

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

November 9, 2021

The Board of Trustees of Pearl River Community College met Tuesday, November 9, 2021, at 1:00 p.m. for their monthly meeting. This meeting was held in the Multipurpose Room of the Pearl River Community College Forrest County Campus in Hattiesburg, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman	Mr. Frank Ladner
Mr. M. L. "Sonny" Knight, Secretary	Mr. Michael Waits - Absent
Mr. Dale Purvis, Vice Chairman - Absent	Mr. Carl Michael Day
Mr. Alan Lumpkin	Mr. Donnie Williamson
Mr. Ike Haynes	Mr. Brian Freeman
Ms. Teenia Perry - Absent	Dr. Gale Harris - Absent
Mr. Don Welsh	Ms. Teresa Stafford
Ms. Teresa Merwin	Dr. Steven Hampton

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Enrollment Management and Business Services Ms. Candance Harper, Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Executive Director of Development Foundation and Alumni Services Ms. Delana Harris, Director of Institutional Research and Effectiveness/Director of Professional and Community Development Ms. Melanie Davis and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Alan Lumpkin provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

- Dr. Breerwood recognized and introduced Dean of Academic Instruction for Forrest County Campus Dr. Greg Underwood, Dean of Student Services and Special Populations Coordinator for Forrest County Campus Ms. Michelle Wilson-Stokes, Dean of Career and Technical Education for Forrest County Campus Dr. David Collum and Marketing Specialist Mr. Chuck Abadie.

Presentations/Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **October 12, 2021 board meeting minutes**. A motion was made by Carl Michael Day, seconded by Frank Ladner, to approve the October 12, 2021 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Ms. Candace Harper, Ms. Delana Harris and Ms. Melanie Davis.

Financial Reports

Ms. Harper presented and reviewed the **Reconciled Bank Balances ending October 31, 2021, and Unrestricted Current Fund Statement of Expenditures ending October 31, 2021**. No board action was necessary for these reports.

Ms. Harper presented for review and approval the **October 1, 2021 through October 31, 2021 Disbursement Register (Claim Docket)** in the amount of \$6,694,142.11 total disbursements. Included in this amount is student refunds in the amount of \$4,356,339.84. A motion was made by Sonny Knight, seconded by Steven Hampton, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Harper presented for approval the **November 2021 Fixed Assets Deletion Report** for institution-wide in the amount of \$126,729.09. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Ike Haynes, seconded by Teresa Stafford, to approve the November 2021 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Ms. Harper presented for approval a **Single Source Item** for Forerunner Technologies, Inc. for the purchase a Session Border Controller in the amount of \$7,089.92. A motion was made by Carl Michael Day, seconded by Brian Freeman, to approve this single source item as stated herein. The motion was unanimous.

Personnel Matters – Resignations

Dr. Breerwood presented for acceptance the **resignation** of **Mr. William “Bo” Wallace** from the position of Assistant Football Coach/Wellness Center Assistant effective October 31, 2021.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Smith presented for approval the **recommendation** of **Ms. Janet Armour** for the position of Hancock Campus Librarian/Testing Proctor effective January 3, 2022.

Dr. Causey presented for approval the employee **transfer** of **Ms. Emma Robin Shows** from the position of Forrest County Campus Instructor/Learning Resource Center Coordinator to the position of Forrest County Campus Instructor of Sociology effective January 3, 2022.

A motion was made by Teresa Stafford, seconded by Carl Michael Day, to approve the recommendation of **Ms. Armour** and the transfer of **Ms. Shows** as presented and defined herein. The motion was unanimous.

Legal Matters

Attorney Josh Mars reported that the only legal issue in progress is a lawsuit filed by a former student.

Executive Session

Chairman Waits called for a motion to **consider entering** into **Executive Session** to discuss personal matters. A motion was made by Frank Ladner, seconded by Sonny Knight to consider entering into Executive Session. The motion was unanimous. A motion was made by Sonny Knight, seconded by Sonny Knight to **remain** in Executive Session for the discussion of personal matters. The motion was unanimous.

A motion was made by Alan Lumpkin, seconded by Brian Freeman to **exit** Executive Session. The motion was unanimous.

At this time, the meeting returned to Open Session. There was no action taken during the Executive Session.

Other Business

None.

President's Report

- Dr. Breerwood reminded the Board that the next Board of Trustees meeting would be held on Tuesday, December 7th instead of Tuesday, December 14th due to the College's Christmas Holiday break beginning on Friday, December 10th.
- Dr. Breerwood informed the Board that the College was nearing the end of the fall 2021 semester. He explained that although there were some challenges, the College was doing very well.
- Dr. Breerwood thanked Dr. Causey and her staff for hosting the Board of Trustees meeting at the Forrest County Campus. The Board of Trustees toured the Lowery A. Woodall Advanced Technology Center as well as the Forrest County Campus prior to the Board Meeting.
- Dr. Breerwood explained to the Board that all PRCC campuses were different but that our faculty and staff embrace those differences and understand that they are a part of a bigger picture.
- Dr. Breerwood again thanked the Forrest County Campus staff for their leadership and complimented the beautiful campus.
- Dr. Breerwood thanked the Board of Trustees for the work that they do for the College and for their continued support.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, December 7, 2021 at 1:00 p.m. at Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the November 9, 2021 Board Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.