

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**June 12, 2018**

The Board of Trustees of Pearl River Community College met Tuesday, June 12, 2018, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

### **ALL TRUSTEES IN ATTENDANCE/ABSENT:**

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Melissa Holston – Absent	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman - Absent
Ms. Teenia Perry	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford - Absent

**PRCC STAFF:** President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Public Relations Mr. Chuck Abadie, Director of Marketing and Engagement Ms. Delana Harris, PRCC Board Attorney Ms. Manya Bryan, and President's Assistant Ms. Marilyn Dillard

### **Invocation and Pledge**

Chairman Alan Dedeaux opened the meeting by welcoming all attendees to today's meeting. Tony Waits provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Welcome/Guests**

No guests were present for today's board meeting.

### **Recognition**

There were no recognitions for today's meeting.

### **Presentations**

There were no presentations for today's meeting.

### **Approval of Minutes**

Chairman Dedeaux requested approval of the **May 8, 2018 board meeting minutes**. A motion was made by Frank Ladner, seconded by Will Russell, to approve the May 8, 2018 board meeting minutes. The motion was unanimous.

### **Departmental Reports**

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Seal, and Ernie Lovell.

**Financial Reports**

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending May 31, 2018**. No action was necessary.

Mr. Knight presented for review and approval the **May 2018 Disbursement Register (Claim Docket) in the amount of \$2,132,551.71**. A motion was made by Will Russell, seconded by Sonny Knight, to approve the May 2018 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval a **Single Source Item** for purchase from NEVCO, Inc. for an Integrated Video and Scoring System “Jumbotron” in the amount of \$180,000.00. This purchase will be paid in two \$90,000.00 installments with at least one of the payments being made by the PRCC Development Foundation. A motion was made by Gale Harris, seconded by Will Russell, to approve this single source item for purchase as stated and defined herein. The motion was unanimous.

Mr. Knight presented for approval the **June 2018 Fixed Asset Deletions Reports** in the amounts of 315,014.10 and 1,041,036.83. The report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Sonny Knight, second by Herbert Ray Nobles, to approve the Fixed Asset Deletions Reports as defined and stated herein. The motion was unanimous.

Mr. Knight then presented the **PRCC FY 2019 Budget** for approval. The budget includes a 4 percent salary increase for employees. A motion was made by Sonny Knight, seconded by Tess Smith, to approve the FY 2019 Budget as presented. The motion was unanimous.

**Personnel Matters presented by Dr. Breerwood:**

Acceptance of the **resignation** of **Mr. Stan Caldwell** from the position of Sports Information Director effective June 30, 2018. A motion was made by Frank Ladner, seconded by Sonny Knight, to accept the retirement of Mr. Caldwell. The motion was unanimous.

Acceptance of the **resignation** of **Ms. Priscilla Hagwood** from the position of Secretary to the Director of Career and Technical Education Programs effective June 1, 2018. A motion was made by Tony Waits, seconded by Dale Purvis, to accept the resignation of Ms. Hagwood. The motion was unanimous.

Acceptance of the **resignation** of **Ms. Lee Bell** from the position of the Director of the Lowery Woodall Center/Workforce Training Project Manager effective June 30, 2018. A motion was made by Will Russell, seconded by Dale Purvis, to accept the resignation of Ms. Bell. The motion was unanimous.

Approval of **employment** of **Ms. Rebecca Brown** for the position of Community and Economic Development Coordinator effective June 12, 2018. A motion was made by Dale Purvis, seconded by Sonny Knight, to approve the employment of Ms. Brown as stated and defined herein. The motion was unanimous.

**Personnel Matters presented by Dr. Smith:**

Approval of **employment** of **Dr. Jessica Lindsey Miller** for the position of Instructor of Speech effective August 6, 2018, and approval of **employment** of **Mr. Patrick Ochs** for the position of

Director of Communication for Athletics effective July 1, 2018. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the employment of Dr. Miller and Mr. Ochs as stated and defined herein. The motion was unanimous.

**Personnel Matters presented by Dr. Causey:**

Acceptance of the **transfer** of **Ms. Rosalynn Vaughn** from the position of Advisor/Recruiter to the position of Counselor effective July 2, 2018, and the **transfer** of **Mr. Taylor Entrekin** from the position of Maintenance (Electrical/Mechanical) (Poplarville) to the position of Maintenance Supervisor (FCC) effective July 2, 2018. A motion was made by Tony Waits, seconded by Will Russell, to approve the employee transfers of Ms. Vaughn and Mr. Entrekin as stated and defined herein. The motion was unanimous.

Approval of **employment** of **Mr. Matthew Miller** for the position of Recruiter effective July 2, 2018, and the **employment** of Ms. Lisa Ann Cothorn for the position of Mathematics Laboratory Instructor effective August 6, 2018. A motion was made by Dale Purvis, seconded by Will Russell, to approve the employment of Mr. Miller and Ms. Cothorn as stated and defined herein. The motion was unanimous.

**Personnel Matters presented by Mr. Knight:**

Approval of a new full-time Recruiter position, plus the upgrade of a part-time Recruiter position to a full-time status.

Approval of **employment** of **Mr. Zachary Howell** and **Ms. Caitlin Warner** for the two **Recruiter** positions as defined herein effective July 1, 2018.

A motion was made by Will Russell, seconded by Dr. Gale Harris, to approve the new Recruiter position and the upgrade from part-time to full-time Recruiter position, and to approve the employment of Mr. Howell and Ms. Warner as stated and defined herein. The motion was unanimous.

**FY 2018-2019 Positions and Personnel Recommendations – Dr. Breerwood:**

Dr. Breerwood presented for approval the **FY 2018-2019 Positions and Personnel Recommendations**. A motion was made by Tony Waits, seconded by Sonny Knight, to approve the 2018-2019 Positions and Personnel Recommendations as stated and defined herein. The motion was unanimous.

**Legal Matters**

Manya Bryan had no legal matters for today's meeting.

**Executive Session**

Chairman Dedeaux requested the board **consider entering into** executive session to discuss a legal issue. A motion was made by Frank Ladner, seconded by Dale Purvis, to **consider entering into** executive session as requested. The motion was unanimous.

A motion was then made by Tony Waits, seconded by Frank Ladner, to **remain** in executive session. The motion was unanimous.

A motion was then made by Tony Waits, seconded by Dale Purvis, to **exit** executive session. The motion was unanimous.

Action was taken during the Executive Session.

The meeting returned to Open Session.

**Other Business**

There was no other business for discussion.

**President's Report**

Dr. Breerwood stated that the July board meeting will be held in conjunction with the MACJC Trustees Conference July 13 at the Beau Rivage Resort in Biloxi. The Friday night dinner (July 13) will be held at Ruth's Chris Steakhouse at approximately 6:15 p.m.

Dr. Breerwood discussed plans and reorganization efforts for Workforce Development, Dual Enrollment, Marketing and Communication, and better utilization of the Lowery Woodall Center.

**Adjournment**

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Dale Purvis, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, July 13, 2018, at a time to be determined at the Beau Rivage Resort, Biloxi, Mississippi, in conjunction with the MACJC Trustees Conference.

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Alan Dedeaux, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s), if applicable, are on file in the PRCC President's Office and are available for viewing upon request.