

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

November 13, 2018

The Board of Trustees of Pearl River Community College met Tuesday, November 13, 2018, at 9:00 a.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

### **All TRUSTEES IN ATTENDANCE/ABSENT:**

Mr. Alan Dedeaux, Chairman - Absent	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey - Absent
Ms. Melissa Holston	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman - Absent
Ms. Teenia Perry	Mr. Will Russell - Absent
Dr. Gale Harris - Absent	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

**PRCC STAFF:** President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Forrest County Operations Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Communications and Marketing Ms. Delana Harris, President's Assistant Ms. Marilyn Dillard, and PRCC Board Attorney Ms. Manya Bryan.

### **Invocation and Pledge**

In the absence of Chairman Dedeaux and Vice Chairman Smith, Board Secretary Sonny Knight opened the meeting by welcoming all attendees to today's meeting. Tony Waits provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Welcome/Guests**

No guests were present for today's meeting.

### **Approval of Minutes**

Secretary Knight requested approval of the **October 9, 2018 board meeting minutes**. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the October 9, 2018 board meeting minutes. The motion was unanimous.

### **Departmental Reports**

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, and Ernie Lovell.

### **Financial Reports**

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending October 31, 2018**. No action was necessary.

Mr. Knight presented for review and approval the **October 2018 Disbursement Register (Claim Docket) in the amount of \$5,771,696.17**. A motion was made by Tony Waits, seconded by Dale Purvis, to approve the October 2018 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the purchase of the following **single source items**:

- T & D Power Skills, LLC for the purchase of a T & D Skills Learning Management System Unlimited LMS subscription with workbooks and other accessories for Workforce Development in the amount of \$65,740.25. This purchase is funded by SMPDD.
- Sivad, Inc., for the purchase of a LR Mate 200iD/4S Robot with R-30 iB Mate Plus Controller with other accessories for Workforce Development. This purchase is funded by the MCCB 2018 On-Time Equipment Fund.
- Sivad, Inc., for the purchase of a LR Mate 200 iD/4S Robot with R-30 iB Mate Controller, Training Cart, and Vision Cam CTE. This purchase is funded by Carl Perkins.

A motion was made by Donnie Williamson, seconded by Dale Purvis, to approve the purchase of the **single source purchases** as presented and defined above. The motion was unanimous.

Mr. Knight presented for approval the **November 2018 Fixed Assets Deletion Report** in the total amount of \$131,268.45. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Dale Purvis, second by Tony Waits, to approve the Fixed Assets Deletion Report as defined and stated herein. The motion was unanimous.

**Personnel Matters**

- Mr. Knight recommended for acceptance the **resignation** of **Ms. Leah Balli** from the position of Data Management Coordinator for Financial Aid effective November 12, 2018. A motion was made by Dale Purvis, seconded by Tony Waits, to accept the resignation of Ms. Balli as stated and defined herein. The motion was unanimous.
- Dr. Smith recommended the **employment** of **Ms. Crystel Hinton** for the position of Test Proctor effective January 7, 2019, and the **employment** of **Ms. Caroline Clark** for the position of Hancock Center Librarian/Testing Proctor (11 months) effective January 3, 2019.
- Dr. Causey recommended the **employment** of **Mr. Carl Henderson** and **Ms. Victoria Davis** for the (two) positions of Coaching and Professional Specialist (11 Mos) effective November 1, 2018. These applicants were selected by the Mississippi Community College Board from a previous grant program called Building Blocks. Pearl River Community College agreed to take responsibility for these employees to continue their employment in the local childcare facilities.

A motion was made by Dale Purvis, seconded by Frank Ladner, to approve the employment of Ms. Hinton, Ms. Clark, Mr. Henderson, and Ms. Davis as presented and defined herein by Dr. Smith and Dr. Causey. The motion was unanimous.

Legal Matters

No legal matters were presented at today’s meeting.

Other Business

Dr. Smith presented the **Fall 2019 – Spring 2020 Calendar** for approval. After presentation and discussion, a motion was made by Frank Ladner, seconded by Tony Waits, to approve the Fall 2019 – Spring 2020 as presented. The motion was unanimous.


President’s Report

- **BP Settlement Funds:** Dr. Breerwood reminded the board that he will be attending the BP settlement funds meeting hosted by Governor Bryant early this afternoon. Dr. Breerwood stated he is hopeful that the College will be awarded additional funding for the Hancock Center from this settlement.
- **State of the College Address:** Dr. Breerwood announced that he will be providing a State of the College Address November 28 at 9:00 a.m. in the Ethel Holden Brownstone Center for the Arts. He invited and encouraged all board members to attend this event.
- **Mathematics and Science Building Addition and Renovation Project:** Reported that the bid opening for the Mathematics and Science Building Addition and Renovation Project is scheduled for January 17, 2019.
- **Tuition Assistance Program:** The College will continue to pursue Tuition Assistance Program funds through County and community financial support. PRCC has received commitments from the City of Hattiesburg in the amount of \$20,000 and a \$100,000 allocation from The Forrest County Board of Supervisors. The program will begin in August 2019.
- **Hancock Center Naming:** The Board approved naming the new Hancock County Workforce Development Building: *The Phil Bryant Aerospace and Aviation Center*. The Governor’s office is grateful for this recognition and has asked we keep the naming of this facility confidential until the ground breaking ceremony in the future. A motion was made by Dale Purvis, seconded by Tony Waits, to approve the building name as stated and defined herein. The motion was unanimous.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Dale Purvis, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, December 11, 2018, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College’s main campus in Poplarville, Mississippi.



M. L. "Sonny" Knight, Board Secretary



M. L. "Sonny" Knight, Board Secretary