

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

May 14, 2019

The Board of Trustees of Pearl River Community College met Tuesday, May 14, 2019, at 1:00 p.m. for their monthly meeting in the Multipurpose Room at Pearl River Community College, Forrest County Campus, in Hattiesburg, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman	Mr. Michael T. Waits
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey - Absent
Ms. Melissa Holston	Mr. Donnie Williamson
Mr. Dale Purvis - Absent	Mr. Brian Freeman
Ms. Teenia Perry	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, Athletic Director Mr. Jeff Long, Board Attorney Mr. Josh Mars, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Brian Freeman provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome Guests

Dr. Breerwood welcomed architects Mr. Shea McNease and Mr. Don McCleskey to today's meeting. Mr. McNease and Mr. McCleskey will be presenting to the board during today's meeting.

Presentations

- (1) Rejection of Bids/PRCC Hattiesburg Pedestrian Commons:** Mr. Shea McNease, P.E., Shows Dearman Waits Engineering, presented the board with an update concerning the MDOT FCC Pedestrian Commons project. In the past, the College has been unable to obtain bids within the project budget. Mr. McNease was recently informed by MDOT that additional funds have become available for the project, and that steps would need to be taken by the PRCC Board of Trustees to pursue the revised project. First, the board would be required to officially reject the most recent bids for the PRCC Hattiesburg Pedestrian Commons project. A motion was made by Frank Ladner, seconded by Sonny Knight, to reject the most recent bids for the PRCC Hattiesburg Pedestrian Commons project as stated herein. The motion was unanimous.
- (2) Proposal for Shows Dearman and Waits Engineering to Revise the Plans and Rebid the Project:** Dr. Breerwood then recommended consideration for the board to approve the employment of Shows Dearman and Waits Engineering to revise the plans and rebid the project. A motion was made by Will Russell, seconded by Tony Waits, to approve the

employment of Shows Dearman and Waits Engineering to revise the plans and rebid the project as stated and defined herein. The motion was unanimous.

Approval of Minutes

Chairman Dedeaux requested approval of the **April 9, 2019 board meeting minutes**. A motion was made by Brian Freeman, seconded by Will Russell, to approve the April 9, 2019 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending April 30, 2019**. No action was necessary.

Mr. Knight presented for review and approval the **April 2019 Disbursement Register (Claim Docket) in the amount of \$1,992,229.84**. A motion was made by Will Russell, seconded by Mike Waits, to approve the April 2019 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the following **Single Source Item** for purchase:

- Lincoln Electric Cutting Systems, for a Torch mate 4800 Flex cut 80 Plasma Cutting Table and Software Education Package, in the amount of \$31,985.72, funded by the Carl Perkins Fund. A motion was made by Sonny Knight, seconded by Teresa Stafford, to approve said Single Source Item for purchase as presented and defined herein. The motion was unanimous.

Mr. Knight presented for review and approval the **May 2019 Fixed Assets Deletion Report** in the total amount of \$86,934.16. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Will Russell, seconded by Teresa Stafford, to approve the Fixed Assets Deletion Report as defined and state herein. The motion was unanimous.

Mr. Knight presented for approval the **FY 2020 PRCC Instructional Salary Schedule**. A motion was made by Sonny Knight, seconded by Brian Freeman, to approve the FY 2020 PRCC Instructional Salary Schedule as presented. The motion was unanimous. The FY 2020 Instructional Salary Schedule is attached hereto as Exhibit A and made a part of these official minutes.

Personnel Matters

- Roger Knight presented for acceptance the **resignation** of **Mr. Dakota Dale** from the position of Assistant Director of Recruitment effective April 30, 2019. A motion was made by Sonny Knight, seconded by Teresa Stafford, to accept the resignation of Mr. Dale as stated and defined herein. The motion was unanimous.
- Dr. Smith recommended for acceptance the **resignation** of **Ms. Amiee Suggs** from the position of Instructor of Mathematics effective June 30, 2019. A motion was made by Sonny Knight, seconded by Frank Ladner, to accept the resignation of Ms. Suggs as stated and defined herein. The motion was unanimous.

- Dr. Causey presented for acceptance the **resignation** of **Mr. Tillman Donti** from the position of Instructor of Electronics Technology (9 months) (FCC) effective May 31, 2019. A motion was made by Sonny Knight, seconded by Frank Ladner, to accept Mr. Donti's resignation as presented herein. The motion was unanimous.
- Dr. Causey presented for acceptance the **resignation** of **Ms. Elizabeth Strahan** from the position of Instructor of Mathematics (9 months) (FCC) effective May 31, 2019. A motion was made by Frank Ladner, seconded by Tony Waits, to accept Ms. Strahan's resignation as presented herein. The motion was unanimous.

Executive Session

Chairman Dedeaux called for a motion to **consider entering** into **Executive Session** to discuss personnel matters. A motion was made by Dr. Gale Harris, seconded by Tony Waits, to consider entering into Executive Session. The motion was unanimous.

A motion was then made by Frank Ladner, seconded by Will Russell, to **remain** in Executive Session for the discussion of personnel matters. The motion was unanimous.

A motion was made by Brian Freeman, seconded by Tony Waits, to **exit** Executive Session. The motion was unanimous.

At this time, the meeting returned to Open Session. There was no action taken during the Executive Session.

Legal Matters

Attorney Josh Mars had no issues to share with the Board at this time.

Other Business

- Chairman Dedeaux reported that the President's Evaluation Committee had met with Dr. Breerwood prior to today's board meeting. Dr. Breerwood received a great evaluation, and the committee's meeting with him was very positive. Chairman Dedeaux expressed his appreciation to Dr. Breerwood for his leadership and loyalty to Pearl River Community College.
- At the request of Dr. Breerwood, Don McCleskey, representing McCleskey Associates Architects, presented the **certified bid tabulation for the new dorm project with the lowest and best bid being awarded to Colony Construction**, who submitted a base bid with accepted alternates totaling \$13,251,000.00. Dr. Breerwood recommended the board accept Colony Construction's base bid and alternates as stated and defined herein. A motion was made by Frank Ladner, seconded by Brian Freeman, to accept the lowest and best bid for the new dorm project to Colony Construction in the amount of \$13,251,000.00 as stated and defined herein. The motion was unanimous.
- Dr. Jennifer Seal requested approval of the **Pearl River Community College Strategic Plan and Internal Performance Indicators Year End Report 2017-2018**. A motion was made by Will Russell, seconded by Don Welsh, to approve the Strategic Plan and Internal Performance Indicators as stated and defined herein. The motion was unanimous.

- Dr. Jennifer Seal informed board members that a Self-Evaluation form is included in today's meeting folders along with a self-addressed, stamped envelope. Forms should be completed and returned as soon as possible.

President's Report

- Roger Knight presented for board approval the sales contract for the **Homer Moody property** located at 206 Hwy 11 North (east of the College, across Hwy 11 from the campus). Mr. Knight informed the board that the College has now received the two real estate appraisals as required by state purchasing law with both appraisals reflecting values in excess of the actual sales price of \$162,000.00. One appraisal reflected a value of \$169,000.00, and the second appraisal reflected a value of \$167,000.00. Two stipulations included within the sales contract are the receipt of a clear termite inspection and a written zoning waiver from the City of Poplarville. Mike Waits entered the motion to approve the sales contract, with Will Russell seconding the motion. The motion was unanimous.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, June 11, 2019, at 1:00 p.m. in the Olivia Bender Cafeteria's West Dining Room on the Poplarville Campus in Poplarville, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

Exhibit Items for the May 14, 2019 Meeting of the Board of Trustees

Exhibit A

FY 2020 PRCC Instructional Salary Schedule

The official signed minutes and Exhibit Items (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.