

Institutional Planning
and
Effectiveness Document

Fall Semester

2012 – 2013



Pearl River Community College
Poplarville-Hattiesburg-Waveland
Mississippi

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Introduction

INTRODUCTION



The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has a planning and evaluation process that is broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation process is continuous and provides assurance that the Mission Statement is being fulfilled, provides a method to measure performance, and provides documentation that improvements are being made as needed.

Pearl River Community College has established a systematic, broad-based, interrelated, and appropriate evaluation process which includes a number of methods to assist in evaluating and determining the effectiveness of educational activities. The Institutional Effectiveness Assessment Charts have been developed to give positive and definitive direction to the various administrative, student services, and instructional programs. The objectives are stated in terms of outcomes to be accomplished, the assessment criteria are identified, and the use of the results is given for each of the objectives at the end of the school year. After careful review of the Mission and Strategic Goals of the College, each of the administrative units, student services units, and instructional programs develops objectives which ensure that the Mission and Strategic Goals of the College will be met during the year. The relationship of each unit or program to the PRCC Mission is also reviewed. Members of the Planning and Effectiveness Committee review the objectives and work with administrators, faculty, and staff to ensure that the units develop objectives that are appropriate for the College. The Institutional Effectiveness Assessment Charts are then reviewed by the President and members of the Administrative Council. If approved, each chart is completed prior to the next fall semester. Accomplishments are evaluated by the President and Administrative Council, and, if needed, recommendations are made for the following year. If the chart is not approved, the process begins again with additional guidance from members of the Planning and Effectiveness Committee.

In addition to preparing the Institutional Effectiveness Assessment Charts, academic departments are scheduled to undergo a program review every three years. Program review is a formal process designed to assist in the evaluation of the College's educational programs and services. The promotion of program improvement and growth is the primary focus of these reviews. A second goal of the program reviews is to provide information for planning and decision making. As can be seen by reviewing these reports, program reviews document strengths and weaknesses, describe improvements made since the last evaluation, and note recommendations for the future. In addition, the Career and Technical Division conducts program reviews annually.


Personnel evaluations also play a major role in evaluating and improving educational activities at Pearl River Community College. Faculty members are evaluated by students primarily during the Fall Semester. Evaluations by supervisors occur annually for employees with fewer than six years of experience at Pearl River Community College, and every three years for employees with six or more years experience at PRCC. Both the supervisor and the student evaluation results are used by the supervisor when meeting with individual faculty members to discuss the evaluation of the faculty member. Areas for improvement are noted on the evaluation form, and a plan for correcting deficiencies is discussed and documented on the evaluation form. Results from the previous evaluation are compared to results from the current year in order to ensure that needed improvements or modifications in specific areas have been accomplished. A follow-up of faculty performance when indicated by the evaluation is scheduled by the supervisor. Also, it should be noted that the same cycle for evaluation is used for supervisors by personnel reporting to them. Results are compiled and used in planning for improvements. Faculty and staff development opportunities are often based on recommendations

resulting from this evaluation process.

Institutional Research, an integral part of the College's planning and evaluation process, is an important responsibility of personnel in several offices and is coordinated by the Institutional Research Specialist in the Office of Planning and Research. Statistics regarding demographics, transfer student data, grade comparisons, distance education, survey data, personnel evaluation data, and department/unit assessment and evaluation information are coordinated and provided to faculty, staff, and administrators by the Chief Planning Officer and the Institutional Research Specialist. Distribution of this research is accomplished through newsletters, focus group reports, program reviews, assessment charts, annual reports, State reports, and individual and group presentations. Evaluations of services provided by these offices can be found in annual assessment charts, personnel reviews, and survey data; therefore, improvement in services is an ongoing process.

In addition to these planning and evaluation activities, many committees composed of faculty, staff, and administrators are involved in monitoring the achievement of goals and objectives. Additional data and/or additional methods of evaluation can be suggested at any time. These committees meet on a regular basis and add another avenue for input regarding planning and evaluation for all Pearl River Community College personnel.

The information contained in this document is an example of Pearl River Community College's commitment to growth and change. Many changes and modifications have been made in the instructional, administrative, and educational support services as a result of the analysis of the informative data gathered by means of these assessment tools. Efforts will be continued to provide outstanding services in all areas of the College. Data collection, measurements, and plans for improvements, along with data from various surveys, will be reviewed and used to guide the planning and budgeting process, with particular emphasis being given to areas where improvements are needed. This process is repeated annually and ensures that the College is constantly evaluating, discussing, and improving its services.



Mission Statement and Strategic Goals

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Strategic Planning

STRATEGIC PLANNING



The basis for the strategic planning process at Pearl River Community College (PRCC) involves the formulation of the Mission Statement and of Strategic Goals, which serve as the foundation for all planning and evaluation at the College. In the past, the Mission Statement and Strategic Goals were reviewed annually by the Policy and Procedure Committee, which has representation from all areas of the College. In the spring of 2003, the President appointed a special committee composed of faculty, staff, administrators, student representatives, and community and alumni members to review them once again. Using historical data as a basis, this committee met, researched and reviewed data, and recommended a revised Mission Statement with Strategic Goals. The Proposed Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003.

The Mission Statement and Strategic Goals are reviewed annually by the Planning and Effectiveness Committee with recommendations for changes being made as needed to the Administrative Council and Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a goal has been met, are written with the assistance of the Chief Planning Officer, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division. As shown on the Annual Planning and Evaluation Cycle, operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and transmitted to the College President and other appropriate administrators for final review and approval.

As indicated in the Annual Planning and Evaluation Cycle, each year, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine how well Pearl River Community College is meeting its Strategic Goals. This compilation assists in determining the extent to which the College is fulfilling its mission. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific Strategic Goals. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review and that are used to document improvements.

Mission Statement and Strategic Goals

2012-2013

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**Institutional
Effectiveness
Planning & Evaluation
Calendar**

**Annual Planning &
Evaluation Cycle**

INSTITUTIONAL EFFECTIVENESS PLANNING AND EVALUATION CALENDAR

2012 - 2013

<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
July	2011-2012 Internal Performance Indicators (IPI) Data Accumulation	Committees	Ms. Wells
July	Review of Mission Statement and Strategic Goals	Dr. Lewis	Dr. Askew
July	Completion of 2012-2013 Fall Semester Assessment Charts	Division/Department Chairs	Dr. Seal
August	Professional Development Sessions	Faculty and Staff	Dr. Askew/Ms. Wells
August	Collection of Professional Development Records	Ms. Ladner	Dr. Askew
September	Preparation and Distribution of Policy and Procedure Manuals	Ms. Ladner	Dr. Askew
September	Review of 2011-2012 Strategic Plan and IPI Assessment Results	Planning and Effectiveness Committee	Dr. Seal/Ms. Wells
September	Submission of SACS Fifth-Year Referral Report (Deadline 9/7/12)	Dr. Breerwood/Dr. Burt/ Dr. Smith	Dr. Askew/Dr. Seal
September	Completion of Pearl River Community College 2011-2012 Strategic Plan and IPI Document	Planning and Research	Dr. Askew/Ms. Wells
September	Completion of 2011-2012 Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells
October	Review of Mission Statement and Strategic Goals Policy/Procedure Recommendations	Policy and Procedure Committee Committees	Dr. Burt
October	Review of 2012-2013 Fall Semester Assessment Charts	Planning and Effectiveness Committee Administrative Council	Dr. Seal Dr. Askew/Dr. Seal

2012-2013 IEPAEC Continued

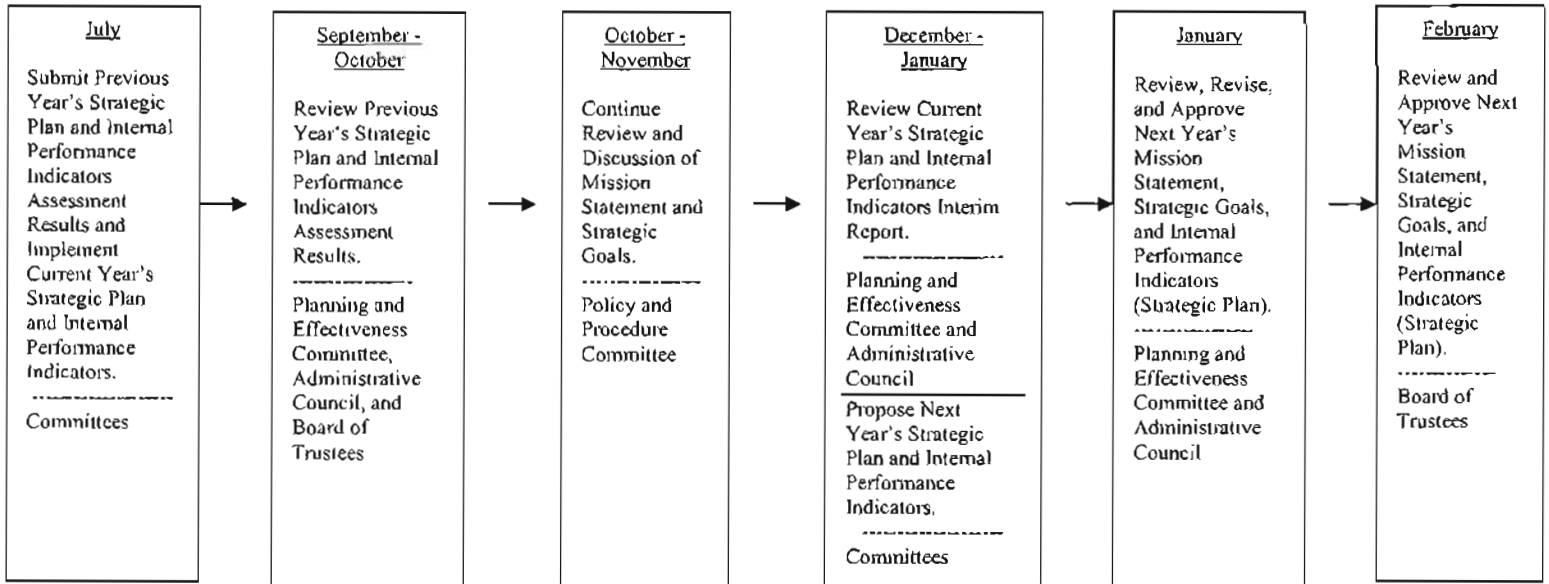
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
October	Review of 2011-2012 Strategic Plan and IPI Assessment Results	Administrative Council	Dr. Askew
October	Student Evaluations of Faculty	Ms. Ladner Faculty and Students	Dr. Askew
October/ November	Campus Survey	Students	Dr. Breerwood/ Ms. Wells
November	Review of 2011-2012 Strategic Plan and IPI Assessment Results and Review of 2011-2012 Institutional Planning and Effectiveness Document	Board of Trustees	Dr. Askew
November	Publication of 2011-2012 Strategic Plan and IPI Assessment Results Document and 2011-2012 Institutional Planning and Effectiveness Document	Planning and Research	Dr. Askew/Ms. Wells
November	Completion of Fall Semester 2012-2013 Assessment Charts and Institutional Planning and Effectiveness Document	Planning and Research	Dr. Seal
November	2012-2013 IPI Interim Report Submission for Review	Committee Chairs	Dr. Seal
December	SACS Annual Conference	Leadership Team	Dr. Lewis
December	Development of Proposed 2013-2014 Strategic Plan and IPIs	Committees	Committee Chairs
December	Publication of Fact Book	Institutional Research	Ms. Wells
January	Review of 2012-2013 Strategic Plan and IPI Interim Report and Review, Revision, and Approval of Proposed 2013-2014 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Planning and Effectiveness Committee Administrative Council	Dr. Seal Dr. Seal
January	Evaluations of Supervisors	Ms. Ladner Faculty and Staff	Dr. Askew

2012-2013 IEPAEC Continued

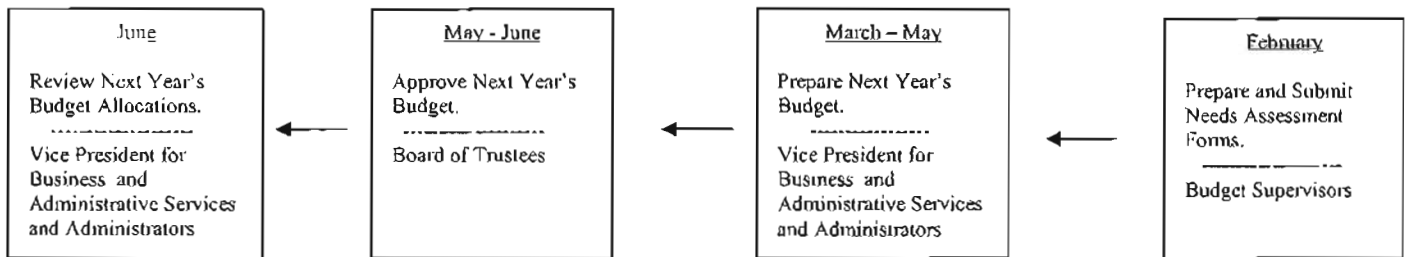
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
January	Evaluations of Personnel	Supervisors	Dr. Askew
January	Women's Health Symposium	Committee	Dr. Askew
February	Review and Approval of Proposed 2013-2014 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Board of Trustees	Dr. Askew
February	Completion of Revised 2013-2016 Strategic Plan and IPI Document	Planning and Research	Dr. Askew/Dr. Seal
February	Budget Requests/Needs Assessment Forms	All	Mr. Knight
March	Evaluations of Office of Planning and Institutional Research	Planning and Effectiveness Committee	Dr. Seal
March	Support Staff Professional Development Sessions	Support Staff	Ms. Wells
April	Committee Updates	Ms. Ladner	Dr. Askew/Dr. Lewis
May	Graduate Survey	Bookstore Personnel and Students	Ms. Wells
May	Completion of 2012-2013 Assessment Charts	Division/Department Chairs	Dr. Seal
May	Completion of 2013-2014 Fall Semester Assessment Charts	Division/Department Chairs	Dr. Seal
June	Post-Graduate (2012) Survey	N/A	Ms. Wells
June	Completion of College Libraries and General Education Program Reviews	Faculty and Staff	Ms. Holifield/ Dr. Smith
June	Review of Budget Allocations	Administrators	Mr. Knight
June	Submission of 2012-2013 Strategic Plan and Internal Performance Indicators Assessment Results (December to June)	Committees	Committee Chairs

PEARL RIVER COMMUNITY COLLEGE ANNUAL PLANNING AND EVALUATION CYCLE

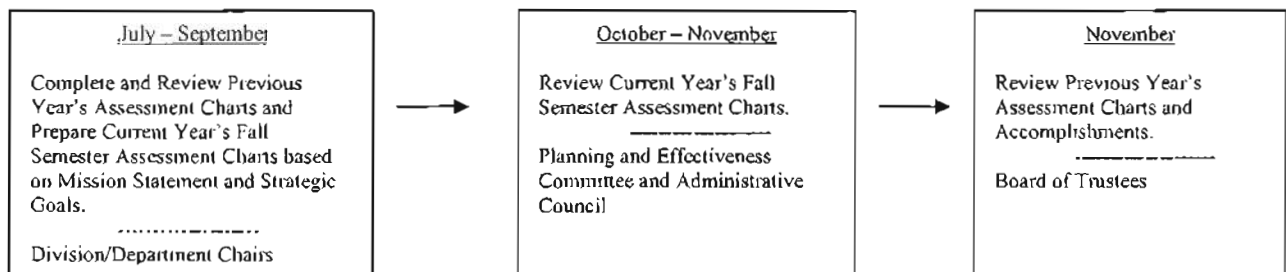
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)

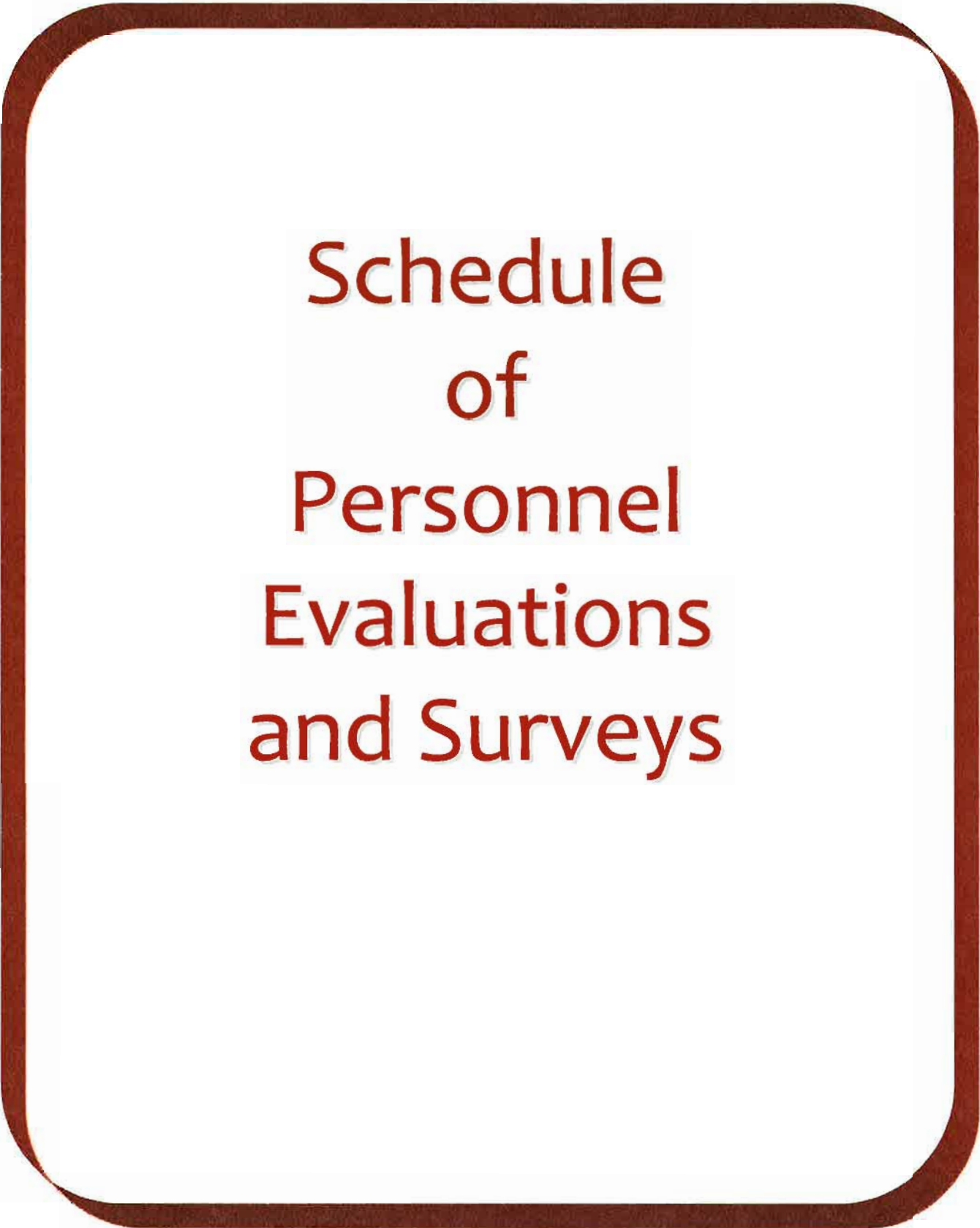


BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS





Schedule
of
Personnel
Evaluations
and Surveys

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

SCHEDULE FOR EVALUATIONS

2012 - 2013

STUDENT EVALUATIONS OF INSTRUCTION

October 1 – Student Evaluations of Instruction begin

October 1 - November 2, 2012 – Student Evaluations of Instruction

January 8 – Student Evaluations of Instruction reports distributed to
administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 22 – Performance Review of Supervisor links emailed to employees

January 22 - 28, 2013 – Performance Reviews of Supervisors

February 25 – Performance Review of Supervisor reports distributed to
administrators/supervisors

PERSONNEL EVALUATIONS

February 27 – Personnel Evaluation forms emailed to administrators/supervisors

March 6 – Schedules for Personnel Evaluations sent to Office of Planning and
Institutional Research

March 1 - 29, 2013 – Personnel Evaluations

SCHEDULE FOR EVALUATIONS AND SURVEYS

2012 - 2013

EVALUATION/SURVEY	MONTH	PURPOSE
Student Evaluations of Instruction	October-November, April, June, July	To determine students' perceptions of instructors.
Campus Climate Survey	October-November	To measure what aspects of campus are important to students and how satisfied students are with them.
Associate Degree Nursing Evaluations	November-December, April	To evaluate textbooks, course, curriculum, clinical instructors, and clinical agencies.
Performance Reviews of Supervisors	January	To determine perceptions of effectiveness and to make improvements.
Evaluations of Personnel	March	To determine perceptions of effectiveness and to make improvements.
Student, Faculty, and Administrator/Staff Library Surveys	March	To determine student, faculty, and administrator/staff perceptions of effectiveness of library services in order to make improvements.
Evaluations of the Office of Planning and Institutional Research	April	To determine research needs of personnel and perceptions regarding the effectiveness of the services provided by personnel in the Office of Planning and Institutional Research and to make improvements.
Student (Graduates) Opinion Survey	April	To determine perceptions of College's programs and services.
Post Graduate Survey	June-December	To improve the services offered to students.



Major Committee Objectives

Pearl River Community College

Major Committees' Objectives

Administrative Council / Management Committee

Planning and Effectiveness Committee

Policy and Procedure Committee

Fiscal Management Committee

Instructional Council

Professional Development Committee

Student Services Committee

Workforce Education Committee

ADMINISTRATIVE COUNCIL 2012--2013 OBJECTIVES

The purpose of the Administrative Council is to facilitate the day-to-day operations through an exchange of information, to resolve operational issues and, to serve in an advisory role to the President. The Council has scheduled monthly meetings that are held at 8:30 a.m. on Wednesday following the Board of Trustees meeting that is normally held on the second Tuesday of each month.

The Administrative Council meetings allow college administrators an opportunity to review programs and activities in their respective areas for other members of the Council. The Council meetings also provide a forum for the discussion of college-wide issues and the resolution of significant issues that impact the operation of the institution.

Listed below are the OBJECTIVES for the Administrative Council for 2012-2013:

- Continued refinement of the admissions, registration and orientation process.
- Plan for student housing adjustments with the construction of new dormitories and the possible transition of some current facilities being used as dormitories to classrooms and faculty offices.
- Plan for continually improving relationships with all school districts in our service area.
- Receive input regarding the improvement of the College's buildings and grounds.
- Ensure the continuity of effort in providing services in recovering from the aftermath of Hurricane Katrina.
- Communicate the College's efforts to provide workforce education projects throughout the district.
- Plan for the explosive demand for instructional programs, student services and facilities at all College locations.
- Evaluate any changes needed in the formatting of the instructional schedule.
- Provide for the continued development and growth of the Hancock Center.
- Help plan for the marketing of the College to the service area.
- Plan for the expanded use of technology as an instructional and management tool.
- Plan for the continuous improvement of the instructional program and for course redesign in appropriate program/content areas.
- Provide a forum for the implementation of the college reorganization of administrative responsibilities.

- Discuss changes to college policies and procedures.

**Pearl River Community College
Planning and Effectiveness Committee
Objectives and Action Plans 2012-2013**

The Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Planning and Institutional Research, Director of Institutional Effectiveness, Director of Institutional Research, faculty representatives, and others appointed by the President.

The purpose of the Planning and Effectiveness Committee is to provide assistance in facilitating a program of institutional effectiveness and outcomes assessment for the College.

Meeting Schedule: Once a semester or as called by the Chair.

2012-2013 Planning and Effectiveness Committee:

Jennifer Seal, Faculty, Chair; Becky Askew, Vice President for Planning and Institutional Research; Lourie Barnett, Instructor of Electronics Technology; Raymunda Barnes, Dean of Hancock Center; Mike Bass, Assistant Director of Bands and Instructor of Music; Adam Breerwood, Vice President for Poplarville Campus and Hancock Center; John Gibson, Instructor of Construction Management Technology; Valerie Home, Director of Financial Aid; Steve Howard, Chief Technology Officer; Dannell Roberts, Instructor of Psychology; Tara Rouse, Chair of Department of Health, Physical Education, and Recreation and Director of the Wellness Center; Gwen Smith, Director of Career and Technical Education Programs; Evelyn Wallace, Chair of Department of Medical Laboratory Technology and Instructor of Medical Laboratory Technology; Brenda Wells, Director of Institutional Research; Barbara Whiddon, Lead Instructor of Practical Nursing; Justin Williamson, Instructor of English

Objectives and Action Plans 2012-2013

Objective 1: Continue the publication of the Planning and Effectiveness Newsletter.

Action Plan:

- The PE Committee will continue to provide information and suggestions to the Office of Planning and Institutional Research to be included in the Planning and Effectiveness newsletter which assist campus personnel regarding matters of importance throughout the year (i.e. schedules of evaluations, committee meetings, assessment charts, survey research results, distance education, accreditation information, etc.).
- This document is prepared and sent by the Office of Planning and Institutional Research to campus administrators, faculty, and staff via email.

Objective 2: Continue assessment of documentation, etc., concerning the SACS "Principles of Accreditation: Foundations for Quality Enhancement".

Action Plan:

- The PE Committee will continue to meet regularly in order to discuss and make recommendations concerning the accreditation process and the execution of the functions required.

Objective 3: Assist with the Strategic Planning Process as Needed.

Action Plan:

- The PE Committee will continue to assist in the Strategic Planning Process, which includes assessing the progress of the Internal Performance Indicators.

Objective 4: Assist the Administration and Faculty by Reviewing Outcomes Research.

Action Plan:

- The PE Committee will review research outcomes as needed, participate in focus groups pertaining to these outcomes, and present ideas and recommendations to administrators and faculty.
- The PE Committee will continue to assist in the development of the PRCC Factbook.
- The PE Committee will continue to monitor the progress and data collection toward meeting the 2012-2013 Internal Performance Indicators outlined for our institution.

Objective 5: Assist in the Development of a Staff Development Program.

Action Plan:

- The PE Committee will assist the Faculty and Staff Professional Development Committee with providing faculty and staff enhancement opportunities.

POLICY AND PROCEDURE COMMITTEE OBJECTIVES

2012-2013

The purpose of the Policy and Procedure Committee is to provide planning that will enable the College to meet the needs of those served by the College. As part of this planning process, the Committee will recommend policies and related procedures for the governance of the College to the President, who will then submit them to the Administrative Council and the Board of Trustees.

The objectives of the Committee for the academic year 2012-2013 are to:

- meet at least once during each semester and at other times as needed.
- review existing policies and procedures.
- solicit from the faculty and staff items to be considered by the Committee.
- consider all matters presented to the Committee, including:
 - proposed new policies.
 - proposed changes in procedure attached to existing policies.
- present recommendations to the President of the College and to the Administrative Council for their consideration.

Fiscal Management Committee FY 2012-2013

1. *Statement of Purpose*

To coordinate the funding needs in support of the educational mission of the college for operations and capital improvements.

2. *Objectives*

- To assure prudent use of college funds through monitoring, auditing and reporting methods.
- To assure financial stability of the college by seeking ways to expand and enhance various revenue sources.
- To evaluate capital improvement needs of the college and determine funding sources to accomplish those needs.
- To maintain operating fund balances at an adequate level to insure financial stability of the college.

3. *Action Plan*

- Implementation of balanced budget.
- Promotion of annual audit process.
- Analyze current year financials in comparison to previous years to identify financial trends.
- Establish plans for long-range capital improvement needs projected through FY 2014.

PEARL RIVER COMMUNITY COLLEGE
Instructional Council
Objectives for 2012 - 2013

The Instructional Programs Committee is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Vice President for Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.

The purpose of the Instructional Programs Committee is to provide guidance for the instructional programs of the College and to evaluate and to approve changes in the curriculum.

The objectives of the Committee are to consider:

- addition of new programs.
- addition of new courses to existing programs.
- significant changes in existing programs and courses.
- changes in graduation requirements.
- other matters related to instructional programs that may be presented.

Professional Development Committee Objectives and Action Plan for 2012-2013

The Professional Development Committee is chaired by a staff member appointed by the President. Its members are the Vice-President for Planning and Institutional Research, Director of Career and Technical Education Programs, Dean of Hancock Center, one career faculty member, one technical faculty member, one academic faculty member, one staff member, and others appointed by the President.

The purpose of the Professional Development Committee is to propose and plan activities for the development of the faculty and staff.

Objectives:

- Coordinate professional development programs for faculty and professional staff.
- Plan faculty and staff development activities for Fall Orientation.
- Plan special activities for new faculty members for Fall Orientation.
- Disseminate an annual summary report form for the purpose of documenting professional improvement that faculty and staff obtain through workshops, formal training sessions, etc.
- Implement plans for a professional development workshop in fall 2012 and spring 2013 and for the support staff.

Action Plan:

- Work with the Office of Planning and Research in order to obtain a keynote speaker on a topic of importance to the faculty and staff for Fall Orientation.
- Meet as a committee during the fall and spring semesters to discuss and implement improvement of special activities for new faculty members.

STUDENT SERVICES COMMITTEE

2012-2013 Objectives

This committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Director of Recruitment and Orientation, Director of Student Life, Director of Financial Aid, Vice President for Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.

The purpose of the Student Activities Committee is to provide assistance in planning and evaluating activities to enrich and improve student life.

Objectives for the 2012-2013 year are as follows:

- To provide support and suggestions during the implementation of the new college housing project.
- To continue to place a strong emphasis on academic achievement related to eligibility for financial aid, student housing, as well as admission to specific programs at PRCC.
- To improve student services as it relates to students with disabilities. (Review ADA guidelines and make necessary changes.)
- To continue to provide a strong campus police department that will enhance the safety of our campus as well as proper student conduct and provide security with the necessary facilities to promote a professional approach to safety.
- To recruit and retain students from a diverse population.
- To deal with diversity issues on campus as well as the adaption of total quality management in all areas of Student Services.
- To improve physical facilities such as on-campus lighting, parking, streets, etc. Also, work toward the zoning of student parking on campus.
- To expand student services and student activities wherever possible to enhance student life at PRCC.
- To continue to expand and improve the delivery of Student Services at the Hattiesburg Campus and Hancock Center.
- To maintain and keep the updated goals and assessment of these goals in Student Services. Also to make improvements and changes in Student Services as deemed necessary by documented data.
- To improve on campus living through more student activities and a strong intramural program.

WORKFORCE EDUCATION COMMITTEE

This committee is chaired by the Workforce Education Center Director. Its membership consists of the Workforce Education staff. The purpose of the Workforce Education Committee is to plan and deliver workforce training to businesses, industries, educational and public service entities in the PRCC six-county district.

Workforce Training

Objective 1: Plan and deliver workforce training

Action Plan:

- Program Managers develop and execute plans for offering workforce training to area businesses, industry and agencies.
- Committee will identify emerging technologies and businesses requiring new training programs.

Objective 2: Provide effective and efficient Program Managers

Action Plan:

- Program Managers will participate in development of programs and activities which keep them on the cutting edge of workforce training.

Objective 3: Assist businesses and industry with identifying their training needs

Action Plan:

- Assist customers with the development of long range training plans.
- Provide leadership training.

Objective 4: Keep business, industry and agencies within the PRCC district aware of the benefits of Workforce Education

Action Plan:

- Create and maintain a cutting edge web presence on the internet.
- Engage organizations, agencies and societies to create a dialog of training needs and resources.

Objective 5: Make the Advanced Technology Center the premier training center in Mississippi


Action Plan:

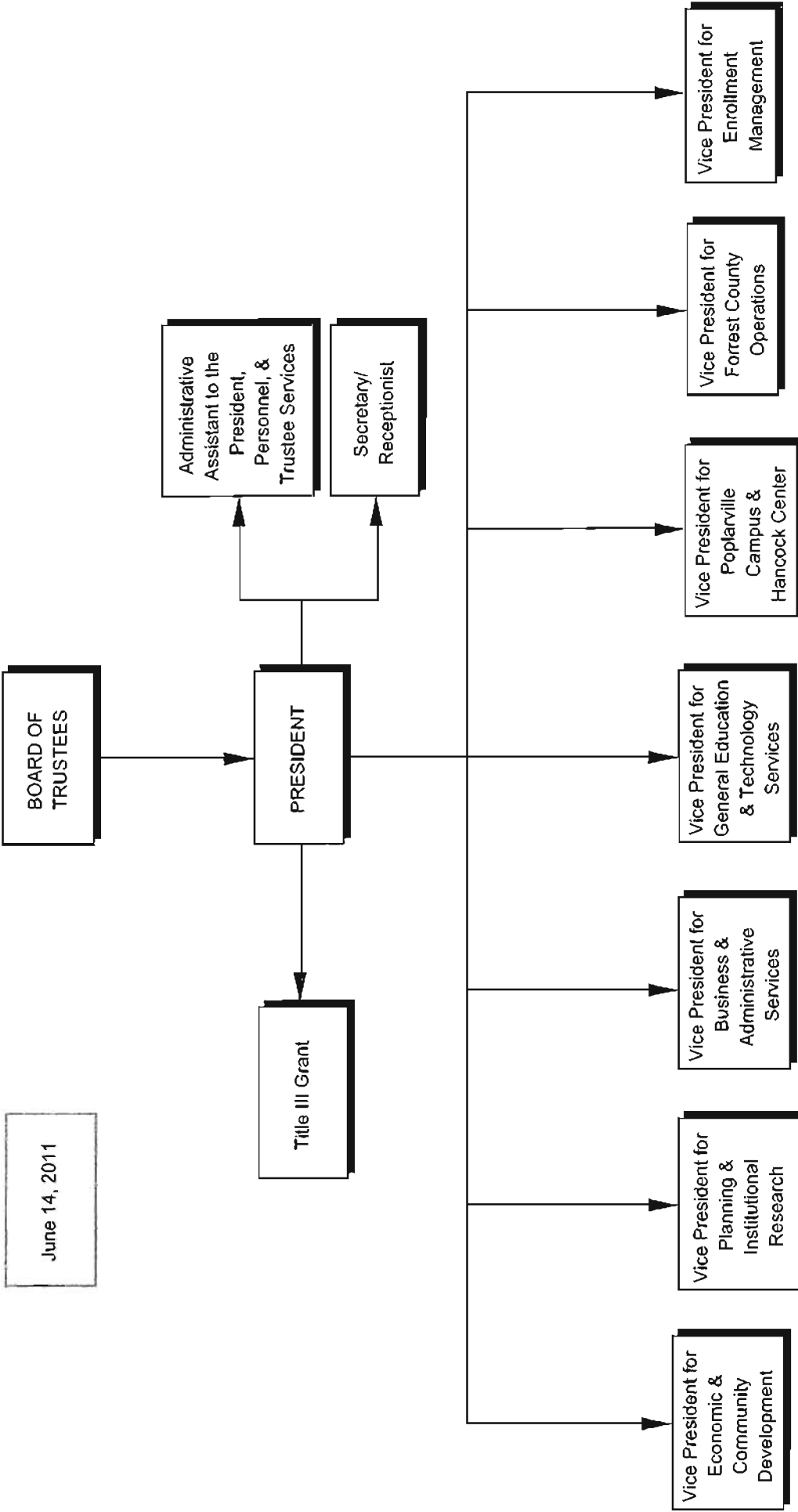
- Solicit and integrate state and national resources into increasing the ATC curriculum development capability, increase the development of alternative training techniques and to expand its physical training capability.
- Increase the outreach to business and industry to expand the use of the ATC as their training venue

Organizational Charts

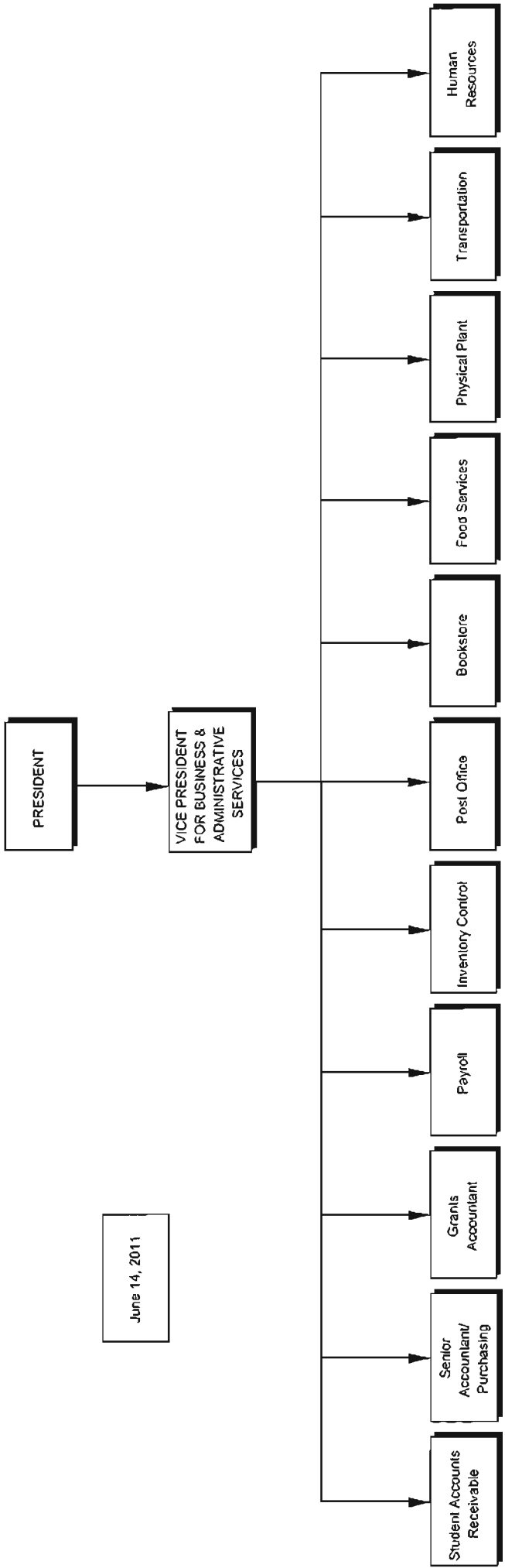
Pearl River Community College

Organizational Charts

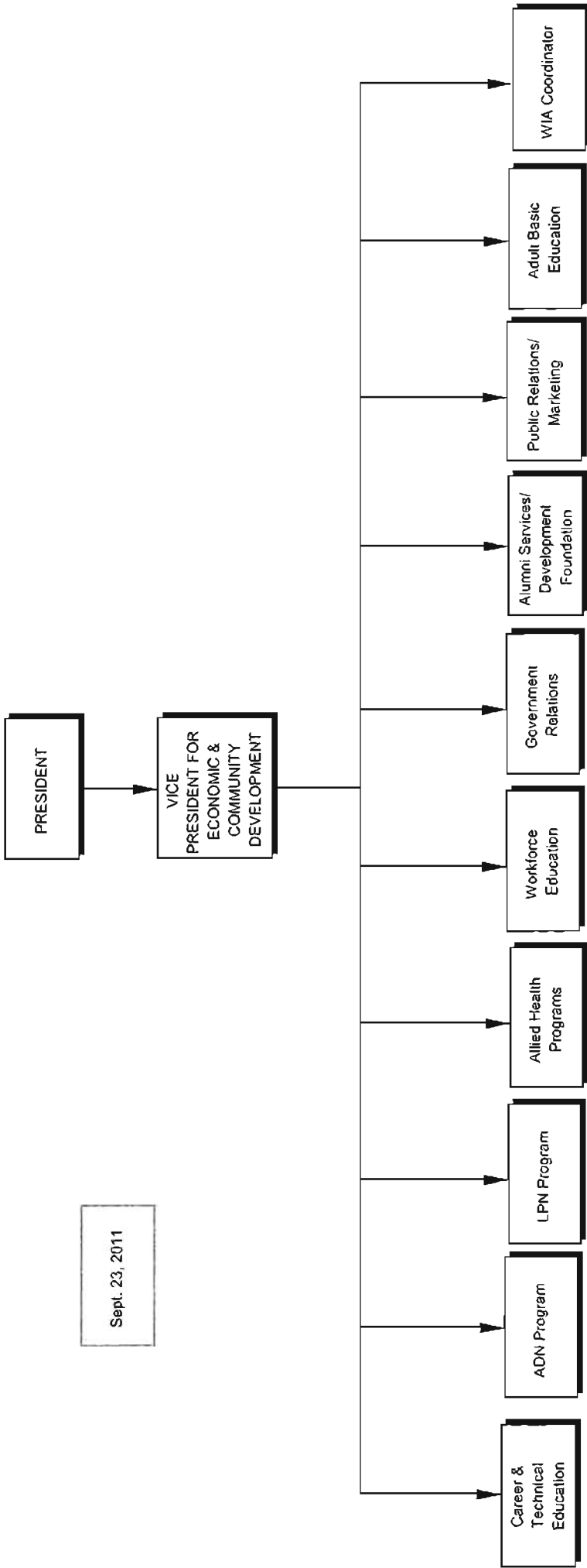
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- President
 - Vice President for Economic and Community Development
 - Vice President for Planning and Institutional Research
 - Vice President for Business and Administrative Services
 - Vice President for General Education and Technology Services
 - Vice President for Poplarville Campus and Hancock Center
 - Vice President for Forrest County Operations
 - Vice President for Enrollment Management



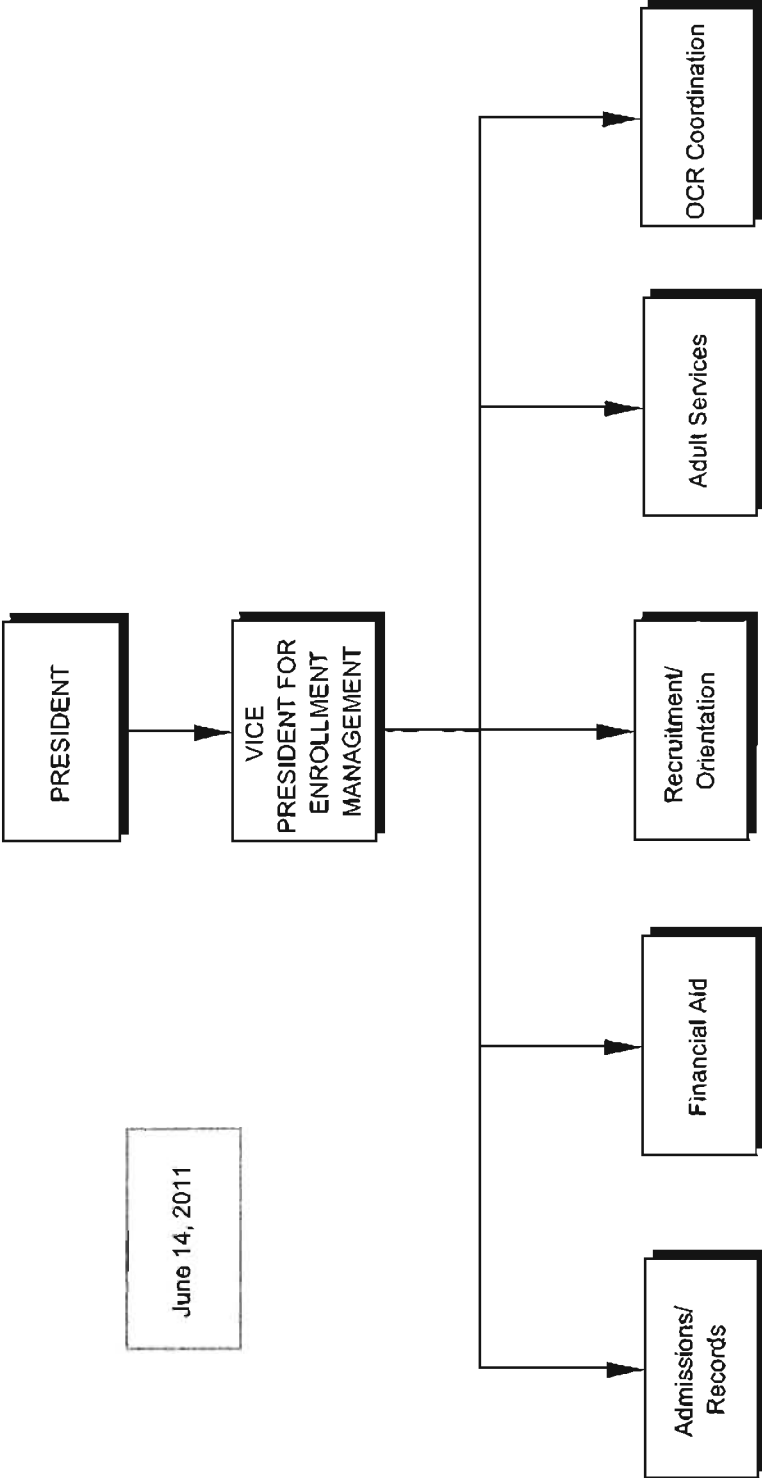
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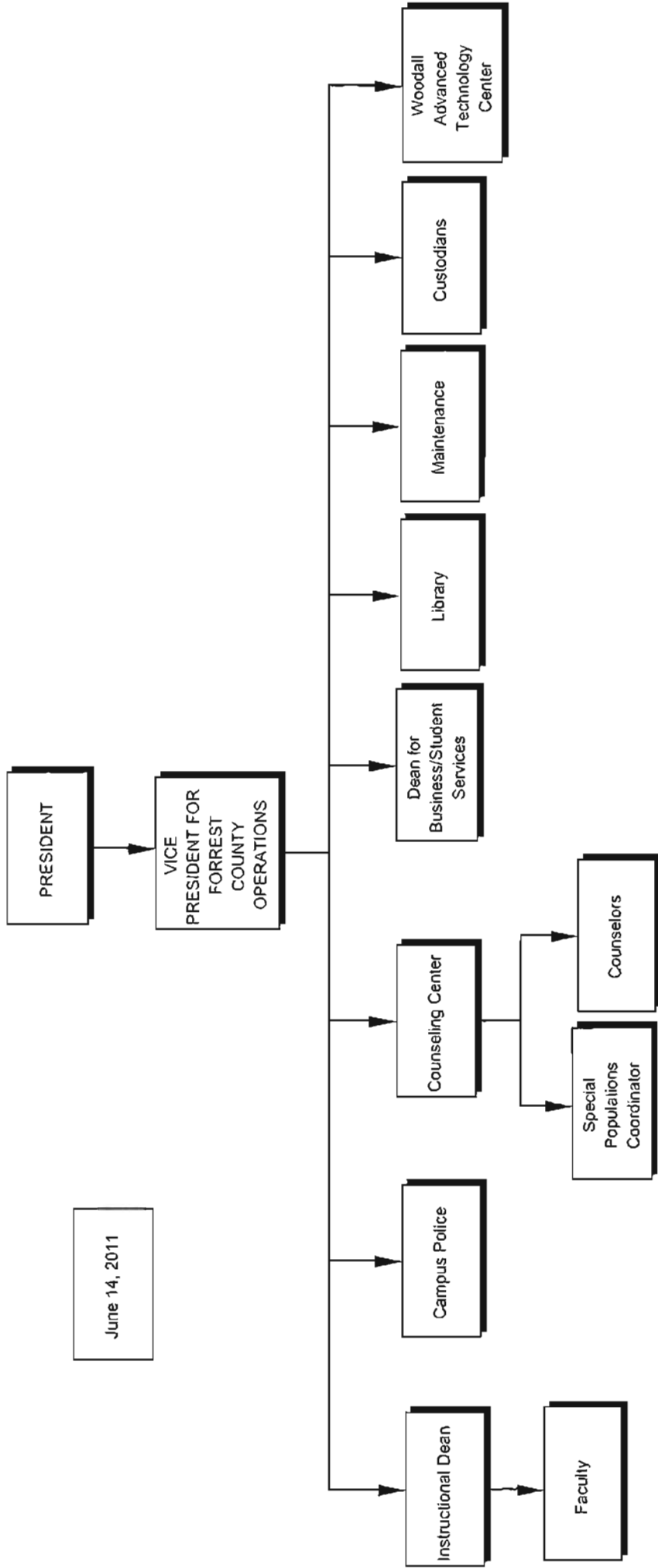
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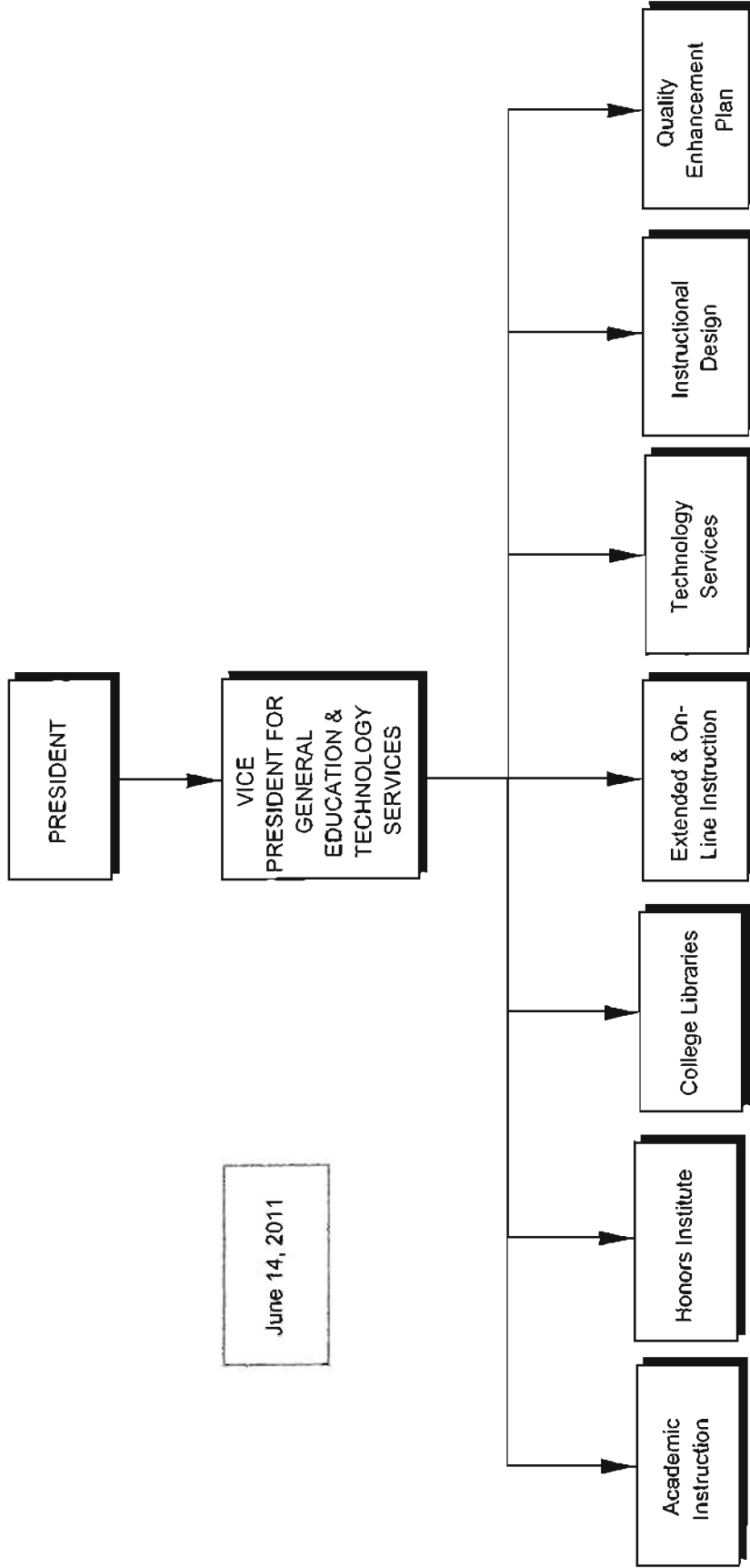
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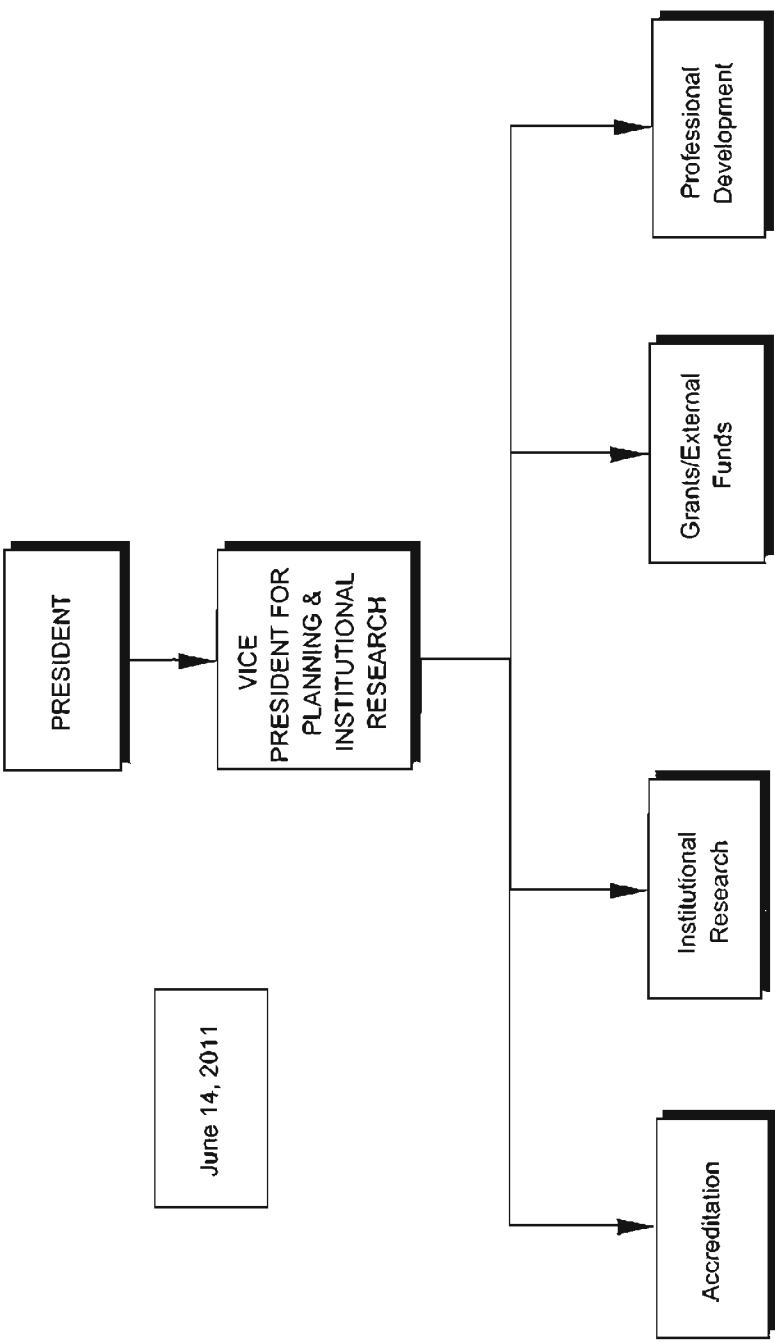
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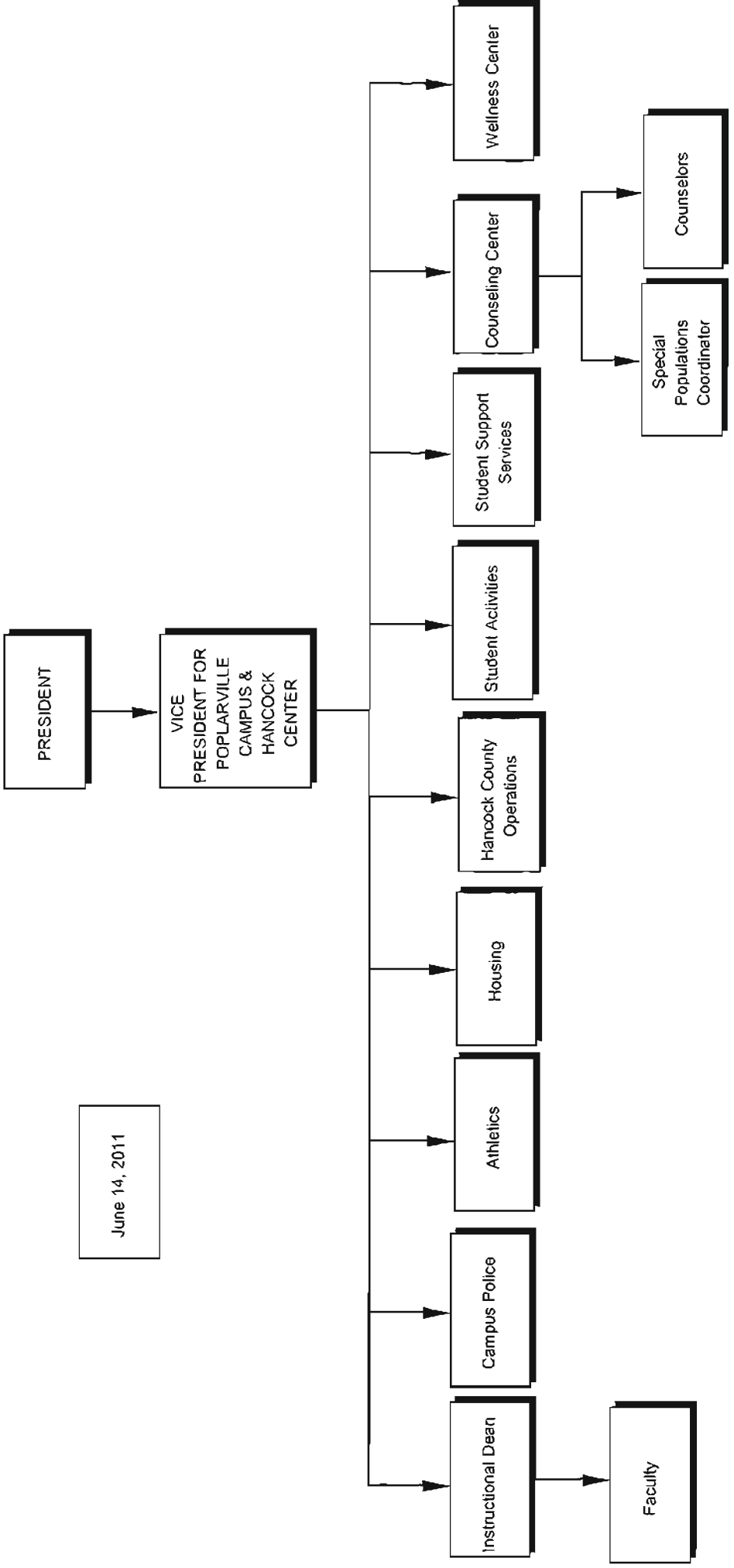
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June 14, 2011

Assessment Charts

Pearl River Community College

Assessment Charts



Section I – Administrative

Section II – Student Services

Section III – Instructional Programs

Section I

Administrative Assessment Charts

Section I

Administrative Charts

ADA/Civil Rights Coordinator and Admissions Specialist
Bookstore Manager
Chief Technology Officer
Counselor
Dean of Hancock Center
Director of Adult Student Services
Director of Athletics
Director of Athletics Advisement Center
Director of Career and Technical Education Programs (Poplarville)
Director of College Libraries
Director of Counseling, Advisement, and Placement Center
Director of Development Foundation and Alumni Association
Director of eLearning
Director of Financial Aid
Director of General Education (Forrest County Center)
Director of Institutional Effectiveness
Director of Institutional Research
Director of Physical Plant
Director of Public Relations
Director of Recruitment and Orientation
Director of Retention and Adult Services
Director of Student Life
Director of Student Support Services
President
Title III Director
Vice President for Business and Administrative Services
Vice President for Economic and Community Development
Vice President for Enrollment Management
Vice President for Forrest County Operations
Vice President for General Education and Technology Services
Vice President for Planning and Institutional Research
Vice President for Poplarville Campus and Hancock Center

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: ADA /Civil Rights Coordinator and Admissions Specialist		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enhance learning opportunities through admissions, accommodations, and coordinate accessibility for students with disabilities. The office oversees regulations regarding Section 504, Title II (ADA), and Title IX (Civil Rights related to race, color, national origin, age, sex or disability) for students, staff, and faculty.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the College Mission by providing broader access to the educational opportunities offered by PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Review and update the Disability Procedure Manual as needed.	Disability Procedure Manual will be reviewed and updated annually.		
2 Review disability documentation to determine reasonable accommodations in accordance with Americans with Disability Act and Section 504.	100% of documentation of disability will be reviewed.		
3 Track students with disability performance records.	Students with disability performance will be reviewed twice each semester (following midterm and final grade posting).		
4 Comply with federal laws pertaining to disability and discrimination.	Attend two meetings or conferences related to discrimination or disability related issues as defined in Americans with Disability Act, Civil Rights Act, and Title IX during an academic school year.		
5 Review student grade point average for academic probation and suspension.	100% of student's grade point average will be reviewed and students falling under a minimum grade point average will be placed on academic suspension or probation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Bookstore Manager		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To support informed decision-making at Pearl River Community College by providing data collection and statistical analyses.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Provide services to assist students and college personnel in obtaining required textbooks and supplies on a timely and convenient schedule.	1- Using the results from <i>Campus Climate Survey</i> administered (by the *Dean of Students) prior to the completion of Spring 2012 term the students and other college personnel will signify a 75% or greater level of satisfaction with the work performed by Bookstore staff. The <i>Campus Climate Survey</i> will indicate a level of satisfaction with the performance of Bookstore staff members employed at each of the three campus college stores. The three campuses that will be included in this survey are; Poplarville, Forrest County (Hattiesburg) and Hancock County Center (Waveland).		
2 Bookstores will explore the most economical means for students to obtain/purchase the required textbook(s) and other course materials.	Arm college students with vital information needed that will allow them to choose the most cost efficient means to obtain textbooks and course materials that are required. The students will have access to textbook information, which includes Title/Author(s)/ISBN/Publishers all via		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

		the Virtual Bookstore (website) for each of the courses requiring textbooks.		
3	Bookstores will assist students participating in the MSVCC with obtaining required textbooks and supplies in both a convenient and timely manner.	A recommendation to include the following on the Spring 2012 <i>Campus Climate Survey</i> of the students taking part in Virtual Classes to indicate their level of satisfaction to the Virtual Bookstore services as they were currently being offered. Of those students responding 75% (percent) of them will give a 4 or above satisfaction rating in regards to their satisfactory level for those services (with 5 being the highest).		
4	Bookstores will explore the possibility as well as the profitability of offering free UPS ground shipping for all web orders placed for the Fall 2013 term from July 26-Aug. 23, 2013. The actual dates may vary somewhat depending on the date classes actually begin meeting. That will include all day classes, night classes, and online classes.	With the use of preliminary sales reports the Bookstores will show that students who chose to participate in the "Free Shipping" promotion to order their required textbooks for Fall 2013 term will show an increase of 35% (percent), while general merchandise orders will show an increase of 20%(present) during that same promotional time period which will be at the beginning of the Fall 2013 semester.		
5	Bookstore Director along with the V.P. for General Education and Technology Services will encourage academic faculty to <i>discontinue</i> placing orders for any textbooks having access codes <i>included in the textbook "Bundles"</i> (when the publishers say they are including access codes free when ordered as "Bundles"). By doing so this will allow the Bookstores to then be able to consider if those additional titles can be added to their list of textbooks the Bookstore will be offering in Textbook Rental Services.	Using the number of Academic textbook titles that are currently in use and the number of Academic textbook titles that are currently offered to the students as Rental or Purchase the Bookstore will show an increase of Academic textbooks/titles of 25%(percent) for the upcoming Fall 2013 school year.		
6	Bookstores will show an increase in the savings to those students who elect to participate in the Textbook Rental Services.	Using the reports that are generated by the Bookstores Point Of Sale System the Bookstore Director will show that on average students who participate in the Textbook Rental Services by renting the textbooks required for the courses they are registered in will save between 35%(percent) and 50%(present) of the current list price of the exact textbooks had they purchased them rather than		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

7	<p>Bookstores will maintain inventory records by completion of an annual physical inventory for auditing purposes.</p> <p>Bookstore operations will be financially self-supporting.</p>	<p>renting.</p> <p>A satisfactory state audit will show the completion of an annual physical inventory for audit purpose with no findings.</p> <p>Based on a review of the 2011-2012 financial statements, the revenue will exceed expenses at all locations of the campus Bookstores.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Chief Technology Officer		Supports PRCC Strategic Goal(s): 1, 2, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide, coordinate and fully utilize current computer technology as a reliable, efficient resource for support of college-wide data and telecommunications.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support to enhance and broaden the scope of computer systems and telecommunications for the college.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide up-to-date technology to meet the administrative computing needs of the College.	<p>Install 100% of all necessary updates to Banner within a maximum of three months from date of release.</p> <p>Migrate 100% of all Banner modules to updated hardware.</p> <p>Provide Ellucian training for at least one primary service area in order to implement new or underutilized Banner functionality.</p> <p>Install disaster recovery site for Banner environment at the Woodall Center.</p> <p>Purchase and install diesel generator to provide backup power for IT building.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

2	<p>To provide up-to-date technology to meet the need for College wide Internet access.</p>	<p>Upgrade/replace 1/4 of older controller based wireless access points with "cloud based" APs. (approximately 30)</p> <p>Add twenty additional access points in order to provide new wireless Internet service to areas currently not served.</p> <p>Increase bandwidth by 25% for residence halls.</p> <p>Add bandwidth management appliance to increase bandwidth efficiency for residence halls.</p> <p>Increase bandwidth WAN capacity by 25%.</p>		
3	<p>To provide up-to-date technology to meet the instructional needs of faculty and students.</p>	<p>Update/replace 1/5 of all classroom and office desktops or mobile PCs.</p> <p>Upgrade/replace five classrooms with interactive white boards, projectors and other audio visual technologies.</p> <p>Migrate a minimum of 50% of all student lab PCs and mobile cart devices to Windows 7 operating system.</p>		
4	<p>To provide adequate technical support to meet the ever changing needs for technology.</p>	<p>Respond and close 90% of all routine work orders within 5 business days of receipt.</p> <p>Provide technical support to the FCC on a regularly scheduled cycle.</p> <p>Add one additional technical support position assigned to the FCC by August 1, 2013.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Counselor		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide a variety of guidance and other helping services to assist students in achieving their educational, occupational, and personal goals.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a vital component in carrying out our mission of student services.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To perform counseling, advisement, and placement services with a goal of preparing students for careers or successful transfer to baccalaureate institutions.	Guidance, counseling, advisement, and placement activities are planned and placed on the college calendar for 2012-2013. Measurable assessment of the services is based on student participation and representation from resource persons. Some of the activities include: Advisement and registration, college fairs, career fairs, placement activities, testing services, and professional activities.		
2 Advisement, and registration are ongoing activities performed on an individual as well as group participation with the objective of assisting students achieve success with employability and/or transferability.	Open registration is scheduled for August 9 and 10, 2012. Career Fair data will be used to measure success with employability and/or transferability.		
3 The objective of college fairs, transfer week, job placement workshops, and career fairs is to provide students with opportunities to meet with representatives from colleges, universities, military, and businesses and industries to enhance their transferability, or to assist in reaching their employment/career goals.	PRCC counselors and the center director expect at least 15 organizations which includes colleges/universities and military representatives to participate in college fairs. At least 300 students are expected to		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

		<p>participate for the fair on the Poplarville campus, and 200 are expected to participate at the event at the Forrest County Center.</p> <p>At least 150 students are expected to participate in the Job Placement Workshop in February 2013, and 75 percent of those participants are expected to agree that they benefited from the program.</p> <p>PRCC counselors expect 20 business with 300 students to participate in the November 2012 Career Fair at the Forrest County Center and 40 businesses and 800 students to participate in the March 2013 Poplarville Career Fair.</p> <p>Placement in jobs, military, or continued education of career and technical students is expected to meet the State's 79.1 percent requirement.</p>	
4	Counselors participate in professional development internally and externally.	<p>Counselors are expected to participate in professional organizations such as MCA, MCCCCA, MVCA, etc.</p> <p>Measurement of this objective is made by the numbers of memberships and attendance to meetings A hundred percent participation in one or more professional organizations is expected.</p>	
5	To ensure that special populations are provided equal access to recruitment and enrollment in vocational/technical programs.	<p>Provide necessary information concerning special populations students to appropriate personnel.</p> <p>Coordinate documented, approved classroom accommodations between student and instructors. Provide faculty information reflecting educational classroom accommodations related to the needs of those</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

	<p>Identified students.</p> <p>Provide information to students eligible for military education benefits, assist and submit necessary documentation required by the VA and/or branch of service and the college to receive education benefits.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Dean of the Hancock Center		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide quality post-secondary education and workforce development training to students within Hancock County and Stennis Space Center.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide integrated, innovative, and comprehensive services to students and communities within Hancock County and Stennis Space Center. These integrated services include coordinated efforts with the College departments on the Poplarville and Hattiesburg campuses to support the College mission.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Increase the number of full-time faculty employed at the Hancock Center.	Review the SACS Substantive Change exit report of the Hancock Center that mandated the addition of one full-time instructor over a five- year period.		
2 Provide prospective students information on the admission process, academic programs, and campus life that will aid in prospective students' recruitment and future enrollment.	Conduct campus visits to each area high school (Bay High, Hancock High, St. Stanislaus, and Our Lady Academy) each semester.		
3 Provide technological upgrades to classrooms at the Hancock Center.	Purchase at least one interactive smart board each academic year until all classrooms have been upgraded.		
4 Provide current students with student activity opportunities that will support, strengthen, and increase retention percentages of Hancock Center students.	Conduct three student activities each semester (fall and spring) that target current students and involves the support of faculty and staff.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Adult Student Services		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide services for PRCC's non-traditional student population and promote student retention.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for non-traditional student populations.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Increase retention of non-traditional students by addressing academic support needs, i.e. study space, computer services.	10 non-traditional students per week utilize the study room and support facilities of Adult Student Services in Crosby Hall		
2 Increase involvement of non-traditional students in full campus experience.	Give non-traditional students the opportunity to organize into a campus entity, with election of leadership, periodic meetings, and a voice into student government.		
3 Provide guidance to non-traditional student in essential elements of college attendance and program completion.	Assist 20 non-traditional students with FAFSA completion or financial aid matters. Make 5 referrals of Non-Traditional students to "helping services" agencies on and off campus.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Athletics		Supports PRCC Strategic Goal(s): 2, 4, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enhance student life on the campus and to foster support for the College through the development of highly competitive athletic programs.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide activities which enrich the educational, recreational, and cultural opportunities provided by the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To identify and employ a highly qualified athletic staff which will instill in the program discipline, integrity, competitiveness, and concern for the development of the student athlete.	100% of coaches meeting the assessment criteria will be employed.	
2	To reach out and be more involved in the community. Student athletes will visit local schools and attend community events.	On a rotating basis, each sport will provide 4-5 student athletes to visit schools each week. 100% of all athletic programs will participate throughout the academic year.	
3	Improve game day atmosphere at all athletic competitions.	Create a student fan group that is sponsored by a faculty member. Conduct activities and events that get the crowd and students more involved. Student group will be present at 75% of all home athletic events.	
4	Improvement to athletic facilities.	Completion of White Coliseum (basketball).	
5	Improve emphasis on academic achievement with PRCC student athletes.	Participation with PRCC athletic advising will be crucial. 100% of athletic programs will participate in athletic academic advising.	
6	Improve media coverage through the use of social	Generate attention to PRCC	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

media outlets.	athletic events through the use of Facebook, Twitter, and live streaming. 100% of all athletic events to be publicized through PRCC Athletic Twitter page.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>POSITION: Director of Athletics Advisement Center</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		<p>Supports PRCC Strategic Goal(s): 1, 2, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To identify unique academic needs of student-athletes and enhance academic success of student-athletes.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: Enhances retention in the College and success of students toward goals at the College.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>		<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
1	<p>Ensure that student-athletes have a course schedule in a timely manner and a schedule of courses that moves them toward degree or appropriate transfer completion.</p>	<p>75% of student-athletes will have complete course schedules by the end of the early registration period. 100% of student-athletes will have complete course schedules by the beginning of classes.</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
2	<p>Identify academic needs of student athletes and address those with course-specific enhancements.</p>	<p>80% of student-athletes with needs will be paired with recruited/qualified tutors in those course areas identified.</p>	
3	<p>Through Grades First, track all class absences of student-athletes and report to/work with coaches to address those absences.</p>	<p>Class attendance of student-athletes at 90% of class meetings overall.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>POSITION: Director of Career and Technical Education Programs - Poplarville Campus</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 4, 5, 7</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To prepare and upgrade students for careers to meet the needs of business and industry in the college district.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training programs for the students within the college district.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1. Increase enrollment in Career and Technical Education (CTE) Programs.</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2. Increase the number and percent of Career and Technical students who:</p> <ul style="list-style-type: none"> ▪ Complete a 2-year degree or 1-year certification program ▪ Pass a skills proficiency exam, industry-recognized certification or licensure exam 	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p> <p>Increase the total unduplicated enrollment of CTE students by 5% from the previous year.</p> <p>Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report on Enrollment.</p>
<p>3. Increase the total amount of CTE (Majors) students by 10% from the previous year who earn a one or two –year certificate or A.A.S. Diploma.</p> <p>70% students will demonstrate passage of a program skill proficiency exam, licensure or credential.</p> <p>Data will be taken from the MS Career and Technical Programs.</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

3	Increase the number of completers/graduation eligible to completers/graduates ratio.	Fall 2011-2012, SACS Assessment Report, Core Req. 1: Skill Attainment	Increase by 10% from the previous year the ratio of students who are eligible to graduate to those students who complete their courses of study. Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report, Core Req. 2: Completion/Graduation, Credential, Certificate or Diploma	
3	Increase enrollment retention	Fall 2011-2012, SACS Assessment Report, Core Req. 3: Enrollment Retention	Increase the passage rate of enrolled students by 5% from the previous year. Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report, Core Req. 3: Enrollment Retention	
4	Place CTE majors in a related field of employment, military or institution not more than 12 months after completion/graduation.	Fall 2011-2012, SACS Assessment Report, Core Req. 4: Placement	Place 95% of students in a related field of employment, military or institution of higher learning not more than 12 months after completion/graduation. Data will be taken from the MS Career and Technical Programs, Fall 2011-2012, SACS Assessment Report, Core Req. 4: Placement	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

Supports PRCC Strategic Goal(s): 3, 7		
POSITION: Director of College Libraries		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To support the College in its educational and cultural endeavors by providing primary and secondary materials, both print and non-print, to meet the needs of the curriculum, students, and faculty, both on and off campus.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide materials, both print and non-print, to support the academic, technical, and vocational programs; workforce training; and remedial education.		
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1 To acquire, organize, and make available for use the sources of information needed to support the instructional programs of the College and the institutional and individual needs of the students, faculty, and staff.	To add at least \$85,000.00 worth of print and non-print materials to the collection each year.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To provide students and faculty with orientation of the Libraries and the services provided so that such resources will be used more effectively and efficiently.	Provide to students and faculty a minimum of 200 orientation sessions.	
3 To provide audio visual, copier, microform, and computer equipment and adequate furniture on which to place them to support instruction.	Add at least 5 new computers/pieces of equipment and furniture as needed to Libraries and Labs.	
4 To increase periodical collection.	To retain 23 profession journals that are not available online along with continuing to the transition from print form to online databases. ACRL standards.	
5 To increase the Libraries budget to 6% of the school budget.	To increase the Libraries budget to 6% of the school budget. ACRL standards	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

6	To increase the electronic database collection	To maintain the current 9 online databases. ACRL standards		
7	To provide a staff which is qualified and concerned with meeting the needs of the institution, students, and faculty.	To retain 3 librarians, 7 professionals, and 7 clerical positions. Number of staff employed with degrees or training appropriate for positions held.		
8	To provide opportunities for faculty and staff to take part in professional development activities.	All employees to attend at least 2 professional development activities during each semester. Number of faculty and staff participating in professional development activities.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Counseling, Advisement, & Placement Center		Supports Strategic Goal(s) 1, 2, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide individual and group services to prepare students for academic transfer and/or careers which meet the needs of business and industry.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide counseling services which assist in enhancing the educational experience and career development of our students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To organize and supervise counseling, advisement, and placement services with a goal of preparing students for careers or successful transfer to baccalaureate institutions.	Guidance, counseling, and placement activities have been planned, organized, and placed on the college calendar for 2012-2013. Some of those measurable services are: Advisement & registration, college fairs, career fairs, transfer week, and professional development. Participation is the form of measurement.		
2 Advisement and registration are ongoing activities on an individual as well as group basis with the objective of helping students achieve success with employability and/or transferability.	Open registration is scheduled for August 9 and 10, 2012. Career Fair data will be used to measure success with employability and/or transferability.		
3 The objective of college fairs, transfer week, job placement workshops, and career fairs is to provide students with opportunities to meet with representatives from colleges, universities, military, and businesses and industries to enhance their transferability, or to assist in reaching their employment/career goals.	At least 15 organizations which includes colleges/universities and military representatives are expected to participate in college fairs. At least 300 students are expected to participate in the fair on the Poplarville campus and		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

	<p>200 are expected to participate in the event at the Forrest County Center. At least 150 students are expected to participate in the Job Placement Workshop in February 2013, and 75 percent of those participants are expected to agree that they benefited from the program. Twenty businesses with 300 participating students are expected at the Forrest County Center Career Fair in November 2012, and 40 businesses and 800 students are expected to participate in the Poplarville Career Fair in March 2013. Placement in jobs, military, or continued education of career and technical students is expected to meet the State's 79.1 percent requirement.</p>		
<p>4 Participation in professional development is expected of counselors and the director to enhance performance in all service areas including retention in a diverse population. Internal and external professional development is required.</p>	<p>Measurement of this objective is made by the numbers of memberships in professional organizations, attendance and participation of workshops. Memberships in organizations such as MCA, MCCA, MVCA, and MSCA are required, and 100 percent participation in one or more professional organizations is expected.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Development Foundation and Alumni Association		Supports PRCC Strategic Goal(s): 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide resources to assist the College in accomplishing its mission.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a variety of activities, both friend-raising and fund raising, which will increase public visibility and thus increase interest and financial support in the College through the Office of the Development Foundation and Alumni Association.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1 To generate individual and corporate donations to fund student scholarships.		A net increase in five foundation scholarships from fiscal year 2011-2012 to 2012-2013 as documented in the following: Foundation Financial Software Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To encourage giving toward the Foundation Annual Unrestricted Fund.		A net increase when compared to the previous fiscal year as documented in the following: Foundation Financial Software Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.	
3 The PRCC Foundation will promote individual faculty development funding		Greater dollar amount when compared to fiscal year 2011-2012 as documented in the following: Foundation Financial Software	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

			Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.		
4	To provide opportunities for alumni to continue their involvement in the programs of the College.	Show a net increase of 10% of paid members of the PRCC Alumni Association in Fiscal Year 2012-13 as compared to 2011-12. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.			
5	Allocate dollars raised from Alumni Chapter events toward scholarships and endowment.	Increase fiscal year 2012-2013 when compared to 2011-2012. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.			
6	The PRCC Foundation will promote unrestricted dollars raised through Alumni Association donations.	Enlarge unrestricted dollar amount when measured against the previous fiscal year. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

Position: Director of e-Learning		PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enhance learning opportunities both within and beyond the traditional classroom in order to guide students, faculty, and staff toward quality educational and service opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide broader access to the educational opportunities offered by PRCC. Through Distance Education and Instructional Technology, the Office of e-learning provides avenues of learning suited to a variety of learning-styles and lifestyles.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Average retention in PRCC online classes will increase each semester.	MSVCC ET *Overall Success Rate Report* will show that retention in online classes will be 75% or better.		
2 Distance education courses will include a course specific orientation.	An evaluation of each course will determine that at least 80% of online courses will have a course specific orientation.		
4 Mentor/Support program will be created to provide support to online students.	A mentor/support program will be created to provide better support for the online students starting Spring 2013.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

5	An online orientation will be offered to online students each semester to help increase retention in online classes.	Comparing the retention of students who completed the online orientation to the retention rate of those who did not complete the orientation will indicate an overall higher retention for students who actually completed the orientation. (2011/2012 overall retention was 70%.)		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Financial Aid		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the "comprehensive student development concept" (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To award financial aid to the PRCC student population based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	80% of students will complete financial aid documents prior to registration. Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.		
2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	100% of office personnel will attend professional development related to guidelines. Personnel will keep abreast of federal, state, and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, and by attending vital policy conferences.		
3 To reformulate an up-to-date written policies and procedures manual to comply with the U. S. Department of Education requirements for the administration of federal assistance programs. The manual will be created as a Web-based resource, allowing for easier, more regular updates to the manual.	The completed manual will be available. Consultation with USA Fund University regarding Federal compliance implications will be acquired. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of General Education (Forrest County Center)		Supports PRCC Strategic Goal(s): 1, 2, 4, 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To Coordinate and supervise academic course offerings on the Hattiesburg Campus.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as the representative of the Vice President for General Education and Technology Services' Office on the Hattiesburg Campus.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To secure a full time IT specialist for the FCC	To meet with Administrative Personnel to discuss adding this full time position		
2 To work to secure one new faculty member in Science (A&P) and one new faculty member in Business	To meet with the Vice President to accomplish adding these two new faculty members		
3 To work to add more sections of A & P and Business courses to the schedule.	To work with Department Chairs to develop at least six new sections of these courses		
4 To work to assure that support staff in every office at FCC consistently shows a helpful, concerned attitude to students.	To meet with Vice President to set the goal of achieving a 90% favorable rating on the Campus Climate Survey in Fall, 2013		
5 To work to secure two new carts with notebook computers to be used in classrooms	To meet with Department Chairs and other faculty to determine which classes could benefit most from these additional computers		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Institutional Effectiveness		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges which will lead to improvements in all areas of the institution.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1 To prepare Institutional Planning and Effectiveness documents, the Strategic Plan, and Internal Performance Indicators Documents.		Collect information and print fall interim reports and final reports.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To collaborate with administrators and support services staff, as requested, in developing assessment objectives.		Meet with every administrator and support services staff regarding assessment charts prior to Planning and Effectiveness Committee review.	
3 Conduct institutional effectiveness activities to promote the improvement of programs, courses, and services.		Provide assessment workshop and timeline for all departments pertaining to the 2012-2013 assessment cycle. Print, distribute, and process all program of study, program, instructional area, and course level assessment charts.	
4 To assist with the coordination of SACS activities.		Meet with the Vice President for Planning and Institutional Research to review plans to prepare for the accreditation peer review process and reaffirmation committee visit. Attend at least one SACS conference/meeting.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>POSITION: Director of Institutional Research</p>		<p>Supports PRCC Strategic Goal(s): 5, 6</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To support informed decision-making at Pearl River Community College by providing data collection and statistical analyses.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.</p>			
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>		<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	
<p>1 To develop and maintain databases to support on-going assessment of College operations and services</p>		<p>Collect and maintain audit files, 10th day files, grade files, and nSPARC files</p>	
<p>2 To share with campus personnel regarding assessment, data collection, and statistical analysis</p>		<p>Publish and distribute a minimum of two (2) newsletters. Publish annual Fact book. Disseminate fall 2012 and spring 2013 semester grade distributions</p>	
<p>3 To conduct internal surveys (Campus Climate, pre-graduate, post-graduate, etc.) , analyze data, and publish analysis of survey results</p>		<p>Administer annual Campus Climate survey to students and pre and post-graduate surveys</p>	
<p>4 To conduct external surveys as directed by the College President and Vice President for Planning and Institutional Research</p>		<p>Collect data and complete external surveys, as assigned</p>	
<p>5 To collect, develop, and maintain data concerning College Performance Profile</p>		<p>Complete annual College Performance Profile</p>	
<p>6 To assist with development and coordination of professional development sessions for faculty and staff.</p>		<p>Implement at least one professional development session for faculty and professional staff and one session for support staff per year.</p>	
		<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>	
		<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Physical Plant		Supports PRCC Strategic Goal(s): 2, 3, 4, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To provide physical resources and facilities in order to support the educational programs, support services, and activities of the College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To increase the access to and the quality and efficiency of campus physical resources and to develop and maintain a transportation system that meets the travel needs of students, faculty, and staff at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To maintain the accessibility and cleanliness of all buildings.	Inspection and evaluation by janitorial supervisor weekly.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To provide routine preventative maintenance of all buildings.	Inspection and evaluation by supervisor of maintenance and contractors.	
3	To maintain campus grounds.	Inspection and evaluation by appropriate personnel.	
4	To maintain all utilities.	Inspection and evaluation by appropriate personnel (Public Service Commission, Fire Marshal, etc.	
5	To plan and identify immediate needs for all facilities.	Constant inspections leading to request for improvements.	
6	To plan and identify long range needs.	Inspection and evaluation by appropriate personnel (contractor, engineers, staff).	
7	To provide a safe and quality transportation system as it relates to approved travel for students, faculty, and staff.	Schedule use of vehicles for approved travel.	
8	To employ efficient and effective mechanic personnel.	Evaluation of mechanics in charge of transportation done formally	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

9	To provide updated fleet of vehicles whenever needed in a professional and courteous manner.	and informally. Also, daily supervision of mechanics. Purchase of new vehicles on regular basis as budget permits.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Public Relations		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: Disseminate information about the activities and programs of Pearl River Community College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To communicate the philosophy and mission of Pearl River Community College to its constituents, which in turn helps the College in the areas of recruitment and retention.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To enhance the image of public perception of the college by sending news releases to all media: print, TV and radio on all college activities, while encouraging them to use the items in their calendars and on their media websites.	Print media are sent 20-25 news items per month for publication. TV media are sent minimum of 2 coverage items per month. School calendar of events sent weekly to media for online calendars.		
2 To enhance the image and student perception of the college.	Increase interest in the college through video of events that include faculty, staff and students and then have them posted on the school's website and Facebook pages.		
3 To improve and expand advertising efforts to enhance the image and student perception of the college.	Balance advertising efforts on television, newspaper and magazine ads on radio and in high-traffic areas throughout the district, as well as increase the use of online ads via media outlets.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

4	<p>To participate in professional growth and information gathering opportunities.</p>	<p>Maintain contact with public relations organizations and attend PR seminars that can assist department in doing a better job. Update, print distribute literature to increase interest in the college. Then review outlets to see that materials are distributed.</p>		
5	<p>To enhance the image and student perception of the college through the use of information brochures, news letters, magazines and the school newspaper.</p>			
6	<p>To enhance the school's social media presence through avenues such as Facebook.</p>	<p>Provide daily updates and checks to make sure materials are posted.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Recruitment and Orientation – Orientation		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.			
PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To plan, coordinate, and direct orientation activities for new PRCC students.	Increase the number of students completing an orientation by 25%. Require all new college students to attend a face-to-face orientation session. Require all transfer students to complete the online orientation module.		
2 To encourage all prospective students to participate in orientation before enrolling.	Send 2,500 postcards/emails to students who have cleared admissions.		
3 To provide students with a fundamental understanding of college life that will better equip them for their first semester at PRCC.	Involve PRCC staff from all offices under enrollment management and student services. Recruit at least 10 additional faculty members to assist with academic advisement during orientation. Collect survey feedback from at least 75% of all participating students upon completion of their orientation experience.		
4			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Recruitment and Orientation - Recruitment		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To increase enrollment.	Enrollment will increase by 2.5%.	
2	To improve and expand recruiting efforts.	Participate in at least 15 recruitment events throughout PRCC's district each semester. Host at least 3 on-campus events for prospective students each semester. Communicate with prospective students through at least 1 mass mail out/email newsletter each semester. Increase the number of campus tours provided to prospective students by 5%.	
3	To improve and update recruiting materials to attract students.	Produce and distribute at least 1 new general recruitment brochure. Create new brochures showcasing all of PRCC's programs of study.	
4	To cultivate relationships with PRCC's district high school and career/technical center counselors.	Meet with each high school/CT center's counselors at least once each year. Host at least 1 special activity	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Student Life		Supports PRCC Strategic Goal(s): 2, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them. -			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To help serve the students of our campus with a quality activity program.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To assist in providing quality student services through special activities.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To conduct meaningful and significant research in all areas of concern to the Student Life Division.	<ul style="list-style-type: none"> - Set up feedback boxes for students concerning likes, dislikes, or new ideas for student activities. - Director of Student Life will research updated ideas and activities to encourage student involvement. 		
2 To maintain facilities, provide services and promote programs on our campus that are responsive to student developmental needs and to the physical, social, recreational and continuing education needs of the campus community.	<ul style="list-style-type: none"> - Student Activities calendar will be provided to faculty and students each semester outlining all events for the entire semester - Monthly meetings with those faculty members over student organizations on campus to discuss student involvement and progress. - Director of Student Life will have weekly meeting to discuss intramural activities and upcoming events for students. 		
3 To provide opportunities for a variety of activities that may contribute to individual physical fitness.			

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

4	<p>To assist institutional retention efforts through a variety of student activities that meet the needs of all students</p>	<ul style="list-style-type: none"> - Seasonal intramural activities and feedback from students through email with the Intramural director. - Weekly meetings with student groups and organizations (SGA) to discuss new ideas and activities for a variety of students. - Provide students with an opportunity to voice their opinion about activities and events on campus each semester 		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Director of Student Support Services		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To help disadvantaged students find success in college by offering the following services: tutoring, financial aid advising, educational, career, and personal advising, and transfer assistance.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for disadvantaged students in the areas of remedial education and student services.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1	To assure all participants served by the Student Support Services project will persist from one academic year to the beginning of the next academic year, or graduate and/or transfer from a two year to a four year institution during the academic year.	Retention rate of 60% for those students who persisted in their education from one academic year to the beginning of the next academic year. IT will generate data from the previous academic year.	
2	All enrolled participants served by the Student Support Services project will meet the performance level required to stay in good academic standing at the grantee institution.	78% of all enrolled participants served by SSS will meet the performance level of "good academic standing" at PRCC. Mid-term and final grade reports from instructors at PRCC. IT will provide data from the previous academic year.	
3	During the 2010-2011 project year and succeeding years of the project cycle through 2015, the SSS program will identify and serve a sufficient number of low-income, first generation,	Two-thirds (66%) of the 160 required number of students served each year will be low-income students with disabilities and students who are low-income and first generation. SSS	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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<p>and students with disabilities to achieve the project enrollment. All the participants will have demonstrated need for academic assistance as determined by the PRCC SSS Program in order to be successful in post-secondary education.</p>	<p>enrollment figures and number of active students served (Student Access Performance Report Generator 2011-2012). Data from the previous academic year.</p>		
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NOTE:

Since Student Support Services graduation and transfer goals are developed for a four year period (and not annually), as required in our federally funded project, they will not be reported on in this assessment report. For this project period (2010-2015) we have until 2014 to meet these goals and report them to federal TRIO programs, US Department of Education.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: President		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To provide visionary leadership and managerial guidance to insure the accomplishment of the published institutional goals.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To direct the fulfillment of the institutional mission.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	Evaluate enrollment trends in light of federal financial aid changes and demise of recession-era students.	Determine potential for college-wide enrollment using demographic data.	
2	Begin to finalize strategies for implementing improved retention and advisement practices based on Title III grant strategies.	Develop long-range plan of action for advisement and retention.	
3	Develop strategies to recruit, admit and serve new students.	Using strategies identified at Administrative Council retreat, develop plan of action to be implemented prior to the 2013-2014 school year.	
4	Identify potential new areas for programming for the Hancock Center.	Develop action plans for new programs that will provide job opportunities for Hancock Center students.	
5	Develop new film production program for the Poplarville campus.	Implement new film production program for the Poplarville campus.	
6	Develop new Electro-Neuro Diagnostic Technician Program for the Forrest County Center.	Begin implementing new END program for the FCC.	
7	Evaluate classroom utilization on each campus.	Determine the extent to which available classroom space is being utilized.	
8	Develop long-range planning process for	Identify and seek potential funding	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

	development of the Hancock Center.				
9	Pre-plan for new facilities on the Poplarville campus.		sources for the new Hancock Center campus.		
10	Pre-plan for a new academic center/library for the FCC.		Develop initial plans and cost estimates for a new science laboratory building and cafeteria remodeling.		
11	Pre-plan for the renovation/expansion of athletic facilities for softball, baseball, soccer.		Develop initial plans and cost estimates for a new academic/library building for the FCC.		
12	Develop first year schedule of events for the Brownstone Center.		Develop plans that will enlarge and enhance athletic facilities.		
13	Develop long-range plan for improving student activities program.		Determine appropriate programming and needed resources.		
14	Evaluate current level for workforce education programming.		Define new programs and facilities to foster participation in student activities.		
			Determine if current workforce education programming is adequate to meet needs of local business & industry.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Title III Director		Supports PRCC Strategic Goal(s): 1, 2, 3, 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: The Pearl River Community College Title III initiative is committed to creating a new <i>Integrated Learner Support System</i> for students by developing and piloting online services and advisement tools, integrating student services, and incorporating Supplemental Instruction in select courses with the overall goal of increasing student success.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 By June 2013, the percentage of students in pilot SI <i>developmental mathematics</i> receiving a grade of C or higher will be at least 10 percentage points higher than a like control group.	<ol style="list-style-type: none"> 1a. By December 2012, 59% of students in Supplemental Instruction (SI) developmental mathematics succeed (grade of C or higher) and enroll in the next mathematics sequence (baseline 49%). 1b. By January 2013, the percent of students enrolled in developmental mathematics on probation will decrease by 10 percentage points (baseline Spring 2010) 1c. By December 2012 and June 2013, 75% of surveyed students in SI developmental mathematics indicate SI sessions helped them succeed. 		
2 By June 2013, the percentage of students in pilot SI <i>College Algebra</i> receiving a grade of C or higher will be at least 10 percentage points higher than a like control group.	<ol style="list-style-type: none"> 2a. By December 2012, at least 73% of students in Supplemental Instruction (SI) 		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

		<p>College Algebra enrolled in the Fall succeed (grade of C or higher).</p> <p>2b. By June 2013, at least 73% of students in Supplemental Instruction (SI) College Algebra enrolled in the Spring succeed (grade of C or higher) baseline 63%.</p> <p>2c. By December 2012 and June 2013, at least 75% of surveyed students in SI College Algebra indicate SI sessions helped them succeed.</p>		
3	<p>By August 2013, at least 53.6% of the Fall 2012 First Year Cohort (pilot) at Forrest County will reenroll in the 2013 Fall term compared to all first time entering for F2007 to F2008 retention rate of 47.6% (baseline data).</p>	<p>3a. By Oct. 2012, the number of mentors available to the First Year Cohort (pilot) at Forrest County increases from 0 to 5 (baseline F2007).</p> <p>3c. By June 2013, at least 75% of the 2013 First Year pilot students at Forrest County create an electronic education and career planning e-portfolio (baseline F2007 = 0%).</p> <p>3d. By June 2013, at least 80% of surveyed First Year Cohort (pilot) at Forrest County report satisfaction with new services.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>POSITION: Vice President for Business and Administrative Services</p>		<p>Supports PRCC Strategic Goal(s): 2, 4</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide necessary funding to support the educational mission of the college for operations and capital improvements. To coordinate the development of budgets and monitor results. To maintain financial records in accordance with national and state standards.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support, through adequate funding levels, the mission of the College.</p>		
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 To assure prudent use of college funds through monitoring, auditing and reporting.</p>	<p>Produce balanced budget where projected revenues equal projected revenues.</p> <p>Produce annual financial audit report with no audit findings.</p> <p>Produce annual financial statements that demonstrate revenue sources that exceed annual expenditures.</p>	<p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>
<p>2 To assure financial stability of college</p>	<p>Produce annual financial statements that demonstrate positive operating fund balances.</p>	
<p>3 To evaluate capital improvement needs of the college and provide necessary funds to meet those needs.</p>	<p>Produce an annual Enlargement & Improvement budget where projected E&I expenditures equal projected E&I revenues.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Vice President for Economic and Community Development		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To administer the career and technical programs of the College and oversee allied health programs, workforce education, government relations, and related development foundation contributions.			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Vice President for Economic and Community Development directly supports the College Mission of providing quality education and service opportunities.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Foster effective relationships with local elected officials to maintain positive governmental relations for the Pearl River Community College.	<ol style="list-style-type: none"> A. Schedule 3 annual events with local, regional and state elected officials. B. Attend 1 Mississippi Legislative Budget Hearings as well as any policy related hearings that affect Mississippi Community Colleges. 		
2 To provide an effective and efficient system for planning and delivering workforce training to businesses, industries, education and public service agencies in the PRCC district.	<ol style="list-style-type: none"> A. Staff development activities provided, leadership, etc. B. Number of workforce training projects administered should exceed 40. C. Number of participants should exceed 5000. 		
3 To create short term demand driven training opportunities for individual experiencing career changes or for industries that have high demands	A. WIN Job Center Computer Program training to at least 150		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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	for skilled workers.	participants..		
4	To provide an Adult Education Program that serves the needs of persons attempting to acquire the basic skills necessary to become employable, advance their educational level and/or receive a GED.	<p>B. Provide WIA Dislocated Worker Counseling opportunities to a minimum of 250 of those in need.</p> <p>A. Grant more than 300 GED's.</p> <p>B. Enroll at least 50% of the GED graduates in credit or non credit skills classes at PRCC.</p> <p>C. Classes to prepare individuals with the academic skills necessary to pass the GED test offered in all six counties served by PRCC.</p> <p>A. Number of projects > 4.</p>		
5	Assist partners with projects that enhance the community. Construction and maintenance of youth ball fields is a good example of community development efforts.			
6	Continue pursuit of external grants to help offer new programs and opportunities for the underserved.	A. Submit at least 1 proposal annually.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Vice President for Enrollment Management		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To assist applicants in the process of formal admission to college	Increase applicant to enrollment ratio by 10% for the Fall term of 2013	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To initiate and complete the scheduling of classes in a timely and efficient manner.	Increase registration and scheduling days by 12 full calendar days in 2013	
3	To provide continual and immediate access to permanent academic records for students	Create 2 kiosks for immediate access to records for current students. Increase online transcript orders by 15%	
4	To Complete accurate and timely enrollment audits as required by state and federal authorities	Reduce enrollment audit errors by 50%. Improve audit roll completion by instructors to 95% of all instructors	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Vice President for Forrest County Operations		Supports PRCC Strategic Goal(s): 1, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To administer operation of the College's activities in Forrest County.			
RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training as well as college transfer programs for the students within the college district.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To encourage high quality in all instructional programs by monitoring curricula and instruction for both the academic and career technical divisions at the Forrest County Center.	100% of new faculty will be evaluated annually by the Supervisor and students. Assessment criteria in each department chart will be reviewed.		
2 To encourage and assist all departments in the process of budget planning and utilization	Review and approve 100% of all budgets and requisitions for purchases submitted by faculty.		
3 To encourage departments in all areas of planning	100% of instructional program changes will be submitted for review annually. If approved, those changes will be recommended to the Instructional Programs Committee.		
4 To encourage all departments to stay abreast of up-to-date instructional methodologies and equipment	Allocate 100% of Carl Perkins funds for the purchase of program training aids and equipment.		
5 To supervise the activities of the office of student services which includes Admissions, Financial Aid, and Business Office at the Forrest County Center	Meet weekly with the Director of Student Services to review and approve services provided for student admissions and assistance.		
6 To supervise daily operations of the Woodall	Meet monthly with the director of		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

Center Annex	the Woodall Annex to review activities		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Vice President for General Education and Technology Services		Supports PRCC Strategic Goal(s): 1, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To administer the General Education instructional programs of the College and oversee the academic instruction, College Libraries, extended and online instruction, technology services, and Quality Enhancement Plan.			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Vice President for General Education and Technology Services directly supports the College Mission of providing quality education and service opportunities.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Encourage and provide professional development opportunities for general education instructors.	At least three webinar opportunities will be provided to instructors during FY 2013.		
2 Encourage application and use of instructional technology in all instructional areas.	An anonymous survey will be administered to all instructional personnel. This survey will serve to create a baseline for the use of various instructional technology tools so that this objective can be effectively measure in the future.		
3 Support the expansion of non-traditional classes (online, night, weekend, short-term, etc.)	Weekend classes will increase by 5% in FY 2013; the College will introduce short-term classes in the online format.		
4 Create year-long class schedules covering fall, spring, and summer semesters (an entire fiscal year).	In summer 2013, departments will be instructed to begin the process of planning for Spring 2014 and Summer 2014.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>POSITION: Vice President for Planning and Institutional Research</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges and other accrediting agencies which will lead to improvements in all areas of the institution and to obtain additional funding to support various College programs and initiatives.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.</p>	
<p>OBJECTIVES - Broad description of intended impact on students (Program goals)</p>	<p>ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)</p>
<p>1 To assist with the completion of documentation regarding the College's planning and evaluation processes.</p>	<p>Meet with the Director of Institutional Effectiveness and the Director of Institutional Research to review plans for the discussion and completion of the Strategic Plan and Internal Performance Indicators and the Institutional Planning and Effectiveness documents.</p>
<p>2 To assist areas of the College in meeting their resource needs by providing assistance in obtaining funding that is not normally provided through general appropriations by the Mississippi State legislature and/or that requires a request for funding (from an agency or from the private sector) proposal.</p>	<p>Plan and implement at least two meetings regarding proposal development.</p> <p>Gather information and implement plans for at least two Institutional Review Board meetings.</p>
<p>3 To serve as the SACS accreditation liaison.</p>	<p>Compile and submit 100 percent of documents related to SACS accreditation requirements.</p> <p>Attend at least one SACS</p>
	<p>ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)</p> <p>USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

		conference/ meeting.		
4	To assist with the coordination and implementation of professional development sessions for faculty, staff, and administrators.	Assist with coordinating and implementing plans for the annual August professional development program for faculty and professional staff, for at least one professional development session for support staff, and for the Leadership Class.		
5	To coordinate the personnel evaluation process in order to assess achievement of educational goals.	Prepare, distribute, and process all student evaluations of faculty and all faculty/staff/administrator evaluations according to policy and procedure.		
6	To coordinate publication of College policies and procedures.	Print and distribute the annual Policy and Procedure Manual.		
7	To coordinate the annual Women's Health Symposium.	Implement plans for the annual Women's Health Symposium.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Vice President of Poplarville Campus and Hancock Center		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To supervise and administer those student services which promote and enhance the educational mission of PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1 To supervise the instructional faculty of the Poplarville campus and encourage high quality in all classes and programs.		Annual classroom instruction evaluations will be administered and outcomes will be reviewed for recommendations.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2 To supervise the Director of the Counseling Center and the administration of the counseling programs for the College.		The annual Campus Climate survey should indicate a satisfaction rate of 70% by our students.	
3 To supervise the Director of the Wellness Center and the administration of all work related to the Wellness Center.		Annual surveys should indicate a satisfaction rate of 70% of all Wellness Center participants.	
4 To supervise the Director of Student Life in the coordination and administration of a well-rounded activity and intramural program for all students.		Annual surveys should indicate a satisfaction rate of 70% of all student activity and intramural programs.	
5 To supervise the Campus Police Department and provide focus to the safety and security of our students.		The annual Campus Climate survey should indicate a satisfaction rate in regards to safety on campus of 70% by our students.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

6	Coordinate the development of the College Student Handbook including all new policies and procedures.	The College Student Handbook is updated each year in the month of July.		
7	Provide supervision of the College's Athletic Director to maintain outstanding athletic programs.	Weekly attendance reports are submitted each week to all coaches to maintain academic progress of our student athletes.		
8	Maintain an overall positive campus climate for our faculty, staff, and students and provide leadership to accomplish the mission of the College.	The annual Campus Climate survey should indicate an overall satisfaction rate of 70% by our students.		

Section II

Student Services Assessment Charts

Section II



Student Services Charts

Campus Police
Enrollment Management
Financial Aid
Health Services
Housing
Orientation
Recruitment

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2012-2013**

SERVICE: Campus Police		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the "comprehensive student development concept." (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a comprehensive law enforcement program and services which meets the needs of students and all PRCC personnel.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide professional police staff and policies to enhance the safety, supervision of students, protection of life and property at PRCC.	Evaluate each individual officer. Review officer's training records		
2 To provide a safe campus environment for students, faculty, staff, and visitors.	Review public safety manual Evaluate and enhance security measures		
3 To compile and maintain crime statistics to be used to improve law enforcement operations.	Review all crime statistics on a regular basis Compare statistics to previous semesters to determine change Provide written education materials		
4 To educate the students on affects of illegal activities.	Provide opportunities for guest speakers Survey students to obtain knowledge base of affects of drugs and alcohol		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

SERVICE: Enrollment Management		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To assist applicants in the process of formal admission to college	Increase applicant to enrollment ratio by 10% for the Fall term of 2013	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To initiate and complete the scheduling of classes in a timely and efficient manner.	Increase registration and scheduling days by 12 full calendar days in 2013	
3	To provide continual and immediate access to permanent academic records for students	Create 2 kiosks for immediate access to records for current students. Increase online transcript orders by 15%	
4	To Complete accurate and timely enrollment audits as required by state and federal authorities	Reduce enrollment audit errors by 50%. Improve audit roll completion by instructors to 95% of all instructors	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

SERVICE: Financial Aid		Supports PRCC Strategic Goal(s): 2	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the "comprehensive student development concept" (physical, social, recreational, and educational).</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.</p>			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	
1	To award financial aid to the PRCC student population based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	80% of students will complete financial aid documents prior to registration. Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	100% of office personnel will attend professional development related to guidelines. Personnel will keep abreast of federal, state, and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, and by attending vital policy conferences.	
3	To reformulate an up-to-date written policies and procedures manual to comply with the U. S. Department of Education requirements for the administration of federal assistance programs. The manual will be created as a Web-based resource, allowing for easier, more regular updates to the manual.	The completed manual will be available. Consultation with USA Fund University regarding Federal compliance implications will be acquired. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of	

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2012-2013**

SERVICE: Health Services		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the "comprehensive student development concept." (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide health services which are adequate in meeting the health care needs of students, faculty, and staff at PRCC.			
OBJECTIVES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
1	To provide professional clinical nursing services for emergent and acute illness and injury to all PRCC students/employees.	Student injuries (excluding athletic injuries) will not exceed 93 per year. Employee injuries will not exceed 102 per year.	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
2	To promote health and wellness by providing information and services that will assist the student/employee to make informed choices regarding their health care.	Health Services will provide a minimum of 2 yearly educational/services offerings for faculty/students/staff.	
3	To ensure knowledge and skills sufficient to the role of the College Health Nurse.	Maintains current RN licensure by 2-year renewal through MS State Board of Nursing to practice as RN in the state of Mississippi. Current American Heart Association Basic Life Support Healthcare Provider Cardio Pulmonary Resuscitation (AHA-BLS-HCP-CPR). Minimum of 5 nursing continuing education hours per year.	
4	To assist with compliance of PRCC policy regarding drug testing of college athletes and AND/LPN and vocational program students.	Provide mandatory drug testing for 100% of PRCC athletic programs.	

PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT

2012-2013

		Provide random drug testing for 20% of total student enrollment for Barbering/Cosmetology and RN/LPN programs.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

SERVICE: Housing		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the "comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To develop and maintain a residence hall environment which enhances and complements the educational mission of the institution.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide a comfortable living environment that meets the needs of each student.	<ul style="list-style-type: none"> -Maintenance requests/work orders filled within one week of being turned in. -Monthly residence hall meetings with head residents, resident assistants, and residents to discuss dormitory issues or concerns. 		
2 To provide an on-campus housing environment that helps to create a supportive and cohesive student community.	<ul style="list-style-type: none"> - Director of Student Life will have weekly meetings with head residents and resident assistants to discuss events and activities provided on campus for the students. -Incorporate all residence halls in different activities on campus in order to get students involved. - Provide each dormitory with an ideas box in order to get feedback from the 		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

		<p>students about activities to improve the cohesive student community atmosphere.</p>		
3	<p>To employ responsible and efficient head residents for each dormitory.</p>	<ul style="list-style-type: none"> - Weekly meetings with head residents to discuss issues and concerns for each dormitory (maintenance, discipline, resident assistants). - Resident Assistants will provide weekly time sheets to ensure that residence halls are supervised at all times. - Head resident evaluations each year. 		
4	<p>To maintain a safe and secure housing environment.</p>	<p>Weekly safety and security checks to ensure that all safety equipment (emergency lights, cameras, fire extinguishers, locks) are updated and working.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

Supports PRCC Strategic Goal(s): 2, 4, 7	
<p>SERVICE: Orientation</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.</p>	
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)
	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved)
	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance)
1	<p>To plan, coordinate, and direct orientation activities for new PRCC students.</p> <p>Increase the number of students completing an orientation by 25%. Require all new college students to attend a face-to-face orientation session. Require all transfer students to complete the online orientation module.</p>
2	<p>To encourage all prospective students to participate in orientation before enrolling.</p> <p>Send 2,500 postcards/emails to students who have cleared admissions.</p>
3	<p>To provide students with a fundamental understanding of college life that will better equip them for their first semester at PRCC.</p> <p>Involve PRCC staff from all offices under enrollment management and student services. Recruit at least 10 additional faculty members to assist with academic advisement during orientation. Collect survey feedback from at least 75% of all participating students upon completion of their orientation experience.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

POSITION: Recruitment		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To increase enrollment.	Enrollment will increase by 2.5%.		
2 To improve and expand recruiting efforts.	Participate in at least 15 recruitment events throughout PRCC's district each semester. Host at least 3 on-campus events for prospective students each semester. Communicate with prospective students through at least 1 mass mail out/email newsletter each semester. Increase the number of campus tours provided to prospective students by 5%.		
3 To improve and update recruiting materials to attract students.	Produce and distribute at least 1 new general recruitment brochure. Create new brochures showcasing all of PRCC's programs of study.		
4 To cultivate relationships with PRCC's district high school and career/technical center counselors.	Meet with each high school/CT center's counselors at least once each year. Host at least 1 special activity		

Section III

Instructional Programs Assessment Charts

Section III

Programs of Study and Programs Charts

Business and Commerce Technology

Business Marketing/Management Technology

- MMT 1113 Principles of Marketing
- MMT 1123 Marketing Management
- MMT 1313 Personal Selling
- MMT 1323 Advertising
- MMT 1413 Merchandising Mathematics
- MMT 2213 Principles of Management
- MMT 2233 Human Resources Management
- MMT 2313 E-Commerce Marketing
- MMT 2333 Multimedia Presentation
- MMT 2423 Retail Management
- MMT 2513 Entrepreneurship
- MMT 2613 International Marketing

Computer Networking Technology

- CNT 2423 Systems Maintenance
- CPT 1133 Operating Platforms
- IST 1134 Fundamentals of Data Communication
- IST 1143 Security Principles and Policies
- IST 1163 Concepts of Database Design
- IST 1223 Network Components
- IST 1244 Network Administration Using Windows Server
- IST 2224 Network Planning and Design
- IST 2234 Network Implementation
- IST 2374 C Programming
- IST 2554 Advanced Network Administration Using Microsoft Windows Server

Health Care Data Technology

- BOT 1613 Medical Terminology I
- BOT 1623 Medical Terminology II
- BOT 2523 Medical Machine Transcription I
- BOT 2533 Medical Machine Transcription II
- BOT 2643 Current Procedural Terminology (CPT Coding)

BOT 2653 ICD Coding

BOT 2663 Advanced Coding

BOT 2673 Medical Insurance Billing

BOT 2743 Medical Office Concepts

BOT 2753 Medical Information Management

Office Systems Technology

BOT 1013 Introduction to Keyboarding

BOT 1113 Document Formatting and Production

BOT 1123 Keyboard Skillbuilding

BOT 1133 Microcomputer Applications

BOT 1143 Word Processing

BOT 1213 Personal and Professional Development

BOT 1313 Applied Business Mathematics

BOT 1413 Records Management

BOT 1433 Business Accounting

BOT 1713 Mechanics of Communication

BOT 1813 Electronic Spreadsheet

BOT 2133 Desktop Publishing

BOT 2323 Database Management

BOT 2413 Computerized Accounting

BOT 2723 Administrative Office Procedures

BOT 2813 Business Communications

BOT 2823 Communication Technology

BOT 2833 Integrated Computer Applications

Web Development Technology

CPT 1143 Programming Development Concepts

CPT 1323 Survey of Microcomputer Applications

IST 1163 Concepts of Database Design

WDT 1123 Web Development Concepts

WDT 1314 Web Programming I

WDT 1414 Web Design Applications I

WDT 1434 Web Design Applications II

WDT 2214 Web Programming II

WDT 2224 Web Programming III

WDT 2263 Web Graphic Production

WDT 2823 Web Server

Construction and Transportation

Commercial Truck Driving

DTV 1114 Commercial Truck Driving

DTV 1124 Commercial Truck Driving

Construction Equipment Operation

CEV 1212 Construction Equipment Safety I

CEV 1313 Service and Preventative Maintenance I

CEV 1416 Equipment Operation I

Utility Lineman Technology

ULT 1133 Line Worker Safety

ULT 1192 Fundamentals of Electricity

ULT 1213 Electric Power

ULT 1223 Transformer Banking

ULT 1324 Truck Driving for Line Workers

ULT 1333 Basic Utility Equipment Operation

ULT 1523 National Electric Safety Code

ULT 1623 Lineworkers Computer Fundamentals

ULT 2133 Overhead Construction

ULT 2143 Underground Construction

ULT 2333 Advanced Utility Equipment Operation

Dental Assisting Technology

DAT 1111 Orientation

DAT 1214 Dental Materials

DAT 1323 Dental Science II

DAT 1415 Chairside Assisting I

DAT 1423 Chairside Assisting II

DAT 1513/DHT 1314 Radiology I

DAT 1612 Dental Health Education

DAT 1714 Practice Management

DAT 1816 Supervised Clinical Experience I

Dental Hygiene Technology

DHT 1513 Periodontics

DHT 2436 Clinic III

DHT 2612 Dental Materials

Family and Consumer Sciences

Barbering

- BAV 1118 Basic Practice in Barbering
- BAV 1218 Fundamental Practice in Barbering I
- BAV 1318 Fundamental Practices in Barbering II
- BAV 1418 Intermediate Practices in Barbering I

Cosmetology

- COV 1122 Cosmetology Orientation
- COV 1245 Cosmetology Science I
- COV 1255 Cosmetology Science II
- COV 1426 Hair Care I
- COV 1522 Nail Care I

Early Childhood Education Technology

- CDT 1113 Early Childhood Profession
- CDT 1214 Child Development I
- CDT 1314 Creative Arts for Young Children
- CDT 1343 Child Health and Safety
- CDT 1713 Language and Literacy
- CDT 2613 Methods and Materials
- CDT 2915 Student Teaching I
- CDT 2925 Student Teaching II

Related Studies

Fine Arts and Communication (Academic Transfer)

- MUA 1521 Class Piano II
- MUS 1113 Music Appreciation
- MUS 2223 Music Theory IV
- SPT 1113 Public Speaking
- SPT 2233 Theatre Appreciation

General Education/University Parallel (Academic Transfer)

Health, Physical Education, and Recreation (Academic Transfer)

- HPR 1111/1121 and HPR 2111/2121 General Physical Education Activities I, II, III, & IV
- HPR 1213 Personal and Community Health
- HPR 1551/1561 and HPR 2551/2561 Fitness and Conditioning Training I, II, III, & IV
- HPR 1571/1581 and HPR 2571/2581 Dance I, II, III, & IV

HPR 1751 and HPR 1761 Nutrition and Wellness I & II
HPR 2213 First Aid and CPR

Humanities and Social Sciences (Academic Transfer)

ENG 1113 English Composition I
ENG 1123 English Composition II
ENG 2423 World Literature I
EPY 2513 Child Psychology
HIS 1163 World Civilization I
MFL 1213 Spanish I
PSY 1513 General Psychology

Industrial Technology

Drafting and Design Technology

DDT 1114 Fundamentals of Drafting
DDT 1123 Computational Methods
DDT 1133 Machine Design I
DDT 1313 Principles of CAD
DDT 1323 Intermediate CAD
DDT 1413 Elementary Surveying
DDT 2163 Machine Design II
DDT 2243 Cost Estimating
DDT 2343 Advanced CAD
DDT 2523 Pipe Draft
DDT 2623 Architectural Design II
GIT 2123 Fundamentals of GIS

Electronics Technology

EET 1113 DC Circuits
EET 1123 AC Circuits
EET 1213 Digital Devices
EET 1323 Microprocessors
EET 1713 Drafting for Electronics Technology

Instrumentation Technology

ELT 1413 Motor Control Systems
ELT 2613 Programmable Logic Controllers
INT 1214 Fluid Power
INT 2114 Control Systems I

INT 2124 Control Systems II
INT 2214 Calibration and Measurement
MFT 1113 Introduction to Automation and Controls
MFT 1123 Electrical Wiring

Medical Laboratory Technology

MLT 1112 Fundamentals of MLT; Phlebotomy
MLT 1212 Urinalysis; Body Fluids
MLT 1314 Hematology I
MLT 1324 Hematology II
MLT 1413 Immunology
MLT 1515 Clinical Chemistry
MLT 2424 Immunohematology
MLT 2612 Parasitology
MLT 2615 Pathogenic Microbiology
MLT 2712 MLT Seminar
MLT 2724 Certification Fundamentals for MLT
MLT 2916, 2926, 2936 Clinical Practice I, II, and III

Medical Radiologic Technology

RGT 1413 Imaging Principles
RGT 1423 Digital Imaging
RGT 2912 Radiation Biology

Nursing Education

Associate Degree Nursing

NUR 1111 Fundamentals of Nursing
NUR 1210 Medical Surgical
NUR 2104 Women's Health and Newborn Nursing
NUR 2107 LPN to AND Bridge
NUR 2115 Nursing Care of Children
NUR 2203 Psychiatric/Mental Health Nursing
NUR 2209 Nursing VI

Practical Nursing

PNV 1213 Body Structure and Function
PNV 1443 Nursing Fundamentals and Clinical
PNV 1524 Therapy and Pharmacology

PNV 1682 Adult Health Nursing Concepts

Occupational Therapy Assistant Technology

OTA 1315 Kinesiology

OTA 1433 Occupational Therapy Skills II

OTA 1513 Group Process

OTA 2443 Occupational Therapy Skills III

OTA 2813 Healthcare Systems

Occupational Training Technology

Automotive Mechanics Technology

ATT 1124 Basic Electrical

ATT 1134 Advanced Electrical Electronic Systems

ATT 1315 Manual Drive Trains and Transaxles

ATT 1424 Engine Performance I

ATT 1715 Engine Repair

ATT 1811 Introduction Safety and Employability

ATT 2325 Automatic Transmissions and Transaxles

ATT 2335 Steering and Suspension

ATT 2444 Engine Performance III

Brick, Block, and Stonemasonry

BBV 1115 Brick and Block Laying

BBV 1215 Masonry Construction

BBV 1223 Blueprint Reading and Estimating

BBV 1313 Tools Equipment and Safety

BBV 1425 Advanced Block Laying

BBV 1525 Advanced Brick Laying

BBV 1623 Chimneys and Fireplaces Construction

BBV 1723 Arch Construction

BBV 1823 Steps, Patios, and Brick Flooring

Construction Management Technology

CON 1113 Survey of Modern Construction

CON 1213 Construction Materials

CON 1222 Plans and Documents

CON 1233 Construction Systems I

CON 2113 Construction Job Management

CON 2123 Estimation Assessment

CON 2233 Construction Systems I

CON 2313 Construction Layout
CON 2413 Construction Safety Standards
CON 2513 Leadership and Organization

Electrical Technology

ELT 1144 AC/DC Circuits
ELT 1192 Fundamentals of Electricity
ELT 1213 Electric Power
ELT 1263 Blueprint Reading; Planning the Residential Installation
ELT 1413 Motor Control
ELT 2424 Solid State Motor Control
ELT 2613 Programmable Logic Controllers

Heating, Air Conditioning, and Refrigeration Technology

ACT 1213 Controls
ACT 1813 Professional Service Procedures
ACT 2324 Commercial Refrigeration
ACT 2513 Heating Systems

Precision Manufacturing and Machining Technology

MST 1115 Power Machinery I
MST 1125 Power Machinery II
MST 1313 Machine Tool Mathematics
MST 1423 Advanced Blueprint Reading
MST 2135 Power Machinery III
MST 2144 Power Machinery IV
MST 2714 Computer Numerical I
MST 2725 Computer Numerical Control II
MST 2813 Metallurgy

Welding and Cutting Technology

WLV 1116 Shielded Metal Arc Welding
WLV 1124 Gas Metal Arc Welding
WLV 1136 Gas Tungsten Arc Welding
WLV 1143 Flux-Cored Arc Welding
WLV 1155 Pipe Welding
WLV 1162 Gas Metal Arc Aluminum Welding
WLV 1226 Shielded Metal Arc Welding II
WLV 1252 Advanced Pipe Welding
WLV 1314 Cutting Processes

Physical Therapist Assistant Technology

PTA 1213 Fundamental Skills
PTA 1224 Therapeutic Modalities
PTA 1315 Kinesiology
PTA 2335 Therapeutic Exercise and Rehabilitation II
PTA 2513 Medical Conditions and Related Pathology

Respiratory Care Technology

RCT 1214 Respiratory Care Science
RCT 1223 Patient Assessment & Planning
RCT 1313 Cardiopulmonary Anatomy & Physiology
RCT 1322 Pulmonary Function Testing
RCT 1416 Respiratory Technology I
RCT 1424 Respiratory Technology II
RCT 1515 Clinical Practice I
RCT 1523 Clinical Practice II
RCT 1613 Respiratory Care Pharmacology
RCT 2333 Cardiopulmonary Pathology
RCT 2434 Respiratory Care III
RCT 2534 Clinical Practice III
RCT 2546 Clinical Practice IV
RCT 2613 Neonatal; Pediatrics Management
RCT 2713 Respiratory Care Seminar

Science, Mathematics, and Business (Academic Transfer)

BIO 1113/1111 Principles of Biology I and Lab
BIO 1123/1121 Principles of Biology II and Lab
BIO 1133/1131 General Biology I and Lab
BIO 1143/1141 General Biology II and Lab
BIO 1513/1511 Principles of Anatomy and Physiology I and Lab
BIO 1523/1521 Principles of Anatomy and Physiology II and Lab
BIO 2513/2511 Anatomy and Physiology I and Lab
BIO 2523/2521 Anatomy and Physiology II and Lab
BIO 2923/2921 Microbiology Lecture and Lab
CHE 1213/1211 and 1223/1221 General Chemistry I and II and Lab
CHE 2423/2421 and 2433/2431 Organic Chemistry I and II and Lab

PHY 2253/2251 Physical Science Survey II and Lab
PHY 2414/2424 General Physics I and II and Lab
PHY 2514/2524 Engineering Physics I and II
MAT 0113 Fundamentals of Mathematics
MAT 0123 Beginning Algebra
MAT 1233 Intermediate Algebra
MAT 1313 College Algebra
MAT 1323 Trigonometry
MAT 1343 Pre-Calculus
MAT 1513 Business Calculus
MAT 1613 Calculus I with Analytic Geometry
MAT 1623 Calculus II with Analytic Geometry
MAT 1723 The Real Number System
MAT 1733 Geometry, Measurement and Probability
MAT 2613 Calculus III
MAT 2623 Calculus IV
ACC 1213 Principles of Accounting I
ACC 1223 Principles of Accounting II
BAD 2413 Legal Environment of Business
BAD 2713 Principles of Real Estate Law
ECO 2113 Principles of Macroeconomics
ECO 2123 Principles of Microeconomics
CSC 1113 and BAD 2533 Computer Concepts

Surgical Technology

SUT 1113 Fundamentals of Surgical Technology
SUT 1216 Principles of Surgical Techniques
SUT 1314 Surgical Anatomy
SUT 1413 Surgical Microbiology
SUT 1518 Basic and Related Surgical Procedures
SUT 1528 Specialized Surgical Procedures
SUT 1538 Advanced Surgical Procedures
SUT 1703 Surgical Technology

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
PROGRAM OUTCOMES- Broad description of intended impact on students (program goals).	ASSESSMENT CRITERIA - Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS - Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS - Actionable Knowledge (How knowledge gained will be used to improve program performance).
1. Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.	Each Career-Technical program is evaluated at the end of every school by completing our Final Enrollment and Follow-up reports to the state.	The instructors decided to participate in curriculum revisions which are completed on a five year rotation schedule with the Research and Curriculum Unit at Mississippi State University. Curriculum revisions are very important as we change to 30-45-60.
2. To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.	Department chairs meet with all instructors who are evaluated to discuss the results of their students and supervisor evaluations.	The Career-Technical Chairs decided to create a plan of improvement for any instructor who has below a 50% on any items in the evaluation. If a plan of improvement is needed, a follow-up meeting will be held. The plan of improvement was very beneficial to those instructors and helped to carefully think about their plan of action.
3. To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of study will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for	85% of the students enrolled in the following programs successfully completed the desired student learning outcomes.	The instructors decided to continue to stress importance of each student learning outcomes as outlined below. The successful completion of the SLO will help the students become a better and more valuable employee.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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	<p>assessment during the 2011-2012 school year.</p> <p>Web Development Technology:</p> <p>The student will design a Web page using HTML code correctly.</p> <p>The student will demonstrate ability to explain and code hyperlinks.</p> <p>The student will evaluate HTML image techniques.</p> <p>Marketing/Management Technology</p> <p>Students will analyze and identify the target market for a promotion.</p> <p>Students will develop strategies for campaigns and individual advertising messages.</p> <p>Student will construct an advertising budget.</p> <p>Students will create and present an advertising campaign.</p> <p>Computer Networking Technology</p> <p>Student will analyze the communications network.</p> <p>Students will describe and analyze the</p>	<p>75% of the students enrolled in the freshman level course successfully designed a Web page using HTML code correctly.</p> <p>80% of the students enrolled in the freshman level course demonstrated the correct way to code a hyperlink and were able to explain the process.</p> <p>82% of the students enrolled in the freshman level course evaluated the HTML image techniques.</p> <p>89% of the students enrolled in the freshman level course will successfully analyze and identify the target market for promotion.</p> <p>81% of the students enrolled in the freshman level course will correctly develop strategies for campaigns and individual advertising messages.</p> <p>79% of the students enrolled in the freshman level course will construct an advertising budget.</p> <p>80% of the students enrolled in the freshman level course will create and present an advertising campaign.</p> <p>80% of the students enrolled in the freshman level course will correctly analyze the network hardware and media.</p> <p>90% of the students enrolled in the</p>	<p>It was determined that instructors will strive to keep up-to-date on the new web standards for HTML coding.</p> <p>It was decided that the instructors will introduce the coding of hyperlinks earlier in the semester.</p> <p>The instructors decided to modify their teaching techniques in order to help the students understand the concepts and strive to keep up-to-date on the new standards.</p> <p>A determination was made that the instructors will strive to keep abreast of new ways to target the market for a promotion.</p> <p>The instructors decided to modify their teaching strategies in order to help the students understand the concepts better.</p> <p>The instructors decided to modify their teaching strategies in order to help the students understand the correct way to construct an advertising budget.</p> <p>Course information was restructured to allow for the integration of more hands on activities should increase the understanding of advertising campaigns.</p> <p>The instructor decided to introduce the communications network earlier in the semester and reinforce this concept during the semester.</p> <p>The instructor decided to continue to stay</p>
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2012-2013

	<p>network hardware and media.</p> <p>Students will examine the ISO/OSI model.</p> <p>Students will investigate physical topologies.</p> <p>Business and Office Related Technology:</p> <p>Office Systems Technology</p> <p>Student will demonstrate skills using word processing software.</p> <p>Student will use features of spreadsheet application software.</p> <p>Student will create a database using the database application software.</p> <p>Student will use the features of presentation software to create business presentations.</p> <p>Health Care Data Technology</p> <p>Student will use the Current Procedural Terminology (CPT) coding manual.</p> <p>Students will apply the conventions, format, index considerations, and guides using the CPT manuals.</p> <p>Students will apply the CPT coding guidelines.</p> <p>Students will assign procedure codes using</p>	<p>freshman level course will be able to describe and analyze the network hardware and media.</p> <p>100% of the students enrolled in the freshman level course will correctly examine the ISO/OSI model.</p> <p>90% of the students successfully investigated the physical topologies.</p> <p>95% of the students successfully demonstrated skills using word processing software.</p> <p>90% of the students successfully used the features of spreadsheet application software.</p> <p>85% of the students successfully created a database using database application software.</p> <p>100% of the students successfully used the features of presentation software to create business presentations.</p> <p>90% of the students successfully used the CPT coding manual.</p> <p>87% of the students successfully applied the conventions, format, index, considerations, and guides using the CPT manuals.</p> <p>90% of the students successfully applied the CPT coding guidelines.</p> <p>85% of the students successfully</p>	<p>abreast of any changes to the CISCO curriculum and industry standards and make any necessary changes.</p> <p>The outcomes were successful so the instructor will continue to use the teaching techniques used to teach the ISO/OSI model.</p> <p>The instructor decided to continue using their current teaching methods when teaching the physical topologies.</p> <p>Word processing assignments were revised in order to make them more rigorous for the students.</p> <p>The rubrics used to grade the spreadsheet assignments were recreated in order to make the assignments more challenging.</p> <p>It was decided that the instructors will add some new teaching techniques in order to raise our student learning outcomes.</p> <p>The instructor decided to modify the rubric for the business presentation to make it more challenging to the students.</p> <p>The instructors have decided to continue to use their teaching methods since the student outcomes were successful.</p> <p>Usage of CPT manuals will be introduced at the beginning of this course and reinforce during the semester.</p> <p>The instructor will create new assignments using CPT coding guidelines.</p> <p>Additional hands-on activities have been</p>
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

	<p>Healthcare Common Procedure Coding System (HCPCS).</p> <p>Students will assign diagnosis(es)/health status/injury/procedure codes using the International Classification of Diseases 9th Revision Clinical Modification (ICD-9-CM) coding book.</p>	<p>Assigned procedure codes using Healthcare Common Procedures Coding Systems.</p> <p>93% of the students successfully assigned diagnosis/health status/procedure codes using the ICD-9-CM coding book.</p>	<p>created to help the student retain the correct procedure for assigning procedure codes.</p> <p>It has been decided that the instructor will continue to teach ICD-9 but will introduce ICD-10 because health care billing will require ICD-10 in 2014.</p>
4	<p>To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>92% of the students will successfully pass the MS-CPAS (Mississippi Career Planning & Assessment System) exam.</p>	<p>Instructors held several MS-CPAS review sessions for the students. In addition to the MS-CPAS, several instructors required their students to take a National Certification exam. This will give our graduates a nationally recognized credential upon graduation from their program of study.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
PROGRAM OUTCOMES-- Broad description of intended impact on students (program goals).	ASSESSMENT CRITERIA -- Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS -- Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.		
2 To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.		
3 To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of study will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

	<p>Web Development Technology:</p> <p>The student will design a Web page using HTML code correctly.</p> <p>The student will demonstrate ability to explain and code hyperlinks.</p> <p>The student will evaluate HTML image techniques.</p> <p>Marketing/Management Technology</p> <p>Students will analyze and identify the target market for a promotion.</p> <p>Students will develop strategies for campaigns and individual advertising messages.</p> <p>Student will construct an advertising budget.</p> <p>Students will created and present an advertising campaign.</p> <p>Computer Networking Technology</p> <p>Student will analyze the communications network.</p> <p>Students will describe and analyze the network hardware and media.</p> <p>Students will examine the ISO/OSI model.</p> <p>Students will investigate physical topologies.</p> <p>Business and Office Related Technology:</p> <p>Office Systems Technology</p> <p>Student will demonstrate skills using word processing software.</p>		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

	<p>Student will use features of spreadsheet application software.</p> <p>Student will create a database using the database application software.</p> <p>Student will use the features of presentation software to create business presentations.</p> <p>Health Care Data Technology</p> <p>Student will use the Current Procedural Terminology (CPT) coding manual.</p> <p>Students will apply the conventions, format, index considerations, and guides using the CPT manuals.</p> <p>Students will apply the CPT coding guidelines.</p> <p>Students will assign procedure codes using Healthcare Common Procedure Coding System (HCPCS).</p> <p>Students will assign diagnosis(es)/health status/injury/procedure codes using the International Classification of Diseases 9th Revision Clinical Modification (ICD-9-CM) coding book.</p>		
<p>4 To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by MS-CPAS exam.</p>	<p>92% of the students will successfully pass the MS-CPAS (Mississippi Career Planning & Assessment System) exam.</p>	<p>Instructors held several MS-CPAS review sessions for the students. In addition to the MS-CPAS, several instructors required their students to take a National Certification exam. This will give our graduates a nationally recognized credential upon graduation from their program of study.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM OF STUDY: Business and Commerce Technology	
PROGRAM: Business Marketing/Management Technology	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.	
STRATEGIC GOALS:	
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.	
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.	
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?
1 Students will be prepared to continue their education at a higher institution or enter the workforce by following the specialized curriculum.	100% of students that complete the program and receive an A.A.S degree are eligible to pursue and transfer coursework into the Bachelor's of Applied Technology degree program at USM, the Business degree program at MUW via the V3 college, or into the workforce
2 The students will acquire specialized training in marketing related businesses having direct contact with people, such as retail and wholesale organizations.	100% of students will obtain training through the use of class projects, assignments, testing, and interaction with business professionals and organizations.
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1113 Principles of Marketing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will identify each segment of the marketing mix: price, product, place, promotion	85% of students who complete this course will be able to correctly identify the four segments of the marketing mix on the final exam		
2 The student will be able to demonstrate choosing the appropriate target market, segmentation strategy and positioning of products	70% of students who complete this course will be able to correctly demonstrate knowledge by choosing the correct target market, segmentation strategy and positioning of a product by completing the new product project.		
3 The student will determine appropriate criteria and stages needed in the development of new products	70% of students who complete this course will be able to correctly determine the appropriate criteria and stages needed to develop new products on the final exam.		
4 The student will classify the stages of the product life cycle	80% of students who complete this course will be able to correctly classify the stages of the product life cycle in a classroom project.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

5	The student will identify and explain the BCG matrix and it's components	75% of students who complete this course will be able to identify and explain the BCG (Boston Consulting Group) matrix and it's components through class projects and on the final exam		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1123 Marketing Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will research, prepare, and present solutions to a marketing dilemma.	80% of students will properly present a solution to a marketing dilemma by preparing a tactical marketing plan.		
2 The student will demonstrate knowledge of corporate marketing strategies including customer service, pricing, promotional activities, and consumer research strategies.	80% of students will correctly respond to data and questions accessed on an hour test concerning corporate marketing strategies.		
3 The student will explore the process of obtaining a job in the marketing field and prepare job search documents.	80% of students who complete this course will create both a resume and cover letter tailored to the business marketing industry.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1313 Personal Selling			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will prepare and execute an effective sales presentation.	80% of the students who complete this course will properly prepare and implement an effective sales presentation during the second 8 weeks of this course.		
2 The student will demonstrate knowledge of identifying personality traits and qualifications needed by successful salespeople.	70% of students who complete this course will accurately determine the personality traits and qualifications needed by successful salespeople when questioned on the final exam.		
3 The student will demonstrate knowledge of business ethics and its impact on personal selling.	70% of students who complete this course will correctly respond to questions regarding business ethics and its impact on personal selling when questioned on a hour test.		

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4	The student will demonstrate the ability to respond to buyer objections and knowledge of buyer behavior.	70% of students who complete this course will correctly respond to questions and express the ability to handle buyer objections and buyer behavior when presenting sales presentations in class.	75% of the students who completed this course correctly responded to questions and showed the ability to handle buyer objections and respond to buyer behaviors.	To further improve student success rate for this learning objective; the instructor will introduce the sales project earlier in the semester and will provide students will possible buyer objections list
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: MMT 1323 Advertising		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will compile a complete advertising campaign.	80% of students who complete this course will be able to compose and present a detailed advertising campaign consisting of pricing and strategy.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will be able to demonstrate understanding of advertising concepts and processes by creating brochures.	70% of students who complete this course will be able to create a brochure useable by the general public.	
3 The student will be able to identify different types of ads and their target markets.	75% of students who complete this course will be able to correctly identify types of ads and the markets they are targeting.	

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<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Business Marketing/Management Technology</p> <p>COURSE LEVEL: MMT 1413 Merchandising Mathematics</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will calculate pricing using the retail/markup/cost formulas</p>	<p>85% of students who complete this course will be able to correctly complete the retail/markup/cost formula on an hour test.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will be able to demonstrate how to determine an initial and maintained markup.</p>	<p>70% of students who complete this course will be able to correctly demonstrate calculating initial and maintained markup on products or services on an hour test.</p>	
<p>3 The student will determine sales per square foot.</p>	<p>80% of students who complete this course will be able to correctly determine the sales per square foot for a business. Students will be assessed on an hour test.</p>	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: MMT 2213 Principles of Management		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will identify the functions of management: planning, organizing, leading, controlling.	85% of students who complete this course will be able to correctly identify the four functions of management on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will identify the different types of planning.	70% of students who complete this course will be able to correctly identify the different types of planning on the final exam.	
3 The student will conduct a SWOT analysis on a company and on themselves.	75% of students who complete this course will be able to correctly conduct a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis on themselves and a company by completing assigned projects.	
4 The student will examine the different uses of an organization within a company.	70% of students who complete this course will be able to correctly examine the different uses of an organization with a company on the final exam.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: MMT 2233 Human Resource Management		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will identify information relative to human resource laws and how it relates to the workplace.	80% of students who complete this course will be able to correctly identify human resource laws and how they relate in the workplace on major hour tests and final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will be able to create a resume and cover letter useable in an interview.	70% of students who complete this course will be able to correctly create a resume that will be usable in an interview.	
3 The student will demonstrate various motivational methods for improving performance.	75% of students who complete this course will be able to develop motivational methods for improving performance by using the role play method.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: MMT 2313 E-Commerce Marketing		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will be introduced to marketing concepts in the online environment and how to implement it in evaluating websites.	75% of the students completing this course will be able to use concepts taught toward evaluating a website effectively.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will be able to determine the usability of a website.	80% of the students completing this course will be able to conduct a website usability report and determine the site's pros and cons.	
3 The students will be able to create a useable personal website.	70% of the students completing this course will be able to create a personal website that when made public provides useful information.	

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<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Business Marketing/Management Technology</p> <p>COURSE LEVEL: MMT 2333 Multimedia Presentation</p>		Supports PRCC Strategic Goal(s): 1, 3, 7
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will be able to create different types of marketing material in an online format.</p>	<p>80% of the students completing this course will be able to create marketing material in an online format.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .</p>
<p>2 The student will be able to generate multiple forms of database collection through the use of Google Docs.</p>	<p>80% of the students completing this course will be able to create useable database collection through Google Docs.</p>	
<p>3 The students will be able to create professional presentations through the use of Prezi, Powerpoint , Wix and Animoto.</p>	<p>70% of the students completing this course will be able to create professional presentations through the use of Prezi, Powerpoint, Wix and Animoto.</p>	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: MMT 2423 Retail Management		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.	
2.	To provide quality student services.	
3.	To provide access to college courses and programs using various instructional methods, including distance education.	
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.	
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.	
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.	
7.	To recruit and retain students from a diverse population.	
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will examine and analyze retail pricing strategies.	70% of students will correctly identify and label the various retail pricing strategies accessed on an hour test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will demonstrate knowledge of the four major retail inventory turnover and profit margin systems.	80% of students will correctly label the four major inventory turnover and profit margin systems accessed on an hour test.	
3 The student will investigate the process of retail site analysis and location.	80% of students who complete this course will correctly respond to questions concerning retail site analysis and location when accessed on an hour test.	
4 The student will explore and learn the various forms of retail store layouts and their design strategies.	90% of students will accurately respond to questions regarding store layout designs when accessed on an hour test.	

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2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: MMT 2513 Entrepreneurship		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student)WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)WHAT was level of attainment of outcome?
1 The student will demonstrate the ability to develop and write a comprehensive business plan. This is to include an executive summary, promotional plans, location analysis, financing options, and ownership structure.	80% of students who complete this course will properly develop and write a comprehensive business plan during the second 8 weeks of the course.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate knowledge of the major forms of business ownership.	70% of students who complete this course will correctly determine and explain the major forms of business ownership when questioned on the final exam.	
3 The student will demonstrate the ability to create and calculate projected financial statements.	70% of students who complete this course will correctly create and calculate projected financial statements when tested during the semester.	

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4	The student will identify the major advantages and disadvantages of a career in the entrepreneurial field and the characteristics of successful entrepreneurs.	80% of students who complete this course will accurately respond to discussions and questions regarding the advantages and disadvantages of a career in the entrepreneurial field when questioned on a hour test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology		
COURSE LEVEL: MMT 2613 International Marketing		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will identify and learn the dimensions of culture that affect outcomes when conducting business in an international market.	80% of students who complete this course will learn and identify the dimensions of culture that affect outcomes when conducting business in an international market when assessed on hour test I.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Students will examine and learn the various laws, trade policies, and regulations that pertain to and influence international marketing and business.	80% of students who complete this course will examine and learn the various laws, trade policies, and regulations that pertain to and influence international marketing and business when assessed on hour test I.	
3 Students will discover and learn the various modes of international shipping and transportation and each modes rate of efficiency	90% of students who complete this course will discover and learn the various modes of international shipping and transportation and each modes rate of efficiency when questioned on hour test II.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Computer Networking Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.</p>		
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Students will demonstrate practical knowledge and skills pertaining to router configuration, network design, systems maintenance, and project management which are necessary for employment in entry level positions in the workforce as per state framework curriculum.</p>	<p>The Computer Networking Technology program will be evaluated based on the following data collected from enrollment and student post graduation surveys: enrollment 70%, retention 70%, completion 70%, graduation 70% and job placement 70%.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 The students will receive training in telecommunications, network administration and client/server systems</p>	<p>The Computer Networking Technology program will be evaluated based on MS-CPAS test scores (70% passing).</p>	

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3	To improve instructor's performance by supervisor, student evaluations, and continuing education.	According to the college's policies and procedures, each instructor who has been employed at PRCC for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years. Instructors will also be evaluated by the students.	
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: CNT 2423 Systems Maintenance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to install a network interface card.	75% of students who complete this course will demonstrate the ability to install a network interface card on a lab based assessment.		
2 The student will demonstrate the ability to configure a wireless connection.	75% of students who complete this course will demonstrate the ability to configure a wireless connection on a lab assessment.		
3 The student will demonstrate the ability to identify the fundamental principles of using a personal computer.	75% of students who complete this course will demonstrate the ability to identify the fundamental principles of using a personal computer on a written assessment.		
4 The student will demonstrate the ability to use tools, diagnostic procedures, and troubleshooting techniques.	75% of students who complete this course will demonstrate the ability to use tools, diagnostic procedures, and troubleshooting techniques on a lab based assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Computer Networking Technology		
COURSE LEVEL: CPT 1113 Fundamentals of Microcomputer Applications		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.	
3 Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Network Technology			
COURSE LEVEL: CPT 1133 Operating Platforms			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Network Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1. The student will demonstrate the use on commands using a command-line.	75% of the students who complete this course will be able to properly use commands using a command-line on a test.		
2. The student will demonstrate the use on Linux commands to create and copy files.	75% of the students who complete this course will be able to properly use Linux command to create and copy files on a test.		
3. The student will install and troubleshoot a dual-boot operating system.	80% of the students who complete this course will be able to install and troubleshoot a dual-boot operating system on a major assignment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1134 Fundamentals of Data Communication			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to list and explain the seven layers of the Open System Interconnection (OSI) model.	100% of students who complete the course will be able to list and explain the seven layers of the OSI model on a written assessment.		
2 The student will demonstrate the ability to describe various communications media.	75% of students who complete this course will be able to describe various communications media on a written assessment.		
3 The student will demonstrate the ability to name the properties of Transmission Control Protocol / Internet Protocol (TCP/IP), TCP, and IP.	75% of students who complete this course will be able to demonstrate the ability to name the properties of TCP/IP, TCP, and IP on a written assessment.		
4 The student will demonstrate the ability to solve subnetting and binary conversions.	75% of students who complete this course will be able to demonstrate the ability to solve subnetting and binary conversion on a written assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):	1, 3, 7
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1143 Security Principles and Policies			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to define information security and its components.	75% of students who complete this course will demonstrate the ability to correctly define information security and its components on a written assessment.		
2 The student will demonstrate the ability to identify the assets that need to be protected by a security policy.	75% of students who complete this course will demonstrate the ability to correctly identify the assets that need to be protected by a security policy on a written assessment.		
3 The student will demonstrate the ability to differentiate the various types of security threats and attacks.	75% of the students who complete this course will demonstrate the ability to differentiate the various types of security threats and attacks on a written assessment.		
4 The student will demonstrate the ability to describe various security	75% of students who complete this course will demonstrate the ability to describe		

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technologies including protocols, Virtual Private Networks (VPNs), and firewalls to include features, strengths, and weaknesses.	various security technologies including protocols, VPNs, and firewalls to include features, strengths, and weaknesses on a written assessment.		
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: IST 1163 Concepts of Database Design			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to create a database using specific criteria.	70% of students who complete this course will correctly design a database, construct tables and create entities on a chapter test.		
2 The student will demonstrate the ability to update table structure and entities.	70% of students who complete this course will correctly modify table structures and append, modify, and delete entities on a chapter test.		
3 The student will demonstrate the ability to construct queries using SQL.	70% of students who complete this course will correctly perform CRUD operations on data from one or more tables on a chapter test.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1223 Network Components			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to perform basic router configuration.	75% of students who complete this course will demonstrate the ability to correctly perform basic router configuration on a lab assessment.		
2 The student will demonstrate the ability to configure distance vector routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure distance vector routing protocols on a lab assessment.		
3 The student will demonstrate the ability to configure link-state routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure link-state routing protocols on a lab assessment.		
4 The student will demonstrate the ability to address a network using VLSM and perform route summarization	75% of students who complete this course will demonstrate the ability to correctly address a network using VLSM and perform route summarization calculations		

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	calculations.	on a written exam.		
5	The student will demonstrate the ability to correctly cable a network.	75% of students who complete this course will demonstrate the ability to correctly cable a network on a lab assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1244 Network Administration Using Windows Server			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will demonstrate the ability to install Windows Server Operating System.	100% of students who complete this course will be able to correctly install Windows Server Operating System on a lab assessment.		
2 The student will demonstrate the ability to install and configure Active Directory Services.	75% of students who complete this course will be able to correctly install and configure Active Directory Services on a lab assessment.		
3 The student will demonstrate the ability to create and implement a group policy.	75% of students who complete this course will be able to correctly create and implement a group policy on a lab assessment.		
4 The student will demonstrate the ability to install and configure network file and printer services.	75% of students who complete this course will be able to correctly install and configure network file and printer services on a lab assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Computer Networking Technology		
COURSE LEVEL: IST 2224 Network Planning and Design		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.	
2.	To provide quality student services.	
3.	To provide access to college courses and programs using various instructional methods, including distance education.	
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.	
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.	
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.	
7.	To recruit and retain students from a diverse population.	
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate the ability to calculate variable length subnet masks.	100% of students who complete the course will be able to demonstrate the ability to calculate variable length subnet masks on a written assessment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will demonstrate the ability to implement virtual local area networks (VLAN).	75% of students who complete this course will be able to demonstrate the ability to implement VLAN's on a lab based assessment.	
3 The student will demonstrate the ability to use network utilities.	100% of students who complete this course will be able to demonstrate the ability to use network utilities on a lab based assessment.	
4 The student will demonstrate the ability to analyze, design, and construct a solution for implementation of a local area network.	75% of students who complete this course will be able to demonstrate the ability to analyze, design, and construct a solution for implementation of a local area network on a lab based assessment.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):	1, 3, 7
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2234 Network Implementation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to implement Network Address Translation (NAT) and Port Address Translation (PAT).	75% of students who complete this course will demonstrate the ability to implement NAT and PAT on a lab assessment.		
2 The student will demonstrate the ability to implement Dynamic Host Configuration Protocol (DHCP).	75% of students who complete this course will demonstrate the ability to implement DHCP on a lab assessment.		
3 The student will demonstrate the ability to implement Wide Area Network (WAN) protocols.	75% of students who complete this course will demonstrate the ability to implement WAN protocols on a lab assessment.		
4 The student will demonstrate the ability to monitor and troubleshoot a network.	75% of students who complete this course will demonstrate the ability to monitor and troubleshoot a network on a lab based assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Computer Networking Technology		
COURSE LEVEL: IST 2374 C Programming		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.	
2.	To provide quality student services.	
3.	To provide access to college courses and programs using various instructional methods, including distance education.	
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.	
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.	
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.	
7.	To recruit and retain students from a diverse population.	
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Develop a program using basic input/output functions and arithmetic operators.	75% of students who complete this course will be able to correctly develop a program using basic input/output functions and arithmetic operators on a programming assignment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Develop a program using conditional and relational operators.	70% of students who complete this course will be able to correctly develop a program using conditional and relational operators on a programming assignment.	
3 Develop a program using various loops.	70% of students who complete this course will be able to correctly develop a program using various loops on a programming assignment.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Computer Networking Technology		
COURSE LEVEL: IST 2554 Advanced Network Administration Using Microsoft Windows Server		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate the ability to complete a server installation.	100% of students who complete the course will be able to demonstrate the ability to complete a server installation in a lab based assessment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to plan the installation of network services.	75% of students who complete this course will be able to demonstrate the ability to plan the installation of network services on a lab based assessment.	
3 The student will demonstrate the ability to prepare a computer for installation.	100% of students who complete this course will be able to demonstrate the ability to prepare a computer for installation on a lab based assessment.	
4 The student will demonstrate the ability to examine administrative tools.	100% of students who complete this course will be able to demonstrate the ability to examine administrative tools on a lab based assessment.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate practical knowledge and skills required to transcribe medical reports, code diagnoses from International Classification of Disease 9 th Revision Clinical Modification (ICD-9-CM)/Health Care Common Procedure Coding System(HCPCS) code book, code services and procedures from Current Procedural Terminology (CPT) code book and complete claim forms for medical reimbursement which are necessary for employment in entry level positions in the workforce as per state framework curriculum.	70% of students who complete the program will pass the MSCPAS exam given prior to graduation.		
2 To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.		

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PROGRAM OF STUDY: Business and Commerce Technology PROGRAM: Health Care Data Technology COURSE LEVEL: BOT 1613 Medical Terminology I		Supports PRCC Strategic Goal(s): 1, 3, 7
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 <i>Identify</i> (know the definition of) prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>identify & define</i> prefixes, suffixes, and combining forms related to the various body systems on a chapter test.	
2 <i>Pronounce</i> medical terminology related to the various body systems by correctly combining prefixes, suffixes, and combining forms.	70% of students who complete this course will correctly <i>pronounce</i> medical terminology by pronouncing words weekly on a lab assignment. Students will pronounce words independently, and the instructor will observe/listen for accuracy.	
3 <i>Spell</i> medical terms correctly by combining prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>spell</i> medical terminology on weekly lesson quizzes.	

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<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Health Care Data Technology</p> <p>COURSE LEVEL: BOT 1623 Medical Office Terminology II</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 <i>Identify</i> (know the definition of) prefixes, suffixes, and combining forms related to the various body systems.</p>	<p>70% of students who complete this course will correctly <i>identify</i> & <i>define</i> prefixes, suffixes, and combining forms related to the various body systems on a chapter test.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 <i>Pronounce</i> medical terminology related to the various body systems by correctly combining prefixes, suffixes, and combining forms.</p>	<p>70% of students who complete this course will correctly <i>pronounce</i> medical terminology by pronouncing words weekly on a lab assignment. Students will pronounce words independently, and the instructor will observe/listen for accuracy.</p>	
<p>3 <i>Spell</i> medical terms correctly by combining prefixes, suffixes, and combining forms related to the various body systems.</p>	<p>70% of students who complete this course will correctly <i>spell</i> medical terminology on weekly lesson quizzes.</p>	

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<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Health Care Data Technology</p> <p>COURSE LEVEL: BOT 2523 Medical Transcription II</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 The student will continue to demonstrate proper and effective use of transcription equipment by acquiring proper techniques for the use of transcription equipment.</p>	<p>70% of students who complete this course will correctly complete a technique evaluation Module test on transcription equipment.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 The student will increase medical vocabulary by spelling medical terms and recognizing spoken medical terms/abbreviation categories.</p>	<p>70% of students who complete this course will correctly complete a Module test for medical terminology and spell medical terms/abbreviations correctly.</p>	
<p>3 The student will transcribe medical reports accurately and expediently from various medical specialties.</p>	<p>70% of students who complete this course will correctly transcribe medical reports accurately and expediently on a Module test by completing transcription documents on various medical specialties for medical reports dictated by doctors with foreign accents.</p>	

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<p>4 The student will employ proper techniques for using medical resource materials by using electronic resources to include medical terminology software, audio/videocassettes, CD-ROM, and by hardcopy resources</p>	<p>70% of students who complete this course will correctly use electronic medical resource materials on a Module test by completing transcription documents by research for various medical specialties, and pharmacology resources.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Health Care Data Technology</p> <p>COURSE LEVEL: BOT 2533 Medical Transcription II</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 The student will continue to demonstrate proper and effective use of transcription equipment by acquiring proper techniques for the use of transcription equipment.</p>	<p>70% of students who complete this course will correctly complete a technique evaluation Module test on transcription equipment.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 The student will increase medical vocabulary by spelling medical terms and recognizing spoken medical terms/abbreviation categories.</p>	<p>70% of students who complete this course will correctly complete a Module test for medical terminology and spell medical terms/abbreviations correctly.</p>	
<p>3 The student will transcribe medical reports accurately and expediently from various medical specialties.</p>	<p>70% of students who complete this course will correctly transcribe medical reports accurately and expediently on a Module test by completing transcription documents on various medical specialties for medical reports dictated by doctors with foreign accents.</p>	

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4	The student will employ proper techniques for using medical resource materials by using electronic resources to include medical terminology software, audio/videocassettes, CD-ROM, and by hardcopy resources	70% of students who complete this course will correctly use electronic medical resource materials on a Module test by completing transcription documents by research for various medical specialties, and pharmacology resources.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Health Care Data Technology		
COURSE LEVEL: BOT 2643/BCT 2123 Current Procedural Terminology (CPT Coding)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will explore the purpose and use of the Current Procedural Terminology (CPT) coding manual.	70% of students will be able to recognize and apply the conventions, format, index considerations, and guidelines as well as distinguish among patient statuses, places of service, and types of through chapter test.	USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The students will apply CPT coding guidelines.	70% of students will be able Assign specialty codes using the CPT system, assign appropriate modifiers and assign procedure codes using Healthcare Common Procedure Coding System (HCPCS) through chapter test.	

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<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Health Care Data Technology</p> <p>COURSE LEVEL: BOT 2653 ICD Coding</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 Students will explore the purpose and use of the International Classification of Diseases 9th Revision Clinical Modification (ICD-9-CM) manual by recognizing and applying the conventions, format, index considerations, and guidelines and identify coding and sequencing rules.</p> <p>2 a. Apply International Classification of Diseases (ICD coding) guidelines by coding diagnosis(es) to the highest level of specificity using the ICD-9-CM coding system.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p> <p>70% of the students who complete this course will be able to apply and identify coding conventions, symbols, index considerations, guidelines and identify coding and sequencing rules of the ICD-9-CM coding book on a Chapter test.</p> <p>80% of the students who complete this course will be able to code diagnosis(es) to the highest level of specificity using all three Volumes of the ICD-9-CM coding book on a Chapter test.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

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3	<p>Examine the use of supplementary classification codes by assigning appropriate Health Status/Health Services codes (V codes) and External Causes of Injury and Poisoning codes (E codes).</p>	<p>80% of the students who complete this course will be able to assign appropriate V codes and E codes from Volume II of the ICD-9-CM coding book on a chapter test.</p>		
4	<p>Explain the use of Volume III of the ICD system</p>	<p>80% of the students who complete this course will be able to demonstrate how to code an inpatient surgical procedure using Volume III of the ICD-9-CM coding book on a chapter test.</p>		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Health Care Data Technology		
COURSE LEVEL: BOT 2663/BCT 2143 Advanced Coding		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.		
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 The students will review, analyze, and interpret medical reports as coding source documents.	70% of students will be able to analyze medical reports to determine the appropriate diagnoses/procedure to be coded to reflect the most accurate level of reimbursement through chapter test.	
2 The students will utilize electronic applications to support clinical classification and coding.	70% of students will be able to verify codes by accessing codes in the coding software through chapter test.	
3 The students will assist in using coded data for strategic planning/reporting.	70% of students will be able to query databases to retrieve information to obtain correct codes through chapter quiz.	

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<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Health Care Data Technology</p> <p>COURSE LEVEL: BOT 2673 Medical Insurance Billing</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training Health Care Data Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.</p>
<p>1 The student will research and apply information from appropriate current reference guides involving federal, commercial, and government/state programs.</p>	<p>70% of students will be able to access and interpret online manuals on various websites and complete claim forms for third-party payers through the use of a chapter quiz.</p>	
<p>2 The student will demonstrate appropriate customer service techniques using effective oral and written communication and conflict resolution.</p>	<p>70% of the students will be able to explain patient statement/billing procedures to patients/family members and communicate with third-party payers regarding claims and bills through a chapter quiz.</p>	

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3	The student will outline the steps of the billing process.	70% of the students will correctly outline the steps of the billing process by identifying the origin of itemized charges, by abstracting various charges from the encounter form in student workbook, and transferring the charges to a CMS (Centers for Medicare and Medicaid Services) 1500 claim form.	
4	The student will investigate health plan payment denials.	70% of the students will correctly investigate health plan payment denials by determining claim denials and performing procedures for resubmission of claims for payment (use CMS 1500 claim forms). This will be done utilizing the exercises from the student workbook.	
5	The student will examine reimbursement classifications systems.	70% of the students will correctly examine reimbursement classifications systems by identifying prospective payment systems through the evaluation of medical reports and be able to calculate payments based on case-mix and payments rates, using the payment formula. This will be done utilizing exercises from the student workbook.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2743 Medical Office Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate/develop skills for personal and professional development.	70% of students who complete this course will correctly complete a Module test for interpretation of ethical and legal responsibilities of office personnel.		
2 The student will demonstrate/develop essential skills for the employment process.	70% of students who complete this course will correctly complete a Module test for effective employment interview skills/techniques.		
3 The student will demonstrate interpersonal skills that affect personal and professional development.	70% of students who complete this course will correctly research/learn appropriate verbal/ non-verbal communication, and listening skills for diverse populations, including people from various cultural backgrounds/special needs on a Module test.		
4 The student will apply proper office management techniques.	70% of students who complete this course will correctly research/present information concerning the Health Insurance Portability & Accountability Act of 1996 (HIPPA) mandates to include: privacy of health information, standards of electronic		

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		transactions of health information and claims, security of electronic health information, national identifiers for the parties in health care transactions on a Module test.		
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Health Care Data Technology		
COURSE LEVEL: BOT 2753 Medical Information Management		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will use patient management software to perform patient account tasks.	70% of students will correctly (a.) Input patient information (b.) Enter patient transactions (c.) Create insurance claims (d.) Produce patient statements (e.) Enter payments and adjustments (f.) Produce reports (g.) Create collections letters	
2 Students will use patient management software to perform patient account tasks.	70% of students will correctly explore the various types of health insurance coverage by using a patient management software simulation quiz.	
3 Students will discuss the importance of timeliness, completeness, accuracy, and appropriateness of data and data sources in regard to patient care, management, billing reports, and/or databases.	70% of students will be evaluated based on case studies related to timeliness, completeness, accuracy, and appropriateness of data and data sources in regard to patient care, management, billing reports, and/or databases through a chapter quiz.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	Upon completion of this program, students will be able to create business correspondence including letters, memos, and e-mails.	75% of students will be able to correctly key business correspondence with using an instructor created check list.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2	Upon completion of this program, students will demonstrate knowledge and skills in word processing software.	75% of students will correctly demonstrate word processing software skills using an instructor created check list.	
3	Upon completion of the course, students will prepare for employment by constructing a resume	75% of students will correctly construct a resume using an instructor created rubric.	
u i	There will be 85% retention of the full-time students in the one-year program.	85% of full-time, one-year students will complete the program. (Total complete/total enrolled)	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1013 Introduction to Keyboarding		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 35 Gross Words A Minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute.	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 35 Gross Words A Minute (GWAM) and a maximum of one error per minute on the Evaluation Test.	
2 The student will demonstrate the knowledge of computer equipment, operating system software, and word processing software to apply proper keyboarding techniques with the ability to evaluate document quality for accuracy.	70% of students completing this course will correctly name the components of a microcomputer, demonstrate proper keyboarding techniques, and proofread and correct a document recognizing proofreader marks on the Evaluation Test.	
3 The student will demonstrate the ability to apply proper formatting procedures	70% of students completing this course will correctly utilize Word processing	

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to correctly format documents for personal, business, and professional utilization.	applications software to create a document using proper capitalization, punctuation, spacing and numerical rules on the Evaluation Test.	
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1113 Document Formatting and Production		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will improve keyboarding skills.	70% of students will be able to key straight-copy material at a minimum of 40 gross words a minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute using a teacher created timed writing scale.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The students will apply word processing skills to produce and format business documents with speed and accuracy.	70% of students will be able to produce mailable letters, memorandums, and envelopes at a satisfactory production rate by completing a chapter quiz.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1123 Keyboard Skillbuilding		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 50 GWAM on a 5-minute timed writing with a maximum of one error per minute.	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 50 GWAM and a maximum of one error per minute on a teacher assigned timed writing.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to proofread for accuracy.	70% of students completing this course will correctly proofread a document recognizing proofreader marks on a proofreading test.	
3 The student will demonstrate the ability to apply correct utilization of capitalization, punctuation, spacing, and numerical information rules in keying an alphanumeric document.	70% of students completing this course will correctly utilize capitalization, punctuation, spacing and numerical rules on a chapter quiz.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1133 Microcomputer Applications		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will use word processing software.	70% of students will be able to produce documents using basic word processing features to include margins, tabs, line spacing, underlining, boldface, centering, inserting, deleting, spell-checking, saving, retrieving, and printing by using a given rubric through an online assessment project using the online assessment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The students will use spreadsheet application software.	70% of students will be able to apply basic spreadsheet software features to include alphabetic, numeric, and alphanumeric cell entries, values, formulas, column-widths, column and row headings, deleting, inserting, saving, and printing by using a given rubric through an online assessment project using the online assessment.	

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3	The students will use database application software.	70% of students will be able to apply basic database software features to design a file, add records, edit records, generate reports, and select certain records from files by using a given rubric through an online assessment project using the online assessment.		
4	The student will use presentation software.	70% of students will be able to apply basic presentation software features to include slide development, transitions, and animation through an online assessment project using the online assessment.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1143 Word Processing		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will apply word processing skills to produce and format complex business documents with speed and accuracy.	70% of students will correctly apply word processing skills to produce and format complex business documents with speed and accuracy on a unit exam.	
2 Students will create and modify charts using data from other applications.	70% of students will correctly create and modify charts using data from other applications on a unit exam.	
3 Students will track, accept, and reject changes to documents.	70% of students will correctly track, accept and reject changes to documents on a unit exam.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1213 Personal and Professional Development		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will develop skills for personal and professional development.	70% of students will be able to distinguish the benefits of professional affiliations and certification programs by completing a quiz of Pearl River Community College (PRCC) organizations and certifications available.	
2 Students will demonstrate essential skills for the employment process.	70% of students will project a professional image by applying the basics of good health practices, personal grooming, and selecting a proper wardrobe to complete a teacher given checklist.	
3 Students will demonstrate interpersonal skills that affect personal and professional development.	70% of students will demonstrate appropriate verbal and nonverbal communication and listening skills that demonstrate sensitivity to diverse populations, including people from various cultural backgrounds and those with special needs by creating a presentation for review on a given country with a teacher rubric.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1313 Applied Business Mathematics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will compute payroll taxes.	70% of students who complete this course will correctly compute payroll taxes through a chapter quiz.		
2 The student will compute commission, markup, and selling price.	70% of students who complete this course will correctly compute commission, markup, and selling price through a chapter quiz.		
3 The student will reconcile a bank statement.	70% of students who complete this course will correctly reconcile a bank statement through a chapter quiz.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1413 Records Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will analyze storage and retrieval procedures in alphabetic, numeric, geographic, chronological, and subject filing systems.	70% of students will be able to code, sort, file paper documents, and prepare cross references when necessary while applying alphabetic, numeric and subject filing rules for filing and retrieving documents and for storing electronic information using a simulation packet.		
2 The student will use a variety of media forms used to manage information.	70% of students will be able to determine the appropriate storage systems for these media as well as select appropriate storage equipment in a chapter quiz.		
3 The student will describe records retention, retrieval, and transfer.	70% of students will be able to distinguish records activity, transfer methods, and procedures, the difference between active and inactive records, and indicate how each is determined by a chapter quiz.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1433 Business Accounting		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will analyze business transactions in terms of the accounting equation.	70% of students will correctly analyze business transactions in terms of the accounting equation on a unit test.	
2 Students will determine the effects of business operations on owner's equity using the basic accounting equation.	70% of students will correctly determine the effects of business operations on owner's equity using the basic accounting equation on a unit test.	
3 Students will prepare a bank reconciliation and journalize entries.	70% of students will correctly prepare a bank reconciliation and journalize entries on a unit test.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1513 Machine Transcription I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will use transcription to produce business documents.	70% of students who complete this course will correctly transcribe basic machine transcription documents such as unbound reports, block letter with and without punctuation, modified block with or without punctuation, and a memo.		
2 Students will proofread for grammatical and contextual errors.	70% of students who complete this course will correctly proofread a transcribed document for grammatical and contextual errors.		
3 Students will employ correct spelling, punctuation, grammar and style.	70% of students who complete this course will correctly identify correct spelling, punctuation, grammar and style through a quiz.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1713 Mechanics of Communication			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The students will construct complete sentences that convey ideas clearly.	70% of students will be able to construct complete sentences that convey ideas clearly in a unit exam.		
2 The students will capitalize words according to accepted standards.	70% of students will be able to capitalize words in a unit exam.		
3 The students will use correct form in writing numbers in communications.	70% of students will be able to use correct form in writing numbers in a unit exam.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 1813 Electronic Spreadsheet		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will create and revise formulas, using functions and relative and 3-D references.	70% of students will be able to create and revise formulas, using functions and relative and 3-D references by completing a unit exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The students will create, modify, position, print, and interpret charts and graphs.	70% of students will create, modify, position, print, and interpret charts and graphs by completing a unit exam.	
3 The students will utilize the database functions of electronic spreadsheet software, including filtering, subtotals, and sorting using multiple fields.	70% of students will utilize the database functions of electronic spreadsheet software, including filtering, subtotals, and sorting by completing a unit exam.	

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<p>PROGRAM OF STUDY: Business and Commerce Technology</p> <p>PROGRAM: Office Systems Technology</p> <p>COURSE LEVEL: BOT 2133 Desktop Publishing</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Students will demonstrate knowledge of publishing concepts, ethics, and laws to identify basic principles of design used by applying advanced word processing skills for documents.</p>	<p>70% of students will correctly format an effective publication and multiple-page documents using advanced word processing skills shortcuts for speed and accuracy on a Module 1 test.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Students will plan and create a publication based on purpose, intended audience, cost limitation, and time constraints using an effective layout using the advance features of word processing software.</p>	<p>70% of students will correctly plan and utilize appropriate graphics and formatting techniques to create a brochure using a template on a Module 2 test.</p>	
<p>3 Students will generate a newsletter using multi-columns to incorporate a variety of graphic elements using advanced features of word processing software.</p>	<p>70% of students will correctly produce an effective presentation for a multi-column newsletter document using style sheets on a Module 3 test.</p>	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 2323 Database Management		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will create a table used in a database file.	70% of students will correctly create a table from scratch consisting of three essential tasks: (1) they will meaningfully name each field in the table, (2) select an appropriate data type for each field, and (3) name the table itself. Attainment of the outcome will be measured by using an online assessment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Students will link tables together to create and design a relational database.	70% of students will use the primary key field(s) to correctly create a one-to-many relationship between two or more tables in a database. Attainment of the outcome will be measured by using an online assessment.	
3 Students will modify database file structure and records to produce desired output.	70% of students will correctly create and modify a query using either the Query Wizard or the Query design view. Attainment of the outcome will be measured by using an online assessment.	
4 Students will manipulate database files	70% of students will correctly build a	

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to perform mathematical operations and relate their applications to existing information in a database.	summary query in a database file. Attainment of the outcome will be measured by using an online assessment.	
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2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 2413 Computerized Accounting		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.	
2.	To provide quality student services.	
3.	To provide access to college courses and programs using various instructional methods, including distance education.	
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.	
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.	
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.	
7.	To recruit and retain students from a diverse population.	
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.	
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will enter transactions in the general journal using accounting software.	70% of students will correctly enter transactions in the general journal using accounting software. Outcome will be measured after student completes activity using accounting software.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will select the correct special journal to enter transactions.	70% of students will correctly select the special journal for transactions on a written test.	
3 The student will correctly prepare financial statements using accounting software.	70% of student will correctly prepare financial statements using accounting software.	
4 The student will correctly prepare payroll registers using accounting software.	70% of students will correctly prepare payroll registers using accounting software.	
5 The student will correctly create and maintain inventory records using accounting software.	70% of students will correctly create and maintain inventory records using accounting software.	

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6	The student will create depreciation schedules using accounting software.	70% of students will correctly create depreciation schedules.		
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2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 2723 Administrative Office Procedures		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will examine employment, health, and safety issues.	70% of students will be able to examine employment, health, and safety issues by completing a chapter quiz.	
2 The students will process mail, and determine the most appropriate method to use in sending domestic and international mail.	70% of students will process mail, determine the most appropriate method to use in sending domestic and international mail by completing a chapter quiz.	
3 The students will plan and conduct a meeting.	70% of students will plan and conduct a meeting indicated on a chapter quiz.	
		USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.

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2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 2813 Business Communications		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will use the three-phase writing process to create information e-mail messages.	70% of students will use the three-phase writing process to correctly create an e-mail message with an instructor created rubric.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Students will compose effective business letters by writing a letter that makes a direct request for information or action	70% of students will correctly write a letter that makes a direct request for information or action using an instructor created rubric.	
3 Students will prepare for employment by constructing a resume.	70% of students will correctly construct a resume using an instructor created rubric.	
4 Students will demonstrate sensitivity in communicating with a diverse workforce and international audiences.	70% of students will correctly conduct research and orally present their findings about the customs of the people with whom they are communicating using an instructor created rubric.	

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2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2823 Communication Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will assess current and emerging technology affecting communication.	70% of students who complete this course will correctly define terms/components associated with technology on a Module test.		
2 The student will investigate ethical, legal, and security issues pertaining to online resources.	70% of students who complete this course will correctly complete a research project for ethical, legal and security issues to evaluate emerging online resource technologies.		
3 The student present information using current technology.	70% of students who complete this course will correctly critique the design of various Web sites, and assess validity of their content by creating a survey project for a current technology.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Office Systems Technology		
COURSE LEVEL: BOT 2833 Integrated Computer Applications		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will create integrated business documents transferring data among software applications.	70% of students will correctly integrate business documents transferring data among software applications as demonstrated by a chapter test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Students will utilize advanced functions of software applications.	70% of students will correctly utilize advanced functions of software applications including word, excel, access, and PowerPoint as demonstrated by a chapter test.	
3 Students will develop and deliver individualized multimedia presentations.	70% of students will correctly develop and deliver an individualized multimedia presentation using PowerPoint software and a teacher-created rubric.	

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<p>PROGRAM OF STUDY: Business and Commerce Technology PROGRAM: Web Development Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.</p>		
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student)WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>1 Students will demonstrate practical knowledge and skills pertaining to website design, e-commerce development, Internet programming, Web server administration, and project management which are necessary for employment in entry level positions in the workforce per framework curriculum.</p>	<p>80% of graduates will score 70% or higher on the MSCPAS exam for Web Development Technology. 70% of graduates will obtain gainful employment in a field related to Web development.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>2 Students will be prepared to continue their education at a higher institution should they choose to do so by following the specialized curriculum.</p>	<p>80% of graduates that decide to continue their education at a higher institution will be accepted at their chosen institution.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):	1, 3, 7
PROGRAM: Web Development Technology			
COURSE LEVEL: CPT 1143 Programming Development Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Demonstrate the use of a flowchart to show the logic of a program.	75% of students who complete this course will be able to correctly draw a flowchart to show the logic of a program on a programming logic test.		
2 Develop a pseudocode to show the logic of a program.	75% of students who complete this course will be able to correctly develop a pseudocode to show the logic of a program on a programming logic test.		
3 Design a program, code a program, and test/debug a program.	70% of students who complete this course will be able to correctly design a program, code a program, and test/debug a program on a programming assignment		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Web Development Technology			
COURSE LEVEL: CPT 1323 Survey of Microcomputer Applications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.		
2 Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.		
3 Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: IST 1163 Concepts of Database Design		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to create a database using specific criteria.	70% of students who complete this course will correctly design a database, construct tables and create entities on a chapter test.	
2 The student will demonstrate the ability to update table structure and entities.	70% of students who complete this course will correctly modify table structures and append, modify, and delete entities on a chapter test.	
3 The student will demonstrate the ability to construct queries using SQL.	70% of students who complete this course will correctly perform CRUD operations on data from one or more tables on a chapter test.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 1123 Web Development Concepts		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will plan, design, publish, and analyze a commercial Web site.	70% of students who complete this course will correctly demonstrate website publishing and hosting options as part of a course project.	
2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.	70% of students who complete this course will correctly develop a website using Hypertext Markup Language (HTML) as part of a course project.	
3 The student will demonstrate the ability to perform testing and quality assurance.	70% of students who complete this course will correctly style a website using Cascading Style Sheets (CSS) as part of a course project.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 1314 Web Programming I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate the ability to explain objects, data types, reserved words, variables and scope.	70% of students who complete this course will correctly identify objects, data types, reserved words, variables and scope on a written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to implement control structures, operators, expressions, and statements.	70% of students who complete this course will correctly implement control structures, operators, expressions, and statements on a written test.	
3 The student will demonstrate the ability to use functions, methods, procedures, subroutines, and modules.	70% of students who complete this course will correctly use functions, methods, procedures, subroutines, and modules on a written test.	

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development		
COURSE LEVEL: WDT 1414 Web Design Applications I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1. The student will create and edit Web content utilizing WYSIWYG editor applications.	80% of students who complete this course will be able to correctly create and edit Web content utilizing WYSIWYG editor applications on a class project.	
2. The student will create and edit Web content utilizing HTML editor applications.	80% of students who complete this course will be able to correctly create and edit Web content utilizing HTML editor applications on a class project.	
3. The student will develop and edit animated/multimedia content specific for Web applications.	80% of students who complete this course will be able to correctly develop and edit animated/multimedia content specific for Web applications on a class project.	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 1434 Web Design Applications II		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate advanced usage of web authoring tools.	70% of students who complete this course will correctly create and edit advanced web content utilizing web authoring tools as part of a practical exam.	
2 The student will demonstrate advanced usage of animation/multimedia applications.	70% of students who complete this course will correctly develop and edit advanced animated/multimedia content specific for web applications as part of a practical exam.	
3 The student will demonstrate digital video editing applications.	70% of students who complete this course will correctly create, edit, and optimize video specifically for use as web content as part of a practical exam.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 2214 Web Programming II		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate client-side programming using European Computer Manufacturers Association Script (ECMAScript).	70% of students who complete this course will correctly create a client-side program using ECMAScript on a written test.	
2 The student will demonstrate the ability to implement ECMAScript security issues.	70% of students who complete this course will correctly implement ECMAScript security measures on a written test.	
3 The student will demonstrate effective error handling and debugging techniques.	70% of students who complete this course will correctly identify syntax, logic, and run-time errors on a written test.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 2224 Web Programming III		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will create Web applications using advanced server-side technologies.	70% of students who complete this course will correctly create Web applications using advanced server-side technologies as part of a course project.	
2 The student will demonstrate the ability to apply object-oriented and procedural programming techniques.	70% of students who complete this course will correctly demonstrate the ability to apply object-oriented and procedural programming techniques as part of a course project.	
3 The student will demonstrate the ability to maintain state between the client and server.	70% of students who complete this course will correctly demonstrate the ability to maintain state between the client and server as part of a course project.	

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 2263 Web Graphic Production		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will plan, design, publish, and analyze a commercial Web site.	70% of students who complete this course will correctly demonstrate the proper use of graphic file formats (GIF, JPEG, PDF, TIFF, BMP, PNG etc.) as part of a course project.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.	70% of students who complete this course will correctly demonstrate the ability to develop static graphic and visual content for a website as part of a course project.	
3 The student will demonstrate the ability to perform testing and quality assurance.	70% of students who complete this course will correctly demonstrate the ability to develop motion or interactive graphic / visual content for a website as part of a course project.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 2614 Web Project Management		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will plan, design, publish, and analyze a commercial Web site.	70% of students who complete this course will correctly plan, design, publish, and analyze a commercial Web site as part of a course project.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.	70% of students who complete this course will correctly demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects as part of a course project.	
3 The student will demonstrate the ability to perform testing and quality assurance.	70% of students who complete this course will correctly demonstrate the ability to perform testing and quality assurance as part of a course project.	

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Web Development Technology		
COURSE LEVEL: WDT 2823 Web Server		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will plan, design, publish, and analyze a commercial Web site.	70% of students who complete this course will correctly select, install and configure a Web server as part of a course project.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 The student will demonstrate the ability to analyze hardware and software feasibility for large-scale commercial projects.	70% of students who complete this course will correctly demonstrate the ability to install and configure dynamic server-side language components on a Web server as part of a course project.	
3 The student will demonstrate the ability to perform testing and quality assurance.	70% of students who complete this course will correctly demonstrate the ability to install and configure a database management system on a Web server as part of a course project.	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 To insure that each program is following our statewide standardized curriculum.	Each program will be evaluated by the state using predefined standards and evaluations tools.		
2 To improve instructor's performance by supervisor, student evaluations, and continuing education.	According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.		
3 To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of student will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
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		<p><u>Utility Lineman Technology:</u></p> <p>Students will be able to demonstrate proper climbing techniques.</p> <p>Students will demonstrate pole top and bucket rescue.</p> <p>Students will be able to identify and frame different types of pole framings.</p> <p><u>Construction Equipment Operation:</u></p> <p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce.</p> <p>Students will acquire fundamental skills associated with construction equipment machinery.</p> <p>Students will demonstrate proper maintenance of all pieces of equipments.</p> <p><u>Commercial Truck Driving:</u></p> <p>Students will demonstrate how to plan a route with a map and complete a log book to Federal Motor Carrier Safety Regulations laws.</p> <p>Students will acquire fundamental skills associated with safe backing practices as required by Commercial Drivers License and the trucking industry.</p> <p>Students will be able to perform a pre-trip inspection to Commercial Drivers License standards.</p> <p><u>Truck Driving for Line Workers:</u></p> <p>Student will demonstrate how to plan a</p>	
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PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

	<p>route with a map and complete a log book to Federal Motor Carrier Safety Regulations laws.</p> <p>Students will acquire fundamental skills associated with safe backing practices as required by Commercial Drivers License and the trucking industry.</p> <p>Students will be able to perform a pre-trip inspection to Commercial Drivers License standards.</p> <p><u>Basic Utility Equipment Operation:</u></p> <p>Students will demonstrate the safe use and operation of an aerial lift truck.</p> <p>Students will demonstrate the safe use and operation of a digger truck</p> <p>Students will demonstrate the safe use of a chainsaw.</p> <p><u>Advance Utility Equipment Operation:</u></p> <p>Student will demonstrate the safe use and operation of a fork lift.</p> <p>Students will demonstrate the safe use and operation of a trencher/other equipment.</p> <p>Students will demonstrate the safe use and operation of an All Terrain Vehicle, Recreation Terrain Vehicle, and Utility Terrain Vehicle.</p>		
<p>4</p> <p>State University Research and Curriculum Instructors from all state programs in the State.</p>	<p>C-Pass Testing and National Center Construction Education Research.</p>		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012 - 2013

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Commercial Truck Driving			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in COMMERCIAL TRUCK DRIVING to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 To instruct students according to Commercial Drivers License and industry standards	70% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the trucking industry		
2 To provide training as recommended by the trucking industry	70 % of students will acquire fundamental skills associated with safe operation of a commercial motor vehicle		
3 To provide to an individual the ability find employment in a the trucking industry	70% of completers will find employment in the trucking industry as determined by job placement follow-up.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Commercial Truck Driving			
COURSE LEVEL: DTV 1114 Commercial Truck Driving 1			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Commercial Truck Driving 1 to students in the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 To instruct students according to framework curriculum.	70% of students will demonstrate practical knowledge and skills which are necessary for safe efficient operation of a commercial motor vehicle.		
2 To provide training to students so they will be able to demonstrate the ability to perform level 1 and 2 backing per CDL requirements	70 % of students will acquire fundamental skills associated with safe backing practices as required by the trucking industry		
3 To provide to an individual the ability to perform trip planning / map reading and log book skills	70% of completers be able to plan a trip lay out a route and complete a log book as required by Federal Motor Carrier Safety Regulations and the industry.		

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012 – 2013**

<p>PROGRAM OF STUDY: Construction and Transportation</p> <p>PROGRAM: Commercial Truck Driving</p> <p>COURSE LEVEL: DTV 1124 Commercial Truck Driving 2</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p> <p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Commercial Truck Driving to students within the PRCC district</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 To instruct students to conduct a pre-trip inspection to Commercial Drivers License standards</p> <p>2 To provide training as needed to give students the ability to perform level 1-2 and 3 backing as required by Commercial Drivers License standards</p> <p>3 To provide to an individual the ability and skills to become a commercial truck driver to Commercial Drivers License and industry standards.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>70% of students will demonstrate practical knowledge and skills that will allow them to pass the Commercial Driving License pre-trip inspection test to state Commercial Driving License requirements.</p> <p>70 % of students will acquire the skills required to demonstrate level 1-2and 3 backing to Commercial Drivers License requirements.</p> <p>70% of completers will pass the Commercial Drivers License skills test and find employment in the trucking industry.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012 - 2013

PROGRAM OF STUDY: Construction and Transportation		PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Construction Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in construction opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment to students in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce.	93% of enrolled students completed and passed the National Center Construction- Education Research certification exam.		
2 Students will acquire fundamental skills associated with construction equipment machinery.	100% of the students enrolled acquired the basic fundamental skills.		
3 Students will demonstrate proper maintenance of all pieces of equipments.	100% have successfully demonstrated the daily maintenance of all pieces of equipment.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COUSE LEVEL: CEV 1212 Safety I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify and discuss personal safety in the operation of heavy equipment.	85% of students who complete this course will make 100% on the National Center for Construction Education Research module test and observed daily in the field by instructor on performance.		
2 The student will demonstrate the ability to identify and apply safety rules to traffic patterns.	85% of students who complete this course will make 100% on module tests in the National Center for Construction Education Research textbook.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: CEV 1313 Service and Preventative Maintenance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate and apply principles of fueling equipment safely.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
2 The student will demonstrate the ability to identify and perform services to the engine oil and grease systems.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
3 The student will demonstrate and apply principles of identifying minor mechanical problems and repair as needed.	90% of the students will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

<p>PROGRAM OF STUDY: Construction and Transportation</p> <p>PROGRAM: Construction Equipment Management</p> <p>COURSE LEVEL: CEV 1416 Equipment Operation I</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>1 Identify employment opportunities.</p>	<p>70 % of students who complete this course will make 90% on test from National Center for Construction Education and Research.</p>	
<p>2 Demonstrate the ability to safely operate the backhoe, dozer, front end loader and excavator.</p>	<p>80% of the students who complete this course will achieve a satisfactory observation daily and given a final performance test by instructor.</p>	

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012 - 2013

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Utility Lineman Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in Utility Lineman Positions throughout the Industry?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Upon completion of this program, students will be able to demonstrate the safety aspect of the all Personal Protective Equipment used in this Industry.	70% of students will demonstrate practical knowledge and skills which are necessary for Personal Protective Equipment for the Industry.		
2 Upon completion of this program, students will be able to understand and frame different specification of power poles in the Industry.	70% of students will acquire fundamental skills associated with the different framing specification in the Industry for different companies.		
3 Upon completion of this program, students will be prepared for employment in the Industry, by having various certifications.	70% of students will find employment as a Utility Lineman or apprentice within the Industry upon completion.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Utility Lineman Technology		
COURSE LEVEL: ULT 1133 Safety for Line Workers		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate proper Personal Protective Equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.	
2 The student will be able to demonstrate proper safety and First Aid/CPR techniques.	70% of the students will successfully demonstrate climbing abilities measured through testing and instructor observation.	
3 The student will demonstrate successful bucket rescue for an injured person given an aerial situation.	70% of students will demonstrate proper basic steps to successfully bring down bucket trucks to rescue an injured worker.	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Utility Lineman Technology		
COURSE LEVEL: ULT 1192 Fundamentals of Electricity for Line Workers		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate proper Personal Protective Equipment (P.P.E.) during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.	
2 The student will be able to demonstrate principles of electricity.	70% of the students will successfully demonstrate the principles by drawing transformer windings and through testing.	
3 The student will demonstrate application of Ohm's Law.	70% of students will demonstrate Ohm's Law knowledge through hands on lab exercises and testing.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Utility Lineman Technology		
COURSE LEVEL: ULT 1213 Electric Power		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will identify all generation power plants.	70% of the students will demonstrate identify all generation power plants through testing.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will identify all transmission structures.	70% of the students will identify all transmission structures through testing.	
3 The student will identify all distribution parts.	70% of students will identify all distribution parts through testing.	
4 The student will demonstrate how to bank transformers.	70% of students will demonstrate how to successfully bank transformers through testing.	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1223 Transformer Operation and Banking			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate Proper Protective Equipment (P.P.E.) during normal work day.	70% of students will understand and demonstrate proper P.P. E. in the field.		
2 The student will demonstrate safety precautions associated with motors and transformers.	70% of students will be able to demonstrate safety procedures around motors and transformers.		
3 The student will demonstrate proper connection of single phase transformers.	70% of students will be able to demonstrate single phase transformer connections.		
4 The student will understand three transformer connections of the different secondary voltages and open wye and open deltas banks .	70% of students will understand the open wye and open delta principles and apply them. Also 70% will identify the different secondary voltages.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Utility Lineman Technology		
COURSE LEVEL: ULT 1324 Truck Driving for Line Workers		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student must demonstrate the ability to perform a walk around pre-trip inspection.	80% of the students will demonstrate the ability to perform a walk around pre-trip inspection.	
2 The student must demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.	80% of the students will demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.	
3 The students must be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.	80% of the students will be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.	
4 The student must obtain a Class "A" CDL with an air brake endorsement.	80% of the students will obtain a Class "A" CDL license with an air brake endorsement.	

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PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1333 Basic Utility Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will demonstrate safe operations of an aerial lift truck.	80% of students will demonstrate safe operations of an aerial lift truck verified by instructor observation.		
2 The student will demonstrate safe operations of a digger truck.	80% of students will be able to demonstrate safe operations of a digger truck verified by instructor observation.		
3 The student will demonstrate safe operations of a fork lift.	80% of students will be able to demonstrate safe operations of a fork lift verified by instructor observation.		
4 The student will demonstrate safe operations of a chain saw.	80% of students will demonstrate safe operations of a chain saw verified by instructor observation.		

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PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Utility Lineman Technology		
COURSE LEVEL: ULT 1523 National Electrical Safety Code		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The students will be able to locate information and give references of where information can be found.	70% of the students will be able to locate information through testing under the supervision of the instructor.	
2 The students will be able to locate National Electric Safety Code and National Electric Code boundaries.	70% of the students will demonstrate that they know the boundaries of the National Electric Safety Code and National Electric Code through testing.	
3 The students will demonstrate clearances of underground line.	70% of the students will be able to identify clearances in underground lines.	
4 The students will demonstrate clearances overhead lines.	70 % of the students will be able to identify clearances in overhead lines.	
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.		

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PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Utility Lineman Technology		
COURSE LEVEL: ULT 1623 Lineworkers Computer Fundamentals		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.	
2 Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.	
3 Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Utility Lineman Technology		
COURSE LEVEL: ULT 2133 Overhead Construction		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.		
<p>Program Outcomes – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 The students will properly identify all components of the electrical system.</p> <p>2 The students will identify different specifications and framings.</p> <p>3 The students will demonstrate the ability to identify all distribution parts.</p> <p>4 The student will demonstrate the ability to hang transformers on the poles according to the specifications.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p> <p>70 % of the students will understand and demonstrate all electrical components through instructor observation.</p> <p>70 % of the students will successfully demonstrate different specifications and framings through testing.</p> <p>70 % of the students will identify distribution parts through instructor observation.</p> <p>70 % of the students will understand and demonstrate each phase of operation through testing.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

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PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2143 Underground Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
<p>Program Outcomes – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>1 The students will appropriately use Proper Protective Equipment (P.P.E.) during normal work day.</p> <p>3 The student will improve on climbing abilities.</p> <p>4 The student will understand the principles of the make-up of underground wires.</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>70 % of the students will understand and demonstrate proper P.P. E in the field.</p> <p>70% of students will improve climbing abilities measured through testing and instructor observation.</p> <p>70% of students will describe under the supervision of the instructor and through testing, the different wire make-ups in the field.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2333 Advanced Utility Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The students will demonstrate safe operations of an aerial lift truck.	80% of students will demonstrate safe operations of an aerial lift truck verified by instructor observation.		
2 The student will demonstrate safe operations of a digger truck.	80% of students will be able to demonstrate safe operations of a digger truck verified by instructor observation.		
3 The student will demonstrate the safe use of a trencher, backhoe, bulldozer, and a mini-excavator.	80% of the students will demonstrate the safe use of a trencher, backhoe, bulldozer, and a mini-excavator verified by teacher observation.		
4 The student will demonstrate safe operations of a fork lift.	80% of students will be able to demonstrate safe operations of a fork lift verified by instructor observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental assisting.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will gain employment in the Dental profession as a dental assistant.	75% of graduates will be employed in the Dental profession after graduation as a dental assistant.		
2 The student will sit for and pass the Infection Control Examination of the DANB.	75% of students will successfully pass the Infection Control Examination of the DANB.		
3 The student will sit for and pass the Radiation Health and Safety Examination of the DANB.	75% of students will successfully pass the Radiation Health and Safety Examination of the DANB.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

20: 013

<p>PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology</p> <p>PROGRAM: Dental Assisting</p> <p>COURSE LEVEL: DAT1111 Orientation</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Develop an historical "sense" of the profession of Dentistry.</p>	<p>95% of students will create a Timeline of Dentistry that meets or exceeds specific grading criteria.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Develop a personal and professional web page.</p>	<p>90% of students will prepare biographical information, career goals, and personal goals for e-portfolio presentation.</p>	
<p>3 Understand the importance of the State Dental Practice Act to a Dental Assistant.</p>	<p>80% of students will identify State Board Regulation # 13 as the primary law relating to expanded functions for dental assistants.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Assisting		
COURSE LEVEL: DAT 1214 Dental Materials		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course? 1 Prepare a mix of polycarboxylate cement as a luting agent.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured? 85% of students will manipulate the powder/liquid ratio to a luting consistency for cementation purposes.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Manipulate alginate impression material for study models.	90% of students will correctly measure, mix, and load trays for alginate impressions.	
3 Retain students through completion of this course.	At least 70% of students will complete this course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Assisting		
COURSE LEVEL: DAT 1323 Dental Science II		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the three basic embryonic cellular layers.	On a written test, 80% of students will correctly identify the three basic cellular layers.	
2 Identify the tissues of a tooth.	By preparing a visual aid, 90% of students will be able to label the tissues of a tooth.	
3 Retain students through completion of this course.	At least 70% of students will complete this course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/ Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Assisting		
COURSE LEVEL: DAT 1415 Chairside Assisting I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate the steps in assisting with a composite procedure.	100% will demonstrate proficiency by correctly completing the competency evaluation for assisting with a composite procedure.	
2 Chart and interpret charting symbols on patients via case based computer programs.	100% will complete 90% of the case based studies correctly on the computer.	
3 Demonstrate understanding of Hazard Communication Management.	On a written test, 100% will segregate 80% of waste into Biohazard sharps, medical, and non-regulated categories.	
4 Retain students through completion of the course.	At least 70% of students will complete this course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/ Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1423 Chairside Assisting II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify the baseline settings for inhalation anesthesia for dental procedures.	On a written test, 90% of students will correctly identify 40% nitrous oxide and 60% oxygen as the base line settings for inhalation anesthesia.		
2 Manipulate and place a periodontal dressing as a post-surgical procedure.	100% will demonstrate proficiency by correctly performing the steps for mixing and placing a periodontal dressing a preclinical setting.		
3 Prepare tray set-ups for 1 st and 2 nd visits of root canal therapy.	On a written test, 80% of students will correctly identify instruments and materials for 1 st and 2 nd visit root canal procedures.		
4 To retain students through the completion of this course.	At least 70% of students will complete this course.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Assisting Technology		
COURSE LEVEL: DAT 1513/DHT 1314 Radiology I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting and Dental Hygiene to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the relationship between X-ray wavelength and penetration.	On a written test, 80% will identify shortwave energies on the electromagnetic scale to be the most penetrating.	
2 Describe the characteristics of the interaction of ionizing radiation and tissue when the photoelectric effect occurs.	On a written test, 80% of students will cite an inner orbiting electron and no scatter radiation to identify the photoelectric effect.	
3 To retain students through completion of this course.	At least 70% of students will complete this course.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting, Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1612 Dental Health Education			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Prepare a diet score card on a patient.	On a written test, 80% of students will correctly determine daily averages of food, nutrient, and sweet intakes of a patient to prepare a diet score card.	85% (12 out of 14 students) correctly completed a diet "scorecard" for a patient	It was decided that students will complete a scorecard using practice sheets in a classroom setting.
2 Describe the role of bacterial succession in periodontal disease.	On a written test, 80% will correctly identify gram negative bacteria as the primary causative factor of periodontal disease.	85% (12 out of 14 students) correctly identified gram negative bacteria as the primary causative factor of periodontal disease	Instructors decided students will prepare a poster on the five stages of periodontal disease including the migration and colonization of gram negative bacteria
3 Describe the relationship of diet and dental caries.	On a written test, 80% will identify fermentable carbohydrates in a diet as a contributing factor to caries.	92% (13 out of 14 students) identified fermentable carbohydrates in a diet as a contributing factor to caries	It was decided that students will prepare a decay equation poster that will include sugary foods as part of the equation
4 Describe the role of fluoride in the prevention of decay in the general population	At least 70% of students will identify topical, systemic or ingestible fluoride as the number one decay preventive mechanism	78% (11 out of 14) identified topical, ingestible or systemic fluoride as the number one decay preventive mechanism	It was decided that students will prepare a one page report on fluoride deposition.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2017 013

<p>PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology</p> <p>PROGRAM: Dental Assisting</p> <p>COURSE LEVEL: DAT 1714 Practice Management</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Compute payroll taxes</p>	<p>80% of students will correctly demonstrate how to compute payroll taxes</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Demonstrate manual bookkeeping procedures</p>	<p>80% of students will correctly demonstrate proof of posting for manual bookkeeping</p>	
<p>3 Identify HIPAA requirements for a dental practice</p>	<p>90% of students will identify 3 areas of privacy requirements on HIPAA forms</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Assisting		
COURSE LEVEL: DAT 1816 Supervised Clinical Experience I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Observe and /or assist a dentist during a procedure.	100% of students will observe and /or assist a dentist during a procedure.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Students will maintain a professional manner and appearance at clinic.	100% of students will demonstrate a professional appearance and manner by achieving greater than 80% on evaluations performed by office personnel.	
3 Differentiate between various dental products used in offices.	100% of students will complete journal pages indicating various office products, components, and brand names.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of dental hygiene.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a technical program of study in dental hygiene to Pearl River Community College students.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will gain employment in the Dental Hygiene profession.	85% of graduates will be employed in the Dental Hygiene profession after graduation.		
2 The student will pass the written National Board for Dental Hygiene.	85% of graduates will successfully pass the National Board for Dental Hygiene.		
3 The student will pass the clinical exam of the Counsel of Interstate Testing Agencies (CITA) or the American Board of Dental Examiners (ADEX).	85% of graduates will successfully pass the clinical exam of CITA/ADEX.		
4 The student will be prepared to be successful for a career as a dental hygienist.	A minimum of 80% of students enrolled in the dental hygiene program will successfully complete dental hygiene student learning outcomes.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Hygiene		
COURSE LEVEL: DHT 1513 Periodontics		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Be able to explain the function of the four (4) tissues of the periodontium.	80% will be able to correctly explain the function of the four (4) tissues of the periodontium on a written exam	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Describe the clinical signs of gingival inflammation.	80% will be able to describe the clinical signs of gingival inflammation on a written exam.	
3 Be able to calculate the width of attached gingiva.	80% will be able to calculate the width of attached gingival on a written exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Hygiene		
COURSE LEVEL: DHT 2436 Clinic III		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Explain the purpose of Periodontal Screening and Recording (PSR).	80% will correctly explain on a written examination the purpose of PSR.	
2 Name the 5 codes/categories of PSR.	80% will correctly name on a written examination the 5 codes/categories of PSR.	
3 List and explain ways in which a dental imaging system (intraoral camera) can be used.	80% will correctly list and explain ways in which the intraoral camera can be used during a dental appointment.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Dental Hygiene		
COURSE LEVEL: DHT 2612 Dental Materials		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Be able to compare advantages and disadvantages of light and chemical cure composites.	80% will be able to correctly compare advantages and disadvantages of light and chemical cure composites.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 Be able to explain the importance of proper eye protection when light curing dental materials.	80% will be able to explain the importance of proper eye protection when light curing dental materials.	
3 Be able to list the steps in proper dental sealant placement.	80% will be able to list the steps in proper dental sealant placement.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Family and Consumer Sciences to students within the PRCC district.			
OBJECTIVES - Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.		
2 To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at PRCC for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.		
3 To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of student will successfully complete the desired student learning outcomes. It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

Early Childhood Education Technology:

The students will be able to outline the Mississippi Department of Health licensing guidelines for child care centers.

The students will design a budget and marketing plan for a child care center.

The students will analyze and identify the different areas of child development.

The student will develop lesson plans for a child care program.

Cosmetology

Student will demonstrate the knowledge of the laws, rules, and regulations controlling and cosmetology in Mississippi.

Student will execute the ability to implement the properties of the hair and scalp including professional hair treatments.

Students will demonstrate basic manicure, pedicure and skin care procedures.

Students will demonstrate the practical knowledge and skills, which are necessary for employment in Cosmetology.

Barbering

Student will demonstrate the knowledge of the laws, rules, and regulations controlling and Barbering in Mississippi.

Student will demonstrate the safe use of clippers, razors, shears, and combs.

Student will demonstrate procedure in providing a client with a haircut.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		<p>Student will describe how to successfully manage a barber/style shop.</p> <p>Related Studies</p> <p>Student will demonstrate accuracy in reading comprehension skills.</p> <p>Student will demonstrate accuracy in basic math skills.</p> <p>Student will demonstrate basic math skills without use of calculator.</p>		
4	<p>To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by C-pass or state board exam.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 2, 6	
PROGRAM: Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the district.			
PROGRAM OUTCOMES— Broad description of intended impact on students (program goals)		ASSESSMENT CRITERIA— Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS— Outcomes assessment (states how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will demonstrate the practical knowledge and skills, which are necessary for employment in the barbering profession including cutting, shampooing, and styling.	100% of students will correctly demonstrate barbering skills including cutting, shampooing, and styling as measured through instructor evaluation.	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance).
2	Students will pass the state board examination.	90% of students will receive a Certificate of Registration to practice barbering based on results from the state board.	

**PEARL RIVER COMMUNITY / COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Barbering		
COURSE LEVEL: BAV 1118 Basic Practices In Barbering		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will demonstrate the ability to discuss sanitation procedures as required by state board.	90% of students who complete this class will perform sanitation procedures as required by state board on practical tests.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>
2 The student will demonstrate the ability to demonstrate the safe use of equipment and various accessories.	90% of students who complete this class will demonstrate the safe use of equipment and various accessories according to state board, in instructor evaluations, hands on, Lab setting.	
3 The student will demonstrate the technique of using scissor, razor and electric clippers.	90% of students who complete this class will use scissors, razors and electric clippers according to state board regulations, in Lab setting, instructor supervision, and Practical Exams.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Barbering		
COURSE LEVEL: BAV 1218 Fundamental Practices In Barbering		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate the ability to discuss the purposes for analyzing a client's hair.	90% of students who complete this course will analyze a client's hair according to state board regulations.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to identify appropriate products to be used.	90% of students who complete this course will be able to identify appropriate products to be used in accordance to state board's regulations, through hands on, Lab setting and Instructor evaluation.	
3 The student will demonstrate the ability to explain hair texture, porosity, density, elasticity and the reasons for changes in hair color.	90% of students who complete this course will explain hair texture, porosity, density, elasticity and the reasons for changes in hair color according to state board regulations, written quiz, Lab setting and Instructor evaluation.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1318 Fundamental Practices in Barbering II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will explain and style chemically processed hair.	90% of students who complete this class will explain and style chemically processed hair as required by state board on practical tests.		
2 The student will demonstrate the procedures for doing wet and dry sanitizing procedures.	90% of students who complete this class will demonstrate wet and dry sanitizing procedures for as required by state board on practical tests.		
3 The student will identify the chemical actions of hair coloring and lightening.	90% of students who complete this class will identify the chemical actions of hair coloring and lightening procedures as required by state board on practical tests		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Barbering		
COURSE LEVEL: BAV 1418 Intermediate Practices in Barbering I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will define the various laws of color which serve as guidelines for color mixing.	90% of students who complete this class will define the laws of color which serve as guidelines for color mixing as required by state board on practical tests.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will perform hair analysis on client.	90% of students who complete this class will perform hair analysis as required by state board on practical tests.	
3 The student will demonstrate tinting of hair.	90% of students who complete this class will demonstrate tinting of hair as required by state board on practical tests	

**PEARL RIVER COMMUNI COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Cosmetology		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.		
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the Cosmetology profession, including the areas of: A. Hair B. Nails C. Skin	Instructor evaluation of student demonstration of Cosmetology skills in the areas of hair, nails, and skin.	
2 Students will pass the State Board Exam.	Students will receive a Certificate of Registration to practice cosmetology.	
3 To train students to be successful in the cosmetology field.	It should be noted that 2010-11 student learning outcomes will continue to be assessed during the 2011-12 and the 2012-13 academic years. The following student learning outcomes	

PEARL RIVER COMMUN COLLEGE ASSESSMENT
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	<p>will be among those included for assessment during the 2011-12 school year: 70% of students enrolled will successfully complete student learning outcomes.</p> <p>Student will develop and demonstrate a color service in accordance with a client's needs or expectation.</p> <p>The student will demonstrate the ability to change the hair structure using chemical hair texturizers.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Cosmetology		
COURSE LEVEL: COV 1122 Cosmetology Orientation		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The students will demonstrate the ability to describe the origins of the cosmetology industry.	70% of students who complete this program will describe the origins of the cosmetology industry on a written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
2 The students will demonstrate the ability to list the career opportunities for cosmetologist.	70% of students who complete this program will list the career opportunities for cosmetologists documented through field trip portfolio.	
3 The students will demonstrate characteristics of a healthy, positive attitude.	70% of students who complete this program will demonstrate the characteristics of a healthy, positive attitude, when working with the public by a skill checklist and observation of instructor.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Cosmetology		
COURSE LEVEL: COV 1245 Cosmetology Sciences I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.		
LEARNING OUTCOMES -- Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA --Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS -- Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to define hepatitis and Acquired Immune Deficiency Syndrome (AIDS) and explain how they are transmitted.	70% of students who complete this course will correctly define hepatitis and AIDS and explain how they are transmitted on a written test.	
2 The student will demonstrate the ability to define the types and classifications of bacteria.	70% of students who complete this course will define the types and classifications of bacteria as evidenced by written test.	
3 The student will demonstrate the ability to demonstrate how to safely sanitize and disinfect various salon tools and surfaces.	70% of students who complete this course will be able to safely sanitize and disinfect various salon tools and surfaces while working on the general public using an instructor checklist.	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Cosmetology		
COURSE LEVEL: COV 1255 Cosmetology Science II		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will be able to describe the structure and reproduction of various cells.	70% of students will be able to describe the structure and reproduction of various cells through written examinations and classroom discussion.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Students will be able to define tissue and identify the types of tissues found in the body.	70% of students will be able to define tissue and identify the types of tissues found in the body by giving visual and oral presentations in class.	
3 Students will be able to list and identify the 10 main body systems and explain their basic functions.	70% of the students will be able to identify the 10 main body systems and explain their basic functions through examination, lectures and audio visual learning tools.	

**PEARL RIVER COMMU. / COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1426 Hair Care I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>
1 The student will demonstrate the ability to name and describe the structures of the hair and root.	70% of students who complete this course will be able to name and describe the structure of the hair root by means of testing.		
2 The student will demonstrate the ability to list the five elements and principals of hair design.	70% of students who complete this course will list the five elements and principles of hair design on a written test.		
3 The student will demonstrate the ability to discuss the uses and benefits of various shampoos and conditioners.	70% of students who complete this course will orally discuss the uses and benefits of various shampoos and conditioners using an instructor created rubric.		
4 The student will demonstrate the ability to perform four basic haircuts.	70% of students who complete this course will perform four basic haircuts. The assessment will include a performance test and a written test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
PROGRAM: Cosmetology		
COURSE LEVEL: COV 1522 Nail Care I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Discuss the structure and composition of the nails.	85% of the students will be able to describe and locate each component of the nail structure using diagram.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Discuss the abilities that make a good nail technician.	85% of the students will demonstrate the abilities of a good nail technician through practical application.	
3 Discuss the safety precautions that must be followed when applying artificial nails.	85% of the students will demonstrate their knowledge of the safety precautions of artificial nail applications through teacher observation and practical application.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Early Childhood Education Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
PROGRAM OUTCOMES— Broad description of intended impact on students (program goals)		ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance).
1	Upon completion of this program, students will be able to identify occupational opportunities in Early Childhood Education Technology.	85% of students will be able to identify occupational changes in Early Childhood Technology based upon the Mississippi Career Planning and Assessment System (MS-CPAS) instrument.	
2	Upon completion of this program, students will be able to outline the standards and policy operations of the Mississippi Department of Health (MDH) for child care centers.	Upon completion of this program, 65% of students will satisfactorily outline the standards and policy operations of the MDH for child care centers based upon the MS-CPAS instrument.	
3	Upon completion of this program, students will be able to explain the different areas of development in children.	Upon completion of this program, 80% of students will be able to explain different areas of development of children according to MS-CPAS assessments.	
4	Upon completion of this program, students will be able to discuss factors contributing to children's physical and emotional health.	Upon completion of this course (or program), 90% of students will demonstrate the ability to discuss factors contributing to children's physical and emotional health based upon MS-CPAS assessment scores.	

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5	Upon completion of this program, students will be able to plan and implement child care curriculum.	Upon completion of this program, 70% of students will demonstrate ability to plan and implement child care curriculum based upon MS-CPAS assessment scores.		
6	To retain students until completion of the program.	75% of full time students will complete the program.		

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1113 Early Childhood Profession			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). <u>Make a CHANGE or IMPROVE.</u>
1 Explain the Early Childhood Education Technology program philosophy and policies.	80% of students will correctly explain program philosophy and policies as evidenced by chapter testing and from the final exam.		
2 Discuss early childhood education and child care movements to include history, theories, and practice.	70% of all students will correctly identify philosophers, theories, and practices as evidenced by chapter testing and from the final exam.		
3 Describe types of early childhood programs and employment opportunities.	80% of all students will correctly identify the various types of child care programs and will describe employment opportunities as evidenced by chapter		

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		testing and from the final exam.		
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<p>PROGRAM OF STUDY: Family and Consumer Sciences</p> <p>PROGRAM: Early Childhood Education Technology</p> <p>COURSE LEVEL: CDT 1214 Child Development I</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Identify and recognize the four major areas of development in preschool children.</p>	<p>80% of students will correctly identify and correlate the major areas of development as evidenced by chapter testing and test results from the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Demonstrate the responsibilities and role of the teacher.</p>	<p>60% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and test results from the final exam.</p>	

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Early Childhood Education Technology		
COURSE LEVEL: CDT 1314 Creative Arts for Young Children		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Identify developmentally appropriate art experiences for preschool children	90% of students will successfully compile a working portfolio of developmentally appropriate art activities as evidenced in successful submittal of 50 examples of appropriate art activities as compiled and reflected in Portfolio format.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Categorize appropriate music and movement experiences for young children.	90% of students will successfully compile a working portfolio of developmentally appropriate music activities as evidenced in successful submittal of 50 examples of song lyrics, illustrations and finger plays as compiled and reflected in Portfolio format.	

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<p>PROGRAM OF STUDY: Family and Consumer Sciences</p> <p>PROGRAM: Early Childhood Education Technology</p> <p>COURSE LEVEL: CDT 1343 Child Health and Safety</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Explain Universal Precautions.</p>	<p>80% of students will correctly explain Universal Precautions as evidenced by chapter testing and test results from the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Identify common communicable diseases.</p>	<p>70% of all students will correctly identify communicable diseases as evidenced by chapter testing and test results from the final exam.</p>	
<p>3 Recognize signs of child abuse and explain caregiver responsibility.</p>	<p>80% of all students will correctly identify the 4 types of abuse and will be able to explain caregiver responsibility as evidenced by chapter testing and test results from the final exam.</p>	

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Early Childhood Education Technology		
COURSE LEVEL: CDT 1713 Language and Literacy		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Explain how language is acquired.	80% of students will correctly explain how language is acquired as evidenced by chapter testing and test results from the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 Examine the four areas of language arts.	80% of all students will correctly identify four areas of language arts including listening, speaking, reading, and writing as evidenced by chapter testing and test results from the final exam.	
3 Demonstrate developmentally appropriate strategies for engaging young children with books.	80% of students will demonstrate appropriate strategies for engaging young children with books as evidenced by submitted lesson plan.	

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<p>PROGRAM OF STUDY: Family and Consumer Sciences PROGRAM: Early Childhood Education Technology COURSE LEVEL: CDT 2613 Methods and Materials</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Develop an organized schedule of activities in a group care setting.</p>	<p>80% of students will correctly develop a weekly lesson plan as evidenced by a project assignment and skill checklist.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Design developmentally appropriate environments for children in a group care setting.</p>	<p>70% of all students will design a developmentally appropriate classroom as evidenced using an instructor checklist.</p>	
<p>3 Examine various commercial curricula for young children.</p>	<p>80% of all students will identify the guidelines for selection of commercial curricula as evidenced by chapter testing and from the final exam.</p>	

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2915 Student Teaching I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 9. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers.	90% of students will successfully implement Developmentally Appropriate Practices (DAP) correctly as evidenced by Career Planning and Assessment System (CPAS) scores.	
2	90% of students will successfully implement Developmentally Appropriate Practice correctly as evidenced by CPAS scores.	75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.	
3	Students will successfully create a bulletin	80% of students will successfully create a	

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board.		bulletin board as evidenced by a rubric checklist.		
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Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM OF STUDY: Family and Consumer Sciences	
PROGRAM: Early Childhood Education Technology	
COURSE LEVEL: CDT 2925 Student Teaching II	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.	
STRATEGIC GOALS:	
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.	
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.	
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course? 1 Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers. 2 Students will demonstrate competent management skills for early childhood education programs.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured? 90% of students will successfully implement Developmentally Appropriate Practices correctly as evidenced by Career Planning and Assessment Center (CPAS) scores. 75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Related Studies			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To identify and provide remedial assistance to special populations students in the areas of Reading and Math.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a support component to students enrolled in the career and technical programs at PRCC.			
OBJECTIVES – Broad description of goals.		ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).
1	Upon completion of Related Studies reading class, students will be eligible to enroll in Psychology, Biology, and/or Oral Communication.	80% of students will have a semester average of C or higher as recorded by instructor on final grade report and enroll in Psychology, Biology, and/or Oral Communication.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
2	Upon completion of Related Studies math class, students will be eligible to enroll in Beginning Algebra.	80% of students will have a semester average of C or higher as recorded by instructor on final grade report and enroll in Beginning Algebra.	

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome). <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved). <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Begin implementation of assessment of student learning outcomes in courses.	Student learning outcomes will be evaluated in a minimum of two additional courses.		
2 To provide quality instruction in courses which will satisfy the fine arts and /or oral communication requirement of the core curriculum for both academic and technical programs of study.	A minimum of 60% of all students enrolled in Fine Arts and Communications core curriculum classes will successfully complete the Student Learning Outcomes.		
3 To provide quality instruction in courses which parallel the first two years of a Bachelors degree for majors in Art, Music, Theater and Speech/Communication.	A minimum of 60% of all students enrolled in Fine Arts and Communications classes for majors will successfully complete the Student Learning Outcomes.		
4 To provide a variety of cultural activities in the arts for PRCC students and the community through performances by student ensembles, guest recitals/concerts, student art exhibits, and drama productions.	At minimum of six fine arts events (art, music, dance, drama) will be presented each year. Attendance figures for all Fine Arts activities and events will be evaluated annually.		

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5	<p>To serve as ambassadors/recruiters for the college through performances by students and faculty in local, regional, state and national events.</p>	<p>Student and/or faculty will perform at a total of at least 10 events on the local, regional, state and national level each year.</p> <p>Continuing invitations for performances by PRCC students and faculty in local, regional and national events. Monitor enrollment and interest in student performing groups. Adjudication of performances in competitions.</p>		
6	<p>To retain students through completion of the course.</p>	<p>At least 70% of students enrolled at date of reconciliation will complete the course.</p>		

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<p>PROGRAM OF STUDY: Fine Arts and Communication</p> <p>INSTRUCTIONAL AREA: Music</p> <p>COURSE LEVEL: MUA 1521 Class Piano II</p>		<p>Supports PRCC Strategic Goal(s): 1, 2, 3, 5</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Students will play 5-finger scales with arpeggios and the I-IV-I-V7-I chord progressions (using the correct fingerings) in the following keys: F, B-flat, E-flat, A-flat, and D-flat.</p>	<p>Students will perform 5-finger scales in the identified keys with 80% or greater accuracy (instructor observation).</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 Students will play 1-octave scales with chord progressions (using the correct fingerings) in the following keys: C, G, D.</p>	<p>Students will perform 1-octave scales in the identified keys with 80% or greater accuracy (teacher observation)</p>	
<p>3 Students will harmonize simple RH melodies by adding the appropriate LH I, IV, V7 chords as dictated by chord symbols.</p>	<p>Students will perform RH melodies with the appropriate chords with 80% or greater accuracy (instructor observation).</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 1113 Music Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Students will attend a pre-approved, live musical performance and submit a written critique.	70% of students will attend a live performance and submit a written critique which addresses the musical elements, medium and style period(s) of the performance pieces.		
2 Students will identify the musical style period of selected listening examples.	60% of students will correctly identify the musical style period upon hearing selected listening examples on an aural examination.		
3 Students will visually identify the most common representative instruments from each family of musical instruments.	70% of students will visually identify representative instruments from each family of musical instruments.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 2223 Music Theory IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Analyze and realize harmonic progressions containing enharmonically reinterpreted chords.	Students will correctly analyze and notate musical examples containing enharmonically reinterpreted chords on an examination with 70% or greater accuracy.		
2 Analyze and identify modulation techniques.	Students will list and describe the six modulatory techniques and will provide harmonic analysis of the techniques from musical examples with 70% or greater accuracy.		
3 Analyze and realize harmonic progressions containing a variety of chromatically altered chords expressed by Roman numerals, figured basses, and lead-sheet symbols.	Students will correctly notate and analyze each of the following chromatically altered chords: Neapolitan 6 th , Augmented 6 th , mode mixture, secondary functions, and altered dominant chords on an examination with 70% or greater		

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		accuracy.		
4	Analyze/Identify some of advanced harmonic practices and techniques of the late 19 th century.	Students will notate/identify extended chords, altered dominant chords, and modal scales with 70% or greater accuracy.		

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Speech and Theater			
COURSE LEVEL: SPT 1113 Public Speaking			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will write coherent Commemorative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will effectively deliver the Commemorative Speech		
2 Students will write coherent Informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the four types of Informative Speeches.		
3 Students will write coherent Persuasive speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the three types of Persuasive Speeches.		

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Theatre			
COURSE LEVEL: SPT 2233 Theatre Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Asses a theatrical event and successfully communicate that assessment to others	70% will successfully attend a live or taped performance and submit a critique based on Aristotle's 6 elements of drama.		
2 Identify the key components and personnel of a theatrical production	70% will successfully identify theatrical components and personnel on an examination.		
3 Compare/contrast key elements and theatrical styles of various eras in theatre history	70% will successfully compare/contrast historic theatrical elements and styles on an examination.		
4 Describe notable influential theatre artists (playwrights, actors, educators, etc.)	70% will successfully describe influential theatre artists on an examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012 - 2013**

DEPARTMENTS: Science, Mathematics, and Business/Humanities and Social Sciences/Fine Arts and Communication/Health, Physical Education, and Recreation			
INSTRUCTIONAL AREA: General Education/University Parallel			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them. Supports PRCC Strategic Goal(s): 1, 3			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assure that graduates of Pearl River Community College possess the knowledge and skills generally expected of an educated person.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide general education which is essential to a quality academic program.			
DEPARTMENTAL OUTCOMES- Measurable indicators (More specific description of impact on student, faculty, staff, and community members)			
1	<p>Oral Communication Students will write coherent Informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>70% of students will accurately develop and deliver one of the four types of Informative Speeches.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
2	<p>Computer Literacy Identify basic terminology associated with computers including hardware, software, communications, and computer security.</p>	<p>70% of students who complete this course will identify 3 terms associated with hardware on the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
3	<p>Mathematics The student will solve linear equations and inequalities.</p>	<p>70% of students who complete this course will correctly solve a linear inequality on the final exam.</p>	
4	<p>Natural Sciences Describe the fundamental principles of cell biology</p>	<p>At the end of the lecture course, 60% of the students will identify the importance of cell organelles and their functions. This item will be assessed</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012 - 2013

		<p>on a common instrument prior to final exams.</p>		
5	<p>Social Sciences Students will distinguish the common features of three major psychological theories.</p>	<p>70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.</p>		
6	<p>Written Communication To use the recursive writing process to develop carefully organized, multi-paragraph essays, developing a thesis statement in response to specific reading assignments..</p>	<p>Under proctored testing conditions and given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.</p>		
7	<p>Wellness Identify the six dimensions of wellness.</p>	<p>70% of students who complete this course will identify the six dimensions of wellness. Testing will be done on the final exam.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 To provide quality instruction in the areas of health, physical education, and recreation that will meet the needs of all students enrolled in academic programs.	85% of students will indicate that classes offered meet their needs for graduation and transfer on the Campus Climate Survey.		
2 To provide exceptional and challenging activity classes, healthy information, and safe up-to-date exercise equipment to promote well-being and enhance quality of life.	85% of students will indicate an average or above score on the quality of activity classes, information, and equipment on the Campus Climate Survey.		
3 To provide up-to-date technology in the classrooms and lab to keep students engaged in the learning process.	85% of students will indicate an average or above score on technology in classrooms and lab on the Campus Climate Survey.		
4 To provide a safe and healthy environment suitable for exercise.	85% of students will indicate an average or above score on the Campus Climate Survey.		
5 To assess student learning outcomes in all Health, Physical Education, and Recreation courses.	100% of HPR courses will assess student learning outcomes beginning		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

6	To ensure that the Health, Physical Education, and Recreation curriculum meets with the approved articulation agreement.	Fall 2013.	100% of courses offered in the HPR department will be on the approved articulation agreement.	
7	To retain students through completion of the course.		70% of students enrolled at date of reconciliation will complete the course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1111/1121 and HPR 2111/2121 General Physical Education Activities I, II, III, and IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Record individual health-related physical fitness component levels as measured by a pre-assessment.	90% of students who enroll in this course will complete a pre-assessment. Students will submit results to their instructor upon completion of pre- assessment.		
2 Implement an exercise program designed to improve individual health-related physical fitness components as measured by a pre-assessment.	90% of students who complete this course will implement an individual exercise program designed to improve fitness levels. Exercise will be recorded and evaluated on exercise record.		
3 Identify and measure individual target heart rate (cardiorespiratory training zone).	90% of students who complete this course will be able to identify and measure their target heart rate. Target heart rate will be recorded on exercise record.		

**PEARL RIVER COMMU. / COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1213 Personal and Community Health			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify the six dimensions of wellness.	70% of students who complete this course will identify the six dimensions of wellness.		
2 Identify the factors associated with the prevention of both major infectious and non-communicable diseases.	70% of students who complete this course will identify a lifestyle factor related to the prevention of non-communicable diseases.		
3 Identify at least three essential nutrients; sources and functions.	70% of students who complete this course will be able to identify at least three essential nutrients; sources and functions.		

PEARL RIVER COMMU. / COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1551/1561 and HPR 2551/2561 Fitness and Conditioning Training I, II, III, and IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Record individual health-related physical fitness component levels as measured by a pre-assessment.	70% of students who enroll in this course will complete a pre-assessment. Students will submit results to their instructor upon completion of pre- assessment.		
2 Implement an exercise program designed to improve individual health-related physical fitness components as measured by a pre-assessment.	70% of students who complete this course will implement an individual exercise program designed to improve fitness levels. Exercise will be recorded and evaluated on exercise record.		
3 Identify and measure individual target heart rate (cardiorespiratory training zone).	70% of students who complete this course will be able to identify and measure their target heart rate. Target heart rate will be recorded on exercise record.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1571/1581 and HPR 2571/2581 Dance I, II, III, and IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Record individual health-related physical fitness component levels as measured by a pre-assessment.	70% of students who enroll in this course will complete a pre-assessment. Students will submit results to their instructor upon completion of pre- assessment.		
2 Implement an exercise program designed to improve individual health-related physical fitness components as measured by a pre-assessment.	70% of students who complete this course will implement an individual exercise program designed to improve fitness levels.		
3 Identify and measure individual target heart rate (cardiorespiratory training zone).	70% of students who complete this course will be able to identify and measure their target heart rate.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1751 and 1761 Nutrition and Wellness I & II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Design and implement a weight reduction or weight maintenance program.	70% of students who complete this course will be able to design and implement a weight reduction or weight maintenance program.		
2 Design and implement an individual exercise program using health-related physical fitness components (cardiorespiratory endurance, muscular endurance, and flexibility).	70% of students who complete this course will successfully design and implement an individual exercise program.		
3 Analyze and explain individual health-related physical fitness components as measured by a pre & post assessment.	70% of students who complete this course will be able to analyze and explain their individual health-related physical fitness components pre and post implementation of an exercise program.		
4 Calculate individual target heart rate (cardiorespiratory training zone) and explain why it is important.	70% of students who complete this course will be able to calculate and explain target heart rate.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 2213 First Aid and CPR			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Demonstrate the knowledge and skills necessary to act in an emergency situation.	70% of students who complete this course will explain how and when to act in an emergency situation.		
2 Demonstrate how and when to activate the emergency medical system (EMS).	70% of students who complete this course will explain how and when to activate the EMS.		
3 Demonstrate methods of self protection.	70% of students who complete this course will identify methods of self protection.		
4 Demonstrate lifesaving and life sustaining skills.	70% of students who complete this course will explain how and when to use lifesaving and life sustaining skills.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Assessment of student learning outcomes for courses taught in Humanities and Social Sciences will begin.	In the Humanities and Social Sciences Department, two additional courses will evaluate student learning outcomes in Spring 2012. 70% of outcomes on individual assessment charts within the department will be achieved.		
2 To prepare students to transfer and be successful in their studies and careers.	It should be noted that 2010-2011 student learning outcomes will continue to be assessed. In addition, the following courses will assess student learning outcomes during the 2011-2012 school year: English 1123 and History 2213. Monitor changes in upper level requirements to be sure we are offering appropriate courses to fit upper level requirements for degrees and careers.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

3	To maintain technology and supplies as needed by the instructors.	100% of needed supplies and technology will be provided for the department.	
4	To provide quality students services.	100% of the faculty will be involved in providing accurate, up-to-date academic advising to our students.	
5	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3
INSTRUCTIONAL AREA: English		
COURSE LEVEL: ENG 1113 English Composition I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 To use the recursive writing process to develop carefully organized, multi-paragraph essays, developing a thesis statement in response to specific reading assignments.	Under proctored testing conditions and given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 To identify and correct the following major sentence structure errors: sentence structure, verb, and pronouns usage.	During the proctored writing assessment described in #1, 70% of the students will produce sentences reflecting control of sentence structure, verb, and pronoun usage.	
3 To identify and correct other specific grammatical errors which occur in his/her writing.	After being shown marked errors in their proctored composition described in #1, 70% of the students will self-correct the problems such as comma usage.	
4 To identify and correct spelling and punctuation problems.	After reviewing current Standard English	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

		practices, 80% of students will apply those rules during the proofreading process of the proctored writing assignment described in #1.		
5	To compile a bibliography identifying sources for literary research, according to MLA format.	After learning college library resources and the MLA citation process, 70% of students will gather materials and produce a bibliography.		

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2012-2013**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: English			
COURSE LEVEL: ENG 1123 English Composition II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student demonstrates a general knowledge of the use of literary terminology and the understanding of content of examples of fiction, poetry, and drama.	70% of students will demonstrate a general knowledge of the use of literary terminology and the understanding of fiction, poetry, and drama content on major tests and final examination.		
2 Student demonstrates the ability to read critically and write analytically about literature.	70% of students will write essays that analyze specific examples of fiction, poetry, and drama.		
3 Student demonstrates the ability to read critically and write analytically about literature using appropriate secondary sources and documenting appropriately according to the MLA guidelines.	70% of students will write research-based essays that successfully analyze, interpret, evaluate, or explicate one or more works of literature.		

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<p>PROGRAM OF STUDY: Humanities and Social Sciences</p> <p>INSTRUCTIONAL LEVEL: Literature</p> <p>COURSE LEVEL: ENG 2423 World Literature I</p>		<p>Supports PRCC Strategic Goal(s): 1, 3</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 Student demonstrates a general reading knowledge of selected works from the ancient Greeks to Shakespeare.</p> <p>2 Student demonstrates the ability to analyze the prominent themes in a work of literature in essay format.</p> <p>3 Student demonstrates the ability to read and understand literary criticism.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>70% of students will demonstrate a general reading knowledge of selected works from the ancient Greeks to Shakespeare on major tests and comprehensive final examination.</p> <p>70% of students will be able to write essay answers to test questions requiring them to analyze prominent themes in a literary work.</p> <p>70% of students read a piece of literary criticism and then analyze the author's argument and discuss/critique said argument in the form of a class</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: EPY 2513 Child Psychology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will distinguish the common features of three major developmental theories.	70% of students who complete this course will be able to distinguish the common features of three major developmental theories through instructor-generated exams.		
2 Students will critique the contributions of nature and nurture in human development.	70% of students who complete this course will correctly critique at least two contributions of nature and nurture in human development through instructor-generated exams.		
3 Students will differentiate between the major socioemotional milestones in development.	70% of students who complete this course will correctly differentiate at least three socio-emotional milestones in development through instructor-generated exams.		
4 Students will identify the major stages prenatal development and birth.	70% of students who complete this course		

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2012-2013

		will correctly identify the major stages of prenatal development and birth through instructor-generated exams.		
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**PEARL RIVER COMMU / COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: HIS 1163 World Civilization I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Define and identify three major characteristics contributing to the development of civilizations.	60% of students will correctly define and identify the major characteristics contributing to the development of civilizations. Evaluation will be based on an instructor generated assessment tool.		
Differentiate between three significant interpretive periods of human history from ancient times to the 1500s.	60% of students will differentiate between three significant interpretive periods of human history from ancient times to the 1500s. Evaluation will be based on an instructor generated assessment tool.		
3 Identify three religious and philosophical beliefs originating in early world cultures.	60% of students will identify three religious and philosophical beliefs originating in early world cultures. Evaluation will be based on an instructor generated assessment tool.		

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PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Spanish			
COURSE LEVEL: MFL 1213 Spanish I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student demonstrates a general knowledge of basic Spanish terms for greetings and leave takings.	70% of students will be able to generate and respond to greetings and leave takings in Spanish. 70% of students will be able to recognize and form numbers, in amounts up to and including the millions, in Spanish.		
2 Student demonstrates ability to recognize and use numerical terms in Spanish			
3 Student demonstrates the ability to construct and use adjectives in Spanish.	70% of students will be able to construct and adjective(s) in Spanish to reflect gender and number of the adjective's corresponding noun(s).		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: PSY 1513 General Psychology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will distinguish the common features of three major psychological theories.	70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.		
2 Students will distinguish the common features of three abnormal behaviors.	70% of students who complete this course will correctly identify the common features of three major psychological disorders through instructor-generated exams.		
3 Students will be able to explain four basic research methods used by psychologists.	70% of students who complete this course will correctly distinguish four common research methods through instructor-generated exams.		
4 Students will correctly identify the role that the two main branches of human nervous system play in human behavior.	70% of students who complete this course will correctly distinguish components of the two main branches of the human		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

		nervous system through instructor-generated exams.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Industrial Technology to students within the PRCC district.			
OBJECTIVES - Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
<p>1. Insure we provide a curriculum with quality instruction in courses which will satisfy the needs of industry in Drafting, Instrumentation, and Electronics while meeting statewide standards.</p>	<p>A minimum of 70% of all students enrolled in the Industrial Technology Department core curriculum classes will successfully complete the student learning outcomes.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed during the 2011-2012 and the 2012-2013 academic years. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.</p> <p>Drafting and Design Technology:</p> <p>80% of students will apply proper techniques in technical drawings, and sketch and develop views of basic shapes.</p> <p>80% of students will use geometric constructions by constructing tangent arcs and lines.</p> <p>80% of students will correctly construct</p>		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
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	<p>orthographic projections showing a top view, front view, and right side view.</p> <p>Instrumentation Technology:</p> <p>80% of students will be able to explain the principles of PLCs.</p> <p>80% of students will be able to identify the different types of PLC hardware.</p> <p>80% of students will be able to explain the numbering systems, encoding/decoding, and logical operations.</p> <p>80% of students will be able to program all types of internal and discrete instructions.</p> <p>Electronics Technology:</p> <p>80% of students will be able to analyze a sine wave, and explain its characteristics and applications in AC circuits.</p> <p>80% of students will be able to use an oscilloscope to measure AC voltage and frequency.</p> <p>80% of students will be able to use multimeters to measure AC voltage and current.</p> <p>80% of students will be able to construct transformer circuits, and measure voltages and currents as calculated.</p>		
2	Place students in jobs related to their training.		
3	Students will prove their knowledge of applicable skills learned throughout the two year program in either Drafting, Instrumentation, or Electronics.	62% of the students will be required to successfully pass the MS-CPAS test at the completion of their required technical classes	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Drafting and Design Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student will demonstrate written and performance knowledge of CAD and GIS software and practice skills using surveying and GPS equipment. Students will demonstrate an understanding of construction estimating and drawing requirements and the skills needed to design and produce machine parts.	The Drafting and Design Technology Program evaluation will be based on the following data collected from student graduation surveys, enrollment and job placement. Enrollment 75%, Retention 75%, completion 75%, graduation 75% and job placement 75%.		
2 Students will demonstrate and master the technical skill necessary for employment in entry level positions as CAD Technician. These technical skills and required competencies are outlined in the State Department of Education Curriculum Framework.	The Drafting and Design Technology program will be evaluated based on job performance, the MS-CPAS test scores (70% passing), student evaluation of instructors and director and chair evaluations of instructors.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1114 Fundamentals of Drafting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 The student will demonstrate the ability to sketch and develop views of basic shapes.	100% of the students who complete this course will be able to recognize and draw basic shapes in design.		
2 The student will demonstrate the ability to properly use geometric construction.	85% of the students who complete this course will be able to correctly draw tangent arcs and lines.		
3 The student will demonstrate the ability to construct orthographic projection.	85% of the students who complete this course will be able to draw the three main views in orthographic projection.		
4 The student will demonstrate the ability to dimension objects properly.	75% of the students who complete this course will be able to properly place dimensions within drawings.		

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 123 Computational Methods for Drafting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will demonstrate the ability to utilize various measurement methods.	90% of the students who complete this course will be able measure distances and angles.		
2 The student will demonstrate the ability to apply industry data.	85% of the students who complete this course will be able to interpret graphs and charts.		
3 The student will demonstrate the ability to analyze complex geometric shapes.	80% of the students who complete this course will be able to calculate area using metric and English systems.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Instructional Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1133 Machine Design I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify the basic machining processes.	90% of the students who complete this course will be able to recognize basic machining symbols and the complete the process of machine drawings.		
2 The student will demonstrate the ability to create drawings of different types of fasteners.	85% of the students who complete this course will be able to correctly create blocks for different types of fasteners.		
3 The student will demonstrate the ability to prepare drawings for production.	75% of the students who complete this course will be able to construct and design a total set of working drawings for production using AutoCad.		
4 The student will demonstrate the ability to draw and prepare welding drawings with proper symbols.	85% of the students who complete this course will be able to interpret and create welding drawings with symbols for production.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1313 Principles of CAD			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The students will create, save, remove, and move files between folders and subfolders.	90% of the students that complete this course will be able to create, save, remove and move files between folders and subfolders. This will be done as a class assignment using a handout.		
2 Students will demonstrate the ability to insert tables into a drawing and edit the tables.	80% of the students who complete this course will be able to insert and edit tables on a test.		
3 The students will place and edit text on a drawing.	90% of the students who complete this course will be able to place text on a drawing and edit it. This will be done using a drawing assignment.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology				Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Drafting and Design Technology				
COURSE LEVEL: DDT 1323 Intermediate CAD				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
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1 Students will place dimensions on a drawing as per industry standards.	90% of the students completing this course will be able to apply dimensions to a drawing as per industry standards.			
2 Students will manipulate data between drawing files.	90% of the students who complete this course will be able to import and export drawing data and files.			
3 Students will develop a symbols library.	100% of the students will develop a symbols library.			

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1413 Elementary Surveying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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1 The student will demonstrate the ability to correct distance measurements for various field conditions.	75% of the students who complete this course will be able to correct distance measurements for various field conditions on an examination.		
2 The student will calculate the difference in elevation between various points.	100% of the of the students who complete this course will correctly calculate the difference in elevation between various points by using instruments.		
3 The student will demonstrate the ability to set up notes for differential leveling.	95% of the students who complete this course demonstrate the ability to set up notes for differential leveling field project.		
4 The student will demonstrate the knowledge needed to explain how to describe the direction of a line between two points.	90% of the students who complete this course will correctly explain how to describe the direction of a line between two points on a classroom assignment.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2163 Machine Design II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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1 The student will demonstrate the ability to sketch a given mechanical part.	100% of the students who complete this course will be able to sketch a given mechanical part using AutoCad in classroom activities.		
2 The student will demonstrate the ability to take and record measurements of the given part.	85% of the students who complete this course will be able to correctly record measurements of the given part using basic machine tools.		
3 The student will demonstrate the ability to construct and design a total set of working drawings.	75% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad.		
4 The student will demonstrate the ability to interpret and apply geometric tolerancing.	75% of the students who complete this course will be able to interpret and apply geometric tolerancing on classroom assignments.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology			Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2243 Cost Estimating			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
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1 The students will demonstrate the ability to determine material quantities for excavation.	80% of the students that complete this course will be able to calculate earthwork for excavation using data from a field survey.		
2 Students will prepare an estimate for the material required for a slab on grade foundation.	80% of the students that complete this course will correctly prepare a material list for a slab on grade foundation using information from a foundation plan.		
3 Students will identify and describe the essential elements of a contract.	80% of the students that complete this course will be able to identify and describe the essential elements of a contract on a test.		

**PEARL RIVER COMMUNA COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2343 Advanced CAD			
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1 The students will construct 3D solid models using solid primitives.	90% of the students that complete this course will be able to construct a 3D solid model using primitives.		
2 The students will use a variety of 3D visual styles display techniques.	90% of the students that complete this course will be able to use a variety of 3D visual styles display techniques.		
3 The students use grips and sub-object editing to alter 3D solid models.	90% of the students that complete this course will be able to edit 3D solid models using grips and sub-object editing commands.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2523 Pipe Drafting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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1 The student will demonstrate the ability to identify piping components and terms.	85% of the students who complete this course will be able to recognize pipe components and apply them properly to a design.		
2 The student will demonstrate the ability to construct a complete set of working drawings with pipe drafting.	75% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad.		
3 The student will demonstrate the ability to construct different views of pipes given certain data on specifications of pipe.	75% of the students who complete this course will be able to construct and design front and right side views of pipes along with elevation views using AutoCad.		
4 The student will demonstrate the ability to draw isometric drawings of pipe runs and fittings.	80% of the students who complete this course will be able to properly use isometric drawings to better show how pipes run through a plant.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s):	1, 3
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2623 Architectural Design II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will develop a drawing plan and use it to draw a plot plan.	80% of the students that complete this course will be able to draw a plot plan.		
2 Students will design and draw a foundation plan and details.	80% of the students that complete this course will be able to design and draw a foundation plan.		
3 Students will design and draw a floor plan.	80% of the students that complete this course will be able to design and draw A floor plan.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Drafting and Design Technology		
COURSE LEVEL: GIT 2123 Fundamentals of GIS		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Students will identify and work with the basic components of a GIS.	80% of the students that complete this course will be able to identify the basic components of a GIS.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> ..
2 Students will use and understand the difference between raster and vector files.	80% of the students that complete this course will be able to understand the difference between a raster and a vector file.	
3 Students will describe and document the uses of GIS in public and private agencies.	80% of the students that complete this course will be able to describe and document uses for GIS in public and private agencies.	

PEARL RIVER COMMUN COLLEGE ASSESSMENT

2012 – 2013

<p>PROGRAM OF STUDY: Industrial Technology</p>		Supports PRCC Strategic Goal(s): 1, 3, 7
<p>PROGRAM: Electronics Technology</p>		
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.</p>		
<p>PROGRAM OUTCOMES – Broad description of goals.</p>	<p>ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)</p>
<p>1 Students will demonstrate practical knowledge/ skills, Demonstrating the use of test equipment which is necessary for employment in entry level positions in the workforce as per state Electronics Technology Curriculum.</p>	<p><u>Measures and Standards Program Review Instrument</u></p> <p>90% retention in students taking the electronics technology program.</p> <p>90% of graduates will be employed in the industrial industry after completing the electronics technology program.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).</p>
<p>2 Students will demonstrate the technical knowledge to relate practical skills, including safety of test equipment. . Students must master the required competencies which are written, and practical applications for each of the electronics courses included in the Electronics Technology Curriculum.</p>	<p>70% of students will successfully pass the MS CPAS test.</p>	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1113 DC Circuits			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Demonstrate and practice general safety procedures in lab environments	Students who pass a written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate the ability to determine resistor types, value, tolerance, & power rating.	Students who complete this course will be able to state 75% of values of resistor color code by observing the color codes.		
3 Demonstrate ability to measure voltage, resistance, & current.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables voltage, current, & resistance.		
4 Interpret a schematic in relationship to a live circuit.	Student passing this course will be able to correctly interpret 80% of the symbols of a schematic diagram and troubleshoot and test a live circuit.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1123 AC Circuits			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Demonstrate and practice general safety procedures in lab environments.	Students who pass a written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate ability to measure ac voltage and frequency with an oscilloscope.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
3 Demonstrate ability to measure ac voltage & ac current using a digital multi-meter.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
4 Interpret a schematic in relationship to filter configurations.	Student passing this course will be able to correctly interpret 75% of the symbols of a schematic diagram using capacitive/ inductive filters.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1213 Digital Devices			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Demonstrate and practice general safety procedures in lab environments.	100 % of student will pass a written safety quiz before given assignments. Instructor must observe safety measured applied to all assignments.		
2 Perform mathematical operations using digital number systems.	75% of students will be able to pass written test of digital numbers systems.		
3 Classify logic gates and explain their functions.	75% of students will be able to demonstrate in the lab the ability to distinguish between different logic circuits and their functions.		
4 Explain the operation of basic counters and sequential logic circuits.	75% of students will pass a written test explaining the basic operations of counters and sequential circuits.		
5 Demonstrate and utilize proper bread-boarding and troubleshooting techniques.	75% of students will pass a hands-on test and properly demonstrate the ability to wire projects using components and a bread-board.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Electronics Technology		
COURSE LEVEL: EET 1323 Microprocessors		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
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RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Student will demonstrate the ability to describe the structure of a microprocessor using codes and acronyms.	70% of students will be able to decode codes and acronyms on a written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 Students will be able to describe the use of instruction sets and multilevel language programming.	70% of students will be able to complete instruction sets to run microprocessor on written and hands-on tests.	
3 Students will understand the principles and operations of a memory circuit.	70% of students will be able to conduct the operations of a microprocessor memory circuit on a written test.	
4 Students will be able to develop, execute, run, and debug programs.	70% students will be able to demonstrate the ability to write, execute, run, and debug a program in a lab exercise.	
5 Students will demonstrate the ability to utilize proper troubleshooting and bread-boarding techniques using a microcontroller.	70% student s will be able to demonstrate in the lab the ability to write, execute, run, and debug a program on the bread-board using a microcontroller.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Electronics Technology			
COURSE LEVEL: EET 1713 Drafting for Electronics Technology			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student will demonstrate the understanding of drafting fundamentals.	70% of students will demonstrate drafting fundamentals – instructor observation and on a written test.		
2 Student will demonstrate the understanding of symbols, components and references used in schematic and logic diagrams.	70% of students will identify symbols, components and references used in schematic and logic diagrams on a written test.		
3 Student will demonstrate an understanding of electronics drafting using CAD.	70% of students will demonstrate an understanding of electronics drafting using Computer Aided Design (CAD) as assessed by instructor observation.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Instrumentation Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Student will demonstrate both practical and written knowledge as outlined in the State Department of Education framework curriculum such as comprehension of basic laws governing control devices, and fluids, necessary for employment in their field.	100% - Students will be required to physically demonstrate safety procedures. 70% - Students will be required to take written tests demonstrating comprehension of fundamental skills necessary for gainful employment in their fields. 70% - Students will be required to demonstrate the ability to utilize testing equipment as mandated by individual class requirements.		
2 Students will demonstrate the applicable skills learned throughout the semester. Students will be required to describe and discuss various systems and their components. Further, the students will be tested on	70% - Students will be required to complete lab reports and field study reports demonstrating comprehension of nomenclature, system procedures, and appropriate applications.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

<p>their understanding of system operations and characteristics. Testing will include written and practical application of procedures described and demonstrate to them.</p>			
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**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

<p>PROGRAM OF STUDY: Industrial Technology</p> <p>PROGRAM: Instrumentation Technology</p> <p>COURSE LEVEL: ELT 1413 Motor Control Systems</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 5</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.</p>	<p>70% of students that complete Motor Control Systems will apply proper safety techniques for various types of circuits and components in the instructor's presence.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Student will diagram and wire a two-wire and three-wire motor control circuit with indicating pilot lights.</p>	<p>70% of students that complete Motor Control Systems will apply proper set up and operating techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.</p>	
<p>3 Student will troubleshoot a two-wire and three-wire motor control circuit with indicating pilot lights.</p>	<p>70% of students that complete Motor Control Systems will demonstrate troubleshooting techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: ELT 2613 Programmable Logic Controllers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). <u>Make a CHANGE or IMPROVE.</u>
1 The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.		
2 The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.		
3 The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.		
4 The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 1214 Fluid Power			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students shall be able to describe basic laws governing fluids.	70% of students that complete Fluid Power will either demonstrate competency in the instructor's presence and or explain concepts effectively on a written assignment.		
2 Student shall identify and draw symbols for hydraulics and pneumatics.	70% of students that complete Fluid Power will identify in the instructor's presence hydraulic components identified from a schematic as well as draw symbols.		
3 Student shall explain fluids as pertaining to the transmission of energy.	70% of students that complete Fluid Power shall effectively explain the process in written form.		
4 Student will explain the operation of flow, pressure, and directional control valves.	70% of students that complete Fluid Power will demonstrate the operation of said items for the instructor for a recorded grade as well as correctly answer questions concerning those items on written assignments.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2114 Controls Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be able to recognize and calculate heat transfer equations associated with temperature measurement devices.	70% of students completing Control systems 1 will be capable of correctly completing heat transfer equations. Students will demonstrate this ability through testing in the presence of the instructor.		
2 Students will be able to recognize and calculate pressure equations associated with pressure measurement devices.	70% of students completing Control Systems 1 will be capable of correctly completing pressure equations. Students will demonstrate this ability through testing in the presence of the instructor.		
3 Students will be able to troubleshoot various sensing devices and systems containing such devices.	80% of students completing Control Systems 1 will be capable of troubleshooting various sensing devices and systems. Students will demonstrate this ability through practical lab examinations in the presence of the instructor.		
4 Students will be able to describe and utilize data transmission devices associated with control systems.	70% of students completing Control Systems 1 will be capable of describing and utilizing data transmission systems. Students will		

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	demonstrate this ability through practical lab examinations in the presence of the instructor.		
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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2124 Control Systems 2			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to describe control valve characteristics.	Upon completion of the course, 75% of students will be able to describe control valve characteristics. The ability to do so will be measured through testing in the classroom.		
2 The student will be able to troubleshoot process control loops.	Upon completion of the course, 75% of students will be able to troubleshoot process control loops. Attainment will be measured through practical examinations in the laboratory.		
3 The student will be able to describe and implement advanced control methods.	Upon completion of the course, 75% of students will be able to describe and implement advanced control methods. Attainment will be assessed through testing in the classroom and laboratory.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s):	1, 3, 5
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2214 Calibration and Measurement			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will define terms associated with measurement and calibration procedures.	75% of students will be capable of defining terms associated with measurement and calibration procedures.		
2 The student will describe a standard calibration procedure.	75% of students will be able to describe a standard calibration procedure.		
3 The student will describe and perform specialized calibrations of differential pressure cells.	75% of students will be able to describe and perform specialized calibrations of differential pressure cells.		

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<p>PROGRAM OF STUDY: Industrial Technology</p> <p>PROGRAM: Instrumentation Technology</p> <p>COURSE LEVEL: MFT 1113 Introduction to Automation and Controls</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 5</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.</p>	<p>70% of students that complete Introduction to Automation and Controls will apply proper safety techniques for various types of circuits and components in the instructor's presence.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u></p>
<p>2 Student will demonstrate proper use and operation of test equipment including volt, current, and ohm meters.</p>	<p>70% of students that complete Introduction to Automation and Controls will apply proper set up and operating techniques for various types of test equipment in the instructor's presence for a recorded grade.</p>	
<p>3 Student will demonstrate proficiency in the use of a calculator including the use of International Scientific Units (SI) symbols and prefixes to describe electrical values, manipulate numbers in mathematical operations using scientific notation, engineering notation, and E notation.</p>	<p>70% of students that complete Introduction to Automation and Controls will demonstrate calculator proficiency as measured by a written examination.</p>	

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4	Student will explain manufacturing dynamics including identifying employer goals, employee responsibilities and benefits.	70% of students that complete Introduction to Automation and Controls will explain manufacturing dynamics as measured by a written examination.		
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<p>PROGRAM OF STUDY: Industrial Technology</p> <p>PROGRAM: Instrumentation Technology</p> <p>COURSE LEVEL: MFT 1123 Electrical Wiring</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 5</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>1 Students shall be able to apply general safety rules.</p>	<p>70% of students that complete Electrical Wiring shall explain and demonstrate safety rules and regulations for wiring near or on load centers and safety switches in the presence of the instructor and on written assignments.</p>	
<p>2 Student shall install and maintain raceways, conduit, and fittings.</p>	<p>70% of students that complete Electrical Wiring shall effectively identify and apply appropriate usage of raceways, conduit, and fittings in the instructor's presence.</p>	
<p>3 Student shall explain different types of three-phase service entrances, metering devices, main panels, raceways or ducts, subpanels, feeder circuits, and branch circuits according to electrical codes.</p>	<p>70% of students that complete Electrical Wiring shall explain said items on written assignments pulled directly from the National Electric Code (NEC).</p>	

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<p>PROGRAM: Medical Laboratory Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer an allied health program that upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.</p>			
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>1 The student will be employed in a Laboratory profession after completing their Clinical Education.</p>	<p>85% of the graduates will be employed in a laboratory profession after completing their clinical education.</p>		
<p>2 The student will be able to sit for the Medical Laboratory Technology (MLT) Board of Certification Exam and receive a passing score.</p>	<p>Upon graduation from the Medical Laboratory Technology Program, 75% of the graduating class will be successful in the passage of the MLT Board of Registry Exam.</p>		
<p>3 The student will successfully complete education in Hematology, Bloodbank, Chemistry, and Microbiology.</p>	<p>85% of the students graduating from the MLT program will achieve a satisfactory result on their Professional Evaluations in Hematology, Bloodbank, Chemistry, and Microbiology.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1112 Fundamentals of Medical Laboratory Technology; Phlebotomy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform a capillary puncture.	85% of the students will successfully perform a capillary puncture on a lab performance competency evaluation.		
2 The student will be able to perform basic microscopic operation.	85% of the students will successfully perform a basic microscopic operation on a competency evaluation.		
3 The student will be able to recognize the three main elements (red blood cells, white blood cells and platelets) in blood on a peripheral blood smear.	85% of the students will recognize blood elements on the peripheral blood smear competency evaluation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1212 Urinalysis; Body Fluids			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform a physical and chemical examination on urines.	85% of the students will perform physical and chemical exam on urines with correct interpretation using the physical and chemical competency lab evaluation.		
2 The student will be able to perform a microscopic exam and identify the significant structures in urine.	85% of the students will perform a microscopic exam and identify the significant structures in urine with correct interpretation using the microscopic competency lab evaluation.		
3 The student will be able to correlate urinalysis results with diseases.	85% of the students will correlate urinalysis results with diseases using the case study competency lab evaluation.		

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1314 Hematology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to correctly make slides for the CBC differential.	85% of the students will be able to make an acceptable peripheral blood smears for the CBC differential analysis.		
2 The student will be able to locate and correctly identify normal cells found in peripheral blood.	85% of the students will correctly perform differentials which correlate with preset criteria.		
3 The student will be able to correctly estimate a white blood cell count.	85% of the student's manual white blood cell estimate will correlate with the preset criteria.		

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PROGRAM: Medical Laboratory Technology				Supports PRCC Strategic Goal(s): 1, 3, 7, 8
COURSE LEVEL: MLT 1324 Hematology II				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .	
1 The student will be able to correctly perform a white blood cell count on a hemacytometer.	85% of the students will meet preset patient results for the manual WBC count on the hemacytometer using the manual unopette WBC competency lab evaluation.			
2 The student will be able to perform a prothrombin time on the coagulation instrument.	85% of the students will correctly complete a prothrombin time with accurate results which correlate with preset criteria.			
3 The student will be able to perform and interpret a complete blood count (CBC) differential.	85% of the students will correctly perform and analyze a CBC with accurate results which correlate with preset criteria.			
4 The student will be able to analyze and correlate the CBC differential with various diseases.	85% of the students will correctly diagnose diseases based upon CBC results which correlate with preset criteria.			

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1413 Immunology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to pipet correctly.	85% of the students will pipet correct amount when compared to standards provided by the instructor.		
2 The student will be able to perform an RPR test.	85% of the students will obtain correct results on the serology assay for syphilis according to preset criteria.		
3 The student will be able to perform the serology assay to detect infectious mononucleosis.	100% of the students will obtain correct results on the serology assay for infectious mononucleosis according to preset criteria.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1515 Clinical Chemistry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to locate and correctly identify the diagnostic structures observed in urine.	85% of the students will locate and identify significant findings and correlate the results with diseases which correlate with preset criteria.		
2 The student will be able to perform Glucose assays on the spectrophotometer.	85% of the students will perform glucose testing with accurate results which correlate with preset criteria.		
3 The student will be able to pipet standards and controls for creatinine assays.	85% of the students will obtain results that correlate with the package inserts provided by the manufacturer.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Medical Laboratory Technology				Supports PRCC Strategic Goal(s): 1, 3, 7, 8
COURSE LEVEL: MLT 2424 Immunohematology				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1 The student will be able to perform and interpret blood group testing (Group A, Group B, and Group O).	85% of the students will perform and interpret blood group testing (Group A, Group B, and Group O) reactions which correlate with preset criteria.			
2 The student will be able to perform and interpret cross matches.	85% of the students will perform and interpret cross matches which correlate with preset criteria.			
3 The student will be able to recognize clinical significant antigens and antibodies in pre-transfusion testing.	85% of the students will correctly interpret antibody panels for antibody identification which correlate with preset criteria.			
4 The student will be able to obtain recognize and resolve discrepancy results in Bloodbank testing.	85% of the students will recognize and resolve discrepancy results in Bloodbank testing which correlate with preset criteria.			

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2812 Parasitology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to prepare slides for fecal exam for parasites.	85% of the students will correctly prepare and examine a wet prep of feces based on instructor checklist.		
2 The student will be able to locate and correctly identify eggs, cysts, and larva in feces.	85% of the students will locate and correctly identify eggs, cysts, and larva in feces and correlate with the disease processes based on instructor designed quiz.		
3 The student will be able to locate and identify bloodborne parasites on a peripheral blood smear.	85% of the students will correctly locate and identify bloodborne parasites on a peripheral blood smear and correlate them with the disease based on instructor designed quiz.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2615 Pathogenic Microbiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to perform and correctly interpret a gram stain.	85% of the students will perform gram stains and recognize correct reactions for pathogenic organisms which correlate with preset criteria.		
2 The student will be able to recognize key colonial morphology of pathogenic organisms on microbiology medias.	85% of the students will correctly interpret colony morphology of pathogenic organisms on various nonselective, selective, and differential medias which correlate with preset criteria.		
3 The student will be able to name and interpret key biochemicals for Staphylococcus, Streptococcus, and enteric pathogenic organisms.	85% of the students will correctly name and interpret key biochemicals for Staphylococcus, Streptococcus, and enteric pathogenic organisms which correlate with preset criteria.		
4 The student will be able to obtain correct organism name when given unknowns to identify.	85% of the students will correctly identify unknown organisms which correlate with preset criteria.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

<p>PROGRAM: Medical Laboratory Technology</p> <p>COURSE LEVEL: MLT 2712 Medical Laboratory Technology Seminar</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.</p>	
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>
<p>1 The student will be able to identify areas of knowledge that should be targeted for further study in preparation for a certification exam.</p>	<p>85% of the students will utilize test results to identify areas of knowledge that should be targeted for further study in preparation for a certification exam by making at least 80% on the Board of Certification Mock exam.</p>
<p>2 The student will be able to demonstrate professionalism and prepare for the certification exam.</p>	<p>85% of the students will demonstrate professionalism and prepare for the certification exam by membership in the American Society of Clinical Pathologist professions organization.</p>
<p>3 The student will perform online testing to prepare for Board of Certification exam.</p>	<p>100% of the students will complete the online quizzes with Media Lab with 80% accuracy.</p>
	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>PROGRAM: Medical Laboratory Technology COURSE LEVEL: MLT 2724 Certification Fundamentals for MLT</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will be able to obtain passing marks on mock exams administered by PRCC MLT department.</p>	<p>85% of the students will obtain passing marks on mock exams administered by PRCC MLT department.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will be able to demonstrate a working knowledge of the clinical laboratory.</p>	<p>85% of the students will demonstrate a working knowledge of the clinical laboratory.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2916, 2926, 2936 Clinical Practice 1, 2, and 3			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to receive a satisfactory mark on the 3-week and 6-week evaluation by the teaching technologist.	60% of the students will receive a satisfactory mark on the 3-week evaluation by the teaching technologist. 85% of the students will receive satisfactory score on the 6-week evaluation by the teaching technologist.		
2 The student will be able to demonstrate the ability to think critically by gathering facts, generating insights, analyzing data, and evaluating information on case studies.	85% of the students will demonstrate the ability to think critically by gathering facts, generating insights, analyzing data, and evaluating information on case studies.		
3 The student will be able to demonstrate a working knowledge of the clinical laboratory.	85% of the students will demonstrate a working knowledge of the clinical lab.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT

2012-2013

<p>PROGRAM: Medical Radiologic Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer an allied health program that upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions, which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.</p>	
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <ol style="list-style-type: none"> 1 Perform effectively as entry-level radiographers. 2 Successfully write the ARRT examination for diagnostic radiographers. 3 The student will be prepared to pursue a baccalaureate degree or advanced level studies in a specialty area. 	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>75% of the graduates will be employed in x-ray technology after completion.</p> <p>Upon graduating 80% of the graduates will sit for and pass the ARRT exam in Radiography.</p> <p>Upon completion of the program, 90% of the graduates will be prepared to further their education as indicated by the graduation rate.</p>
<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RGT 1413 Imaging Principles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>
1 Differentiate between size and shape distortion.	80% of students will describe the difference between size and shape distortion through academic testing.		
2 Describe 4 different types of beam limiting devices.	80% of students will list and describe beam restrictors and their purpose.		
3 Explain the relationship between kVp and scatter and secondary radiation.	80% of student s will determine the effect kVp will have on secondary and scatter x-ray production.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RGT 1423 Digital Imaging			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Compare dynamic range to latitude of a screen/film receptor system to that of a digital radiography system	Through academic testing 85% of the students will demonstrate knowledge of these principles.		
2 Relate the receptor exposure indicator values to technical factors, system calibration, part/beam/plate alignment and patient exposure.	Through academic testing 85% of the students will demonstrate knowledge of the relationships of these items.		
3 Describe PACS and its function.	Through academic testing 85% of the students will show a clear understanding of the PACS function and its proper usage.		
4 To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
COURSE LEVEL: RGT 2912 Radiation Biology		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medical Radiologic Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Recognize the five stages of acute radiation syndrome.	80% of students will correctly choose the five stages in academic testing.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 Choose the three major types of Acute radiation syndrome.	80% of students will choose the Acute radiation syndrome from a list in academic testing.	
3 Choose the two major premises of the Law of Bergonie and Trabondeau.	80% of students will select the appropriate premises from a list in academic testing.	
4 To retain students through completion of the course.	At least 75% of students, enrolled at date of reconciliation will complete the course using statistics from end of course data.	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Associate Degree Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Upon completion of the program, the PRCC-ADN graduate will become licensed as a registered nurse.	80% of graduates will successfully complete the NCLEX-RN.		
2 Upon completion of the program, the PRCC-ADN graduate will be able to provide care to patients in a variety of health care settings.	Employers will report through communities of interest meetings and, employment surveys a 90% satisfaction with the graduates performance in providing care to patients in a variety of health care settings.		
3 Upon completion of the program, the PRCC-ADN graduate will be able to manage care of patients in a variety of health care settings.	Employers will report during communities of interest meetings and, employment surveys a 90% satisfaction with the graduates performance in managing care for patients in a variety of health care settings. ATI testing results will be at or above the national mean for managing care.		

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4	Upon completion of the program, the PRCC-ADN graduate will be able to recognize the importance of contributing to the discipline of nursing.	Graduates will pursue activities of professional development as identified on the graduate survey such as membership in professional organizations and continuing education.		
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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8	
PROGRAM: Associate Degree Nursing – Level I			
COURSE LEVEL: NUR 1111 Fundamentals of Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify therapeutic and non-therapeutic communication skills.	90% of all NUR 1111 students will correctly identify and analyze therapeutic and non-therapeutic communication skills on the nurse-patient interaction (process recording) assignment in clinical communication.		
2 The student will be able to demonstrate competency in wound care assessment.	90% of all NUR 1111 students will correctly assess a wound bed (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		
3 The student will be able to demonstrate competency in a skill using sterile technique.	90% of all NUR 1111 students will satisfactorily demonstrate the insertion of a urinary catheter using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 5, 6, 8	
PROGRAM: Associate Degree Nursing – Level 2			
COURSE LEVEL: NUR 1210 Medical Surgical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will be able to administer a subcutaneous injection.	95% of students who complete this course will successfully administer a subcutaneous injection to a simulated and/or a hospitalized patient.		
2 The student will accurately demonstrate prescribed medication calculations.	100% of students who complete this course will successfully calculate medications on the Medication Administration Test.		
3 The student will be able to demonstrate a cardiac physical assessment.	90% of students who complete this course will be able to successfully complete a cardiac physical assessment on a hospitalized patient.		
4 The student will be able to interpret the results of laboratory tests.	85% of students who complete this course will be able to accurately interpret 4-5 laboratory value questions on the final		

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		exam.		
5	The student will be able to administer a by mouth medication following the seven rights of medication administration.	100% of students who complete this course will successfully administer a by mouth medication to a simulated and/or hospitalized patient.		
6	The student will be able to monitor and administer intravenous medications following the seven rights of medication administration.	100% of students who complete this course will successfully monitor and administer intravenous medications to a simulated and/or hospitalized patient.		

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DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
INSTRUCTIONAL AREA: Associate Degree Nursing - Level II			
COURSE LEVEL: NJR 2104 Women's Health and Newborn Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curriculum for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). <u>Make a CHANGE or IMPROVE.</u>
1 The student will be able to demonstrate an accurate assessment on a postpartum patient.	Be assigned a postpartal patient to accurately palpate a fundus on the postpartal patient.		
2 The student will be able to demonstrate an accurate physical assessment of a newborn.	Be evaluated on being able to accurately count the heart rate and respirations on a newborn.		
3 The student will be able to identify community agencies which provide services for women and neonates.	Visit at least one agency in the community providing services to women and neonates.		

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<p>PROGRAM OF STUDY: Nursing Education PROGRAM: Associate Degree Nursing COURSE LEVEL: NUR 2107 LPN to ADN Bridge</p>		<p>Supports PRCC Strategic Goal(s): 1, 6, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.</p>		
	<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>
1	<p>The student will be able to demonstrate competency in a skill using sterile technique.</p>	<p>90% of all NUR 2107 students will satisfactorily demonstrate the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.</p>
2	<p>The student will be able to assess the patient's six basic needs.</p>	<p>90% of all NUR 2107 students will correctly demonstrate a complete head-to-toe physical assessment (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.</p>
3	<p>The student will be able to provide a safe, physical and psychosocial environment for the patient.</p>	<p>90% of the students in NUR 2107 will correctly demonstrate and identify safety precautions concerning patient care using the critical behaviors check-off sheet for medication administration.</p>
4	<p>The student will be able to</p>	<p>90% of the students will appropriately</p>
		<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome? USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>

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	demonstrate competency in shading syringes of appropriate dosage amounts.	shade syringes with correct medication amounts on the NUR 2107 dosage tests.	
5	The student will be able to demonstrate competency in the utilization of appropriate rounding rules for calculating medication amounts.	90% of the students will round correctly to the tenth and hundredth decimal place on the NUR 2107 dosage tests.	
6	The student will be able to list the rights of medication administration.	100% of the students will accurately list the rights of medication administration on the NUR 2107 dosage tests.	
7	The student will be able to demonstrate a complete physical assessment.	90% of students who complete this course will be able to successfully complete a physical assessment on a hospitalized/simulated patient.	
8	The student will be able to interpret the results of laboratory tests.	85% of students who complete this course will be able to accurately interpret 4-5 laboratory value questions on the final exam.	

- One student did not take Dosage Test # 3 therefore only 18 students were tallied for dosage learning outcomes (#4, 5, & 6).

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 5, 6, 8	
PROGRAM: Associate Degree Nursing			
COURSE LEVEL: Nursing 2115 Nursing Care of Children			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured? The student will:	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	The student will demonstrate a complete physical assessment of the pediatric patient.	100% of students who complete this course will successfully complete a physical assessment on a pediatric patient.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2	The student will use critical thinking in identifying nursing actions necessary to meet the pediatric patient's six basic needs.	100% of students will identify the six basic needs for the pediatric patient through the use of the nursing process.	
3	The student will be able to interpret and administer medications using the most appropriate method based on the pediatric patient's developmental level.	100% of students who complete this course will be able to successfully interpret and administer medications to the pediatric patient.	
4	The student will understand fetal heart circulation.	100% of students will diagram fetal heart circulation accurately on a test.	

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8	
PROGRAM: Associate Degree Nursing			
COURSE LEVEL: NUR 2203 Psychiatric/Mental Health Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>What</u> was level of attainment of outcome?
1	The student will be able to utilize principles of therapeutic communication in the care of patients experiencing alterations in mental/emotional health.	95% of all NUR 2203 students will present a process record of therapeutic communication between a patient and a staff member.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2	The student will be able to communicate assessments, interventions, and progress toward achieving patient expected outcomes.	95% of all NUR 2203 students who complete this rotation will complete a long care plan which includes assessments, interventions and expected patient outcomes.	
3	The student will be able to utilize critical thinking skills to provide accurate and safe nursing care to meet patient's needs.	95% of all NUR 2203 students will use critical thinking skills to provide accurate and safe nursing care.	
4	The student will utilize standards of nursing practice while interacting with individuals and groups.	95% of all NUR 2203 students will actively use standards of nursing practice.	

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8	
PROGRAM: Associate Degree Nursing – Level 4			
COURSE LEVEL: NUR 2209 Nursing VI			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Perform nursing skills competently and provide a safe physical and psychosocial environment for the patient.	95% of all NUR 2209 students will satisfactorily demonstrate accessing and de-accessing an implanted port and changing a central line dressing using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		
2 Perform nursing procedures accurately based on evidence-based practice with minimal supervision, without causing undue physical or psychological distress to the patient or significant others and continually evaluate the plan of nursing care as related to established goals and revise as necessary.	95% of all NUR 2209 students will receive a satisfactory clinical summative evaluation after 2 clinical rotations.		
3 Collaborate with other members of the health care team to solve problems and achieve patient outcomes and understand multiple dimensions of patient- centered care including	100% of all NUR 2209 students who participate in the preceptorship component will receive a satisfactory final		

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patient/family/community preferences and values, involvement of family and friends, and coordination and integration of care.	faculty evaluation.		
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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Practical Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to describe the basic organization and physiology of the body from the cellular level to the systemic level and be able to explain the function of each body system as well as the relationship that exists between them.	80% of all students who complete the practical nursing program will identify the body systems and their functions by correctly answering 8 of 10 related questions on the comprehensive final exam.		
2 The student will be able to demonstrate knowledge in relation to administering medications and dosage calculations for all routes of medication including intravenous.	80% of all students who complete the practical nursing program will correctly answer 8 of 10 questions related to medication administration and dosage calculation on the comprehensive final exam.		
3 The student will demonstrate/apply knowledge of scientific principles and technical skills necessary to perform nursing procedures in the lab or healthcare setting.	80% of students who complete the practical nursing program will correctly identify knowledge of appropriate, effective and safe action and interaction with clients and other members of the healthcare team in clinical and lab		

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		<p>situations by correctly identifying proper preparation, sequence, and follow-up in 8 out of 10 scenario questions on the comprehensive final exam.</p>		
4	<p>The student will identify stages of development across the lifespan including normal and alternate routes of nutrition.</p>	<p>80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.</p>		
5	<p>The student will identify ways to promote and support the emotional, mental, and social well-being of individual and groups of clients.</p>	<p>80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.</p>		
6	<p>The student will synthesize understanding of common major disease processes, associated diagnostic test, treatments, and procedures for each.</p>	<p>80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.</p>		
7	<p>Students will be successful in the Practical Nursing Program and NCLEX-PN (National Council of Licensure Exam – Practical Nursing).</p>	<p>80% of students will complete the certification program in Practical Nursing and will successfully pass NCLEX-PN for licensure on the first attempt.</p>		

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<p>PROGRAM OF STUDY: Nursing Education</p> <p>PROGRAM: Practical Nursing</p> <p>COURSE LEVEL: PNV 1213 Body Structure and Function</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will describe the basic organization and physiology of the body from the cellular level to the systemic level.</p>	<p>80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will describe the function of each body system and the relationship that exists between the body systems.</p>	<p>80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.</p>	
<p>3 The student will apply knowledge of body structure and function to provide safe and effective care.</p>	<p>80% of students who complete the course will correctly identify 8 out of 10 related questions (including scenario's and diagrams) on the final exam.</p>	

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1443 Nursing Fundamentals and Clinical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will identify the role of the practical nurse and other members of the healthcare team including the Licensed Practical Nurse (LPN) scope of practice, legal parameters, and ethical consideration.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 healthcare team role questions on the final exam.		
2 The student will demonstrate appropriate use of the nursing process, the importance of individualized care, and proper communication techniques.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 nursing, care, and communication questions on the final exam.		
3 The student will identify and demonstrate appropriate principles of pharmacology including basic drug knowledge and basic medication calculation and administration.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 pharmacology questions on the final exam.		

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4	The student will identify stages of development across the lifespan including care specific to geriatric clients.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 development questions on the final exam.		
5	The student will demonstrate understanding of basic nursing concepts including nutrition, elimination, mobility, oxygenation, and surgical care.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 basic nursing concept questions on the final exam.		
6	The student identify and demonstrate clinical and lab safety including standard precautions and infection control.	80% of all students who complete the course will correctly identify 4 out of 6 safety questions on the final exam.		
7	The student will demonstrate proper basic data collection and vital signs including appropriate follow-up for abnormal findings.	80% of all students who complete the course will correctly identify 4 out of 6 data collection and follow-up questions on the final exam.		

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PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1524 Therapy and Pharmacology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will safely start and manage an IV according to the clinical lab evaluation sheet in the nursing lab.	80% of students will correctly start and manage an IV according to the clinical lab evaluation sheet.		
2 Students will be able to list signs and symptoms of an IV infiltration.	80% of students will list signs and symptoms of an IV infiltration correctly.		
3 Students will be able to correctly identify medications specific to the scope of the LPN.	80% of students with answer 3 of 5 questions correctly on the final exam.		

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<p>PROGRAM OF STUDY: Nursing Education</p> <p>PROGRAM: Practical Nursing</p> <p>COURSE LEVEL: PNV 1682 Adult Health Nursing Concepts</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will correctly identify safe and effective care practices for the adult patients experiencing alterations in health or surgical conditions.</p>	<p>80% of students who complete the course will correctly identify 8 of 10 related questions on the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will correctly identify ways to promote early detection and prevention of common alterations in health.</p>	<p>80% of students who complete the course will correctly answer 3 of 5 related questions on the final exam.</p>	
<p>3 The student will correctly identify ways to promote the physical, emotional, and social well-being of patients experiencing medical surgical problems, disease processes and alterations in their health.</p>	<p>80% of students who complete the course will correctly answer 4 of 6 related questions on the final exam.</p>	
<p>4 The student will correctly perform safe and effective care practices for the</p>	<p>80% of students will score a minimum "satisfactory" on 3 of 4 related objectives on</p>	

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	patient experiencing a disease process, a medical surgical issue or any alteration of health.	the clinical evaluations.	
5	The student will correctly identify and plan ways to promote early detection or prevention of common alterations of health.	80% of students will score a minimum "satisfactory" on 3 of 4 related objectives on the clinical evaluations.	
6	The student will correctly implement and evaluate promotion of the physical, emotional, mental, and social well-being of patients experiencing any type of alteration in health.	80% of students will score a minimum "satisfactory" on 3 of 4 related objectives on the clinical evaluations.	

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<p>Program: Occupational Therapy Assistant</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To graduate a competent entry level Occupational Therapy Assistants.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Occupational Therapy Assistant in order to fulfill the mission statement for occupational programs at Pearl River Community College.</p>	
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to the Framework Curriculum.</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>85% of students will be retained from their freshman to sophomore years of training.</p> <p>85% of students will complete the program and graduate with their Occupational Therapy Assistant (OTA) degree.</p> <p>75% of graduates will find placement within the OTA profession within 2 months of graduation.</p> <p>85% of OTA graduates will maintain their placement in field of Occupational Therapy after 6 months following graduation.</p>
<p>2 Students will report overall satisfaction with program as per Student Assessment Tool.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

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		evaluation of instructors.		
3	OTA graduates will pass the national NBCOT exam.	85% of OTA graduates will pass their national (NBCOT) certification exam.		
4	Employers will report overall satisfaction with preparation of entry-level practitioners per Employer Satisfaction Survey.	Employers will rate graduate performance to a level of at least "3" out of possible "5" in all selected performance areas.		

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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1315 Kinesiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will identify selected boney landmarks on skeleton models.	Students will identify selected boney landmarks on skeleton models during written testing and lab practical testing at an 85% accuracy level.		
2 Students will identify selected muscles on human body models.	Students will identify selected muscles on human body models during written testing and lab practical testing at an 85% accuracy level.		
3 Students will identify selected actions of muscles at an 80% accuracy level.	During written testing of muscle functions, students will identify selected actions of muscles at an 80% accuracy level.		

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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1433 Occupational Therapy Skills II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate knowledge of selected physical agent modalities.	During modality testing, students will score an average of 80% proficiency level.		
2 Students will describe selected principles of therapeutic exercise.	Students will score at an 80% proficiency level in written testing on concepts of therapeutic exercise.		
3 Students will demonstrate principles of safe feeding of patients.	During feeding lab checkoff, 100% of students will demonstrate comprehensive application of basic feeding principles.		

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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8
COURSE LEVEL: OTA 1513 Group Process		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will be able to apply group leadership principles	85% of students will apply principles of seven steps approach to group leadership at a proficiency of 90% in actual lab application.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will identify elements of psychosocial treatment frameworks.	85% of students will identify characteristics of 4/5 selected psychosocial frameworks in the context of a multiple choice test.	
3 The student will demonstrate appropriate group planning.	85% of students will prepare a group planning sheet corresponding to the student's lab practical leadership activities at a proficiency of 90% with respect to elements presented in class.	

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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 2443 Occupational Therapy Skills III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate correct Manual Muscle testing procedure in Lab testing format.	Students will demonstrate correct Manual Muscle testing procedure in a Lab testing format at an 85% accuracy level.		
2 Students will demonstrate use of ultrasound and electrical stimulation modalities.	Students will demonstrate use of ultrasound and electrical stimulation modalities in a Lab testing format at an 85% accuracy level.		
3 Students will demonstrate correct use of an iontophoresis unit.	Students will demonstrate correct use of an iontophoresis unit in a Lab testing format at an 85% accuracy level.		

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PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 2813 Healthcare Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be able to differentiate eligibility, benefits, and selected details of Medicare Part A, Medicare Part B, and Medicaid and Medicaid	Students will differentiate eligibility and benefits and selected details of Medicare Part A, Medicare Part B, and Medicaid with 80% accuracy in a multiple choice testing format.		
2 Students will be able to describe a health issue affecting large populations in moderate detail.	80% of students will describe a health issue affecting large populations in moderate detail in a discussion format.		
3 Students will be able to identify selected characteristics of various health care environments.	Students will be able to identify selected characteristics of various health care environments with 80% accuracy in a multiple choice testing format.		

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PROGRAM OF STUDY: Occupational Training		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
OJECTIVES - Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 To provide a curriculum with quality instruction in courses which will satisfy the needs of industry and meet statewide standards.	<p>A minimum of 70% of all students enrolled in the Occupational Training core curriculum classes will successfully complete the student learning outcomes for the selected courses.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:</p> <p>Construction Management:</p> <p>70% of students will correctly demonstrate the ways of returning overhead costs in the bid.</p> <p>70% of students will correctly prepare a materials estimate for a construction bid.</p> <p>70% of students will correctly prepare a</p>		

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	<p>labor estimate for a construction bid.</p> <p>70% of students will correctly prepare an equipment estimate for a construction bid.</p> <p>Electrical:</p> <p>70% of students will correctly identify residential and commercial symbols used on drawings.</p> <p>70% of students will correctly design and wire switching circuits using the three basic types of switches.</p> <p>70% of students will correctly solve for unknown voltage, current, resistance and power values using ohm's law.</p> <p>70% of students will correctly design draw and wire 2 and 3 wire motor control circuits</p> <p>Heating, Air Conditioning, and Refrigeration :</p> <p>70% of students will correctly demonstrate the relationship of pressures and fluids at saturation temperatures.</p> <p>70% of students will correctly explain compound gauges.</p> <p>70% of students will correctly convert cooling capacity from tons of refrigeration to Kilo-watts (K.W.) and British thermal units/hour (Btu/h) to kW.</p> <p>70% of students will correctly demonstrate and describe the elements of Environmental Protection Agency and Occupational Safety and Health Administration safety regulations and first aid.</p> <p>Welding:</p> <p>70% of students will correctly perform safety</p>		
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		<p>inspections of equipment and accessories.</p> <p>70% of students will correctly demonstrate safety rules required in the industrial workplace.</p> <p>70% of students will correctly make minor external repairs to equipment and accessories.</p> <p>70% of students will correctly set up shielded metal arc welding operations on carbon steel.</p>		
2	To place students who successfully complete Occupational Training programs.	<p>Job placement for Occupational Training is measured by follow up. Follow up records are kept in the counselor's office.</p>		
3	To instruct students through curricula which have been created by the combined efforts of the Mississippi State University Research and Curriculum Unit an instructors from all programs in the State.	<p>60% of the students will demonstrate practical knowledge and skills that are necessary for employment in entry level positions in the workforce as determined by C-PAS exam.</p>		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Student will demonstrate practical knowledge and skills such as Engine repair, alignment, and electrical diagnosis operations which are necessary for employment in entry level positions in the workforce.	70% of completing students will pass and obtain NATEF certification.		
2 Students will demonstrate practical skills needed to master diagnostic test equipment.	90% of students must master diagnostic equipment, and must pass hands-on testing in lab shop observation.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1124 Basic Electrical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will show proficiency in basic electrical.	Testing – 60% will show proficiency in basic electrical on an Automotive Service Excellence Standard (ASE) style chapter test.		
2 Students will demonstrate the ability to repair basic electrical systems.	60% of all students will repair basic electrical systems and evaluation done by observation.		
3 Student will perform basic electrical repair.	60% of students must demonstrate the ability to perform basic electrical repair on an exam with ASE questions.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1134 Advanced Electrical Electronic Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and apply advanced electrical principles in the auto shop.	70% of students will display a working knowledge of basic electrical on a standard test and by observation in a shop setting.		
2 Explore employment opportunities and responsibilities in the auto electrical field.	70% of all students will explore opportunities and requirements necessary to work in an automotive shop in electrical automotive field.		
3 Know basic electrical skills.	70% of students must demonstrate the ability to identify basic electrical terms.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Automotive Mechanics Technology		
COURSE LEVEL: ATT 1315 Manual Drive Trains/Transaxles		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will perform proper removal procedures of manual transmissions.	80% of students will perform proper removal procedures of manual transmissions as determined by lab observation.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will properly remove, replace, and adjust clutch components.	80% of students will properly remove, replace, and adjust clutch components as determined by lab observation.	
3 Student will perform engine repair.	60% of students must demonstrate the ability to perform engine repair on the final exam with ASE style questions.	

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2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1424 Engine Performance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).) . Make a CHANGE or IMPROVE.
1 Student will show proficiency in engine performance ATT 1424. By diagnosing noise and vibration concerns	Testing – 70% will pass the Automotive Service Excellence Standard (ASE) style test.		
2 Student will demonstrate the ability to diagnose and repair engine performance related tasks.	70% of students will diagnose and repair performance problems. Evaluation will occur through observation.		
3 Student will perform engine performance tasks.	70% of students must demonstrate the ability to perform engine performance tasks on an ASE style test.		

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2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Automotive Mechanics Technology		
COURSE LEVEL: ATT 1715 Engine Repair		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).) . Make a CHANGE or IMPROVE.
1 Student will show proficiency in engine repair.	Testing – 70% will pass the Automotive Service Excellence Standard (ASE) style chapter written test.	
2 Student will demonstrate the ability to repair engine assembly.	70% of students will repair an engine. Evaluation done by observation of hands-on tasks.	
3 Student will perform engine repair.	60% of students must demonstrate the ability to perform engine repair on the final exam with ASE style questions.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1811 Introduction, Safety, and Employability Skills			
MISSION STATEMENT : Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION : To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES- Measurable indicators (more specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Identify and apply safety in the auto shop. Describe how to avoid workplace accidents.	80% of students will display a working knowledge of safety on a standard safety test and by observation in a shop setting.		
2 Explore employment opportunities and responsibilities.	80% of all students will contact three places of business and write a report about the opportunities and requirements necessary to work in an automotive shop.		
3 Design a resume and complete a job application.	80% of students must demonstrate the ability of writing a resume with emphasis on accuracy of information to be determined by evaluation of resume.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2325 Automatic Transmissions and Transaxles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will list the common characters of modern automatic transmissions.	80% of students will correctly list the common characters of modern automatic transmissions as determined by test.		
2 The student will properly diagnose common automatic transmission problems.	80% of students will properly diagnose common automatic transmission problems as determined by lab observation.		
3 The student will identify internal codes in modern automatic transmissions.	80% of students will properly identify internal codes in modern automatic transmissions as determined by lab observation.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2335 Steering and Suspension			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Explore general suspension and steering diagnosis.	80% of students must display the ability to diagnose and repair suspension and steering concerns in lab. To be determined by observation of student in shop setting.		
2 Perform standard alignment diagnosis and properly align an automobile.	75% of students must be able to perform a four wheel performing a four wheel alignment. Grade will be determined by observation.		
3 Explore wheel and tire diagnosis and repair.	85% of all students must define the alignment angles and their effect on steering stability. To be determined by testing using ASE style questions.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Automotive Mechanics Technology		
COURSE LEVEL: ATT 2444 Engine Performance III		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will perform scan diagnostics on engines.	80% of students will properly perform scan diagnostics on engines as determined by lab observations.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
2 The student will conduct preliminary checks on onboard diagnostics gen-2 processors.	80% of students will properly conduct preliminary checks on onboard diagnostics gen-2 processors as determined by lab observation.	
3 The student will diagnose and repair related faults.	80% of students will properly diagnose and repair related faults as determined by lab observation.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 2, 6	
PROGRAM: Brick, Block and Stonemasonry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block and Stonemasonry to students within the district.			
PROGRAM OUTCOMES– Broad description of intended impact on students (program goals)	ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes assessment (states how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the brick, block and stonemasonry profession.	70% of the graduating students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions which will be assessed by means of final exams and instructor observation.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with brick, block, and stone masonry as determined by final exams in the pertinent areas.		
3 To provide an individual the ability to find employment in a related work area.	60% of completers will find employment in related workforce as determined by job placement follow-up.		
4 Student will be successful in the Brick, Block and Stone Masonry program.	A minimum of 70% of all students enrolled in the Brick, Block and Stone Masonry program will successfully complete the student learning outcomes for the selected		

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	<p>courses.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:</p> <p>The student will demonstrate the ability to read a carpenter's rule to 1/16th accuracy.</p> <p>The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.</p> <p>The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.</p> <p>The student will demonstrate the ability to mix mortar to specifications (hand & machine)</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1115 Brick and Block Laying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will demonstrate the ability to establish, build and erect corner leads.	70% of students who successfully complete this course will establish, build and erect corner leads to instructor specifications.		
2 The student will demonstrate the ability to lay brick/block to line.	70% of students who successfully complete this course will lay brick/block to line according to instructor's specifications.		
3 The student will demonstrate the ability to set closures on a masonry course.	70% of students who successfully complete this course will set closures of brick/block on a masonry course according to instructor's specifications.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Brick, Block, and Stonemasonry		
COURSE LEVEL: BBV 1215 Masonry Construction		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate the ability to mix mortar to specifications (hand & machine)	70% of student who complete this course will mix mortar by both hand & machine mortar mixer according to instructor specifications.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to install concrete reinforcement.	70% of students who successfully complete this course will install concrete reinforcement to instructor's specifications.	
3 The student will demonstrate the ability to set up the safe & efficient work area.	70% of students who successfully complete this course will set up a safe & efficient work area according to instructor specifications.	
4 The student will demonstrate the ability to prepare mortar for stone masonry	70% of students who successfully complete this course will prepare mortar for stone masonry project according to instructor's specifications.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1223 Blueprint Reading and Estimating			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to read a carpenter's rule to 1/16 th accuracy.	70% of students who successfully complete this course will read a carpenter's rule to 1/16 th accuracy according to instructor's specifications.		
2 The student will demonstrate the ability to read a foundation plan.	70% of students who successfully complete this course will read a foundation plan according to instructor's specifications.		
3 The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.	70% of students who successfully complete this course will estimate blocks, bricks, mortar and sand for a specific project according to instructor's specifications.		
4 The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.	70% of students who successfully complete this course will estimate miscellaneous materials for a masonry construction project according to instructor's specifications.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1313 Tools, Equipment, and Safety			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will be able to identify and use masonry tools and equipment.	70% of completers will demonstrate the ability to properly use masonry tools and equipment with evaluation by instructor.		
2 The student will be able to explain safe work practices for the masonry shop and job site.	70% of completers will be able to explain safe work practices for the masonry shop and job site according to Occupational Safety and Health Administration (OSHA) and Environmental Protection Agency (EPA) regulations with evaluation by instructor.		
3 The student will be able to demonstrate the ability to care for the tools and equipment in the masonry shop.	70% of completers will demonstrate proper care for masonry tools and equipment in the shop with evaluation by instructor.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1425 Advanced Block Laying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate safety procedures for layout and construction of block columns, piers, and various walls.	70% of completers will demonstrate proper safety procedures for layout and constructions of block columns, piers, and various walls with evaluations by the instructor.		
2 The student will describe and perform procedures to layout and construct block columns.	70% of completers will be able to describe and perform procedures to layout and construct block columns to instructor specifications with instructor evaluation.		
3 The student will explain and apply procedures to lay out hollow block pier.	70% of completers will demonstrate the ability to lay out a hollow block pier to instructor specifications with evaluation by instructor.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Brick, Block, and Stone Masonry		
COURSE LEVEL: BBV 1525 Advanced Brick Laying		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate safety procedures for layout and construction of brick columns, piers, and various walls.	70% of completers will demonstrate proper safety procedures for layout and constructions of brick columns, piers, and various walls with evaluations by the instructor.	
2 The student will describe and perform procedures to layout and construct brick columns.	70% of completers will be able to describe and perform procedures to layout and construct brick columns to instructor specifications with instructor evaluation.	
3 The student will explain and apply procedures to lay out hollow brick pier.	70% of completers will demonstrate the ability to lay out a hollow brick pier to instructor specifications with evaluation by instructor.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1623 Chimney and Fireplace Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will utilize safety procedures to lay out and construct fireplaces and chimneys.	70% of students who successfully complete this course will be able to lay out and construct fireplaces and chimneys with evaluations by the instructor.		
2 The student will be able to describe and perform procedures to construct chimneys with mantel and hearth to specifications.	70% of students who successfully complete this course will perform procedures to construct chimneys with mantel and hearth with evaluations by the instructor.		
3 The student will explain and apply procedures to construct chimneys to specifications	70% of students who successfully complete this course will apply procedures to construct fireplaces or chimneys for a specific project with evaluations by the instructor.		
4 The student will follow procedures for refractory masonry. Layout, prepare, and demonstrate procedures for layout using refractory materials.	70% of students who successfully complete this course will estimate refractory materials for a masonry construction project with evaluations by the instructor.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1723 Arch Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will gain advanced experiences in layout and construction of arches	70% of students who successfully complete this course will establish layout and construction of arches to instructor specifications.		
2 The student will describe and explain the history and development of arches.	70% of students who successfully complete this course will describe the different types of arches to instructor's specifications.		
3 The student will be able to explain the techniques utilized in developing arches to include cutting and shaping of various masonry units.	70% of students who successfully complete this course will develop the ability to build brick and stone arches according to instructor's specifications.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1823 Steps, Patios, and Brick Floors			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to construct steps, using a framing square with 2 and 4 foot levels	70% of students who successfully complete this course will establish and build brick patios.		
2 The student will demonstrate the ability to construct patios by leading a brick guideline.	70% of students who successfully complete this course will successfully build brick patios by guideline.		
3 The student will demonstrate the ability to construct brick floors using different patterns such as a "running bun", "basket weave", or "herring bone".	70% of students who successfully complete this course will be able to construct brick flooring.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Management Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing & Machining Technology to students within the PRCC district.			
<p>Program Outcomes - Measurable indicators (More specific description of impact on student.) WHAT should a student, know, think, or be able to do upon completion of program/course.</p>	<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student). HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance) Make a CHANGE or IMPROVE.</p>
<p>1 Student will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in Construction Management. Students will apply leadership skills and related academic knowledge needed to be a viable member of the workforce.</p>	<p>70% of all students will be able to demonstrate practical knowledge and skills of an entry level construction manager. Knowledge and skills will be assessed by means of final exams and performance evaluations.</p>		
<p>2 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in safety and related construction fields. Students will demonstrate knowledge of OSHA (Occupational Safety and Health Administration) standards.</p>	<p>70% of all students will be able to demonstrate practical knowledge and skills of an entry level Safety Technician or Construction professional. Knowledge of OSHA standards will be assessed by means of a 30 hour OSHA class followed by an examination of what was learned. Knowledge and skills will be assessed</p>		

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3	<p>Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions as a material inspector and tester. Students will explain the properties, placement, and test of different construction material by the use of ASTM (American Society for Testing and Materials) standards.</p>	<p>70% of students will be able to demonstrate practical knowledge and skills of an entry level material specialist. Knowledge of material inspection and test will be assessed by means of final exams and standardized ASTM testing procedures.</p>		
4	<p>Students will complete NCCER (National Center for Construction Education and Research) Certification in Core Curriculum, Carpentry Level 1, and Carpentry Level III.</p>	<p>70% of students will complete NCCER Certification in Core Curriculum, Carpentry Level 1, and Carpentry Level III.</p>		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Management Technology			
COURSE LEVEL: CON 1113 Survey of Modern Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Create and show a power point presentation of a major construction project that has taken place in the modern age.	80% of students will correctly create and show their power point presentation before a class of their peers. Knowledge and skills will be assessed using a performance evaluation of their presentation.		
2 Illustrate the construction process from the idea to the closeout phase.	70% of students will correctly illustrate the construction process from the idea to the closeout phase. Knowledge and skills will be assessed using written exams.		
3 Plan and build a project as a construction team.	70% of students will correctly plan and build a project as a construction team. Knowledge and skills will be assessed using a performance evaluation of the team/teams.		
4 Complete NCCER Certification in Core Curriculum. (NCCER National Center For Construction Education and	80% of students will complete NCCER modules and receive a certification in Core Curriculum. Knowledge and skills will be		

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	Research).	assessed using multiple choice exams and performance exams from NCCER guidelines.		
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2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Construction Management Technology		
COURSE LEVEL: CON 1213 Construction Materials		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Describe how soil relates to construction. Define Compaction and its applications. Visually classify soils.	70% of students who complete this course will correctly be able to describe the different types of compaction for different classes of soils. Knowledge and skills will be assessed using field performance exams as well as written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Explain the properties, placement, and tests for Portland cement concrete.	70% of students who complete this course will correctly be able to identify, place and test Portland cement concrete. Knowledge and skills will be assessed using field and lab exams as well as written test.	
3 Describe the uses of steel as a building component.	70% of students who complete this course will correctly be able to identify the uses of steel as a building component. Knowledge and skills will be assessed using lab exams well as written test.	
4 Describe the uses of wood as a	70% of students who complete this course	

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	building component. Construct using wood as a building component.	will correctly be able to identify and construct using wood building materials. Knowledge and skills will be assessed using lab and field exams as well as written test.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Construction Management Technology		
COURSE LEVEL: CON 1222 Plans and Documents		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Interpret Construction Prints.	70% of students who complete this course will correctly interpret a set of construction prints. Knowledge and skills will be assessed using performance exams, and written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
2 Interpret Construction Specifications.	70% of students who complete this course will correctly interpret a set of construction specifications. Knowledge and skills will be assessed using performance exams and written test.	
3 Describe Construction Contract Documents.	70% of students who complete this course will correctly interpret and describe different contract documents. Knowledge and skills will be assessed using written test.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Construction Management		
COURSE LEVEL: CON 1233 Construction Systems I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Describe the construction applications of wood and the fasteners needed to construct with wood as per NCCER(National Center for Construction Education and Research) standards.	70% of students will correctly describe the applications of wood and fasteners needed to construct with wood as per NCCER(National Center for Construction Education and Research) standards. Knowledge and skills will be assessed by means of performance and written exams.	
2 Demonstrate the safe use of hand and power tools used in residential and commercial construction as per NCCER(National Center for Construction Education and Research) standards.	80% of students will correctly demonstrate the safe use of hand and power tools used in residential and commercial construction as per NCCER(National Center for Construction Education and Research) standards. Knowledge and skills will be assessed by means of performance and written exams	
3 Demonstrate wood framing techniques used in residential and commercial construction as per	80% of students will correctly demonstrate wood framing techniques used in residential and commercial construction as	

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	<p>NCCER(National Center for Construction Education and Research) standards.</p>	<p>per NCCER(National Center for Construction Education and Research) standards. Knowledge and skills will be assessed by means of performance and written exams</p>		
<p>4</p>	<p>Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level One.</p>	<p>70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level One. Knowledge and skills will be assessed by means of performance and written exams</p>		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Construction Management		
COURSE LEVEL: CON 2113 Construction Jobsite Management		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Describe the skills necessary to be a successful Project Manager in today's construction environment.	90% of students will be able to successfully describe the skills necessary to be a successful project manager in today's construction environment. Knowledge and skills will be assessed using written examinations.	
2 Describe and understand the use of different construction documents including; change orders, plans, specifications, request for information, sub contracts, submittals, and pay request.	90% of students will be able to successfully describe and understand the use of different construction documents including; change orders, plans, specifications, request for information, sub contracts, submittals, and pay requests. Knowledge and skills will be assessed using written and performance exams.	
3 Explain how to sequence job functions using schedules.	90% of students will be able to explain how to sequence job functions using schedules. Knowledge and skills will be assessed	

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	<p>4 Explain the importance of safety in today's construction environment.</p>	<p>using written and performance exams. 90% of students will be able to explain the importance of safety in today's construction environment. Knowledge and skills will be assessed using written and performance exams.</p>		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2123 Construction Cost Estimation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the different types of bids in construction and the documents needed for the bidding process.	70% of students who complete this course will correctly be able to describe the different types of construction bids and the documents needed for the bidding process. Knowledge and skills will be assessed using written exams and performance exams.		
2 Demonstrate how to conduct quantity takeoffs using actual construction prints.	70% of students who complete this course will correctly be able to demonstrate how to conduct quantity takeoffs using actual construction prints. Knowledge and skills will be assessed using performance exams.		
3 Explain overhead cost as they relate to the construction industry.	70% of students who complete this course will correctly be able to explain overhead cost as they relate to the construction industry. Knowledge and skills will be assessed using written test.		

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4	Explain direct cost of materials, labor, and equipment as it relates to the construction industry.	70% of students who complete this course will correctly be able to explain direct cost of materials, labor, and equipment as it relates to the construction industry. Knowledge and skills will be assessed using written test.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Construction Management		
COURSE LEVEL: CON 2233 Construction Systems II		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Identify various types of concrete foundations used in construction.	80% of students who complete this course will correctly be able to identify various types of concrete foundations used in construction. Knowledge and skills will be assessed using written test and performance exams.	
2 Identify and demonstrate concrete formwork design used in construction.	80% of students who complete this course will correctly be able to identify and demonstrate concrete formwork design used in construction. Knowledge and skills will be assessed using written test and performance exams.	
3 Demonstrate the use of and the installation of finish work and trim in residential and commercial construction.	70% of students who complete this course will correctly be able to demonstrate the use of and the installation of finish work and trim in residential and commercial construction. Knowledge and skills will be assessed using written test and	

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	4	Identify the roofing applications used in residential and commercial construction.	performance exams.	80% of students who complete this course will correctly be able to identify the roofing applications used in residential and commercial construction. Knowledge and skills will be assessed using written test and performance exams.	
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Construction Management		
COURSE LEVEL: CON 2313 Construction Layout		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Perform differential leveling using an auto level.	95% of students who complete this course will correctly be able to perform differential leveling using an auto level. Knowledge and skills will be assessed using performance exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Demonstrate the use of a digital transit (Theodolite), laser level, and auto level.	80% of students who complete this course will correctly be able to demonstrate the proper use of a digital level (Theodolite), laser level, and auto level. Knowledge and skills will be assessed using performance exams.	
3 Identify and perform all required functions of the layout of a structure.	70% of students who complete this course will correctly be able to identify and perform all required functions of the layout of a structure. Knowledge and skills will be assessed using performance exams.	

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4	Demonstrate the use of the GPS Rover System.	70% of students who complete this course will correctly be able to demonstrate the use of a GPS Rover system. Knowledge and skills will be assessed using performance test.	
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2413 Construction Safety Standards			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Locate and identify OSHA standards. (OSHA-Occupation Safety and Health Administration)	70% of students who complete this course will receive OSHA 30 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 30 hour class, including a written exam.		
2 Develop a Safety Policy and Program.	70% of students who complete this course will construct a useable safety policy and procedure program. Knowledge and skills will be assessed by completing a comprehensive safety policy program in writing that can be used for a viable construction company.		
3 Plan and conduct a safety meeting.	70% of students who complete this course will plan and conduct a proper safety meeting. Knowledge and skills will be assessed by performance evaluation.		

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4	<p>Create and make use of JSA's and TSA's on a construction job. (JSA-Job Site Analysis, TSA-Task Site Analysis)</p>	<p>70% of students who complete this course will create and make use of JSA's and TSA's on a construction job. Knowledge and skills will be assessed by performance evaluation.</p>	
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Construction Management Technology		
COURSE LEVEL: CON 2513 Leadership and Organization		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Explain the role of leadership in the construction industry by determining leadership styles.	80% of students will be able to Explain the role of leadership in the construction industry by determining leadership styles. Knowledge and skills will be assessed by means of written exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 Demonstrate team building and leadership skills needed to work together as a unit in the construction industry.	90 % of students will be able to Demonstrate team building and leadership skills needed to work together as a unit in the construction industry. Knowledge and skills will be assessed by means of performance in an approved challenge course.	
3 Create a plan of action for a particular task on a construction project.	70% of students will be able to Create a plan of action for a particular task on a construction project. Knowledge and skills will be assessed by means of written and performance exams.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
PROGRAM OUTCOMES- Broad description of program goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 To instruct students through curricula which have been created by the combined efforts of the Research and Curriculum Unit at Mississippi State University, Mississippi Department of Education, Vocational-Technical Division, and instructors from all programs in the State.	60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by C-pas exam.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with residential, light commercial and industrial wiring, as determined by final exams in the pertinent areas.		
3 To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.		T
4 To retain students in the electrical program.	85% of students enrolled in the electrical program will be retained until graduation.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Electrical Technology		
COURSE LEVEL: ELT 1144 AC/DC Circuits		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Analyze and evaluate the relationship between volts, current, resistance, and power in a series circuit.	70% of the students will be able to state the relationship between volts, current, resistance, and power in a series circuit. This will be done by a paper test.	
2 Analyze and evaluate the relationship between volts, current, resistance, and power in a parallel circuit.	70% of the students will correctly describe the relationship between volts, current, resistance, and power in a parallel circuit. This will be done by a paper test.	
3 Demonstrate the proper use of and read electrical values using a multi-meter.	70% of the students will successfully be able to use multi-meter equipment properly. This will be accomplished by a practical.	
4 Determine the change in value of voltage, current, and impedance from one side of a transformer to the other.	70% of the students will compute the correct changes of transformer values. This will be done by a written test.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1192 Fundamentals of Electricity			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Read a tape measure and an architectural scale.	70% of the students will be able to read these measuring instruments. This will be done by a practical exam.		
2 Perform the mathematical manipulations of numbers expressed in engineering notations.	70% of the students will correctly transcribe the numbers. This will be accomplished by a paper exam.		
3 Solve for unknown voltage, current, resistance, and power values using Ohm's Law.	70% of the students will successfully be able to solve these problems. This will be done by a paper test.		
4 Identify overcurrent safety devices, load centers, and safety switches.	70% will correctly identify the correct overcurrent safety devices, load centers, and safety switch items. This will be done by a visual practical exam.		

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Electrical Technology		
COURSE LEVEL: ELT 1213 Electrical Power		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will list characteristics of different lighting systems.	70% of students will list characteristics of lighting systems as determined by final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will explain characteristics of common transformer banks.	70% of students will properly explain characteristics of common transformer banks as determined by final exam.	
3 The student will list commonly used electrical hardware.	70% of students will properly list common electrical hardware as determined by final exam.	
4 The student will properly wire HID and fluorescent ballasts.	70% of students will properly wire HID and fluorescent ballasts as determined by final exam.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Electrical Technology		
COURSE LEVEL: ELT 1263 Blueprint Reading: Planning the Residential Installation		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will identify and explain the meaning standard electrical symbols used on residential prints.	70% of the students will correctly will identify and explain the meaning standard electrical symbols used on residential prints, as determined by test.	
2 Will identify different lines used on prints.	70% of the students will correctly identify different lines used on prints, as determined by test.	
3 Find the inside and outside dimensions on a residential print.	70% of students will correctly determine the inside and outside dimensions on a residential print, as determined by final exam.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1413 Motor Control			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will: Draw and wire a 2-wire control circuit.	70% of the students will correctly draw and wire a 2-wire control circuit as determined by lab practical.		
2 Draw and wire a 3- wire control circuit.	70% of students will correctly draw and wire a 2-wire control circuit as determined by lab practical.		
3 Identify the parts of a motor starter.	70% of students will correctly identify the parts of a motor starter as determined by lab practical.		
4 Explain the function and name the parts of a control relay.	70% of students will correctly explain the function and name the parts of a control relay determined by lab practical.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Electrical Technology		
COURSE LEVEL: ELT 2424 Solid State Motor Control (SSMC)		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will explain the characteristics of an electro-mechanical relay (EMR).	70% of students will correctly explain the characteristics of an electro-mechanical relay (EMR).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).) Make a CHANGE or IMPROVE.
2 The student will explain the characteristics of a solid state relay SSR.	70% of students will correctly explain the characteristics of a solid state relay SSR.	
3 The student will identify the parts of a variable frequency drive (VFD).	70% of students will correctly identify the parts of a variable frequency drive (VFD).	
4 The student will program or change parameters on a VFD.	70% of students will correctly program or change parameters on a VFD.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 2613 Programmable Logic Controllers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.		
2 The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.		
3 The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.		
4 The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.		

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<p>PROGRAM OF STUDY: Occupational Training Technology PROGRAM: Heating, Air Conditioning and Refrigeration Technology</p>				Supports PRCC Strategic Goal(s): 1, 3, 7
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>				
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
<p>PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?</p>				
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.</p>				
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>Students will be able to demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>80% of the graduating students will demonstrate acquired knowledge above and beyond entry level in the Heating, Air Conditioning, and Refrigeration industry. Students will demonstrate this through CPAS testing.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>	
<p>The student will be employed in the HVAC profession after completing Heating, Air Conditioning, Refrigeration at PRCC.</p>	<p>80% of the students will be employed in the HVAC profession after completing Heating, Air Conditioning, and Refrigeration.</p>			
<p>The student will be able to complete the EPA exam and receive a passing score.</p>	<p>Upon graduation from Heating, Air Conditioning, and Refrigeration, 75% of the graduating class will successfully obtain EPA certification.</p>			

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration			
COURSE LEVEL: ACT 1213 Controls			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student will describe/explain operation of heat pump controls.	75% of students correctly will correctly describe/explain operation of heat pump controls. Students will demonstrate this ability through testing in presence of instructor.		
2 Student will describe/explain how energy management controls are used.	75% of Students will correctly describe/explain how energy management controls are used. Students will demonstrate this ability through testing in presence of instructor.		
3 Student will describe and demonstrate how to trouble shoot heat pump defrost controls.	75% of Student will correctly describe and demonstrate how to trouble shoot heat pump defrost controls. Students will demonstrate this ability through testing in presence of instructor.		
4 Student will safely install gas controls.	75% Student will correctly install gas control valves of residential heating units. Students		

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	will demonstrate this ability through testing in presence of instructor.		
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<p>PROGRAM OF STUDY: Occupational Training Technology PROGRAM: Heating, Air Conditioning, and Refrigeration COURSE LEVEL: ACT 1813 Professional Service Procedures</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 Student will describe/explain customer and employer relations and communications.</p>	<p>70% of students will correctly describe/explain customer and employer relations and communications. Students will demonstrate this ability through testing in presence of instructor.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Students will perform customer and employer relations/communications activities.</p>	<p>70% of students will correctly perform customer and employer relations/communications activities. Students will demonstrate this ability through testing in presence of instructor.</p>	
<p>3 Students will complete a resume, an application, an interview.</p>	<p>80% of students will correctly complete a resume, an application, an interview. Students will demonstrate this ability through testing in presence of instructor.</p>	

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PROGRAM OF STUDY: Occupational Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration Technology			
COURSE LEVEL: ACT 2324 Commercial Refrigeration			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will describe/explain the difference among medium, low and ultra- low temperature storage systems.	75% of students will describe/explain the difference among medium, low and ultra- low temperature storage systems. Students will demonstrate this ability through testing in presence of instructor.		
2 Student will describe/explain the operation of various types of ice makers and different methods of harvest.	75% of students will describe/explain the operation of various types of ice makers and different methods of harvest. Students will demonstrate this ability through testing in presence of instructor.		
3 The student will explain the operation of various types of chillers.	75% of students will explain the operation of various types of chillers. Students will demonstrate this ability through testing in presence of instructor.		

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4	The student will identify capacity of compressors according to manufacturer's specifications	75% of students will identify capacity of compressors according to manufacturer's specifications. Students will demonstrate this ability through testing in presence of instructor.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration Technology			
COURSE LEVEL: ACT 2513 Heating Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Student will explain the operation of various types of heating systems.	75% of students will correctly explain the operation of various types of heating systems. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
2 Students will identify and perform basic maintenance and repair of fossil fuel systems.	70% of students will correctly identify and perform basic maintenance and repair of fossil fuel systems. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will identify different types of humidifiers.	70% of students will correctly identify different types of humidifiers in presence of instructor.		
4 Student will troubleshoot basic electrical problems in an electric furnace.	75% of students will correctly troubleshoot basic electrical problems in an electric furnace. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

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5	Student will describe and demonstrate working with proper personal protective equipment.	100% of students will correctly describe and demonstrate working with proper personal protective equipment. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
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2012 – 2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing & Machining Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing & Machining Technology to students within the PRCC district.			
<p>Program Outcomes - Measurable indicators (More specific description of impact on student.) <u>WHAT</u> should a student, know, think, or be able to do upon completion of program/course.</p>	<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student). <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved). <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>1 Student will demonstrate practical knowledge and skills such as grinding, cutting and various machining operations which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.</p>	<p>65% of students who complete this program will satisfactory demonstrate practical knowledge necessary for entry level jobs by the MS-CPAS Test</p>		
<p>2 Students will demonstrate practical skills needed to master Machine Tool procedures by passing the National Institute for Metalworking Skills (NIMS) test modules.</p>	<p>85 % of students who successfully complete the program will pass all nine NIMS test modules.</p>		
<p>3 Students that received a passing score on NIMS and C-PAS test will be employed in a Machinist position in the</p>	<p>75% of student graduates will be employed in the entry level Machinist positions.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

workforce.					
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Precision Manufacturing and Machining Technology		
COURSE LEVEL: MST 1115 Power Machinery I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination.	
2 The student will demonstrate the ability to perform Layout operations to specifications.	70 % of students who complete this course will correctly perform a layout operation according to NIMS Layout Project specifications.	
3 The student will demonstrate the ability to perform a tapping operation to specifications.	70% of students who complete this course will correctly perform a tapping operation to NIMS Drill Press Project specifications.	
4 The student will demonstrate the ability to perform measurements with precision instruments.	70% of students who complete of this course will correctly use Precision Measurement Instruments according to NIMS Measurement Test Examination.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1. 3. 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1125 Power Machinery II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments	70% of students who complete of this course will correctly use a surface grinder according to NIMS grinder Test Examination.		

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<p>PROGRAM OF STUDY: Occupational Training Technology</p> <p>PROGRAM: Precision Manufacturing and Machining Technology</p> <p>COURSE LEVEL: MST 1313 Advanced Shop Mathematics</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will know how to use trigonometric functions to solve for unknown sides and angles of a triangle.</p>	<p>70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The Student will identify the properties of a circle and solve problems relating to these properties.</p>	<p>70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.</p>	
<p>3 The Student will calculate area and volume for various geometrically shaped objects.</p>	<p>70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.</p>	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
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<p>PROGRAM OF STUDY: Occupational Training Technology</p> <p>PROGRAM: Precision Manufacturing and Machining Technology</p> <p>COURSE LEVEL: MST 1423 Advanced Blueprint Reading</p>		Supports PRCC Strategic Goal(s): 1, 3, 7
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The Student will identify, describe, and apply industrial methods for showing dimensions and tolerances.</p>	<p>70% of students who complete this course will apply industrial dimension and tolerance methods according to NIMS Blueprint & Layout Exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The Student will identify, describe and apply primary and secondary views on a drawing.</p>	<p>70% of students who complete this course will identify and apply primary and secondary views according to NIMS Blueprint and layout exam.</p>	
<p>3 The Student will identify, describe and apply surface finishes on a blueprint.</p>	<p>70% of students who complete this course will identify, describe and apply surface finishes according to NIMS Blueprint & Layout Exam.</p>	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2135 Power Machinery III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination.		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments.	70% of students who complete of this course will correctly use a surface grinder according to NIMS grinder Test Examination.		

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2144 Power Machinery IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery IV Safety Examination.		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a Advanced lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Advanced Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments.	70% of students who complete of this course will correctly perform a Advanced Surface Grinder operation according to NIMS Grinder Project Specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Precision Manufacturing and Machining Technology		
COURSE LEVEL: MST 2714 Computer Numerical Control I		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> or state that no improvement is needed.
1 The student will demonstrate the ability to identify, discuss, and test CNC Safety procedures.	70% of students who complete this course will pass the CNC I Safety Exam.	
2 The student will demonstrate the ability to perform Programming operations to specifications.	70 % of students who complete this course will correctly create a CNC program according to National Institute of Metalworking Skills (NIMS) CNC Project specifications.	
3 The student will demonstrate the ability to perform turning operations to specifications on a CNC turning center.	70% of students who complete this course will correctly perform a Turning operation to NIMS CNC turning Project specifications.	
4 The student will demonstrate the ability to perform milling operations to specifications on a CNC milling center.	70% of students who complete of this course will correctly program a CNC Mill according to NIMS Milling Test Examination.	

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Precision Manufacturing and Machining Technology		
COURSE LEVEL: MST 2725 Computer Numerical Control II		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate the ability to identify, discuss, and test Computer Numerical Control (CNC) Safety procedures.	70% of students who complete this course will pass the CNC II Safety Exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to perform Programming operations to specifications.	70 % of students who complete this course will correctly create a Advanced CNC program according to National Institute of Metalworking Skills (NIMS) CNC Project specifications.	
3 The student will demonstrate the ability to perform turning operations to specifications on a CNC turning center.	70% of students who complete this course will correctly perform a Advanced Turning operation to NIMS CNC turning Project specifications.	
4 The student will demonstrate the ability to perform milling operations to specifications on a CNC milling center.	70% of students who complete of this course will correctly program a Advanced CNC Mill project according to NIMS Milling Test Examination.	

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<p>PROGRAM OF STUDY: Occupational Training Technology</p> <p>PROGRAM: Precision Manufacturing and Machining Technology</p> <p>COURSE LEVEL: MST 2813 Metallurgy</p>		Supports PRCC Strategic Goal(s): 1, 3, 7
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will demonstrate the ability to identify various metals.</p>	<p>70% of students who complete this course will make 100% on Metal Identification Examination.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).) Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will demonstrate the ability to perform heat treatment operations to specifications.</p>	<p>70 % of students who complete this course will correctly perform a heat treatment operation according to National Institute of Metalworking Skills (NIMS) heat treatment Project specifications.</p>	
<p>3 The student will demonstrate the ability to perform a hardness testing to specifications.</p>	<p>70% of students who complete this course will correctly perform a hardness test to NIMS Milling hardness testing specifications.</p>	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, &	
PROGRAM: Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate the skills with basic welding and cutting equipment needed to be employed in the field of welding so as to graduate.	We will strive to have 30 or more students enrolled, with at least a 75% retention/completion/graduation rate. 80% of students will pass welding tests in lab with instructor supervision. 80% of completers will attain employment in the metal fields.		
2 Students will demonstrate practical skills needed to master SMAW welding machines.	Students will be tested in lab with instructor supervision with 80% of students passing to AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy Codes and Specifications.		
3 Students will demonstrate practical skills needed to master GMAW/FCAW welding machines.	Students will be tested in lab with instructor supervision to the AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy codes with 80% of students passing.		

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PROGRAM OF STUDY: Occupational Training Technology				Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Welding and Cutting Technology				
COURSE LEVEL: WLV 1116 Shielded Metal Arc Welding I				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .	
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to SMAW.	70% of students who complete this course will make 100% on SMAW Safety Exam.			
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70% of students who complete this course will be able to make fillet and groove welds on plain carbon steel on performance tests.			
3 The student will be able to perform vertical groove(3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of students who complete this course will be able to perform 3G and 4G limited thickness qualification tests according to AWS D1.1 welding code.			

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology				Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Welding and Cutting Technology				
COURSE LEVEL: WLV 1124 Gas Metal Arc Welding (GMAW)				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.				
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.	
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to GMAW.	70% of students who complete this course will make 100% on GMAW safety exam.			
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.			
3 The student will demonstrate the ability to perform vertical groove (3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to AWS D1.1 welding code.			

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Welding and Cutting Technology		
COURSE LEVEL: WLV 1136 Gas Tungsten Arc Welding		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to Gas Tungsten Arc Welding (GTAW).	70% of students who complete this course will make 100% on GTAW safety exam.	
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.	
3 The student will demonstrate the ability to perform vertical groove (3G) and horizontal groove (2G) limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to the American Welding Society (AWS) D1.1 welding code.	

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

<p>PROGRAM OF STUDY: Occupational Training Technology</p> <p>PROGRAM: Welding and Cutting Technology</p> <p>COURSE LEVEL: WLV 1143 Flux Cored Arc Welding</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to FCAW.</p>	<p>70% of students who complete this course will make 100% on FCAW Safety Exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will be able demonstrate the ability to set up and make minor repairs FCAW equipment.</p>	<p>70% of students who complete this course will successfully set up and make minor repairs to FCAW equipment by performance testing.</p>	
<p>3 The student will demonstrate the ability to perform vertical & overhead fillet (3F/4F) welds, vertical & overhead groove (3G/4G) tests according to American Welding Society D1.1 welding code standards.</p>	<p>70% of students who complete this course will demonstrate the ability perform 3F, 4F, 3G, and 4G limited thickness qualification tests according to AWS D1.1 welding code.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

<p>PROGRAM OF STUDY: Occupational Training Technology</p> <p>PROGRAM: Welding and Cutting Technology</p> <p>COURSE LEVEL: WLV 1155 Pipe Welding</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to pipe welding.</p>	<p>70% of students who complete this course will make 100% on Pipe Welding Safety Exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will demonstrate the ability describe differences in pipe and tubing and describe faults in pipe welding.</p>	<p>70% of students who complete this course will successfully describe differences in pipe and tubing and describe faults in pipe welding by performance testing.</p>	
<p>3 The student will demonstrate the ability to fabricate and weld a 2G and 5G (pipe positions) open V-grooved pipe using E-6010 and E7018 electrodes.</p>	<p>70% of students who complete this course will demonstrate the ability to pass guided bend tests in 2G and 5G positions according to API 1104 welding code.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Welding and Cutting Technology		
COURSE LEVEL: WLV 1162 Gas Metal Arc Aluminum Welding		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to Gas Metal Arc Welding Aluminum (GMAW AL).	70% of students who complete this course will make 100% on GMAW AL safety exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will demonstrate the ability to make fillet welds on 1/4" thick aluminum plate.	70 % of students who complete course will demonstrate the ability to perform fillet welds on aluminum plate by performance tests.	
3 The student will demonstrate the ability to perform horizontal and vertical fillet welds on aluminum plate that will include destructive testing.	70% of the students who complete this course will perform 2F and 3F destructive tests on aluminum plate according to American Welding Society (AWS) D1.1 welding code.	

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1226 Shielded Metal Arc Welding II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will demonstrate the skills with SMAW equipment that are necessary for employment in industry.	70% of graduating students will demonstrate the ability to operate SMAW equipment by passing performance and written tests evaluated by instructor.		
2 Students will demonstrate the ability to make fillet and groove welds using E7018 low-hydrogen electrodes.	70% of graduating students will demonstrate the ability to perform successfully fillet and groove welds with E7018 electrodes evaluated by instructor.		
3 Students will demonstrate the ability to perform vertical & overhead (3G & 4G) limited thickness qualification tests on steel plate in accordance with American Welding Society D1.1 welding code.	70% of graduating students will be able to perform 3G & 4G limited thickness qualification tests according to AWS D1.1 welding standards.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1252 Advanced Pipe Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to fabricate and weld a 1G rolled position open V-grooved pipe on 6" pipe using Gas Tungsten Arc Welding (GTAW) and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass visual tests in 1G rolled position with instructor evaluation.		
2 The student will demonstrate the ability to fabricate and weld a 5G and 6G positioned V-grooved pipe on 6" pipe using GTAW and E7018 electrodes.	70% of students who complete this course will demonstrate the ability to pass a guided bend test a 5G and 6G V-grooved 6" pipe according to American Petroleum Institute 1104 welding code. Instructor evaluated.		
3 The student will demonstrate the ability to fabricate and weld a 6G V-grooved pipe on 2" pipe using GTAW and E7018 electrodes.	70% of students completing this course will demonstrate the ability to pass a guided bend test in 6G position, on 2" pipe using GTAW and E7018 electrodes according to API 1104 code standards. Instructor evaluated.		

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1314 Cutting Processes			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to Gas Metal Arch Welding (GMAW).	100% of students who complete this course will make 100% on Cutting Processes safety exam.		
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	75% of students who complete course will demonstrate the ability to set up and operate oxyfuel cutting (OFC), plasma arc cutting (PAC), and arc gouging (CAC) equipment to instructor instructions.		
3 The student will demonstrate the ability to perform vertical groove (3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	75% of the students who complete this course will perform straight and shape cutting and weld removal with OFC/PAC/CAC equipment to instructor specifications.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012 - 2013

<p>Program: Physical Therapist Assistant</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>	
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 	
<p>PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of physical therapy and/or additional educational opportunities.</p>	
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered in the district. Students do not have to travel out of district to obtain this important medical specialty.</p>	
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>Enrollment in the PTA program will adhere to the MS Framework Model Curriculum of an average enrollment of 10 students per full-time employee.</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>Enrollment Average: Enrollment per FTE will be 10</p> <p>Retention: 86% of students will complete and pass all levels of instruction</p> <p>Total students passed in program/Total students enrolled in program</p> <p>Completion: 85% of students will complete the program Completer level total passed/Completer level total enrolled</p> <p>Graduation: 75% of students will receive an AAS degree</p>
<p>Retention of students in the PTA program will support the mission of the program.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>PTA students will complete the program to support the mission of the program.</p>	
<p>Upon completion of the program students will receive and AAS degree.</p>	

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012 - 2013**

		Number to receive degree/Number receiving degree		
	PTA program graduates will be placed in jobs within six months of graduation.	Placement: 65% of graduates will have job placement		
	PTA students will demonstrate occupational skill proficiency by passing the licensure exam.	Occupational Skill: 85% of graduates will demonstrate occupational skill gain via passage of the licensure exam		
	PTA student will demonstrate academic gain.	Academic Gain: 90% of student will demonstrate academic gain via passage of each academic class with a grade of "C" or Better		
	Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.	PTA students will demonstrate and skills proficiency via 100% of all proficiency check off criteria being mastered.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1213 Fundamental Skills			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be able to perform gait training and fitting of assistive device using standard procedure.	80% of students will be able to perform 16 of 23 components of gait training and fitting of assistive device correctly by the second lab attempt. Teacher observation during lab practical examination.		
2 Students will demonstrate accurate assessment of blood pressure (BP).	80% of students will be able to perform 6 of 11 components of BP assessment correctly by the second lab attempt. Teacher observation during lab practical examination.		
3 Students will demonstrate sterile technique.	80% of students will be able to perform 5 of 7 components of sterile glove donning and doffing by the second lab attempt. Teacher observation during lab practical examination.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1224 Therapeutic Modalities			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be able to perform cryotherapy with a commercial ice pack using standard procedure.	80% of students will be able to correctly perform 10 of 14 components in the delivery of cryotherapy using a commercial ice pack by the second lab attempt. Teacher observation during lab practical examination.		
2 Students will be able to deliver compression therapy correctly using standard procedure.	80% of students will be able to correctly perform 10 of 14 components in the delivery of compression therapy by the second lab attempt. Teacher observation during lab practical examination.		
3 Students will be able to demonstrate accurate delivery of diathermy using standard procedure.	80% of students will be able to correctly perform 7 of 10 components in the delivery of diathermy by the second lab attempt. Teacher observation during lab practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1315 Kinesiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be able to determine accurate range of motion measurements using goniometry.	80% of students will be able to perform 5 of 6 components of hip goniometry correctly based upon teacher observation during lab practical examination.		
2 Students will be able to identify dermatomes of the upper extremity (UE) by performing a dermatome sensory assessment of the UE.	80 % of students will be able to physically identify 6 of the 7 UE dermatomes correctly based upon teacher observation during lab practical examination.		
3 Students will be able to locate components of normal standing posture.	80% of students will be able to locate 4 of 5 of the anatomical points of normal posture based upon teacher observation during lab practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 2335 Therapeutic Exercise and Rehab II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Upon completion of this course students will be able to list the progressive order of the developmental sequence of the perambulatory mat activity positions.	80% of students will be able to list, in progressive order, 9 of the 11 developmental sequence perambulatory mat activity positions correctly. Teacher evaluation of written examination.		
2 Upon completion of this course students will demonstrate accurate assessment a common gait deviation.	80% of students will be able to correctly assess and document 7 of 9 components of the gait deviation (foot drop, hip hiking, excessive hip flexion and knee flexion). Teacher evaluation of gait assessment/documentation sheet during lab practical examination.		
3 Upon completion of this course students will demonstrate the ability to perform sensory assessments correctly.	80% of students will be able to perform 3 of 4 sensory assessments correctly. Teacher observation during lab practical examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 2513 Medical Conditions and Related Pathology			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Upon completion of this course students will be able to identify common cardiac pathologies	80% of students will be able to correctly answer 10 of 14 cardiac pathology multiple choice questions on written examination.		
2 Upon completion of this course students will be able to demonstrate knowledge of HIV/AIDS	80% of students will be able to correctly answer 3 of 4 HIV/AIDS multiple choice questions on written examination.		
3 Upon completion of this course students will demonstrate knowledge of common neurological diseases.	80% of students will be able to correctly answer 5 of 8 multiple choice questions related to common neurological diseases on written examination.		

PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013

PROGRAM: Respiratory Care Practitioner Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To graduate a competent advanced-level respiratory care practitioner.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Respiratory Care Practitioner Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Graduates to perform effectively as a member of the health care team.	Each item/statement of the Employer Satisfaction Survey has 80% of the responses rated 3 or higher.		
2 Graduates will demonstrate ability to comprehend, apply and evaluate information that is relevant to their role as a Respiratory Care Practitioner	80% of total number of graduates obtain the National Board for Respiratory Care (NBRC) Certified Respiratory Therapist (CRT) Credential		
3 Provide quality instruction through various techniques, including use of technology.	Each item/statement of Student Evaluation of Instruction has 80% of the responses rated 3 or higher.		
4 Provide skills necessary for job placement after graduation.	Program will have positive placement of 75% of all graduates according to Commission on Accreditation for Respiratory Care (CoARC) guidelines.		
5 Students will demonstrate ability to perform, comprehend, apply, and evaluate relevant information for program success.	70% of all students enrolled in the Respiratory Care Practitioner core curriculum classes will graduate from the program.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1214 Respiratory Care Science			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will demonstrate an understanding of infection control principles in the cleaning of equipment and in the delivery of patient care.	80% of all students will answer 9 of 12 (75%) of infection control related questions on Exam 3 correctly.	
2	The student will demonstrate an understanding of the ideal gas laws and their practical application to performance of clinical Respiratory Therapy skills.	80% of all students will answer 16 of 23 (70%) of ideal gas law related questions on Exam 3 correctly.	
3	The student will be able to correctly perform static and dynamic compliance calculations, airway resistance calculations, alveolar oxygen and deadspace calculations, shunt calculations, O2 content calculations, and calculations using the Henderson-Hasselbalch equation.	70% of all students will answer 20 of 28 (71%) questions related to these calculations correctly on the Final Exam.	

PEARL RIVER COMMUNA COLLEGE ASSESSMENT
2012-2013

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1223 Patient Assessment and Planning			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will demonstrate the correct performance of chest auscultation.	100% of all students will correctly demonstrate chest auscultation during a lab competency examination.		
2 The student will be able to apply the results of chest palpation and percussion to the assessment of the cardiopulmonary status of a patient.	85% of all students will answer 5 of 6 questions related to chest palpation and percussion correctly on the final examination.		
3 The student will be to differentiate between obstructive and restrictive cardiopulmonary diseases.	85% of all students will answer 2 of 2 questions related to differentiation of obstructive and restrictive diseases correctly on the final examination.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1313 Cardiopulmonary Anatomy and Physiology			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to label blood flow of the adult heart.	90% of the students will be able to label the blood flow of the adult heart on the unit exam.		
2 The student will be able to identify the causes of shift changes in the oxygen dissociation curve.	90% of the students will be able to answer 4 out of 5 questions correctly on a unit exam regarding the oxygen dissociation curve.		
3 The student will be able to identify the components that make up the upper and lower airway.	90% of the students will be able to label the upper and lower parts the respiratory system on the unit exam.		
4 The student will be able to correctly calculate minute ventilation, including alveolar and spontaneous minute ventilation.	90% of the students will be able to answer 80% of minute ventilation problems correctly on the unit exam.		

**PEARL RIVER COMMUNA COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1322 Pulmonary Function Testing			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will be able to identify the indications for pulmonary function testing.	85% of all students will answer this question correctly on the examination covering unit one of the course.		
2 The student will be able to interpret Pulmonary Function Test results.	85% of all students will interpret 5 of interpretation questions correct on the examination covering unit 2 of the course.		
3 The student will be able to perform a Flow Volume Loop (FVL) and a Forced Vital Capacity (FVC) Test which meet American Thoracic Society (ATS) guidelines.	85% of all students will correctly perform each test on lab competency examination.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

<p>PROGRAM: Respiratory Care Technology COURSE LEVEL: RCT 1416 Respiratory Technology I</p>		Supports PRCC Strategic Goals: 1, 3, 7, 8
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<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will be able to correctly interpret the results of an arterial blood gas analysis.</p>	<p>90% of all students will correctly answer 8 of 10 Interpretation questions on the final exam.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .</p>
<p>2 The student will be able to demonstrate proper administration of aerosol/humidity therapy.</p>	<p>100% of all students will correctly demonstrate the administration of aerosol/humidity therapy during a lab competency exam.</p>	
<p>3 The student will be able to identify indications for placement of an artificial airway.</p>	<p>90% of all students will correctly answer 4 of 4 questions regarding indications for placement of artificial airways on the final exam.</p>	
<p>4 The student will be able to identify hazards of placement of an artificial airway.</p>	<p>90% of all students will correctly answer 4 of 4 questions regarding hazards of placement of artificial airways on the final exam.</p>	

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Respiratory Care Technology II		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1424 Respiratory Practitioner II			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will be able to identify the indications for mechanical support.	90% of the students will be able to answer 4 of 4 questions regarding indications for mechanical ventilation on the unit exam.		
2 The student will be able to perform proper set up a mechanical ventilator.	100% of the students will be able to perform this procedure during a lab competency exam.		
3 The student will be able to identify the criteria for weaning a patient from mechanical ventilation.	90% of students will be able to answer 8 of 10 questions, regarding the weaning criteria for a patient on mechanical ventilation on the unit exam.		
4 The student will be able to correct acid base disturbances from an arterial blood gas analysis by making the appropriate changes to mechanical ventilation.	90% of the students will be able to answer 8 of 10 questions to correct ventilation and oxygenation disturbances of a patient on a mechanical ventilation.		

**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: RCT 1523 Clinical Practical			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will correctly perform basic to intermediate modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain all of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable "professional" behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 The student will correctly formulate a patient care plan.	85% of all students will correctly formulate a care plan based on thorough patient assessment and the required care plan template.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1515 Clinical Practice I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will correctly perform basic modalities of Respiratory Therapy in the patient setting.	90% of all students will receive 100% of the required clinical (in-hospital) checkoffs for Pulse Oximetry, Oxygen set-up, SVN/HHN, MDI, DPI, IS, IPPB/IPAT, CPT/IPV.		
2 The student will demonstrate acceptable "professional" behavior in the clinical setting.	90% of all students will score 80% or greater on their daily (as outline in syllabus)		
3 The student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will master 75% or better on the required clinical case study presentation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7
COURSE LEVEL: RCT 1613 Respiratory Care Pharmacology		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 The student will demonstrate understanding of bronchodilators (adrenergic, anticholinergic, and xanthines).	80% of all students will answer 9 of 12 bronchodilator questions on Exam 3 covering chapters 6, 7, 8.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2 The student will be able to accurately perform required drug calculations.	80% of all students will answer 10 of 14 (71%) drug calculation questions on Exam 2 correctly.	
3 The student will be able to identify the four emergency medications which may be administered via the Endotracheal Tube.	85% of all students will be able to identify the four emergency medications on Exam 6 correctly.	

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: RCT 2333 Cardiopulmonary Pathology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Students will be able to explain the etiology and pathophysiology of various diseases.	80% of students will be able to correctly answer 15 of 20 questions relating to etiology and pathophysiology of various diseases from the unit exams.		
2 Students will be able to review patient records and recommend diagnostic procedures.	80% of students will be able to correctly answer 5 of 6 questions pertaining to recommending diagnostic procedures on the final exam.		
3 Students will be able to interpret diagnostic procedures and make modifications in the Respiratory care plan.	80% of students will be able to correctly interpret 8 of 10 results of diagnostic procedures on the final exam and make modifications to the care plan when needed.		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2434 Respiratory Care Technology III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to interpret the results of diagnostic procedures.	85% of all students will correctly interpret 4 of 5 interpretation questions on the hemodynamic monitoring exam.		
2 The student will be able to identify basic arrhythmias.	85% of all students will correctly identify 8 of 10 arrhythmias on the ECG chapter exam.		
3 The student will be able to demonstrate appropriate ACLS algorithms according to the American Heart Association.	85% of all students will receive ACLS certification by demonstrating appropriate algorithms during a practical examination.		

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PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2534 Clinical Practice III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will correctly perform basic to advanced modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain 80% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable "professional" behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 Using a mechanically ventilated patient, the student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will correctly present a clinical case study as outlined by the case study guidelines document.		

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PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2546 Clinical Practice IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will correctly perform basic to advanced modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain 80% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable "professional" behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 Using a mechanically ventilated patient, the student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will correctly present a clinical case study as outlined by the case study guidelines document.		

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
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PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL : RCT 2613 Neonatal/Pediatric Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to correctly calculate the APGAR score of a neonate.	90% of the students will be able to successfully calculate the APGAR score of a newborn infant on the unit exam.		
2 The student will be able to set up a mechanical ventilator with appropriate settings for a neonate.	100% of the students will be able to successfully set up a neonate ventilator during a lab competency exam.		
3 The student will be able to identify and describe the blood flow between the heart of a baby, in utero, and the mother.	90% of the students will be able to label and describe the blood flow of the baby, in utero, and the mother on a unit exam.		
4 The student will be able to identify the differences between the pathology of croup and epiglottitis.	90% of the students will be able to answer 4 out of 5 questions regarding the difference between croup and epiglottitis on the unit exam.		

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2012-2013

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2713 Respiratory Care Seminar			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 By reviewing the National Board for Respiratory Care (NBRC) Detailed Content outline for the Entry Level Certified Respiratory Therapy (CRT) Exam, students will demonstrate understanding of exam content and test taking strategies.	70% of all students will satisfactorily complete the computer generated NBRC CRT Final Exam.		
2 By reviewing the NBRC Detailed Content outline for the Written Registered Respiratory Therapy (WRRRT) Exam, students will demonstrate understanding of exam content and test taking strategies.	70% of all students will satisfactorily complete the computer generated NBRC WRRRT Final Exam.		
3 Students will be able to develop an analytical approach to problem solving and critical thinking through computerized Clinical Simulation.	50% of all students will demonstrate problem solving and critical thinking by satisfactorily completing the computer generated NBRC Clinical Simulation Exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
OBJECTIVES - Broad description of departmental goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1 Phase in the assessment of student learning outcomes for courses taught in the department.	In the Science, Mathematics, and Business Department, at least 75% of courses will evaluate student learning outcomes in the Spring 2013.		
2 Insure the curriculum of the Science, Mathematics, and Business Department courses meet statewide standards in order to fulfill the articulation agreement between the institutions of Higher Learning and Community and Junior Colleges.	Criteria in at least one out of three areas of Science, Mathematics, and Business Department will be evaluated each year.		
3 To improve performance, feedback will be provided to the department chair and instructors.	Following the policy and procedures manual schedule, the department chair and instructors will be evaluated by the appointed person(s).		
4 To prepare students to transfer and be successful in their studies and careers	70% of outcomes on individual assessment charts within the program of study will be achieved.		

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5	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		
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**PEARL RIVER COMMUN. COLLEGE ASSESSMENT
2012-2013**

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1113 & BIO 1111 Principles of Biology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance): Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Describe the fundamental principles of cell biology	At the end of the lecture course, at least 60% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.		
2 Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, at least 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.		
3 Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, at least 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.		
4 Describe the principles of adaptation and evolution in biology	At the end of the lecture course, at least 60% of students will demonstrate an		

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		<p>understanding of the role of adaptation as a key characteristic of life. This item will be assessed on a common instrument prior to final exams.</p>		
5	<p>Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1113</p>	<p>At the end of the lab course, at least 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.</p>		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1123 and 1121 Principles of Biology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments	At the end of the lecture course, at least 60% of the students will identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments. This item will be assessed on a common instrument prior to final exams.		
2 Describe the fundamental anatomy and physiology of animals	At the end of the lecture course, at least 60% of the students will describe the fundamental anatomy and physiology of animals. This item will be assessed on a common instrument prior to final exams.		
3 Describe the fundamental anatomy and physiology of plants	At the end of the lecture course, at least 60% of the students will describe the fundamental anatomy and physiology of plants. This item will be assessed on a common instrument prior to final exams.		

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4	Describe the basic principles of ecology and population biology	At the end of the lecture course, at least 60% of the students will describe the basic principles of ecology and population biology. This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to recognize and observe the concepts listed in BIO 1123, as well as develop the ability to analyze experimental data.	At the end of the laboratory course, at least 60% of the students will recognize components of plant and animal anatomy, as well parts of the habitat and interactions therein. This item will be assessed on a common instrument prior to final exams.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1133 and BIO 1131 General Biology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Describe the fundamental principles of cell biology	At the end of the lecture course, 70% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.		
2 Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.		
3 Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.		

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<p>4 Describe the principles of adaptation and evolution in biology</p>	<p>At the end of the lecture course, 70% of students will demonstrate an understanding of the role of adaptation as a key characteristic of life. This item will be assessed on a common instrument prior to final exams.</p>		
<p>5 Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1133.</p>	<p>At the end of the lab course, 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.</p>		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1143 and BIO 1141 General Biology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments	At the end of the lecture course, 60% of the students will identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments.		
2 Describe the fundamental anatomy and physiology of animals	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of animals		
3 Describe the fundamental anatomy and physiology of plants	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of plants		
4 Describe the basic principles of ecology and population biology	At the end of the lecture course, 60% of the students will describe the basic principles of ecology and population biology		

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5	Develop laboratory skills that allow a student to recognize and observe the concepts listed in BIO 1143, as well as develop the ability to analyze experimental data.	At the end of the laboratory course, 60% of the students will recognize components of plant and animal anatomy, as well parts of the habitat and interactions therein.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1513 and BIO 1511 Principles of Anatomy and Physiology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Demonstrate a fundamental understanding of basic cellular chemistry and its role in homeostasis in the human body.	At the end of the lecture course, at least 60% of the students will identify the importance of chemical function and its role in homeostasis. This item will be assessed on a common instrument prior to final exams.		
2 Demonstrate a fundamental understanding of the cell, including cellular anatomy, cell growth, and cellular reproduction.	At the end of the lecture course, at least 60% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.		
3 Apply appropriately anatomical and directional terminology commonly used in the medical profession to body structures for each system covered in the course.	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms. This item will be assessed on a common instrument prior to final exams.		
4 List, describe, identify and make connections between the anatomical components and functions of the	At the end of the lecture course, at least 60% of the students will identify the importance of functions of systems in		

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	tissues and integumentary system, skeletal system, muscular system, and nervous system that are explored by the course.	overall health of the body. This item will be assessed on a common instrument prior to final exams.		
5	Properly utilize and care for laboratory equipment following conventional procedures.	At the end of the lab course, at least 60% of students will be able to use tools for viewing structures of the mammalian body either human or comparative specimen. This item will be assessed on a common instrument prior to final exams.		
6	Develop basic dissection techniques appropriate to the field of anatomy concerning tissues and integumentary system, skeletal system, muscular system, and nervous system.	At the end of the lab course, at least 60% of students will identify structures of the mammalian body either human or comparative specimen. This item will be assessed on a common instrument prior to final exams.		

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2012-2013

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 1523/1521 Principles of Anatomy and Physiology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Apply appropriately anatomical and directional terminology commonly used in the medical profession to body structures for cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system.	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms. This item will be assessed on a common instrument prior to final exams.		
2 Demonstrate the ability to make connections between the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive systems and how these connections relate to the overall function of the human body.	At the end of the lecture course, at least 60% of the students will identify the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.		
3 Properly utilize and care for laboratory equipment following conventional procedures.	At the end of the lab course, at least 60% of students will be able to use tools for viewing structures of the mammalian body either human or comparative specimen.		

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4	<p>Develop basic dissection techniques appropriate to the field of anatomy concerning the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system.</p>	<p>This item will be assessed on a common instrument prior to final exams.</p> <p>At the end of the lab course, at least 60% of students will identify structures of the mammalian body either human or comparative specimen. This item will be assessed on a common instrument prior to final exams.</p>		
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PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 2513/2511 Anatomy and Physiology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Use correct anatomical and physiological terms to describe the human body	At the end of the lecture course, at least 60% of the students will be able to use correct anatomical and physiological terms. This item will be assessed on a common instrument prior to final exams.		
2 List, describe, and identify the anatomical components and functions of the tissues and integumentary system, skeletal system, muscular system, and nervous system that are explored by the course	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms for required systems. This item will be assessed on a common instrument prior to final exams.		
3 Demonstrate the ability to make connections between body systems and how they relate to the overall function of the human body	At the end of the lecture course, at least 60% of the students will identify the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.		

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<p>4 Develop basic dissection techniques appropriate to the field of anatomy concerning the tissues and integumentary system, skeletal system, muscular system, and nervous system.</p>	<p>At the end of the lab course, at least 60% of students will identify structures of the mammalian body either human or comparative specimen. This item will be assessed on a common instrument prior to final exams.</p>		
<p>5 Develop basic laboratory techniques appropriate to the field of physiology concerning the systems covered by the course</p>	<p>At the end of the lab course, at least 60% of students will be able to understand physiological techniques commonly used in a laboratory. This item will be assessed on a common instrument prior to final exams.</p>		

PEARL RIVER COMMUN COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 2523/2521 Anatomy and Physiology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Use correct anatomical and physiological terms to describe the human body	At the end of the lecture course, at least 60% of the students will be able to use correct anatomical and physiological terms. This item will be assessed on a common instrument prior to final exams.		
2 List, describe, and identify the anatomical components and functions of the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system.	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms for required systems. This item will be assessed on a common instrument prior to final exams.		
3 Demonstrate the ability to make connections between body systems and how they relate to the overall function of the human body	At the end of the lecture course, at least 60% of the students will identify the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.		

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2012-2013

4	<p>Develop basic dissection techniques appropriate to the field of anatomy concerning the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system.</p>	<p>At the end of the lab course, at least 60% of students will identify structures of the mammalian body either human or comparative specimen. This item will be assessed on a common instrument prior to final exams.</p>		
5	<p>Develop basic laboratory techniques appropriate to the field of physiology concerning the systems covered by the course</p>	<p>At the end of the lab course, at least 60% of students will be able to understand physiological techniques commonly used in a laboratory. This item will be assessed on a common instrument prior to final exams.</p>		

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2012-2013

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BIO 2923 & 2921 Microbiology Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 Demonstrate knowledge of the structural and functional similarities and differences between prokaryotic and eukaryotic cells.	60% of students will be able to make distinctions between gram positive and gram negative cell structure. This item will be assessed on a common instrument prior to final exams.		
2 Demonstrate knowledge of microbial growth and metabolism along with the common methods to control such growth.	60% of students will be able to identify the important factors involved in choosing a microbial control method. This item will be assessed on a common instrument prior to final exams.		
3 Demonstrate knowledge of innate and specific immunity.	60% of students will be able to demonstrate an understanding of the four general types of acquired immunity. This item will be assessed on a common		

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		instrument prior to final exams.		
4	Demonstrate knowledge of common interactions between microbes and humans, both beneficial and those leading to disease.	60% of students will be able to identify the causative agent and mode of transmission for selected infectious diseases. This item will be assessed on a common instrument prior to final exams.		
5	Successfully prepare and visualize microbes and various microbial structures under the microscope.	60% of students will a) correctly perform an assigned staining procedure and b) correctly find and focus on bacteria under oil immersion. These will be assessed using an established rubric. This will be assessed on Practical 1.		
6	Demonstrate knowledge of a microbe's metabolic requirements using various selective and differential media.	60 % Students will correctly interpret the results of the following differential/selective media; Mannitol Salt agar, Citrate agar, and Phenol Red Lactose in a practical situation. This will be assessed on Practical 2.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: CHE 1213/1211 and CHE 1223/1221 General Chemistry I and II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving chemistry.	Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly compare 2 of 3 problems or situations involving chemistry on the final exam.		
2 Use appropriate mathematical techniques and chemistry concepts to obtain a quantitative solution to problems in chemistry.	Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 quantitative problems on the final exam.		
3 Understand how Periodic Law relates to the relationships between: e.g., atomic structure, chemical names and symbols, characteristics of inorganic chemicals, etc..	Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 Periodic law		

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4	Collect and analyze data for the experimental investigation of chemical phenomena and make meaningful comparisons between experiment and theory	problems on the final exam. Of students completing the course General Chemistry I: 60% General Chemistry II: 80% will correctly answer 2 of 3 comparisons between experiment and theoretical data in lab.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: CHE 2423, 2421 and CHE 2433, 2431 Organic Chemistry I and II Lecture and Lab		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 The student will determine the basic reaction mechanism for given organic chemical reactions.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly determine 2 of 3 reaction mechanisms given on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 The student will name organic compounds.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly name 2 of 3 organic compounds given on the final exam.	
3 The student will use the basic reaction mechanisms.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly use the basic reaction mechanisms 2 of 3 times on the final	

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		exam.		
4	The student will interpret spectrographs.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly interpret spectrographs 2 of 3 times on the final exam.		
5	The student will analyze experimental data.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will calculate the theoretical yield and the percent yield of the reactions performed in lab 2 of 3 times.		
6	The student will set up and use the glassware used in the organic chemistry lab.	Of students completing the course Fall Semester: 80% Spring Semester: 90% will correctly set up organic reaction glassware 2 of 3 times in the lab.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: PHY 2253 & PHY 2251 Physical Science Survey II Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will compare and classify different types of matter.	Of the students completing this course 70% will correctly classify matter by type through observations 2 of 3 times in a laboratory setting.		
2 The student will balance chemical equations.	Of the students completing this course 70% will correctly balance chemical equations 2 of 3 times on the final exam.		
3 The student will name and write formulas for inorganic chemical substances.	Of the students completing this course 70% will use the periodic table to correctly write chemical formulas 2 of 3 times on the final exam.		
4 The student will interpret the data from groundwater analysis.	Of the students completing this course 70% will correctly determine the type of groundwater analyzed 2 of 3 times in a laboratory setting.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: PHY 2414 and PHY 2424 General Physics I and II and Lab		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1 Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving physics,	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly qualitatively rank 2 of 3 physical situations on a quiz near the end of the semester.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Use graphical techniques to solve a kinematics problem in one- or two- dimensions.	Students completing the course will be able to obtain a graph of the motion of an object from a verbal description of its motion. When tested on a quiz 60% Fall Semester 80% Spring Semester will correctly graph the motion of an object for 2 of 3 problems. Of students completing the course	
3 Use appropriate mathematical techniques (algebra and trigonometry)		

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	<p>and physical concepts to obtain a quantitative solution to a problems in physics,</p>	<p>60% Fall Semester 80% Spring Semester</p> <p>will correctly solve 2 of 3 problems on a quiz near the end of the semester.</p>	
<p>4</p>	<p>Represent physical systems in multiple representations: e.g., mathematically, pictorially, graphically, etc.</p>	<p>Of students completing the course</p> <p>60% Fall Semester 80% Spring Semester</p> <p>will be able to use graphical methods to solve a constant acceleration problem on a quiz near the end of the semester.</p>	
<p>5</p>	<p>Collect and analyze data for the experimental investigation of physical phenomena and make meaningful comparisons between experiment and theory.</p>	<p>Of students completing the course</p> <p>60% Fall Semester 80% Spring Semester</p> <p>will enter experimental data on a spreadsheet and fit the data with a function during a lab exercise.</p>	

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: PHY 2514 and PHY 2524 Engineering Physics I and II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance): Make a CHANGE or IMPROVE .
1 The student will qualitatively compare different physical situations.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly rank 2 of 3 qualitative physical situations given on a quiz near the end of the semester.		
2 The student will quantitatively compare different physical situations.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly rank 2 of 3 quantitative physical situations given on a quiz near the end of the semester.		
3 The student will numerically solve a physics problem.	Of students completing the course Fall Semester: 60% Spring Semester: 80%		

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4	The student will use a graphical description to generate a mathematical description of a physical situation.	will find the correct solution to 2 of 3 problems on a quiz near the end of the semester. Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly generate an appropriate equation from a graph on a quiz near the end of the semester.		
5	The student will analyze experimental data.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will enter experimental data on a spreadsheet and fit the data with a function during a lab exercise.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 0113 Fundamentals of Mathematics			
MISSION STATEMENT: Pearl RiverCommunity College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl RiverCommunity College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Without the use of a calculator, the student will add, subtract, multiply, divide, and round whole numbers.	70% of students who complete this course will correctly round whole numbers on the final exam.		
2 The student will add, subtract, multiply, divide, and round decimals.	70% of students who complete this course will correctly divide decimals on the final exam		
3 The student will add, subtract, multiply, and divide fractions.	70% of students who complete this course will correctly add fractions on the final exam.		
4 The student will set up and solve simple word problems dealing with rates, ratios, and proportions.	70% of students who complete this course will correctly solve simple word problems, dealing with rates as proportions on the final exam.		

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5	The student will convert whole and mixed numbers to equivalent fractions, decimals, and percents for use in setting up and solving problems involving percent.	70% of students who complete this course will correctly construct an equation from a word problem on the final exam.		
6	The student will apply simple concepts dealing with order of operations and exponents.	70% of students who complete this course will correctly apply simple concepts dealing with order of operations and exponents on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 0113 Fundamentals of Mathematics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl RiverCommunity College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Without the use of a calculator, the student will add, subtract, multiply, divide, and round whole numbers.	70% of students who complete this course will correctly round whole numbers on the final exam.		
2 The student will add, subtract, multiply, divide, and round decimals.	70% of students who complete this course will correctly divide decimals on the final exam		
3 The student will add, subtract, multiply, and divide fractions.	70% of students who complete this course will correctly add fractions on the final exam.		
4 The student will set up and solve simple word problems dealing with rates, ratios, and proportions.	70% of students who complete this course will correctly solve simple word problems, dealing with rates as proportions on the final exam.		

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5	The student will convert whole and mixed numbers to equivalent fractions, decimals, and percents for use in setting up and solving problems involving percent	70% of students who complete this course will correctly construct an equation from a word problem on the final exam.		
6	The student will apply simple concepts dealing with order of operations and exponents.	70% of students who complete this course will correctly apply simple concepts dealing with order of operations and exponents on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 0123 Beginning Algebra			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will apply the rules for order of operations.	70% of students who complete this course will correctly apply the rules for order of operations on the final exam.		
2 The student will evaluate algebraic expressions.	70% of students who complete this course will correctly evaluate algebraic expressions on the final exam.		
3 The student will solve linear equations and linear inequalities.	70% of students who complete this course will correctly solve linear equations and linear inequalities on the final exam.		
4 The student will perform arithmetic operations on polynomials.	70% of students who complete this course will correctly perform arithmetic operations on polynomials on the final exam.		

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DEPARTMENT: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1233 Intermediate Algebra			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.		
2 The student will solve equations containing rational expressions.	70% of students who complete this course will correctly solve rational expressions equations on the final exam.		
3 The student will factor polynomials.	70% of students who complete this course will correctly factor polynomials on the final exam.		
4 The student will simplify radical expressions.	70% of students who complete this course will correctly simplify radical expressions on the final exam.		
5 The student will perform operations on polynomials.	70% of students who complete this course will correctly manipulate polynomials on the final exam.		
6 The student will solve quadratic	70% of students who complete this course		

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equations.	will correctly solve quadratic equations on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1313 College Algebra			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.		
2 The student will demonstrate knowledge of functions and their behavior.	70% of students who complete this course will correctly answer a problem related to algebraic functions on the final exam.		
3 The student will graph polynomial functions.	70% of students who complete this course will correctly graph a polynomial function on the final exam.		
4 The student will derive mathematical solutions for real-world situations.	70% of students who complete this course will correctly solve an interest rate problem on the final exam.		
5 The student will solve logarithmic equations.	70% of students who complete this course will correctly solve a logarithmic equation on the final exam.		

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6	The student will demonstrate the ability to solve systems of equations.	70% of students who complete this course will correctly solve a system of two equations on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1323 Trigonometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl RiverCommunity College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify exact trigonometric values of the special angles in degree and radian measure.	Based upon the final exam, seventy percent of the students will correctly identify trigonometric values of special angles in radian and degree measure.		
2 Solve right triangles using trigonometric ratios.	Based upon the final exam, seventy percent of the students will correctly solve right triangles using trigonometric ratios.		
3 Solve trigonometric equations.	Based upon the final exam, seventy percent of the students will correctly solve trigonometric equations.		
4 Determine trigonometric function values of quadrantal and nonquadrantal angles in standard position.	Based upon the final exam, seventy percent of the students will determine the trigonometric function values of quadrantal and nonquadrantal angles in standard position.		

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5	Simplify expressions involving trigonometric identities.	Based upon the final exam, seventy percent of the students will be able to simplify expressions involving trigonometric identities.		
6	Graph the basic trigonometric functions, and their inverses, and identify the periodic behaviors of each.	Based upon the final exam, seventy percent of the students will be able to graph the basic trigonometric functions and their inverses, and identify the periodic behaviors of each.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1343 Precalculus			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
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<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify properties of functions and their graphs, including symmetry, transformations, the algebra of functions and composition and inverse functions.	Given the graph of a function 70% of students that complete the course will be able to identify 2 of 3 of domain.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Graph polynomial, exponential, and logarithmic functions and apply those functions to models.	70% of students that complete the course will be able to correctly identify the graph of 2 of 3 logarithmic functions.	
3	Apply properties of exponential and logarithmic functions to solve application problems.	70% of students that complete the course will be able to expand 2 of 3 logarithmic expressions.	
4	Graph trigonometric functions.	70% of students that complete the course will be able to correctly identify 2	

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5	Verify expressions using trigonometric identities	of 3 graphs of trigonometric functions.		
		60% of students that complete the course will be able to identify 2 out of 3 correct on verification of a trigonometric identity.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: MAT 1513 Business Calculus		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1 Compute limits of algebraic functions graphically, numerically, and algebraically.	70% of students who complete this course will correctly compute the limit of a function numerically on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2 Compute the derivative of basic algebraic functions using derivative rules and implicit differentiation.	70% of students who complete this course will correctly compute the derivative of a function using the derivative rules on the final exam.	
3 Use the derivative to compute rates of change and marginal changes in business applications.	70% of students who complete this course will correctly compute the marginal cost of a function on the final exam.	
4 Use limits and derivatives to construct, analyze and interpret the graph of a function.	70% of students who complete this course will correctly determine where a function is increasing and/or decreasing using the first derivative on the final exam.	

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5	Compute the derivative of exponential and logarithmic functions.	70% of students who complete this course will correctly compute the derivative of an exponential function on the final exam.	
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<p>PROGRAM OF STUDY: Science, Mathematics, and Business COURSE LEVEL: MAT 1613 Calculus I with Analytic Geometry</p>		<p>Supports PRCC Strategic Goal(s): 1, 3</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>
<p>1 The student will evaluate the limit of an algebraic expression.</p>	<p>70% of the students will be able to evaluate the limit of an algebraic expression (final exam)</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 The student will find the derivative of an algebraic function.</p>	<p>70% of the students will be able to find the derivative of an algebraic function (final exam)</p>	
<p>3 The student will find the derivative of a trigonometric function.</p>	<p>70% of the students will be able to find the derivative of a trigonometric function (final exam)</p>	
<p>4 The student will find the derivative of a transcendental function.</p>	<p>70% of the students will be able to find the derivative of a transcendental function (final exam)</p>	
<p>5 The student will sketch a function using the first and second derivative tests.</p>	<p>70% of the students will be able to sketch a function using first and second derivative tests (final exam)</p>	
<p>6 The student will find the anti-derivative of an algebraic function.</p>	<p>70% of the students will be able to find the anti derivative of an algebraic function (final exam)</p>	

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<p>PROGRAM OF STUDY: Science, Mathematics, and Business COURSE LEVEL: MAT 1623 Calculus II with Analytic Geometry</p>		<p>Supports PRCC Strategic Goal(s): 1, 3</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 The student will find the anti-derivative of an algebraic expression</p>	<p>70% of the students will be able to find the anti-derivative of an algebraic expression (final exam)</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>2 The student will find the anti-derivative of a trigonometric function.</p>	<p>70% of the students will be able to find the anti-derivative of a trigonometric function. (final exam)</p>	
<p>3 The student will find the anti-derivative of a transcendental function.</p>	<p>70% of the students will be able to find the anti-derivative of a transcendental function. (final exam)</p>	
<p>4 The student will use integration to solve real world applications</p>	<p>70% of the students will be able to integration to solve real world applications. (final exam)</p>	
<p>5 The student will evaluate an integral using integration by parts</p>	<p>70% of the students will be able to evaluate an integral using integration by parts. (final exam)</p>	
<p>6 The student will evaluate an integral using partial fractions</p>	<p>70% of the students will be able to</p>	

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	evaluate an integral using partial fractions		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3
COURSE LEVEL: MAT 1723 Real Number System		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.		
STRATEGIC GOALS:		
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.		
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.		
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify set notations and perform operations on sets.	70% of students who complete this course will correctly identify set notations and perform operations on the final exam.	
2 The student will draw a Venn diagram.	70% of students who complete this course will correctly draw a Venn diagram on the final exam.	
3 The student will convert historical numeration systems into our present numeration system.	70% of students who complete this course will correctly convert between numeration systems on the final exam.	
4 The student will convert between number bases.	70% of students who complete this course will correctly convert between number bases on the final exam.	
5 The student will identify number patterns and their characteristics.	70% of students who complete this course will correctly identify number patterns and	

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		their characteristics on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 1733 Geometry, Measurement, and Probability			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.
1 The student will identify, describe, and compare two-dimensional and three-dimensional geometric shapes.	70% of students who complete this course will identify, describe, and compare two-dimensional and three-dimensional geometric shapes on the final exam.		
2 The student will perform geometric constructions using a compass.	70% of students who complete this course will correctly perform geometric constructions using a compass on the final exam.		
3 The student will solve polygon angle measures algebraically.	70% of students who complete this course will correctly solve a polygon angle measures algebraically on the final exam.		
4 The student will apply area, perimeter, and volume to real-world situations.	70% of students who complete this course will correctly apply area, perimeter, and volume to real-world situations on the final exam.		

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5	The student will convert unit measure.	70% of students who complete this course will correctly convert unit measure on the final exam.		
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COURSE LEVEL: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 2613 Calculus III with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will evaluate the convergence of an infinite series using the appropriate test for convergence.	70% of students will be able to evaluate the convergence of an infinite series using the appropriate test for convergence. (final exam)		
2 The student will find the interval of convergence of an infinite series.	70% of students will be able to find the interval of convergence of an infinite series (final exam)		
3 The student will graph conic sections using vertices, foci, centers, asymptotes, and directrix lines.	70% of students will be able to graph conic sections using foci, centers, asymptotes and directrix lines (final exam)		
4 The student will perform operation on vectors.	70% of students will be able to perform operations on vectors (final exam)		
5 The student will use vectors to describe lines and planes using a three dimensional coordinate system.	70% of students will be able to use vectors to describe lines and planes in three dimension. (final exam)		

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6	The student will identify cylinders and quadratic surfaces defined by second degree equations in three variables.	70% of students will be able to identify cylinders and quadratic surfaces defined by second degree equations in three variables.	
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 2623 Calculus IV with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will find the derivatives and anti-derivatives of vector valued functions.	70% of students will be able to find the derivatives & anti-derivatives of vector valued functions. (final exam)		
2 The student will find the partial derivatives of functions of several variables.	70% of students will be able to find the partial derivatives of functions of several variables. (final exam)		
3 The student will find the directional derivatives and gradients of a function of several variables.	70% of students will be able to find the directional derivatives & gradients of a function of several variables. (final exam)		
4 The student will evaluate double and triple integrals for functions of several variables.	70% of students will be able to evaluate double & triple integrals for functions of several variables. (final exam)		
5 The student will find the area, volume and center of mass of a surface using double integration.	70% of students will be able to find the area, volume and center of mass of a surface using double integration. (final exam)		

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6	The student will evaluate the line and surface integrals for functions of several variables.	70% of students will be able to evaluate the line & surface integrals for functions of several variables. (final exam)		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ACC 1213 Principles of Accounting I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify the accounting equation.	85% of students will be able to identify the accounting equation. (final exam)		
2 Classify accounts in the accounting system.	70% of students will be able to classify accounts in the accounting system. (final exam)		
3 Complete a problem demonstrating the use of journals and ledgers in an accounting system	70% of students will be able to complete a problem using journals and ledgers in the accounting system. (final exam)		
4 Prepare a set of financial statements.	75% of students will be able to prepare a set of financial statements in good form. (final exam)		
5 To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ACC 1223 Principles of Accounting II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to prepare a complete set of financial statements.	75% of students will be able to produce a complete set of financial statements (final exam)		
2 The student will be able to present an oral report on an accounting related topic.	85% of the students will be able to do an oral presentation with the use of Power Point to discuss their case study company's financial position (Presentation)		
3 The student will be able to accurately solve for the gain or loss resulting from the early redemption of a bond	70% of the students will be able to make journal entries for the purchase and retirement of bonds (final exam)		
4 The student will be able to identify the advantages and disadvantages of the corporate form of business ownership.	90% of the students will be able to identify the advantages and disadvantages of the corporate form of business ownership (final exam)		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BAD 2413 Legal Environment of Business			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to understand the court system and its role in business.	70% of students will correctly identify the position of the courts and its impact on business.		
2 The student will be able to recognize the elements of business torts.	70% of students will correctly identify business torts.		
3 The student will be able to identify the elements of a contract	70% of students will correctly identify the elements of a contract.		
4 The student will be able to analyze a contract.	70% of students will correctly associate the factors that determine a valid contract.		
5 The student will be able to identify warranties and product liability issues.	70% of students will correctly analyze statements to determine the presence of warranties.		
6 The student will be able to identify the	70% of students will correctly identify		

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	types of commercial paper and recognize the requirements for each.	the factors of commercial paper.	
7	The student will be able to identify the relationship between an agent and a principal in the employment setting and the duties imposed on each.	70% of students correctly identify the roles of agent/principal in the work place.	

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: BAD 2713 Principles of Real Estate			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 The student will be able to list the different careers in which a real estate license is beneficial.	70% of students will correctly identify the real estate agent's positions in the job market on the final exam.		
2 The student will be able to research licensing criteria of the states	70% of students will correctly identify real estate licensing requirements on the final exam.		
3 The student will be able to recognize basic principles of real estate practice and real estate financing.	70% of students will correctly identify the elements of real estate financing on the final exam.		
4 The student will be able to work proficiently on the filing and preparing of real estate documents.	70% of students will correctly identify filing and preparation of real estate documents on the final exam.		
5 The student will be able to read and use land contracts, public records, and recorded documents, including deeds.	70% of students will analyze recording statutes and criteria on the final exam.		

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6	The student will be able to complete a title search.	70% of students will analyze title search requirements on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ECO 2113 Principles of Macroeconomics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
1.	To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.		
2.	To provide quality student services.		
3.	To provide access to college courses and programs using various instructional methods, including distance education.		
4.	To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.		
5.	To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.		
6.	To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.		
7.	To recruit and retain students from a diverse population.		
8.	To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.		
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	Explain the definition of economics and how scarcity and wants affect choices by households, business firms and government units.	70% of students will be able to correctly identify the definition of economics on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance): Make a <u>CHANGE</u> or <u>IMPROVE</u> .
2	Identify the various types of economic resources and the types of income associated with these resources.	70% of students will be able to correctly associate the four economic resources with their income sources on the final exam.	
3	Explain the concepts of supply and demand and their relationship in determining the equilibrium price in the marketplace.	70% of students will be able to correctly identify the factors that determine the equilibrium price in the marketplace on the final exam.	
4	Develop an understanding of fiscal and its various components with an emphasis on American concepts which influence economic stability and	70% of students will be able to correctly identify the appropriate fiscal policy for recession and inflation on the final exam.	

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	economic growth.			
5	Develop an understanding of the global economy and U.S. trade policy.	70% of students will be able to correctly identify United States trade patterns on the final exam.		
6	Explain the functions of money, the Federal Reserve's monetary policies and their effect on the money supply to influence the economy.	70% of students will be able to correctly identify the three functions of money on the final exam.		
7	Identify the national accounts and define national income, GDP, NDP, personal income, and disposable income.	70% of students will be able to correctly identify the definition of GDP on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ECO 2123 Principles of Microeconomics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Identify the role of "supply and demand" in the market economy and describe its graphical presentation	70% of students will correctly identify the relationships between quantity supplied and quantity demanded and price on the final exam.		
2 Describe the concept of price elasticity of demand and supply and the determinants of price elasticity of demand;	70% of students will correctly identify the definition of price elasticity of demand on the final exam.		
3 Describe the theory of consumer choice based on utility maximization;	70% of students will correctly identify the definition of utility on the final exam.		
4 Define the various types of production costs and distinguish between the long-run and short-run.	70% of students will correctly identify the definition of a fixed cost on the final exam.		
5 Identify the distinguishing characteristics of the four types of market structures	70% of students will correctly identify the main characteristics of the four market structures on the final exam.		
6 Evaluate both the TR/TC and MR=MC	70% of students will correctly identify the		

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<p>approaches to determine the short-run price and output that maximizes profits (or minimizes losses) for the four types of market structures.</p>	<p>profit-maximizing rule on the final exam.</p>		
<p>7 Describe the level of income inequality, causes and definition of poverty in the United States.</p>	<p>70% of students will correctly identify the causes of income inequality on the final exam.</p>		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: CSC 1113 or BAD 2533 Computer Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.		
2 Give examples of issues involved with the purchase of a computer system.	70% of students who complete this course will identify at least 3 issues involved with the purchase of a computer system on the final exam.		
3 Demonstrate basic use of a current designated operating system.	70% of students who complete this course will demonstrate at least 3 functions of the designated operating system on the final exam.		
4 Apply a Web browser along with a search engine to conduct research on the web, and send/receive e-mail.	70% of students who complete this course will demonstrate the use of 3 features in a Web browser on the final exam.		
5 Demonstrate the use of designated application software including a word processor, electronic spreadsheet, presentation software, and a database program.	70% of students who complete the course will demonstrate 3 of the basic tasks of a word processor on the final exam.		

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<p>PROGRAM: Surgical Technology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>				
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To offer allied health programs, which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>				
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To add an important component to the health related professions which are offered locally. Students do not have to travel out of district to obtain this important medical specialty.</p>				
<p>PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p> <p>1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to State Department of Education framework curriculum.</p> <p>2 The program shall demonstrate job placement for graduates is maintained at a level appropriate to the institution and its mission in its service area (continued education is considered equivalent).</p> <p>3 Employer satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p> <p>Graduation Results: The program shall demonstrate that graduation levels are maintained at a level appropriate to the institution, community, and/or other accrediting bodies. ARCSTSA Benchmark is 70%.</p> <p>Placement: ARC/STSA Benchmark is 80%.</p> <p>ARC/STSA Benchmark is 85%.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>	

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4	Graduate satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARCSTSA Benchmark is 85%.		
5	The program shall demonstrate acceptable pass rates for the LCC-ST Program	NBSTSA Program Assessment Exam. ARC/STSA Benchmark is 75%.		
6	The program shall demonstrate that community needs are assessed routinely through Advisory Committee meeting.	Advisory Committee Comments		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

201 113

<p>PROGRAM: Surgical Technology COURSE LEVEL: SUT 1113 Fundamentals of Surgical Technology</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE.</p>
<p>1 Identify principles of environmental safety procedures.</p>	<p>100% of students will identify principles of environmental safety procedures on a written assessment.</p>	
<p>2 Identify the various surgical team members and their duties in the surgical suite.</p>	<p>100% of students will identify surgical team members and their duties on a written assessment.</p>	
<p>3 Identify the different populations of surgical patients and assessment and care protocol.</p>	<p>100% of students will identify the various populations of surgical patients including the care and treatment of these patients.</p>	
<p>4 Identify legal responsibilities that may arise in the Operating Room.</p>	<p>100 % of students will be able to present 3 Operating Room incidents and the outcome of these incidents regarding incident reports and or lawsuits.</p>	

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PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1216 Principles of Surgical Techniques			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and perform the various techniques of a surgical scrub.	100% of students will be able to perform a surgical scrub and a brushless surgical scrub and complete the skills check off on this lab skill.		
2 Identify and differentiate the difference between sterile and unsterile equipment and supplies using the Principles of Aseptic techniques.	100% of students will be able to answer 80% of questions concerning Aseptic technique and applications on a written assessment.		
3 Identify the various basic surgical scissors included on a laparotomy set to be used during a skill set which includes a basic set up.	100% of students will be able to identify basic surgical scissors..		
4 Identify and demonstrate open glove technique while donning sterile gloves.	100% of students will be able to properly execute donning sterile gloves within three attempts.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

201' 113

<p>PROGRAM: Surgical Technology</p> <p>COURSE LEVEL: SUT 1314 Surgical Anatomy</p> <p style="text-align: right;">Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>			
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>			
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.</p>			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>1 Identify and differentiate the various structures of a cell and discuss their functions.</p>	<p>100% of students will identify and differentiate cellular structures and functions on a written assessment.</p>		
<p>2 Identify and differentiate the anatomical structures of the integumentary, skeletal, and muscular systems.</p>	<p>100% of students will identify the integumentary, skeletal, and muscular systems.</p>		
<p>3 Identify and apply knowledge of the anatomical structures of the nervous system, circulatory system, and reproductive system.</p>	<p>100% of students will identify and display knowledge of the nervous system, circulatory system, and the reproductive system.</p>		
<p>4 Identify basic medical terminology and its correlation to anatomical structures and functions of the body.</p>	<p>100% of students will identify basic medical terminology and its correlation on a comprehensive medical terminology examination.</p>		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2012 J13

<p>PROGRAM: Surgical Technology</p> <p>COURSE LEVEL: SUT 1413 Surgical Microbiology</p> <p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p> <p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. <p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p> <p>1 Identify and differentiate between universal precautions and standard precautions and their application in the healthcare setting.</p> <p>2 Identify the various portals of entry in which a microorganism can enter the body and cause infection.</p> <p>3 Identify and explain various types of traumatic injuries and the wound healing process.</p> <p>4 Identify and discuss sterilization methods of supplies and instrumentation in the healthcare setting.</p>	<p>ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p> <p>100% of students will describe the involvement of healthcare safety precautions and application in a healthcare setting using a written assessment.</p> <p>100% of students will indicate portals of entry, microorganisms and infection on a written assessment.</p> <p>100% of students will identify traumatic injuries and wound healing processes on a written assessment.</p> <p>100% of students will identify the sterilization process of supplies and instrumentation on a written assessment.</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p> <p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1518 Basic and Related Surgical Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and explain the various minimally invasive and robotic surgical procedures.	100% of students will be able to identify various minimally invasive procedures and robotic surgical procedures.		
2 Identify and discuss the various pathology related to General Surgery and the surgical procedures necessary to correct the disorders.	100% of students will be able identify pathological conditions and General surgery procedures.		
3 Identify surgical procedures to correct and restore disorders involving the Female Reproductive system.	100% of students will be differentiate various Ob/Gyn pathological conditions and Ob/Gyn surgical procedures.		
4 Be able to identify the different methods of surgical intervention required due to pathology of the Genitourinary system	100% of students will be able identify pathological conditions of the GU system GU disorders and the surgical procedures required to restore and repair abnormalities.		

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PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1528 Specialized Surgical Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> I was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.
1 Identify and explain the various disorders related to the Ophthalmic specialty and the procedures required to treat them.	100% of students will take a written assessment to identify the pathology and surgical intervention involving Ophthalmic abnormalities and surgical procedures.		
2 Identify the differences in disorders and the specialty procedures designed to treat them in ENT.	100 % of students will complete Specialty Application questions and Surgical Instrumentation involving ENT surgical procedures.		
3 Identify the pathological conditions and abnormalities associated with Plastic and Reconstructive Surgical procedures.	100% of students will take a written assessment to identify the pathology, abnormalities and surgical intervention involving Plastic and Reconstructive Procedures.		
4 Identify and explain the various disorders related to the Oral and Maxillofacial specialty and the procedures required to treat them.	100% of students will take a written assessment to identify the pathology and surgical intervention involving Oral and Maxillofacial abnormalities and surgical procedures		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

201. J13

<p>PROGRAM: Surgical Technology COURSE LEVEL: SUT 1538 Advanced Surgical Procedures</p>		<p>Supports PRCC Strategic Goal(s): 1, 3, 7, 8</p>
<p>MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.</p>		
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 		
<p>PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.</p>		
<p>RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.</p>		
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>
<p>1 Identify and explain the various disorders related to the Peripheral Vascular specialty and the procedures required to treat them.</p>	<p>100% of students will take a written assessment to identify the pathology and surgical intervention involving Peripheral Vascular diseases, abnormalities and surgical procedures.</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u>.</p>
<p>2 Identify the differences in disorders and the specialty procedures designed to treat them relating to Cardiovascular.</p>	<p>100 % of students will complete Specialty Application questions and Surgical Instrumentation involving Cardiovascular surgical procedures.</p>	
<p>3 Identify the pathological conditions and abnormalities associated with Thoracic and Pulmonary Surgical procedures.</p>	<p>100% of students will take a written assessment to identify the pathology, abnormalities and surgical intervention involving Thoracic/ Pulmonary Procedures.</p>	
<p>4 Identify and explain the various disorders related to the Ophthalmic specialty and the procedures required to treat them.</p>	<p>100% of students will take a written assessment to identify the pathology and surgical intervention involving Ophthalmic abnormalities and surgical procedures.</p>	

**PEARL RIVER COMMUN COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Surgical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1703 Certification and Role Transition			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Identify and complete various employer documentation for potential employment.	100 % of students will be required to complete a Resume, goal statement and Biography. This will be measured by content, completeness and submission.		
2 Identify eligibility and complete documentation for sitting for the National Certification for Surgical Technologist (CST) Exam.	Students will complete all documentation and submit application for taking the National Certification Exam.		
3 Identify surgical asepsis technique and application of sterile technique.	100 % of students will identify surgical asepsis technique and application principles by a written assessment which includes sterile technique, asepsis and the application of principles of sterile technique.		
4 Identify surgical procedures, instrumentation and care of patients in surgical specialties.	100 % of students will identify surgical asepsis technique and application principles by a written assessment which includes surgical procedures, care of patients and surgical specialties.		



Program Review Outline

PEARL RIVER COMMUNITY COLLEGE

PROGRAM REVIEW



MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

To fulfill the mission, the College has developed a variety of quality educational programs and services. It is vital that quality be maintained through the regular evaluation of programs. Program review is a formal process designed to assist in that evaluation. The importance of program review is not the production of a report but rather the self insight for program improvement and growth.

While college educational programs and services must satisfy our own criteria for program excellence, they must also satisfy the requirements of the Commission on Colleges of the Southern Association of Colleges and Schools and licensing and certifying organizations for some programs. The process of program review allows the College to evaluate how well its programs satisfy the criteria and requirements associated with all of these sources.

The primary goal of program review is the improvement of instruction and learning. To achieve this goal, the process must be comprehensive. The College's review process will include some assessment of the program's achievement of its stated purpose, quality of instruction, curriculum design, student outcomes, and contribution to the overall Mission of the College. When completed, a program review will identify

and communicate program needs and potential for improvement.

A second important goal of program review is to provide information for planning and decision-making. To be meaningful, program review and planning should be interdependent processes. Planning should be based on a review process that evaluates past performances and identifies possible future activities which will lead to improvement and growth. Program review relies on data developed in support of planning and generates suggestions and recommendations for improvement which are reflected in planning goals.

In addition to general program improvement and planning, program review is intended to achieve the following:

- Acknowledge achievements/attainments.
- Identify strengths and weaknesses and develop recommendations/suggestions for change.
- Provide a systematic evaluation and improvement process for instructional programs.
- Develop a sense of cohesiveness, shared responsibility, and growth among faculty and staff.
- Assess compliance with accreditation criteria.
- Assist in resource development.
- Provide data to assist with resource allocation and other management decisions.
- Suggest new opportunities for program development.

Throughout the program review process a variety of perspectives must be considered and reflected. Perspectives of program faculty and administrators are critical to ensuring a comprehensive and complete program review. The program review should also anticipate and address the expectations of the Board of Trustees, advisory committee members when applicable, and Commission on Colleges representatives.

Program review is a self review process through which a program area is examined. It entails analyzing data, drawing conclusions, arriving at and implementing recommendations, and assessing the outcomes following implementation. The program review for the General Education Program will be included in the end of year report.

Appendices

Pearl River Community College

Appendices



Strategic Planning Policy

Major Committee Minutes

Newsletters

Strategic Planning

STRATEGIC PLANNING

Policy:

Pearl River Community College will utilize an institutional Strategic Plan as a general process to develop and maintain college goals, purpose, and direction.

Procedure:

This ongoing plan which provides the structure to assess institutional effectiveness is reviewed at least annually and revised as needed. The process used in its development is institution-wide and based on research, planning, and evaluation. The results of this plan are demonstrated by continuous improvements being made college-wide and by accomplishing the mission of the College.

The Strategic Plan committee structure is as follows:

- Section I Administrative Council/Management Committee is chaired by the President. Its members are the Vice President for Economic and Community Development; Vice President for Planning and Institutional Research; Vice President for Poplarville Campus and Hancock Center; Vice President for Forrest County Operations; Vice President for Enrollment Management; Vice President for Business and Administrative Services; Vice President for General Education and Technology Services; Director of Development Foundation and Alumni Association; Director of Public Relations; Chief Technology Officer; Director of Career and Technical Education Programs (Poplarville); Director of Counseling, Advisement, and Placement Center; Director of Financial Aid; Director of Physical Plant; Director of Institutional Effectiveness; Dean of Hancock Center; Title III Director, Director of Recruitment and Orientation; President of the Faculty Association (Poplarville Campus and Hancock Center); and President of the Faculty Association (Forrest County Center).
- Section II Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Director of Institutional Effectiveness, Vice President for Planning and Institutional Research, Director of Institutional Research, Dean of Hancock Center, faculty representatives, and others as appointed by the President.

- Section III Policy and Procedure Committee is chaired by the Vice President for Forrest County Operations. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Business and Administrative Services, Director of Career and Technical Education Programs (Poplarville), Vice President for Planning and Institutional Research, the Student Government Association President, faculty representatives, staff members, and others as appointed by the President.
- Section IV Fiscal Management Committee is chaired by the Vice President for Business and Administrative Services. Its members are the President, Vice President for Poplarville Campus and Hancock Center, Vice President for Forrest County Operations, Vice President for General Education and Technology Services, and Director of Career and Technical Education Programs (Poplarville).
- Section V Instructional Council is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Vice President for Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.
- Section VI Professional Development Committee is chaired by a faculty/staff representative appointed by the President. Its members are the Director of Institutional Research, Vice President for Planning and Institutional Research, Dean of Hancock Center, faculty representatives, staff members, and others as appointed by the President.
- Section VII Student Services Committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Dean of Hancock Center, Director of Recruitment and Orientation, Coordinator of Residence and Student Life, Director of Financial Aid, Vice President for Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.
- Section VIII Workforce Education Committee is chaired by the Vice President for Economic and Community Development. Its members are the WIN Job Center Computer Instructor, WIN Office Technology Instructor, Director of the Lowery Woodall Center, Workforce Training Project Manager, Director of Nursing Education, Workforce and Economic Development Specialist, Dislocated Worker/ITA Coordinator, Leadership Development, Secretary to Workforce Education, Director of Career and Technical Education Programs (Poplarville), GIS Training Manager (Hancock County), Director of Adult Education Services, and the Secretary to the Vice President for Economic and Community Development.

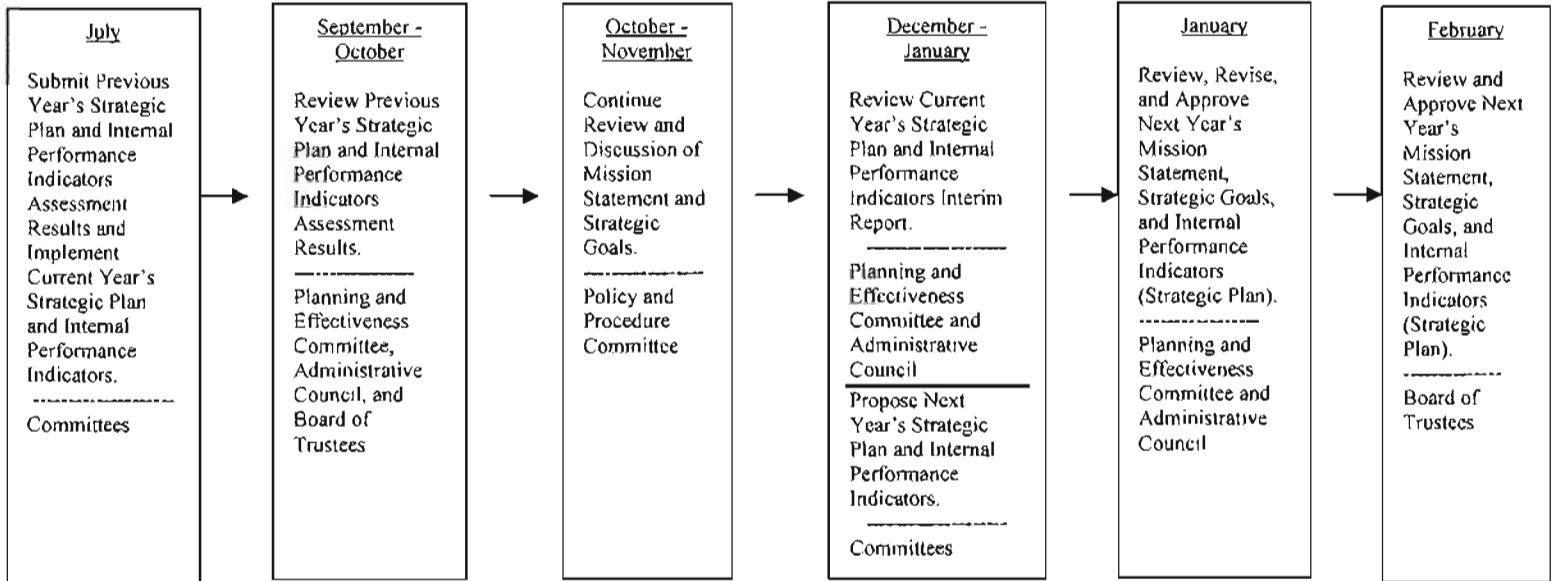
REVIEW, REVISION, AND EVALUATION PROCESS

Annual steps in the review, revision, and evaluation process are as follows:

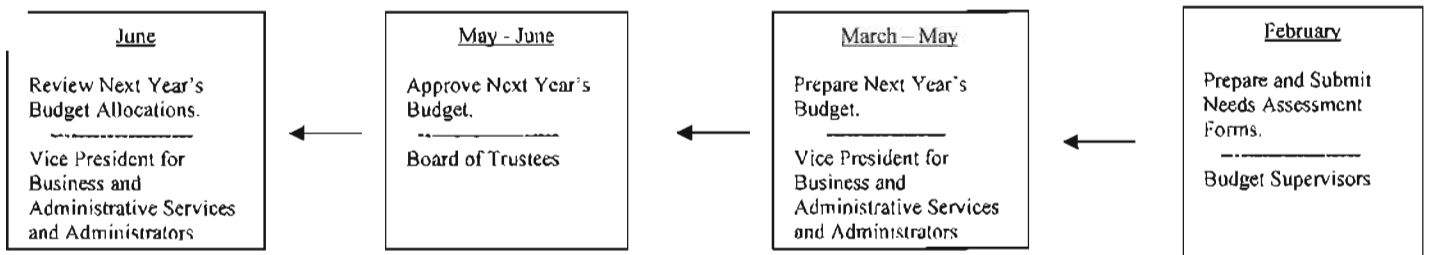
- Step I In December/January, the Planning and Effectiveness Committee and the Administrative Council review the current year's Strategic Plan (Mission Statement and Strategic Goals) and Internal Performance Indicators Interim Report.
- Step II In December/January, committee chairs involved with strategic planning review and propose next year's Strategic Plan and Internal Performance Indicators.
- Step III In January, the Planning and Effectiveness Committee reviews and evaluates the proposed Strategic Plan and Internal Performance Indicators for the next year and prepares recommendations.
- Step IV In January, the Administrative Council reviews and evaluates recommendations from the Planning and Effectiveness Committee and submits recommendations to the Board of Trustees.
- Step V In February, the revised Strategic Plan and Internal Performance Indicators document for next year is completed, and the Board of Trustees is requested to take formal action.
- Step VI In February, the budget requests based on the Strategic Plan and Internal Performance Indicators are submitted to the Vice President for Business and Administrative Services.
- Step VII In June, the Vice President for Business and Administrative Services and respective administrators review budget allocations as assigned to Strategic Goals and Internal Performance Indicators.
- Step VIII At the end of the Fiscal Year, June 30, persons responsible for reporting accomplishments of the Strategic Plan and Internal Performance Indicators update the Interim Report with accomplishments from December to June.
- Step IX Early in the Fall Semester, the Planning and Effectiveness Committee, the Administrative Council, and the Board of Trustees review the Strategic Plan and Internal Performance Indicators assessment results from the previous year.

PEARL RIVER COMMUNITY COLLEGE ANNUAL PLANNING AND EVALUATION CYCLE

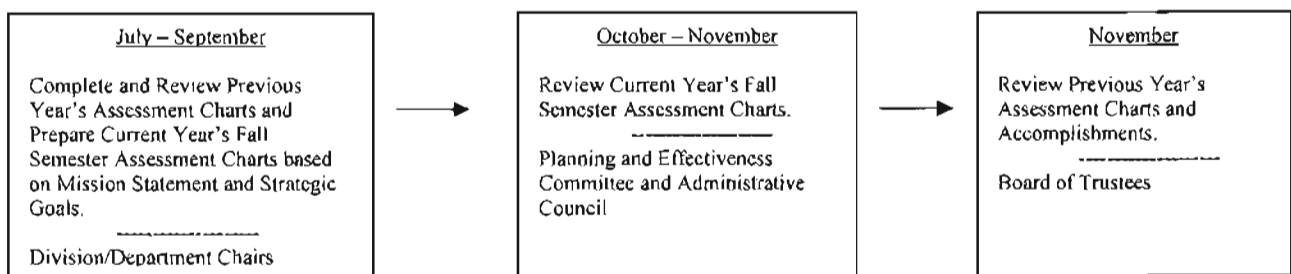
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)



BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS





**Major
Committee
Minutes**

Pearl River Community College

Appendices



Major Committees' Minutes

Administrative Council / Management Committee

Planning and Effectiveness Committee

Policy and Procedure Committee

Fiscal Management Committee

Instructional Council

Professional Development Committee

Student Services Committee

Workforce Education Committee

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

August 15, 2012

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, August 15, 2012, in the President's Conference Room in the Alexander Administration Building. The following Council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Mr. Roger Knight, Vice President for Business and Administrative Services
Dr. Martha Lou Smith, Vice President for General Education and Technology Services
Mr. Raymunda Barnes, Director of Hancock Center
Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center and Interim Athletic Director
Dr. Cecil Burt, Vice President for Forrest County Operations
Dr. Becky Askew, Vice President for Planning and Institutional Research
Dr. Jennifer Seal, Director of QEP (Quality Enhancement Plan)
Mr. Steve Howard, Chief Technology Officer
Mr. Chuck Abadie, Director of Public Relations
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Amy Townsend, Title III Director
Ms. Casey Rawls, Director of Recruitment and Orientation
Dr. Scott Alsobrooks, Vice President for Economic and Community Development
Ms. Jana Causey, Faculty Association President, Hattiesburg Campus
Dr. Justin Williamson, President, Faculty Assoc., Poplarville Campus/Hancock Center
Ms. Tonia Moody, Admissions Specialist and ADA/Civil rights Coordinator
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Ms. Valerie Horne, Director of Financial Aid
Mr. Dow Ford, Vice President for Enrollment Management
Mr. Craig Tynes, Director of the Physical Plant
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)

Dr. Lewis chaired and opened today's meeting by welcoming Council members.

The first item of business was the approval of the June 13, 2012, Administrative Council meeting minutes. These minutes were previously emailed to all council members for review prior to today's meeting. At the request of Dr. Lewis, a motion was made by Dr. Burt,

Administrative Council Meeting Minutes

August 15, 2012

seconded by Dr. Alsobrooks, to approve said minutes. The motion was unanimously approved.

Dr. Lewis began the meeting by opening the floor to a discussion of the 2012 Fall Semester's decreased enrollment. As of August 14, the enrollment was down by approximately 9.2 percent. Dr. Lewis stated that the College's FY13 budget was based on a 3 percent enrollment decrease, but the higher decrease will eventually lead to serious funding issues. He added that the state's other community colleges are struggling with the same issues. He encouraged council members to share their thoughts and ideas on the unexpected enrollment decrease.

The following topics and concerns were discussed.

Dr. Askew began the discussion stating that at this point in time, retention is a key factor to consider, and we must do all that we can to keep the students who are currently enrolled. Studies have shown that the first six weeks of college are the most important regarding retention; therefore, it is important to ensure that students are aware of all of the services that are available.

It is important to have campus activities for students, especially in the evenings when students have nothing to do and can become homesick, etc.

Faculty members need to be made aware of the importance of trying to encourage students to remain in class. Perhaps faculty members could send emails immediately to students who have missed a class and not wait for the Early Alert to take place.

Program/Class records indicating withdrawals in classes should be reviewed and discussed in cases where there is no apparent reason for a high number of students being lost.

Directions/instructions need to be available (in addition to being on our web site) to let students know exactly what steps are needed to be followed in order to enroll in a class.

Part-time students could be encouraged to become full-time students.

Good customer relations need to be encouraged in all offices.

We all need to realize that our students need personal assistance in becoming college students. This means that we can't rely on technology to be our only method of communication.

Orientation should be required and could begin early in the spring semester with small groups being given the opportunity to ask questions.

Administrative Council Meeting Minutes

August 15, 2012

In summary, we need to welcome our students, be nice, lead them through the process of becoming students, keep in touch with them, keep them busy with activities after class, and congratulate them on their decisions to enroll with us!

Dr. Smith stated that emails will be sent to district high schools regarding the new online Dual Enrollment situation. The point is to increase the number of FTEs for which we will be eligible next year.

Also, the late start classes have students enrolled in them and will be available for registration through Friday, August 24. These classes will begin Monday, August 27, and online classes will begin Monday, August 20.

Dr. Smith reported that catalogs are being received and will be distributed to various areas of the college in the upcoming weeks and that the Lamplighter's Conference is scheduled for September 18 -20, 2012.

Casey Rawls reported that there were 553 new students who attended Poplarville orientation sessions and 152 new students who attended Hattiesburg orientation sessions.

Dr. Williamson addressed the Pell Grant issues and concerns. He stated that Pell Grant benefits are only available for 12 semesters instead of 18, and that the eligible income level decreased from \$32,000 to \$23,000. This affects community colleges greatly, as is evidenced by the fact that enrollment is down statewide.

Dr. Williamson further stated that Pell Grant limitations need to be addressed with appropriate congressional representatives in Washington. In his opinion, Dr. Williamson added that changes in Pell Grants may be the single largest attributive factor in enrollment decline. The immediate impact was felt in the summer session as enrollment numbers plummeted from previous summer terms.

Dr. Williamson concurred with Dr. Broerwood and Dr. Lewis regarding the construction and implementation of a strategic plan of action addressing issues that present obstacles to our students.

Chuck Abadie suggested an improved telephone/communication system that would provide a live person to assist all callers. He added that with more than 4,700 students enrolled at this point, retention of those students is extremely important to prevent any dropouts.

Other activities in Public Relations include:

Students and staff are making plans for first The Drawl of the year which will be released in mid-September.

The first edition of the alumni magazine, *RiverSide*, will be published in mid-September. It will focus on promoting Homecoming (October 13).

Administrative Council Meeting Minutes

August 15, 2012

The 2012 Sports Hall of Fame selections have been made.

Members of the PRCC family are going to Madison (August 17) to preview the movie, "Mississippi JUCO: The Toughest Football League in America."

Dr. Ann Moore made a suggestion for improvement in responding to telephone calls. She suggested that Carol Williams, marketing instructor, be assigned to implement a call center and then to train staff how to operate the call center. Dr. Moore stated that Carol is experienced and knowledgeable in all areas of the college including academic as well as career technical courses.

Dr. Moore stated that with the return to face to face orientation sessions, this will provide actual instruction to students on how best to function on campus especially in Blackboard, Wildcat Web, and RiverGuide.

Dr. Amy Townsend stated that, in her opinion, mandatory orientation for all new students is the key to student retention. She also suggested mandatory advising which would require students to have a unique registration number in order to register.

Dr. Townsend also suggested the following ideas: The use of GradesFirst for retention through the early alert system and the ability to identify at risk students, and seek volunteer tutors (students and faculty) that can help academically challenged students for retention efforts.

Dr. Barnes stated that the main area of concern during registration at the Hancock Center was the lack of staffing to handle all registering students. There was consensus that a lack of staffing in other areas may have resulted in a loss of students.

Another issue discussed that may have resulted in a loss of students was a glitch in the Banner system. The system was extremely busy (overloaded) which caused students to have to wait in line several hours or even all day. Also, many call-in students got frustrated because they could not get through the telephone system to speak to a live person.

Dr. Lewis agreed that the telephone calls are not being answered or that some voice mail messages are not being returned in a timely manner or sometimes not at all. He shared an idea of developing a call center manned by clerical staff to answer all incoming calls during the registration process because at the present time, many calls go unanswered.

Dr. Breerwood shared his experiences that many students and potential students receive unfair treatment during registration. He added that the website is not user friendly and the on-line pay module (link) cannot be easily located. He stated that the registration process did not work and that it should be re-vamped before the next registration event.

Administrative Council Meeting Minutes

August 15, 2012

In discussing recruitment and retention, Dr. Lewis stated that recruitment is a very serious issue and that contact with district high schools is extremely important. He then discussed the following thoughts and ideas for improvement in this area:

- Everyone has to take responsibility – this year's registration plan did not work as expected.
- A one or two-day retreat will be held to brainstorm and plan orientation, recruitment, and advisement.
- A steering committee consisting of Dr. Breerwood, Chuck Abadie, Dr. Townsend, Roger Knight, and Dr. Askew will begin meeting to develop a list of major topics to discuss at the retreat. The retreat may be scheduled as early as September.
- Dr. Smith, Raymunda Barnes, Dr. Breerwood, Dr. Williamson, Jana Causey, and Dr. Alsobrooks were appointed to develop a list of the current registration issues.
- All employees should now take the appropriate steps to retain all currently enrolled students.
- Steve Howard and Dr. Askew were assigned to utilize the mass notification system to encourage part-time students (those enrolled in nine hours) to consider a full-time class load.

In closing, Dr. Lewis requested that council members provide some feedback on the issue of a smoke-free campus. Jana Causey and Dr. Williamson were asked to get feedback from faculty members.

There being no further business to come before the Administrative Council, the meeting adjourned at 10:15 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

October 10, 2012

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. on Wednesday, October 10, 2012, in the President's Conference Room in the Alexander Administration Building. The following Council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Dr. Martha Lou Smith, Vice President for General Education and Technology Services
Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center and Interim Athletic Director
Dr. Becky Askew, Vice President for Planning and Institutional Research
Mr. Steve Howard, Chief Technology Officer
Mr. Chuck Abadie, Director of Public Relations
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Dr. Amy Townsend, Title III Director
Ms. Casey Rawls, Director of Recruitment and Orientation
Dr. Scott Alsobrooks, Vice President for Economic and Community Development
Ms. Jana Causey, Faculty Association President, Hattiesburg Campus
Dr. Justin Williamson, President, Faculty Assoc., Poplarville Campus/Hancock Center
Ms. Valerie Home, Director of Financial Aid
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)
Mr. Dow Ford, Vice President for Enrollment Management
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Mr. Roger Knight, Vice President for Business and Administrative Services
Dr. Cecil Burt, Vice President for Forrest County Operations
Mr. Raymunda Barnes, Director of Hancock Center
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Dr. Jennifer Seal, Director of QEP (Quality Enhancement Plan)
Mr. Craig Tynes, Director of the Physical Plant

Dr. Lewis chaired and opened today's meeting by welcoming Council members.

The first item of business was the approval of the August 15, 2012, Administrative Council meeting minutes. These minutes were previously emailed to all council members for review

prior to today's meeting. A motion was made by Dr. Breerwood, seconded by Mr. Lovell, to approve said minutes. The motion was unanimously approved.

The following reports were then presented by council members.

Vice President for Poplarville Campus and Hancock Center

Dr. Breerwood reported on a recent trip to Paris, Texas, as a member of a SACS Visiting Committee. He added that PRCC's accreditation visit will be held during the 2015 Fall semester.

Forrest County Center Faculty Association

- Doug Donohue will be taking over the position of State Faculty Association President in January.
- The Forrest County Center faculty members were very welcoming and supportive of our current retention effort. They requested that I convey that they are ready and willing to do their part.
- All faculty of the Forrest County Center are getting prepared for Fall Fest on October 31. We see this as our greatest opportunity to make informal contact with students which is a huge retention predictor.
- The number of student organizations on the Forrest County Campus have exploded from only one (1) (seven years ago) to about 8-10. We attribute these new opportunities to the addition of innovative and hardworking full time faculty. The addition of these positions is appreciated!
- Cheri Alder, Chris Christen, and Tim Crowe recently attended an Advisement Conference with Dr. Amy Townsend in Tennessee. These FCC faculty members are looking forward to presenting advisement material at the next faculty association meeting.
- Faculty from the Poplarville and Forrest County campus will be presenting at the Mississippi Science Teachers Association Conference October 29-30.
- Sigma Kappa Delta induction will take place October 15 at the FCC.
- The Creative Writing Poetry Café will make its fifth debut next week.
- Phi Theta Kappa induction took place on September 24. Forrest County student, Will Smith, is the Regional Web Master and Ryan Ruckel was elected Regional Advisor At-Large.
- The Faculty Lecture series completed the first lecture by Greg Underwood and will host another next week featuring Julie Pierce.
- The State Faculty Association meeting will be held October 12 in Jackson. Several faculty members will be attending this event in support of Dr. Lewis as he addresses the officers and supporting faculty.

Development Foundation

- Reported on the October 13, 2012, Homecoming plans and activities that are underway.
- Announced that Fall Fest (Poplarville Campus) will be held October 11. The Homecoming Court Luncheon will be held following Fall Fest.
- Provided a brief report on the Sports Hall of Fame nominees.
- Announced that the Marion/Jeff Davis County Alumni Steak Dinner will be held November 13 at Cane's Restaurant in Foxworth, Mississippi.
- The PRCC Scholarship Dinner will be held November 15 in the Olivia Bender Cafeteria.

Financial Aid

- Reported that year 2012-2013 is being closed out.
- Announced plans to attend a high school counselors' conference to be held on the Gulf Coast in the near future.

Faculty Association (Poplarville Campus & Hancock Center)

- Leadership Training with Lee Reid is ongoing and set for completion November 29.
- Faculty representatives will attend the state faculty association meeting in Jackson Friday, October 12. We will be addressed by Dr. Lewis, our new MACJC President.
- Midterm grades for faculty were due to be posted on Tuesday.
- Second term mini-session online classes will commence October 15.
- Attended a TYCAM Regional Conference in which faculty members from around the state were briefed on the common core standards now being adopted nationwide and in MS schools K-12. The standards are surprisingly ambitious and rigorous. It is, as yet, unclear precisely when and how the implementation of these new standards will affect PRCC.

General Education and Technology Services

- Gave a brief report on the mini term classes.
- Reported that the Fall 2013 schedule is now being developed.
- Reminded council members that Dr. Pamela Jones will be giving her Humanities Lecture Thursday, October 25, at 11:00 a.m. in the Nursing Building's Tiered Classroom. Dr. Jones was selected as this year's Mississippi Humanities Instructor.

Career-Technical Education Programs

District and Regional Events Hosted

- October 10, 2012, we are hosting a High School Administrator's and Career Tech Director's meeting with representation from 12 school districts.

Administrative Council Meeting Minutes

October 10, 2012

- October 17, 2012, in partnership with the Mississippi Department of Education, we are hosting the first annual Skills USA South Regional Leadership Conference at the Woodall Center. Over 250 Career Tech Students and Career Tech Instructor/Advisors from South MS are registered to participate.

Professional Development

- All CTE Instructors are scheduled to participate in a Grade's First and Advisor's Module Training Session on October 18.

Recruitment

- CTE Instructors support and are active in recruiting efforts and will be participating in the following events:
 - October 23 – Wildcat Fest
 - October 30 -- GED Tour Day & Hancock College and Career Night
 - November 1 -- Poplarville College and Career Fair

National Certification for Students

- As stated earlier, we are focused on getting our CTE Students Certified in a National Credential in addition to the degree they earn. Several Programs will be offering the following National Certification Testing:
 - November 14-15 – OSHA Safety Testing – Students will earn 10 hour safety card
 - November 29-30 – Automotive NATEF Testing

Development of Five Year Strategic Plan

- Individual meetings with Career Tech instructors have been scheduled to develop, improve, or implement the following: depth of project levels, business & industry input, recruitment, 5-year fiscal plan, instructor training needs and emerging technology related to their field (equipment and software). These meetings should be completed in November and information derived will determine our short and long range goals.

Enrollment Management

- Mr. Ford reported that the Office of Admissions is now closing out FY2012-2013 registration.
- Reported that cut-out forms are now being processed on a daily basis.
- Reported that the Spring 2012 audit was successful.

Recruitment and Orientation

- The Board of Trustees approved the hiring of Lindsey Wilberding as the College's new recruiter. Lindsey is a PRCC graduate and will be a great addition to the Office of Recruitment and Orientation. Her start date is set for October 23.

Administrative Council Meeting Minutes

October 10, 2012

- Wildcat Fest is scheduled for October 23. This is a preview day event for all high school seniors from PRCC's district. It will involve campus tours and a PRCC information fair on the football field.
- Whiteout the Stadium will be held during the October 25 home football game against Hinds Community College. All high school seniors will be given free entry to the game, and everyone is encouraged to wear a white t-shirt to the game. Students who attend Wildcat Fest will receive a free white PRCC t-shirt that they will be encouraged to wear to the game as well.
- The recruitment staff is planning to attend a large number of college fairs within PRCC's district from now until Thanksgiving break. Administrative Council members were invited to participate in any of these college fairs or other recruitment events.

Title III

- Dr. Townsend reported the End of Year 3 Evaluation was conducted October 9, 2012.
- Reported that a group of faculty advisors attended NACADA conference in Nashville as part of the Y4 pilot activity.
- Continue to conduct GradesFirst training for various groups; working with IT to update to version 4 which should correct some of the issues experienced at the beginning of this semester.
- Several e-portfolio training sessions were conducted – 111 accounts created since the beginning of the semester.
- Pre-core advising – working to tweak the model by using group advising strategies with designated courses.

Information Technology

- The Information Technology Committee is currently performing an exercise to evaluate all technology areas of the College. Technology needs will be assessed and prioritized for each of the following areas: 1) Administrative Computing (Banner), 2) Public website and portal (River Guide), 3) Instructional Technology, and 4) other technology. The committee will establish a priority of needs in each area and these projects will be incorporated into the strategic technology plan. All members of the Administrative Council were urged to contact Mr. Howard or an IT Committee member for input on any technology projects of concern.
- A completely redesigned public website was launched on Tuesday, October 9, 2012. The organizational structure of the content was changed and the entire site has been rebuilt using the Drupal Content Management System. Mr. Howard urged the council to forward any comments or suggestions regarding the website to him or the webmaster.

Economic and Community Development

- Dr. Alsobrooks announced that the College has received a grant from the Department of Labor that will fund an instructor position to teach Health Information Technology. This grant will provide funding for a new health program for the College.

Public Relations

- Work continues on the many printing projects for 2012 Homecoming.
- Printing of tickets will be this week for the upcoming premier showing of "Mississippi JUCO: The Toughest Football League in America."
- New PRCC television commercial featuring current students and alumni began this month.
- Plans underway to print a tournament program for the upcoming MACJC State Soccer Tournament, which will be played at PRCC October 20-21.

Poplarville Campus and Hancock Center

- Gave a report on the MACJC State Soccer Tournament that will be held on the PRCC Poplarville Campus October 20-21, 2012.
- Announced plans to attend the Partners for Pearl River County meeting on October 11.

Planning and Institutional Research

- The results of the 2011 – 2012 Strategic Plan Goals and Internal Performance Indicators have been shared by the Director of Institutional Research with members of the Planning and Effectiveness Committee and the Administrative Council.
- The Director of Institutional Effectiveness has received all but four of the Administrative Assessment Charts for the 2012 Fall Semester, and these are being reviewed according to the approved procedure.
- Evaluations of Instruction are currently taking place.
- Professional Development Records have been received from all faculty and professional staff currently on campus and listed in the Board of Trustees' report.
- Those responsible for updating the Higher Education Opportunity Act requirements were reminded to review their areas of responsibilities and provide an update as needed to the Director of Institutional Research by October 31 so that she can ensure that the site includes current information.

President's Report

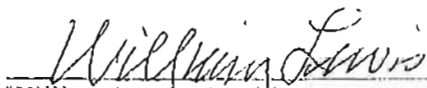
- Thanked the Council for their participation in the retreat last week and for the strategic action plans that resulted.

Administrative Council Meeting Minutes

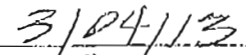
October 10, 2012

- Briefed the Council on the action of the Board of Trustees to request bids for a new men's dormitory and for renovation of parking facilities.
- Discussed the Ethics Commission Opinion and the Attorney General's Office advice on how to facilitate contracts of employees who have multiple duties/assignments.
- Encouraged Council members to participate in this week's Homecoming activities.

There being no further business to come before the Administrative Council, the meeting adjourned at 10:05 a.m.



William Lewis, President



Date

PEARL RIVER COMMUNITY COLLEGE

Planning and Effectiveness Committee

October 11, 2012

Members Present: Dr. Jennifer Seal, Brenda Wells, Becky Askew, Barbara Whiddon, Tara Rouse, Raymunda Barnes, Steve Howard

Dr. Jennifer Seal began the meeting by thanking the committee members for being there, and welcomed Tara Rouse as the newest member of the committee. Dr. Seal stated that there were two major items to discuss: 2011-2012 EOY Report Mission Statement and Strategic Goals and the Administrative Assessment Charts. She began by asking the members if there were any changes or questions to the Mission Statement. Questions and comments were as follows:

Goal 1 – Tara Rouse wanted to know how Goal 1 is measured. Dr. Seal explained that it was measured by the indicators.

Indicator 4 – Dr. Seal questioned if the date was correct? B. Wells stated that it is always a year behind.

Goal 2 – Dr. Seal asked if the Use of Assessment results needed to be corrected. After reviewing them, Brenda Wells stated that it was incorrect and needed to be corrected.

Goal 3

Indicator 6 – Dr. Seal mentioned that (5) different charities had been submitted for FCC Campus. Dr. Seal asked Linda Nowell to add these to this Indicator. Dr. Seal also asked Dr. Barnes if he had anything he wanted to add. Dr. Barnes told the committee that he would review and let us know.

Goal 4

Indicator 1 – Dr. Seal noticed that it stated that no results were available and wanted to know when we could get these. Brenda Wells stated that we actually run behind on getting these results. Steve Howard asked if we could get the results. Brenda said that Roger had not given these to her yet. Steve Howard asked if we could get the results for the past three years. Brenda Wells stated she would try to get these.

Goal 7

Indicator 4 – Dr. Seal asked if it should be noted that we disclose that the drop in number was due to the reduction of Pell Grants. Per Brenda it will be in the report next year. These results are for 2011 EOY.

Indicator 6 – Dr. Seal questioned why we didn't have these results? Brenda also noted on this indicator that these run a little bit behind.

Indicator 9 – Dr. Seal asked if this could be written as a %. Brenda Wells acknowledged that it could.

Goal 8

Indicator 1 – per Dr. Seal can this also be written as a percentage? Steve Howard noticed that under Source of Documentation it should read Mississippi Community College Board. Dr. Seal stated that this could be changed.

Indicator 2 – Dr. Seal asked if we should list each county. Dr. Barnes said that it changes per need. Brenda Wells said we could list the counties but not the sites. Dr. Seal stated it wouldn't be necessary to list the counties in our district.

Dr. Seal addressed the members and asked if there were any other changes that needed to be made. No additional changes being needed, we moved forward to the Administrative Assessment Charts and Dr. Seal mentioned that this was a learning process. She proceeded to say that if there weren't any changes we would move on to Student Support Services.

Dr. Askew had a question about an Administrative Assessment Chart (Director of General Education). Dr. Askew noticed that the title wasn't correct, and Brenda Wells also mentioned that the Use of Results stated that there were more counseling opportunities for students. Dr. Askew asked if it could read, "It was found that more counseling was needed". Dr. Askew also said some of the charts might have changes. Dr. Seal restated that this was definitely a learning process and that we would continue to improve.

Dr. Seal stated that the most important column for next year is the 4th column and she will be meeting with administrators. Dr. Askew also said that these charts might be the ones in the ten year report.

Dr. Seal asked if there were any changes to the Student Support Service charts? Dr. Askew has the same concerns on the "Use of Results" and how the results were measured.

Dr. Seal closed the meeting and asked the committee to watch for an email on the next meeting and that she will try to keep the meetings as brief as possible. It was added that Dr. Seal would be meeting with each administrator responsible for Administrative charts and Student Support Services charts individually.

The next meeting is TBD. Dr. Seal will schedule and notify members

PEARL RIVER COMMUNITY COLLEGE
PLANNING AND EFFECTIVENESS COMMITTEE

NOVEMBER 16, 2012

Members Present: Dr. Jennifer Seal, Brenda Wells, Becky Askew, Mike Bass, Raymunda Barnes, and Steve Howard

Dr. Jennifer Seal began the meeting by thanking the committee members for being there, and stated that the agenda for today was to discuss the 2012-13 instructional charts. The committee reviewed each chart, and following discussion, suggested some changes be recommended to instructors in order to clarify some of the assessment criteria.

Dr. Jennifer Seal closed the meeting by thanking everyone for being here. She also said there are only two more charts out that will be emailed to everyone when she receives them. She asked faculty committee members to continue to encourage everyone in their department to continue turning the assessment charts in, and commended the instructors for doing a great job. Dr. Askew stated that the assessment charts are greatly improved. Dr. Jennifer Seal reported that the fall charts are due on December 10th.

The next meeting is TBD. Dr. Seal will schedule and notify members through email.

Dr. Jennifer Seal began the meeting by thanking the committee members for being there. She stated that the agenda for today was to discuss the 2012-13 instructional charts.

BOT 2723 – okay

BOT 2743 – Dr. Seal stated that there are a lot of excessive words used. She asked the committee if we wanted to be picky with this or is it okay. Dr. Askew thought it was okay.

BOT 2823 – okay

IST 2224 – okay

IST 2554 – okay

BOT 2533 – okay

MMT 2313 – this chart doesn't say if it is an assignment or a test per Dr. Seal. The committee agreed that it needed clarification.

MMT 2333 – this one also needs clarification as noted above on MMT 2313

MMT 2613 – there are grammatical errors

MMT 1513 – Dr. Seal stated that it needs rubric or a checklist on the 2nd one. Dr. Askew agreed.

BOT 2613 - Dr. Seal asked if it needed to be more specific.

BOT 1623 – okay

BOT 1723 – okay

BOT 1813 – okay

BOT 1213 – okay

CPT 1113 – okay

CNT 2423 – okay

IST 1134 – okay

IST 1143 – okay

IST 2234 – okay

MMT 2233 – per Dr. Seal they need to identify assessment tools. The committee agreed.

WDT – all WDT are okay

DAT 1111 – Is it okay to word it using the grades per Dr. Seal? She stated that we normally don't use grades. Dr. Askew said the only way to clarify is by putting the actual grade. On the 3rd one Dr. Seal said they need to tell what they are assessing.

DAT 1714 – assessment tools need to be identified per Dr. Seal.

COV 1522 – 2nd column needs percentages and 1st column assessment tools

CDT 1113 – per Dr. Seal test results need to be eliminated

Language and Literacy – this chart needs the course number and also it needs three SLO's

CDT 2915 – this one needs three SLO's and also to spell out the acronyms

CDT 1713 – this also needs three SLO's and to spell out the acronyms

MUA 1521 – Brenda Wells stated that this chart needs teacher observation. Dr. Askew thinks that that most of these charts repeated what they are talking about. Brenda stated that she thought the more we leave it in their words the better. Dr. Askew thinks this chart can be shortened.

ELT 1413 – okay

ENG 1123 – Dr. Seal thinks the 1st one is too general. Brenda wells and Dr. Seal think it needs more clarification.

MFT 1123 – Dr. Seal stated that this chart also references grades. She thinks if we eliminate some of the wording it will be okay.

INT 1214 – Dr. Seal thinks we should eliminate the last phrase

EET 1323 – per Dr. Seal it needs to be rewritten so it doesn't indicate a grade. The committee agreed

DDT 1313 – This needs to have the assessment tools identified

DDT 2243 – This chart also needs the assessment tools identified

MMT 1112 – Dr. Seal and Brenda Wells think it needs to be changed to "Demonstrate competency"

MLT 2424 – Assessment tools need to be identified per Dr. Seal. Dr. Askew thinks the 60% percentage is too low. Mike Bass thought the percentages should have been 70%. Brenda Wells stated that we had agreed to let the instructors set the benchmark. Dr. Seal said that the General instruction charts were the ones set at 70%.

MLT 1515 – same as MLT 2424

MLT 2916 – same as 1515 and 2424

MLT 2724 – this chart needs 3 sols

MLT 2712 – Dr. Askew asked if we could clarify 80% of what? Brenda Wells said to add accuracy.

NUR 2115 – the 1st three on the 2nd column - should we specify lab practical's per Dr. Seal

PTA – Both charts are okay

RCT 1214 – Dr. Askew said that they need to identify with specific questions

RCT 1613 - Dr. Askew asked if they need to tell more. (Do the same thing as RCT 1214)

RCT 2713 – per Dr. Seal they need to spell out the acronyms. It also says the students should satisfactory complete the exam. Do we need the satisfactory level? The committee agreed we did.

RGT 1612 – Dr. Askew asked what these meant? We need clarification.

RGT 2912 – same issue as RGT 1612

2nd Set

PNV 1443 – Dr. Askew believes these needs to be more specific

PNV – all the rest of the PNV charts are okay

PNV 1914 – spell out the acronyms per Dr. Seal

RCT 1613 – add more info per Dr. Seal. It also has just a grade

RCT 2333 – okay

BIO 1113 – Dr. Askew believes that 60% is too low. Dr. Seal will check on this. Mike Bass asked that under the learning outcome, should it be the student will. Dr. Seal said it was okay.

BIO 1111 - same as BIO 1113

BIO 1123 – Brenda Wells stated that it didn't say what instrument they are using... Dr. Seal will check on this.

BIO 1121 – same as BIO 1123

3rd set

BAV 1418 – okay

CON – all CON are okay

EET 1323 – Dr. Seal said their assessment tools need to be identified

ACT 1213 – Dr. Seal will fix the chart – it cuts off on the right side

**** the charts not listed in this set are okay – per Dr. Seal****

4th set

PNV 1682 – Dr. Askew thinks there needs to be more information

PNV 1728 – same issue as PNV 168

ELT 1192 – Dr. Askew stated that #4 under column 2 needs to specify what items need to be corrected

MST 2144 – okay

MST 2725 – per Dr. Seal the acronyms need to be spelled out

OTA 1513 – okay

WLV 1136 – acronyms also need to be spelled out per Dr. Askew

WLV 1162 – same issue as WLV 1136

WLV 1314 – same issue as WLV 1136 and WLV 1162

BBV 1623 – Brenda Wells stated that this charts needs to be more specific

Dr. Jennifer Seal closed the meeting by thanking everyone for being here. She also said there are only two more charts out that will be emailed to everyone when she receives them. Please continue to encourage everyone in your department to continue turning these in. They are all doing a great job. Dr. Askew stated how great it was that we have come this far. Jennifer Seal said the fall charts are due December 10th.

The next meeting is TBD. Dr. Seal will schedule and notify members

POLICY AND PROCEDURE COMMITTEE MEETING

Tuesday, November 27, 2012

11:00 a.m.

Minutes

Members Present: Dr. Cecil Burt (Chair), Dr. Becky Askew, Ms. Susan Bedwell, Dr. Adam Breerwood, Ms. Jana Causey, Dr. Glenn Dale, Ms. Kimberly Ellis, Ms. Belinda Holden, Mr. Steve Howard, Mr. Roger Knight, Ms. Jacki Runnels, Ms. Angelia Ryals, Dr. Jennifer Seal, Dr. Martha Lou Smith, Mr. Jim Walsh

Minutes from the December 6, 2011, Meeting

A motion to approve was made by Dr. Martha Lou Smith.
The motion was seconded by Ms. Jana Causey.
The motion was passed unanimously.

Addendum:

The Substantive Change Policy was approved by the Policy and Procedure Committee via online vote.

Discussion Statement and Strategic Goals

Committee members reviewed and did not recommend any changes.
A motion to approve was made by Dr. Jennifer Seal.
The motion was seconded by Mr. Jim Walsh.
The motion was passed unanimously.

Proposed Policy and Procedure

Semester Hour Credit

SACS information was shared with committee members in order to explain the requirement of this policy.
A motion to approve was made by Dr. Martha Lou Smith.
The motion was seconded by Ms. Jacki Runnels.
The motion was passed unanimously.

The Instructional Vice Presidents will review the approved policy in detail for possible revisions.

Proposed Revision of Procedures

Curriculum Development Policy

A motion to approve was made by Ms. Angelia Ryals.

The motion was seconded by Mr. Jim Walsh.

The motion was passed unanimously.

Externally Funded Programs Policy

A motion to approve was made by Ms. Jana Causey.

The motion was seconded by Mr. Roger Knight.

The motion was passed unanimously.

Institutional Research Policy

A motion to approve was made by Ms. Kimberly Ellis.

The motion was seconded by Mr. Roger Knight.

The motion was passed unanimously.

Use of Human Subjects in Research Projects Policy

A motion to approve was made by Ms. Jacki Runnels.

The motion was seconded by Ms. Jana Causey.

The motion was passed unanimously.

Other Business

Social Media Policy

Mr. Howard announced that a subcommittee of the Information Technology Committee was working on a Social Media Policy.

Work Load Policy Subcommittee

Mr. Knight gave a brief report to the Committee stating that the Subcommittee has met several times discussing several ideas regarding changes in finding a balance between academic and career/technical. At this time, there are no revisions to present to the Committee.

Curriculum Proposal Form and Curriculum Proposal Process

This form and process have been approved by the Cabinet.

Dr. Burt asked Dr. Smith to explain the form to the committee members. These are primarily editorial changes.

A motion to approve was made by Dr. Glenn Dale.

The motion was seconded by Mr. James Elbers.

The motion was passed unanimously.

The meeting adjourned at 11:55 a.m.

Fiscal Management Committee Meeting Minutes Fall 2012

The Institution's Fiscal Management Committee did not meet during Fall 2012 semester. Budget decisions for the year had been made and there was no urgent budgetary business to review. The committee plans to meet as often as needed during Spring 2013 in order to review necessary budget concerns, discuss allocation of funds and avenues of potential savings as the committee sets budgetary plans for the upcoming year.

MINUTES

Instructional Council

October 19, 2012

Members Present: Kenny Adams, Susan Anderson, Wendy Aube, Raymunda Barnes, Karen Bond, Lonnie Burchell, Arlene Jones, Archie Rawls, Gwen Smith, Martha Lou Smith, Tracy Smith, Martha Willoughby

Members Absent: Stephen Black, Cecil Burt, Dow Ford, Ann Moore, Ryan Ruckel

- I. Career/Technical
 - A. EET 1123 – AC Circuits – “Propose that students must have a C or better in DC Circuits EET 1113 to take AC Circuits, EET 1123, due to the complex nature of the class. DC Circuits is a prerequisite for AC Circuits and students who do not have a C or better in DC have not mastered the competencies to pass the AC class and we are setting them up for failure.”
 - i. Motion – Kenny Adams
 - ii. Second – Susan Anderson
 - iii. Comment: Wording would include “or instructor approval” since this class is also taught at the Forrest County Center.
 - B. ELT 1414 – Motor Control Systems – “Requesting a curriculum change for ELT 1413, Motor Control Systems, to change from 3 credit hours to 4 credit hours.”
 - i. Motion – Susan Anderson
 - ii. Second – Archie Rawls
 - iii. Comment: State as 1413(4)
 - C. ELT 2624 – Programmable Logic Controllers – “Requesting a curriculum change for ELT 2623, Programmable Logic Controllers, to change from 3 credit hours to 4 credit hours.”
 - i. Motion – Archie Rawls
 - ii. Second – Susan Anderson
 - iii. Correct number on this is change to 2614 from 2613.
 - D. Health Information Technology – This would be a new technical program. It is funded by grant.
 - i. Motion – Arlene Jones
 - ii. Second – Martha Willoughby

- E. INT 2213 – Calibration and Measurement Principles – “Requesting a curriculum change for INT 2213, Calibration and Measurement Principles, to change from 4 credit hours to 3 credit hours.”
 - i. Motion – Kenny Adams
 - ii. Second – Raymunda Barnes
 - F. Practical Nursing – State curriculum change.
 - i. Motion – Arlene Jones
 - ii. Second – Wendy Aube’
- II. Academic
- A. ART 2613/23 – Ceramics I & II – Two new courses to supplement the Visual Art curriculum. Both are already part of the Uniform Course Numbering Guide.
 - i. Motion – Martha Willoughby
 - ii. Second – Raymunda Barnes
 - B. MUO 1341/1351/2341/2351 – Jazz Improvisation I, II, III, IV – Courses to supplement the Music Organization curriculum. Courses are already part of the Uniform Course Numbering Guide.
 - i. Motion – Arlene Jones
 - ii. Second – Martha Willoughby
 - C. MUS 1413 – Basic Computer Skills for Musicians – New course to supplement the Music Foundations curriculum. Course is already part of the Uniform Course Numbering Guide.
 - i. Motion – Martha Willoughby
 - ii. Second – Raymunda Barnes

All items were voted and approved.

10/19/2012
mlbs

Professional Development Committee
September 12, 2012
Minutes

PRESENT: Becky Askew, Sharman Ladner, Jana Causey, Rance Bedwell, Michelle Mitchell, Archie Rawls, Kathy Hodge, Linda Nowell, Jennifer Seal, Gwen Smith

The meeting was called to order by Dr. Askew, in the absence of the committee chair due to a conflicting meeting in Jackson. Dr. Askew welcomed and thanked everyone for their attendance and announced that there are three new committee members – Michelle Mitchell, Rance Bedwell, and Linda Nowell.

The purpose of the Professional Development Committee is to propose/plan for professional development for administrators, faculty, and staff.

Results of the August Professional Development surveys from the Faculty/Staff sessions were distributed. The committee reviewed these results and made comments and suggestions as follows:

- Location of the sessions - A good option for next year would be the Brownstone, which should be completed by next year.
- Breakout sessions in different areas on campus
- General format of the sessions
- Suggestions for speakers - Jim Keith for legal issues and Tori McClure as a motivational speaker.
- Suggestions for future - sessions on legal issues and social media, sessions for non- instructional staff, and ways to improve communication within departments.

Dr. Askew gave a report concerning the Support Staff Professional Development at the Forrest county Center. The Poplarville Campus programs had to be rescheduled for Wednesday, September 12, 2012, due to Hurricane Isaac. Survey results from all sessions will be available at the next committee meeting. Scheduled speakers included Dr. Lewis, Dr. Breerwood, Chief Doug Rowell, and Ms. Tara Rouse.

The format for new faculty orientation was discussed and the committee is to consider if the format should remain the same or include additional components. This will be discussed again in future meetings.

Dr. Jennifer Seal spoke about Student Learning Outcomes and her plans to meet with administrators during September to discuss assessment charts

Dr. Askew reported that 100 percent of our faculty completed the Professional Development forms for 2011-2012 and that there are only a few missing staff forms. Professional Development records will soon be collected from support staff.

Dr. Askew acknowledged that Michelle Mitchell and Kimberly Ellis are providing professional development sessions for online staff. Tina Coleman, President of the Association of Educational Office Personnel, is also working on options for support staff professional development.

Additional topics discussed included:

- Bringing back brown bag lunches and sessions during C period (Math and Science do a lot of these now for their department), and how attendance and participation can be encouraged
- Customer service workshops for support staff (Lee Reid may be able to provide some training)
- Suggestion/comment box or survey for students and parents with the Retention Committee possibly responsible for overseeing this
- Availability of every employee to assist students during the registration process

The meeting was adjourned.

Student Services Committee Minutes

Meeting Date:

November 6, 2013 10:00am

Committee Members Present:

Adam Breerwood, Maghan James, Jack Byrd, Jamie Dickson, Ronn Hague, Jason Francis and Paul Martin

Old Business:

- I. Website Update
- II. Student Activity
- III. Game Day Atmosphere
- IV. Orientation
- V. Athletic Advisement
- VI. College Housing Assignments

New Business:

- I. Update current website to include housing information, including applications and dormitory specifics.
- II. Utilization of email, facebook and twitter to connect with students.
- III. Pre-Game Bonfires, pep rally and spirit week dances
- IV. Security of Events: Procedure
- V. Determine Specifics for Athletic Study Hall, including location
- VI. Gradesfirst
- VII. Improvement of Orientation procedures
- VIII. Faculty Advisement suggestions

Meeting Concludes: 11:20am

Workforce Education Committee
December 6, 2012

Members Present: Scott Alsobrooks, Chair, Troy Teadt, Lee Bell, Cheryl Frierson, Audrey Smith, and Gloria Wasmund

The Workforce Education Committee met on December 6 to audit programs in conjunction with a member of the Mississippi Community College Board (MCCB). This meeting was a review meeting to ensure effectiveness as well as compliance. The MCCB representative uncovered no anomalies. The team found PRCC to be quite effective in deliverance of workforce education projects.



**Institutional
Effectiveness
Newsletters**

Institutional Effectiveness and Research Newsletter

October 2012

PRCC MISSION

PRCC IS A PUBLIC INSTITUTION COMMITTED TO PROVIDING QUALITY EDUCATIONAL AND SERVICE OPPORTUNITIES FOR ALL WHO SEEK THEM.

Strategic Goals

- To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
- To provide quality student services.
- To provide access to college courses and programs using various instructional methods, including distance education.
- To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
- To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
- To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
- To recruit and retain students from a diverse population.
- To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Faculty/Staff Orientation

Dr. William Lewis led the orientation session for new faculty and professional staff on August 6, 2012. Dr. John Roueche, a nationally recognized authority in community

college education, discussed prevalent issues facing community colleges during a breakfast with members of the Leadership Class.

Dr. Roueche also provided the keynote address, "Serving Underprepared

Achievement," to faculty and staff.

Dr. Timothy Letzring, the Chair and Professor of Leadership and Counseling Education at the University of Mississippi, provided information concerning legal issues in higher education. He also allowed a time for questions and answers in order to address concerns of faculty.

Online evaluation of the sessions indicated an 88 percent satisfaction level with the overall professional development sessions.



college education, discussed prevalent issues

Students: Critical Success Factors for Retention and

Support Staff Professional Development

Professional Development sessions were conducted on September 12, 2012, for support staff at the Poplarville and Hancock Campuses and on August 24, 2012, at the Forrest County Center.

The sessions were opened by Dr. William Lewis, and updates were provided from in-house personnel.

Ms. Tara Rouse, Chair of the Department of Health, Physical Education, and Recreation and Director of the Wellness Center, explained the pre-assessment procedure for the Wellness Center and provided information about hours of operation, the new walking track, and the new equipment now available for use.

Mr. Doug Rowell, Chief of Campus Police, provided timely updates concerning the Campus Action Plan.

Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center, discussed the importance of the role of support staff in student retention.

OFFICE OF PLANNING AND RESEARCH

SCHEDULE FOR EVALUATIONS

2012 - 2013

STUDENT EVALUATIONS OF INSTRUCTION

October 1 – Student Evaluations of Instruction begin

October 1 - November 2, 2012 – Student Evaluations of Instruction

January 8 – Student Evaluations of Instruction reports distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 21 – Performance Reviews of Supervisor links emailed to employees

January 21 - 28, 2013 – Performance Reviews of Supervisors

February 25 – Performance Review of Supervisor reports distributed to administrators/supervisors

PERSONNEL EVALUATIONS

February 27 – Personnel Evaluation forms emailed to administrators/supervisors

March 6 – Schedules for Personnel Evaluations sent to Office of Planning and Research

March 1 - 29, 2013 – Personnel Evaluations

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Institutional Research Mission:

The Pearl River Community College Office of Institutional Research is committed to working cooperatively with all others to enhance and support the Mission of the College through informed decision making.