

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

January 8, 2019

The Board of Trustees of Pearl River Community College met Tuesday, January 8, 2019, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman	Mr. Michael T. Waits
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey - Absent
Ms. Melissa Holston	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Ms. Teenia Perry - Absent	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Forrest County Operations Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Communications and Marketing Ms. Delana Harris, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Don Welsh provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome

Dr. Breerwood welcomed new board member Mike Waits to today's meeting. Dr. Breerwood stated that Mr. Waits is a friend and alum of the college and congratulated him on his appointment to the Board. Mr. Waits was recently appointed to the PRCC Board of Trustees for a five-year term by the Forrest County Board of Supervisors. He fills the vacancy on the board created by the December 2018 retirement of Mr. Herbert Ray Nobles. Mr. Waits' term is effective January 2019 through December 2023.

Approval of Minutes

Chairman Dedeaux requested approval of the **December 11, 2018 board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the December 11, 2018 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Seal, Dr. Causey, and Ernie Lovell.

Board Attorney Selection

On behalf of the Board Attorney Selection Committee, Sonny Knight reported that the committee met prior to today's board meeting to discuss the selection of a board attorney. He added that it is the consensus of the committee, and a motion, to contract with Joshua A. Mars to represent the PRCC Board of Trustees. Mr. Mars is a PRCC alum and represents the firm of Copeland, Cook, Taylor and Bush. Mr. Knight's motion was seconded by Frank Ladner. A vote was called and the motion was unanimous.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending December 31, 2018**. No action was necessary.

Mr. Knight presented for review and approval the **December 2018 Disbursement Register (Claim Docket) in the amount of \$1,558,109.69**. A motion was made by Sonny Knight, seconded by Will Russell, to approve the December 2018 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Personnel Matters

- Dr. Breerwood recommended for acceptance the **resignation of Ryan Trevathan** from the position of Assistant Football Coach (2/5)/Student Services Assistant (3/5) effective December 31, 2018. A motion was made by Frank Ladner, seconded by Will Russell, to accept the resignation of Ryan Trevathan as stated and defined herein. The motion was unanimous.

Dr. Breerwood recommended for acceptance the **resignation of Dr. Scott Alsobrooks** from the position of Vice President for Workforce and Economic Development effective January 11, 2019. Dr. Alsobrooks has accepted an offer to fill the position of president of East Mississippi Community College. A motion was made by Sonny Knight, seconded by Frank Ladner, to accept the resignation of Dr. Alsobrooks as stated and defined herein. The motion was unanimous.

Revamping Plans for the Position of Vice President for Workforce and Economic Development

Dr. Breerwood stated that with Dr. Alsobrooks' resignation, the position of Vice President for Workforce and Economic Development will not be refilled. Instead, the position will be retitled as Director of Governmental and Community Relations. The revamping plans will provide funding to assist in several areas as outlined below.

The **Workforce** responsibilities of this position will be handled by Terri Clark, Dean of Career, Technical, and Workforce Education.

The **Career Technical Education** responsibilities will be supervised by Dr. Ed Pinero, Dean of Career and Technical Education Programs.

Revamping plans will also include the creation of a **Dual Enrollment** department. With the rapidly increasing interest in the area of dual enrollment, it has become a necessity for the College to establish a department and the personnel required to oversee this area of growth. Karen Bond, Director of Institutional Effectiveness (50%), will serve as the director of the dual enrollment department.

Due to Karen Bond vacating her current position in Institutional Effectiveness, Dr. Breerwood recommended for approval the creation of a new support staff position, **Administrative Assistant to the Director of Institutional Effectiveness**, to assist in this area. This position is being recommended due to Karen Bond transferring into the dual enrollment area. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the establishment of this new position as stated and defined herein. The motion was unanimous.

Legal Matters

Without legal representation at today's board meeting, no legal matters were presented. Dr. Breerwood reminded the Board that Ms. Manya Bryan's term as board attorney ended December, 31, 2018, and that she recently submitted a letter withdrawing her proposal to provide legal services to the board.

Other Business

None.

President's Report

- Board members were informed that updated photographs will be taken at the February 12, 2019 meeting.
- A scheduling conflict for the March 12, 2019 meeting and spring break was discussed. Dr. Breerwood recommended that the March 12 board meeting be rescheduled to the following week on March 19. A motion was made by Sonny Knight, seconded by Frank Ladner, to reschedule the Tuesday, March 12, 2019 board meeting to the following Tuesday, March 19, 2019 due to the spring break week of March 11-15, 2019. The motion was called for a vote, and the motion passed unanimously.
- The renovations to the Multipurpose Room at the Forrest County Campus are complete. These and other improvements have made positive contributions to the College.
- Plans to hold meetings this year at the Forrest County Center and the Hancock Center were discussed. Future meeting dates will be set and shared with the board.
- Briefly discussed electronic distribution of board meeting documents. This will be discussed in greater detail in the near future.
- Briefly discussed some planning meetings for the **Mathematics and Science Building Addition and Renovation Project, Tuition Assistance Program, and the Hancock Center Project.**

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, February 12, 2019, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.