

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

October 13, 2020

The Board of Trustees of Pearl River Community College met Tuesday, October 13, 2020, at 1:00 p.m. for their monthly meeting. This meeting was held in-person and by Webex (zoom) in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Interim Chairman/Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dexter Jordan
Mr. Alan Lumpkin
Mr. Dale Purvis - Absent
Ms. Teenia Perry
Mr. Don Welsh
Mr. Alan Dedeaux - Absent

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Lynn Stafford
Dr. Steven Hampton

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President of the Forrest County Center Dr. Jana Causey, Board Attorney Mr. Josh Mars, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Interim Chairman/Vice Chairman Tony Waits presided and opened the meeting. Don Welsh provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

No guests were present. Dr. Breerwood took this opportunity to recognize and welcome Dr. Steven Hampton to today's meeting. Dr. Hampton is the new Superintendent of Education for the Lamar County School District. He fills Tess Smith's vacant position on the board since her retirement in August 2020.

Presentations

Dr. Breerwood welcomed Dr. Ryan Ruckel, PRCC Instructor of Humanities and Social Sciences, who congratulated the Board of Trustees for being selected for the Phi Theta Kappa 2020 Board of Trustees Excellence Award. Dr. Ruckel reported that the Pearl River Community College Board of Trustees was recently selected for this prestigious award and that only four schools representing California, Texas, New York, and Mississippi was selected to receive this award. Dr. Ruckel stated that it is a privilege to serve Pearl River and its communities through the work of Phi Theta Kappa and expressed his appreciation to the board for their visionary support of this organization.

Approval of Minutes

Interim Chair/Vice Chair Tony Waits requested approval of the **September 8, 2020 board meeting minutes**. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the September 8, 2020 board meeting minutes as presented. The motion carried.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Dr. Jennifer Seal, Mr. Ernie Lovell, and Mr. Jeff Long.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending September 30, 2020**. No action was necessary.

Mr. Knight presented for review and approval the **September 2020 Disbursement Register (Claim Docket) in the amount of \$2,986,221.01**. Student refunds in the amount of \$26,663.75 is included in the total amount. A motion was made by Sonny Knight, seconded by Alan Lumpkin, to approve the September 2020 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the following **(10) Single Source Items** to be purchased with funds from the CARES Grant (CARES Workforce via MDES) HB 1795:

- SIVAD, Inc. for Skill Boss Logistics 95-MSB3 with supporting equipment in the amount of \$459,661.000 for the Forrest County Center Electronics Program.
- Industrial Training Solutions for a Programmable Logic Controller Training System in the amount of \$44,200.26 for the Forrest County Center Electronics Program.
- Robot Lab, Inc. for 20 Student Advanced VR Kits in the amount of \$12,990.00 for the Forrest County Center Electronics Program.
- Laerdal Medical Corporation for a ASL 5000 Lung Solution in the amount of \$180,974.70 for the Practical Nursing and Respiratory Therapy Program.
- Pocket Nurse for Synergy Bed Sets in the amount of \$7,382.68 for the Practical Nursing Program.
- Resource Surgical Equipment, LLC., for a Surgical Technology Equipment Package in the amount of \$27,337.00 for the Surgical Technology Program.
- Surgical Science, Inc., for a LAPSIM ST Virtual Reality Laparoscopic Training System in the amount of \$143,000.00 for the Surgical Technology Program.
- Mid-South Medical Imaging for a Samsung GM85 Lite 32kw Mobile Digital Radiographic System in the amount of \$95,385.00 for the Radiology Technology Program.
- Mid-South Medical Imaging for a Mobile Genoray Oscar 15 Unit in the amount of \$90,000.00 for the Radiology Technology Program.
- Covidien Sales for a Puritan Bennet 980 Ventilator in the amount of \$34,200.00 for the Respiratory Therapy Program.

A motion was made by Mike Waits, seconded by Sonny Knight, to approve the purchase of the single source items as stated and defined herein. The motion was unanimous.

Mr. Knight presented for approval the following **Single Source Item** to be purchase with funds from the CARES – Post Secondary Education COVID-19 Mitigation Relief Program – HB 1793:

- Ellucian Technology Services for Ellucian Banner Document Management Software in the amount of \$94,895.00.

A motion was made by Sonny Knight, seconded by Dr. Gale Harris, to approve the purchase of the single source item as stated and defined herein. The motion was unanimous.

Mr. Knight presented for review and approval of the following (six) Emergency Purchases from the CARES Grant Fund – CARES Workforce via MDES – HB 1795:

- Caledonia Diesel, LLC, for a Leeboy 685B Motor Grader in the amount of \$59,000.00 for the Heavy Equipment Program.
- Laerdal Medical Corporation for Nursing Anne Simulator with supporting equipment in the amount of \$46,903.70 for the Practical Nursing Program.
- Diamedical for Miscellaneous Medical Supplies (commodities) in the amount of \$5,632.89 for the Practical Nursing Program.
- Diamedical for Miscellaneous Medical Supplies and Equipment in the amount of \$17,725.79 for the Practical Nursing Program.
- FY Simulators, Inc., for a Forklift Simulator with supporting materials in the amount of \$39,192.50 for the Workforce Development Program.
- Performance Peterbilt of Hattiesburg, LLC, for (2) 2021 Peterbilt 579 Tractors in the amount of \$248,186.00 for the Truck Driving Program.

A motion was made by Sonny Knight, seconded by Mike Waits, to approve the six emergency purchases as stated and defined herein. The motion was unanimous.

Mr. Knight then presented for review and approval of the following (two) **Emergency Purchases** from the CARES grant fund (CARES Post-Secondary Education COVID-19 Mitigation Relief Program – HB 1793 via DFA):

- BCI, Inc. for an Imaging System Support in the amount of \$52,429.96
- BCI, Inc. for an Imaging System (Document Storage) in the amount of \$94,039.82

A motion was made by Don Welsh, seconded by Mike Waits, to approve the emergency purchase as stated and defined herein. The motion was unanimous.

Mr. Knight presented for approval the **October 2020 Fixed Assets Deletion Report** for institution-wide in the amount of \$35,133.66. The report contains various unserviceable vehicles, computers, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Frank Ladner, seconded by Alan Lumpkin, to approve the Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters

Dr. Jana Causey presented for acceptance the **resignation** of **Mr. Jason McAndrew** from the position of Instructor of Practical Nursing (FCC) (12 Mos) effective October 12, 2020, and the **employment** of **Ms. Kathryn Selman** for the position of Instructor of Practical Nursing (FCC) (12 Mos) effective October 12, 2020. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the resignation of Mr. McAndrew and the employment of Ms. Selman as stated and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

On behalf of the recommendation by the Buildings and Grounds Committee, Dr. Breerwood recommended approval of the bid award for the Seal Hall Renovations to the best bidder Dixon Contracting Group, LLC who proposed a base bid of \$2,245,000.00 and an alternate price of \$174,700.00 for a total bid package in the amount of \$2,419,700.00. The Buildings and Grounds Committee met prior to the board meeting and approved this bid award. By consensus of the Board of Trustees, the recommendation was approved.

President's Report

President Breerwood reported that the bid opening for the Forrest County Center Courtyard Project will be held at 10:00 a.m. on Friday, November 6, 2020, in the Olivia Bender Cafeteria's West Dining Room.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Tony Waits called for the meeting to be adjourned. A motion was made by Sonny Knight, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, November 10, 2020 at 1:00 p.m. by in-person, Webex (zoom), or call-in attendance in Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Interim Chairman/Vice Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.