

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

November 12, 2019

The Board of Trustees of Pearl River Community College met Tuesday, November 12, 2019, at 1:00 p.m. for their monthly meeting. The November meeting was held in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman	Mr. Michael T. Waits
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey - Absent
Mr. Alan Lumpkin	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman - Absent
Ms. Teenia Perry	Mr. Will Russell
Dr. Gale Harris - Absent	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Smith, Vice President for Forrest County Operations Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, PRCC Faculty Association Poplarville/Hancock Center President Dr. Lonnie Burchell, Board Attorney Josh Mars, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Will Russell provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome Guests

No guests were present for today's meeting.

Presentations

None.

Approval of Minutes

Chairman Dedeaux requested approval of the **October 8, 2019 board meeting minutes**. A motion was made by Frank Ladner, seconded by Teenia Perry, to approve the October 8, 2019 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending October 31, 2019**. No action was necessary.

Mr. Knight presented for review and approval the **October 2019 Disbursement Register (Claim Docket) in the amount of \$7,233,322.41**. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the October 2019 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for review and approval a **single source item for purchase from Prism/RBS for a Point of Sale System Upgrade for the Wildcat Den Bookstore in the amount of \$21,975.00**. This purchase will be funded with Wildcat Den Bookstore revenues. A motion was made by Will Russell, seconded by Teenia Perry, to approve the single source purchase for the PRCC Wildcat Den Bookstore as defined and presented herein. The motion was unanimous.

Mr. Knight presented for review and approval the **November 2019 Fixed Assets Deletion Report** in the total amount of \$192,636.75. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Teenia Perry, seconded by Mike Waits, to approve the Fixed Assets Deletion Report as defined and stated herein. The motion was unanimous.

Personnel Matters

- Dr. Breerwood presented for acceptance the **resignation** of **Mr. Wendell Lumpkin** from the position of Adult Education Instructor (Hancock Center) effective December 30, 2019. A motion was made by Frank Ladner, seconded by Tess Smith, to accept the resignation of Mr. Lumpkin as stated herein. The motion was unanimous.

- Dr. Breerwood presented for acceptance the **resignation** of **Mr. Ted Egger** from the positions of Head Football Coach/Fundraiser (3/5)/Instructor of HPR (1/5) (12 Months) effective January 1, 2020. A motion was made by Teenia Perry, seconded by Will Russell, to accept the resignation of Mr. Egger as defined herein. The motion was unanimous.

Dr. Breerwood stated that interviews for the vacated Head Football Coach position will be conducted Monday, November 18. He informed board members that they will be contacted to request approval of employment and approval of an effective date of employment of December 1, 2019 for the selected applicant.

- Dr. Causey presented for acceptance the **employment** of **Ms. Robyn Wheeler** for the position of Instructor of Practical Nursing (Nights/Weekends) (Poplarville) effective November 5, 2019. A motion was made by Will Russell, seconded by Teenia Perry, to approve the employment of Ms. Wheeler as defined herein. The motion was unanimous.

Legal Matters

Attorney Josh Mars had no legal matters to bring before the board.

Other Business

None.

President's Report

Dr. Breerwood provided **an update on the purchase of the home and property and an adjacent lot across the street from the College on Highway 11**. The board unanimously approved the purchase of this property at the October 8, 2019 board meeting. Dr. Breerwood stated that the PRCC Development Foundation Board of Directors recently approved \$100,000.00 toward the purchase of this property and an additional \$75,000.00 toward renovation expenses of the home.

The **PRCC FY PRCC Organizational Chart** was presented to the board for review. After a brief discussion, a motion was made by Will Russell, seconded by Frank Ladner, to approve the FY 2020 PRCC Organizational Chart as presented herein. The motion was unanimous. Said chart will become effective January 1, 2020. A copy of the PRCC FY 2020 Organizational Chart as presented to the board is attached hereto as Exhibit "A" and made a part of these official minutes.

Dr. Breerwood informed the board that the selection committee is beginning its efforts to fill the **Head Football Coach position** recently vacated by the resignation of Coach Ted Egger. He stated that the committee will be reviewing applicant files and will focus on specific qualifications. These qualifications will include, but are not limited to, a coach who expects excellence in the classroom and on the playing field, who has knowledge and understanding of the Pearl River Community College district and its surrounding institutions, and who (preferably) holds a Master's degree.

Dr. Breerwood then opened a discussion regarding the College's **Rodeo Program**. He stated that some decisions need to be made regarding the feasibility of this program. Frank Ladner stated that the Rodeo Committee met last week to discuss the advantages and disadvantages of a full-time program. He added that the committee is in agreement that the board should give Dr. Breerwood approval to hire a full-time person (not a volunteer) to oversee this program. After discussing the financial needs of the program, Frank Ladner requested that Roger Knight prepare a cost analysis of the rodeo program. Frank Ladner then made a motion to authorize Dr. Breerwood to begin looking into the hiring of a full-time rodeo instructor. The motion was seconded by Tess Smith, and the motion was unanimous.

Dr. Breerwood informed the board that he will be attending the SACSCOC Annual Conference to be held December 7 through December 10, 2019, in Houston, Texas. He stated his attending this conference is important for accreditation purposes with the preparation of the Fifth Year Report that will be required within a couple of years. In regards to this conflict, he requested board approval to reschedule the **December 10 board meeting for Wednesday, December 11**. A motion was made by Mike Waits, seconded by Tony Waits, to approve the rescheduling of the Tuesday, December 10, meeting for Wednesday, December 11, 2019. The motion was unanimous.

In closing, Chairman Dedeaux appointed the following trustees to serve on the **Board Officers Nomination Committee**. This committee is charged with the nomination of board officers to fill the positions of Board Chair, Board Vice-Chair, and Board Secretary for a two-year term effective January 1, 2020 through December 31, 2021. The committee will consist of the following trustees: Frank Ladner (Committee Chair), Don Welsh, Donnie Williamson, Dale Purvis, Will Russell, and Brian Freeman. These members represent the six counties that make up the College's six-county district. **Chairman Dedeaux stated that this committee will meet prior to the board meeting on Wednesday, December 11, 2019, at 11:30 a.m. in the Great Hall Conference Room.**

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Sonny Knight, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Wednesday, December 11, 2019** at 1:00 p.m. in the Olivia Bender Cafeteria on the Pearl River Community College Campus in Poplarville, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

Exhibit Item(s) for the November 12, 2019 Meeting of the
Pearl River Community College Board of Trustees

Exhibit A Pearl River Community College FY 2020 Organizational Chart

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.