

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

May 8, 2018

The Board of Trustees of Pearl River Community College met Tuesday, May 8, 2018, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey - Absent
Ms. Melissa Holston – Absent	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Public Relations Mr. Chuck Abadie, PRCC Board Attorney Ms. Manya Bryan, and President's Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Alan Dedeaux opened the meeting by welcoming all attendees to today's meeting. Will Russell provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

Mr. Shea McNease, Architect, with Shows, Dearman and Waits was recognized and welcomed to today's meeting.

Recognition

Dr. Breerwood recognized and welcomed new board member Mrs. Teenia Perry. He added that Mrs. Perry has been appointed by the Pearl River County Board of Supervisors to fill the unexpired term left vacant by the resignation of Mr. P.W. Polk, Jr. Mrs. Perry's term is effective from May 1, 2018 to December 31, 2018.

Presentations

At the request of Dr. Breerwood, Mr. McNease presented for consideration the re-bidding process for the PRCC Pedestrian Commons project for the Forrest County Center. After discussion, a motion was made by Frank Ladner, seconded by Tony Waits, to approve re-bidding as stated and defined herein by Mr. McNease. The motion was unanimous.

Approval of Minutes

Chairman Dedeaux requested approval of the **April 10, 2018 board meeting minutes**. A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to approve the April 10, 2018 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Seal, Dr. Causey, and Ernie Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending April 30, 2018**. No action was necessary.

Mr. Knight presented for review and approval the **April 2018 Disbursement Register (Claim Docket) in the amount of \$2,353,283.80**. A motion was made by Will Russell, seconded by Teresa Stafford, to approve the April 2018 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the **May 2018 Fixed Asset Deletions Report** in the total amount of \$61,159.25. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Brian Freeman, second by Sonny Knight, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

The **FY 2019 Student Fee Sheet** was presented for approval by Mr. Knight. He informed the board that the student fee sheet has no increases for the FY 2018-2019 school year. A motion was made by Frank Ladner, seconded by Will Russell, to approve the FY 2019 Student Fee Sheet as presented. The motion was unanimous.

Mr. Knight then presented the **FY 2019 Instructional Salary Schedule** for approval. A motion was made by Tony Waits, seconded by Teresa Stafford, to approve the FY 2019 Instructional Salary Schedule as presented. The motion was unanimous.

Personnel Matters (Resignations)

Dr. Smith recommended acceptance of the **resignation of Mr. Zach Lochard** from the positions of Student Services Assistant (2/5), Assistant Football Coach (2/5), and Instructor of HPR (1/5) effective June 30, 2018.

Dr. Smith recommended approval of **employment of Mr. Jeffery Matthew Gordon** for the position of Instructor of Art effective August 6, 2018.

A motion was made by Will Russell, seconded by Herbert Ray Nobles, to approve the resignation and employment of Mr. Lochard and Mr. Gordon as stated and defined herein. The motion was unanimous.

Dr. Breerwood recommended acceptance of the **retirement** of **Mr. Chuck Abadie** from the position of Director of Public Relations effective June 30, 2018, and the **retirement** of **Ms. Janet Braswell** from the position of Public Relations Assistant effective June 30, 2018.

A motion was made by Tony Waits, seconded by Frank Ladner, to accept the retirements of Mr. Abadie and Ms. Braswell as stated and defined herein. The motion was unanimous.

Dr. Causey recommended approval of the **transfers** of **Ms. Elizabeth Strahan** from the position of VA/ADA Coordinator/Instructor of Mathematics to the position of Instructor of Mathematics effective August 6, 2018; and **Ms. Amy Duke** from the position of Mathematics Laboratory Instructor to the position of Instructor of Mathematics effective August 6, 2018.

A motion was made by Tony Waits, seconded by Will Russell, to approve of the transfers of Ms. Strahan and Ms. Duke as stated and defined herein. The motion was unanimous.

Dr. Causey recommended approval of **employment** of **Ms. Michelle Haynes** for the position of Instructor of Occupational Therapy Assistant Technology (Clinical) (12 Mos) effective May 30, 2018. A motion was made by Brian Freeman, seconded by Sonny Knight, to approve the employment of Ms. Haynes as stated and defined herein. The motion was unanimous.

Legal Matters

Manya Bryan had no legal matters for today's meeting.

Chairman Dedeaux requested the board **consider entering into** executive session to discuss a legal issue. A motion was made by Teresa Stafford, seconded by Brian Freeman, to consider entering into executive session as requested. The motion was unanimous.

A motion was then made by Dr. Gale Harris, seconded by Tony Waits, to **remain** in executive session. The motion was unanimous.

A motion was then made by Tony Waits, seconded by Frank Ladner, to **exit** executive session. The motion was unanimous.

The board meeting then returned to Open Session. Chairman Dedeaux announced there was no action taken in executive session.

Other Business

Dr. Breerwood reported that re-organization efforts are continuing and that the College's athletic programs brought home three state championships this school year.

President's Report

The MACJC Trustees Conference was discussed briefly. The July board meeting will be held at the conference with the time and location to be determined at a later time.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, June 12, 2018, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s), if applicable, are on file in the PRCC President's Office and are available for viewing upon request.