

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

February 11, 2020

The Board of Trustees of Pearl River Community College met Tuesday, February 11, 2020, at 1:00 p.m. for their monthly meeting. The meeting was held in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Ms. Tess Smith, Chair
Mr. Tony Waits, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Mr. Alan Lumpkin - Absent
Mr. Dale Purvis
Ms. Teenia Perry
Mr. Don Welsh
Mr. Alan Dedeaux

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey - Absent
Mr. Donnie Williamson
Mr. Brian Freeman
Dr. Gale Harris
Ms. Teresa Lynn Stafford
Mr. Dexter Jordan

PRCC STAFF: President Dr. Adam Breerwood, Senior Vice President for College Operations Mr. Roger Knight, Senior Vice President for Instruction/Provost Dr. Martha Smith, Vice President for Poplarville Campus and Student Services Mr. Jeff Long, Vice President for Forrest County Center, Allied Health, and Nursing Programs Dr. Jana Causey, Vice President for Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Board Chair Tess Smith opened the meeting by welcoming all attendees to today's meeting. Brian Freeman provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Guests

None.

Presentations

None.

Approval of Minutes

Board Chair Tess Smith requested approval of the **January 14, 2020 board meeting minutes**. A motion was made by Frank Ladner, seconded by Brian Freeman, to approve the January 14, 2020 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Causey, Dr. Seal, Jeff Long, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending January 31, 2020**. No action was necessary.

Mr. Knight presented for review and approval the **January 2020 Disbursement Register (Claim Docket) in the amount of \$3,142,881.98**. A motion was made by Alan Dedeaux, seconded by Dale Purvis, to approve the January 2020 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the **January 2020 Fixed Assets Deletion Report** in the total amount of \$597,109.95. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Mike Waits, seconded by Alan Dedeaux, to approve the Fixed Assets Deletion Report as stated and defined herein. The motion was unanimous.

Mr. Knight presented for review and approval **three (3) single source items for purchase**:

1. BadgePass for an electronic exterior door access system for the new dormitories in the amount of \$36,754.00. This purchase will be funded with Project Bond Funds.
2. Lakeshore Learning for educational materials and supplies for the Early Childhood Academy in the amount of \$13,240.11. This purchase will be purchased by the PDG-B5 Grant.
3. Lakeshore Learning for educational materials and supplies for the Early Childhood Academy in the amount of 16,328.07. This purchase will be funded by the PDG B-5 Grant.

A motion was made by Tony Waits, seconded by Sonny Knight, to approve the single source items for purchase as presented and defined herein. The motion was unanimous.

Personnel Matters

Dr. Causey presented for acceptance the **retirement** of **Mr. Tommy Broom** from the position of Instructor of HVAC, effective May 31, 2020. A motion was made by Brian Freeman, seconded by Frank Ladner, to accept the retirement of Mr. Broom as stated and defined herein. The motion was unanimous.

Mr. Knight recommended the **employment** of **Mr. Eddie Sandifer** for the position of ADA/VA Coordinator (12 Mos) effective March 2, 2020. A motion was made by Mike Waits, seconded by Frank Ladner, to approve the employment of Mr. Sandifer as stated and defined herein. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President's Report

Dr. Breerwood informed the board that the purchase closing of the Sandifer Home on Highway 11 was finalized on February 1, 2020. This property purchase was previously approved by the Bureau

of Building and Grounds (Department of Finance Administration) and by the PRCC board of trustees.

Dr. Breerwood briefly discussed a change of plans for the College's 2020 Homecoming celebration. This year's event will be held on a Thursday with a half-day of classes to allow student participation in Homecoming activities. Also, all home football games for the 2020 season will be scheduled at 7:00 p.m. instead of 6:00 p.m.

Dr. Breerwood distributed the Mississippi Community College Enrollment Trends, a report published by the Mississippi Community College Board. In reviewing the report, Dr. Breerwood stated that Pearl River Community College remains the fastest growing college of the state's 15 community colleges. With the 2019 spring semester enrollment increase of 9.5 percent, the College celebrates eight consecutive semesters of student enrollment.

Dr. Breerwood informed the board that Dr. Howell Garner will be leading a Professional Development Workshop for the Board of Trustees at 10:00 a.m. on Tuesday, March 10, 2020. Lunch will be held at 12 noon, and the board meeting will begin at 1 o'clock. Board photos will also be taken at this time.

In closing, Dr. Breerwood recognized and welcomed new board member Mr. Dexter Jordan. Mr. Jordan is Superintendent of Education for Jefferson Davis County Schools.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Tony Waits, seconded by Brian Freeman, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, March 10, 2020** at 1:00 p.m. in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Tess Smith, Board Chair

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.