

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

October 9, 2018

The Board of Trustees of Pearl River Community College met Tuesday, October 9, 2018, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

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| Mr. Alan Dedeaux, Chairman - Absent | Mr. Frank Ladner |
| Ms. Tess Smith, Vice Chairman | Mr. Herbert Ray Nobles |
| Mr. M. L. "Sonny" Knight, Secretary | Ms. Wendy Bracey |
| Ms. Melissa Holston | Mr. Donnie Williamson |
| Mr. Dale Purvis - Absent | Mr. Brian Freeman |
| Ms. Teenia Perry | Mr. Will Russell |
| Dr. Gale Harris | Mr. Don Welsh |
| Mr. Anthony Charles "Tony" Waits - Absent | Ms. Teresa Lynn Stafford |

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Communications and Marketing Ms. Delana Harris, Vice President for Workforce and Economic Development Dr. Scott Alsobrooks, Vice President for Planning and Institutional Research Dr. Jennifer Seal, PRCC Board Attorney Ms. Manya Bryan, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

In the absence of Chairman Alan Dedeaux, Vice Chairman Tess Smith, opened the meeting by welcoming all attendees to today's meeting. Will Russell provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

Mr. Brad Davis and Mr. Nick Schorr was welcomed to today's meeting. Mr. Davis represents Jones Walker Law Firm, and Mr. Schorr represents Government Consultants, Inc., Consulting & Municipal Advisory Firm.

Recognition

There was no recognitions for today's meeting.

Presentations

Mr. Brad Davis, Bond Counsel with the law firm Jones Walker, LLP, made two presentations to the board for their approval. **First presented was an amendment to the original Resolution of the Board of Trustees of the Pearl River Community College District, Authorizing the Engagement of Certain Professionals to Assist with the District's Issuance of its Bonds, Qualified Obligation, or Loan in the Maximum Principal Amount of Fifteen Million Dollars (\$15,000,000) for the Purpose of Financing Certain Capital Projects, and for Related Matters.** The amendment was made to include the engagement of Government Consultants, Inc., to serve as Independent Registered Municipal Advisor to the District in connection with the

issuance of bonds, and authorizes the Chairman, and/or Secretary of the Board of the District, or their designee, to execute the required engagement and disclosure letter. A motion was made by Frank Ladner, seconded by Brian Freeman, to approve the amendment as presented, stated, and defined herein. The motion was unanimous.

The second presentation was for the approval of the Resolution of the Board of Trustees of the Pearl River Community College District Authorizing and Directing the Issuance of its General Obligation Bond, Series 2018 (Pearl River Community College Facilities Construction Project), in the Maximum Principal Amount of Fifteen Million Dollars (\$15,000,000) to Provide Funds for the Purposes of (1) Financing Certain Capital Projects of the District, Including the Construction of a New Dormitory Building Located on the District's Poplarville Campus and for Other Authorized Purposes Authorized Under the District Act and the Bank Act, (2) Funding a Capitalized Interest Account or Fund, if Necessary, and (3) Paying the Costs of the Authorization, Issuance, Sale, Validation, and Delivery of the District Bond and the Bank Bonds, Prescribing the Form and Incidents of the District Bond, Approving the Form and Execution of a District Bond Purchase Agreement for the Sale of the District Bond and a Bank Bonds Purchase Agreement for the Sale of the Bank's Mississippi Development Bank Special Obligation Bonds, Series 2018 (Pearl River Community College Facilities Construction Project) in the Maximum Principal Amount of Fifteen Million Dollars (\$15,000,000), Approving and Authorizing the Form of, Execution, and Distribution of a Preliminary Official Statement and Official Statement Pertaining to the Bank Bonds, Approving the Form of the Indenture for the Bank Bonds, Providing for an Effective Date, Paying the Related Costs of the Authorization, Issuance, Sale, Validation, and Delivery of the District Bond, and for Related Purposes. A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve the resolution as presented, stated, and defined herein. The motion was unanimous.

The original Resolution document will be maintained in the Business Office.

Approval of Minutes

Vice Chairman Smith requested approval of the **September 11, 2018 board meeting minutes**. A motion was made by Frank Ladner, seconded by Will Russell, to approve the September 11, 2018 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, Dr. Alsobrooks, and Ernie Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending September 30, 2018**. No action was necessary.

Mr. Knight presented for review and approval the **September 2018 Disbursement Register (Claim Docket) in the amount of \$2,631,342.62**. A motion was made by Will Russell, seconded by Teresa Stafford, to approve the September 2018 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the following **single source items** for purchase:

- Forerunner Technologies, Inc., for a New Phone System in the amount of \$84,000.00. Funding will be provided through the College's Enlargement and Improvement Fund.
- Sivad, Inc., for Portable AC/DC Electrical Learning Systems (5), for the Workforce Program, in the amount of \$27,030.00. Grant funding for this purchase is provided by Mid-South Grant.
- Riddell, for black helmets with face guards and chin straps (65), for the Football program in the amount of \$15,822.45. Funding is provided by the Football budget.
- Riddell, for replacement helmets with chin straps and face guards (25), for the Football program in the amount of \$5,770.65. Funding is provided by the Football budget.
- Riddell, for the recertification/reconditioning of helmets (121), for the Football program in the amount of \$9,376.69. Funding is provided by the Football budget.

A motion was made by Herbert Ray Nobles, seconded by Teresa Stafford, to approve the above single source items as presented and defined herein. The motion was unanimous.

Mr. Knight presented for approval the **October 2018 Fixed Asset Deletions Report** in the total amount of \$6,742.37. The report contains various unserviceable computer and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, seconded by Will Russell, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

Personnel Matters presented by Dr. Smith:

Acceptance of the **resignation** of **Ms. Brandi DeRoche** from the position of Testing Proctor effective November 6, 2018; and acceptance of the **resignation** of **Ms. Marilyn Lee** from the position of Library Technical Assistant (2/5) (Hancock Center) effective October 31, 2018.

A motion was made by Will Russell, seconded by Herbert Ray Nobles, to accept the resignations of Ms. DeRoche and Ms. Lee as stated and defined herein. The motion was unanimous.

Personnel Matters presented by Mr. Knight:

Approval of the **employment** of **Ms. Kelly Reid** for the position of Director of Human Resources effective upon completion of a 30-day notice (November 13) from her current employer.

A motion was made by Sonny Knight, seconded by Don Welsh, to approve the employment of Ms. Reid as stated and defined herein. The motion was unanimous.

Legal Matters

Ms. Bryan reported that the check from Allied World Insurance for attorney fees has been received.

Ms. Bryan reported that with the upcoming retirement of Gerald Patch from the partnering law firm of Patch & Bryan, PLLC, the firm is being dissolved. In December, she will submit a proposal for her LLC.

Other Business

No other business items were discussed at today's meeting.

President's Report

- Briefly discussed the new dormitory project and the need for additional funding.
- Discussed the advertising and interview process for a volleyball coach. As soon as the interview process is completed, information regarding the selected applicant will be provided to the Board. This position will be a part-time, temporary, support staff position until January 2019.
- Reported that a meeting has been scheduled for November 13 by Governor Bryant regarding the allocation of the BP settlement funds. Dr. Breerwood stated that this is also the College's board meeting day. He asked the trustees how they felt about holding the board meeting one hour earlier to accommodate his attending the BP meeting in Gulfport. After discussion, a motion was made by Sonny Knight, seconded by Frank Ladner, to approve holding the November 13 board lunch at 11:00 a.m. and the board meeting at 12:00 p.m. (one hour earlier) to allow Dr. Breerwood to attend the BP meeting. The motion was unanimous.

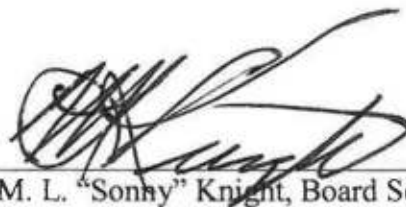
Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Will Russell, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, November 13, 2018, at 12:00 p.m. on the Pearl River Community College's Poplarville Campus.



Tess Smith, Board Vice Chairman



M. L. "Sonny" Knight, Board Secretary