

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

September 8, 2020

The Board of Trustees of Pearl River Community College met Tuesday, September 8, 2020, at 1:00 p.m. for their monthly meeting. This meeting was held in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Interim Chairman/Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dexter Jordan
Mr. Alan Lumpkin
Mr. Dale Purvis
Ms. Teenia Perry - Absent
Mr. Don Welsh
Mr. Alan Dedeaux

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey - Absent
Mr. Donnie Williamson - Absent
Mr. Brian Freeman - Absent
Dr. Gale Harris - Absent
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Board Attorney Mr. Josh Mars, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Due to the recent resignation of Board Chair Tess Smith, Vice Chairman Tony Waits, presided and opened the meeting. Alan Lumpkin provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations

None.

Approval of Minutes

Interim Chair/Vice Chair Tony Waits requested approval of the **August 11, 2020 board meeting minutes**. A motion was made by Frank Ladner, seconded by Mike Waits, to approve the August 11, 2020 board meeting minutes as presented. The motion carried.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jennifer Seal, Mr. Ernie Lovell, and Mr. Jeff Long.

Buildings and Grounds

On behalf of the Buildings and Grounds Committee, Sonny Knight made a motion to name the new Science Building in honor of retired Instructor of Chemistry Dr. James “Jimmy” Barnes. His motion was seconded by Frank Ladner, and the motion carried. Dr. Breerwood stated that the formal name for the building will be decided upon in the near future.

Dr. Breerwood stated that the Building and Grounds Committee discussed and unanimously voted on the architectural plans and design of Seal Hall Renovation project. The bid date and time is scheduled for September 29, 2020, at 2:00 p.m.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending August 31, 2020**. No action was necessary.

Mr. Knight presented for review and approval the **August 2020 Disbursement Register (Claim Docket) in the amount of \$3,527,290.59**. Student refunds in the amount of \$49,907.08 is included in the total amount. A motion was made by Sonny Knight, seconded by Alan Dedeaux, to approve the August 2020 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented for review and approval the following (four) **Emergency Purchases** from the CARES grant fund (CARES Post-Secondary Education COVID-19 Mitigation Relief Program – HB 1793 via DFA):

- Davis Products, Inc. for cleaning equipment in the amount of \$11,342.50
- HonorLock, Inc. for auto-proctoring system in the amount of \$99,000.00
- American Glass Services for plexy glass in the amount of \$5,925.00
- Robert Mark Technologies for atomic software in the amount of \$67,405.00

A motion was made by Alan Dedeaux, seconded by Don Welsh, to approve the Emergency Purchases as stated and defined herein. The motion carried.

Mr. Knight presented for approval the **September 2020 Fixed Assets Deletion Report** for institution-wide in the amount of \$80,776.40. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Alan Lumpkin, seconded by Sonny Knight, to approve the Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters – Dr. Breerwood

Dr. Breerwood presented for acceptance the **resignation** of **Mr. Carl Henderson** from the position of *G Coaching and Professional Development Specialist (FT/12 Mos) effective September 9, 2020, and the **transfer** of **Ms. Judith McSwain** from the support staff position of *G Early Childhood Academy: Resource and Referral Center Associate (Petal Location) (FT/12 Mos) **to** the professional position of *G Coaching and Professional Development Specialist (FT/12 Mos) effective September 10, 2020. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the resignation and transfer of Mr. Henderson and Ms. McSwain as stated and defined herein. The motion carried.

Legal Matters

None.

Other Business

Dr. Smith presented and reviewed the Fall 2021, Spring 2022, and Summer 2022 Calendar for approval. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the said calendar as presented and defined herein. The motion was carried.

President's Report

President Breerwood reported that the 2020 Fall semester has experienced a slight increase in student enrollment. The number of credit hours determines state funding for the College. For student scheduling, the College continues to provide a variety of convenient and flexible course offerings including in-person classroom setting, online/distance learning, and hybrid courses.

Dr. Breerwood distributed a design concept for the **relocation of the campus bookstore** for board consideration and approval. The concept is to move the current bookstore operation to a more centrally located area in the center of the campus. The building which currently houses the Marketing and Communications Department will be renovated to meet the needs of a more efficient campus bookstore. Along with the design concept, Dr. Breerwood also presented a visual 3-D concept of the exterior design to the board. The redesign and renovations will be funded with institutional funds. Justification of relocating the bookstore to the center of the campus will provide students and community members a more convenient location and parking access to the bookstore. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the relocation, design, and renovation of the Campus Bookstore as presented and defined herein. The motion carried.

Tony Waits stated that he will continue to serve as Chairman/Vice Chairman of the board until board officer positions are filled in December 2021.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Tony Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, October 13, 2020 at 1:00 p.m. by in-person, Webex (zoom), or call-in attendance in Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Interim Chairman/Vice Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.

