

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

PEARL RIVER COMMUNITY COLLEGE

NOVEMBER 2013 NEWSLETTER

The Office of Planning and Institutional Research is the primary unit for activities relating to institutional planning and evaluation. This office also serves as the official liaison for Pearl River Community College with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). It is hoped that this newsletter will assist in distributing pertinent information regarding assessments, evaluations, planning, and other related information to you in a timely manner. Anyone who has suggestions regarding information which may need to be included should call 601-403-1317 or email Dr. Jennifer Seal at jseal@prcc.edu.



According to SACSCOC, each institution must engage in ongoing, integrated, and institution-wide research-based planning and evaluation processes that:

- (1) Incorporate a systematic review of institutional mission, goals, and outcomes;
- (2) Result in continuing improvement in institutional quality; and
- (3) Demonstrate the institution is effectively accomplishing its mission.

SACS ACCREDITATION

PRCC has begun the process leading to the reaffirmation of accreditation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). A brief and tentative timeline follows:

Spring 2013	President calls for Quality Enhancement Plan (QEP) proposals.
September	QEP Focus Groups review and discuss all topics submitted by faculty, staff, students, and administration.
November	QEP Topic Committee analyzes Focus Group data and narrows focus of the topic. SACSCOC Compliance Certification meetings begin.
January 2014	SACS Leadership Team attends Orientation in Atlanta. QEP Committee is selected.
February	QEP Committee meets to discuss research assignments.
April	Overview provided to all faculty, staff, and administrators regarding the progress of the QEP.

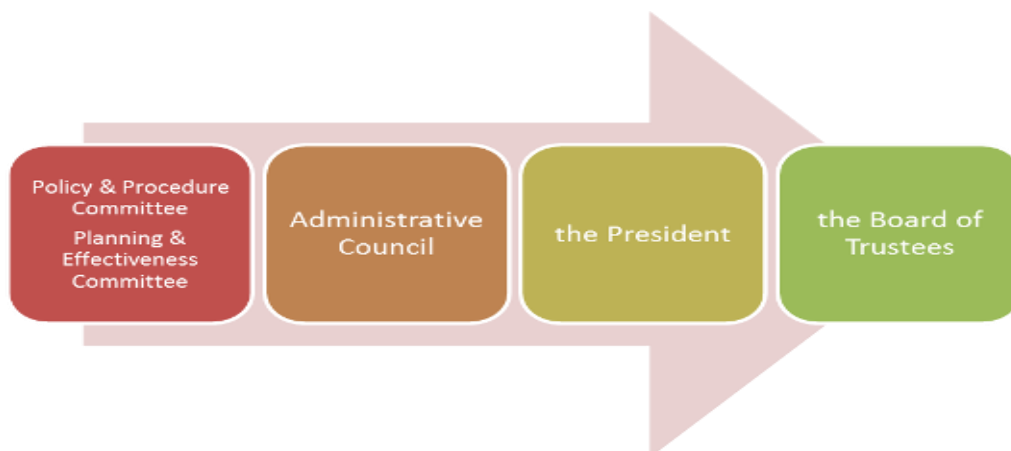
The underlying philosophy that Pearl River Community College holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has planning and evaluation processes that are broad-based and systematic with involvement at all levels. The planning and evaluation processes are continuous and provide assurance that the Mission Statement is being fulfilled, provide a method to measure performance, and provide documentation that improvements are being made as needed.



As can be seen, the pictures and flowchart illustrate the faculty, staff, and administration involved in the strategic planning of the College.



Each year, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine the extent to which Pearl River Community College is achieving its Mission and Strategic Goals. Improvements are made based on the use of information from surveys, reports, and data.



QEP Focus Groups

The Quality Enhancement Plan (QEP) describes a course of action for enhancing educational quality. SACSCOC requires that an institution develop an acceptable QEP that focuses on learning outcomes and/or the environment supporting student learning. Reaffirmation requires that the institution ensure that it has the capacity to implement and sustain the QEP, that a broad base of stakeholders was involved in the process, and that the QEP identified goals and a plan to assess achievements.

Focus Group meetings were held at the Forrest County Center, Hancock Center, and Poplarville Campus.



Focus Group participants included: Chuck Abadie, Emy Addison, Cheri Alder, Wendy Aube', Dr. Scott Alsobrooks, Raymunda Barnes, Karen Bond, Christie Brady, Janet Braswell, Jenny Brown, Dr. Leslie Butler, Craig Carrigee, Jana Causey, Dr. Stan Davis, Doug Donohue, Dr. Barbara Gandy, Jessica Garriga, Helene Goldstein, Brittany Hawkins, Deborah Hewitt, Dr. Benny Hornsby, James Hudson, Dr. Arlene Jones, Stephanie Lee, Lynn Martinez, Tonia Moody, Dr. Ann Moore, Dr. Amanda Parker, Dr. Aaryn Purvis, Casey Rawls, Brittany Rayner, Judy Roane, Tara Rouse, Dr. Ryan Ruckel, Dr. Terri Ruckel, Jacki Runnels, Dr. Jennifer Seal, Elaine Smith, Gwen Smith, Tracy Smith, Sonya Tapper, Dr. Amy Townsend, Brenda Wells, Dr. Justin Williamson, and Michelle Wilson.

PEARL RIVER COMMUNITY COLLEGE

Office of Planning and
Institutional Research
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Second Floor

*"The important question is
not how assessment is
defined but whether
assessment information is
used."*

~Palumba & Banta

Complete assessment cycle
information is located at the
PRCC website:
[http://www.prcc.edu/
institutional-effectiveness](http://www.prcc.edu/institutional-effectiveness)



Assessment is an integral part
of improving student learning
at Pearl River Community
College.

MISSION STATEMENT AND STRATEGIC GOALS

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

EVALUATION INFORMATION

Student Evaluation of Instruction reports distributed to administrators/supervisors	January 8, 2014
Performance Reviews of Supervisors	January 22-29, 2014
Personnel Evaluations	March 3-28, 2014

Fall 2013 Assessment Cycle

December 16, 2013	Fall assessment charts due in Dropbox
January 8, 2014	Department Chair revisions completed
January 23, 2014	Vice President revisions completed
February 4, 2014	Planning and Effectiveness Committee review
February 12, 2014	Administrative Council review/approval

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

**Dr. Becky Askew, Vice President for Planning and Institutional
Research and SACSCOC Liaison**

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Ms. Brenda Wells, Director of Institutional Research

**Ms. Sharman Ladner, Secretary to Vice President for Planning
and Institutional Research**

**Ms. Brittany Rayner, Secretary to Director of Institutional
Research**