

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

July 18, 2019

The Board of Trustees of Pearl River Community College met Thursday, July 18, 2019, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria at Pearl River Community College, Poplarville, Mississippi. This meeting was rescheduled from July 12, 2019 which was planned to be held in conjunction with the Mississippi Association of Community and Junior College's Trustee Conference in Biloxi, Mississippi. This conference was cancelled due to approaching Hurricane Barry.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman - Absent	Mr. Michael T. Waits
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Melissa Holston - Absent	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman - Absent
Ms. Teenia Perry	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits - Absent	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Will Russell provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome Guests

None.

Presentations

None.

Approval of Minutes

Chairman Dedeaux requested approval of the **June 11, 2019 board meeting minutes**. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the June 11, 2019 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, and Dr. Seal.

Dr. Breerwood recommended that the board consider naming the Forrest County Center's Multipurpose Room in honor of Dr. Cecil Burt, retired Vice President of the Forrest County Center

and college employee for many years. A motion was made by Sonny Knight, seconded by Mike Waits, to approve this recommendation as stated and defined herein. The motion was unanimous.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending June 30, 2019**. No action was necessary.

Mr. Knight presented for review and approval the **June 2019 Disbursement Register (Claim Docket) in the amount of \$1,455,748.68**. A motion was made by Mike Waits, seconded by Sonny Knight, to approve the June 2019 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for review and approval the **July 2019 Fixed Assets Deletion Report** in the total amount of \$92,978.62. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the Fixed Assets Deletion Report as defined and state herein. The motion was unanimous.

Personnel Matters

- Dr. Causey recommended acceptance of the **retirement** of **Ms. Karen Carlisle** from the position of Instructor of Dental Assisting Technology effective August 1, 2019; approval of **employment** of **Ms. Nicole Ramirez** for the position of Instructor of Spanish effective August 12, 2019; **employment** of **Ms. Deanna Dunaway** for the position of Instructor of Practical Nursing (Nights and Weekends)(FCC) effective August 12, 2019; and **employment** of **Ms. Samantha McNease** for the position of Instructor of Electronics Technology (FCC) effective August 12, 2019.

A motion was made by Frank Ladner, seconded by Teresa Stafford, to accept and approve the retirement and employment of the individuals as stated and defined herein by Dr. Causey. The motion was unanimous.

- Dr. Smith recommended for **employment** of **Mr. Harry Wadsworth** for the position of Instructor of Psychology effective August 12, 2019; **employment** of **Ms. Caycee Simon** for the position of Online Instructor of Nutrition effective August 12, 2019; **employment** of **Ms. Christie Meeks** for the position of Head Softball Coach/Instructor of Mathematics effective July 1, 2019; **employment** of **Ms. Laurel Ramsey** for the position of Instructor of Business Management Technology effective August 12, 2019; **transfer** of **Ms. Christina Sumrall** from the position of Counselor to Online Instructor of Public Speaking effective August 1, 2019; and the **transfer** of **Ms. Jennifer Hanna** from the position of Office of Student Services Administrative Assistant to Office of Student Services Program Specialist effective August 1, 2019.

A motion was made by Sonny Knight, seconded by Dale Purvis, to accept the employments and transfers as stated and defined herein by Dr. Smith. The motion was unanimous.

- Dr. Breerwood recommended acceptance of **employment** of **Mr. Michael Yarbrough** for the position of Workforce Project Manager (Woodall Center) effective July 31, 2019; **employment** of **Ms. Christie Brady** for the position of Adult Education Counselor (11 Mos) effective July 22, 2019; and the **employment** of **Ms. Diane Swilley-Blackman** for the position of Adult Education Academic Assistant (Woodall Center (11 Mos) effective August 1, 2019. These employees and positions are for the Adult Education Program.

A motion was made by Sonny Knight, seconded by Will Russell, to accept the personnel employments for the Adult Education Program as stated and defined herein by Dr. Breerwood. The motion was unanimous.

Legal Matters

None.

Other Business

None.

President's Report

The new dormitory construction project is underway. Currently more than 700 students are on the student housing/dormitory waiting list.

The turf project for the Dobie Holden Stadium's playing field is complete and ready for use.

Dates for groundbreaking ceremonies for the new dormitories and the Hancock Center will be announced as soon as confirmation/approval is received from the governor's office. Governor Bryant has been invited to attend these ceremonies.

Discussion was held regarding the possibility of scheduling the August board meeting in conjunction with the Hancock County Gala event on August 8 at Hollywood Casino. The board was informed that Pearl River Community College will be recognized as the Business of the Year at the Gala. Discussion was also held about the possibility of holding a board retreat and overnight accommodations at the Hollywood Casino following the Gala. The President's Office will be polling board members for interest in attending these events.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Sonny Knight, seconded by Dale Purvis, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held in conjunction with the Hancock County Gala on August 8, 2019, if a quorum of the board can attend. Otherwise, the August board meeting will be held as scheduled on Tuesday, August 13, 2019 at 1:00 p.m. at Pearl River Community College's Olivia Bender Cafeteria in Poplarville, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.

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Board of Trustees Meeting Minutes

July 18, 2019