

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

November 10, 2020

The Board of Trustees of Pearl River Community College met Tuesday, November 10, 2020, at 1:00 p.m. for their monthly meeting. This meeting was held in-person and by Webex (zoom) in the West Dining Room of the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Interim Chairman/Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Dexter Jordan
Mr. Alan Lumpkin
Mr. Dale Purvis
Ms. Teenia Perry - Absent
Mr. Don Welsh
Mr. Alan Dedeaux

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Lynn Stafford
Dr. Steven Hampton

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Institutional Research Dr. Jennifer Seal, Vice President of the Forrest County Center Dr. Jana Causey, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Interim Chairman/Vice Chairman Tony Waits presided and opened the meeting. Wendy Bracey provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

No guests were present. Dr. Breerwood took this opportunity to recognize and welcome Dr. Steven Hampton to today's meeting. Dr. Hampton is the new Superintendent of Education for the Lamar County School District. He fills Tess Smith's vacant position on the board since her retirement in August 2020.

Presentations

Dr. Breerwood welcomed Dr. Trevor Hunt, Department Chair and Director of the Brownstone Performing Arts Center, to today's meeting. Dr. Hunt made a presentation of the PRCC Fine Arts and Communications Department. He invited the board to attend the Friends and Family Private Concert to be held tonight, November 10, at 7:00 p.m. in the Brownstone Center for the Arts. For the Board's viewing, Dr. Hunt previewed a new music video featuring PRCC students under the direction of Dr. LaDona Tyson, Instructor of Music, Director of Choral Groups, and Assistant Director of the Brownstone Performing Arts Center.

Approval of Minutes

Interim Chair/Vice Chair Tony Waits requested approval of the **October 13, 2020 board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the October 13, 2020 board meeting minutes as presented. The motion carried.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Dr. Jennifer Seal, and Mr. Jeff Long.

Buildings and Grounds Committee Report

Dr. Breerwood reported that the Buildings and Grounds Committee met earlier today prior to the board meeting and reviewed the bid tabulation for the construction of the Pedestrian Commons on the Forrest County Center Campus. Shows, Dearman and Waits Engineering submitted a recommendation for the lowest bidder, Colony Construction, LLC, in the bid amount of \$327,010.00. **Upon a motion by the PRCC Buildings and Grounds Committee, and a second by Sonny Knight, the motion was approved to accept the bid recommendation by Shows, Dearman and Waits Engineering to Colony Construction, LLC, contingent on MDOT concurrence; to authorize Dr. Breerwood to sign contracts with Colony Construction, LLC, after MDOT approval; and to authorize Dr. Breerwood to sign contracts with Shows, Dearman and Waits, Inc. for Construction Engineering and Inspection.** The motion was unanimous.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending October 31, 2020**. No action was necessary.

Mr. Knight presented for review and approval the **October 2020 Disbursement Register (Claim Docket) in the amount of \$7,128,130.30**. Student refunds in the amount of \$4,777,829.95 is included in the total amount. A motion was made by Alan Dedeaux, seconded by Mike Waits, to approve the October 2020 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the following **Single Source Item** to be purchased with Carl Perkins Funds:

- Snap-On Industrial for a Triton Scanner for the Automotive Program in the amount of \$5,620.50.

A motion was made by Teresa Stafford, seconded by Alan Dedeaux, to approve the purchase of the single source item as stated and defined herein. The motion was unanimous.

Mr. Knight presented for review and approval of the following **(two) Emergency Purchases** from the CARES – Post Secondary Education COVID – 19 Mitigation Relief Program – HB 1793 via DFA:

- Academic Technologies for a 128 Samsung 75” 6 Series 4K Class LED TB with accessories and freight for Instructional – Hyflex Classroom Component in the amount of \$134,467.84.

- Business Communications, Inc., for Hyflex Classroom Units with accessories in the amount of \$756,828.46.

A motion was made by Alan Lumpkin, seconded by Donnie Williamson, to approve the two emergency purchases as stated and defined herein. The motion was unanimous.

Mr. Knight presented for approval the **November 2020 Fixed Assets Deletion Report** for institution-wide in the amount of \$240,749.62. The report contains various unserviceable vehicles, computers, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Alan Dedeaux, seconded by Sonny Knight, to approve the Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous. The original report is on file in the Business Office.

Personnel Matters

Dr. Breerwood presented for acceptance the **resignation for the purpose of retirement** of **Mr. Roger Knight** from the position of Senior Vice President for College Operations effective June 30, 2021. A motion was made by Mike Waits, seconded by Wendy Bracey, to approve and accept the resignation for the purpose of retirement of Mr. Knight as stated and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

The Bid Award for the Forrest County Center Courtyard Project was presented and approved earlier in the meeting agenda under Reports.

President's Report

Dr. Breerwood provided a recap of the 2020 Homecoming event held November 5, 2020. It was a great game-winning night for the Wildcats which included the presentation of the Homecoming Queen and Court, a beautiful fireworks display, and the recognition of Tony and Tracy Waits as Alumnus of the Year.

Dr. Breerwood gave an update on the PRCC Hancock Center Project. He stated that once the project is complete, equipment and furnishings will be needed for the new center. He added that Angie Kothmann, PRCC Director of Government and Community Relations, is working to secure grant funds in the amount of \$1.9 million set aside for this purpose.

Dr. Breerwood stated that in these unprecedented Covid-19 times, employees and students are ready to end the 2020 Fall Semester. He stated that he will continue to search for ways to attract students to the campus. Dr. Breerwood shared with the board that he has been researching the feasibility of bringing golf back to the campus, and that he believes the program will be good for the College and recruitment of students. After discussion, it was consensus of the board to give Dr. Breerwood authorization to research and add golf to the athletic program.

In closing, Chairman Waits appointed the following board members to serve on the Board Officer Nominating Committee: Frank Ladner (Committee Chair), Brian Freeman, Dexter Jordan, Dale Purvis, Donnie Williamson, and Don Welsh. This committee will meet prior to the next board meeting on December 8, 2020, at 11:30 a.m. in the Great Hall Conference Room.

Adjournment

There being no further business to come before the Board of Trustees, Chairman Tony Waits called for the meeting to be adjourned. A motion was made by Mike Waits, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, December 8, 2020 at 1:00 p.m. by in-person, Webex (zoom), or call-in attendance in Pearl River Community College's Olivia Bender Cafeteria.

Mr. Anthony C. "Tony" Waits
Interim Chairman/Vice Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.