

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

July 14, 2020

The Board of Trustees of Pearl River Community College met Tuesday, July 14, 2020, at 1:00 p.m. for their monthly meeting. Due to the social distancing brought on by the pandemic of Coronavirus (Covid-19) crisis, the meeting was held both in-person and electronically by call-in/on-line portal in Olivia Bender Cafeteria's West Dining Room on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Ms. Tess Smith, Chair - Absent
Mr. Tony Waits, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Alan Lumpkin
Mr. Dale Purvis
Ms. Teenia Perry
Mr. Don Welsh
Mr. Alan Dedeaux

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey
Mr. Donnie Williamson - Absent
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Lynn Stafford
Mr. Dexter Jordan

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Forrest County Center, Allied Health, and Nursing Programs Dr. Jana Causey, Vice President for Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Ellucian Technology Management CEO Mr. Matt Logan, Board Attorney Mr. Josh Mars, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

In the absence of Board Chair Tess Smith, Board Vice Chair Tony Waits opened the meeting. All board members and staff in attendance were welcomed to the meeting. Don Welsh provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations

None.

Approval of Minutes

Board Vice Chair Tony Waits requested approval of the **June 9, 2020 and June 24, 2020 board meeting minutes**. A motion was made by Frank Ladner, seconded by Alan Dedeaux, to approve the June 9, 2020 and June 24, 2020, board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental Reports were presented by Dr. Martha Smith, Dr. Jana Causey, Mr. Ernie Lovell, and Mr. Jeff Long.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending June 30, 2020**. No action was necessary.

Mr. Knight presented for review and approval the **June 2020 Disbursement Register (Claim Docket) in the amount of \$3,369,984.45**. Student refunds in the amount of \$2,526,828.95 is included in this total amount. A motion was made by Sonny Knight, seconded by Dale Purvis, to approve the June 2020 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Personnel Matters – Dr. Smith

Dr. Smith presented for approval the **employment of Mr. Gerald Pickering** for the position of Instructor of Music/Assistant Band Director (12 months) effective July 1, 2020 and the **resignation of Ms. Terri Clark** from the position of Dean of Workforce and Community Development effective July 31, 2020. A motion was made by Sonny Knight, seconded by Teresa Stafford, to approve the employment of Mr. Pickering and the resignation of Ms. Clark as stated herein. The motion was unanimous.

Personnel Matters – Dr. Causey

Dr. Causey presented for approval the **employment of Ms. Keri Sanford** for the position of Instructor of Medical Laboratory Technology (12 Mos) effective August 3, 2020. A motion was made by Mike Waits, seconded by Frank Ladner, to accept the employment of Ms. Sanford as stated herein. The motion was unanimous.

Personnel Matters – Dr. Seal

Dr. Seal presented for approval the **resignation of Ms. Shari Brooks** from the position of Instructor of English (Hancock Center) effective July 31, 2020 and the **employment of Ms. Jessica Carrell** for the position of Instructor of English (3/5) and Test Proctor (2/5) (Hancock Center) effective August 1, 2020. A motion was made by Sonny Knight, seconded by Alan Dedeaux, to accept the resignation of Ms. Brooks and the employment of Ms. Carrell as stated and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

At the request of Dr. Breerwood, Dr. Jennifer Seal then presented the **Proposed 2020-2021 Mission Statement, Strategic Goals, and Internal Performance Indicators (Strategic Plan)** for approval. A motion was made by Teresa Stafford, seconded by Frank Ladner, to approve the Proposed 2020-2021 Mission Statement, Strategic Goals, and Internal Performance Indicators (Strategic Plan). The motion was unanimous.

Dr. Seal presented and requested approval of the **2018-2019 Strategic Plan and Internal Performance Assessment Results** document. A motion was made by Sonny Knight, seconded by Teresa Stafford, to approve the 2018-2019 Strategic Plan and Internal Performance Assessment Results document as presented. The motion was unanimous.

Dr. Seal then provided a brief presentation of the **2018-2019 Institutional Planning and Effectiveness Document**. Action was not requested for this document, but Dr. Seal informed the board that the document is available for review at any time.

President's Report

President Breerwood expressed his appreciation to the Board of Trustees for their attendance at the past several virtual meetings. Virtual meetings were necessary during the months of April through June due to the pandemic of Covid-19. Even with the continuing issues of Covid-19, there are many opportunities on the horizon at Pearl River Community College.

As August approaches, many plans, precautions, and guidelines have been established to safely serve students, faculty and staff with Covid-19 issues. Constant and consistent messages have been sent to students informing them about the campus-wide protocols that will be followed when the College opens in August. To keep everyone advised on re-opening plans, constant communication is open with College administrators and staff. Even in these times of uncertainty, the 2020 Fall Semester will begin as normal as possible in face-to-face classrooms, virtual/on-line classes, and hybrid classes.

Construction projects are moving forward on schedule.

The renovation plans for Seal Hall will be presented at the August board meeting.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Dale Purvis, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, August 11, 2020 at 1:00 p.m. by in-person, Webex (zoom), or call-in.

Tony Waits, Board Vice-Chair

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.