

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**March 10, 2020**

The Board of Trustees of Pearl River Community College met Tuesday, March 10, 2020, at 1:00 p.m. for their monthly meeting. The meeting was held in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

### **TRUSTEES IN ATTENDANCE/ABSENT:**

Ms. Tess Smith, Chair  
Mr. Tony Waits, Vice Chairman  
Mr. M. L. "Sonny" Knight, Secretary  
Mr. Alan Lumpkin  
Mr. Dale Purvis  
Ms. Teenia Perry  
Mr. Don Welsh - Absent  
Mr. Alan Dedeaux

Mr. Frank Ladner  
Mr. Michael T. Waits  
Ms. Wendy Bracey  
Mr. Donnie Williamson  
Mr. Brian Freeman  
Dr. Gale Harris  
Ms. Teresa Lynn Stafford  
Mr. Dexter Jordan

**PRCC STAFF:** President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Forrest County Center, Allied Health, and Nursing Programs Dr. Jana Causey, Vice President for Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, and President's Assistant Ms. Marilyn Dillard

### **Invocation and Pledge**

Board Chair Tess Smith opened the meeting by welcoming all attendees to today's meeting. Board Attorney Josh Mars provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Guests**

Pearl River Community College's Men's Basketball Coach Chris Oney and the Men's Basketball Team were recognized and congratulated on a perfect winning season 28-0 and for winning the NJCAA XIII MACJC Championship.

### **Presentations**

None.

### **Approval of Minutes**

Board Chair Tess Smith requested approval of the **February 11, 2020 board meeting minutes**. A motion was made by Frank Ladner, seconded by Alan Lumpkin, to approve the February 11, 2020 board meeting minutes as presented. The motion was unanimous.

### **Departmental Reports**

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, Jeff Long, and Ernie Lovell.

**Building and Grounds Committee – Rodeo Facility**

At the request of Building and Grounds Chair Sonny Knight, Dr. Breerwood reported that the Building and Grounds Committee met briefly prior to today's board meeting to discuss the development of a rodeo facility to be constructed on the Pearl River Community College campus. It is the committee's recommendation that the board approve the College to pursue quotes under \$50,000.00 (up to 25 stalls) for the construction of a facility to house the rodeo program. A motion was made by Mike Waits, seconded by Dr. Gale Harris, to approve the committee to engage in seeking potential quotes as defined herein. The motion was unanimous.

**Financial Reports**

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending February 29, 2020**. No action was necessary.

Mr. Knight presented for review and approval the **February 2020 Disbursement Register (Claim Docket) in the amount of \$4,326,505.20**. A motion was made by Tony Waits, seconded by Alan Lumpkin, to approve the February 2020 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for review and approval **two (2) single source items for purchase**:

1. SIVAD, Inc., for a portable PLC Troubleshooting Learning System for the Electrical Engineering Technology Program in the amount of \$11,133.55. This purchase will be funded with Institutional Funds.
2. Frogstreet for Curriculum Implementation Training for the Early Childhood Academy in the amount of \$5,500.00. This purchase will be purchased by the PDG-B5 Grant.

A motion was made by Alan Dedeaux, seconded by Teresa Stafford, to approve the single source items for purchase as presented and defined herein. The motion was unanimous.

**Personnel Matters**

Dr. Smith presented for acceptance the **retirements** of **Ms. Margaret Smith** from the position of Instructor of English effective May 31, 2020, and **Ms. Anita Morrow** from the position of Instructor of Mathematics, effective May 31, 2020. A motion was made by Teresa Stafford, seconded by Frank Ladner, to accept the retirement of Ms. Smith and Ms. Morrow as stated and defined herein. The motion was unanimous.

Dr. Smith also presented for approval the **employment recommendations** of **Mr. Grover Brown** for the position of Instructor of Biology (9 months) effective August 10, 2020, and **Ms. Stacy Beech** for the position of Instructor of Mathematics (9 Months) effective August 10, 2020. A motion was made by Teresa Stafford, seconded by Alan Dedeaux, to approve the employment recommendations of Mr. Brown and Ms. Beech as stated and defined herein. The motion was unanimous.

Dr. Causey presented for approval the **transfer** of **Ms. Jaclyn Smith** from the temporary position of Associate Degree Nursing Skills Lab Manager to the permanent full-time position of Instructor of Associate Degree Nursing effective January 6, 2020. A motion was made by Mike Waits, seconded by Frank Ladner, to approve the transfer of Ms. Smith as stated and defined herein. The motion was unanimous.

**Legal Matters**

Briefly reported on an EOC claim which is expected to be dismissed.

**Other Business**

Dr. Breerwood presented for approval the 2020 Summer Work Schedule. As in years past, this schedule will consist of all campuses observing a four-day work/class schedule (Monday through Thursday) and closed each Friday during June and July. Work hours will be lengthened to accommodate the Friday closure. The normal work schedule will resume August 3, 2020. This schedule provides a significant energy savings for the College and allows a needed break for summer employees. A motion was made by Tony Waits, seconded by Brian Freeman, to approve the 2020 Summer Work Schedule. The motion was unanimous.

**President's Report – Dr. Breerwood**

- Presented an architectural rendering of the PRCC Hancock County Center.
- Gave a brief report on the 2020 Legislative Session.
- Reported that Needs Assessment requests are being reviewed prior to budget preparation.
- Mississippi State University and Pearl River Community College signed a memorandum of understanding on March 4th to formalize partnership programs for students enrolled in technical education programs. The agreement outlines a pathway for PRCC students to complete MSU's new Bachelor of Applied Science program. The agreement between MSU and PRCC outlines which courses must be completed at each institution to fulfill degree requirements. An MSU advisor will assist in guiding PRCC students through BAS program pathways. Additionally, PRCC and MSU-Meridian will work together to provide classroom space for the delivery of synchronous online courses.

**Adjournment**

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Sonny Knight, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, April 14, 2020** at 1:00 p.m. in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

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Tess Smith, Board Chair

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.