

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

June 8, 2021

The Board of Trustees of Pearl River Community College met Tuesday, June 8, 2021, at 1:00 p.m. for their monthly meeting. This meeting was held in-person in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman - Absent
Mr. Alan Lumpkin - Absent
Mr. Dexter Jordan
Ms. Teenia Perry
Mr. Don Welsh
Mr. Alan Dedeaux

Mr. Frank Ladner - Absent
Mr. Michael T. Waits
Ms. Wendy Bracey
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris - Absent
Ms. Teresa Lynn Stafford
Dr. Steven Hampton - Absent

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Institutional Research Dr. Jennifer Seal, Vice President of the Forrest County Center Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Assistant Vice President of Student Services Ms. Maghan Smith, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Chairman Waits provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

Dr. Breerwood recognized and introduced PRCC Men's Basketball Coach Chris Oney, Head Baseball Coach Michael Avalon, and Women's Basketball Coach/Athletic Director Scotty Fletcher.

Presentations/Recognitions

Coach Chris Oney presented the Men's Basketball 2021 State Championship trophy to the Board of Trustees and discussed the team's outstanding season and accomplishments in the classroom. He thanked the Board of Trustees and Dr. Breerwood for their support of his program. Coach Michael Avalon presented the Baseball 2021 State Championship trophy to the Board of Trustees and discussed the team's outstanding season and their accomplishments in the classroom as well as the upgrades to the baseball facilities. He thanked the Board of Trustees and Dr. Breerwood for their support of his program. A photo was taken of Dr. Breerwood, Tony Waits, Chris Oney, Michael Avalon and Scotty Fletcher with the championship trophies.

Approval of Minutes

Chairman Waits called for approval of the **May 11, 2021 board meeting minutes**. A motion was made by Teresa Stafford, seconded by Alan Dedeaux, to approve the May 11, 2021 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, and Dr. Jennifer Seal.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances ending May 31, 2021, and Unrestricted Current Fund Statement of Expenditures ending May 31, 2021**. No board action was necessary for these reports.

Mr. Knight presented for review and approval the **April 1, 2021 through May 31, 2021 Disbursement Register (Claim Docket)** in the amount of \$5,945,346.18 total disbursements. Included in this amount is student refunds in the amount of \$2,392,315.70. A motion was made by Brian Freeman, seconded by Don Welsh, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval a **Single Source Item** for Laerdal for the purchase of a SimPad Plus System (software) for the Sim Lab in the Forrest County Center's Nursing Program, in the amount of \$6,148.80. A motion was made by Mike Waits, seconded by Wendy Bracey, to approve the purchase of this single source item as presented herein. The motion was unanimous.

Mr. Knight distributed and reviewed the **Pearl River Community College Budgets For the Fiscal Year Ending June 30, 2022**. After the full presentation of the PRCC FY 2022 Budgets, Chairman Waits called for a motion to approve the PRCC FY 2022 Budgets. The motion was made by Don Welsh, seconded by Sonny Knight, to approve the PRCC FY 2022 Budgets as presented and defined herein. The motion was unanimous.

Mr. Knight presented for approval the **June 2021 Fixed Assets Deletion Report** for institution-wide in the amount of \$171,384.07. The report contains various unserviceable computers, electronic items, and/or vehicles that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Alan Dedeaux, to approve the June 2021 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Mr. Knight presented the **PRCC Instructional Salary Schedule For the Fiscal Year Ended June 30, 2022** for review and approval. Mr. Knight informed the board that the Instructional Salary Schedule includes a 3 percent salary increase for employees. A motion was made by Alan Dedeaux, seconded by Wendy Bracey, to approve the Instructional Salary Schedule as presented and defined herein. The motion was unanimous. A copy of the Instructional Salary Schedule for FY 2022 is attached hereto as Exhibit A and made a part of these official minutes.

Personnel Matters – Resignations

Dr. Smith presented for acceptance the **resignation** of **Ms. Rebecca Entrekin** from the position of Adult Education Instructor effective June 30, 2021, and the **resignation** of **Ms. Rachel Harris** from the position of Counselor effective May 31, 2021.

Dr. Seal presented for acceptance the **resignation** of **Mr. Craig Carrigee** from the position of Instructor of Mathematics (Hancock Center) effective May 31, 2021.

Board of Trustees Meeting Minutes

June 8, 2021

Mr. Long presented for acceptance the **resignation for the purpose of retirement** of **Mr. Eric Rocker** from the position of Chief of Police for the Poplarville Campus effective June 30, 2021.

A motion was made by Wendy Bracey, seconded by Brian Freeman, to accept the resignations of **Ms. Entrekin, Ms. Harris, Mr. Carrigee, and Mr. Rocker** as stated and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Smith presented for approval the **recommendation** of **Ms. Debra Burge** for the position of Instructor of Biology (9 Mos) effective August 1, 2021, pending release from her current contract.

Dr. Smith presented for approval the employee **transfers** of **Dr. Amanda Parker** from the position of Dean of Academics (3/5) (FCC) **to** the position of Online Biology Instructor (9 Mos) effective August 1, 2021; **Ms. Meghan Merritt** from the position of Recruiter **to** the position of Instructor of Marketing Management Technology effective August 1, 2021; and **Dr. Amy Townsend** from the position of Associate Vice President for Student Success/QEP **to** the position of Dean of Career and Technical Education (Poplarville Campus and Hancock Center) effective July 1, 2021.

Dr. Causey presented for approval the **recommendations** of **Ms. Shannon Busby** for the position of Director/Instructor of Massage Therapy (12 Mos) (FCC) effective July 1, 2021; **Ms. Angela Davis** for the position of Instructor of Practical Nursing (12 Mos) (Nights and Weekends) (Poplarville) effective June 14, 2021; **Ms. Melissa Patterson** for the position of Instructor of Medical Laboratory Technology (12 Mos) effective July 1, 2021; and **Mr. Dustin Chambliss** for the position of Instructor of Electronics (9 Mos) effective August 1, 2021.

Dr. Causey also presented for approval the employee **transfers** of **Dr. Jerryl Collins** from the position of Instructor of Associate Degree Nursing (Poplarville) **to** the position of Instructor of Associate Degree Nursing (FCC) effective July 1, 2021; **Ms. Lori Little** from the position of Instructor of Surgical Technology (12 Mos) (FT) **to** the position of Allied Health Simulation Lab Coordinator (10 Mos)(4/5) effective July 1, 2021; and **Ms. Keri Sanford** from the position of Instructor of Medical Laboratory Technology (12 Mos) **to** the position of Director/Instructor of Medical Laboratory Technology (12 Mos) effective May 1, 2021.

Mr. Long presented the **employment** of **Ms. Alexandra Kennedy** for the position of Director of Resident and Student Life effective July 1, 2021.

A motion was made by Wendy Bracey, seconded by Teresa Stafford, to approve the recommendations of employment and employment transfers of **Ms. Burge, Dr. Parker, Ms. Merritt, Dr. Townsend, Ms. Busby, Ms. Davis, Ms. Paterson, Mr. Chambliss, Dr. Collins, Ms. Little, Ms. Sanford, and Ms. Kennedy** as presented and defined herein. The motion was unanimous.

Dr. Breerwood presented for approval the **Pearl River Community College FY 2021-2022 Personnel Recommendations and Positions** effective July 1, 2021. A motion was made by Alan Dedeaux, seconded by Brian Freeman, to approve the FY 2021-2022 Personnel Recommendations and Positions as presented and defined herein. The motion was unanimous.

Legal Matters

Board Attorney Josh Mars stated there are no legal issues to report today. Josh stated that he and Angie Kothmann are working together to secure a title lawyer who can assist them with some additional title work on a project for the Hancock Center.

Other Business

None.

President's Report

- Dr. Breerwood reminded board members that the Mississippi Community College Board will host the Trustees Conference June 28 and 29, 2021 at Mississippi Gulf Coast Community College's Harrison County Campus-Immersive Media Performing Arts Center in Gulfport, Mississippi. A tentative agenda was distributed and discussed along with hotel information and accommodations.
- Dr. Breerwood informed the Board of the passing of Mr. James Ginn, alumnus and long-time supporter of PRCC, and that his services were being held today. Mr. Ginn was a very good friend of the College and was very instrumental in the development, funding, and construction of Malone Chapel on the Poplarville Campus.
- Dr. Breerwood provided a brief update on campus-wide projects.
- Dr. Breerwood thanked Mrs. Marilyn Dillard and Mr. Roger Knight for their service to Pearl River Community College. He reflected on the times he shared with both and how important they are to him personally as well as the institution. Chairman Tony Waits and Dr. Breerwood presented Mrs. Dillard and Mr. Knight with a retirement gift from the Board of Trustees.
- Mr. Waits also recognized the retirement of Ms. Wendy Bracey and Mr. Alan Dedeaux. He expressed his appreciation to them for their support and contributions as members of the PRCC Board of Trustees. Ms. Bracey is retiring from her position as Superintendent of Education for the Marion County School District effective June 30, 2021, and Mr. Dedeaux is retiring from his position as Superintendent of Education for the Hancock County School District effective June 30, 2021.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Alan Dedeaux, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, July 13, 2021 at 1:00 p.m. in Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the
June 8, 2021 Board Meeting Minutes

Exhibit A Pearl River Community College
Instructional Salary Schedule
For the Fiscal Year Ended June 30, 2021

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.