dr. John Grant will be recognized as the alumnus of the year. The Asbury Foundation will be recognized with the distinguished service award.
- The Marion/Jeff Davis Steak Dinner Fundraiser for Scholarships will be held at Canes Restaurant in Foxworth Tuesday, November 12. Tickets are \$50 per person.
- The Foundation Scholarship Donor Recognition Dinner will be held Thursday, November 21, at 6:30 p.m. in the cafeteria.

Faculty Association (Poplarville Campus & Hancock Center)

- Reported on attending Common Core Workshops.
- Attending USM alumni professional development sessions on November 24.
- Announced the State Faculty meeting will be held October 24 and the local meeting will be held October 22.

Business and Administrative Services

- Announced that student Pell grant refunds will be issued the week of October 21.

General Education and Technology Services

- PRCC faculty have attended state meetings in order to make certain we stayed informed regarding Common Core and PARCC.
- Several changes will likely be seen in the area of developmental education. This is in response to the concern expressed by the legislators regarding the amount of money that is directed toward developmental education.
- Work continues on the catalog. Please always be mindful of making sure that your area is up-to-date.

Physical Plant

- Reported that construction of the Ethel Holden Brownstone Center for the Arts is now complete.
- Construction of the new men's dorm is on schedule and is expected to be ready for use for the 2014 spring semester.
- Striping on the new Crosby Hall parking lot will be done next week and will then be ready for use.
- Bid opening for the re-roofing of Building 5 at the Forrest County Center will be held October 15.
- Construction continues on M. R. White Coliseum and is expected to be complete early to mid-spring.

Counseling Center

- Reported that last week's College Fair was a huge success with 37 representatives attending. Student attendance was great.
- Preparations and plans are being made for November's early registration.
- MSC testing will be held November 18-22.
- The final enrollment report is due October 25.
- Will be attending a Common Core Conference on the Gulf Coast.
- Will be attending the Pine Belt Health Association meeting October 18.

Hancock Center

- Mr. Barnes reported that the Hancock Center is participating aggressively in recruiting efforts.
- Discussed the Recruiting Fair and the need to offer science classes.
- A Faculty Lecture by Jack and Diane's Tattoo Parlor will be held next Tuesday.

Information Technology

Mr. Howard presented the council with an overview of the many IT projects currently underway. Projects discussed include the following:

- IT continues with project to completely re-engineer the work order tracking system. We have evaluated approximately ten software packages and should have a package called OTRS configured and installed by the end of this week. Final testing is ongoing and new system should launch in late October. The new end user interface has been written and is undergoing final testing. Techs have been extremely busy going from a peak average of 150 open work orders to an average of thirty the last two weeks.
- As part of our effort to overhaul the work order system and provide a better understanding of IT needs it was mentioned at the last council meeting of the plan to establish a technology liaison for geographical areas around campus. These liaisons have been identified and an email has been sent to each member. Two or three liaisons will be assigned to an IT employee and they will dialog with those individuals on a frequent basis to make sure their IT needs are being addressed.
- The fall IT training schedule has been published. The first two sessions were held yesterday. Mr. Howard distributed the training schedule and mentioned that sessions will be offered at the Forrest County Center during the spring semester.
- The final fall 2013 enrollment report was distributed to the council

Public Relations

- First Drawl edition of the school year has been published and distributed. Work is in progress on the October edition by staff and students. It will be released the last week of the month.
- The fall edition of the RiverSide alumni edition has been printed and mailed. Chief focus was promoting upcoming Homecoming 2013.
- Football games continue to be broadcast live on the Internet. Upcoming games include Homecoming, Co-Lin, and road game at Hinds CC.
- Social media: Carol Williams continues to work hard every day to update and give the school more of a presence in social media. Pinterest is up and going on our website.

Poplarville Campus and Hancock Center

- Announced that a meeting of the Partners for Pearl River County will be held on campus tomorrow.
- Announced that the MSU Horticulture Field Day will be held tomorrow, October 10.

Career-Technical Education Programs

- A Joint CTE Industry Advisory Meeting will be held Thursday, October 10, at 5:30 p.m. in the Olivia Bender Cafeteria. For this meeting, program instructors invite industry representatives to receive input for their programs regarding curriculum revision suggestions, new technology, skills, and training needs to prepare our students for the workforce. We expect 40-50 Industry guests.
- On November 13 at 10:00 a.m. & 2:00 p.m. a high voltage line demonstration will be held on the back hill. Administrative Council members are invited to attend.
- PRCC will be hosting one of the three Regional Secondary/Postsecondary Collaboration Meetings being held throughout the state. This meeting will be held November 20, 2013 at 9:00 a. m. to 3:00 p.m. at Woodall Center.

Faculty Association (Forrest County Center)

- No report provided.

Title III

- No report provided.

Recruitment and Orientation

- No report provided.

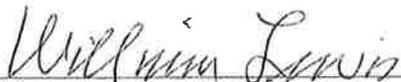
Athletics

- No report provided.

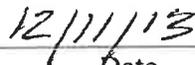
Enrollment Management

- No report provided.

There being no further business to come before the Administrative Council, the meeting adjourned at 10:05 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

December 11, 2013

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, December 11, 2013, in the President's Conference Room in the Alexander Administration Building. The following Council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Mr. Steve Howard, Chief Technology Officer
Dr. Cecil Burt, Vice President for Forrest County Operations
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Martha Lou Smith, Vice President for General Education and Technology Services
Dr. Amy Townsend, Title III Director
Mr. Dow Ford, Vice President for Enrollment Management
Dr. Becky Askew, Vice President for Planning and Institutional Research
Ms. Casey Rawls, Director of Recruitment and Orientation
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)
Mr. Jason Francis, Interim Athletic Director
Dr. Justin Williamson, President, Faculty Assoc., Poplarville Campus/Hancock Center
Mr. Roger Knight, Vice President for Business and Administrative Services
Mr. Raymunda Barnes, Director of Hancock Center
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Dr. Jennifer Seal, Director of Institutional Effectiveness
Mr. Craig Tynes, Director of the Physical Plant
Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Dr. Scott Alsobrooks, Vice President for Economic and Community Development
Mr. Chuck Abadie, Director of Public Relations
Ms. Valerie Horne, Director of Financial Aid
Dr. Tim Crowe, Faculty Association President, Hattiesburg Campus

Dr. Lewis chaired and opened today's meeting by welcoming Council members.

The first item of business was the approval of the September 11, 2013, and October 9, 2013, Administrative Council Meeting Minutes. A motion was made by Dr. Adam Breerwood, seconded by Ernie Lovell, to approve said minutes. The motion was unanimous.

Administrative Council Meeting Minutes

December 11, 2013

Forrest County Center Operations

- The Respiratory Therapy pinning ceremony was held Monday, December 9. The Surgical Technology and Practical Nursing (Dual Enrollment) pinning will be held Friday, December 13.
- Reported that 100 percent of all Postsecondary Practical Nursing students at FCC for that past two years have passed boards.
- Reported that from January 2013 through October 2013 the Forrest County Center has served over 2300 more students in the Learning Lab than during the same period the previous year.

Planning and Institutional Research

- Several highlights of the annual SACSCOC meeting were reviewed.
- Preparation for reaffirmation of the College has begun.
- The Office of Institutional Research is finalizing summaries of the 2013 Campus Climate Survey, the Student Right to Know brochure, the Student Consumer Information Guide webpage, and the 2012 Report Card. The Post-Graduate Survey (2012 – 2013 graduates) and the Graduate Survey are currently being distributed. The PRCC 2012 – 2013 Fact Book has been compiled.
- Faculty and staff sharing sessions, along with professional development sessions for support staff, have taken place during the fall.
- Plans for the Performance Reviews of Supervisors are being finalized for January, and Student Evaluations of Instruction reports will be distributed to administrators/supervisors in January.

Institutional Effectiveness

- The SACSCOC Annual Meeting was held in Atlanta. Presentations and discussions included emphasis on documenting continuous improvement in all areas of the College.
- Pearl River Community College demonstrates continuous improvement through the 2013-2014 Strategic Plan and Internal Performance Indicators Interim Report. Administrative Council will be receiving a request for 2013-2014 Interim Report data.
- Fall instructional assessment charts are due to department chairs for review by December 16.
- The QEP Topic Selection Committee has been established and includes faculty, staff, and students from all campuses. The Committee met and reviewed data derived from previous Focus Group discussions. Subgroups were formed to research institutional data regarding the uppermost rated topics.

Economic and Community Development

- No report provided.

Administrative Council Meeting Minutes

December 11, 2013

Financial Aid

- No report provided.

Development Foundation

- The Marion/Jeff Davis County Alumni Chapter held their Steak Dinner fundraiser November 12. This fundraiser supports scholarships for students from the two counties. The dinner was at Canes Restaurant in Foxworth, and the chapter sold well over 200 dinners for the event.
- On Thursday, November 21, the foundation hosted the Scholarship Donor Recognition Dinner in the cafeteria. We recognized about 120 scholarships and donors at the dinner along with the students who received the scholarship. We had about 230 people in attendance for the evening. The Development Foundation will be forwarding \$130,000 to the College's Business Office today which will provide funding for our scholarships for this semester.
- On Tuesday, December 3, we held the Foundation Holiday Pacesetter Kickoff Dinner in the foyer of the Brownstone Center. This is our dinner in support of our Foundation Annual Campaign that helps with our unrestricted funds. We had approximately 65 confirmations for the dinner and it was a really nice kickoff. We will be working on this campaign effort for the next 60 days or so.
- On Monday night the Forrest/Lamar Alumni Chapter held their Christmas Dinner Fellowship at Chesterfields in Hattiesburg. It was a great time together with about 25 of their chapter member in attendance.

Faculty Association (Poplarville Campus & Hancock Center)

- The Humanities and Social Sciences Faculty attended a Curriculum Alignment Meeting at Holmes Goodman. Faculty from all community colleges in the state reviewed course description content in their particular discipline to promote consistency and continuity among our various institutions' offerings.
- The Humanities and Social Science Faculty will administer Final Examinations this week and compile and submit Student Learning Outcome Data.
- Upcoming state faculty events include the following:

January 14- First Legislative Breakfast at the Capitol
February 4- Second Legislative Breakfast at the Capitol
February 25- Capitol Day

Business and Administrative Services

- No report provided.

Administrative Council Meeting Minutes

December 11, 2013

General Education and Technology Services

- Reminded council members that grades are due by 9:00 a.m. Monday, December 9, 2013.
- Briefly discussed the possibility of changes in Developmental Education.
- Reported that the Faculty Roster is being updated and that complete and updated instructor files are required for all faculty members.

Physical Plant

- Updated campus construction projects
- Dormitory to be open for spring semester
- Coliseum completion construction schedule has changed to February 28
- Library roof to begin the second week in January
- Forrest County Center's Building #5 roof to begin by the end of the month.
- White Hall is in the final phases of finishing

Counseling Center

- Early advisement and registration for currently enrolled students began November 1, 2013. A meeting of department chairs (Advisory Board Members) was held in October where updated advising materials and supplies were provided for distribution to faculty members. Joseph Hayes, a mental health counselor from Pine Grove Outreach Center, spoke with the group offering free services to students and faculty.
- Early advisement and registration for new students began December 1, 2013.
- The error free Final Enrollment Report for career and technical programs was completed and uploaded to the Mississippi Community College Board and the Mississippi Department of Education in November.
- Counselors participated in the Pine Belt Counselors meeting October 18 where Dr. Ann Moore was honored with the regional award for excellence in college counseling for 2013-2014.
- Counselors attended the Mississippi Counselors' Association Conference November 6 and 7. Dr. Ann Moore was honored for excellent service in counseling, authenticity, compassion, and advocacy.
- Counselors and professional staff members participated in the ASSIST: Suicide Intervention Conference held at the Woodall Advanced Technology Center December 5 and 6. Ordinarily, this conference would cost \$2600 per person. PRCC and others participated free of charge.
- Counselors and staff members are preparing for January 7 registration and late registration January 8-14, 2014.

Hancock Center

- Reported that the Hancock Center continues to remain available and active with the Hancock County School District.

Administrative Council Meeting Minutes

December 11, 2013

Information Technology

- The new work order tracking system and new work order submission form have been placed into production. The system is providing better feedback and communication between IT and the person submitting the work order. Technicians are completing work orders more efficiently.
- IT staff members continue to work with the contractors on the new dorm and coliseum construction on the Poplarville campus to ensure that the fiber optic cabling and networking services interface properly with the existing campus network.
- IT staff members are working with the HIT program to replace a large number of PCs (120) at both the Poplarville Campus and the Forrest County Center. Howard Industries was the lowest bidder on these PCs so we will be installing their equipment in these classroom labs.
- IT staff members are contacting the technology liaisons on a regular basis. This interaction is allowing IT to be more proactive and properly plan for upcoming projects. Much positive feedback has been received from the liaisons, and this is providing efficiency in performing IT services. Mr. Howard thanked the council for their support.
- The Call Center will be staffed from January 2, 2014 through Friday, January 10, 2014. Mr. Howard thanked everyone for their support in sending employees to staff the call center in the past and asked for continued support for this important endeavor.
- The spring 2014 enrollment report was distributed to the council.

Public Relations

- No report provided.

Poplarville Campus

- Dr. Breerwood reported that the Mississippi Show Choir will be held February 7-8, 2014, on the Poplarville Campus. He added that this show is expected to have 5,000 to 6,000 participants.
- Reported that a former Pearl River student, Jeremy Anderson, has been appointed to the Mississippi House of Representatives.

Career-Technical Education Programs

- February 13 - Regional SkillsUSA Competition
- February 14 - Counselor's Day
- February 27 - CTE Student Conference

Program Update:

- 30-45-60 curriculum format will be implemented in Spring 2014

Administrative Council Meeting Minutes

December 11, 2013

- Health Information Technology (HIT) Program implementation target date is Fall 2014 pending SACS Approval.
- Two BOT courses will be offered in Spring 2014 by new HIT instructor as part of the HIT grant.
- Revised: The statement was made that Film Production Technology Program would be implemented in Fall 2014; however, the status of this program is currently under review and implementation is not definite.

Faculty Association (Forrest County Center)

- No report provided.

Title III

- A group of seven advisors/counselors/faculty attended NACADA in early October; hope to offer professional development sessions in the spring semester
- Advised targeted Pre-Core students throughout the semester.
 - o FCC –109 pre-core students were identified through summer orientation were assigned to pre-core advisors; 62 percent to date have been advised for the spring semester
 - o POP –196 pre-core students were identified either through summer orientation or those enrolled in two or more developmental classes at the beginning of the fall semester but did not attend orientation were advised through the Student Success Center; to date 75 percent have been advised for the spring semester.
- Continued second year cohort pilot at FCC; worked through college algebra courses on advising assignment to assist students in creating a 2-3 year degree plan; reached out to students that started fall 2012 to provide Title III services; working now to revamp some of the FCC activities to garner more student engagement.
- Overall, Supplemental Instruction is showing great promise for biology, psychology and world civilization I; in process of analyzing end of semester results.
- Conducted end of Y4 evaluation and working to finalize Annual Performance Report

Recruitment and Orientation

- Wildcat Fest was a huge success. There were over 900 high school seniors in attendance. Thank you so much to everyone who supported this event and spent time hosting these students!
- Fall Recruitment was very busy, attending numerous college fairs and hosting campus tours.
- Spring dates:
 - College 101 orientation sessions for all first-time college students during the second week of classes, January 13-17;
 - Counselor's Day on Friday, February 14;
 - Career/Tech Student Conference on Thursday, February 27

Administrative Council Meeting Minutes

December 11, 2013

Athletics

- Women's team has a record of 5 wins, 1 loss. They have won 2 games in the South Division and have lost no Division games so far.
- Men's team has a record of 9 wins, 0 losses. They have won 2 games in the South Division and have lost no Division games so far.
- Discussed upcoming games and handed out schedules.

Enrollment Management

- Reported that student grades for the fall semester are due by 9:00 a.m. Monday, December 9, 2013.
- Reported that the January registration is expected to be busy.
- Reported that the Financial Aid office has low employee attendance due to illness.

President's Report

- Concern was expressed about the enrollment trends in higher education and around the country and the current PRCC enrollment for spring semester.
- Congratulations on the recognition the college just received in being ranked the Number 23 best community college in the country.

There being no further business to come before the Administrative Council, Dr. Lewis wished everyone a Merry Christmas, and the meeting adjourned at 9:25 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE

Planning and Effectiveness Committee Minutes

July 16, 2013

- Location: Administration Building Conference Room, 9:00 a.m.
- Members Present: Dr. Becky Askew, Valerie Horne, Tara Rouse, and Dr. Jennifer Seal
- Call to Order: Dr. Jennifer Seal called the meeting to order and welcomed everyone.
- New Business: The Committee reviewed and discussed the 2012-2013 completed Administrative Assessment Charts and the 2012-2013 completed Program and Course Level Assessment Charts.
- It was decided that Dr. Seal will contact administrators and department/program chairs regarding necessary revisions.
- Next meeting: The next meeting of the Planning and Effectiveness Committee will be determined depending upon the future professional development schedule. The Committee will review the remaining Administrative, Program Level, and Course Level Assessment Charts.
- Adjournment: There being no further business to discuss, the Committee members were thanked, and the meeting adjourned at 11:15 a.m.

Respectfully submitted,

Jennifer Seal, Chair
Planning and Effectiveness Committee

October 15, 2013

Location: Rotary Room, 11:00 a.m.

Members Present: Dr. Becky Askew, John Gibson, Tara Rouse, Dr. Jennifer Seal, and Barbara Whiddon

Call to Order: Dr. Jennifer Seal called the meeting to order and welcomed everyone.

New Business: The Committee reviewed and discussed the 2013-2014 proposed Course Level charts. It was decided Dr. Seal will contact department/program chairs regarding needed changes to Course Level charts which will be posted in Dropbox. The Committee reviewed and discussed the 2012-2013 Strategic Plan and Internal Performance Indicators Assessment Results. Concerns regarding the results will be addressed with Dr. Lewis. If the plan includes a discussion, then the meeting should involve the Planning and Effectiveness Committee and those who have writing responsibilities within the Strategic Plan. The Committee reviewed and discussed the 2012-2013 Office of Planning and Institutional Research evaluation results by the Planning and Effectiveness Committee. The Committee requested that future evaluation forms include a comment/suggestion section for items rated below satisfactory,

Next meeting: The next meeting of the Planning and Effectiveness Committee will be determined contingent upon a decision from Dr. Lewis.

Adjournment: There being no further business to discuss, the Committee members were thanked and the meeting adjourned at 1:00 p.m.

Respectfully submitted,

Jennifer Seal, Chair
Planning and Effectiveness Committee

Planning and Effectiveness Committee

November 21, 2013

- Location: Rotary Room, 12:00 p.m.
- Members Present: Steve Howard, Tara Rouse, and Dr. Jennifer Seal
- Call to Order: Dr. Jennifer Seal called the meeting to order and welcomed everyone. Dr. Seal explained that due to several schedule conflicts that committee members emailed revisions. These changes were included in the draft shared at this meeting.
- New Business: Dr. Seal reminded everyone of the recent meeting held with Dr. Lewis and all College employees having Strategic Plan compilation responsibilities. The revisions received were also included in the meeting packet. The Committee reviewed and discussed the 2012-2013 Strategic Plan and Internal Performance Indicators Assessment Results revised due to the Strategic Plan meeting. Minor additional edits were noted throughout the meeting and made to final document.
Discussion was held on the following proposed addition to Goal 3 by the Administrative Council and Policy and Procedure Committee:
To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit opportunities.
- Next meeting: The next meeting of the Planning and Effectiveness Committee will be held in January 2014.
- Adjournment: There being no further business to discuss, the Committee members were thanked and the meeting

adjourned at 12:45 p.m.

Respectfully submitted,

Jennifer Seal, Chair
Planning and Effectiveness Committee

POLICY AND PROCEDURE COMMITTEE MEETING

Tuesday, October 1, 2013

10:50 a.m.

Minutes

Members Present: Dr. Cecil Burt (Chair), Dr. Scott Alsobrooks, Dr. Becky Askew, Mr. Raymunda Barnes, Ms. Susan Bedwell, Dr. Adam Breerwood, Ms. Jana Causey, Dr. Glenn Dale, Ms. Kimberly Ellis, Ms. Belinda Holden, Mr. Steve Howard, Mr. Roger Knight, Ms. Jacki Runnels, Ms. Angelia Ryals, Dr. Jennifer Seal, Dr. Martha Lou Smith, Mr. Jim Walsh, Dr. Justin Williamson

Minutes from the November 27, 2012, Meeting

A motion to approve was made by Ms. Jana Causey.
The motion was seconded by Ms. Kimberly Ellis.
The motion was passed unanimously.

Mission Statement and Strategic Goals

Committee members reviewed and did not recommend any changes.
A motion to approve was made by Dr. Scott Alsobrooks.
The motion was seconded by Mr. Raymunda Barnes.
The motion was passed unanimously.

Policy and Procedure Manual

Before addressing proposed revisions to the following policy and procedures, Dr. Cecil Burt explained to the Committee that the Cabinet had been assigned to review and recommend revisions regarding the Policy and Procedure Manual; therefore, another meeting of the Policy and Procedure Committee may be scheduled this semester to address additional revisions. As in the past, Dr. Burt asked the committee members to review the policies and procedures in the Manual and send recommendations to him via email if changes and/or additions are needed.

Proposed Revisions Policy and Procedures

Tobacco on Campus

A motion to approve was made by Dr. Scott Alsobrooks.
The motion was seconded by Mr. Jim Walsh.
The motion was passed unanimously.

Proposed Revisions of Procedures

Attendance

A motion to approve was made by Ms. Jana Causey.
The motion was seconded by Mr. Raymunda Barnes.
The motion was passed unanimously.

Community Resources

A motion to approve was made by Ms. Jana Causey.

The motion was seconded by Ms. Susan Bedwell.

The motion was passed unanimously.

Electronic Devices

A motion to approve was made by Ms. Jacki Runnels.

The motion was seconded by Ms. Kimberly Ellis.

The motion was passed unanimously.

Evaluation Process

A motion to approve was made by Dr. Scott Alsobrooks.

The motion was seconded by Ms. Jana Causey.

The motion was passed unanimously.

Grading

A motion to approve was made by Ms. Jacki Runnels.

The motion was seconded by Ms. Jana Causey.

The motion was passed unanimously.

Graduation, Degrees, and Certificates

A motion to approve was made by Dr. Glenn Dale.

The motion was seconded by Mr. Raymunda Barnes.

The motion was passed unanimously.

Motor Vehicles on Campus

A motion to approve was made by Ms. Jana Causey.

The motion was seconded by Dr. Martha Lou Smith.

The motion was passed unanimously.

Orientation of New Personnel

A motion to approve was made by Mr. Roger Knight.

The motion was seconded by Dr. Martha Lou Smith.

The motion was passed unanimously.

Students' Payments and Refunds

A motion to approve was made by Dr. Scott Alsobrooks.

The motion was seconded by Dr. Martha Lou Smith.

The motion was passed unanimously.

Other Business

Work Load Policy Subcommittee

Mr. Roger Knight stated that the Work Load Policy Subcommittee had not found a solution to address questions regarding adjuncts and overloads; however, he added that the Policy would be reviewed again at the end of the academic year.

Dr. Burt requested a motion to adjourn the meeting.
A motion to adjourn was made by Mr. Roger Knight.
The motion was seconded by Mr. Raymunda Barnes.
The meeting adjourned at 12:00 noon.

Fiscal Management Committee Meeting Minutes Fall 2013

The institution's Fiscal Management Committee did not meet during Fall 2013 semester. Budget decisions for the year had been made and there was no urgent budgetary business to review. The committee plans to meet as often as needed during Spring 2014 in order to review necessary budget concerns, discuss allocation of funds and avenues of potential savings as the committee sets budgetary plans for the upcoming year.

MINUTES

Instructional Council

November 14, 2013

- I. Career/Technical
 - A. CAV 1236 Floor and Wall Framing – Change in lecture and lab hours.
 - B. CAV 1245 Ceiling and Roof Framing – Change in lecture and lab hours.
 - C. CAV 1413 Roofing – Change in lecture and lab hours.
A, B, and C were a collection motion.
Motion – Lonnie Burchell
Second – Stephen Black
 - D. EET 2363 Programmable Logic Controllers – New Course
 - i. Motion – Raymunda Barnes
 - ii. Second – Ann Moore
 - E. NUR 1203 Pharmacology – New Course – Pre-requisites will include A&P I lecture and lab.
 - i. Motion – Gwen Smith
 - ii. Second – Deana Holifield
 - iii. It was noted that this class will only be for nursing students and is planned to be taught online.
- II. Academic
 - A. LLS 1313 Orientation – Change course name from LLS 1311 Orientation and add two credit hours.
 - i. Motion – Cecil Burt
 - ii. Second – Susan Anderson
 - B. REA 1213 Reading Enhancement – Change course name from REA 1213 Vocabulary Improvement and update course description.
 - i. Motion – Deana Holifield
 - ii. Second – Arlene Jones

All items were voted and approved.

11/14/2013

mlbs

Professional Development Committee

September 24, 2013

Minutes

The Professional Development Committee met on Tuesday, September 24, 2013, at 9:00 a.m., in the Second Floor Conference Room of the Administration Building. Members present included *Rance Bedwell, Michelle Mitchell, Jana Causey, Jennifer Seal, Sharman Ladner, Cheryl May, Brittany Rayner, Brenda Wells, and Scott Kimball*

The meeting was called to order by Brenda Wells who thanked everyone for their attendance and distributed the following forms for review:

Professional Development forms

- On-campus Workshop Professional Development
- Off-campus Workshop Professional Development
- Evaluation of On-Campus Workshop
- Professional Development Record
 - The committee was asked if the overall professional development form would be sufficient for collection of information from faculty and staff, or if we should continue to use all of the above forms.
 - The committee unanimously agreed to recommend use of only the Professional Development Record.

Evaluation of August Orientation

- The evaluation for August Faculty Staff Orientation was distributed for review by committee members.
- Following discussion, it was the recommendation of the committee that a change in the format of the “all-day” meeting be considered for next year, perhaps offering concurrent sessions again.

New Faculty Orientation

- Currently, Dr. Lewis, along with select administrators, meets with new faculty members in a short review.
- Following a lengthy discussion of the needs of new faculty and adjunct faculty, it was suggested that further discussion is needed and that a proposed training outline for new faculty and adjunct faculty be developed.

Suggestions for training throughout the year

- Faculty sharing sessions are being reestablished this semester.

- Rance Bedwell distributed a tentative schedule of what possible IT training for Fall Semester during “C” period on Tuesdays and explained that the sessions will be for 30 minutes and will focus on various IT topics.
- Jana Causey requested that this IT training be offered at the Forrest County Center, as well.

Suggested Topic for Training Sessions: American Disability Act, Assessment, and Evaluations

Support Staff Professional Development

- Support Staff Professional Development is tentatively set for October 24th on the Poplarville campus and October 25th at the Forrest County Center.
- The meetings should mirror what was discussed at the Faculty meeting so that everyone has the same information.

AEOP

The AEOP Report was presented by Cheryl May as follows:

- AEOP has offered Excel, Publisher, Outlook training for support staff.
- AEOP would like input from all campuses on training needed.

Other Suggestions

- Compile of list of everyone’s job duties so that people answering telephone calls will know how to direct the calls.
- The Office Notebook (Whom to Call) needs to be updated.
- Telephone list needs revamping.
- Rance Bedwell is to talk with Steve Howard about making changes to the phone list and having the phone list online.
- Rance Bedwell will forward a list of free training classes that are offered online to Brenda Wells.

There being no further business to discuss, the meeting was adjourned.

Student Services Committee Minutes

Meeting Date:

November 6, 2013 10:00am

Committee Members Present:

Adam Breerwood, Maghan James, Jack Byrd, Jamie Dickson, Ronn Hague, Jason Francis and Paul Martin

Old Business:

- I. Website Update
- II. Student Activity
- III. Game Day Atmosphere
- IV. Orientation
- V. Athletic Advisement
- VI. College Housing Assignments

New Business:

- I. Update current website to include housing information, including applications and dormitory specifics.
- II. Utilization of email, facebook and twitter to connect with students.
- III. Pre-Game Bonfires, pep rally and spirit week dances
- IV. Security of Events: Procedure
- V. Determine Specifics for Athletic Study Hall, including location
- VI. Gradesfirst
- VII. Improvement of Orientation procedures
- VIII. Faculty Advisement suggestions

Meeting Concludes: 11:20am

Workforce Education Committee

Fall 2013

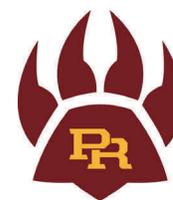
Chair: Dr. Scott Alsobrooks

The Workforce Education Committee did not convene in a formal setting and collect minutes during Fall 2013. Meetings were scheduled twice and both times had to cancel due to conflicts. A meeting of the committee is scheduled for Monday, February 24, 2014. Committee members are contacted a minimum of 2-3 times a week on projects and other work related issues.



Institutional Effectiveness Newsletters

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH



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PRCC MISSION

PRCC IS A PUBLIC INSTITUTION COMMITTED TO PROVIDING QUALITY EDUCATIONAL AND SERVICE OPPORTUNITIES FOR ALL WHO SEEK THEM.

Strategic Goals

- To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
- To provide quality student services.
- To provide access to college courses and programs using various instructional methods, including distance education.
- To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
- To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
- To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
- To recruit and retain students from a diverse population.
- To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

2012-2013 GRADUATE EXIT SURVEY

An exit survey is given to graduating students in an ongoing effort to obtain information concerning the students' educational experience at Pearl River Community College (PRCC).

Results of the 2012-2013 Graduate Exit Survey indicate that the three main reasons for selecting

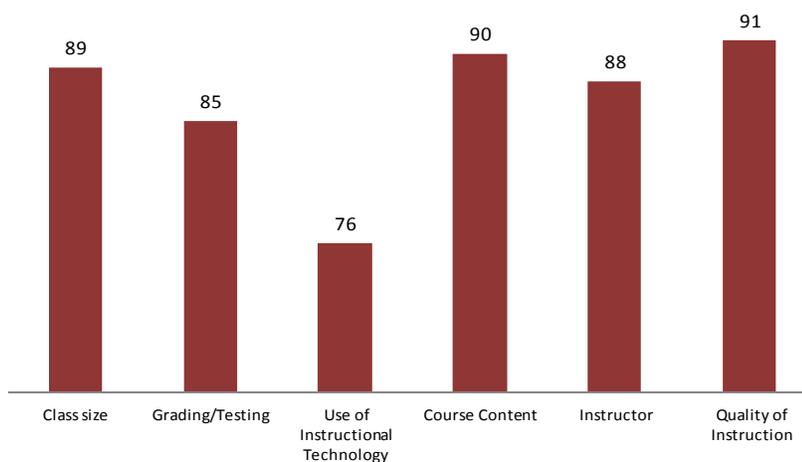
PRCC were as follows:

- its convenient locations
- the selection of course offerings
- the good reputation of the institution

Of the graduating students surveyed, 81 percent indicated that

they would choose to attend PRCC again.

Several questions about faculty instruction, availability for consultation, and concern for students were asked. The following illustration indicates the percentages of students who rated various aspect of instruction as **good** or **very good**.



UPCOMING SURVEYS/EVENTS

- Student Evaluation of Instruction
- Campus Climate Survey
- Fall 2013 Assessment
- Performance Review of Supervisors
- Personnel Evaluations
- Employee Satisfaction Survey
- Support Staff Professional Development

QUALITY ENHANCEMENT PLAN (QEP)

The process of Pearl River Community College selecting the next Quality Enhancement Plan (QEP) has begun.

Discussions have occurred with and topics have been collected from faculty, staff, students, community members, and the PRCC Board of Trustees.

In September, focus groups will meet to discuss the need for each suggested topic and its potential impact on student learning.

AUGUST FACULTY/STAFF ORIENTATION

August professional development for faculty and staff was a full three-day schedule. Campus faculty meetings were conducted at the Forrest County Center and the Poplarville Campus on Monday, August 5, 2013. Career-Technical faculty participated in the statewide Career-Technical Conference in Pearl, Mississippi, on Tuesday, August 6, 2013, while General Education faculty participated in departmental meetings held on all three campuses.

Dr. William Lewis led the orientation session for new faculty and professional staff on Monday, August 6, 2013, and the Leadership Breakfast on Wednesday, August 7, 2013. Those faculty and staff who have participated in the Leadership Class for the past two years and those currently partici-



pating were treated to hearing guest speaker Andy Masters' presentation "Leadership Through Developing, Empowering, and Delegating."

Dr. Lewis opened the General Session for faculty and staff on Wednesday, August 7, 2013. Dr. Nuria Cuevas (shown below) addressed issues related to accreditation and the importance of the upcoming Southern Association of Colleges and Schools Commis-

sion on Colleges (SACS-COC) visit. The panel presentation for Legal, Legislative, and Local Issues was an informative and entertaining session. Shown in the photo above are the guests: Mississippi State Senator John A. Polk, District Attorney Hal Kittrell, and Dr. Joan Haynes from the Mississippi Community College Board.

Following lunch, the keynote address was delivered by Andy Masters who discussed "How to Engage and Inspire Today's Generation of Students."

The day concluded with concurrent faculty sessions for general education and career-technical. Approximately 275 faculty and staff attended the meeting on Wednesday, August 7, 2013.



GRANTS

The Office of Planning and Institutional Research coordinates and assists as needed with the preparation of grants. Pearl River Community College (PRCC) employees who wish to apply for a grant

may access the [Grant Proposal Form](#).

PRCC employees needing information regarding grant proposals may contact [Dr. Rebecca Askew](#).

A listing of grant awards for Pearl River Community College can be found on the website at <http://www.prcc.edu/?q=Institutional-research/grants>

Resources for Grants:

[Grants.GOV](#)

<http://grants.gov/>

[National Endowment for the Arts](#)

<http://www.nea.gov/>

[National Endowment for the Humanities](#)

<http://www.neh.gov/>

[National Science Foundation, Directorate for Social, Behavioral & Economic Sciences \(SBE\)](#)

<http://www.nsf.gov/dir/index.jsp?org=SBE>

[Mississippi Arts Commission](#)

<http://www.arts.state.ms.us/>

[Mississippi Humanities Council](#)

<http://www.ms humanities.org/>

MISSISSIPPI LIFE TRACKS—THE STATEWIDE LONGITUDINAL DATA SYSTEM

The Statewide Longitudinal Data System (SLDS) is a statewide project in Mississippi. The broad goal of the national initiative funded through the U.S. Department of Education is to develop, implement, and expand longitudinal data systems that link information from pre-kindergarten through the workforce to create better information for better decision making to improve student outcomes.

Specifically, the SLDS is designed to align the efforts of universities, community colleges, K-12 schools, and early childhood education in terms of academic standards and career expectations with the general in-

tent of:

(1) decreasing the number of high school dropouts;

(2) increasing the number of high school students who graduate and enroll in and successfully complete a two- or four-year college degree;

(3) increasing the number of students who successfully transfer from community colleges to universities;

(4) increasing the number of four-year college graduates;

(5) improving career-readiness at all levels of education; and

(6) increasing the number of students who successfully gain employment.

Acting as a project manager and system developer for the SLDS in Mississippi, nSPARC coordinates activities for data sharing and reporting across all educational institutions in the State.



Source: <http://www.nsparc.msstate.edu/index.php?page=projects>

ASSESSMENT CYCLE

The 2013-2014 Assessment Cycle has been posted on the PRCC website under the Office of Planning and Institutional Research (<http://www.prcc.edu/?q=institutional-effectiveness/assessment-charts>).

The 2013 Fall Semester assessment charts should be posted in Dropbox by **December 16.**

Office of Planning
and Institutional
Research
101 Highway 11 North
Poplarville, MS 39470

Telephone:
601-403-1317
601-403-1318

Fax:
601-403-1050

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

SCHEDULE FOR EVALUATIONS

2013 - 2014

STUDENT EVALUATIONS OF INSTRUCTION

October 1 – Student Evaluations of Instruction begin

October 1 - November 1, 2013 – Student Evaluations of Instruction

January 8 – Student Evaluations of Instruction reports distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 22 – Performance Review of Supervisor links emailed to employees

January 22 - 29, 2014 – Performance Reviews of Supervisors

February 26 – Performance Review of Supervisor reports distributed to administrators/supervisors

PERSONNEL EVALUATIONS

February 26 – Personnel Evaluation forms emailed to administrators/supervisors

March 5 – Schedules for Personnel Evaluations sent to Office of Planning and Institutional Research

March 3 - 28, 2014 – Personnel Evaluations

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

PEARL RIVER COMMUNITY COLLEGE

NOVEMBER 2013 NEWSLETTER

The Office of Planning and Institutional Research is the primary unit for activities relating to institutional planning and evaluation. This office also serves as the official liaison for Pearl River Community College with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). It is hoped that this newsletter will assist in distributing pertinent information regarding assessments, evaluations, planning, and other related information to you in a timely manner. Anyone who has suggestions regarding information which may need to be included should call 601-403-1317 or email Dr. Jennifer Seal at jseal@prcc.edu.



According to SACSCOC, each institution must engage in ongoing, integrated, and institution-wide research-based planning and evaluation processes that:

- (1) Incorporate a systematic review of institutional mission, goals, and outcomes;
- (2) Result in continuing improvement in institutional quality; and
- (3) Demonstrate the institution is effectively accomplishing its mission.

SACS ACCREDITATION

PRCC has begun the process leading to the reaffirmation of accreditation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). A brief and tentative timeline follows:

Spring 2013	President calls for Quality Enhancement Plan (QEP) proposals.
September	QEP Focus Groups review and discuss all topics submitted by faculty, staff, students, and administration.
November	QEP Topic Committee analyzes Focus Group data and narrows focus of the topic. SACSCOC Compliance Certification meetings begin.
January 2014	SACS Leadership Team attends Orientation in Atlanta. QEP Committee is selected.
February	QEP Committee meets to discuss research assignments.
April	Overview provided to all faculty, staff, and administrators regarding the progress of the QEP.

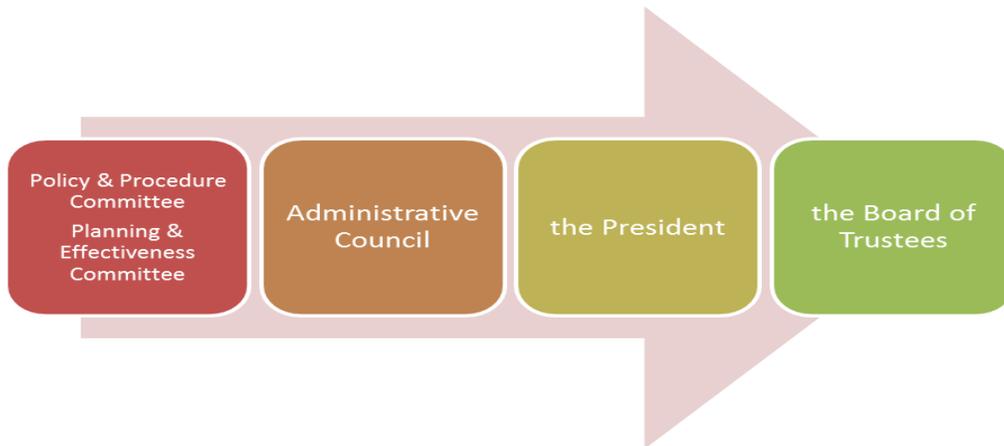
The underlying philosophy that Pearl River Community College holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has planning and evaluation processes that are broad-based and systematic with involvement at all levels. The planning and evaluation processes are continuous and provide assurance that the Mission Statement is being fulfilled, provide a method to measure performance, and provide documentation that improvements are being made as needed.



As can be seen, the pictures and flowchart illustrate the faculty, staff, and administration involved in the strategic planning of the College.



Each year, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine the extent to which Pearl River Community College is achieving its Mission and Strategic Goals. Improvements are made based on the use of information from surveys, reports, and data.



QEP Focus Groups

The Quality Enhancement Plan (QEP) describes a course of action for enhancing educational quality. SACSCOC requires that an institution develop an acceptable QEP that focuses on learning outcomes and/or the environment supporting student learning. Reaffirmation requires that the institution ensure that it has the capacity to implement and sustain the QEP, that a broad base of stakeholders was involved in the process, and that the QEP identified goals and a plan to assess achievements.

Focus Group meetings were held at the Forrest County Center, Hancock Center, and Poplarville Campus.



Focus Group participants included: Chuck Abadie, Emy Addison, Cheri Alder, Wendy Aube', Dr. Scott Alsobrooks, Raymunda Barnes, Karen Bond, Christie Brady, Janet Braswell, Jenny Brown, Dr. Leslie Butler, Craig Carrigee, Jana Causey, Dr. Stan Davis, Doug Donohue, Dr. Barbara Gandy, Jessica Garriga, Helene Goldstein, Brittany Hawkins, Deborah Hewitt, Dr. Benny Hornsby, James Hudson, Dr. Arlene Jones, Stephanie Lee, Lynn Martinez, Tonia Moody, Dr. Ann Moore, Dr. Amanda Parker, Dr. Aaryn Purvis, Casey Rawls, Brittany Rayner, Judy Roane, Tara Rouse, Dr. Ryan Ruckel, Dr. Terri Ruckel, Jacki Runnels, Dr. Jennifer Seal, Elaine Smith, Gwen Smith, Tracy Smith, Sonya Tapper, Dr. Amy Townsend, Brenda Wells, Dr. Justin Williamson, and Michelle Wilson.

**PEARL RIVER
COMMUNITY
COLLEGE**

Office of Planning and
Institutional Research
Administration Building
Second Floor

*“The important question is
not how assessment is
defined but whether
assessment information is
used.”*

~Palumba & Banta

Complete assessment cycle
information is located at the
PRCC website:

[http://www.prcc.edu/
institutional-effectiveness](http://www.prcc.edu/institutional-effectiveness)



Assessment is an integral part
of improving student learning
at Pearl River Community
College.

MISSION STATEMENT AND STRATEGIC GOALS

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

EVALUATION INFORMATION

Student Evaluation of Instruction reports distributed to administrators/supervisors	January 8, 2014
Performance Reviews of Supervisors	January 22-29, 2014
Personnel Evaluations	March 3-28, 2014

Fall 2013 Assessment Cycle

December 16, 2013	Fall assessment charts due in Dropbox
January 8, 2014	Department Chair revisions completed
January 23, 2014	Vice President revisions completed
February 4, 2014	Planning and Effectiveness Committee review
February 12, 2014	Administrative Council review/approval

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

Dr. Becky Askew, Vice President for Planning and Institutional Research and SACSCOC Liaison
Dr. Jennifer Seal, Director of Institutional Effectiveness
Ms. Brenda Wells, Director of Institutional Research
Ms. Sharman Ladner, Secretary to Vice President for Planning and Institutional Research
Ms. Brittany Rayner, Secretary to Director of Institutional Research