

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

August 13, 2019

The Board of Trustees of Pearl River Community College met Thursday, August 13, 2019, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria at Pearl River Community College, Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman
Ms. Tess Smith, Vice Chairman
Mr. M. L. “Sonny” Knight, Secretary
Ms. Melissa Holston
Mr. Dale Purvis
Ms. Teenia Perry
Dr. Gale Harris
Mr. Anthony Charles “Tony” Waits

Mr. Frank Ladner
Mr. Michael T. Waits
Ms. Wendy Bracey
Mr. Donnie Williamson
Mr. Brian Freeman
Mr. Will Russell
Mr. Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Board Attorney Josh Mars, and President’s Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today’s meeting. Tony Waits provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome Guests

None.

Presentations

None.

Approval of Minutes

Chairman Dedeaux requested approval of the **July 18, 2019 board meeting minutes**. A motion was made by Frank Ladner, seconded by Dale Purvis, to approve the July 18, 2019 board meeting minutes as presented. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Seal, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending July 31, 2019**. No action was necessary.

Mr. Knight presented for review and approval the **July 2019 Disbursement Register (Claim Docket) in the amount of \$3,559,804.09**. A motion was made by Will Russell, seconded by Sonny Knight, to approve the July 2019 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for review and approval the **August 2019 Fixed Assets Deletion Report** in the total amount of \$76,248.51. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the Fixed Assets Deletion Report as defined and state herein. The motion was unanimous.

Roger Knight presented to the board an **RFP (Request for Proposal)** that was published July 5th and July 12th, for the acquisition of technology upgrades to include equipment items as well as Enterprise license and support. The College received two vendor proposals with these proposals being opened and reviewed on July 22nd. The lowest and best lease/purchase proposal was received from Business Communications, Inc., at a total cost of \$477,038.70 to be financed at a rate of 3.39% over a five (5) year period of time, with annual payments of \$95,407.74. The funding source for this expenditure will be E&I funds earmarked on an annual basis for the proposed payment. A motion was made by Sonny Knight, seconded by Tony Waits, to approve the lowest and best lease/purchase proposal from Business Communications, Inc., as presented, stated and defined herein. The motion was unanimous.

Mr. Knight then presented for approval the following **single source items** for purchase: (1) Single source vendor, Riddell, for the recertification and reconditioning of football helmets in the amount of \$13,174.56 funded by the Football Budget, and (2) single source vendor, Lakeshore Learning Materials, for materials, supplies, and equipment for the Early Childhood Academy (ECA) in the amount of \$25,343.76 funded by the ECA Grant. A motion was made by Don Welsh, seconded by Teresa Stafford, to approve the single source purchases as stated and defined herein. The motion was unanimous.

Personnel Matters

- Dr. Breerwood presented for acceptance the **resignation** of **Ms. Nichole Watkins** from the position of Instructor of Biology/Anatomy and Physiology (FCC) effective August 1, 2019.

- Roger Knight presented for acceptance the **resignation** of **Ms. Delana Harris** from the position of Director of Communications and Marketing effective August 18, 2019.

A motion was made by Tony Waits, seconded by Frank Ladner, to approve the resignations of Ms. Watkins and Ms. Harris as stated and defined herein. The motion was unanimous.

- Dr. Smith recommended the **employment** of **Ms. Hannah Torchia** for the position of Advisor (12 months) effective August 12, 2019.

- Dr. Seal recommended the **employment** of **Dr. Dana Richardson-Harvey** for the position of Instructor of Practical Nursing (Hancock Center) effective July 22, 2019.

- Dr. Breerwood recommended the **employment** of **Mr. Jason McAndrew** for the position of Instructor of Practical Nursing (Dual Enrollment) (12 Months)(Funded by MCCB Grant Funds) effective August 12, 2019; **employment** of **Ms. Veauka Gulley** for the position of Instructor of Dental Assisting Technology (P/PT)(3/5)(12 Months) effective August 12, 2019; **employment** of **Ms. Megan Chambliss** for the position of G Adult Education

Instructor (10 Months)(Woodall Center) effective August 1, 2019; and the **employment of Mr. Leighton Miller** for the position of G Adult Education/Computer Instructor (12 Months) (Hattiesburg WIN Center) effective August 15, 2019.

A motion was made by Sonny Knight, seconded by Melissa Holston, to approve the employment of Ms. Torchia, Dr. Richardson-Harvey, Mr. McAndrew, Ms. Gulley, Ms. Chambliss, and Mr. Miller as stated and defined herein. The motion was unanimous.

Legal Matters

Attorney Josh Mars gave an updated report on 2019 House Bill 1247 which made changes to the Mississippi Code Annotated Section 37-29-65. The amended section (37-29-65) prohibits superintendents from being automatic members on the community college boards and reduces the number of board members that can be appointed by each county. Mr. Mars stated that he requested and has received an opinion from Mississippi's Attorney General Honorable Jim Hood on this issue. Mr. Mars added that the Official Opinion states "As a general matter, H.B. 1247 is confusing, internally inconsistent and defies consistent application as a whole. In our opinion, the self-contradictory and confused language of H.B. 1247 is ineffective to cause any change in current law. Consequently, in the absence of any clear guidance from the Legislature (which is not provided in H.B. 1247), it is the opinion of this office that the amendatory provisions of H.B. 1247 are ineffective to change either the current version of Section 27-29-65 or Section 27-29-457. Accordingly, it is our opinion that the provisions of these sections as now written and codified remain in effect."

Other Business

None.

President's Report

Reported that the Hancock County Gala held August 8 at Hollywood Casino was a well-attended event and provided recognition for Pearl River Community College (Hancock County) as the Business of the Year.

Discussed the Professional Development Day held August 12 for returning faculty. This was a successful team building event for faculty and staff members.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Sonny Knight, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, September 10, 2019 at 1:00 p.m. at Pearl River Community College's Olivia Bender Cafeteria in Poplarville, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

