

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

April 9, 2019

The Board of Trustees of Pearl River Community College met Tuesday, April 9, 2019, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman - Absent	Mr. Michael T. Waits
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey - Absent
Ms. Melissa Holston - Absent	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Ms. Teenia Perry - Absent	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits - Absent	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, Athletic Director Mr. Jeff Long, Board Attorney Mr. Josh Mars, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Will Russell provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Approval of Minutes

Chairman Dedeaux requested approval of the **March 19, 2019 board meeting minutes**. A motion was made by Brian Freeman, seconded by Sonny Knight, to approve the March 19, 2019 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Mr. Long, Dr. Causey, Dr. Seal, and Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending March 31, 2019**. No action was necessary.

Mr. Knight presented for review and approval the **March 2019 Disbursement Register (Claim Docket) in the amount of \$6,691,499.13**. A motion was made by Dr. Gale Harris, seconded by Sonny Knight, to approve the March 2019 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the following **Single Source Item** for purchase:

- Geo Surfaces, partial payment for the Football Turf Project, in the amount of \$300,000 funded by the Enlargement and Improvement Funds. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve said Single Source Item for purchase as presented and defined herein. The motion was unanimous.

Mr. Knight presented for approval the **FY 2020 Student Fee Sheet**. A motion was made by Sonny Knight, seconded by Dale Purvis, to approve the FY 2020 Student Fee Sheet as presented. The motion was unanimous. The FY 2020 Student Fee Sheet is attached hereto as Exhibit A and made a part of these official minutes.

Personnel Matters

- Dr. Breerwood presented for acceptance the **retirement** of **Ms. Janice Stevens** from the position of Instructor of Medical Billing and Coding Technology effective July 31, 2019. A motion was made by Dale Purvis, seconded by Will Russell, to accept the retirement of Ms. Stevens as stated and defined herein. The motion was unanimous.
- Dr. Breerwood recommended for acceptance the **resignation** of **Ms. Annabelle Alsobrooks** from the position of Instructor of Business Management Technology effective May 10, 2019. A motion was made by Sonny Knight, seconded by Teresa Stafford, to accept the resignation of Ms. Alsobrooks as stated and defined herein. The motion was unanimous.
- Dr. Smith presented for approval the **employment** of **Mr. Hendrick Madsen** for the position of Head Women's Soccer Coach. A motion was made by Frank Ladner, seconded by Will Russell, to approve the employment of Mr. Madsen as stated and defined herein. The motion was unanimous.

Legal Matters

Attorney Josh Mars reported that the College recently received a notice of wrongful dismissal of a student. Since receiving said notice, a response has been submitted on behalf of the College. As of this date, no reply has been received.

Other Business

Dr. Breerwood presented for approval the **2019 Summer Work Schedule**. Stating that the College has followed this schedule for many years now, it continues to provide an energy savings for the College. The schedule allows a four-day work/class schedule Monday through Thursday during June and July and will be closed each Friday. Work hours will be lengthened from 7:30 a.m. to 5:00 p.m. to accommodate for the closure each Friday. Also, there are no classes held on Fridays during June and July. A motion was made by Brian Freeman, seconded by Sonny Knight, to approve the 2019 Summer Work Schedule. The motion was unanimous.

Chairman Dedeaux informed the board that President Breerwood's evaluation form for the position of President of the College has been provided to all board members. He informed board members that the evaluation instructions and evaluation form are provided in today's meeting folders. Evaluations should be completed and returned in the provided envelope as soon as possible. A committee of board members will be appointed and will meet prior to the May 14 board meeting to review the evaluation results.

President's Report

- Dr. Breerwood reminded board members that the 2019 Spring Graduations will be held Friday, May 10. Career-Technical Graduation will be at 10:00 a.m. and Academic Graduation will be held at 1:00 p.m. Both ceremonies will be in the M. R. White Coliseum.
- Dr. Breerwood reported that the bid opening for the new dormitories is expected to be held in May.
- Reported that House Bill 1247 has been sent to Governor Phil Bryant for signature. This bill is an act to amend Section 37-29-65, Mississippi Code of 1972, which will affect the requirements of the community college's boards of trustees.
- Reminded board members that the May 14 meeting will be held at the Forrest County Center in Hattiesburg, Mississippi.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, May 14, 2019, at 1:00 p.m. in the Multipurpose Room of Building 5 on the Forrest County Campus in Hattiesburg Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

Exhibit Items for the April 9, 2019 Meeting of the Board of Trustees

Exhibit A

FY 2020 Student Fee Sheet

The official signed minutes and Exhibit Items (if applicable)
are on file in the PRCC President's Office and
are available for viewing upon request.