

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

June 11, 2019

The Board of Trustees of Pearl River Community College met Tuesday, June 11, 2019, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria at Pearl River Community College, Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman
Ms. Tess Smith, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Ms. Melissa Holston
Mr. Dale Purvis
Ms. Teenia Perry
Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey
Mr. Donnie Williamson
Mr. Brian Freeman
Mr. Will Russell
Mr. Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Will Russell provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome Guests

None.

Presentations

None.

Approval of Minutes

Chairman Dedeaux requested approval of the **May 14, 2019 board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the May 14, 2019 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending May 31, 2019**. No action was necessary.

Mr. Knight presented for review and approval the **May 2019 Disbursement Register (Claim Docket) in the amount of \$1,810,162.14**. A motion was made by Sonny Knight, seconded by Dr. Gale Harris, to approve the May 2019 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for review and approval **the Pearl River Community College Budgets For the Fiscal Year Ending June 30, 2020**. During the overview and presentation, Mr. Knight informed the board that the budget provides a 4 percent salary increase for employees for fiscal year July 1, 2019 to June 30, 2020. A motion was made by Brian Freeman, seconded by Will Russell, to approve the PRCC FY 2020 Budget as presented. The motion was unanimous. The PRCC FY 2020 Budget is on file in the PRCC Business Office.

Personnel Matters

- Dr. Smith recommended for acceptance the **resignations** of **Ms. Amie Leigh White** from the position of Head Softball Coach and Instructor of HPR effective June 30, 2019, and **Ms. Kirsten Bales** from the position of Assistant Softball Coach and Instructor of HPR effective June 30, 2019. A motion was made by Tony Waits, seconded by Frank Ladner, to accept the resignations of Ms. White and Ms. Bales as stated and defined herein. The motion was unanimous.
- Dr. Seal recommended acceptance of the **retirement** of **Ms. Sharman Ladner** from the position of Secretary to Vice President for Planning and Institutional Research effective June 30, 2019. A motion was made by Frank Ladner, seconded by Teresa Stafford, to accept the retirement of Ms. Ladner as stated and defined. The motion was unanimous.
- Dr. Smith recommended for acceptance the **retirement** of **Ms. Lisa Williams** from the position of Instructor of Psychology effective May 31, 2019. A motion was made by Sonny Knight, seconded by Tony Waits, to accept Ms. Williams' retirement as presented herein. The motion was unanimous.
- Dr. Causey presented for acceptance the **resignation** of **Ms. Nancy Gilbert** from the position of Instructor of Practical Nursing (Dual Enrollment) (9 Mos) (FCC) effective May 16, 2019. A motion was made by Sonny Knight, seconded by Brian Freeman, to accept Ms. Gilbert's resignation as presented herein. The motion was unanimous.
- Dr. Seal presented the **transfer** of **Ms. Kathrine Griggs** from Administrative Assistant to the Director of Institutional Effectiveness **to** the position of Institutional Effectiveness Coordinator effective July 1, 2019.
- Dr. Smith presented for approval the **employment** of **Ms. Laurie Morrow** for the position of Instructor of Mathematics (9 months) effective August 12, 2019 and the **employment** of **Mr. Reginald Townsend** for the position of Instructor of Business Management Technology (9 months) effective August 12, 2019.
- Dr. Breerwood presented for approval the **employment** of **Mr. Richard Lewis** for the position of Workforce Project Coordinator (Woodall Center) (12 months) effective June 11, 2019.

A motion was made Sonny Knight, seconded by Dr. Gale Harris, to accept and approve the personnel recommendations of Ms. Griggs, Ms. Morrow, Mr. Townsend, and Mr. Lewis as stated and defined above. The motion was unanimous.

Dr. Breerwood presented and recommended the **Pearl River Community College Personnel and Positions for Fiscal Year Ending June 30, 2020**. A motion was made by Will Russell, seconded by Frank Ladner, to approve said personnel and positions as presented and recommended by Dr. Breerwood. The motion was unanimous.

Legal Matters

None.

Executive Session

Chairman Dedeaux called for a motion to **consider entering** into **Executive Session** to discuss personnel matters. A motion was made by Frank Ladner, seconded by Dale Purvis, to consider entering into Executive Session. The motion was unanimous.

A motion was then made by Frank Ladner, seconded by Brian Freeman, to **remain** in Executive Session for the discussion of personnel matters. The motion was unanimous.

A motion was made by Tony Waits, seconded by Brian Freeman, to **exit** Executive Session. The motion was unanimous.

At this time, the meeting returned to Open Session. There was no action taken during the Executive Session.

Extension of President Breerwood's Contract

After discussion of President Breerwood's employment contract, Tony Waits made a motion to amend and extend the president's employment contract for (1) an additional two years (July 1, 2021 to June 30, 2023) which would provide two years to his present four-year contract dated July 1, 2017 to June 30, 2021, (2) removal of the rent fee to reside in the President's Home, and (3) Dr. Breerwood's salary will be subject to all PRCC annual employee pay increases. The motion was seconded by Dr. Gale Harris, and the motion passed unanimously.

Other Business

- Construction of the new dorms is now in the beginning phase. Dirt work is now underway.
- Installation of turf on the football field should be complete in approximately 30 days.
- Future upgrade projects will include Seal Hall and Johnston Library. The design process is now in progress.
- A brief update was provided on the MACJC Trustees Conference to be held in Biloxi, Mississippi, July 12-14, 2019.

President's Report

No items to report.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Tony Waits, seconded by Will Russell, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held in conjunction with the MACJC Trustees Conference Friday, July 12, 2019, at approximately 5:00 p.m. at the Beau Rivage Resort in Biloxi, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.