

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 7, 2021

The Board of Trustees of Pearl River Community College met Tuesday, December 7, 2021, at 1:00 p.m. for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman - Absent
Mr. Alan Lumpkin
Mr. Ike Haynes - Absent
Ms. Teenia Perry
Mr. Don Welsh
Ms. Teresa Merwin

Mr. Frank Ladner
Mr. Michael Waits
Mr. Carl Michael Day
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Stafford
Dr. Steven Hampton

PRCC STAFF: President Dr. Adam Breerwood, Vice President for Enrollment Management and Business Services Ms. Candance Harper, Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Forrest County Center, Allied Health and Nursing Programs Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Planning and Institutional Research/Hancock Center/Dean of Honors Institute (Poplarville) Dr. Jennifer Seal, Executive Director of Development Foundation and Alumni Services Ms. Delana Harris and Executive Assistant to the President Ms. Maghan Smith.

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Teresa Merwin provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations/Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **November 9, 2021 board meeting minutes**. A motion was made by Frank Ladner, seconded by Mike Waits, to approve the November 9, 2021 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Dr. Jennifer Seal, Mr. Jeff Long and Ms. Delana Harris.

Financial Reports

Ms. Harper presented and reviewed the **Reconciled Bank Balances ending November 30, 2021, and Unrestricted Current Fund Statement of Expenditures ending November 30, 2021**. No board action was necessary for these reports.

Ms. Harper presented for review and approval the **November 1, 2021 through November 30, 2021 Disbursement Register (Claim Docket)** in the amount of \$1,616,458.58 total disbursements. Included in this amount is student refunds in the amount of \$405,076.77. A motion was made by Mike Waits, seconded by Brian Freeman, to approve the Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Harper presented for approval a **Single Source Item** for Laerdal Medical Corporation for the purchase of Medical Manikins for the Practical Nursing Program in the amount of \$16,258.44. Ms. Harper presented for approval a **Single Source Item** for Super Tech X-Ray for the purchase of equipment for the Radiology Tech Program in the amount of \$18,705.00. A motion was made by Teresa Merwin, seconded by Frank Ladner, to approve this single source items as stated herein. The motion was unanimous.

Personnel Matters – Resignations

None.

Personnel Matters – Recommendations for Employment and Employee Transfers

None.

Legal Matters

None.

Other Business

Dr. Breerwood presented the certified bid tabulation sheet for the **repair of damaged roofs on Forrest Hall, Moody Hall, Holden Hall and Hancock Hall**. After review and discussion of the certified bid tabulation sheet, Dr. Breerwood recommended approval that the bid be awarded to Norman Enterprises, Inc. for a contract price in the amount of \$1,074,000.00. A motion was made by the Building and Grounds Committee, to approve the bid award for the roofing project to Norman Industries, Inc., as stated and defined herein. The motion was unanimous.

President's Report

- Dr. Breerwood thanked the Board for their support and for a great fall 2021 semester. He stated that the College's spring 2022 enrollment numbers look very good going into the holidays.
- Dr. Breerwood informed the Board that Dr. Seal reported a couple of years ago that enrollment numbers decreased on average 250-275 students along the way which proved some retention issues. He went on to say that this year our enrollment is not as high but that only 75 students were not retained. Dr. Breerwood credits increased retention rates to improvements such as payment plan options and different entry points including course offerings.

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- Dr. Breerwood informed the Board that the Covid-19 level was dropped to green on November 29, 2021. Green is the lowest of emergency operation. This level encourages handwashing and proper hygiene, as well as proper cleaning of personal work areas in addition to the standard protocols. Masks are optional but encouraged indoors and when in close contact with others.
- Dr. Breerwood informed the Board that the College has received approval from the Department of Treasury for the Aviation and Aerospace Workforce Academy to go out for bid during the first week of January 2022.
- Dr. Breerwood informed the Board that the 2022 Board of Trustees Conference is scheduled for July 26-28 in Biloxi, MS at the Beau Rivage Resort and Casino.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Teenia Perry to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, January 11, 2022 at 1:00 p.m. at Pearl River Community College’s Olivia Bender Cafeteria.

Mr. Anthony C. “Tony” Waits
Chairman of the Board

M. L. “Sonny” Knight
Secretary of the Board

Exhibit Items for the December 7, 2021 Board Meeting Minutes

Exhibit A: Bid Tabulation Sheet for Campus Roofing Projects

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President’s Office and
are available for viewing upon request.