

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

January 14, 2020

The Board of Trustees of Pearl River Community College met Tuesday, January 14, 2020, at 1:00 p.m. for their monthly meeting. The meeting was held in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Ms. Tess Smith, Chair	Mr. Frank Ladner
Mr. Tony Waits, Vice Chairman - Absent	Mr. Michael T. Waits
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Mr. Alan Lumpkin	Mr. Donnie Williamson - Absent
Mr. Dale Purvis	Mr. Brian Freeman - Absent
Ms. Teenia Perry	Dr. Gale Harris – Absent
Mr. Don Welsh	Ms. Teresa Lynn Stafford
Mr. Alan Dedeaux	Mr. Dexter Jordan - Absent

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Forrest County Center, Allied Health, and Nursing Programs Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Board Chair Tess Smith opened the meeting by welcoming all attendees to today's meeting. Wendy Bracey provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations

None.

Approval of Minutes

Board Chair Tess Smith requested approval of the **December 11, 2019 board meeting minutes**. A motion was made by Frank Ladner, seconded by Dale Purvis, to approve the December 11, 2019 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending December 31, 2019**. No action was necessary.

Mr. Knight presented for review and approval the **December 2019 Disbursement Register (Claim Docket) in the amount of \$2,116,859.38**. A motion was made by Alan Dedeaux, seconded by Frank Ladner, to approve the December 2019 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the **January 2020 Fixed Assets Deletion Report** in the total amount of \$81,572.90. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Alan Lumpkin, seconded by Wendy Bracey, to approve the Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous.

Mr. Knight presented for review and approval **eight (8) single source items for purchase**:

1. Supertech, Inc. for a pediatric whole body phantom for the Radiologic Technology Program in the amount of \$22,785.00. This purchase will be funded by Carl Perkins funds.
2. Future Tek, Inc. for a Model CWT 200 Commercial Wiring Trainer for the Electronics Technology Program in the amount of \$11,450.00. This purchase will be purchased by Carl Perkins funds.
3. Teaching Strategies for The Creative Curriculum for the Early Childhood Academy in the amount of \$9,119.15. This purchase will be funded by the PDG B-5 Grant.
4. Frog Street for Frog Street Curriculum Products for the Early Childhood Academy in the amount of \$18,859.83. This purchase will be funded by the PDG B-5 Grant.
5. Lakeshore Learning Materials for educational materials and classroom furniture for the Early Childhood Academy in the amount of \$16,602.10. This purchase will be funded by the PDG B-5 Grant.
6. Frog Street for Frog Street Curriculum Products for the Early Childhood Academy in the amount of \$18,869.86. This purchase will be funded by the PDG B-5 Grant.
7. Lakeshore Learning Materials for educational materials and classroom furniture for the Early Childhood Academy in the amount of \$13,167.76. This purchase will be funded by the PDG B-5 Grant.
8. Lakeshore Learning Materials for educational materials and classroom furniture for the Early Childhood Academy in the amount of \$21,595.17. This purchase will be funded by the PDG B-5 Grant.

A motion was made by Alan Dedeaux, seconded by Mike Waits, to approve the single source items for purchase as presented and defined herein. The motion was unanimous.

Personnel Matters

- Dr. Causey presented the recommendations of employment for the following individuals:

Ms. Jennifer Laborde for the position of Associate Degree Nursing Skills Lab Manager effective January 6, 2020.

Dr. Jonathan McEwen for the position of Instructor of Mathematics (FCC) effective August 10, 2020.

Ms. Anna Bailey for the position of Instructor of Biology/Anatomy and Physiology (FCC) effective August 10, 2020.

A motion was made by Mike Waits, seconded by Frank Ladner, to approve the employment of Ms. Laborde, Dr. McEwen, and Ms. Bailey as stated and defined herein. The motion was unanimous.

- Dr. Breerwood recommended the **employment of Ms. Vicki Wood** for the position of Adult Education (G) Instructor (11 months) at the Hancock Center effective January 27, 2020. A motion was made by Sonny Knight, seconded by Teenia Perry, to approve the employment of Ms. Wood as stated and defined herein. The motion was unanimous.

- Mr. Jeff Long presented for approval the employment of the following individuals:

Mr. Frank Graves, Jr. for the position of Rodeo Coach effective January 6, 2020.

Mr. Ty Trahan for the position of Assistant Football Coach (Defensive Coordinator)/Instructor of HPR/Head Resident Huff Hall (12 months) effective January 6, 2020;

Mr. Lorenzo Breland for the position of Assistant Football Coach (Defensive Line)/Head Resident Hancock Hall/Wellness Center Assistant (12 Months) effective January 6, 2020;

Mr. David Chatham for the position of Assistant Football Coach (Offensive Line)/Wellness Center Assistant (12 Mos) effective January 6, 2020.

A motion was made by Mike Waits, seconded by Dale Purvis, to approve the employment of Mr. Graves, Mr. Trahan, Mr. Breland, and Mr. Chatham as stated and defined herein. The motion was unanimous.

Legal Matters

Attorney Josh Mars reported that he is currently assisting with the legalities of the Economic Development Administration (EDA) grant. This is a \$2,000,000.00 Financial Assistance Award from the United States Department of Commerce's Economic Development Administration for the development of the Aviation and Aerospace Workforce Academy in Waveland, Mississippi.

Other Business

None.

President's Report

An updated organizational chart was provided to board members. The chart includes names of current administrators who hold key positions.

Dr. Breerwood informed the board that he will be attending and providing the keynote address for the Ellucian Information Technology Conference in Washington, D.C. later this week.

Dr. Breerwood stated that a visit and tour of the College's Early Childhood Academy is being planned for the March board meeting. The Early Childhood Academy is now located in the recently purchased Moody Home across the street from the College on Highway 11.

Dr. Breerwood informed the board that approval has been confirmed from the state's Bureau of Building and Grounds (Department of Finance Administration) for the College's purchase of the Sandifer Home (on Highway 11). The closing date for the purchase of this property is February 1, 2020. The board of trustees unanimously approved the purchase of this property at their October 8, 2019 board meeting.

In closing, Dr. Breerwood informed the board that Mr. Dexter Jordan has been appointed to the position of Superintendent of Education for Jefferson Davis County Schools. Mr. Jordan replaces Mr. Will Russell who held this position and was a member of the PRCC Board of Trustees from December 2014 – December 2019.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Wendy Bracey, seconded by Dale Purvis, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, February 11, 2020** at 1:00 p.m. in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Tess Smith, Board Chair

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.