

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

July 13, 2021

The Board of Trustees of Pearl River Community College met Tuesday, July 13, 2021, at 1:00 p.m. for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman
Mr. Alan Lumpkin - Absent
Mr. Isaac "Ike" Haynes - Absent
Mrs. Teenia Perry - Absent
Mr. Don Welsh
Ms. Teresa Merwin

Mr. Frank Ladner
Mr. Michael T. Waits
Mr. Carl Michael Day - Absent
Mr. Donnie Williamson
Mr. Brian Freeman - Absent
Dr. Gale Harris
Mrs. Teresa Lynn Stafford
Dr. Steven Hampton - Absent

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Enrollment Management and Business Services Ms. Candance Harper, Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Planning and Institutional Research/Hancock Center/Dean of Honors Institute (Poplarville) Dr. Jennifer Seal, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Chief Financial Officer Ms. Bettye Clark and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Sonny Knight provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

- Dr. Breerwood recognized and introduced Dr. Jonathan Morris, Instructor of Mathematics as the new Faculty Association President (Poplarville Campus) for FY 2021-2022.
- Dr. Breerwood recognized and introduced Ms. Teresa Merwin, Hancock County Superintendent of Education and new member of the Pearl River Community College Board of Trustees.
- Dr. Breerwood recognized and introduced Ms. Bettye Clark as the Chief Financial Officer and Ms. Maghan Smith as the Executive Assistant to the President.

Presentations/Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **June 8, 2021 board meeting minutes**. A motion was made by Frank Ladner, seconded by Teresa Stafford, to approve the June 8, 2021 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Dr. Jennifer Seal and Mr. Jeff Long.

Financial Reports

Ms. Clark presented and reviewed the **Reconciled Bank Balances ending June 30, 2021, and Unrestricted Current Fund Statement of Expenditures ending June 30, 2021**. No board action was necessary for these reports.

Ms. Clark presented for review and approval the **June 1, 2021 through June 30, 2021 Disbursement Register (Claim Docket)** in the amount of \$2,218,639.81 total disbursements. Included in this amount is student refunds in the amount of \$64,268.66. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented for approval the **July 2021 Fixed Assets Deletion Report** for institution-wide in the amount of \$22,118.37. The report contains various unserviceable computers and electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Dale Purvis, to approve the July 2021 Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Resignations

Dr. Smith presented for acceptance the **resignation for purposes of retirement** of **Ms. Cynthia Shafer** from the position of Media Specialist effective December 31, 2021.

Dr. Seal presented for acceptance the **resignation** of **Ms. Jennifer Ferrell** from the position of Instructor of Psychology (Hancock Center) effective July 31, 2021.

A motion was made by Donnie Williamson, seconded by Teresa Stafford, to accept the resignations of **Ms. Shafer and Ms. Ferrell** as stated and defined herein. The motion was unanimous.

Personnel Matters – Recommendations for Employment and Employee Transfers

Dr. Smith presented for approval the **recommendations** of **Mr. Jeremy Norris** for the position of Instructor of Physics (9 Mos) effective August 1, 2021 and **Mr. Eric Shoemaker** for the position of eLearning Technology Support Specialist effective July 26, 2021.

Dr. Smith presented for approval the employee **transfer** of **Ms. Crystel Hinton** from the position of Testing Proctor (12 Mos) **to** the position of Adult Education Counselor (11 Mos) effective August 1, 2021.

Dr. Causey presented for approval the **recommendations** of **Ms. Brittny Radosta** for the position of ADN Instructor effective August 9, 2021; **Dr. Tonya Harbison** for the position of ADN Instructor effective August 9, 2021; **Ms. Kimberly Carver** for the position of ADN Instructor effective August 9, 2021; **Dr. Marla Breland** for the position of ADN Instructor effective August 9, 2021; **Ms. Monika Phillips** for the position of Instructor of Surgical Technology (12 Mos) effective August 2, 2021; **Ms. Leslie Haney** for the position of Instructor of Surgical Technology

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effective July 14, 2021; **Ms. Jessica Dobson** for the position of Instructor of Radiologic Technology (12 Mos) (FCC) effective August 9, 2021; and **Mr. Rashan Foxworth** for the position of Instructor of Commercial and Residential Construction Technology (9 Mos) (FCC) effective August 9, 2021.

A motion was made by Mike Waits, seconded by Sonny Knight, to approve the recommendations of employment and employment transfers of **Ms. Norris, Mr. Shoemaker, Ms. Hinton, Ms. Radosta, Dr. Harbison, Ms. Carver, Dr. Breland, Ms. Phillips, Ms. Haney, Ms. Dobson and Mr. Foxworth** as presented and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President's Report

- Dr. Breerwood informed the Board of his excitement for all of the good things happening on campus summer/fall 2021 including summer camps, summer school, ROAR orientation programs for incoming students as well as full capacity for all PRCC dormitories this fall.
- Dr. Breerwood informed the Board that enrollment for FY 2021-2022 is steady and that he appreciates their support.
- Dr. Breerwood provided the Board with the option of receiving board meeting information through email (provide iPad) or a mailed packet as well as the option to receive checks through direct deposit.
- Dr. Breerwood informed the Board of his excitement for all future projects on all PRCC campuses.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Dale Purvis to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, August 10, 2021 at 1:00 p.m. in Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

Exhibit Items for the July 13, 2021 Board Meeting Minutes

None.

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.