

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

April 12, 2022

The Board of Trustees of Pearl River Community College met Tuesday, April 12, 2022, at 1:00 p.m. for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman
Mr. Alan Lumpkin
Mr. Ike Haynes
Ms. Teenia Perry
Mr. Don Welsh- Absent
Ms. Teresa Merwin

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day- Absent
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Stafford- Absent
Dr. Steven Hampton

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Planning and Institutional Research/Hancock Center/Dean of Honors Institute (Poplarville) Dr. Jennifer Seal, Vice President for Enrollment Management and Business Services Ms. Candance Harper, Executive Director of Development Foundation and Alumni Services Ms. Delana Harris and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Dr. Gale Harris provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations/Recognitions

None.

Campus Tour

The Board of Trustees toured the Poplarville Campus renovation and building projects. The tour included Seal Hall, Garvin H. Johnson Library, the Office of eLearning, the Wildcat Den Bookstore and the New Men's and Women's Dormitories.

The Board began the tour with an event called the Wildcat Experience. High school juniors and seniors as well as any non-traditional student interested in PRCC are invited to get first-hand experience of life at The River. This free event is located on The Green of the Centennial Courtyard.

Approval of Minutes

Chairman Waits called for approval of the **March 8th board meeting minutes**. A motion was made by Frank Ladner, seconded by Teenia Perry, to approve the March 8, 2022 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Dr. Jennifer Seal, Mr. Jeff Long and Ms. Delana Harris.

Buildings and Grounds Committee: A motion was made by the Buildings and Grounds Committee to reject the bid for construction of the Pearl River Community College Hancock Workforce Academy. Subsequently the Board of Trustees voted unanimously to reject the construction bid. Dr. Breerwood mentioned that the scope of the project will be modified and prepared for the rebidding process.

Financial Reports

Ms. Harper presented and reviewed the **Reconciled Bank Balances ending March 31, 2022, and Unrestricted Current Fund Statement of Expenditures ending March 31, 2022**. No board action was necessary for these reports.

Ms. Harper presented for review and approval the **March 1, 2022 through March 31, 2022 Disbursement Register (Claim Docket)** in the amount of \$7,726,550.41 total disbursements. Included in this amount is student refunds in the amount of \$3,879,722.53. A motion was made by Sonny Knight, seconded by Brian Freeman, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Harper presented for approval the **April 2022 Fixed Assets Deletion Report** for institution-wide in the amount of \$414,644.93. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Alan Lumpkin, seconded by Sonny Knight, to approve the April 2022 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Harper presented for approval a Single Source Item for Laerdal Medical Corporation for the purchase of Manikins for the Practical Nursing Program in the amount of \$43,391.00. Ms. Harper presented for approval a Single Source Item for Laerdal Medical Corporation for the purchase of a SimPad PLUS System for the Nursing Program in the amount of \$12,013.53. Ms. Harper presented for approval a Single Source Item for FISERV for the purchase of Cover Flex Devices for the Business Office in the amount of \$6,500. A motion was made by Sonny Knight, seconded by Teenia Perry, to approve this single source items as stated herein. The motion was unanimous.

Personnel Matters – Resignations

Dr. Causey presented for acceptance the **resignation for purposes of retirement** of **Ms. Angelia Ryals** from the position of Counselor effective July 1, 2022.

Dr. Causey presented for acceptance the **resignation** of **Ms. Sarah Welch** from the position of Librarian (FCC) (11 Months) effective March 31, 2022 and the **resignation** of **Mr. Jonathan McEwen** from the position of Instructor of Mathematics (FCC) effective July 31, 2022.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Smith presented for approval the **recommendation** of **Ms. Michelle Coleman** for the position of WIN Case Manager (12 Months) effective April 13, 2022 and the **recommendation** of **Mr. Tyler Davis** for the position of Instructor of Utility Lineman (12 Months) effective June 1, 2022.

Dr. Causey presented for approval the **recommendation** of **Ms. Amanda Rogers** for the position of Instructor of Mathematics (FCC) effective August 8, 2022.

A motion was made by Sonny Knight, seconded by Teenia Perry, to approve the recommendation for employment of **Ms. Coleman, Mr. Davis and Ms. Rogers** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President's Report

Dr. Breerwood thanked the Board for going on a tour of the Poplarville Campus renovation and building projects. He stated that it is always good to show plans in motion on a tour and that it would be great to tour all campuses once or twice a year. This will include the Forrest County Campus in November and the Hancock Campus in summer 2022.

Dr. Breerwood reminded the Board to keep Mr. Don Welsh and his family in their thoughts and prayers in the passing of his son.

Dr. Breerwood informed the Board that the Rodeo Team, Baseball Team and Softball Team are all doing very well in their spring season.

Dr. Breerwood reminded the Board about the Hancock County Alumni Chapter golf tournament scheduled for April 22, 2022.

Dr. Breerwood informed the Board that he would present the 2022-2023 budget in the next couple of months.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Frank Ladner, seconded by Sonny Knight to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, May 10, 2022 at 1:00 p.m. at Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the April 12, 2022 Board Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.