

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

April 13, 2021

The Board of Trustees of Pearl River Community College met Tuesday, April 13, 2021, at 1:00 p.m. for their monthly meeting. This meeting was held in-person in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dale Purvis, Vice Chairman
Mr. Alan Lumpkin
Mr. Dexter Jordan
Ms. Teenia Perry
Mr. Don Welsh
Mr. Alan Dedeaux

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey - Absent
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Lynn Stafford
Dr. Steven Hampton - Absent

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Institutional Research Dr. Jennifer Seal, Vice President of the Forrest County Center Dr. Jana Causey, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Tony Waits presided and opened the meeting. Donnie Williamson provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations/Recognitions

None.

Approval of Minutes

Chairman Waits called for approval of the **March 9, 2021 board meeting minutes**. A motion was made by Frank Ladner, seconded by Teenia Perry, to approve the March 9, 2021 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Jeff Long, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending March 31**. No action was necessary.

Mr. Knight presented for review and approval the **March 2021 Disbursement Register (Claim Docket) in the amount of \$6,305,665.25**. Student refunds in the amount of \$4,397,761.44 are included in the total amount. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the March 2021 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the **February 2021 Fixed Assets Deletion Report** for institution-wide in the amount of \$11,851.04. The report contains various unserviceable computers, electronic items, and/or vehicles that are no longer in use and will be prepared for salvage. A motion was made by Alan Dedeaux, seconded by Alan Lumpkin, to approve the Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters

Dr. Smith presented for acceptance the **resignation** of **Mr. Grover Brown** from the position of Instructor of Biology effective May 31, 2021. A motion was made Teresa Stafford, seconded by Sonny Knight, to accept the resignation of Mr. Brown as stated and defined herein. The motion was unanimous.

Dr. Smith presented for acceptance the **transfer** of **Mr. Elisha Booth** to transfer from the position of Career Coach (Hattiesburg WIN Center (SMPDD Grant – FT Temporary) **to** the grant funded position of Workforce Career Coach (SMPDD Grant – Full-Time) effective immediately. This position is funded by the Career Steps grant through the South Mississippi Planning and Development District.

Dr. Smith presented for approval the **employment** of **Mr. Phillip Duke** for the position of Manufacturing and Apprenticeship Specialist/Trainer effective April 14, 2021. This is a full-time position funded by two grants Mississippi Apprenticeship Program and Manufacturing Extension Partnership.

A motion was made by Sonny Knight, seconded by Teenia Perry, to accept and approve the transfer of Mr. Booth and the employment of Mr. Duke as stated and defined herein. The motion was unanimous.

Dr. Breerwood presented for acceptance the **retirement** of **Mr. Ernest “Ernie” Lovell, Jr.** from the position of Executive Director of the Development Foundation/Alumni Association effective June 30, 2021. A motion was made by Frank Ladner, seconded by Sonny Knight, to accept the retirement of Mr. Lovell as stated and defined herein. The motion was unanimous.

Dr. Breerwood presented for acceptance the **transfer** of **Ms. Maghan James Smith** from the position of Assistant Vice President of Student Services **to** the position of Executive Assistant to the President effective July 1, 2021. Ms. Smith will be replacing Marilyn Dillard who is retiring and has served in this capacity for almost 30 years. A motion was made by Sonny Knight, seconded by Brian Freeman, to approve the transfer of Ms. Smith as stated and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President's Report

- Dr. Breerwood reported that the FY 2022 Budget is still in the preparation phase. The College is waiting for final funding information from the state to complete the budget.
- Dr. Breerwood informed the board that the College has received confirmation that \$1.9 million in Restore Funds has been awarded to purchase equipment at the new Hancock Campus.

President's Evaluation Committee

In closing, Chairman Waits appointed the following trustees to serve on the 2021 President's Evaluation Committee: Frank Ladner (Chair), Brian Freeman, Dexter Jordan, Dale Purvis, Wendy Bracey, Alan Lumpkin, and Don Welsh. He informed the committee that a meeting will be held on May 11 prior to the board meeting. The meeting information will be provided by Marilyn Dillard in the May board meeting packets that will be mailed the first week in May.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, May 11, 2021 at 1:00 p.m. in Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Chairman of the Board

M. L. "Sonny" Knight
Secretary of the Board

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.