

Student Name: _____

ID# _____

C. STUDENT/SPOUSE INCOME INFORMATION

The best way to verify income is by using the IRS Data Retrieval Tool when completing the FAFSA. If you have not already used the tool, log into your FAFSA at www.studentaid.gov, select “Make FAFSA Corrections,” navigate to the Financial Information section, and follow the instructions to complete IRS Data Retrieval.

If you are unable or choose not to use the IRS Data Retrieval Tool, you can request a 2019 IRS Tax Return Transcript from the IRS. To request online, go to www.irs.gov and click “Get Your Tax Record.” To request a transcript by telephone, call 1-800-908-9946.

Important Note: If you or your spouse filed, or will file, an amended 2020 IRS Income Tax Return, please contact the financial aid administrator before completing this section.

1. Check only one box below

<input type="checkbox"/>	Student has used the IRS Data Retrieval Tool to transfer 2020 income tax return information into the student’s FAFSA.
<input type="checkbox"/>	Student will use the IRS Data Retrieval Tool to transfer 2020 income tax return information into the student’s FAFSA.
<input type="checkbox"/>	Student is unable or chooses not to use the IRS Data Retrieval Tool and will provide a copy of the 2020 IRS Tax Return Transcript or signed 1040 tax form (with Schedules 1, 2, & 3, if applicable), for both the student and spouse (if applicable).
<input type="checkbox"/>	Student is attaching a copy of the 2020 IRS Tax Return Transcript or signed 1040 tax form (with Schedules 1, 2, & 3, if applicable), for both the student and spouse (if applicable).
<input type="checkbox"/>	Student/spouse was not employed and had no income earned from work in 2020. You must provide documentation from the IRS that indicates a 2020 IRS income tax return was not filed. Visit www.irs.gov , click “Get Your Tax Record” and request a tax return transcript by mail. A non-filer letter will be mailed to your home. If you have difficulty obtaining the non-filer letter from the IRS, please e-mail our office at finaid@prcc.edu .
<input type="checkbox"/>	Student/spouse earned income in 2020 but did not file and is not required to file a 2020 federal income tax return with the IRS. You must provide documentation from the IRS that indicates a 2020 IRS income tax return was not filed. Visit www.irs.gov , click “Get Your Tax Record” and request a tax return transcript by mail. A non-filer letter will be mailed to your home. If you have difficulty obtaining the non-filer letter from the IRS, please e-mail our office at finaid@prcc.edu .

2. If student/spouse **did not file** and is not required to file a **2020 Federal Income Tax Return**, list below all employers; the amount earned from **each employer in 2020**; and attach **2020 W-2 forms**.

Student/Spouse Name	Employer’s Name	2020 Amount Earned	2020 W-2 attached
			<input type="checkbox"/> Yes or <input type="checkbox"/> No
			<input type="checkbox"/> Yes or <input type="checkbox"/> No
			<input type="checkbox"/> Yes or <input type="checkbox"/> No

F. CERTIFICATION AND SIGNATURE

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

I/We certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. Spouse’s signature is optional. YOU MAY PROVIDE AN ELECTRONIC SIGNATURE ON THIS FORM

Student:	Date:
Spouse:	Date:

Please save a copy of this worksheet for your records. This completed worksheet may be saved as a PDF file and e-mailed to finaid@prcc.edu. It may also be submitted by fax to (601) 403-1036 or mailed to the Office of Financial Aid, 101 Highway 11 North, Box 5120, Poplarville, MS 39470. You may also submit the completed worksheet to the Office of Financial Aid on the Poplarville Campus, Student Services at the Forrest County Center, or the Hancock County Center.

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