

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

May 11, 2021

The Board of Trustees of Pearl River Community College met Tuesday, May 11, 2021, at 1:00 p.m. for their monthly meeting. This meeting was held in-person and virtually in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman	Mr. Frank Ladner
Mr. M. L. "Sonny" Knight, Secretary - Absent	Mr. Michael T. Waits
Mr. Dale Purvis, Vice Chairman	Ms. Wendy Bracey
Mr. Alan Lumpkin - Absent	Mr. Donnie Williamson - Absent
Mr. Dexter Jordan	Mr. Brian Freeman
Ms. Teenia Perry	Dr. Gale Harris
Mr. Don Welsh	Ms. Teresa Lynn Stafford
Mr. Alan Dedeaux - Absent	Dr. Steven Hampton

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Institutional Research Dr. Jennifer Seal, Vice President of the Forrest County Center Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Assistant Vice President of Student Services Ms. Maghan Smith, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

Dr. Breerwood recognized and introduced Ms. Maghan Smith, PRCC Assistant Vice President of Student Services, who will be filling the position of Executive Assistant to the President effective July 1, 2021. He informed the board that Ms. Smith will be filling the position in the President's office being vacated by the retirement of Marilyn Dillard effective June 30, 2021.

Presentations/Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **April 13, 2021 board meeting minutes**. A motion was made by Frank Ladner, seconded by Brian Freeman, to approve the April 13, 2021 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Dr. Jennifer Seal, Jeff Long, and Ernie Lovell.

Financial Reports

Mr. Knight reported that the following Financial Reports could not be prepared and presented at today's meeting: **Reconciled Bank Balances ending April 30, Unrestricted Current Fund Statement of Expenditures ending April 30, and the April 2021 Disbursement Register (Claim Docket)**. These documents will be presented at the June 8, 2021 board meeting.

Mr. Knight presented the **FY 2022 Student Fee Sheet** for review and approval. He stated that the FY 2022 Student Fee Sheet indicates no changes from the FY 2021 Student Fee Sheet. A motion was made by Dr. Gale Harris, seconded by Wendy Bracey, to approve the FY 2022 Student Fee Sheet as presented. The motion was unanimous. A copy of the FY 2022 Student Fee Sheet is attached hereto as Exhibit A and made a part of these official minutes.

Mr. Knight presented for approval the **April 2021 Fixed Assets Deletion Report** for institution-wide in the amount of \$58,681.60. The report contains various unserviceable computers, electronic items, and/or vehicles that are no longer in use and will be prepared for salvage. A motion was made by Teresa Stafford, seconded by Teenia Perry, to approve the April 2021 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Mr. Knight reported that a full presentation of the FY 2022 PRCC Budget will be presented at the June 8, 2022 board meeting.

Personnel Matters – Retirements

Dr. Smith presented for acceptance the **retirement** of **Mr. Bobby Thrash** from the position of Instructor of Computer Science effective May 31, 2021.

Dr. Causey presented for acceptance the **retirement** of **Ms. Pam Waddle** from the position of Instructor of Associate Degree Nursing effective May 31, 2021.

A motion was made by Frank Ladner, seconded by Wendy Bracey, to accept the retirements of Mr. Thrash and Ms. Waddle as stated and defined herein. The motion was unanimous.

Personnel Matters – Resignations

Dr. Seal presented for acceptance the **resignation** of **Ms. Carricka Thomas** from the position of Instructor of Practical Nursing (Nights and Weekends) (2/5) (PT) effective April 30, 2021.

Dr. Causey presented for acceptance the **resignations** of **Ms. Claire Cottrell** from the position of Instructor of Associate Degree Nursing effective May 31, 2021; **Ms. Kathryn Noelle Storey** from the position of Instructor of Practical Nursing (4/5) (PT-Temp) effective April 30, 2021; and the **resignation** of **Ms. Robyn Wheeler** from the position of Instructor of Practical Nursing (Nights and Weekends) effective April 30, 2021. A motion was made by Teresa Stafford, seconded by Wendy Bracey, to accept the resignations of Ms. Cottrell, Ms. Storey, and Ms. Wheeler as stated and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment

Dr. Smith presented for approval the **employment** of **Mr. Brian Ladnier** for the position of Instructor of Electrical Technology effective August 1, 2021, and the **employment** of **Ms. Monique Fairley** for the position of Instructor of Child Development Technology effective August 1, 2021.

Dr. Causey presented for approval the **employment** of **Ms. Crystal Moody** for the position of G Technical Assistance Coordinator, a full-time (12 Month) professional grant funded position, effective May 3, 2021.

A motion was made by Wendy Bracey, seconded by Teresa Stafford, to approve the employment of Mr. Ladnier, Ms. Fairley, and Ms. Moody as stated and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

At the request of Dr. Breerwood, Dr. Seal presented for approval the revised **Pearl River Community College Work Load Policy**. A motion was made by Brian Freeman, seconded by Frank Ladner, to approve the PRCC Work Load Policy as presented. The motion was unanimous. A copy of the revised Pearl River Community College Work Load Policy is attached hereto as Exhibit B and made a part of these official minutes.

Frank Ladner, chair of the **2021 President’s Evaluation Committee**, reported that Dr. Breerwood has received an outstanding evaluation by the Board of Trustees. He stated that Dr. Breerwood currently has two years on his remaining contract, and that he is making a motion to extend the contract for an addition two years which would give Dr. Breerwood a four-year contract. Chairman Waits stated that Mr. Ladner’s motion, coming from the recommendation of the President’s Evaluation Committee, does not require a second. The motion passed unanimously.

Dr. Breerwood expressed his appreciation to the board for his contract extension. Dr. Breerwood stated he is humbled and eager to continue serving this great institution, the board of trustees, and employees for another four years.

President’s Report

- Dr. Breerwood informed the board that three Pearl River Community College students were recently selected as Jack Kent Cooke Undergraduate Transfer Scholarship award winners. This year’s PRCC winners are Riley Cleveland, Quindalin Harper, and Kyle Simpson. These students represent three of 72 recipients nationally. This is the first time in PRCC’s history that the institution has had multiple winners at one time. It is also the first time the college has experienced winners two years in a row. The Foundation provides up to \$40,000 per year to scholarship recipients for up to three years. It is among the largest private scholarships for community college transfer students in the nation.
- Dr. Breerwood stated that the Mississippi Community College Board will host an annual Trustees Conference both live and virtual on June 28 and 29, 2021 at Mississippi Gulf

Coast Community College. To begin the planning process, additional information will be sent to all trustees in the near future to determine everyone's interest in participating in this year's conference.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Wendy Bracey, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, June 8, 2021 at 1:00 p.m. in Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the
May 11, 2021 Board Meeting Minutes

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| Exhibit A | Pearl River Community College
FY 2022 Student Fee Sheet |
| Exhibit B | Pearl River Community College
Work Load Policy |

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.